

MINUTES OF THE COMPLETE STREETS COMMISSION  
REGULAR MEETING OF THE CITY OF LOS ALTOS,  
HELD ON WEDNESDAY, JULY 27, 2022 AT 5:30 PM  
HELD OVER ZOOM CONFERENCE CALL

PRESENT: Stacy Banerjee (Chair), Suresh Venkatraman (Vice Chair), Nadim Maluf, Cynthia O'Yang, Tom Gschneider, Marisa Lee (Staff Liaison)

ABSENT: Suzanne Ambiel, Steve Katz

**PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA**

None.

**CONSENT ITEMS**

1. Approve CSC Meeting Minutes of May 25th, 2022  
Upon motion by Vice Chair Venkatraman, seconded by Commissioner Maluf, the Commission moved to approve the May 25<sup>th</sup> meeting minutes.  
  
Vote passed with 4-0 (1 Abstained - 2 Absent).

**UPDATE ITEMS**

2. Hetch Hetchy Trail Crossings  
Nafis Majd, City Staff, presented updates on the Hetch Hetchy Trail Crossing ADA Improvement project and the recent San Francisco Public Utilities Commission feedback provided by the Project Review Committee.
3. Schoolroutes.org  
Transportation Consultant Jaime Rodriguez presented a demonstration of the Schoolroutes.org application and its capabilities.
4. Updated VTA Bike Parking Guidelines  
Lola Torney, Transportation Planner with VTA, presented recent updates to the Bicycle Parking Chapter of the Bicycle Technical Guides. These updates supersede the original document, written in 2007. VTA Board of Directors adopted the updated chapter in March 2022.

**DISCUSSION ITEMS**

5. Cuesta Drive Traffic Calming Redesign

The City Manager, Gabriel England, and Staff Liaison, Marisa Lee, presented this item and answered questions from the Commission. Three options A, B, and C were proposed along Cuesta Drive between El Monte Avenue and Springer Road, and staff recommended design alternative that includes removal of existing Asphalt speed tables (required) and installation of prefabricated rubber speed tables with offset design, along with other improvements minor features including hardened centerline, delineator at edge of roadway, and speed feedback signs.

Upon motion by Commissioner Maluf, seconded by Commissioner Gschneidner, the Commission moved to adopt Option A in Cuesta Drive Traffic Calming Redesign item with the following conditions and recommendation:

Conditions:

- Establishing safety metrics and targets to be defined by the City

Recommendation:

- Consulting with the residents on the speed table placement
- Taking into account the movement of pedestrian and bicyclists
- Performing another speed survey after the project completion and reassessing the situation
- Enhancing PD commitment on enforcement (e.g., crossing yellow line)

Vote passed with 4-0 (1 Abstained - 2 Absent).

6. Optional meetings for June and July

Marisa Lee, Staff Liaison presented the commission two options: (1) Establish one summer month (June, July, August) as the annual month when the CSC meeting will not be Held, and (2) Establish June and July as optional meeting months.

Commissioners recommended City Staff to update the monthly meeting schedule for CSC and bring it back to the commission for next CSC meeting.

## **INFORMATIONAL ITEMS**

A member of Transportation team (Gaku Watanabe) has left the City and the City will be advertising for the vacant position soon.

The City had slight restructuring and have had two hires in the new Capital Improvement Project department, Morgan Loatfi and David Fisch.

City of Los Altos was awarded to be part of the Beacon Program to share data and collaborate and best practices in climate changes, sustainability, emission reductions, energy saving, and meeting aggressive state standards fir climate change.

The City is working with Galen and Andre-Anne regarding LAHS, regarding Loading Zone on Jardin Dr, and the City has submitted ATP application and meanwhile will be installing drop off/pick uploading zone before the school year starts.

The City submitted two OBAG grant applications for Loyola Corners Plan as part of Complete Street Master Plan and Pavement Rehabilitation and Complete Streets Project for San Antonio Rd.

VTA submitted ATP and OBAG grant applications for VTA Homestead Road SR2S project.

## **COMMISSIONERS REPORTS AND POTENTIAL FUTURE AGENDA ITEMS**

### **Comments**

VTA BPAC: The OBAG grant Complete Street Checklist was reviewed, and one of the projects was Homestead Rd.

Traffic Safe Communities Network Meeting: Upcoming meeting is on Thursday August 11<sup>th</sup>, 10am, and Stacy is not available. Commissioners are asked to inform Stacy if they could join that meeting.

### **Future Agenda**

2023 CSC meeting schedule update

## **ADJOURNMENT**

Chair Stacy Banerjee adjourned the meeting at 8:59 PM