



DATE: October 25, 2017

AGENDA ITEM # 4

**TO:** Bicycle/Pedestrian Advisory Commission  
**FROM:** Susanna Chan, Staff Liaison  
**SUBJECT:** Complete Streets Commission Work Plan Discussion

**RECOMMENDATION:**

Discuss Work Plan for the new Complete Street Commission

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**BACKGROUND**

At the September 12, 2017 City Council meeting, Ordinance No. 2017-434 was introduced converting the Bicycle and Pedestrian Advisory Commission (BPAC) to a Complete Streets Commission. The Ordinance moves commission jurisdiction for transportation-related matters from the Planning and Transportation Commission (eliminating Transportation from the title of this commission) to the BPAC, and renames BPAC to the Complete Streets Commission. The Council approved Ordinance No. 2017-434 at its September 26, 2017 meeting and the Ordinance will become effective on October 27, 2017, 31 days after adoption.

**DISCUSSION**

Under Ordinance 2017-434, the jurisdiction of all transportation-related matters will fall under the purview of the new Complete Streets Commission. Specific responsibilities of the new Complete Streets Commission include:

- Help to create multi-modal transportation solutions and policies that enable safe, attractive, comfortable and independent access and travel for pedestrians, bicyclists, transit users, and motorists of all ages and abilities, including connectivity across jurisdictional boundaries.
- Shall advise the Council on existing and proposed City policies related to traffic calming and traffic enforcement.
- Shall advise the Council on projects and budget priorities for transportation-related capital improvements.
- Provide for community engagement and serve as a conduit for community input.

Additionally, the new commission will review development projects and act in an advisory capacity to the City Council on traffic, bicycle, pedestrian, and parking matters related to the development projects.

In anticipation of this upcoming change, BPAC reviewed its current Work Plan and discussed potential modifications at its September 27, 2017 meeting. The BPAC also discussed desired

training to better prepare for the new role. Council Member Jeannie Bruins, as the Council Liaison to BPAC, provided feedback on these topics at the meeting.

Based on discussion and feedback received from the September 27<sup>th</sup> meeting, staff recommends the Commission considers the following action items for the next several months until the joint meeting with the City Council in Spring 2018:

- Receive training for the new role as a Complete Streets Commission
- Develop a work plan that reflects the new roles and responsibilities for City Council's review at the joint meeting in Spring 2018
- Wrap up existing BPAC workplan items as appropriate

Attachment:

1. Existing BPAC Work Plan