

MINUTES OF THE COMPLETE STREETS COMMISSION  
REGULAR MEETING OF THE CITY OF LOS ALTOS,  
HELD ON WEDNESDAY, FEBRUARY 23, 2022 AT 5:30 PM  
HELD OVER RING CENTRAL CONFERENCE CALL

PRESENT: Nadim Maluf (Chair), Suresh Venkatraman, Tom Gschneidner, Steve Katz, Marisa Lee (Staff Liaison)

ABSENT: Stacy Banerjee (Vice Chair), Suzanne Ambiel, Cynthia O'Yang

**PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA**

None.

**ITEMS FOR DISCUSSION**

1. Approve Meeting Minutes of December 1<sup>st</sup> 2021.

Upon motion by Commissioner Venkatraman, seconded by Commissioner Katz, the Commission moved to approve the meeting minutes of December 1<sup>st</sup> 2021.

Vote passed 4-0

2. Approve Meeting Minutes of January 26<sup>th</sup> 2022.

Upon motion by Commissioner Gschneidner, seconded by Commissioner Venkatraman, the Commission moved to approve the meeting minutes of January 26th 2022.

Vote passed 4-0

3. School Drop-off Safety Concern at Los Altos High School

Nancy Seeman, a resident of Valencia Drive presented the item to the Commission. Presentation included the existing safety hazard caused by high volume of school pickup/dropoff vehicles from Los Altos High School. Nancy requested the City to control school pickup/dropoff zone with additional signage and police enforcements to restrict U-turns at Almond Avenue intersection. City staff will continue discussion with community members and school representation to come up with potential solutions to present at future meeting.

4. City Attorney Presentation

Los Altos City Attorney, Jolie Houston conducted a training session for the Commission. The training included information on the following topics:

- Complete Streets Commission Responsibilities
- Brown Act (outside meetings, emails, social media, ect.)

- Public Records Act
- Conflict of Interest

5. Biannual Transportation CIP update report

Transportation Consultant Jaime Rodriguez presented the item and answered questions from the Commission. Jaime presented updates to active CIP projects within the transportation division, which included:

- Fremont Avenue Pavement Rehabilitation Project: ~95% complete
- Annual Street Striping Project: 100% complete
- Annual Street Resurfacing Project: in planning phase, construction in summer 2022.
- El Camino Real project by Caltrans: 95% design, for Summer/Fall 2022 construction.
- Cristo Ray Drive (Buffered Bike Lanes): in design
- Fremont Avenue Pedestrian Bridge Rehabilitation: 65% design
- In-road light system maintenance: 50% design
- Intersection Access Barrier Removal (Hetch Hetchy Trail): in design
- SR2S Improvement Project: 95% design

6. 2022 Annual Street Resurfacing Project

Assistant Engineer Gaku Watanabe presented the update item to 2022 Annual Street Resurfacing Project and answered questions from the Commission. Presentation covered proposed list of streets for 2022 pavement project, street selection method, and CIP budget.

7. Monthly Staff Report

- Complete Streets Master Plan revision will be revisited at City Council Study session in March.
- Commissioner Venkatraman and Commissioner Gschneidner volunteered for the School Improvement subcommittee. City staff will reach out to Commissioner Ambiel to be the third member.
- Commissioner Katz, Commissioner Ambiel, and Commissioner Banerjee recommended for Bike to work day subcommittee, to be formalized in March meeting.

**COMMISSIONERS REPORTS AND POTENTIAL FUTURE AGENDA ITEMS**

- Commission would like an update from City staff on Safe Route to School Education and Encouragement Program (SR2S EE).
- Would like to review Commission work plan with subcommittee.
- City staff to upload presentation slides used during the meeting to City website.
- Safety issue with Electronic Bicycles on bike trails.

**ADJOURNMENT**

Chair Maluf adjourned the meeting at 8:42 PM