

**MINUTES OF A REGULAR MEETING OF THE DESIGN REVIEW COMMISSION  
OF THE CITY OF LOS ALTOS, HELD ON WEDNESDAY, AUGUST 3, 2016  
BEGINNING AT 7:00 P.M. AT LOS ALTOS CITY HALL, ONE NORTH SAN  
ANTONIO ROAD, LOS ALTOS, CALIFORNIA**

**ESTABLISH QUORUM**

PRESENT: Chair Moison, Vice-Chair Glew, and Commissioners Harding and Zoufonoun

ABSENT: Commissioner Kirik

STAFF: Planning Services Manager Dahl and Assistant Planners Davis and Gallegos

**PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA**

None.

**ITEMS FOR CONSIDERATION/ACTION**

**CONSENT CALENDAR**

**1. Design Review Commission Minutes**

Approve minutes of the regular meeting of July 20, 2016.

Action: Upon a motion by Commissioner Harding, seconded by Commissioner Zoufonoun, the Commission approved the minutes of the July 20, 2016 regular meeting as written, by the following vote: AYES: Moison, Glew, Zoufonoun and Harding ; NOES: None; ABSENT: Kirik; ABSTAIN: None.

**DISCUSSION**

**2. 16-SC-13 – L. Hsu – 654 Berry Avenue**

Design review for a two-story addition to a one-story house. The project includes an addition of 421 square feet on the first-story and 644 square feet on the second-story. *Project Planner: Davis*

Assistant Planner Davis presented the staff report, recommending approval of the project. Project architect Lori Hsu presented the application. Property owner Ajay Sapuro answered questions from the Commission.

Public Comment

None.

Action: Upon a motion by Commissioner Harding, seconded by Commissioner Zoufonoun, the Commission approved design review applications 16-SC-13 per the staff report findings and conditions, with the following additional condition:

- Add six evergreen screening plants, 15-gallon in size, along the left side property line adjacent to the second-story windows.

The motion passed by the following vote: AYES: Moison, Glew, Zoufonoun and Harding; NOES: None; ABSENT: Kirik; ABSTAIN: None.

**3. 16-SC-18 – D. Rowan and S. Shum – 1325 Concord Avenue**

Design review for a new two-story house. The project includes 2,653 square feet on the first story and 940 square feet on the second story. *Project Planner: Gallegos*

Assistant Planner Gallegos presented the staff report, recommending approval of the project. Project architect Bronwyn Barry presented the application.

Public Comment

None.

Action: Upon a motion by Commissioner Zoufonoun, seconded by Commissioner Harding, the Commission approved design review applications 16-SC-18 per the staff report findings and conditions.

The motion passed by the following vote: AYES: Moison, Glew, Zoufonoun and Harding; NOES: None; ABSENT: Kirik; ABSTAIN: None.

**COMMISSIONERS' REPORTS AND COMMENTS**

Commissioner Zoufonoun asked that staff look into architectural training opportunities for the Commission.

**POTENTIAL FUTURE AGENDA ITEMS**

None.

**ADJOURNMENT**

Chair Moison adjourned the meeting at 8:02 PM.

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Zachary Dahl, AICP  
Planning Services Manager  
Current Planning