

**MINUTES OF THE REGULAR MEETING OF THE DESIGN REVIEW  
COMMISSION OF THE CITY OF LOS ALTOS, HELD ON WEDNESDAY,  
AUGUST 21, 2019 BEGINNING AT 7:00 P.M. AT LOS ALTOS CITY HALL,  
ONE NORTH SAN ANTONIO ROAD, LOS ALTOS, CALIFORNIA**

**ESTABLISH QUORUM**

PRESENT: Chair Kirik, Vice-Chair Bishop, Commissioners Glew, Harding and Ma  
STAFF: Planning Services Manager Dahl and Assistant Planner Hassan

**PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA**

None.

**ITEMS FOR CONSIDERATION/ACTION**

**CONSENT CALENDAR**

**1. Design Review Commission Minutes**

Approve minutes of the regular meetings of July 17, 2019 and August 7, 2019.

Action: Upon a motion by Commissioner Harding, seconded by Commissioner Glew, the Commission approved the minutes from the July 17, 2019 and August 7, 2019 regular meetings as written.

The motion was approved (5-0) by the following vote:

AYES: Kirik, Bishop, Glew, Harding and Ma

NOES: None

ABSENT: None

**DISCUSSION**

**2. APPL19-0004 – Studio S Squared Architecture Inc. – 626 Torwood Lane**

Appeal of an administrative design review denial for a new one-story house. The project includes a new house with 3,251 square feet on the first story. *Project Planner: Hassan*

Assistant Planner Hassan presented the staff report, recommending denial of appeal application APPL19-0004 subject to the listed findings.

Property owner Raphael Hoffmann introduced the project and noted neighborhood outreach. Project architect Isabeau Guglielmo presented the appeal, noted how the project is compatible with the neighborhood context and meets the City's design review findings.

There was no public comment.

Action: Upon a motion by Commissioner Bishop, seconded by Commissioner Harding, the Commission approved appeal application APPL19-0004 per positive design review findings and with standard project conditions, with the following additional condition:

- Add a two- to three-foot deep shed roof at the front entry to break-up the verticality of the front entry element.

The motion was approved (5-0) by the following vote:

AYES: Kirik, Bishop, Glew, Harding and Ma

NOES: None  
ABSENT: None

**3. Update on Accessory Dwelling Unit Deed Restrictions**

Provide an update on the City's updated protocol for addressing deed restrictions for ADUs approved by the DRC. *Project Planner: Dahl*

Planning Services Manager Dahl presented the staff report on the City's Accessory Dwelling Unit (ADU) Deed Restrictions Update.

No motion.

**COMMISSIONERS' REPORTS AND COMMENTS**

None.

**POTENTIAL FUTURE AGENDA ITEMS**

None.

**ADJOURNMENT**

Chair Kirik adjourned the meeting at 7:48 PM.

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Zachary Dahl, AICP  
Planning Services Manager