



## **COMPLETE STREETS COMMISSION MEETING AGENDA**

**5:30 PM - Wednesday, January 25, 2023**  
*Virtual Online Meeting*

**Members of the Public may join the conference with the following methods:**

**Join via personal computer: [https://losaltosca-](https://losaltosca.gov.zoom.us/j/81297265367?pwd=ZzlTVHYwckdrWmFNSVlid2tTNDgyUT09)**

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**Participants who join the meeting via phone number will not be able to view presentation slides during the meeting.**

### **ESTABLISH QUORUM**

### **PLEDGE OF ALLEGIANCE**

### **PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA**

Members of the Public may only comment during times allotted for public comments. Public testimony will be taken at the direction of the Commission Chair. Members of the public are also encouraged to submit written testimony prior to the meeting at [Transportation@losaltosca.gov](mailto:Transportation@losaltosca.gov). Emails received prior to the meeting will be included in the public record. Participants who join the meeting with personal computer will have access to “raise hand” feature. Please use this feature when prompted by the Commission Chair for public comments. Participants who join by phone will not have access to “raise hand” feature.

### **CONSENT ITEMS and (TARGET START TIME)**

1. Introduce the New CSC / City Council Liaison, Neysa Fligor (5:35 pm)
2. Approve CSC Meeting Minutes of December 12, 2023 (5:40 pm)
3. Updated 2023 Complete Streets Commission Goals and Annual Letter to City Council (5:45 pm)

### **DISCUSSION ITEMS and (TARGET START TIME)**

4. List of Accomplished Goals from 2022 (5:55 pm)
5. Bicycle Friendly Community Application (6:25 pm)
6. Truck Routes Program (7:05 pm)

### **UPDATE ITEMS and (TARGET START TIME)**

7. RRFB Project Update (7:45 pm)
8. OBAG Grant (8:05 pm)

**COMMISSIONERS' REPORTS AND COMMENTS (8:15 pm)****POTENTIAL FUTURE AGENDA ITEMS****ADJOURNMENT****SPECIAL NOTICES TO PUBLIC**

In compliance with the Americans with Disabilities Act, the City of Los Altos will make reasonable arrangements to ensure accessibility to this meeting. If you need special assistance to participate in this meeting, please contact the Engineering Division 72 hours prior to the meeting at (650) 947-2780.

Agendas, Staff Reports and some associated documents for Complete Streets Commission (CSC) items may be viewed on the Internet at <https://www.losaltosca.gov/completestreets>.

On occasion, the Complete Streets Commission may consider agenda items out of order.

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, and that are distributed to a majority of the legislative body, will be available for public inspection at the City Hall, Engineering Division, City of Los Altos, located at One North San Antonio Road, Los Altos, California at the same time that the public records are distributed or made available to the legislative body. Any draft contracts, ordinances and resolutions posted on the Internet site or distributed in advance of the Commission meeting may not be the final documents approved by the Commission. Contact the CSC Liaison at 650-947-2626 for the final document.

If you wish to provide written materials, please provide CSC with **10 copies** of any document that you would like to submit to the CSC for the public record.

For other questions regarding the meeting proceedings, please contact the CSC Liaison at 650-947-2626.

MINUTES OF THE COMPLETE STREETS COMMISSION  
REGULAR MEETING OF THE CITY OF LOS ALTOS,  
HELD ON MONDAY, DECEMBER 12, 2022 AT 5:30 PM  
HELD OVER ZOOM CONFERENCE CALL

PRESENT: Stacy Banerjee (Chair), Suresh Venkatraman (Vice Chair), Nadim Maluf, Suzanne Ambiel, Tom Gschneider, Steve Katz, Marisa Lee (Staff Liaison)

ABSENT: Cynthia O'Yang

**PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA**

None.

**CONSENT ITEMS**

1. Approve CSC Meeting Minutes of October 26, 2022  
Upon motion by Commissioner Maluf, seconded by Commissioner Gschneider, the Commission moved to approve the October 26<sup>th</sup> meeting minutes.  
  
Vote passed with 5-0 (2 Commissioners Absent at the time of voting).

**UPDATE ITEMS**

2. Work Plan Goals Review  
Marisa Lee, Staff Liaison provided update on the Work Plan Goals including City's 5-year plan.
3. City Project Priorities and Status Update  
Marisa Lee, Staff Liaison provided update on the ongoing projects status within the City of Los Altos. The status of priority projects pertaining Complete Streets Committee was discussed and this list is aimed to be used as a dashboard to track project progress.
4. Homestead Rd update from VTA  
Marisa Lee, Staff Liaison provided update on the Homestead Rd project status. VTA has received and begun reviewing consultant proposals for the 35% design and environmental clearance phase of the project. 35% design is scheduled to start April/May 2023 and completed by end of 2023, and final design to be completed by September 2024. Funding for up to 35% design and Environmental Clearance is available through VTA, and VTA is actively looking for funding sources for the rest of this project.

5. Street Resurfacing Project Update

Nafis Majd provided update on the status of the ongoing Annual Street Resurfacing Project.

**DISCUSSION ITEMS**

None

**COMMISSIONERS REPORTS AND COMMENTS**

Commissioner Gschneider pointed out a typo on the current meeting's Agenda and asked to revise the day on top of first page to state "Monday".

Commissioner Ambiel recommended to include e-bike speeding by high school students to be included in the list of bike education for parents and students.

Council member Jonathan Weinberg will be transitioning out of the Staff Liaison role for the Complete Streets Commission as of the December 13, 2022 City Council meeting.

Councilmember Fligor will be filling the role of Complete Streets Commission Liaison.

Commissioners recommended additional signage on the two-way cycle track on Almond Ave. Chair Banerjee and Commissioner Ambiel met with SRTS Advisory Committee members. VTA is taking public input on VTA Visionary Network and the Valley Transportation Plan 2050.

Chair Banerjee presented Complete Streets Commission and Complete Streets Master Plan topic for Los Altos Community Coalition (LACC).

Chair Banerjee also met with Safe Routes to Downtown group, and Foothill crossings were particularly discussed.

**POTENTIAL FUTURE AGENDA ITEMS**

Schedule another high-level meeting with Planning Commission representative to describe the status of objective standards with regards to transportation, and updates on the future projects.

**ADJOURNMENT**

Chair Stacy Banerjee adjourned the meeting at 7:13 PM



DATE: January 25, 2023

AGENDA ITEM #3

**TO:** Complete Streets Commission  
**FROM:** Marisa Lee, Transportation Services Manager  
**SUBJECT:** Transportation Division and CSC Workplan Goal Setting

**ATTACHMENTS:**

- Transportation Division and CSC Draft 2023 Work Plan Goals
- Letter to Council

**RECOMMENDATION:**

Approve 2023 Goals after previous round of comments and revisions

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**BACKGROUND**

Comprehensive five-year goals have been developed by the Complete Streets Commission and revised annually for the last several years. These goals are shared with City Council in advance of the Annual Council Retreat to inform Council of CSC goals and project priorities.

These Goals revise and expand upon last year's goals. New additions to the goals as part of this year's update are highlighted in the attachment. Goals listed in italics are ongoing or annual items that may already be underway. The goals have been developed as a collaboration between Staff and the CSC Subcommittee. They are meant to reflect the combined goals of the Transportation Division and the CSC, based on factors including project visioning, priorities, and funding. These goals will be used in conjunction with an ongoing list of prioritized projects and Transportation Division responsibilities. The goals will help inform the monthly calendar for the CSC meetings.

The Commission received a presentation on the Draft 2023 Goals at the December meeting and had the opportunity to provide comments and feedback, which have been incorporated.

This year's Council Retreat is anticipated to occur in the Spring. The Goals will be sent to Council accompanied by the Letter to Council.

**RECOMMENDATION**

Staff recommends the Commission approve the 2023 Goals and Letter to Council and move to forward the documents to City Council in advance of the Spring Retreat.

**To: Los Altos City Council**  
**From: Los Altos Complete Streets Commission**  
**January 20, 2023**

Honorable Los Altos Mayor, Vice-Mayor, and Councilmembers,

The Complete Streets Commission is interested in the City Council's annual priorities. The commission would like to share its recently updated Work Plan as the City Council considers any priority development.

The Complete Streets Commission overall goals remain the same this calendar year.

1. Plan and implement safe multi-modal transportation solutions that align community needs with city priorities.
2. Manage long-term cumulative impacts from public and private development projects, and regional traffic.
3. Achieve effective transportation-related community engagement with residents.
4. Pursue and secure adequate grant funding for safe, connected, and sustainable complete streets projects.

In our recently updated Complete Streets Commission Work Plan, for each of the four priorities, we continue to outline specific goals and key performance indicators (KPIs) with underlying projects and programs in the attached document. This is a multi-year plan, for your review, which our commission will update annually.

The Complete Streets Commission believes it is in alignment with the City Council regarding the advancement of complete streets initiatives in the City. The Complete Streets Master Plan (CSMP) demonstrates our common interest in seeing positive transformation in street design in the City. The commission prioritizes, and is working closely with City Staff in the Engineering Services Department on, its broad implementation. The commission seeks adequate City funding commitment for the CSMP through dedicated CIP transportation projects, and continued alignment with the CIP Street Maintenance Program (i.e. street resurfacing/paving). In addition, the Commission encourages the City to proactively apply for transportation grants, and review progress towards City Council's multi-year priority of achieving a PCI (Pavement Condition Index) of 75 by 2026.

The Commission also has growing concern over pedestrian and bicycle safety on our streets including injury collisions that have taken place and near misses on our streets including along some of the busiest streets in our city.

Please let us know if you have any feedback, input, or questions as you set annual city-wide priorities and make funding decisions. In addition, we will be reviewing our priorities, goals and this plan with you in more detail during our annual Joint Session typically held in the spring.

Stacy Banerjee, Chair

Los Altos Complete Streets Commission

**CSC Vision:** Our community-focused and sustainable streets empower people of all ages and abilities to access destinations comfortably, safely, and conveniently, regardless of their mode of transportation.

**SUMMARY OF GOALS:**

1. Plan and implement safe multi-modal transportation solutions that align community needs with city priorities.
2. Manage long-term cumulative impacts from public and private development projects, and regional traffic.
3. Achieve effective transportation-related community engagement with residents.
4. Pursue and secure adequate grant funding for safe, connected, and sustainable complete streets projects.

**Goal 1: Plan and Implement Safe Multi-Modal Transportation Solutions that Align Community Needs with City Priorities**

No	Initiative	KPIs	Projects & Programs	Deliverables
1A	Implement Complete Streets Master Plan - Prioritized Projects and Programs	Implement high-priority projects within 10 years	Manage bike and ped network improvements from CSMP	<i>Align with annual Resurfacing Program, see Goal 1E</i>  Create additional list of Bike and Ped improvements consistent with 5-year plan for CIP, see Goal 1E
		Coordinate with Climate Action Plan (CAAP) on implementation of 1 project per year	Implement school improvement plans (Phases I and II)	Convert school improvement maps into reviewed/approved construction docs for school routes, and implement plans - Civil improvements plans - Phase II (2022-23)  Identify any budget shortfall to complete city-wide improvements on school routes

**Items highlighted in yellow** are newly added this year  
*Items in Italics* are ongoing projects/goals/programs

			Promote Suggested Routes to School maps, and Schoolroutes App	<i>Promote Suggested Routes maps to school districts annually</i> <i>Continue to promote Schoolroutes app to parents and students in collaboration with school districts (spring/fall of each school year)</i> <i>Deploy additional features of app as needed</i> <i>Measure use/success of the App</i>
			Develop Conceptual Plan Line Drawings (from CSMP) into plans for Priority Locations	List of plan line drawings for 2023
			Continue to pursue previous Plan Line Drawings	<i>Revisit and revise as necessary all previous/existing plan line concept drawings</i>
			Track projects that have been completed from CSC Goals and CSMP	List of completed goals/projects as addendum to Goals
			Implement CIPs as defined by City Staff prioritization process and CIP funding	List of projects and status
			Align with Climate Action and Adaptation Plan and Committee	[develop deliverable with CAAP]
1B	Align Pavement Program to Increase PCI and	Achieve PCI of 75 by 2026	Review PCI pavement program	<i>Review biennial PCI report update and progress</i>

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	<b>Simultaneously Add Multi-Modal Safety Amenities</b>		Implement Priority Bicycle and Pedestrian Facilities and Traffic Calming with Pavement Program	<i>Annual pavement program identifying priority streets for annual resurfacing program including minimum 2 corridor goal per year for Bike/Ped/traffic calming improvement</i>
			Expand sidewalk/shoulder policy	Enhance sidewalk/shoulder policy to include maintenance responsibility (current policy is on stormwater permeability)
1C	<b>Develop Safe Routes to School Education &amp; Encouragement Program with School Communities</b>	<p><b>Increase share of students walking/biking to school by 10%</b></p> <p><b>Maintain advisory committee with quarterly meetings</b></p> <p><b>Survey results showing at least 20% increase in student comfort walking and biking</b></p> <p><b>10% of classrooms conduct hand tallies</b></p>	<b>Continue to create and implement</b> education programs to expand bike/ped safety knowledge with students/families	<p>Execute pilot education and encouragement program via assembly for bike safety and awareness <b>(on pause due to pandemic)</b> (in-class curriculum was removed based on school feedback)</p> <p>Finalize and publicize plan and curriculum</p> <p><b>Plan and host (with PD) a multi-school bike rodeo and/or consider other hands-on after-school training for students who currently bike to school</b></p> <p><b>Continue to develop in-school bike/ped education programs</b></p> <p><b>Continue distribution of SRTS yard signs via collaboration with other groups, the recreation team, and local events</b></p> <p><b>Continue distribution of school commute guidelines via school platforms with guidelines for carpooling, walking and biking safety, driver behavior and seasonal active transportation information</b></p> <p><b>Continue to collect data and develop methodology for evaluating effectiveness of programs</b></p>

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			<p><b>Continue to create and implement</b> encouragement programs to increase bike/ped commuting</p>	<p>Administer school administration survey, hand tally results, number of students/families participating in program activities, parent survey, student survey</p> <p><i>Collect annual Bike-Ped counts, process the data and share trends with schools and parents</i></p> <p><b>Continue to</b> solicit/incorporate feedback, adjust plan based on additional feedback <b>from school administrators</b></p>
			<p>Review school traffic</p>	<p>Receive annual/biannual update from PD about school traffic and crossing guard program</p>
			<p><b>Engage families in events and volunteer activities</b></p>	<p><b>Develop web calendar of SRTS events and volunteer activities</b></p>
<b>1D</b>	<b>Enhance City's Traffic Calming Program</b>	<p><b>Reduce traffic speed by 10% on city streets with traffic calming measures</b></p> <p><b>Reduce congestion and cut through traffic</b></p> <p><b>Improve downtown visitors and business owners</b></p>	<p>Develop New Traffic Calming Plan to slow traffic speed</p>	<p><b>Assess speed tables on Cuesta Drive to inform future traffic calming approach</b></p> <p>Have CSC discussion to scope a traffic calming program with goal of identifying needs in near term and establishing programs over the long-term</p> <p>Review 2011 Collector Street Traffic Calming plan, and develop Traffic Calming Plan and Toolkit. Initiate pilot program for one corridor, and develop implementation plan including minimum 2 corridor goal per year for Traffic Calming implementation. Align with Resurfacing Program</p>

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		<b>satisfaction with traffic flow</b>		Revamp Neighborhood Traffic Management Program (NTMP) to be a more effective program to manage speeds and cut-thru traffic on residential streets  Review enforceable speed limits especially with AB-43
			Create strategy for congestion and cut-through management	Develop plan to manage congestion and cut-through traffic  Consider Residential Open Streets Program  Review truck routes through City
				Recommend transportation improvements for Downtown

<b>1E</b>	<b>Align CIP Transportation Program to CSC Work Plan</b>	<b>At least 10% of Transportation CIP projects advance CSMP and CSC priorities each year</b>	Review Annual Street Resurfacing program to advance priority CIP projects	<i>Review Annual Street Resurfacing Program (CIP) by March each year at CSC mtg, including (ideally year in advance) street selection for bike/ped/traffic calming improvements</i>
			Annual Transportation CIP project selection	Review and prioritize annual transportation CIP selection by March each year
			Conduct biannual review of CIP transportation projects	<i>Receive biannual update report in February and September</i>
<b>1F</b>	<b>Coordinate Regional Transportation to Advance</b>	<b>Attendance at regional forums  Meetings and communications</b>	Coordinate with partner government agencies to represent City of Los Altos multimodal transportation needs	Coordinate multimodal transportation projects at/across jurisdictional borders and collaborate on active transportation planning/implementation near jurisdictional borders -Hetch Hetchy trail crossing

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	<p><b>Los Altos interests</b></p>	<p><b>with nearby jurisdictions</b></p> <p><b>Initiate inter-jurisdictional partnerships</b></p>	<p>Participate in VTA regional meetings and other agency meetings that impact Los Altos, including provide a representative to the VTA/county BPAC and TSCN meetings</p>	<ul style="list-style-type: none"> <li>-County/VTA led Homestead Rd SR2S project</li> <li>-Caltrans El Camino Real resurfacing/bike lane project</li> <li>-County led Measure B Foothill Expy widening from Homestead Rd to I-280</li> <li>-<b>Foothill Expressway Bike/Ped Safety</b></li> <li>Coordinate traffic signal timing and regional transportation projects with adjacent and regional jurisdictions</li> <li>Provide input on regional multimodal plans                         <ul style="list-style-type: none"> <li>- County of Santa Clara Active Transportation Plan and Expressway Bicycle Design Guidelines</li> <li>- MTC Regional Active Transportation Plan and MTC Complete Streets Policy</li> </ul> </li> <li>Monitor implementation of other regional plans and provide feedback when plans are updated                         <ul style="list-style-type: none"> <li>- Santa Clara Countywide Bicycle Plan 2018</li> <li>- VTA Bicycle Superhighway Implementation Plan 2021</li> <li>- VTA Bicycle Parking Guidelines 2022</li> <li>- Caltrans District 4 Pedestrian Plan 2021</li> <li>- Caltrans District 4 Bike Plan 2018</li> <li>- Midpen Rancho San Antonio Multimodal Access Study 2021</li> <li>-<b>VTA Visionary Network</b></li> <li>-<b>Valley Transportation Plan 2050</b></li> <li>-<b>A Community Design &amp; Transportation Manual</b></li> <li>-<b>Caltrans Bay Area Bike Highway Study</b></li> </ul> </li> </ul>
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<p><b>1G</b></p>	<p><b>Enhance Multimodal Parking Facilities</b></p>	<p><b>Increase multi-modal parking stock by 10%</b></p>	<p>Identify/Implement EV Charging Stations for Vehicles and eBikes</p>	<p>Define policy and plan for private sector e-charging facilities (Future project Pending Funding)</p>
			<p>Expand Bicycle Parking</p>	<p>Bicycle parking plan based on CSMP</p>

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	Future Interests		Build Transit plan	Support VTA in transit planning along N San Antonio Rd
			Consider Scooter share and Ebike program	Partner with adjacent Cities to explore regional bike/scooter-share program
			Adopt bicycle and pedestrian technology enhancements	Consider technology enhancements and digital traffic controls such as wave push buttons
			Shuttle Service	Partner with adjacent cities to consider shuttle service servicing Caltrain, Rancho San Antonio, or other key destinations

**Goal 2: Manage Long-Term Cumulative Impacts from Public and Private Development Projects and Regional Traffic**

No	Initiative	KPIs	Projects & Programs	Deliverables
2A	Utilize Citywide Traffic Model to Monitor Traffic Trends and Impacts	Maintain Citywide traffic data model - update biannually	Collect traffic data 1-2 times per year to continue to build model	<i>Conduct annual or semi-annual citywide traffic counts (88 locations) and add new data to model after independent data collection</i>
			Provide developers traffic model for utilization in traffic analysis of qualifying developments	Receive update presentation on city-wide traffic model
			Consider impacts to Bicycle/Pedestrian stress level on local roads	Utilize established Bike-Ped Stress Measures
2B	Create Transportation Policy and	Adopt consistent policy and study methodology	Establish a Vehicle Miles Traveled (VMT) and updated Level of Service (LOS) Policy	Adopted VMT/LOS Policy

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	<b>Programs to Advance Los Altos goals and visions</b>		<p>Develop transportation-related Objective Standards for development projects</p> <p>Gain clear/detailed definition of terms to be used when evaluating qualification during development project review</p>	Upcycle some of the Development Review Questionnaire into creation of Objective Standards
<b>2C</b>	<b>Develop Streetscape Plans to Provide Holistic Area Planning</b>	<b>Develop Streetscape Plan for First Street</b>	<p>Develop Streetscape Plan for First Street</p> <p>Consider future Streetscape Plan for El Camino Real (reference Grand Blvd Initiative vision and principles)</p> <p>Maintain existing streetscape plans (i.e. Loyola Corners) and identify any other areas that may require streetscape plans in the future (Sherwood Triangle, Woodland, Foothill Crossing)</p>	<p>Support consultant through First Street Streetscape Plan, host outreach meetings and discussions</p> <p>Consider additional future streetscape plans for areas such as N. San Antonio, Loyola Corners</p>
<b>2D</b>	<b>Maintain General Plan as Required</b>		Maintain General Plan Circulation Element - consider housing element goals, cut-through traffic/traffic calming, and all other relevant aspects	Review General Plan Circulation Element (when authorized by city council/legal)
			Review the Housing Element and provide supporting transportation plans and infrastructure	Receive Housing Element Site Inventory presentation and identify next steps for CSC
<b>2E</b>	<b>Overhaul TIF to Help Fund Priority Transportation Projects</b>	<b>Development of report and review and implementation of Municipal Code Chapter 3.48</b>	Align TIF with future development, Complete Streets Master Plan, and other Local and Regional Transportation Projects	Report on TIF rates and fees
			Evaluate existing TIF Rates to ensure fees reflect existing needs and construction costs	Recommend TIF increase to appropriate rate

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2F	<b>Evaluate Public Parking Needs (cumulative impacts) and Establish Parking Management Program as Needed</b>		Develop Curb Management and Parking Management Plan including: - Study inventory and baseline utilization data at key locations (Downtown, ECR, LAHS area, Loyola Corners, future housing development areas) - Define parking policy and initiatives - Set methodology for future data collection and projection - Consider technology applications for future use	Work with staff or hire a consultant to develop a comprehensive Parking and Curb Management Plan
2G	<b>Review Assigned Development Projects</b>	<b>Complete timely review of all assigned development application</b>	Review all assigned development projects	<i>Advise planning commission/city council on transportation related aspects of all development projects assigned to CSC</i>

**Goal 3: Achieve Effective Transportation-Related Community Engagement with Residents**

No	Initiative	KPIs	Projects & Programs	Deliverables
3A	<b>Develop Effective Outreach Strategies to Promote Public Participation in Transportation Projects</b>	<b>Measure community satisfaction with level of engagement</b>  <b>Increase community participation in CSC projects by 5%</b>	Identify Better Methods of Engaging with Residents	Evaluate lessons learned from CSMP engagement  Develop plan for efficient community outreach and engagement - methodology, function, and effectiveness  Conduct Annual Survey on transportation related priorities  Employ CRM software that can send updates about outreach meetings, events, and projects

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		<p><b>Pre and post engagement surveys by 2025</b></p>	<p>Increase online communication and engagement</p>	<p>Use Los Altos Complete Streets Website as informational portal that residents may look to for updates on all transportation projects</p> <p><b>Update transportation website to reflect current projects and relevant info for the community</b></p>
			<p>Incorporate Public Input into each Project Evaluation</p>	<p>Capture and share/summarize public input received while planning projects (from surveys, comment cards, emails, etc.)</p> <p><b>Employ CRM to collect and aggregate citizen request data</b></p> <p><b>Consider public posting of Citizen requests that have been implemented</b></p> <p><b>Develop prioritization methodology for Citizen Requests</b></p>
			<p>Include Post-Project Data Collection to Monitor Project Effectiveness</p>	<p>Develop online post construction surveys and summarize public input on construction projects</p> <p>Introduce post construction reporting in CSC Bi-Annual Reports</p>
<p><b>3B</b></p>	<p><b>Integrate with City-School District School Issues Subcommittee</b></p>		<p>Keep subcommittees informed of and collect their feedback on relevant projects related to school routes, and education and encouragement programs</p>	<p><i>Present at subcommittee meetings</i></p> <p><i>Share feedback from meetings at CSC meetings</i></p>

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<b>3C</b>	<b>Promote Walking and Bicycling in the Community</b>	Determine Bike to Work/Wherever Day plans	<i>Make annual plans to support Bike to Wherever Day (annually in May) including activities/promotions</i>
		Re-establish status as a Bicycle Friendly Community	Apply to become a Bicycle Friendly Community and maintain its status
		Use publicly-visible signage or technology to encourage increased biking/walking	Consider publicly-visible attractive signs that <b>show bike routes/distances</b> and/or count bicyclists/peds

**Goal 4: Pursue and Secure Adequate Grant Funding for Safe, Connected and Sustainable Complete Streets Projects**

No	Initiative	KPIs	Projects & Programs	Deliverables
<b>4A</b>	<b>Identify and apply for grant funding opportunities for construction and studies/design</b>	<b>Secure 1-2 grants annually</b>  <b>Establish annual or regular grants for complete streets funding</b>	Establish methodology or CSC Subcommittee for creating grant application strategy and to support the grant application process  Identify available grants and create priority list of strategic projects that correlate with available grants and likely funding success	Review available grants (see list of grants from CSMP, VTA, distribution lists, etc.) and list/review key submission details (confirm eligibility criteria, grant cycle and submission deadline, project status requirements at application, key selection criteria, funding amount available, etc.)  Recommend priority list of 3-5 projects for which to seek construction grant funding (Projects at intersection of CSMP priority, concept plan line/community engagement started, projects that will score well on grant applications, etc.)  Identify list of 1-2 projects (see CSMP) for which to seek funding for project study and/or design

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			<p>Establish team to create and write successful grant applications</p> <p>Seek VTA funding and other outside funding</p>	<p>Hire a consultant to manage grant application process and write grant applications, supported by CSC Grant Subcommittee (Consultant should specialize in transportation and climate/sustainability grant writing)</p> <p>Formulate plan to get identified projects in state of grant application readiness, and create grant applications for key grants</p> <p>Track grant/funding sources - establish tracking spreadsheet or system for funding and grants</p>
			<p><b>Submit applications for grants</b></p>	<p><b>Measure B</b>  <b>OBAG</b>  <b>ATP</b>  <b>Etc.</b></p>
<b>4B</b>	<b>Identify and apply for grant funding to implement CAAP Transportation Plans</b>	<b>Implement 1 Transportation Action per year as identified by the CAAP</b>	<p>Establish a joint working group between the CSC Grant Subcommittee and the Environmental Commission to identify any synergistic CSMP projects and CAAP actions</p> <p>Identify available grants and create a priority list of strategic projects that support both CSMP and CAAP</p>	<p>Review available grants (see list of grants identified in the CAAP transportation strategy), and list key submission details (see goal 4A)</p> <p>Coordinate grant priority transportation-related projects into a single list (see goal 4A)</p>
<b>4C</b>	<b>Host/facilitate community outreach needed for grant apps</b>	<b>Host 1-2 Community input discussions per year</b>	<p><b>Host and/or facilitate community outreach events and discussions and produce documentation required for grant applications.</b></p>	<p><b>Documented community input to be included in grant applications</b></p>

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DATE: January 25, 2023

AGENDA ITEM #4

**TO:** Complete Streets Commission  
**FROM:** Marisa Lee, Transportation Services Manager  
**SUBJECT:** 2022 CSC Goals Accomplished

**ATTACHMENTS:**

- 2022 Goals Accomplished Matrix

**RECOMMENDATION:**

Receive update on Goals accomplished in 2022

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**BACKGROUND**

Comprehensive five-year goals have been developed and revised annually as a collaboration between City Transportation Staff and the Complete Streets Commission for the last several years. For the first time this year, Staff has compiled a list of goals accomplished from the previous year.

Please review the matrix of goals accomplished in 2022.

**RECOMMENDATION**

Receive the update on Goals accomplished and appreciate the dedicated work of the Commission, the Consultants, and City Staff who have worked together to accomplish these goals.

## 2022 GOALS ACCOMPLISHED

### Goal 1: Plan and Implement Safe Multi-Modal Transportation Solutions that Align Community Needs with City Priorities

No	Initiative	KPIs	Projects & Programs	Deliverables
1A	Implement Complete Streets Master Plan - Prioritized Projects and Programs	Plan adoption	Adoption of CSMP	Plan adopted in Fall 2022 after two City Council Study Sessions and three rounds of revisions
		Implement high-priority projects within 10 years	Manage bike and ped network improvements from CSMP	Implemented Bike and Ped improvements aligned with Resurfacing Program including SRTS signage and striping plan and other improvements based on community feedback
			Implement school improvement plans (Phases I)	<p>Convert school improvement maps into reviewed/approved construction docs for school routes, and implement plans</p> <ul style="list-style-type: none"> <li>- Signage and striping improvement plans - Phase I under construction</li> <li>-St Joseph under construction</li> <li>-ECR planned for construction</li> </ul> <p>Identified budget shortfall to complete city-wide improvements on school routes and allocated additional funding from approved ongoing CIP funds</p>

			Promote Suggested Routes to School maps, and Schoolroutes App	<p>Kickoff of annual promotion of Suggested Routes maps to school districts</p> <p>Roll-out and promotion of Schoolroutes app to parents and students in collaboration with school districts (spring/fall 2022) including presence at Back to School night</p> <p>Deploy additional features of app including Carpool Coordinator and walking school bus/bike train features</p>
			Develop Conceptual Plan Line Drawings (from CSMP) into plans for Priority Locations	<p>Developed Plans for all corridors outlined in 2022 goals: Jardin, Clark, Covington, El Camino Real, Gordon, Grant, Loyola Corners, Berry &amp; Miramonte, St Joseph, Alicia</p> <p>Additionally developed plan line for N. San Antonio (not included in last year's goals)</p>

<b>1C</b>	<b>Develop Safe Routes to School Education &amp; Encouragement Program with School Communities</b>	<b>Maintain advisory committee with quarterly meetings</b>	<b>10% of classrooms conduct hand tallies</b>	Create and implement education programs to expand bike/ped safety knowledge with students/families	<p>Finalized and publicized plan and curriculum</p> <p>Received input on curriculum from CSC, Advisory Committee, and School Admin and refined accordingly</p> <p>(Accomplishments not in 2022 Goals)</p> <p>Kicked off yard sign program</p> <p>Conducted LAHS walk audit</p> <p>Developed monthly messaging campaign</p> <p>LAHS technical support: morning and afternoon commute guideline flier, map, and video</p>
				Create and implement encouragement programs to increase bike/ped commuting	<p>Held Family Bike Days in May 2022</p> <p>Hosted International Walk to School Month in October 2022</p>

				Administered first annual school administration survey, hand tally, student survey  Solicited and incorporated feedback
			Review school traffic	Received update from PD about school traffic, and crossing guard program
<b>1D</b>	<b>Enhance City's Traffic Calming Program</b>			Established plan for Cuesta Drive traffic calming  Preliminary discussion of AB-43

<b>1E</b>	<b>Align CIP Transportation Program to CSC Work Plan</b>	<b>At least 10% of Transportation CIP projects advance CSMP and CSC priorities each year</b>	Review Annual Street Resurfacing program to advance priority CIP projects	Reviewed Annual Street Resurfacing Program (CIP) by March each year at CSC mtg, including street selection for bike/ped/traffic calming improvements
			Annual Transportation CIP project selection	Reviewed and prioritized annual transportation CIP selection by March each year at CSC mtg
			Conduct biannual review of CIP transportation projects	Received biannual update report
<b>1F</b>	<b>Coordinate Regional Transportation to Advance Los Altos interests</b>	<b>Attendance at regional forums</b>  <b>Meetings and communications with nearby jurisdictions</b>	Coordinate with partner government agencies to represent City of Los Altos multimodal transportation needs  Participate in VTA regional meetings and other agency meetings that impact Los Altos, including provide a	Coordinated multimodal transportation projects at/across jurisdictional borders wrt active transportation planning/implementation near jurisdictional borders -Hetch Hetchy trail crossing -County/VTA led Homestead Rd SR2S project -Caltrans El Camino Real resurfacing/bike lanes project  Coordinated traffic signal timing and regional transportation projects with adjacent and regional jurisdictions

		<b>Initiate inter-jurisdictional partnerships</b>	representative to the VTA/county BPAC and TSCN meetings	-Synchro Green project on El Monte -Coordination of other signals on El Monte, Foothill Expressway  Monitored implementation of other regional plans and provide feedback when plans are updated - VTA Bicycle Parking Guidelines 2022
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**Goal 2: Manage Long-Term Cumulative Impacts from Public and Private Development Projects and Regional Traffic**

No	Initiative	KPIs	Projects & Programs	Deliverables
<b>2A</b>	<b>Utilize Citywide Traffic Model to Monitor Traffic Trends and Impacts</b>	<b>Maintain Citywide traffic data model</b>	Collect traffic data regularly to identify changes in traffic patterns  Provide developers traffic model for utilization in traffic analysis of qualifying developments	Received update presentation on city-wide traffic model (what the model is/how it works) in 2022  Provided model to developers for use in TAs
<b>2B</b>	<b>Create Transportation Policy and Programs to Advance Los Altos goals and visions</b>	<b>Adopt consistent policy and study methodology by 2022</b>	Establish a Vehicle Miles Traveled (VMT) and updated Level of Service (LOS) Policy	(Nearing adoption)
			Finalize Transportation Analysis Checklists for consultants by land use type to ensure consistency in study methodologies, including TDM incentives and transportation network improvements reqd for dev	Finalized Transportation Analysis Checklists for transportation consultants by land use type

			Develop CSC Development Review Questionnaire to streamline commission participation in private development approval process	Finalized CSC Development Review Questionnaire and circulate to developers and planning dept
<b>2C</b>	<b>Develop Streetscape Plans to Provide Holistic Area Planning</b>	<b>Develop Streetscape Plan for First Street</b>	Develop Streetscape Plan for First Street	Hired consultant to develop the First St Streetscape Plan in 2022
<b>2G</b>	<b>Review Assigned Development Projects</b>	<b>Complete timely review of all assigned development application</b>	Review all assigned development projects	Advise planning commission/city council on transportation related aspects of all development projects assigned to CSC

**Goal 3: Achieve Effective Transportation-Related Community Engagement with Residents**

No	Initiative	KPIs	Projects & Programs	Deliverables
<b>3A</b>	<b>Develop Effective Outreach Strategies to Promote Public Participation in Transportation Projects</b>	<b>Increase community participation in CSC projects by 5%</b>	Increase online communication and engagement	Use Los Altos Complete Streets Website as informational portal that residents may look to for updates on all transportation projects  Not listed in goals: Utilized CSC Meetings as public forum for transportation topics



3C	Promote Walking and Bicycling in the Community		Determine Bike to Work/Wherever Day plans	Made annual plans to support Bike to Wherever Day (5/20/22) including activities/promotions
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**Goal 4: Pursue and Secure Adequate Grant Funding for Safe, Connected and Sustainable Complete Streets Projects**

No	Initiative	KPIs	Projects & Programs	Deliverables
4A	Identify and apply for grant funding opportunities for construction and studies/design	Secure 1-2 grants in 2022  Establish annual or regular grants for complete streets funding	Identify available grants and create priority list of strategic projects that correlate with available grants and likely funding success	Identify list of 1-2 projects (see CSMP) for which to seek funding for project study and/or design
			Seek VTA funding and other outside funding	Applied to two Grants: ATP (did not receive) OBAG (pending)
			Established working list of grants to track	Measure B OBAG ATP California Clean Air



DATE: January 25, 2023

AGENDA ITEM #5

**TO:** Complete Streets Commission

**FROM:** Marisa Lee, Transportation Services Manager

**SUBJECT:** Bicycle Friendly Community Designation

**ATTACHMENTS:** Bicycle Friendly Community Feedback Sheet (Fall 2014)

**RECOMMENDATION:**

Review and provide comments on Bicycle Friendly Community application approach

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**INTRODUCTION**

The City of Los Altos has submitted two previous applications to be a Bicycle Friendly Community, one in 2011 and one in 2014. Both times Los Altos received a Bronze designation, along with guidance on what steps to take to advance the City's ranking in future applications.

City Staff plans to pursue another application cycle this coming Fall. After adoption of the CSMP and implementation of several bicycle projects, we hope to be positioned to achieve a Silver status. Reviewing these recommendations may also provide a framework for CSC priorities moving forward.

**BACKGROUND**

The League of American Bicyclists provides national recognition to communities that lead in the design and implementation of bicycle-focused projects and programs that improve the quality of biking. The national rankings issued are Bronze, Silver, Gold, and Platinum.

The City of Los Altos received a Bronze status from its past application process in 2014. Feedback from the League to help improve future applications is noted in Table 1.

Table 1  
League of American Bicyclists – Los Altos Feedback to Improve Future Applications

No.	Comment	Status
1	Adopt a Complete Streets Policy with implementation guidance	Complete
2	Endorse NACTO Urban Bikeway Design Guide	Complete. Included in CSMP
3	Develop and implement streetscape design guidelines	Complete. Included in CSMP
4	Increase the amount of high-quality bicycle parking throughout the community	In progress as bicycle parking ordinance
5	Increase road safety for all users by reducing traffic speeds Especially around schools and in neighborhoods	In progress as AB 43  In progress as School Route Signage and Striping implementation
6	Develop a system of bicycle boulevards	First bicycle boulevard implemented as part of School Route Signage and Striping project  Opportunity for a citywide bicycle boulevard project (consultant would be needed).
7	Continue to expand the bike network, especially along arterials, with different types of bicycle facilities, including cycle tracks and buffered bike lanes	New cycle track along Almond Ave  Proposed protected bikeway project along San Antonio Rd  Approved and planned protected bikeway along El Camino Real

No.	Comment	Status
8	Ensure that all bicycle facilities conform to current best practices and guidelines such as NACTO Urban Bikeway Design Guide (preferred)	Almond Ave cycletrack being updated to meet NACTO guidance. All new bikeways will meet NACTO guidelines
9	Install a bicycle wayfinding system with distance and destination information at strategic locations around the community	Recommended in CSMP
10	Bicycle Safety Education should be a routine part of primary / secondary education	In progress as SRTS education program
11	Expand the Safe routes to School Program to all schools	Ongoing via SRTS program
12	Schools and the surrounding neighborhoods should be particularly safe and convenient for walking and biking	In progress as School Route Signage and Striping update
13	Continue to expand public education campaign promoting share the road message	Complete and ongoing as part of yard sign campaign
14	Expand encouragement efforts during Bike Month in partnership with local bicycle advocacy groups. Proclaim May as Bike Month. Host, sponsor and encourage more bicycle-themed community events, campaigns, and programs	Complete last year, in progress for 2023 with more robust Bike Month programming
15	Promote cycling throughout the year by offering or supporting more family-oriented community and charity rides	In progress/ongoing as part of family bike days program  Commissioner opportunity to plan charity ride
16	Ensure that there is dedicated funding for the implementation of the bike plan	Programmed as part of the CSMP, ongoing
17	Pass ordinances that protect cyclists	In discussion with legal team

No.	Comment	Status
18	Encourage local businesses, agencies, and organizations to promote cycling to their employees/customers and seek recognition through the <u>Bicycle Friendly Business program</u>	Commissioner opportunity to organize local businesses
19	Design and publish a local bike map in paper and online. Outline existing on and off-road bicycle network by infrastructure type and mark locations of bike-relevant amenities	Could hire a consultant to do this
20	Offer bicycling skills training opportunities for adults more frequently	Commissioner opportunity to organize with League of Bicyclists

## **DISCUSSION**

A significant amount of progress has been made in the last two years that could help the City of Los Altos reach Silver status. The application is due in September which gives some time to get a few more programs and projects in place.

*Items for the Complete Streets Commission to Consider:*

- After reviewing Table 1 above, are Commissioners interested in organizing any of the items listed as Commissioner opportunities?
- After reviewing the attachment, are there any additional items that Commissioners would like Staff to consider for pursuit?

## **RECOMMENDATION:**

Review and provide input on the planned strategy for the Bicycle Friendly Community Application.



# LOS ALTOS, CA

TOTAL POPULATION

28,976

POPULATION DENSITY

4,500.0

TOTAL AREA (sq. miles)

6.5

# OF LOCAL BICYCLE FRIENDLY BUSINESSES

0

# OF LOCAL BICYCLE FRIENDLY UNIVERSITIES

N/A

## 10 BUILDING BLOCKS OF A BICYCLE FRIENDLY COMMUNITY

	Average Silver	Los Altos
Arterial Streets with Bike Lanes	45%	100%
Total Bicycle Network Mileage to Total Road Network Mileage	30%	11%
Public Education Outreach	GOOD	SOME
% of Schools Offering Bicycling Education	43%	55%
Bike Month and Bike to Work Events	GOOD	GOOD
Active Bicycle Advocacy Group	YES	YES
Active Bicycle Advisory Committee	YES	VERY
Bicycle-Friendly Laws & Ordinances	SOME	GOOD
Bike Plan is Current and is Being Implemented	YES	YES
Bike Program Staff to Population	PER 70K	6580

## CATEGORY SCORES

<b>ENGINEERING</b> <i>Bicycle network and connectivity</i>	3/10
<b>EDUCATION</b> <i>Motorist awareness and bicycling skills</i>	2/10
<b>ENCOURAGEMENT</b> <i>Mainstreaming bicycling culture</i>	2/10
<b>ENFORCEMENT</b> <i>Promoting safety and protecting bicyclists' rights</i>	4/10
<b>EVALUATION &amp; PLANNING</b> <i>Setting targets and having a plan</i>	2/10

## KEY OUTCOMES

	Average Silver	Los Altos
<b>RIDERSHIP</b> <i>Percentage of daily bicyclists</i>	3.5%	1.80%
<b>SAFETY MEASURES CRASHES</b> <i>Crashes per 10k daily bicyclists</i>	180	134.2
<b>SAFETY MEASURES FATALITIES</b> <i>Fatalities per 10k daily bicyclists</i>	1.4	0.0



## KEY STEPS TO SILVER

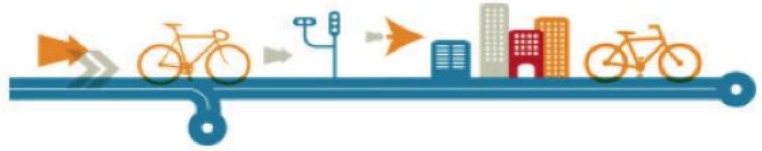


- » Adopt a Complete Streets policy and offer implementation guidance.
- » Increase the amount of high quality bicycle parking throughout the community. Ensure that people arriving by bicycle have a secure and legal place to lock their bikes at popular destinations.
- » Continue to expand the on and off street bike network and to increase network connectivity. Consider realigning Stevens Creek Trail to go all the way along the creek.
- » Expand the Safe Routes to School program. Bicycle-safety education should be a routine part of primary and secondary education, and schools and the surrounding neighborhoods should be particularly safe and convenient for biking and walking.

- » Continue to expand your public education campaign promoting the share the road message.
- » Offer bicycling skills training opportunities for adults more frequently.
- » Promote cycling throughout the year by offering or supporting more family-oriented community or social rides, and bicycle-themed festivals, parades or shows.
- » Design and publish a local bike map in paper and online.
- » Ensure that there is dedicated funding for the implementation of the bike plan.



# BICYCLE FRIENDLY COMMUNITY FEEDBACK



## LOS ALTOS, CA

*Fall 2014*

Our Bicycle Friendly Community review panel was very pleased to see the current efforts and dedication to make Los Altos a safe, comfortable and convenient place to bicycle.

Below, reviewers provided recommendations to help you further promote bicycling in Los Altos. **Key recommendations are highlighted in bold.**

We strongly encourage you to use this feedback to build on your momentum and improve your community for bicyclists.

There may also be initiatives, programs, and facilities that are not mentioned here that would benefit your bicycling culture, so please continue to try new things to increase your ridership, safety, and awareness.

The cost of bicycle facilities and possible funding options are discussed on the last page of this report.

## RECOMMENDATIONS

### Engineering

Adopt a **Complete Streets** policy and offer implementation guidance. By adopting a Complete Streets policy, communities direct their transportation planners and engineers to routinely design and operate the entire right-of-way to enable safe access for all users, regardless of age, ability, or

mode of transportation. This means that every transportation project will make the street network better and safer for drivers, transit users, pedestrians, and bicyclists – making your community a more desirable place to live and do business.

Develop a design manual that ensures the safe and appropriate accommodation of bicyclists or **endorse the NACTO Urban Bikeway Design Guide.**

Develop and implement streetscape design guidelines that foster a pleasant and comfortable environment for pedestrians and cyclists. Beautiful streetscaping has also shown to increase community livability and pride, reduce crime and increase property values.

Require a mix of uses throughout the community or adopt a **form or design-based code** to allow for flexible land uses that provide a convenient and more comfortable built environment for pedestrians and cyclists.

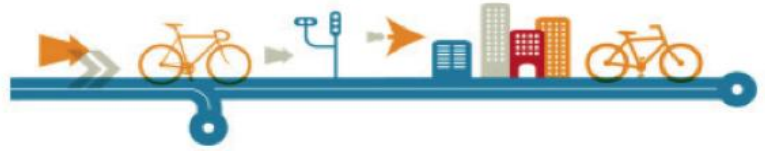
Pass an ordinance that would require larger employers to provide shower and locker facilities.

**Increase the amount of high quality bicycle parking throughout the community. Ensure that people arriving by bicycle have a secure and legal place to lock their bikes at popular destinations.**

**Increase road safety for all users by reducing traffic speeds. Lower the speed limit on arterials to 35 mph and to a maximum of 25 mph especially downtown, around schools and shopping**



# BICYCLE FRIENDLY COMMUNITY FEEDBACK



**centers, and in neighborhoods.** Use traffic calming measures and low speed design principles to achieve higher compliance rates. Speed has been identified as a key risk factor in road traffic injuries, influencing both the risk of a road traffic crash as well as the severity of the injuries that result from crashes. For instance, pedestrians and cyclists have a 90% chance of survival if hit by a car travelling at a speed of 20 mph or below, but less than a 50% chance of surviving an impact of 30 mph or above. Studies also generally report a positive association between traffic safety (perceived and/or measured) and walking and cycling, particularly among women.

**Work with the responsible entity to ensure that all transit vehicles that operate in or through your community accommodate cyclists, particularly during peak hours.**

**Continue to expand the bike network, especially along arterials, through the use of different types of bicycle facilities. On roads where automobile speeds exceed 35 mph, it is recommended to provide protected bicycle infrastructure such as cycle tracks, buffered bike lanes or parallel 10ft wide shared-use paths.** Note that shared lane markings should be used sparingly and only on low speed roads. On-street improvements coupled with the expansion of the off-street system will encourage more people to cycle and will improve safety. Ensure smooth transitions for bicyclists between the local and regional trail network, and the street network. These improvements will also increase the effectiveness of encouragement efforts by

providing a broader range of facility choices for users of various abilities and comfort levels.

## **Consider realigning Stevens Creek Trail to go all the way along the creek.**

Develop a system of bicycle boulevards, utilizing quiet neighborhood streets, that creates an attractive, convenient, and comfortable cycling environment welcoming to cyclists of all ages and skill levels. Use the Bicycle Boulevards section of the NACTO Urban Bikeway Design Guide for design guidelines. See Bicycle Boulevards in action.

**Ensure that all bicycle facilities conform to current best practices and guidelines – such as the NACTO Urban Bikeway Design Guide (preferred), 2012 AASHTO Guide for the Development of Bicycle Facilities and your DOT’s own guidelines.**

Install a bicycle wayfinding system with distance and destination information at strategic locations around the community, integrating preferred on street routes and off-street facilities.

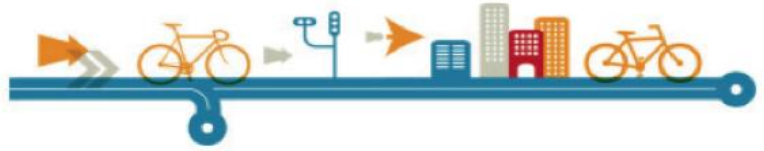
Adequately maintain your on and off street bicycle infrastructure to ensure usability and safety. Increase the frequency of sweepings and address potholes and other hazards faster.

Provide safety amenities such as adequate lighting along streets and shared-use paths to allow for safer bike commuting before dawn and after dusk.





# BICYCLE FRIENDLY COMMUNITY FEEDBACK



## Education

**Bicycle-safety education should be a routine part of primary and secondary education, and schools and the surrounding neighborhoods should be particularly safe and convenient for biking and walking. Work with your local bicycle groups or interested parents to expand the Safe Routes to School program to all schools.** Click [here](#) for an exemplary bicycle safety curriculum designed for fourth and fifth grade students. For more information on Safe Routes to School, see the [National Highway Traffic Safety Administration's Safe Routes To School Toolkit](#) or visit [www.saferoutesinfo.org](http://www.saferoutesinfo.org).

It is essential to make both [motorists and cyclists](#) aware of their rights and responsibilities on the road. **Continue to expand your public education campaign promoting the share the road message.** Take advantage of your local bicycle groups for content development and staffing.

**Offer a greater variety of bicycling skills training opportunities for adults** or encourage your local bicycle advocacy group or bike shop to help. There are options from [short videos](#) and 1-2 hour courses to more in-depth training incorporating in-classroom and on-bike instruction. Other education materials, such as the League [Quick Guide](#), offer the opportunity to share bike education in an easily accessible format. For more information visit: <http://bikeleague.org/ridesmart>.

## Encouragement

**Expand encouragement efforts during Bike Month** in partnership with local bicycle advocacy groups. Proclaim May (or a month with mild and dry weather) as Bike Month. Host, sponsor and encourage more bicycle-themed community events, campaigns and programs. Increase your efforts on Bike to Work Day and Bike to School Day. Ensure to widely advertise all bicycle-themed community events and programs. For ideas and more information, visit <http://bikeleague.org/bikemonth>.

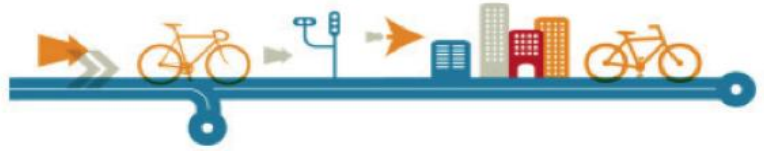
Encourage local businesses to provide discounts for customers arriving by bicycle or promote existing [bicycle discount programs](#).

**Promote cycling throughout the year by offering or supporting more family-oriented community and charity rides.**

**Encourage local businesses, agencies, and organizations to promote cycling to their employees and customers and to seek recognition through the [Bicycle Friendly Business program](#).** Businesses will profit from a [healthier, happier and more productive workforce](#) while the community will benefit from less congestion, better air quality, increased amenities and new destinations for cyclists, new and powerful partners in advocating for bike infrastructure and programs, and business-sponsored public bike events or classes. Your community's government should be the model employer for local businesses, and your chamber of commerce or local business association can help promote the program and its benefits. The



# BICYCLE FRIENDLY COMMUNITY FEEDBACK



League offers many tools to help promote the Bicycle Friendly Business program in your community.

Design and publish a local bike map in paper and online. The map should outline the existing on and off-road bicycle network by infrastructure type and could mark the locations of landmarks, public restrooms, water fountains, bike repair stations and bike parking. Take a look at Pittsburgh's award-winning bike map.

## Enforcement

**Pass additional ordinances that protect cyclists**, e.g. implement specific penalties for motorists for failing to yield to a cyclist when turning, make it illegal to park or drive in a bike lane (intersections excepted), implement penalties for motor vehicle users that 'door' cyclists, pass laws/ordinances protecting all vulnerable road users, and make it illegal to harass a cyclist. Ensure that local law enforcement received training on any new bicycle-related laws.

## Evaluation & Planning

**Ensure that there is dedicated funding for the implementation of the bike plan.**

Regularly conduct research on bicycle usage beyond the U.S. Census' Journey to Work report to more efficiently distribute resources according to demand. Conduct at least yearly counts using automated or manual counters in partnership with advocacy organizations.

Consider participating in the National Bicycle and Pedestrian Documentation Project.

Ensure that your bicycle counts capture the gender of cyclists. If women ride significantly less than men, this gender gap can be addressed through infrastructure improvements, and targeted education and encouragement efforts. Learn more at bikeleague.org/womenbike.

Adopt a target level of bicycle use (percent of trips) to be achieved within a specific timeframe, and ensure data collection necessary to monitor progress.

## COSTS AND FUNDING OPTIONS

### Costs

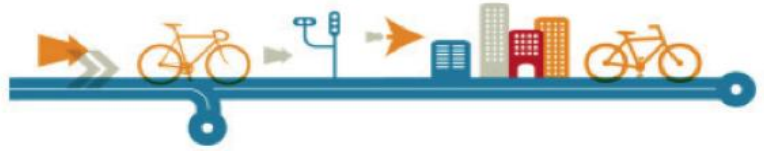
Building a new roadway for motor vehicles can cost millions of dollars to construct, and many of the pedestrian and bicycle infrastructure facilities are extremely low-cost in comparison. Use this database to review up-to-date estimates of infrastructure costs of pedestrian and bicycle treatments from states and cities across the country.

### Federal Funding

Since 1992 bicycle and pedestrian projects have been eligible for federal transportation funding. To learn more about what federal funds are available for bicycle projects, use Advocacy Advance's interactive Find it, Fund it tool to search for eligible funding programs by



# BICYCLE FRIENDLY COMMUNITY FEEDBACK



bike/ped project type or review the same information as a PDF [here](#).

## State Funding

Biking and walking dollars aren't only available from the federal government. States can also have their own revenue sources that can be used to fund active transportation. Use this [report](#) and an [online tool](#) to explore your state's funding sources for bicycle and pedestrian improvements.

## Local Funding

Local governments can also create their own revenue streams to improve conditions for bicycling and walking. Three common approaches include: special bond issues, dedications of a portion of local sales taxes or a voter-approved sales tax increase, and use of the annual capital improvement budgets of Public Works and/or Parks agencies. Bicycle facility improvements can also be tagged on to larger projects to create economies of scale that results in reduced costs and reduced impacts to traffic, businesses, and residents. For example, if there is an existing road project, it is usually cheaper to add bike lanes and sidewalks to the project than to construct them separately. To learn more about public funding of bicycle infrastructure improvements, visit [pedbikeinfo.org/planning/funding\\_government.cfm](http://pedbikeinfo.org/planning/funding_government.cfm).

## Resources and Support

[Advocacy Advance](#) offers several tools, resources, and workshops to help advocates and agency staff maximize eligible funding programs.



DATE: January 25, 2023

AGENDA ITEM #6

**TO:** Complete Streets Commission

**FROM:** Marisa Lee, Transportation Services Manager

**SUBJECT:** Los Altos - Truck Routes Network

**ATTACHMENTS:** None

**RECOMMENDATION:**

Review and Provide Input on Proposed New Truck Routes in Los Altos and the Location of New Truck Restrictions

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**INTRODUCTION**

Within the City of Los Altos there are three existing truck routes:

- El Camino Real      Entire Length through the City
- Foothill Exp      Entire Length through the City
- San Antonio Rd      El Camino Real to Foothill Exp

Trucks are permitted on local streets outside of the above approved streets for deliveries to local businesses. Truck drivers seeking to travel through the City outside of the above designated streets are required to obtain a permit from the Police Department.

The City is seeking to introduce additional truck routes along Homestead Rd to allow connectivity with adjacent neighbor agency truck routes and on El Monte Avenue to support connectivity to the Downtown. In addition to the two proposed new truck routes the City is also seeking to introduce new Truck Route Restrictions to discourage trucks from entering onto local streets.

**BACKGROUND**

An evaluation of the Los Altos – Truck Route network is within the Complete Streets Commission Work Plan. As part of preparing for this item staff prepared the map in Attachment A – Los Altos Truck Route Network to document existing and proposed modifications to the City’s truck route network.

**DISCUSSION**

Truck Routes support the ability for deliveries to commercial districts within the City that support regional and local shopping. In Los Altos commercial shopping districts are located at the following locations:

Table A  
Los Altos Shopping Districts

---

• Downtown Los Altos	
• El Camino Real Commercial District	
• Rancho Shopping Center	(Foothill Exp & Springer)
• Loyola Corners	(Miramonte Ave & Fremont Ave)
• Lucky Shopping Center	(Foothill Exp & Grant Rd, and
• Foothill Crossings	(Homestead Rd)

---

The existing truck routes along El Camino Real, Foothill Exp, and San Antonio Rd allow for deliveries to the above shopping districts.

Introducing Homestead Rd between Foothill Exp and the southwest City Limits as a designated truck route allows for connectivity with approved truck routes in the City of Cupertino.

Introducing El Monte Avenue between I-280 and Foothill Exp will allow for more direct connection to Downtown Los Altos.

In addition to introducing new truck routes, staff also conducted an inventory of existing Truck Restriction signage throughout the City to determine if any additional new truck route restriction signage is appropriate. Existing truck restrictions exist at the following locations:

Table B  
Existing Truck Route Restriction Sign Locations

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• Jordan Ave at El Camino Real	• Miramonte Ave at Post Office
• Springer Rd at El Monte Ave	• Grant Rd at Covington Rd
• Springer Rd at Berry Ave	• Grant Rd at Grant Rd Frontage Rd
• El Monte Ave at Foothill Exp	• Fremont Ave at Stevens Creek
• Edith Ave at San Antonio Rd	• Cuesta Dr at Springer Rd

---

In truck route restrictions in the City are designated using “text” message signs noting a 3-Ton prohibition on streets where the signs are posted.



Ex. Los Altos Truck  
Route Restriction Sign

New truck route restrictions are recommended at the following locations in efforts to discourage trucks on local streets within the City.

Table C  
Proposed Truck Route Restriction Sign Locations

- 
- |                                   |  |
|-----------------------------------|--|
| • Los Altos Ave at El Camino Real | • Grant Rd Frontage Rd at Grant Rd     |
| • Los Altos Ave at Edith Ave      | • Grant Rd Frontage Rd at Homestead Rd |
| • Jordan Ave at San Antonio Rd    | • Cuesta Dr & Plaza Ct (Mountain View) |
| • El Monte Ave & Springer Rd      |  |
- 

Los Altos previously requested the City of Mountain View consider the installation of truck route restrictions on Cuesta Dr at Plaza Ct to discourage truckers leaving Safeway at Miramonte Ave & Cuesta Dr from continuing North on Cuesta Dr to Safeway in Downtown Los Altos. Mountain View has not responded to Los Altos requests but new requests with Commission support are encouraged.

In addition to introducing new truck route restriction locations, staff recommends signage any new and existing restrictions with new signs that introduce a clearer truck restriction along with the 3 Ton restriction.

The proposed truck route restriction sign is similar to signs installed on Cuesta Dr at Springer Rd.



Proposed Truck  
Route  
Restriction Sign

**RECOMMENDATION:**

Review and provide input on the location of proposed new truck routes and proposed truck route restriction signs.