

**MINUTES OF A REGULAR MEETING OF THE DESIGN REVIEW COMMISSION  
OF THE CITY OF LOS ALTOS, HELD ON WEDNESDAY, APRIL 20, 2016  
BEGINNING AT 7:00 P.M. AT LOS ALTOS CITY HALL, ONE NORTH SAN  
ANTONIO ROAD, LOS ALTOS, CALIFORNIA**

**ESTABLISH QUORUM**

PRESENT: Chair Moison, Vice-Chair Glew, and Commissioners Kirik and Zoufonoun  
ABSENT: Commissioner Harding  
STAFF: Planning Services Manager Dahl and Assistant Planners Gallegos and Davis

**PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA**

None.

**ITEMS FOR CONSIDERATION/ACTION**

**CONSENT CALENDAR**

**1. Design Review Commission Minutes**

Approve minutes of the regular meeting of April 6, 2016.

Action: Upon a motion by Commissioner Kirik, seconded by Commissioner Zoufonoun, the Commission approved the minutes of the April 6, 2016 regular meeting as written, by the following vote: AYES: Moison, Glew, Kirik and Zoufonoun; NOES: None; ABSENT: Harding; ABSTAIN: None.

**DISCUSSION**

**2. 16-SC-02 – J. McGregor, Jr. – 1014 Russell Avenue**

Design review for a new two-story house. The project includes 2,039 square feet on the first story and 1,459 square feet on the second story. This project was continued from the March 16, 2016 Design Review Commission meeting. *Project Planner: Davis*

Assistant Planner Davis presented the staff report, recommending approval of the project. Project applicant/architect Gary McClure presented the application, noting the changes to address the Design Review Commission's direction.

Public Comment

None.

Action: Upon a motion by Commissioner Kirik, seconded by Commissioner Zoufonoun, the Commission approved design review application 16-SC-02 per the staff report findings and conditions, by the following vote: AYES: Moison, Glew, Kirik, and Zoufonoun; NOES: None; ABSENT: Harding; ABSTAIN: None.

**3. 15-SC-22 – Britt-Rowe – 1060 S. Springer Road**

Design review for a two-story addition to an existing one-story house. The project includes an addition of 99 square feet on the first story and 826 square feet on the second story. *Project Planner: Davis*

Assistant Planner Davis presented the staff report, recommending approval of the project. Project applicant/architect David Britt presented the application.

Public Comment

None.

Action: Upon a motion by Commissioner Zoufonoun, seconded by Commissioner Kirik, the Commission approved design review application 15-SC-22 per the staff report findings and conditions, with the following additional condition:

- Allow two small windows in the master bath and bedroom on the side elevation if the owner so chooses.

The motion passed by the following vote: AYES: Moison, Glew, Kirik, and Zoufonoun; NOES: None; ABSENT: Harding; ABSTAIN: None.

**4. 15-SC-42 – C. and T. Shaked – 231 Yerba Buena Avenue**

Design review for a two-story addition to an existing two-story house and the conversion of 345 square feet of the existing floor area into a second living unit. The project includes an addition of 1,165 square feet on the first story and 611 square feet on the second story. *Project Planner: Gallegos*

Assistant Planner Gallegos presented the staff report, recommending approval of the project. Project architect/owner Carrie Shaked presented the application.

Public Comment

Neighbor Kim Kaneshiro spoke in opposition of the project due to privacy concerns.

Action: Upon a motion by Commissioner Kirik, seconded by Commissioner Glew, the Commission continued design review application 15-SC-42 with the following direction:

- Study the sight lines from the second story windows and balcony toward the adjacent properties;
- Reduce the bulk and mass of the second story; and
- Incorporate screening trees into the plan.

The motion passed by the following vote: AYES: Moison, Glew, Kirik, and Zoufonoun; NOES: None; ABSENT: Harding; ABSTAIN: None.

**5. 15-SC-47 – K. Le – 240 Marich Way**

Design review for a new two-story house. The project includes 2,141 square feet on the first story and 1,198 square feet on the second story. *Project Planner: Gallegos*

Assistant Planner Gallegos presented the staff report, recommending approval of the project. Project applicant/designer Ket Le and property owner Yanhua Mao presented the application.

Public Comment

Neighbor John Mudge spoke in opposition of the project due to privacy concerns.

Action: Upon a motion by Commissioner Zoufonoun, seconded by Commissioner Kirik, the Commission recommended approval of design review application 15-SC-47 per the staff report findings and conditions, with the following additional condition:

- Add evergreen screening along the rear of the property.

The motion failed by the following vote: AYES: Moison and Zoufonoun; NOES: Kirik and Glew; ABSENT: Harding; ABSTAIN: None.

Action: Upon a motion by Commissioner Glew, seconded by Commissioner Zoufonoun, the Commission approved design review application 15-SC-47 per the staff report findings and conditions, with the following additional condition:

- Add a six-foot fence with two feet of open lattice along the rear property line and;
- Add a new evergreen hedge that is resistant to Oak root fungus along the rear of the property.

The motion passed by the following vote: AYES: Moison, Glew and Zoufonoun; NOES: Kirik; ABSENT: Harding; ABSTAIN: None.

### **COMMISSIONERS' REPORTS AND COMMENTS**

None.

### **POTENTIAL FUTURE AGENDA ITEMS**

None.

### **ADJOURNMENT**

Chair Moison adjourned the meeting at 8:48 PM.

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Zachary Dahl, AICP  
Planning Services Manager  
Current Planning