

MINUTES OF THE COMPLETE STREETS COMMISSION  
REGULAR MEETING OF THE CITY OF LOS ALTOS,  
HELD ON WEDNESDAY, JUNE 24, 2020 AT 5:30 PM  
HELD OVER RING CENTRAL CONFERENCE CALL

PRESENT: Nadim Maluf (Chair), Suzanne Ambiel (Vice Chair), Stacy Banerjee, Cynthia O'Yang, Jaime Rodriguez (Staff Liaison)

ABSENT: 3 Vacancy

**PUBLIC COMMENTS**

None

**ITEMS FOR CONSIDERATION/ACTION**

**INFORMATIONAL ITEMS**

1. Approve Minutes of February 27<sup>th</sup> and May 27<sup>th</sup>  
City staff to revise Meeting minutes of February 27<sup>th</sup> as necessary and bring it back for July Meeting. Approval of meeting minutes May 27<sup>th</sup> deferred to next meeting.
2. Transportation CIP Update  
Jim Sandoval, Transportation Services Manager and Jaime Rodriguez, Staff Liaison presented the item for the Commission. Presentation provided updates on individual CIP project status and budget allocation. Many projects experienced funding and scope reduction or deferment due to fiscal impact. Informational item only, no votes were taken.  
  
Commission requested staff to present the process used to select individual CIP's for budget reduction and deferment.
3. Los Altos Downtown Street Closure Pilot Program  
Jim Sandoval, Transportation Services Manager updated the Commission on the downtown street closure program. Presentation covered the logistics of the downtown closure, inputs from the community and businesses, and areas of improvement for future closures. Informational item only.
4. SB-743 Vehicle Miles Traveled (VMT) Methodology for Transportation Impacts  
Jaime Rodriguez presented the item to the Commission. Staff updated the Commission on the VMT model provided by the consultant, which will soon be ready to take in data from new development projects to build a cumulative model. City staff is working with the Planning

Division to develop a checklist to set a procedure on when the VMT analysis will be utilized.  
Informational item only.

5. Monthly Staff Report

- Complete Streets Masterplan to kick off as soon as contract is executed.
- Cuesta Drive Traffic Calming project is fully funded. Bid was advertised and is due July 7th
- Pilot program for sensor detected pedestrian crossing planned for installation at San Antonio Road & Edith Avenue and El Monte Avenue & Covington Road.
- Downtown closure visitor counter project underway with a new vendor.

6. Commissioner Reports and Comments

- Subcommittee to have a meeting to discuss work plan.

7. Potential Future Agenda Items

- Re-election for Commission Chair and Vice Chair
- Commission work plan.
- Bring projects mentioned in CIP update item.
  - El Monte Avenue Sidewalk Gap closure project.
  - Almond Avenue and Covington Road bicycle facility upgrade.
  - Carmel Terrace Sidewalk Gap Closure
  - University Avenue / Milverton Road Sidewalk Gap Closure
- Report on how budget reduction and deferment of CIP projects were made.

**ADJOURNMENT**

Chair Maluf adjourned the meeting at 8:32 PM