

**MINUTES OF A REGULAR MEETING OF THE DESIGN REVIEW COMMISSION
OF THE CITY OF LOS ALTOS, HELD ON WEDNESDAY, APRIL 4, 2018
BEGINNING AT 7:00 P.M. AT LOS ALTOS CITY HALL, ONE NORTH SAN
ANTONIO ROAD, LOS ALTOS, CALIFORNIA**

ESTABLISH QUORUM

ALL PRESENT: Chair Harding, Vice-Chair Kirik, Commissioners Bishop, Glew and Ma

STAFF: Associate Planner Gallegos

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

None.

ITEMS FOR CONSIDERATION/ACTION

SPECIAL ITEM

1. **New Commissioner Introduction**

New Commissioners Michael Ma and Frank Bishop introduced themselves.

2. **Commission Reorganization**

Election of Chair and Vice Chair

Action: Upon motion by Commissioner Kirik, the Commission unanimously elected Vice-Chair Harding as Chair.

Action: Upon motion by Chair Harding, the Commission unanimously elected Commissioner Kirik as Vice Chair.

Following the votes, Chair Harding accepted the gavel and took over as chair of the meeting.

CONSENT CALENDAR

3. **Design Review Commission Minutes**

Approve minutes of the regular meeting of March 14, 2018.

Action: Upon a motion by Vice-Chair Kirik, seconded by Commissioner Ma, the Commission unanimously approved the minutes of the March 14, 2018 Regular Meeting as written. The motion passed unanimously.

DISCUSSION

4. **17-SC-35 – Y. Ben Yu and Y. Z Yu – 1261 St. Joseph Avenue**

Design review for a new two-story house. The project includes 2,480 square feet on the first story and 1,754 square feet on the second story, with a 1,992 square-foot basement. This project was continued from the January 31, 2018 DRC meeting. *Project Planner: Gallegos*

Associate Planner Gallegos presented the staff report, recommending approval of the application subject to the listed findings and conditions.

Project architect Daryl Harris presented the project.

Public Comment

Neighbor Vaishali Parab expressed concerns that the new two-story house would reduce sunlight exposure on her property.

Neighbor John Yu requested that the fence on the retaining wall be built before construction starts.

Neighbor C.K. Marr expressed concerns about the increased amount of impervious area proposed and noted that drainage is a big concern for him because the drainage flows toward his property.

Action: Upon a motion by Commissioner Kirik, seconded by Commissioner Glew, the Commission approved design review application 17-SC-35 per the staff report findings and conditions, with the following changes:

- Revise Condition 2 to install the six-foot tall fences prior to building permit issuance.
- Revise Condition 3 to install the retaining walls, if required, prior to building permit issuance.
- Tree No. 2 (redwood) may be removed; and
- Increase the front porch entry to a 12-foot plate height.

The motion passed unanimously.

5. **18-SC-02 – RH Associates – 319 Lunada Court**

Design review for a new two-story house. The project includes 2,432 square feet on the first story and 1,545 square feet on the second story. *Project Planner: Gallegos*

Associate Planner Gallegos presented the staff report, recommending approval of the application subject to the listed findings and conditions.

Project architect Daryl Harris presented the project, noting that the location of the house and rear deck was modified to minimize privacy impacts and that additional landscape screening could be added if necessary.

Public Comment

Neighbor Gregory Stewart expressed support for the project, noting that the owner and architect met with him in advance and revised the design to address privacy concerns.

Action: Upon a motion by Commissioner Glew, seconded by Commissioner Ma, the Commission approved design review application 18-SC-02 per the staff report findings and conditions. The motion passed unanimously.

COMMISSIONERS' REPORTS AND COMMENTS

Chair Harding discussed the site visit process for projects.

POTENTIAL FUTURE AGENDA ITEMS

None.

ADJOURNMENT

Chair Harding adjourned the meeting at 8:06 PM.

Sean Gallegos
Associate Planner

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