

**MINUTES OF A REGULAR MEETING OF THE DESIGN REVIEW COMMISSION  
OF THE CITY OF LOS ALTOS, HELD ON WEDNESDAY, APRIL 18, 2018  
BEGINNING AT 7:00 P.M. AT LOS ALTOS CITY HALL, ONE NORTH SAN  
ANTONIO ROAD, LOS ALTOS, CALIFORNIA**

**ESTABLISH QUORUM**

PRESENT: Chair Harding, Vice-Chair Kirik, Commissioners Bishop and Ma  
ABSENT: Commissioner Glew  
STAFF: Associate Planner Gallegos

**PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA**

None.

**ITEMS FOR CONSIDERATION/ACTION**

**CONSENT CALENDAR**

**1. Design Review Commission Minutes**

Approve minutes of the regular meeting of April 4, 2018.

Action: Upon a motion by Vice-Chair Kirik, seconded by Commissioner Ma, the Commission approved the minutes of the April 4, 2018 Regular Meeting as written. The motion passed by the following vote: AYES: Harding, Kirik, Bishop and Ma; NOES: None; ABSENT: Glew; ABSTAIN: None. (4-0)

**DISCUSSION**

**2. 17-SC-29 – E. Sakai, AIA – 1390 Holly Avenue**

Design review for a new two-story house. The proposed project will include 2,710 square feet at the first story and 950 square feet at the second story with a 2,710 square-foot basement. This project was continued from the February 14, 2018 DRC meeting. *Project Planner: Gallegos*

Associate Planner Gallegos presented the staff report, recommending approval of the application subject to the listed findings and conditions.

Project architect Eugene Sakai presented the project and provided an overview of the design changes.

Public Comment

Neighbor Don Andersen expressed concerns regarding privacy impacts and privacy screening along the rear property line.

Action: Upon a motion by Vice-Chair Kirik, seconded by Commissioner Bishop, the Commission approved design review application 17-SC-29 per the staff report findings and conditions, with the following additional conditions:

- Revise the plans to incorporate evergreen screening along the rear property with a planting height of 12 feet, and a height at maturity of 15 to 18 feet, and work with the neighbor, Don Andersen on the tree type; and
- Install evergreen screening prior to issuance of the building permit.

The motion passed by the following vote: AYES: Harding, Kirik, Bishop and Ma; NOES: None; ABSENT: Glew; ABSTAIN: None. (4-0)

**3. 18-SC-08 – D. Mede – 1190 Buckingham Drive**

Design review for a new two-story house. The proposed project will include 2,298 square feet at the first story and 1,570 square feet at the second story. *Project Planner: Gallegos*

Associate Planner Gallegos presented the staff report, recommending approval of the application subject to the listed findings and conditions.

Property owner Lyzette Abaya-Mede presented the project.

Public Comment

None.

Action: Upon a motion by Commissioner Bishop, seconded by Vice-Chair Kirik, the Commission continued design review application 18-SC-08, with the following direction:

- Improve the integration of the exterior side elevation design due to its visibility along the street frontage;
- Reduce the structure's bulk and mass to improve its consistency with the neighborhood character;
- Provide architectural details for the eaves, windows and garage doors; and
- Ensure that the materials board and project plans are consistent.

The motion passed by the following vote: AYES: Harding, Kirik, Bishop and Ma; NOES: None; ABSENT: Glew; ABSTAIN: None. (4-0)

**COMMISSIONERS' REPORTS AND COMMENTS**

None.

**POTENTIAL FUTURE AGENDA ITEMS**

None.

**ADJOURNMENT**

Chair Harding adjourned the meeting at 8:03 PM.

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Sean Gallegos  
Associate Planner