

**MINUTES OF A REGULAR MEETING OF THE DESIGN REVIEW COMMISSION  
OF THE CITY OF LOS ALTOS, HELD ON WEDNESDAY, APRIL 19, 2017  
BEGINNING AT 7:00 P.M. AT LOS ALTOS CITY HALL, ONE NORTH SAN  
ANTONIO ROAD, LOS ALTOS, CALIFORNIA**

**ESTABLISH QUORUM**

PRESENT: Chair Glew, Vice-Chair Harding and Commissioners Kirik and Moison

ABSENT: Commissioner Zoufonoun

STAFF: Planning Services Manager Dahl and Assistant Planner Davis

**PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA**

None.

**ITEMS FOR CONSIDERATION/ACTION**

**CONSENT CALENDAR**

**1. Design Review Commission Minutes**

Approve minutes of the regular meeting of April 5, 2017.

Action: Upon a motion by Vice-Chair Harding, seconded by Commissioner Moison, the Commission approved the minutes of the April 5, 2017 Regular Meeting as written. The motion passed by the following vote: AYES: Glew, Harding, Kirik, and Moison; NOES: None; ABSENT: Zoufonoun; ABSTAIN: None.

**PUBLIC HEARING**

**2. 17-V-03 – J. Ritter – 254 Alvarado Avenue**

Variance to allow a pool with an interior side yard setback of five feet, where ten feet is required. *Project Planner: Gallegos*

Application was withdrawn from consideration at the request of the property owner. No Action.

**DISCUSSION**

**3. 16-SC-31 – J. Haines and R. Okubo – 434 Casita Court**

Design Review for a new two-story house. The project includes 2,398 square feet on the first story and 1,244 square feet on the second story. *Project Planner: Davis*

Assistant Planner Davis presented the staff report. Project architect Eiki Tanaka presented the project and requested that Condition No. 2 be reconsidered to keep the window in Bedroom #2 as designed.

**Public Comment**

None.

Action: Upon a motion by Commissioner Kirik, seconded by Commissioner Moison, the Commission approved design review application 16-SC-31 per the staff report findings and conditions, with the following change and additional condition:

- Modify Condition No. 2 to allow the window in Bedroom #2 as designed; and
- Update the landscape plan to increase the size of the new Pittosporum trees on the left side to 24-inch box minimum size and to plant at least six species between trees #3 and #5.

The motion passed by the following vote: AYES: Glew, Harding, Kirik, and Moison; NOES: None; ABSENT: Zoufonoun; ABSTAIN: None.

#### 4. **17-SC-02 – Hometec Architecture – 1640 Dallas Court**

Design review for a second story addition to an existing two-story house. The project includes an addition of 328 square feet on the second story. *Project Planner: Davis*

Assistant Planner Davis presented the staff report. Project designer Holly Hartman presented the project and property owner Leesa Noujeim spoke about why the front porch façade was being maintained as part of the project.

#### Public Comment

None.

Action: Upon a motion by Commissioner Moison, seconded by Commissioner Kirik, the Commission unanimously approved design review application 17-SC-02 per the staff report findings and conditions. The motion passed by the following vote: AYES: Glew, Harding, Kirik, and Moison; NOES: None; ABSENT: Zoufonoun; ABSTAIN: None.

### **COMMISSIONERS' REPORTS AND COMMENTS**

Commissioner Moison noted that she would be unavailable for the May 3<sup>rd</sup> and 17<sup>th</sup> Design Review Commission meetings.

### **POTENTIAL FUTURE AGENDA ITEMS**

None.

### **ADJOURNMENT**

Chair Glew adjourned the meeting at 7:55 PM.

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Zachary Dahl, AICP  
Planning Services Manager – Current Planning