

**MINUTES OF A REGULAR MEETING OF THE DESIGN REVIEW COMMISSION  
OF THE CITY OF LOS ALTOS, HELD ON WEDNESDAY, AUGUST 31, 2016  
BEGINNING AT 7:00 P.M. AT LOS ALTOS CITY HALL, ONE NORTH SAN  
ANTONIO ROAD, LOS ALTOS, CALIFORNIA**

**ESTABLISH QUORUM**

PRESENT: Vice-Chair Glew, and Commissioners Harding, Kirik and Zoufonoun  
ABSENT: Chair Moison  
STAFF: Planning Services Manager Dahl and Assistant Planner Davis

**PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA**

None.

**ITEMS FOR CONSIDERATION/ACTION**

**CONSENT CALENDAR**

**1. Design Review Commission Minutes**

Approve minutes of the regular meeting of August 17, 2016.

Action: Upon a motion by Commissioner Kirik, seconded by Commissioner Harding, the Commission approved the minutes of the August 17, 2016 regular meeting as written. The motion passed by the following vote: AYES: Glew, Kirik, Zoufonoun and Harding ; NOES: None; ABSENT: Moison; ABSTAIN: None.

**DISCUSSION**

**2. 16-V-04 and 16-SC-10 – March Design – 1223 Heritage Court**

Variances to allow for reduced setbacks and Design Review for a second story addition of 2,017 square feet to an existing one-story house. The project includes variances to allow: a) a front yard setback of 19.5 feet, where 25 feet is required; b) an exterior side yard setback of 17 feet, where 20 feet is required; and c) an interior side yard setback of 9.7 feet where 10 feet is required. *Project Planner: Gallegos THIS ITEM WAS CONTINUED TO THE SEPTEMBER 14, 2016 MEETING.*

**3. 16-SC-30 – K. Yee – 1475 Oakhurst Avenue**

Design Review for a two-story addition to an existing three-story house. The project includes an addition of 169 square feet on the first story and 255 square feet on the second story.  
*Project Planner: Gallegos*

Assistant Planner Gallegos presented the staff report, recommending approval of the project. Project architect Ana Williamson and property owner Dave Vadasz presented the application.

Public Comment

Neighbor Henry Chaeff asked questions about the project, but did not speak in support or opposition of the project.

Action: Upon a motion by Commissioner Zoufonoun, seconded by Commissioner Harding, the Commission approved design review applications 16-SC-30 per the staff report findings and conditions.

The motion passed by the following vote: AYES: Glew, Kirik, Zoufonoun and Harding ; NOES: None; ABSENT: Moison; ABSTAIN: None.

**4. 16-SC-32 – D. Harris, AIA – 600 Spargur Drive**

Design review for a new second living unit. The project includes a new detached 800 square-foot second living unit with a 348 square-foot carport. *Project Planner: Davis*

Assistant Planner Davis presented the staff report, recommending approval of the project. Property owner C.P. Hu presented the application, noting that he had no intention of renting out the second living unit and that the carport would be temporary since his long term goal was to rebuild the main house.

Public Comment

None.

Action: Upon a motion by Commissioner Kirik, seconded by Commissioner Harding, the Commission approved design review applications 16-SC-32 per the staff report findings and conditions, with the following additional condition:

- Provide a screening fence, six feet in height, at the front of the carport. The fence shall extend from the left corner post of the carport to the property line and the right corner post to the house.

The motion passed by the following vote: AYES: Glew, Kirik, Zoufonoun and Harding ; NOES: None; ABSENT: Moison; ABSTAIN: None.

**5. Special Meeting Recap**

Discussion of properties visited during the Special Meeting. *Project Planner: Dahl*

The Commission discussed each of the new houses visited during the Special Meeting.

**COMMISSIONERS' REPORTS AND COMMENTS**

None.

**POTENTIAL FUTURE AGENDA ITEMS**

The Commission requested that staff investigate options for updating the submittal requirements to include 3D renderings, enhanced landscape plans and improved materials boards and report back as a future agenda item.

**ADJOURNMENT**

Vice-Chair Glew adjourned the meeting at 8:30 PM.

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Zachary Dahl, AICP  
Planning Services Manager  
Current Planning