

**MINUTES OF A REGULAR MEETING OF THE DESIGN REVIEW COMMISSION
OF THE CITY OF LOS ALTOS, HELD ON WEDNESDAY, FEBRUARY 1, 2017
BEGINNING AT 7:00 P.M. AT LOS ALTOS CITY HALL, ONE NORTH SAN
ANTONIO ROAD, LOS ALTOS, CALIFORNIA**

ESTABLISH QUORUM

PRESENT: Chair Moison, Vice-Chair Glew and Commissioners Kirik, and Harding
ABSENT: Commissioner Zoufonoun
STAFF: Planning Services Manager Dahl and Assistant Planners Gallegos and Davis

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

None.

ITEMS FOR CONSIDERATION/ACTION

CONSENT CALENDAR

1. Design Review Commission Minutes

Approve minutes of the regular meeting of December 14, 2016.

Action: Upon a motion by Commissioner Harding, seconded by Commissioner Kirik, the Commission approved the minutes of the December 14, 2016 regular meeting as written. The motion passed by the following vote: AYES: Moison, Glew, Kirik, and Harding; NOES: None; ABSENT: Zoufonoun; ABSTAIN: None.

PUBLIC HEARING

2. 16-V-11 and 16-SC-47 – A. Ahrens – 200 University Avenue

Variances to allow for reduced setbacks and Design Review for a two-story addition to an existing one-story house. The project includes variances to 1) allow for a side yard setback of 10 feet where 25 feet is required in the R1-20 District, 2) a setback of seven feet from the existing second living unit where 10 feet is required and 3) portions of the structure to encroach into the right side daylight plane, and design review for an addition of 1,628 square feet on the first story and 1,450 square feet on the second story. *Project Planner: Dahl*

Planning Services Manager Dahl presented the staff report, recommending approval of the project. Applicant and owner Abby Ahrens presented the project outlining the history of property and noted site challenges such as the creek, flood zone and topography that justifies the variance requests.

Public Comment

Resident Charles Geschke spoke in support of the project stating that there would be no impacts to his property.

Action: Upon a motion by Commissioner Harding, seconded by Vice Chair Glew, the Commission approved variance and design review applications 16-V-11 and 16-SC-47 per the staff report findings and conditions. The motion passed by the following vote: AYES: Moison, Glew, and Harding; NOES: Kirik; ABSENT: Zoufonoun; ABSTAIN: None.

DISCUSSION

3. **16-SC-48 – J. Whitford – 1613 Parkhills Avenue**

Design review for a second-story addition to an existing two-story house. The project includes an addition of 337 square feet on the first story and 258 square feet on the second story.

Project Planner: Davis

Assistant Planner Davis presented the staff report, recommending approval of the project. Applicant and owner Jeff Whitford presented the project.

Public Comment

None.

Action: Upon a motion by Vice Chair Glew, seconded by Commissioner Harding, the Commission approved design review application 16-SC-48 per the staff report findings and conditions.

The motion passed by the following vote: AYES: Moison, Glew, Kirik, and Harding; NOES: None; ABSENT: Zoufonoun; ABSTAIN: None.

4. **16-SC-51 – J. Breslow – 578 Palm Avenue**

Design review for a new two-story house with a detached garage. The project includes 1,807 square feet on the first story and 498 square feet on the second story with a 1,390 square-foot basement. *Project Planner: Gallegos*

Assistant Planner Gallegos presented the staff report, recommending approval of the project. Project architect Jesse Geurse presented the project.

Public Comment

None.

Action: Upon a motion by Commissioner Kirik, seconded by Commissioner Harding, the Commission approved design review application 16-SC-51 per the staff report findings and conditions, with the following change:

- Recommend removal of tree Nos. 573, 576 and 577 in the arborist report and provide replacement trees as required by the Community Development Director.

The motion passed by the following vote: AYES: Moison, Glew, Kirik, and Harding; NOES: None; ABSENT: Zoufonoun; ABSTAIN: None.

5. **City Council Meeting Assignments – 2017**

Planning Services Manager Dahl presented the City Council Meeting Assignments for 2017 to the Design Review Commission. There was no action taken.

COMMISSIONERS' REPORTS AND COMMENTS

Chair Moison and Commissioner Harding stated that they will be absent for the February 15, 2017 Design Review Commission meeting.

POTENTIAL FUTURE AGENDA ITEMS

None.

ADJOURNMENT

Chair Moison adjourned the meeting at 8:23 PM.

Zachary Dahl, AICP
Planning Services Manager – Current Planning