

**MINUTES OF A REGULAR MEETING OF THE DESIGN REVIEW COMMISSION
OF THE CITY OF LOS ALTOS, HELD ON WEDNESDAY, NOVEMBER 19, 2014,
BEGINNING AT 7:00 P.M. AT LOS ALTOS CITY HALL, ONE NORTH SAN
ANTONIO ROAD, LOS ALTOS, CALIFORNIA**

ESTABLISH QUORUM

PRESENT: Chair BLOCKHUS, Vice-Chair KIRIK, Commissioners MEADOWS and
MOISON
ABSENT: Commissioner WHEELER
STAFF: Planning Services Manager KORNFIELD, Assistant Planners GALLEGOS and
LIM

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

None.

ITEMS FOR CONSIDERATION/ACTION

CONSENT CALENDAR

1. Design Review Commission Minutes

Approve minutes of the regular meeting of November 5, 2014.

MOTION by Commissioner MOISON, seconded by Commissioner MEADOWS, to approve the minutes of the November 5, 2014 regular meeting.

THE MOTION CARRIED UNANIMOUSLY (4/0).

DISCUSSION

2. 14-SC-34 – L. Li – 601 Guadalupe Drive

Design review for a second story addition to a one-story house. The project includes an addition of 1,391 square feet on the second story. *Project Planner: Gallegos*

Assistant Planner GALLEGOS presented the staff report recommending approval of design review application 14-SC-34 subject to the findings and conditions.

Property owner David Liu stated that he spoke to the surrounding neighbors and they supported the project. Project designer Leo Li stated that the design was a modest, contemporary style with various elements to reflect neighborhood traits, larger windows per the owner's desire, emphasized horizontal lines, and reduced bulk. There was no other public comment.

The commissioners discussed the project and expressed their general support for the design. In their review the Commission discussed the potential need for new fencing and the orientation and setback of the balcony. The Commission also suggested that the windows facing Pine Lane could be made larger to reflect more of the architecture shown on the Guadalupe elevation.

MOTION by Vice-Chair KIRIK, seconded by Commissioner MEADOWS, to approve design review application 14-SC-34 per the staff report findings and conditions.

THE MOTION PASSED BY A 3/1 VOTE, WITH CHAIR BLOCKHUS OPPOSED (balcony privacy impacts).

3. 14-SC-36 – R. Medan Architect – 540 San Felicia Way

Design review for first and second story additions to a one-story house. The project includes the addition of 283 square feet on the first story and 699 square feet on the second story.

Project Planner: Lim

Assistant Planner LIM presented the staff report recommending approval of design review application 14-SC-36 subject to the findings and conditions. She made note of a late letter of concern and clarified that condition No. 5 was meant to include two street trees.

Property owner Barry Saik spoke to the project's intent to upgrade the original house. Project architect Robert Medan spoke in support of the project, stating that he wanted to update and minimize impacts by blending in the massing and using rustic materials. There was no other public comment.

The commissioners discussed the project and expressed their general support for the design. The Commission discussed if screening should be added on the left side (corner) to address the concern in Mr. Saik's letter and if fencing should be raised in height along the right side.

MOTION by Commissioner MEADOWS, seconded by Commissioner MOISON, to approve design review application 14-SC-36 per the staff report findings and conditions, with the following additional condition:

- Add privacy screening along the left edge of the rear yard.

THE MOTION CARRIED UNANIMOUSLY (4/0).

4. Discussion of Outreach to Incoming Mayor - *Chair Blockhus*

Chair BLOCKHUS suggested providing topics for him to meet the incoming mayor.

COMMISSIONERS' REPORTS AND COMMENTS

Vice-Chair KIRIK suggested that the staff reports should consider alternatives in their recommendation.

Commissioner MEADOWS suggested that staff include outreach materials for applicants including the differences between the zoning code and design review, neighborhood context per the Neighborhood Compatibility Worksheet, and typical foci including bulk and mass, privacy, landscape and neighborhood compatibility.

POTENTIAL FUTURE AGENDA ITEMS

ADJOURNMENT

Chair BLOCKHUS adjourned the meeting at 8:22 PM.