

**MINUTES OF A STUDY SESSION OF THE DESIGN REVIEW COMMISSION OF
THE CITY OF LOS ALTOS, HELD ON WEDNESDAY, MARCH 15, 2017 BEGINNING
AT 6:00 P.M. AT LOS ALTOS CITY HALL, ONE NORTH SAN ANTONIO ROAD, LOS
ALTOS, CALIFORNIA**

ESTABLISH QUORUM

PRESENT: Chair Moison, Vice-Chair Glew and Commissioners Kirik, and Zoufonoun
ABSENT: Commissioner Harding
STAFF: Advance Planning Services Manager Kornfield and Current Planning Services
Manager Dahl

ITEMS FOR CONSIDERATION/ACTION

1. Accessory Dwelling Unit (Second Living Unit) Regulations

Potential code amendments to Chapter 14.14 of the Zoning Code pertaining to Second Living Units.

Project Manager: Kornfield

Advance Planning Services Manager Kornfield presented the staff report and answered questions from the Commission.

Public Comment

None.

The Commission discussed the Accessory Dwelling Unit (Second Living Unit) Regulations and offered the following comments:

- Vice-Chair Glew:
 - Incentive good parking design (i.e. bonus of square footage); and
 - Reduce minimum lot size requirements gradually, not all at once (phase it in).
- Chair Moison:
 - Accessory Dwelling Units review should stay with the Design Review Commission for a 12-month trial run and see how it goes.
- Commissioner Kirik:
 - Parking is the primary issue and we must be sensitive to this;
 - Consider limiting the number of accessory structures on a property;
 - Supports an administrative approval process;
 - Encourage better parking (i.e. not tandem in the driveway); and
 - Consider a minimum lot size of 12,000 square feet, instead of 10,000 square feet for detached dwelling units and 10,000 square feet for attached dwelling units.
- Commissioner Zoufonoun:
 - No additional comments.

ADJOURNMENT

Chair Moison adjourned the meeting at 6:55 P.M.

Zachary Dahl, AICP
Planning Services Manager – Current Planning

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