

**MINUTES OF A REGULAR MEETING OF THE DESIGN REVIEW COMMISSION
OF THE CITY OF LOS ALTOS, HELD ON WEDNESDAY, APRIL 5, 2017
BEGINNING AT 7:00 P.M. AT LOS ALTOS CITY HALL, ONE NORTH SAN
ANTONIO ROAD, LOS ALTOS, CALIFORNIA**

ESTABLISH QUORUM

PRESENT: Chair Moison, Vice-Chair Glew and Commissioners Kirik, Zoufonoun and Harding

STAFF: Planning Services Manager Dahl and Assistant Planner Davis

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

None.

ITEMS FOR CONSIDERATION/ACTION

SPECIAL ITEM

1. **Commission Reorganization**
Election of Chair and Vice Chair

Action: Upon motion by Chair Moison, the Commission voted unanimously to nominate Commissioner Glew as Chair.

Action: Upon motion by Chair Moison, the Commission voted unanimously to nominate Commissioner Harding as Vice-Chair.

Chair Glew received the gavel and presided over the remainder of the meeting.

CONSENT CALENDAR

2. **Design Review Commission Minutes**
Approve minutes of the March 15, 2017 Study Session and Regular Meeting.

Action: Upon a motion by Commissioner Moison, seconded by Vice-Chair Harding, the Commission unanimously approved the minutes of the March 15, 2017 Study Session and Regular Meeting as written.

PUBLIC HEARING

3. **16-V-09 and 16-SC-40 – R. Yazdani – 911 and 921 Matts Court**
Variances to allow for reduced side and rear yard setbacks and Design Review for the expansion of balconies on a two-story house. The project includes variances to allow 1) a raised parking deck to be located within the required side yard setback areas at 911 and 921 Matts Court and 2) a second story balcony to have a rear yard setback of 26 feet where 50 feet is required rear; and design review for the expansion of two existing balconies that face toward S. El Monte Avenue. *Project Planner: Dabl*

Planning Services Manager Dahl presented the staff report and answered questions. Reza Yazdani (owner of 911 Matts Court) presented the project and outlined the property constraints that justified the variance. Vijay Anne (owner of 921 Matts Court) also spoke and expressed support for the project.

Public Comment

None.

Action: Upon a motion by Commissioner Moison, seconded by Vice-Chair Harding, the Commission unanimously approved variance and design review applications 16-V-09 and 16-SC-40 per the staff report findings and conditions.

4. 17-V-02 – B. Cox – 24849 Summerhill Avenue

Variance to allow for reduced side and rear yard setbacks for a one-story addition to an existing one-story house. The project includes a variance to allow a rear yard setback of 23.4 feet where 50 feet is required and a side yard setback of 15.1 feet where 30 feet is required in the R1-H District. *Project Planner: Davis*

Assistant Planner Davis presented the staff report and answered questions. Project architect Brad Cox presented the project.

Public Comment

None.

Action: Upon a motion by Commissioner Kirik, seconded by Commissioner Moison, the Commission unanimously approved variance application 17-V-02 per the staff report findings and conditions.

5. 17-V-03 – J. Ritter – 254 Alvarado Avenue

Variance to allow a pool with an interior side yard setback of five feet, where ten feet is required. *Project Planner: Gallegos*

Planning Services Manager Dahl noted that this item was continued to the April 19, 2017 Design Review Commission meeting since a public meeting notice was not posted on the property 10 days before the meeting.

COMMISSIONERS' REPORTS AND COMMENTS

The Commission debriefed on the Accessory Dwelling Unit (Second Living Unit) Regulations Study Session that was held on March 15, 2017.

POTENTIAL FUTURE AGENDA ITEMS

None.

ADJOURNMENT

Chair Glew adjourned the meeting at 7:55 PM.