



## DESIGN REVIEW COMMISSION MEETING

**WEDNESDAY, DECEMBER 14, 2016 - 7:00 P.M.**

Community Meeting Chambers, Los Altos City Hall  
1 North San Antonio Road, Los Altos, California

### ESTABLISH QUORUM

### PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

Members of the audience may bring to the Commission's attention any item that is not on the agenda. Please complete a "Request to Speak" form and submit it to the Staff Liaison. Speakers are generally given two or three minutes, at the discretion of the Chair. Please be advised that, by law, the Commission is unable to discuss or take action on issues presented during the Public Comment Period. According to State Law (also known as "the Brown Act") items must first be noticed on the agenda before any discussion or action.

### ITEMS FOR CONSIDERATION/ACTION

#### CONSENT CALENDAR

These items will be considered by one motion unless any member of the Commission or audience wishes to remove an item for discussion. Any item removed from the Consent Calendar for discussion will be handled at the discretion of the Chair.

1. **Design Review Commission Minutes**

Approve minutes of the regular meeting of November 16, 2016.

### DISCUSSION

2. **16-SC-42 – D. and J. Boore – 309 Covington Road**

Design review for a new second living unit. The project includes a new detached 798 square-foot second living unit with a 200 square-foot carport, and a 797 square-foot accessory structure. *Project Planner: Gallegos*

3. **16-SC-44 – Timeline Design – 1276 Richardson Avenue**

Design review for a new two-story house with a basement. The project includes 3,698 square feet on the first story, 1,051 square feet on the second story and a 1,257 square foot basement. *Project Planner: Davis*

4. **16-SC-49 – Duxbury Architects – 201 Fremont Avenue**

Design review for a new two-story house. The project includes 4,630 square feet on the first story and 1,640 square feet on the second story. *Project Planner: Gallegos*

5. **Single-Family Design Review Submittal Requirements**

Discussion on potential modifications to the submittal requirements for two-story design review applications. *Project Planner: Dahl*

### COMMISSIONERS' REPORTS AND COMMENTS

*Agenda continued on back*

## POTENTIAL FUTURE AGENDA ITEMS

## ADJOURNMENT

### SPECIAL NOTICES TO PUBLIC

In compliance with the Americans with Disabilities Act, the City of Los Altos will make reasonable arrangements to ensure accessibility to this meeting. If you need special assistance to participate in this meeting, please contact the City Clerk at least 48 hours prior to the meeting at (650) 947-2720.

Agendas, Staff Reports and some associated documents for Design Review Commission items may be viewed on the Internet at [www.losaltosca.gov/meetings](http://www.losaltosca.gov/meetings)

If you wish to provide written materials, please provide the Commission Staff Liaison with **10 copies** of any document that you would like to submit to the Commissioners in order for it to become part of the public record.

If you challenge any planning or land use decision made at this meeting in court, you may be limited to raising only those issues you or someone else raised at the public hearing held at this meeting, or in written correspondence delivered to the City Council at, or prior to, the public hearing. Please take notice that the time within which to seek judicial review of any final administrative determination reached at this meeting is governed by Section 1094.6 of the California Code of Civil Procedure.

For other questions regarding the meeting proceedings, please contact the City Clerk at (650) 947-2720.