

**MINUTES OF A REGULAR MEETING OF THE DESIGN REVIEW COMMISSION  
OF THE CITY OF LOS ALTOS, HELD ON WEDNESDAY, OCTOBER 19, 2016  
BEGINNING AT 7:00 P.M. AT LOS ALTOS CITY HALL, ONE NORTH SAN  
ANTONIO ROAD, LOS ALTOS, CALIFORNIA**

**ESTABLISH QUORUM**

PRESENT: Vice-Chair Glew and Commissioners Kirik, Harding and Zoufonoun  
ABSENT: Chair Moison  
STAFF: Planning Services Manager Dahl and Assistant Planner Gallegos

**PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA**

None.

**ITEMS FOR CONSIDERATION/ACTION**

**CONSENT CALENDAR**

**1. Design Review Commission Minutes**

Approve minutes of the regular meeting of September 14, 2016.

Action: Upon a motion by Commissioner Harding, seconded by Commissioner Kirik, the Commission voted to approve the minutes of the September 14, 2016 regular meeting as written. The motion passed by the following vote: AYES: Glew, Kirik, Harding and Zoufonoun; NOES: None; ABSENT: Moison; ABSTAIN: None.

**DISCUSSION**

**2. 16-SC-34 – Acadia Architecture – 871 Lockhaven Drive**

Design Review for a two-story addition and remodel to an existing two-story house. The project included an addition of 21 square feet on the first story and 45 square feet on the second story. *Project Planner: Dahl*

Planning Services Manager Dahl presented the staff report, recommending approval of the project. Project applicant and architect Davide Giannella presented the application.

Public Comment

None.

Action: Upon a motion by Commissioner Kirik, seconded by Commissioner Harding, the Commission voted to approve design review application 16-SC-34 per the staff report findings and conditions. The motion passed by the following vote: AYES: Glew, Kirik, Harding and Zoufonoun; NOES: None; ABSENT: Moison; ABSTAIN: None.

**3. 16-SC-37 – L. and J. Smith – 1360 Montclair Way**

Design review for a two-story addition to an existing one-story house and a new second living unit. The project included the construction of 645 square feet on the first story, 671 square feet on the second story, and a new integrated 439 square-foot second living unit in the basement. *Project Planner: Gallegos*

Assistant Planner Gallegos presented the staff report, recommending approval of the project. Project architect Malika Junaid and property owner Jenn Lee Smith presented the application.

Public Comment

None.

Action: Upon a motion by Commissioner Harding, seconded by Commissioner Zoufonoun, the Commission voted to approve design review application 16-SC-37 per the staff report findings and conditions. The motion failed by the following vote: AYES: None; NOES: Glew, Kirik, Harding and Zoufonoun; ABSENT: Moison; ABSTAIN: None.

Action: Upon a motion by Commissioner Kirik, seconded by Commissioner Harding, the Commission voted to continue design review application 16-SC-37, with the following direction:

- Reduce the second story plate height to eight feet;
- Modify the roof to maintain a consistent roof slope; and
- Consider revising the gable end design of the garage and re-orientating the garage door.

The motion passed by the following vote: AYES: Glew, Kirik, Harding and Zoufonoun; NOES: None; ABSENT: Moison; ABSTAIN: None.

**4. 16-SC-38 – M. Wimmer – 170 Sylvian Way**

Design review for a new second living unit. The project included a new integrated 677 square-foot second living unit attached to the main house. *Project Planner: Gallegos*

Assistant Planner Gallegos presented the staff report, recommending approval of the project. Project applicant and designer Margaret Wimmer and property owner Douglas Thieu presented the application.

Public Comment

None.

Action: Upon a motion by Commissioner Zoufonoun, seconded by Commissioner Harding, the Commission voted to approve design review application 16-SC-38 per the staff report findings and conditions. The motion passed by the following vote: AYES: Glew, Kirik, Harding and Zoufonoun; NOES: None; ABSENT: Moison; ABSTAIN: None.

**COMMISSIONERS' REPORTS AND COMMENTS**

None.

**POTENTIAL FUTURE AGENDA ITEMS**

None.

**ADJOURNMENT**

Chair Moison adjourned the meeting at 8:17 PM.