

**MINUTES OF THE SPECIAL MEETING OF THE DESIGN REVIEW COMMISSION
OF THE CITY OF LOS ALTOS, HELD ON WEDNESDAY,
JULY 17, 2019 BEGINNING AT 6:00 P.M. AT LOS ALTOS CITY HALL,
ONE NORTH SAN ANTONIO ROAD, LOS ALTOS, CALIFORNIA**

ESTABLISH QUORUM

PRESENT: Chair Kirik, Vice-Chair Bishop, Commissioners Glew and Harding
ABSENT: Commissioner Ma
STAFF: Planning Services Manager Dahl, Associate Planner Gallegos and Assistant Planners Hassan and Niday

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

None.

ITEMS FOR CONSIDERATION/ACTION

CONSENT CALENDAR

1. Design Review Commission Minutes

Approve minutes of the regular meeting of June 5, 2019.

Action: Upon a motion by Commissioner Harding, seconded by Commissioner Glew, the Commission approved the minutes from the June 5, 2019 regular meeting as written.

The motion was approved (4-0) by the following vote:

AYES: Kirik, Bishop, Glew and Harding

NOES: None

ABSENT: Ma

PUBLIC HEARING

2. V19-0002 – Josh Moore/ Moore Architects – 257 Merritt Road

Variance to allow a new trellis over the front of the garage to encroach into the front yard setback by more than four feet. The existing garage has a nonconforming front yard setback of 21 feet where 25 feet is required in the R1-10 District. *Project Planner: Niday*

Assistant Planner Niday presented the staff report, recommending approval of variance application V19-0002 subject to the listed findings and conditions.

Project contractor Josh Moore presented the project, outlining the reasons for seeking a variance to allow the projecting trellis element above the garage.

Action: Upon a motion by Vice-Chair Bishop, seconded by Commissioner Harding, the Commission approved variance application V19-0002 per the staff report findings and conditions, with the following condition:

- Allow the applicant to work with staff to modify the design of the trellis to be a canopy/overhang if desired.

The motion was approved (4-0) by the following vote:
AYES: Kirik, Bishop, Glew, and Harding
NOES: None
ABSENT: Ma

DISCUSSION

3. **SC19-0002 – Ana Williamson Architect – 1229 Woodview Terrace**

Design review for a first and second story addition to an existing two-story house. The project includes additions of 592 square feet on the first-story and 87 square feet on the second-story, with changes to the exterior materials and second-story window modifications. The project was continued from the May 15, 2019 Design Review Commission meeting. *Project Planner: Hassan*

Assistant Planner Hassan presented the staff report, recommending approval of design review application SC19-0002 subject to the listed findings and conditions.

Project applicant/architect Ana Williamson presented the project, outlining the design changes in response to the Commission's direction. Property owner Ashrafa Anik outlined the neighborhood outreach that was conducted.

Public Comment

Neighbor Jerry Camp deferred his time to Stephanie Singer.

Neighbor Larry Bjork deferred his time to Stephanie Singer.

Neighbor Stephanie Singer expressed concerns that the neighborhood outreach was not sufficient, that frosted glass should be required on the second story exterior side window to protect privacy and that the design and materials are not compatible with the consistent character of the neighborhood.

Action: Upon a motion by Commissioner Harding, seconded by Vice-Chair Bishop, the Commission approved design review application SC19-0002 per the staff report findings and conditions, with the following additional condition:

- Include appropriate interior window coverings on the second story bathroom window facing the street.

The motion was approved (4-0) by the following vote:
AYES: Kirik, Bishop, Glew, and Harding
NOES: None
ABSENT: Ma

4. **17-SC-39 – Mahmoud Sanatkhani – 288 Sunkist Lane**

Design review for a second story addition to an existing two-story house. The project includes an addition of 244 square feet on the second-story. *Project Planner: Niday*

Assistant Planner Niday presented the staff report, recommending approval of design review application 17-SC-39 subject to the listed findings and conditions.

Property owner Freya Sanatkhani presented the project.

Public Comment

None.

Action: Upon a motion by Commissioner Glew, seconded by Commissioner Harding, the Commission approved design review application 17-SC-39 per the staff report findings and conditions.

The motion was approved (4-0) by the following vote:

AYES: Kirik, Bishop, Glew, and Harding

NOES: None

ABSENT: Ma

Vice-Chair Bishop recused himself for item No. 5 since he lives within 500 feet of the project site.

5. DR19-0007 – Tri Hong – 2 Yerba Buena Avenue

Design review for a new one-story house that exceeds 20 feet in height. The project includes a new 4,286 square-foot house with an overall height of 25 feet. *Project Planner: Gallegos*

Associate Planner Gallegos presented the staff report, recommending approval of design review application DR19-0007 subject to the listed findings and conditions.

Project designer Greg Zierman presented the project, noting that the additional height was desired to allow for a taller clearstory element over the kitchen and great room and that the project site is well landscaped with many new trees.

Public Comment

None.

Action: Upon a motion by Commissioner Glew, seconded by Commissioner Harding, the Commission approved design review application DR19-0007 per the staff report findings and conditions.

The motion was approved (3-0) by the following vote:

AYES: Kirik, Glew, and Harding

NOES: None

ABSTAIN: Bishop

ABSENT: Ma

Vice-Chair Bishop rejoined the meeting for that last agenda item.

6. SC19-0005 – Cornelia Haber – 391 Yerba Buena Avenue

Design review for a two-story addition to an existing one-story house. The project includes an addition of 1,188 square feet on the first story and 411 square feet on the second story. *Project Planner: Hassan*

Assistant Planner Hassan presented the staff report, recommending approval of design review application SC19-0005 subject to the listed findings and conditions.

Project designer Cornelia Haber presented the project.

Public Comment

None.

Action: Upon a motion by Commissioner Harding, seconded by Vice-Chair Bishop, the Commission voted to approve design review application SC19-0005 per the staff report findings and conditions.

The motion failed (2-2) by the following vote:

AYES: Bishop and Harding

NOES: Glew and Kirik

ABSENT: Ma

Action: Upon a motion by Chair Kirik, seconded by Vice-Chair Bishop, the Commission voted to continue design review application SC19-0005 with the following direction:

- Move the second story addition back into the body of the house and better integrate the addition with the design of the existing house.

The motion was approved (4-0) by the following vote:

AYES: Kirik, Bishop, Glew, and Harding

NOES: None

ABSENT: Ma

COMMISSIONERS' REPORTS AND COMMENTS

None.

POTENTIAL FUTURE AGENDA ITEMS

None.

ADJOURNMENT

Chair Kirik adjourned the meeting at 7:59 PM.

Zachary Dahl, AICP
Planning Services Manager