

DATE: 7/9/2024

TO: COUNCILMEMBERS

FROM: CITY MANAGER'S OFFICE

SUBJECT: COUNCIL Q&A FOR JULY 9, 2024 CITY COUNCIL REGULAR MEETING

Agenda Item 1 (Minutes):

- Top of Page 3, in the CEQA verbiage, right before the outcome of the motion, “ ... and that none of the circumstance in the CEQA Guideline.” is an unfinished sentence without the section reference.
Answer: Corrected
- Page 6, I don't believe that there was support for a future agenda item described as a "Parking Permit Program" but rather a broader item covering parking policies and solutions throughout the city.
Answer: The original request from Councilmember Lee Eng was a “parking permit for the neighborhood around Jardin”. A discussion ensued and the title was never amended. The discussion for the item begins at 6:00:15
<https://www.youtube.com/watch?v=CQc1PR8EWBI>

Agenda Item 4 (CALPERS):

- Page 2 of the staff report, #3 says, “ ... were updated due to administrative calculation errors to the initial FY 2024-25 pay rate schedule adopted on June 11, 2025”, the date should be corrected to 2024.
Answer: Yes, June 11, 2024 is the correct date and has been updated on the Staff Report.
- Similarly, on page 2 of the resolution, the date adopted should be corrected to 2024, not 2023.
Answer: Yes, 2024 is the correct year and has been updated on the Resolution.

Agenda Item 5 (Acceptance of Council Chambers A/V Upgrade):

- Is the City able to recover damages from EIDIM for the delay they caused in finishing the project?
Answer: \$36,000 was credited to the city for the liquidated damages that EIDIM caused for the project delay. The credit was made on November 8, 2021.

- Did EIDIM recommend the technology installed in the council chambers? If so, can the City recover damages from EIDIM for their negligent recommendation to use technology that clearly was subpar and inappropriate for the City's needs? If not EIDIM, who is responsible for the poor technology selection?

Answer: No, EIDIM was not the one recommending the technology installed in the council chambers since EIDIM was the contractor who was responsible for installing the system per plans and specifications. The technology was selected by the designer of the project, The Shalleck Collaborative, Inc., who was hired by the city. Shalleck selected and proposed the technology to the city. The city approved the selection based on Shalleck's recommendations.

- Is EIDIM responsible for the ADA ramp/elevator which were unusable until just recently? If not, who was responsible for that delay? Can the City seek compensation for the problems that prevented us from using the ADA access for many months?

Answer: No, EIDIM was not the one recommending the ADA ramp/elevator installed in the council chambers since EIDIM was the contractor who was responsible for installing the system per the project plans and specifications. The ADA ramp/elevator was designed and selected by the architect, COED Architecture, who was a subconsultant for Shalleck, the design was part of the bid package that was approved by the city.

- The staff report says that "[a]dditional changes to the AV system would not be considered in the contract. . . ." Why aren't those changes in the contract? If EIDIM negligently recommended poor quality equipment, why can't we hold the contractor responsible if we need to change the AV system to meet the City's minimal needs?

Answer: The construction contract was originally executed with EIDIM. However, EIDIM's insurance company, Guardian Group, took over the project since EIDIM defaulted on their performance and deliverables. The Guardian Group is responsible for completing the project per plans and specifications in accordance with the bid documents, and their goal was to complete the project with minimal change orders. The new contractor that was hired by the Guardian Group, Integra, was insured by another insurance company and not Guardian Group. Guardian Group was not willing to take on additional change orders that involved in future alteration of the plans and specifications since they did not want to handle any complications with Integra's insurance company if Integra defaulted on the city change orders. A few change orders that were accepted by the Guardian Group in the past were more straight forward and were promptly resolved.

EIDIM did not recommend poor quality equipment. The audio-visual (AV) system was designed by the City's designer and approved by the city. Therefore, the contractor is not responsible if the city needs to make changes to the design and implementation of the AV system to meet the City's minimal needs. The contractor constructed the project per plans and specifications, and they are not the designer.

- With respect to this project, what change orders were issued due to “contractor-initiated value engineering proposals?” Please explain the concept of value engineering with respect to this project.

Answer: Value engineering is “a systematic and organized approach to providing the necessary functions in a project at the lowest cost.”

An example that falls under this concept is the change order for the carpet substitution. The contract bid documents called for a darker grey color carpet. At the time of order, the color was not available and the estimated lead time to receive the carpet if the contractor ordered that color was 8 months to 1 year. The contractor proposed to substitute the carpet color to a lighter grey color which blends in with the color of the wall fabric. The lighter grey color was available in stock, and it took 3 months to arrive since shipping was a challenge during the pandemic. The city accepted this proposal due to the urgent need to have the chambers be available for in-person meetings if the County of Santa Clara order allowed. As a result, this change order resulted in \$5,000 savings to the city.

- With respect to this project, what change orders were issued due to “unforeseen conditions?” Why were those conditions “unforeseen?”

Answer: An example due to “unforeseen conditions” is a change order for the rack workstation for the video conference system in the audio-visual room. The rack that was part of the bid documents and was previously approved by the city and procured by EIDIM was not compatible with the system. The change order proposed by the new contractor, Integra, was to replace the incompatible specified workstation with a compatible one.

Another example is for the electrified door hardware for the door by the ADA ramp. The plans and specifications called for standard door hardware which does not allow the door to operate with a door reader pad. The city proposed to add the electrified door hardware to allow the installation of a door reader pad for ease of accessibility with a cardkey.

- What are the consequences of the Council electing not to pass this resolution?

Answer: If the Council elect not to pass this resolution, the city needs to provide valid reasons for not closing the project although the contractor has completed the construction per the plans and specifications under the bid documents. If there are no valid reasons, the City must file a notice of completion (NOC) and release the retention for the project to avoid legal consequences from the insurance company.

Based on the information shown in the link below, we need to accept the project as soon as possible to avoid a monthly charge by the contractor. Please refer to paragraph 4f.

https://california.public.law/codes/ca_pub_cont_code_section_7107

Since the contractor has completed the project, the city needs to file a completion with the County, which starts the 35-day period until the retention can be released. During this period, subcontractors can file a lien against the general contractor. Staff received and verified the contractor's application for final payment.

- If the Council approves the resolution, would that eliminate the City's ability to seek damages against EIDIM (or anyone else involved in the project)?

Answer: The damages against EIDIM were discussed and resolved in 2021 when the insurance company took over the contract from EIDIM. If there are any additional damages that the City would like to pursue, those additional damages would be made against the insurance company and not EIDIM.

Agenda Item 9 (Maintenance Services Agreement Award: On-Call City-wide Treen Maintenance Svcs.):

- The Mayor's name is misspelled on the resolution.

Answer: Will be corrected prior to execution.

Agenda Item 10 (Fee Schedule Update):

- *Staff noted that there was an error in the Resolution. The Concealed Carry Weapon permit fee should be charged on a bi-annual basis. The original Resolution indicated the fee would be collected annually. The corrected Resolution is attached.*

- Please provide a copy listing all the approved 2024/25 fee schedule.

Answer: Please see attached.

- Will eliminating BMR fees result in more BMRs. If so, what is the anticipated increase in density?

Answer: This item is only regarding two fees charged by the Police Department and does not include consideration of BMR fees.

- What happens when we do not follow the recommendation of the nexus fee study?

Answer: This item is only regarding two fees charged by the Police Department and not those fees considered in the nexus study.

- Please provide the data that the elimination of fees will have a positive impact.

Answer: This item is only regarding two fees charged by the Police Department and does not include consideration of development impact fees.

- Can we revisit and reconsider not waiving the fees for the BMRs?

Answer: This item is only regarding two fees charged by the Police Department and does not include consideration of BMR fees.

Agenda Item 11 (Permanent Dog Park Preferred Plan Recommendation):

- Please provide a copy of the presentation so Councilmembers can see the proposed layout and details prior to the meeting.

Answer: Presentation emailed to Mayor and Council, and included as an attachment to this document.

- Visuals would be helpful to the discussion. Please provide a copy of the power point that will be presented.

Answer: Presentation emailed to Mayor and Council, and included as an attachment to this document.

- Please provide copies of the dog park design (3) options. It should be to scale with dimensions.

Answer: Presentation emailed to Mayor and Council, and included as an attachment to this document.

- Please provide a diagram of the government center parking modifications.

Answer: Presentation emailed to Mayor and Council, and included as an attachment to this document.

- Please provide cost breakdown for each component and feature of the dog park. “Based on the estimated cost of contract documents and construction, there appears to currently be adequate approved Park In-Lieu funding for this project.” It appears that estimates do exist.... how much and for what?

Answer: Construction cost is estimated to be \$830,000. This amount is within the approved 24/25 fiscal year budget.

- Please provide the anticipated total cost.

Answer: Construction cost is estimated to be \$830,000

- There is a list of what was done by Verde Design; where are the resulting materials, including Topical Survey, Underground utility review, Design alternatives, Construction estimates, etc. Please provide copies and results of this work?

Answer: Most of the resulting materials have been provided. All raw data and other materials used to create the designs are currently being compiled by Verde and will be handed over as the final step of their contract with the City.

- Commission comments were provided for the “preferred dog park design.” Provide a copy of the preferred dog park design.

Answer: Presentation emailed to Mayor and Council, and included as an attachment to this document.

- The June 18, 2024 PARC meeting was referenced. Please provide a link to the meeting recording, and an index to where the Dog Park presentation starts?

Answer: Here is the link to the Commission meeting video (<https://www.youtube.com/watch?v=HngnDthxmFs>). The presentation starts at 34:50.

Agenda Item 13 (Tentative Council Calendar):

- Regarding the housing element implementation schedule, please explain what the pink areas represent. Please provide a legend for what the colors represent in the status column.

Answer: The pink areas represent items for ongoing monitoring and programs assigned to the Housing Manager.

Legend -

Blue = Completed

Green = In Progress

Yellow = Ongoing

Pink = Monitoring and assigned to the Housing Manager



1 North San Antonio Road
Los Altos, California 94022-3087

MEMORANDUM

DATE: July 9, 2024

TO: Los Altos City Council

FROM: Mayor Jonathan Weinberg and Councilmember Neysa Fligor

**SUBJECT: AGENDA ITEM #8
APPROVE THE FORMATION OF A SUBCOMMITTEE OF THE CITY
COUNCIL FOR A POTENTIAL CHILDCARE SUBSIDY PROGRAM**

Purpose: Mayor Weinberg and Councilmember Fligor seek support to form a Council ad-hoc Subcommittee to explore the feasibility of Los Altos creating a City-sponsored childcare program. On May 28, 2024, the Council adopted a Resolution in Support of Childcare for All. Among other things, the Resolution recognized that:

- (1) investing in affordable childcare provides vital infrastructure to working parents and supports early childhood development,
- (2) affordable childcare allows families to remain in a geographic area, creates a stronger economy, improves business productivity and consumer spending, decreases poverty and leads to safer communities and provides revenues for cities, and
- (3) cities have a direct interest in building strong local economies, supporting and benefiting from local small businesses, attracting and retaining families and employers.

Additionally, the City Council supports building more affordable housing in Los Altos, and the city has a Regional Housing Needs Allocation (“RHNA”) requirement for the Sixth Cycle of 501 very low-income units and 288 low-income units. Affordable childcare goes hand in hand with building more affordable homes as it is imperative that new and existing residents have a local affordable option for their children. This would also alleviate the need for some families to drive far distances from their Los Altos homes to find affordable childcare. A Child-care subsidy program would support the Council's priorities of Housing, Business Communities, and Environmental Sustainability.

Scope: The Subcommittee will review different City-sponsored childcare programs and work with staff to identify the types of elements that could possibly work for Los Altos. This includes

reviewing the current City programs, and the contracts for these different programs. In the event that a City-sponsored childcare program is feasible, then some of the questions the Subcommittee would explore include:

1. Should the program only apply to a daycare/preschool programs or should it extend to other City programs, for example, summer camps?
2. What would a reasonable annual budget be for this program?
3. Should it only apply to Los Altos residents and City employees?

As with any Subcommittee, the Subcommittee members will learn as they explore these different options and will adjust their work accordingly, provided that it still aligns with Council's direction and priorities.

Subcommittee Term: The Subcommittee expects to make a recommendation to Council by October 31, 2024, and that the Subcommittee can be disbanded by November 30, 2024.

Example(s): There are many cities that have a childcare subsidy program. Attached are copies of Childcare Subsidy Programs in the Cities of Palo Alto and Mountain View. Mayor Weinberg and Councilmember Fligor are not proposing that Los Altos uses these same models. Notably, the Mountain View program resulted from a Mountain View-Los Altos Child-Care Task Force from two decades ago.

Recommended Action(s): Approve the formation of a Los Altos Childcare Subsidy Program Subcommittee consisting of Mayor Weinberg and Councilmember Fligor to explore establishing a Los Altos childcare subsidy program and direct the Subcommittee to bring forward a proposal by October 31, 2024.

[PARENT LOGIN](#)[DONATE](#)

LearningLinks

by abilitypath



LEARNING LINKS - MOUNTAIN VIEW

Tuition Subsidies

Lower Tuition for Eligible Families

Subsidy applications are reviewed throughout the year and awarded based on providing proof of residency in the city of Mountain View, proof of income, and additional documentation listed on the application. Please click on the link for the Subsidy application and more details.

For returning families wishing to reapply for the Subsidy program for the next school year, a new application and supporting documents must be resubmitted annually. The due date for reapplying families is July 1st. If a reapplying family continues to qualify for the program, eligibility and availability will be shared by July 31st, and the newly awarded subsidy will begin on September 1st.

For questions, please email enroll@learninglinkspreschool.org.

How much can you save in tuition?

	\$300/Mo (4C's Level)	Save 80% off tuition	Save 60% off tuition	Save 40% off tuition	Save 20% off tuition
Family Size	If your gross monthly income is:				
2	\$5,343	\$6,411	\$7,480	\$8,549	\$9,617
3	\$5,802	\$6,962	\$8,123	\$9,283	\$10,443
4	\$6,719	\$8,063	\$9,406	\$10,750	\$12,094
5	\$7,794	\$9,353	\$10,912	\$12,740	\$14,029
6	\$8,869	\$10,643	\$12,417	\$14,190	\$15,964
7	\$9,070	\$10,884	\$12,698	\$14,512	\$16,326
8	\$9,272	\$11,126	\$12,981	\$14,835	\$16,690

[DOWNLOAD APPLICATION](#)

Learning Links

Burlingame
Palo Alto
Mountain View

[About Us](#)

[Enrollment](#)

[Programs](#)



Palo Alto Community Child Care (PACCC)

- About Us
 - [History & Strategic Plan](#)
 - [Mission & Vision](#)
 - [Leadership](#)
 - [Board of Directors](#)
 - [News & Events](#)
 - [Contact Us](#)
- Centers
 - [What PACCC Offers](#)
 - [Infant-Toddler Centers](#)
 - [Preschool Centers](#)
 - [After School Kids' Clubs](#)
 - [Summer Camps](#)
- Apply For Care
 - [Enrollment Information](#)
 - [Tuition](#)
 - [Financial Aid](#)
- [Calendar](#)
- [Support PACCC](#)
 - [Ways to Give](#)
 - [Volunteer](#)
 - [Partners & Supporters](#)
- Resources
 - [Educators](#)
 - [Families](#)
- [Careers](#)
- [Donate](#)
- [Family Portal](#)

[Home](#) > [Centers](#) > **Financial Aid**

Financial Aid

In keeping with our mission, PACCC seeks opportunities to develop funding resources and outreach for low-income families in the local community.

To the extent possible, subsidized childcare services are provided through funding from the City of Palo Alto and State of California. The generosity of donors and funders provide additional funds to PACCC's Financial Assistance Programs.

Questions about the financial aid program can be emailed to fpp@paccc.org.

How to Apply

1. Review the funding criteria and income guidelines to see if you are eligible for services through the City of Palo Alto or California State Department of Education.
2. [Login to the Family Portal](#), or [create a new account](#), to complete the enrollment application.
3. PACCC's Subsidy Specialist will reach out to you with information and confirm your eligibility after reviewing your enrollment application. If financial aid is currently unavailable, you will be placed on the waitlist.

Funding Programs

CITY OF PALO ALTO Funding Criteria

- Parent/Guardian must be a resident of Palo Alto, or
- Parent/Guardian must be an employee of the City or Palo Alto, or
- Child must attend Palo Alto Unified School District (PAUSD) through the Voluntary Transfer Program (VTP). To apply for VTP, call San Mateo County Office of Education at (650) 802-5314.
- **In addition, parent/guardian must:**
- Fall within the City of Palo Alto Income Guidelines, and
- Be employed, or
- Be a student in an accredited program, or
- Be unable to care for the child due to disability (incapacitated)

2023-2024 Income Guidelines

Contact PACCC's Subsidy Specialist at fpp@paccc.org if your family size is 7 or more.

Family Size	1 or 2	3	4	5	6
Maximum Monthly Gross Family Income	\$7,856	\$8,838	\$9,820	\$10,606	\$11,391

CALIFORNIA STATE Funding Criteria

DEPARTMENT OF EDUCATION

- Parent/Guardian must reside in California.
- **In addition, parent/guardian must:**
- Fall within the California State Department of Education Income Guidelines, and
- Be employed, or
- Seeking employment (for infant-toddler and preschool programs only), or
- Identify as homeless or have a referral from CPS, or
- Be a student in an accredited program, or
- Be unable to care for the child due to disability (incapacitated)

2023-2024 Income Guidelines

Contact PACCC's Subsidy Specialist at fpp@paccc.org if your family size is 7 or more.

Family Size	1 or 2	3	4	5	6
Maximum Monthly Gross Family Income	\$6,128	\$6,931	\$8,025	\$9,309	\$10,593

PACCC SCHOLARSHIP


If you fall just above the maximum monthly income to be eligible for funding through the City of Palo Alto or California State Department of Education, are experiencing income loss, or are a teenage parent, contact PACCC's Subsidy Specialist at fpp@paccc.org to see if you qualify for a PACCC Scholarship.

PAUSD EXPANDED LEARNING OPPORTUNITIES PROGRAM

Palo Alto Unified School District (PAUSD) will identify students who are eligible for ELO-P and assist with registration. For information about this program, contact Herb Espiritu at hespirtu@pausd.org.

- [Home](#)
- [Login](#)

Copyright © 2024 Palo Alto Community Child Care (PACCC) – [Contact the Webmaster](#)

Designed & powered by:  Consulting Within Reach

RESOLUTION NO. 2024-xxx

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALTOS
CORRECTING THE FY 2024/25 FEE SCHEDULE FOR TWO INCORRECTLY SET
FEES**

WHEREAS, on June 11, 2024, the City Council adopted a resolution setting the fees and charges to be collected in FY 2024/25; and

WHEREAS, two fees in said Fee Schedule were incorrectly set.

NOW THEREFORE, BE IT RESOLVED, that the City Council of the City of Los Altos does hereby

1. Correct the FY 2024/25 Fee Schedule for the following fees:

Fee	Adopted Fee	Corrected Fee
Alarm Permit Late Renewal/Unpermitted Alarm Response	\$90.50	\$87.00
Concealed Carry Weapon Permit Annual renewal	\$52.00 (was previously collected bi-annually)	\$25.00 (to be collected <u>bi-</u> annually)

2. Determine that all other fees in the FY 2024/25 Fee Schedule remain the same

I HEREBY CERTIFY that the foregoing is a true and correct copy of a Resolution passed and adopted by the City Council of the City of Los Altos at a meeting thereof on the ____ day of June, ____ by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Jonathan D. Weinberg, MAYOR

Attest:

Melissa Thurman, MMC
CITY CLERK

RESOLUTION NO. 2024-XX

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALTOS SETTING
CERTAIN FEES AND CHARGES TO BE COLLECTED IN FY 2024/25**

WHEREAS, the Los Altos Municipal Code specifies that certain fees and charges shall be set by Resolution of the City Council; and

WHEREAS, these fees and charges should be in amounts sufficient to recover the costs incurred by the City with respect to the functions to be performed by the City; and

WHEREAS, certain development impact fees are set by separate Resolution of the City Council.

NOW THEREFORE, BE IT RESOLVED, that the City Council of the City of Los Altos hereby adopts the fees and charges set forth in the attached FY 2024/25 Fee Schedule for the City and these fees shall become effective July 1, 2024 and shall remain in effect until a new Resolution amending the same is adopted by the City Council.

BE IT FURTHER RESOLVED that all other fees previously established by other City Council Resolution or Ordinance remain in effect.

I HEREBY CERTIFY that the foregoing is a true and correct copy of a Resolution passed and adopted by the City Council of the City of Los Altos at a meeting thereof on the ____ day of June, ____ by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Jonathan D. Weinberg, MAYOR

Attest:

Melissa Thurman, MMC
CITY CLERK

**City of Los Altos
Fee Schedule
FY 2024/25**

DEVELOPMENT SERVICES	
BUILDING DIVISION	
Building Permit	
Valuation based on price per square foot of construction. Minimum valuation for new residential and commercial construction is \$564.00 per square-foot.	
Total Valuation	
\$1.00 - \$3,000.00	\$240.21
\$3,001.00 - \$25,000.00	
First \$3,000	\$240.21
Each Additional \$1,000	\$30.99
\$25,001.00 - \$50,000.00	
First \$25,000	\$921.88
Each Additional \$1,000	\$31.92
\$50,001.00 - \$100,000.00	
First \$50,000	\$1,719.82
Each Additional \$1,000	\$17.35
\$100,001.00 - \$500,000.00	
First \$100,000	\$3,472.20
Each Additional \$1,000	\$7.59
\$500,001.00 - \$1,000,000.00	
First \$500,000	\$7,549.02
Each Additional \$1,000	\$12.33
\$1,000,001.00 and up	
First \$1,000,000	\$14,276.78
Each Additional \$1,000	\$6.17
ADU Building Permit	\$0.00

Electrical, Mechanical or Plumbing Permit	
\$1.00 - \$3,000.00	\$204.01
\$3,001.00 - \$25,000.00	
First \$3,000	\$389.92
Each Additional \$1,000	\$24.18
\$25,001.00 - \$50,000.00	
First \$25,000	\$921.88
Each Additional \$1,000	\$25.51
\$50,001.00 - \$100,000.00	
First \$50,000	\$1,559.68
Each Additional \$1,000	\$52.47
\$100,001.00 and up	1.62%
ADU Electrical, Mechanical or Plumbing Permit	\$0.00
Plan Check	
ADU Plan Check	\$0.00
Building Plan Check	135%
Energy Plan Check (Title 24)	25%
Solar/Photovoltaic Permit	
Residential	
15 kw or less	\$300.00
15kw - 50kw	\$300.00
Per kw above 15kw	\$10.00
51kw - 250kw	\$500.00
Per kw above 50kw	\$5.00
250+ kw	\$500.00
Per kw above 250kw	\$5.00

Commercial	
50kw or less	\$300.00
50kw - 250kw	\$500.00
Per kw above 50 kw	\$5.00

250+ kw	\$500.00
Per kw above 250 kw	\$5.00

--	--

Standalone Building Permits	
------------------------------------	--

Water Heater	\$150.00
---------------------	----------

--	--

Water Line/Sewer Line	\$302.00
------------------------------	----------

--	--

Electric Vehicle (EV) Charging Station	\$300.00
---	----------

--	--

Energy Storage System	\$400.00
------------------------------	----------

--	--

Demolition Permit	
--------------------------	--

Single Family	\$233.00
----------------------	----------

--	--

Commercial/Mixed-Use/Multifamily	\$356.00
---	----------

--	--

Inspections	
--------------------	--

Re-inspection Request	\$248.00
------------------------------	----------

--	--

Inspections Outside of Normal Business Hours	
(Minimum Charge of 2 hours)	\$576.00

Each Additional Hour	\$288.00
-----------------------------	----------

--	--

Expired Permits	
------------------------	--

Expired Permit Fees	Based on Original Permit Fees
----------------------------	-------------------------------

--	--

Penalty for Expired Permits	
------------------------------------	--

0 to 30 days	\$0.00
--------------	--------

31st day through 60th day	\$200.00/per day
---------------------------	------------------

61st day through 120th day	\$400.00/per day
----------------------------	------------------

121st day and everyday thereafter	\$800.00/per day
Misc. Building Fees	
Alternate Means and Methods Request (AMMR)	\$444.00
Certificate of Occupancy	\$109.00
Temporary Certificate of Occupancy	\$653.00
Duplicate Permit Request	\$109.00
Street Address Change	\$726.00
Stop Work Penalties	2-4x All Plan review and Permit Fees
In House Plan Check Review	\$296.00/per hour
Consultant Review	Actual Cost
Building Code Compliance Review	\$148.00
Fees Assessed at Time of Building Permit Issuance	
California Green Building Fund	Assessed at the rate of \$4.20 per \$100,000 in valuation, with appropriate fractions thereof, but not less than \$1.00 per every \$25,000 in valuation
Construction Tax (Established per LAMC Chapter 3.24)	
Single Family	\$0.41/per Square Foot
Commercial/Multifamily	\$0.68/per Square Foot
Strong Motion and Seismic Hazard Mapping	
Strong Motion Instrumentation & Seismic Hazard Mapping Fees – SMIP (1-3 Story Residential)	Valuation Amount x 0.00013 (Minimum Fee \$0.50)
Strong Motion Instrumentation &	

Seismic Hazard Mapping Fees – SMIP (Over 3 story residential & all commercial)	Valuation Amount x 0.00028 (Minimum Fee \$0.50)
General Plan Maintenance Fee (Charged based Building Permit Fee)	7%
Technology Surcharge Fee (Charged based Building Permit Fee)	5%

ENGINEERING DIVISION	
Encroachment Permit	
Parking Stall	
Base	\$291.00
Per Stall Per Day	\$34.00
Special	\$705.00
Miscellaneous	\$1,192.00
Plan Check	
County Sewer Plan Check	\$1,793.00
Public Works Plan Check	Actual Cost
Stormwater Management Plan Check	\$1,873.00
Transportation Plan Check	Actual Cost
Sewer Permit & Fees	
City	\$724.00
County	\$1,594.00
Sewer Tap-in	\$145.00
Sewer Dye Test	\$191.00
Transportation Permits	
Transportation Permits	
Single	\$16.00
Annual	\$90.00

Inspection	
Engineering Inspection Fee (Based on Construction Costs)	6%
Additional Inspection Visit	\$352.00
Mapping Fees	
Final Subdivision Map Check	
Base	\$4,693.00
City Land Surveyor (Minimum Deposit)	\$2,000.00
Lot-Line Adjustment	\$2,717.00
Misc. Engineering Fees	
Vacating Easement/Right-of-Way	\$11,143.00
Utility Street Cut Permit (Based on Construction Costs)	4%
Temporary Lane Closure Permit	
Application	\$628.00
Fees Assessed at Time of Engineering Permit Issuance	
Technology Surcharge Fee (Charged based Engineering Permit Fee)	5%
PLANNING DIVISION	
General Applications	
Annexation	\$18,001.00
Appeal	\$1,000.00
Application Modification	
Single Family	\$1,012.00
Commercial/Multi-Family	\$1,703.00

Applicaton Modification	
Single-Family	\$2,341.00
Commercial/Multi-Family	\$5,127.00
Development Agreement	\$13,986.00
Environmental Review (Deposit)	Actual Cost
Flood Hazard Letter	\$691.00
Home Occupation Permit	\$461.00
Preliminary Project Review	
Staff Review	\$6,649.00
Planning Commission	\$11,068.00
Zoning Compliance/Verification Letter	\$691.00
Conditional Use Permit	
New Use Permit or Modification	\$9,180.00
New Use Permit or Modification (Non-Profit)	\$8,809.00
Temporary Use Permit	\$451.00
Design Review	
Single Family	
Administrative (<150 sq. ft.)	\$691.00
Administrative (>150 sq. ft.)	\$3,469.00
Zoning Administrator	\$6,415.00
Commercial/Multi-Family	
Administrative	\$7,131.00
Planning Commission	\$14,825.00

Historic Permit	
Alteration Permit	\$7,172.00
Resource/Landmark Designation	\$4,275.00
Mills Act	\$6,579.00
Sign Review	
Modification of Existing Sign	\$461.00
New/Modification of Sign Program	\$1,382.00
New Sign	\$691.00
Public Notification	
Public Notice	\$2.00/per resident or occupant within notification boundary
Tree Removal	
Tree Removal Permit	
First Tree	\$300.00
Each Additional Tree	\$150.00
Invasive Species (subject to verification)	\$0.00
In-Lieu Tree Replacement Fee	\$1,200.00
Consulting Arborist	Actual Cost
Long Range Planning	
General Plan Amendment (Deposit)	Actual Cost
Zone Change	Actual Cost

Zone Text Amendment (Deposit)	Actual Cost
Map Amendment (Deposit)	Actual Cost
Planned Unit Development (PUD)	Actual Cost
Single-Story Overlay Zone	Actual Cost
Parklet Permit	
Initial Application	\$553.00
Annual Fee (Calculated per Square Foot of Parklet Area)	\$3.00/sq. ft.
Sidewalk Dining	
Sidewalk Permit	
Initial Application	\$553.00
Annual Review	\$357.00
Outdoor Display Permit	
Outdoor Display Permit	\$1,152.00
Subdivision Review	
Certificate of Compliance	\$4,003.00
Reversion to Acreage	\$7,279.00
Tentative Subdivision Map Review	
Tract Map	\$10,546.00
Parcel Map	\$10,546.00
Urban Lot Split	\$5,987.00
Lot Line Adjustment/Lot Merger	\$5,020.00
Map Extension or Modification	
Administrative	\$3,728.00
Planning Commission/City Council	\$6,674.00

Variance	
Variance	
Single Family	\$10,595.00
Commercial/Multi-Family	\$12,900.00
Fees Assessed at Time of Planning Project/Permit Submittal	
Technology Surcharge Fee (Charged based Planning Project/Permit Fee)	5%
POLICE	
Alarm Permit	\$43.50 per permit
Renewal	\$43.50 per permit
Late Renewal/Unpermitted Alarm response	\$90.50
False Alarm Response	
First two responses in a permit year	No charge
Third and subsequent responses	\$260.00
Alcohol Permit	\$120.00
Concealed Carry Weapon Permit	
Initial Application	\$260.00
Bi-annual renewal	\$52.00
DUI Accident Response	
Police Response	\$1,375.00
Fire Response	\$1,675.00
Fatal accident	Fully allocated hourly rate for all emergency personnel responding, not to exceed \$12,000.00 per incident
Jail Booking Fees	Actual County Cost
Massage Establishment Permit	
New	\$324.00
Annual Renewal	\$90.00
Massage Appeal Hearing	\$2,323 per appeal Includes one hour of City Attorney time

Miscellaneous Police Permit	\$179.30 Per Application
Parking Permit	
Quarterly	\$46.00
Annual	\$114.00
Second Response Call-Back	
Standard Response	\$221.00 Per Response After an Initial Warning
Juvenile Alcohol Party Response	\$957.00
Secondhand Dealer/Pawn Shop Permit	
New	\$310.60
Annual Renewal	\$179.50
Solicitor Permit	\$179.30 Per Application
Special Event Permit Application	
New For-Profit	\$500
New Non-Profit	\$400
On-Going For-Profit	\$200
On-Going Non-Profit	\$150
Special Event Police Service	Actual Cost
Vehicle Impound Release	\$358.75 per vehicle
Vehicle Repossession	\$17.70 per vehicle
Verification/Clearance Letter	\$47.75 per letter
Subpoena	\$315.60
Subpoena Duces Tecum	\$15.60
Police Report Copies	\$0.20 per page and no charge for victims of crimes
PUBLIC WORKS/ENVIRONMENTAL SERVICES AND UTILITIES	
County Sewer Plan Check	\$717.50 Per Plan
Encroachment Permit	
Parking Stall	\$118.45 Plus \$35.45 Per Stall Per Day
Special	\$508.10

Miscellaneous	\$299.00 Per Permit
Final Subdivision Map Check	\$1,399.00 Per Map Plus Actual outside Costs
Flood Hazard Letter	\$83.55 Per Letter
Heavy Haul Permit	\$729.20 Per Permit
Public Works Inspection	6% of the Estimated Cost of Construction
Lot-Line Adjustment	\$657.75 Plus Actual outside Costs
Sewer Dye Test	\$173.75 Per Test
Stormwater Management Plan Check	\$478.35 Per Application
Temporary Lane Closure Permit	\$627.75 Per Permit Plus \$70.95 Per Day After First Day
Utility Street Cut Permit	2% of Construction Cost (\$200.00 Minimum)
Additional Inspection Visit (for existing permit)	\$191.10
Sewer Permit (City)	\$143.35
Sewer Permit (County)	\$268.95
Sewer Tap-in	\$59.80
Transportation Permit	\$29.75
Public Works Plan Check	Actual Costs
Transportation Plan Check	Actual Costs
Technology Surcharge – Permit System Maintenance, Document Archiving Maintenance, Document Backfile Conversion	5% of all permits

PARKS AND RECREATION	
Banner Hanging	
San Antonio/El Camino Real	\$464.60 Per Two Weeks
Downtown	\$464.60 Per Two Weeks
Fremont/Grant	\$384.50 Per Two Weeks
Lincoln Park	
9-foot	\$192.30 Per Week
18-foot	\$384.60 Per Week
30-foot	\$464.65 Per Week
Los Altos Community Center Facility Rentals (per hour)	
Community Room (Grand Oak)	
Resident	\$286.10
Non-Resident	\$343.30
Non-Profit	\$143.00
Commercial	\$429.15
Meeting Room (Sequoia)	
Resident	\$114.45
Non-Resident	\$143.00
Non-Profit	\$57.25
Commercial	\$171.65
Multi-purpose Room (Apricot, Manzanita, Birch, Sycamore, Maple, Courtyard only)	
Resident	\$91.55
Non-Resident	\$114.45
Non-Profit	\$45.80
Commercial	\$137.35
Kitchen	
Resident	\$57.25
Non-Resident	\$85.85
Non-Profit	\$28.55
Commercial	\$114.45
Lobby	
Resident	\$114.45
Non-Resident	\$143.00
Non-Profit	\$57.25

Commercial	\$171.65
Courtyard	
Resident	\$57.25
Non-Resident	\$85.85
Non-Profit	\$28.55
Commercial	\$114.45
Package (Sequoia/Manzanita/Lobby)	
Resident	\$240.30
Non-Resident	\$291.85
Non-Profit	\$120.15
Commercial	\$480.65
Package (Sequoia/Manzanita/Apricot)	
Resident	\$240.30
Non-Resident	\$291.85
Non-Profit	\$120.15
Commercial	\$480.65
Package (Sequoia/Manzanita/Buckeye/Madrone)	
Resident	\$183.10
Non-Resident	\$223.15
Non-Profit	\$91.55
Commercial	\$366.20
Full Facility Deposit	\$1,144.40
Other Facility Rentals (per hour)	
Multi-purpose rooms	
Resident	\$137.35
Non-Resident	\$171.70
Non-Profit	\$68.65
Commercial	\$274.65
Classrooms	
Resident	\$57.25
Non-Resident	\$68.65
Non-Profit	\$45.80
Commercial	\$114.45

San Antonio Club	
Resident	\$137.35
Non-Resident	\$171.70
Non-Profit	\$68.65
Commercial	\$274.65
Tennis and Bocce Courts	
Resident	\$10.40
Non-Resident	N/A
Non-Profit	\$7.90
Commercial	N/A
Athletic Fields	
Resident	\$57.25
Non-Resident	\$68.65
Non-Profit	\$28.60
Commercial	N/A
Gymnasium (Half)	
Resident	\$97.30
Non-Resident	\$125.85
Non-Profit	\$51.50
Commercial	\$183.10
Gymnasium (Full)	
Resident	\$160.20
Non-Resident	\$206.00
Non-Profit	\$91.55
Commercial	\$320.45
Classroom Deposit	\$286.10
Multi-purpose room Deposit	\$572.20
Other Facility Rentals (per hour)	
Veterans Community Plaza Half Day	
Resident	\$160.90
Non-Resident	\$206.00
Non-Profit	\$63.00
Commercial	N/A

Veterans Community Plaza Full Day	
Resident	\$251.75
Non-Resident	\$314.75
Non-Profit	\$103.00
Commercial	N/A
Patriot Corner Picnic Area Half Day	
Resident	\$171.65
Non-Resident	\$217.50
Non-Profit	N/A
Commercial	\$343.30
Patriot Corner Picnic Area Full Day	
Resident	\$251.75
Non-Resident	\$314.75
Non-Profit	N/A
Commercial	\$503.50
Grant Picnic Area Half Day	
Resident	\$103.00
Non-Resident	\$125.85
Non-Profit	N/A
Commercial	\$206.00
Grant Picnic Area Full Day	
Resident	\$137.30
Non-Resident	\$166.00
Non-Profit	N/A
Commercial	\$274.65
Miscellaneous	
Key Replacement	\$144.45
Facility Rentals	
Additional Facility Attendant	\$25.15 per hour
Linen Rental	\$28.60 per linen
Senior Lunch Program	
Weekly Lunch	Donation Only
Holiday Lunch	Donation Only

OTHER FEES	
Business License Listing	\$47.75 Per Request
Business License Duplicate	\$11.70 Per Request
City Initiative Filing	\$200.00 Per Initiative, Refunded if Within One Year of Filing the Notice of Intent, the Elections Official Certifies the Sufficiency of the Petition
Damage to City Property	Time/Material
Document Certification	\$25.00 Per Certification
Document Reproduction	\$0.25 Per Page
Fair Political Practices Commission Related	\$0.10 Per Page
DVD Copy	\$2.00 Per Disk
Non-Sufficient Funds Check Processing	\$41.50 Per NSF Check
Notary Fee	\$11.00
Tobacco Retailer License	
Initial	\$286.10
Annual	\$171.70



City of Los Altos Hillview Dog Park

**Council Presentation
July 9, 2024**



VERDE DESIGN

LANDSCAPE ARCHITECTURE | CIVIL ENGINEERING | SPORT PLANNING AND DESIGN

Master Plan and Report

Dog Park Site

- Project Introduction
- Project Schedule
- Site Analysis
- Opportunities and Constraints

Public Outreach

- Listening Session - Meeting One
 - Preferred Program and Materials
- Concept Development— Meeting Two
 - Design Concept No.1
 - Design Concept No. 2

Preferred Plan

- Play Features
- Amenities



Project Schedule

Listening – Part 1

Community Meeting No. 1

Thursday, October 26

Pop Up at Market West Los Altos

Sunday, October 29 @ 11am-1pm

On-Line Survey #1

October 26 – November 02, 2023

Concept Development – Part 2

Community Meeting No. 2

Wednesday, December 6 @ 6:30pm

On-Line Survey #2

December 6 – December 13, 2023

Preferred Plan – Part 3

Presentation to Parks, Arts, Recreation, & Cultural Commission

Presentation to City Council



Project Introduction

Dog Park: What does it mean?

Goal is to promote health and wellness in communities by providing the freedom for play and social interaction for both humans and dogs. Provide a safe opportunity for off-leash interaction.

- Play is a critical part of the social, emotional, cognitive, and physical development of pets.
- Dog Parks are an opportunity for pet owners to form social groups and shared interest.
- Provides multiple forms of play for dogs
- Range of sensory engagement for dogs.
- Good dog parks are safe, user friendly and hygienic.



Hi: I'm Artie

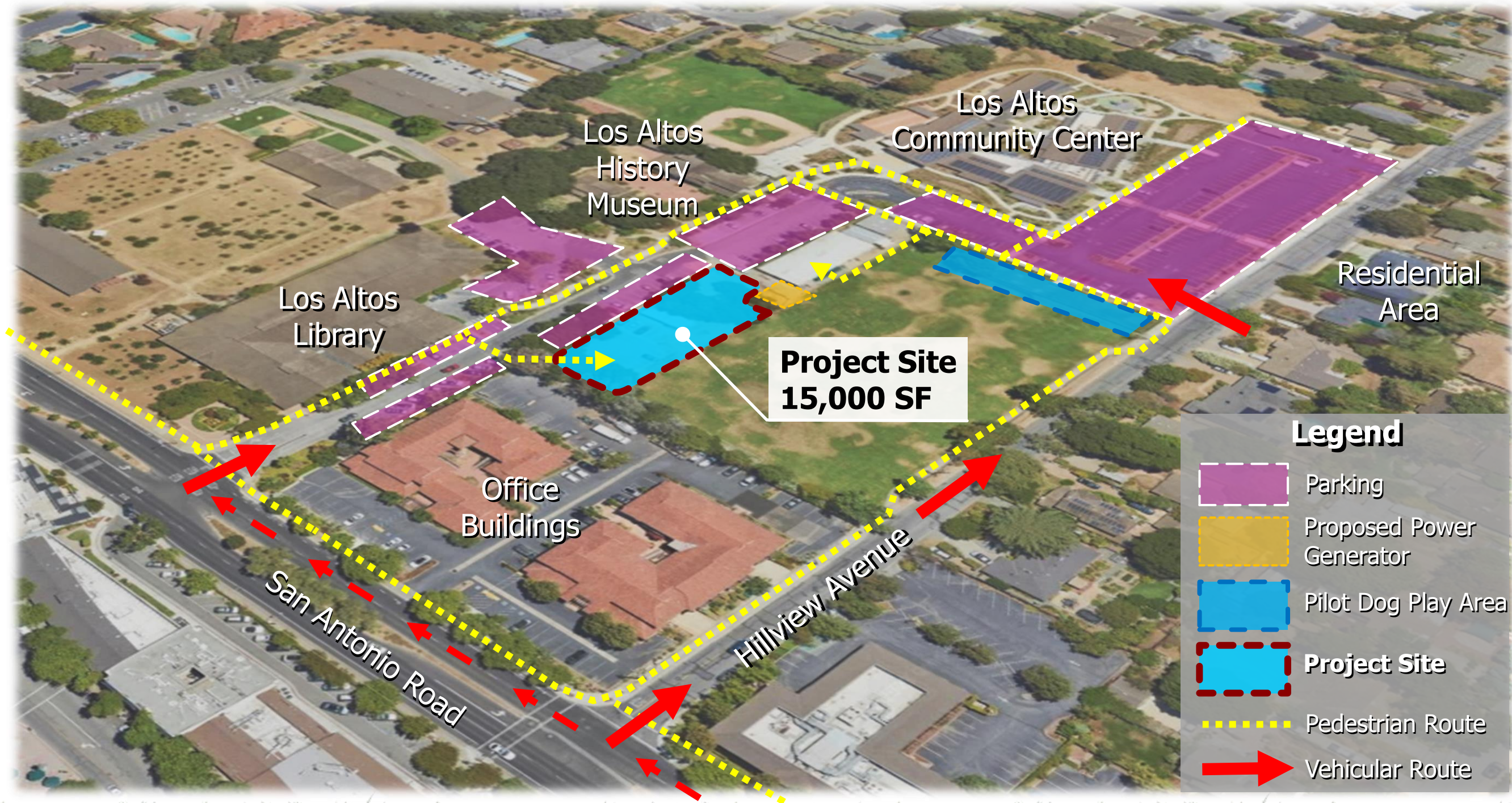


Regional Context



Hillview Dog Park - City of Los Altos, CA.

Site Analysis



Hillview Dog Park - City of Los Altos, CA.

Existing Site



Hillview Dog Park - City of Los Altos, CA.

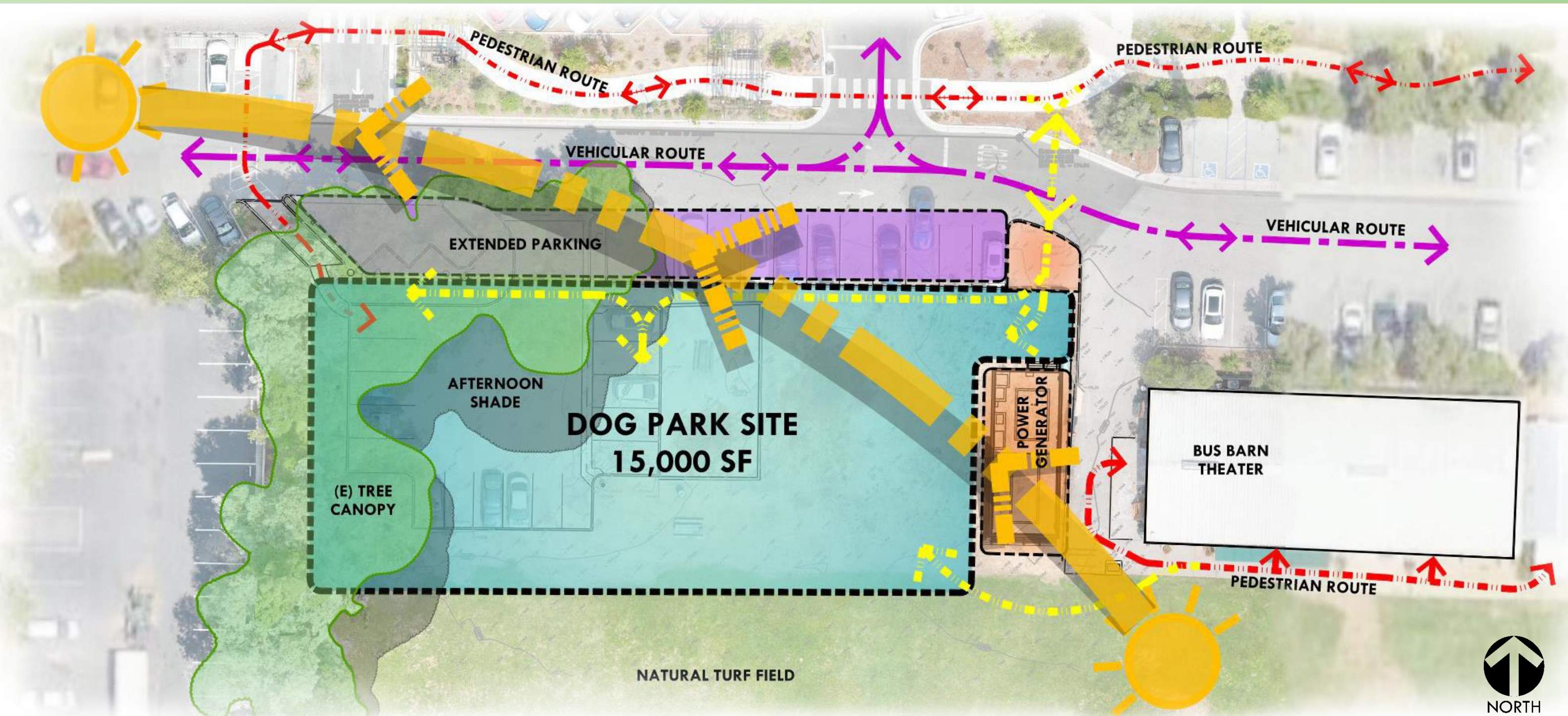


Existing Site Conditions



Hillview Dog Park - City of Los Altos, CA.

Site Opportunities



Community Outreach



Listening Meeting #1 & 2



Location: Community Center
#1 Date: October 26, 2023
#1 Participants: 21

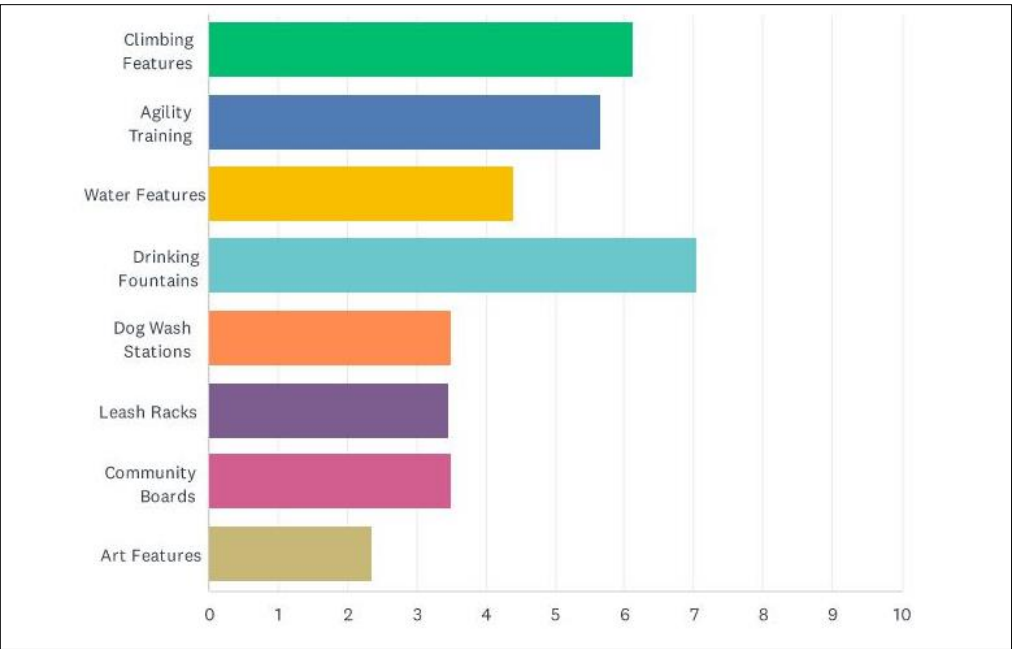
#2 Date: December 6, 2023
#2 Participants: 10

Pop Up Event



Location: Downtown Los Altos
Date: October 29, 2023
Participants: 250 +/-

Online Survey #1 & 2

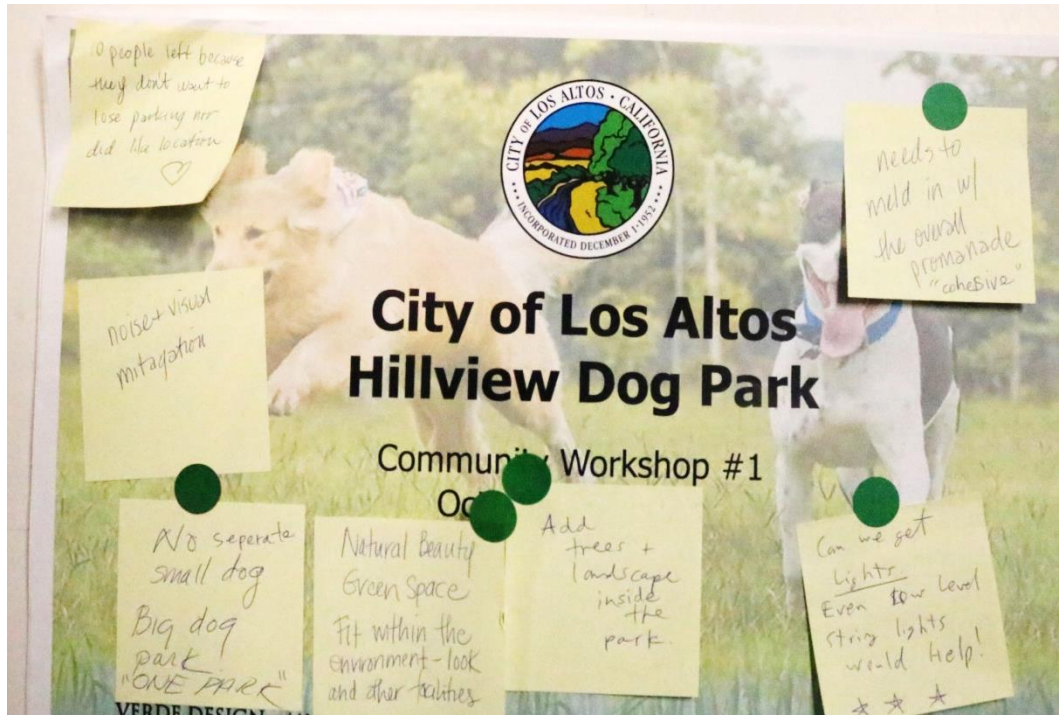


Location: Online
#1 Date: Oct. 26-Nov. 2, 2023
#1 Participants: 118

#2 Date: December 6-13, 2023
#2 Participants: 26



Community Meeting #1



Shade with Seating + Rain Cover

All Weather Surfacing

Large Dog & Small Dog Areas

Visual Screening

Multiple Entrances



Hillview Dog Park - City of Los Altos, CA.

Pop Up Event



Dog Park Features + Amenities

Program Elements
Hillview Dog Park
City of Los Altos
Los Altos, CA. 94022

Surface Materials

Program Elements
Hillview Dog Park
City of Los Altos
Los Altos, CA. 94022

Park Ent **Entry Gates** **Seating** **Shade St** **Waste Receptac**

Program Elements
Hillview Dog Park
City of Los Altos
Los Altos, CA. 94022

Drinking Fountains for
Dogs and Humans

Planting + Trees
for Shade

Open Space for
Playing Fetch

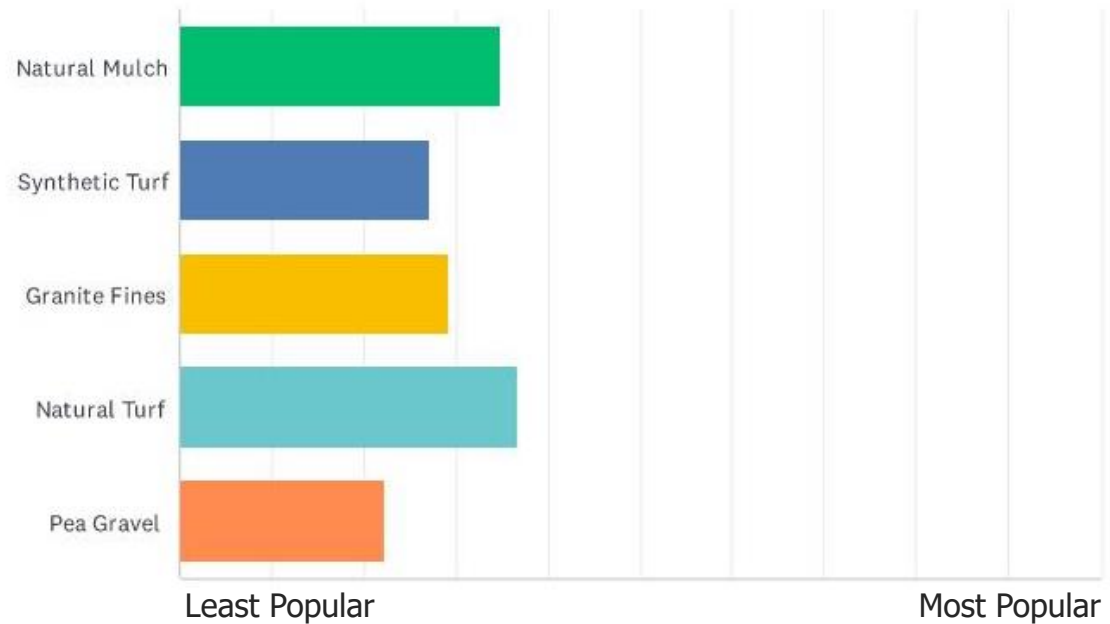
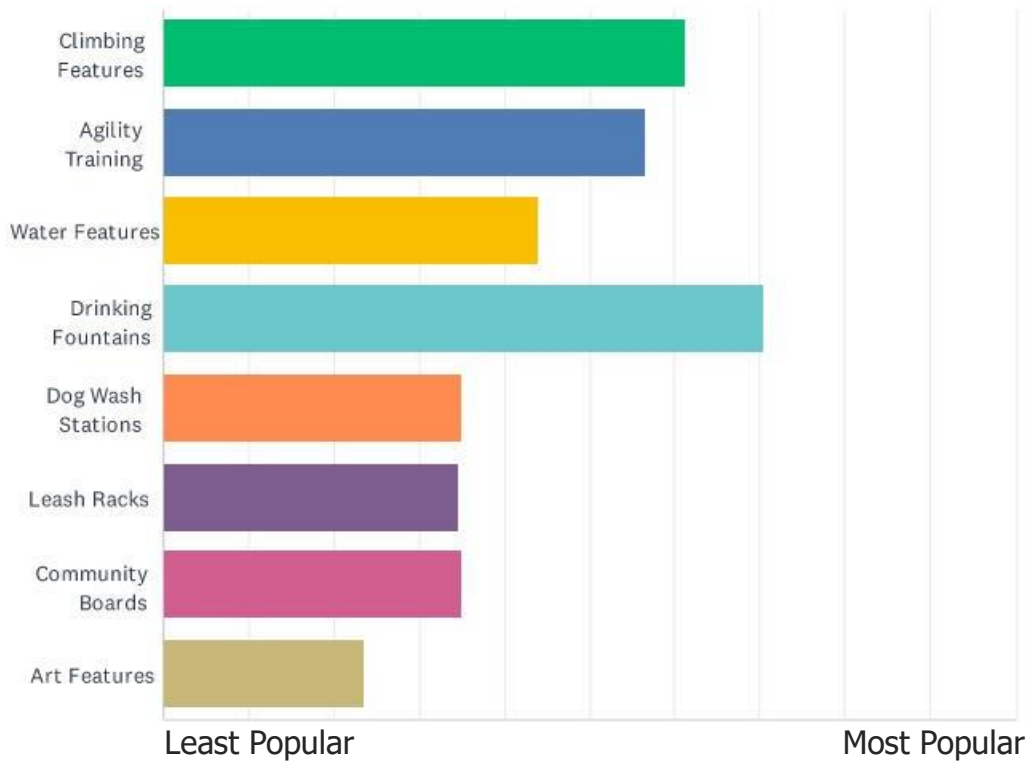
Rules Signage

Trash Bins + Bag
Dispensers



Hillview Dog Park - City of Los Altos, CA.

Online Survey

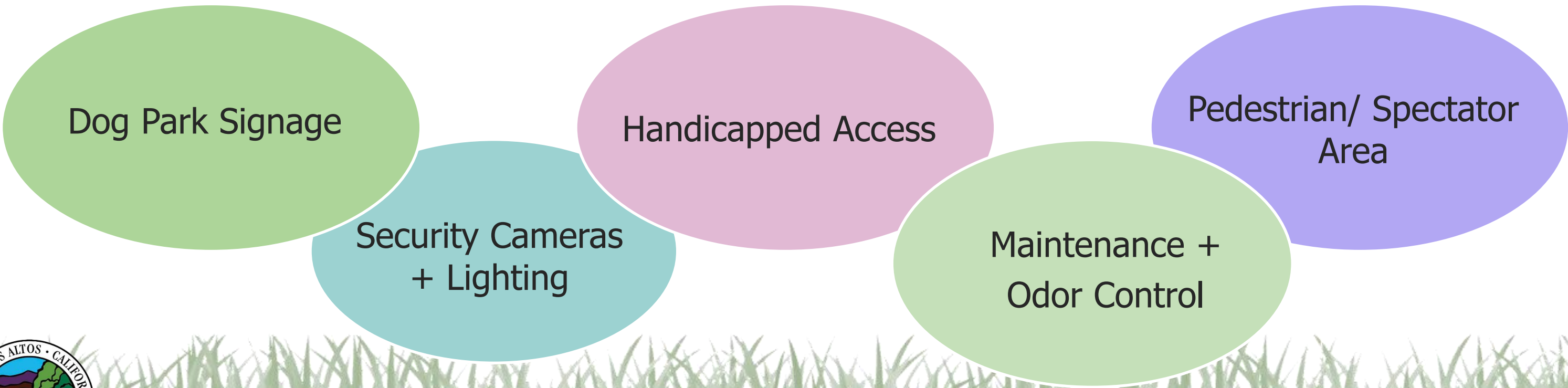


Survey Questions:

Q1: What would make a dog park successful for you and your pet?

Q2: What other amenities would you like to see at the park?

Q3: Are there any other concerns or suggestions you would like to share?



Consolidated Results

Dog Park Features



Dog Park Features

Online Survey Results

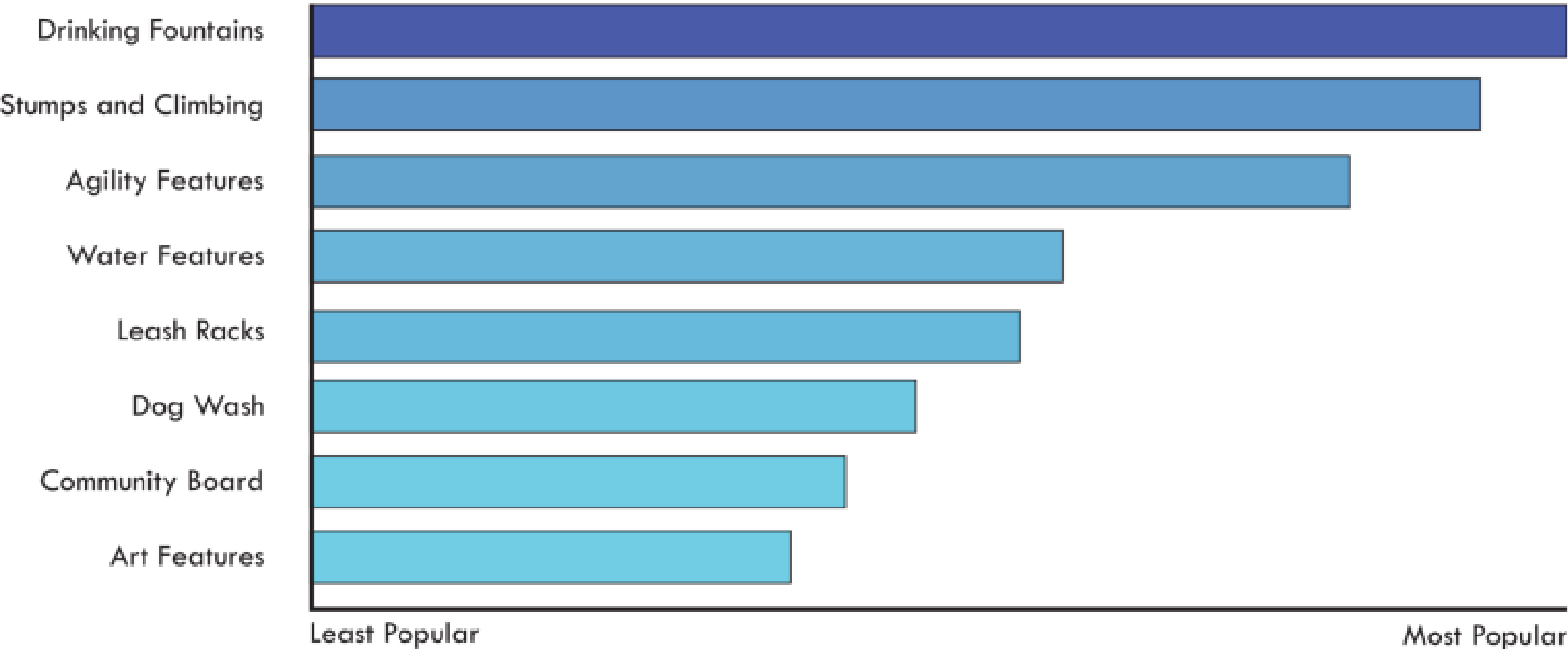
Rank the following features from 1-8 with 1 as the most important.

Top 4	Drinking Fountains	64.41%	1
	Stumps and Climbing	39.98%	2
	Agility Training	26.27%	3
	Water Features	17.80%	4
Bottom 4	Dog Wash Stations	33.05%	5
	Leash Racks	33.05%	6
	Community Board	24.58%	7
	Art Features	44.07%	8

Outreach Results

Agility Features	56	Most Popular
Stumps and Climbing	52	
Water Features	41	
Drinking Fountains	33	
Dog Wash Stations	19	Least Popular
Community Board	16	
Art Features	12	
Leash Racks	11	

Consolidated Results



Consolidated Results

Dog Park Surface Materials



Surface Materials

Online Survey Results

Rank the following surface materials from 1-5 with one as the most important.

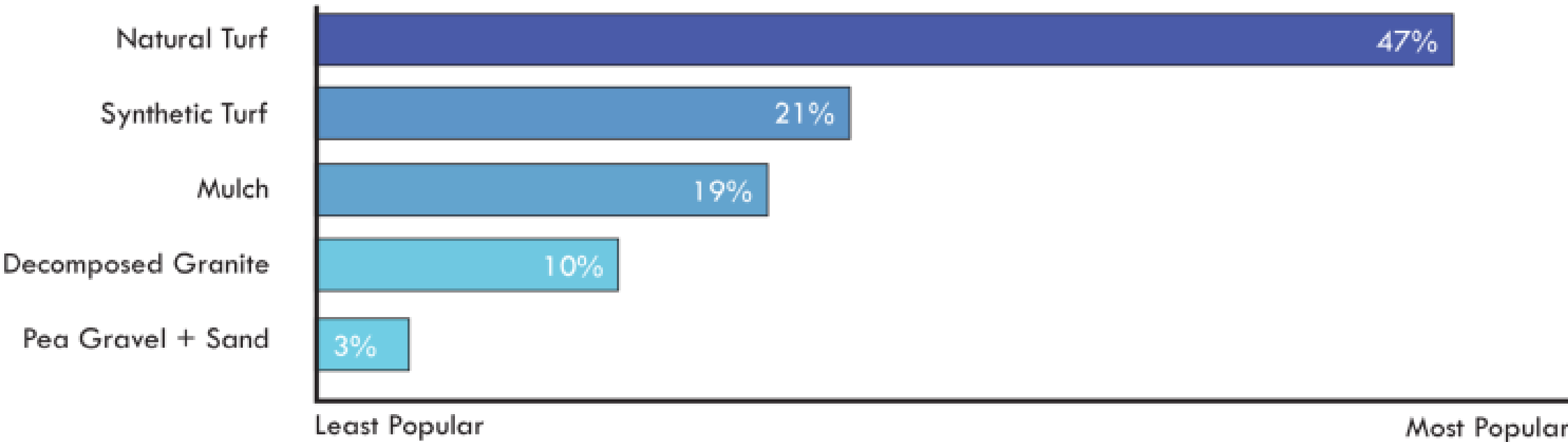
Natural Turf	42%	1
Mulch	29%	2
Synthetic Turf	15%	3
Decomposed Granite	12%	4
Pea Gravel + Sand	2%	5

Outreach Results

Place a green dot on the item(s) you like best.

Natural Turf	41 Dots	1
Synthetic Turf	23 Dots	2
Decomposed Granite	6 Dots	3
Mulch	4 Dots	4
Pea Gravel + Sand	1 Dot	5

Consolidated Results



Program Elements

Surface Materials

Synthetic turf is the preferred surfacing in a dog park for a few different reasons.

- 1) Maintenance: The surface is less expensive to maintain than other surfaces that have to be filled, repaired, reseeded or irrigated.
- 2) Consistency (ADA)/aesthetics: Artificial turf is more consistent in its condition than surfaces like fiber fill, grass or decomposed granite. This improves the appearance and ability to use more days out of the year than other surfaces that would necessitate more frequent closures. Artificial turf also remains in a condition that allows for more predictable ADA access.
- 3) Dog paw comfort: More consistent surfaces like concrete, pavers or decomposed granite reach higher temperatures that can be uncomfortable for dog's paws.
- Wood fiber surfacing has also been seen to be uncomfortable for dogs.



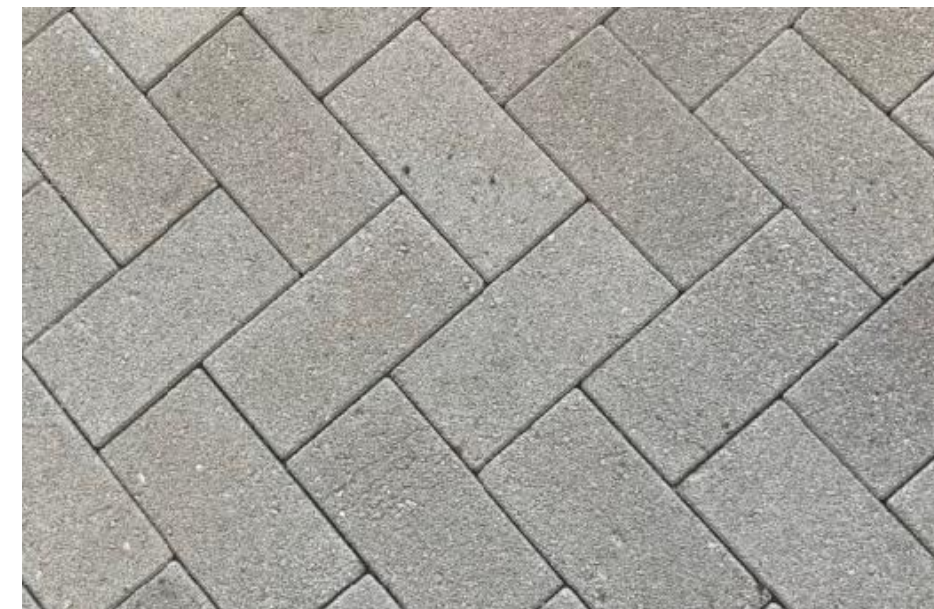
Synthetic Turf



Concrete Flatwork



Decomposed Granite



Permeable Pavers



Program Elements

Dog Park Features - Agility



VERDE DESIGN



Dog Walk Pyramid



Teeter Totter



Adjustable Hoop Jump



Mini Hoop Jump



Progressive Ring Jump



Tree Stumps



Hillview Dog Park - City of Los Altos, CA.

Program Elements

Dog Park Features



VERDE DESIGN



Dog Wash Station



Drinking Fountain



Benches



Dog Bag Dispenser



Landscape Boulders



Tables



Hillview Dog Park - City of Los Altos, CA.

Program Elements

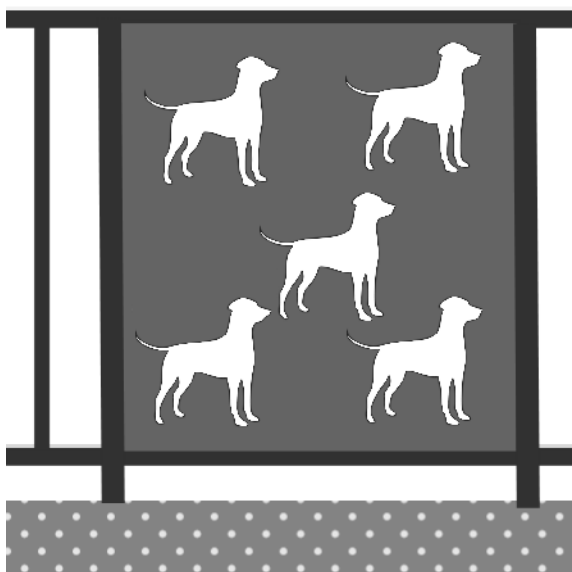
Dog Park Features



Trash and Recycle



Perimeter Fencing 4' Ht



Accent Fencing



Shade Structures



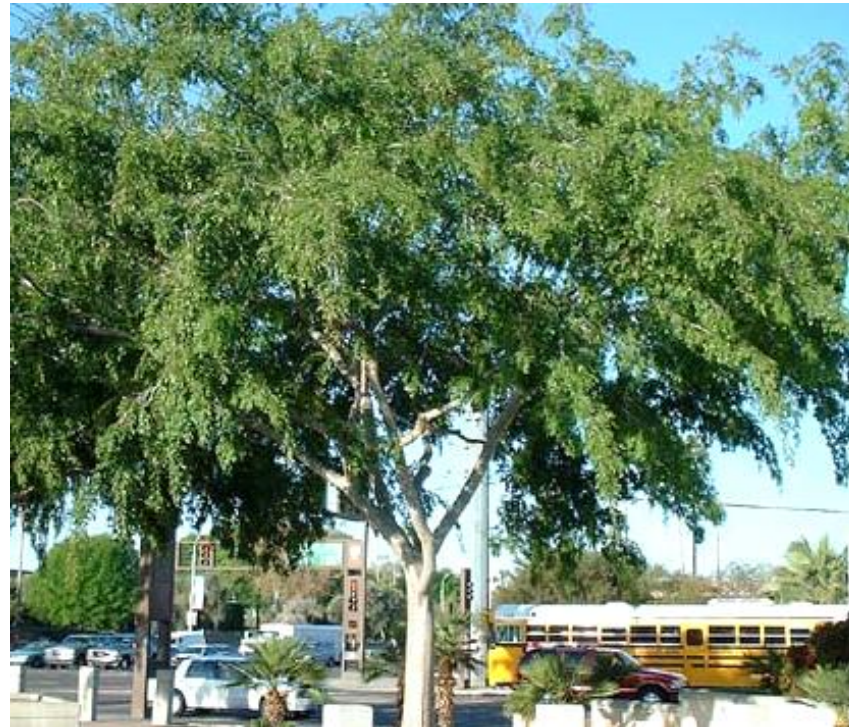
Hillview Dog Park - City of Los Altos, CA.

Program Elements

Planting Materials



Shade Trees



Shade Trees



Ornamental Trees



Ornamental Trees



Screening Shrubs



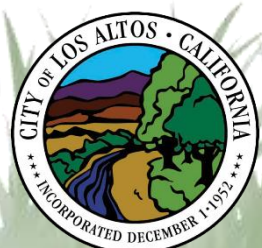
Groundcover



Fragrant Planting



Bio-Filtration Planting

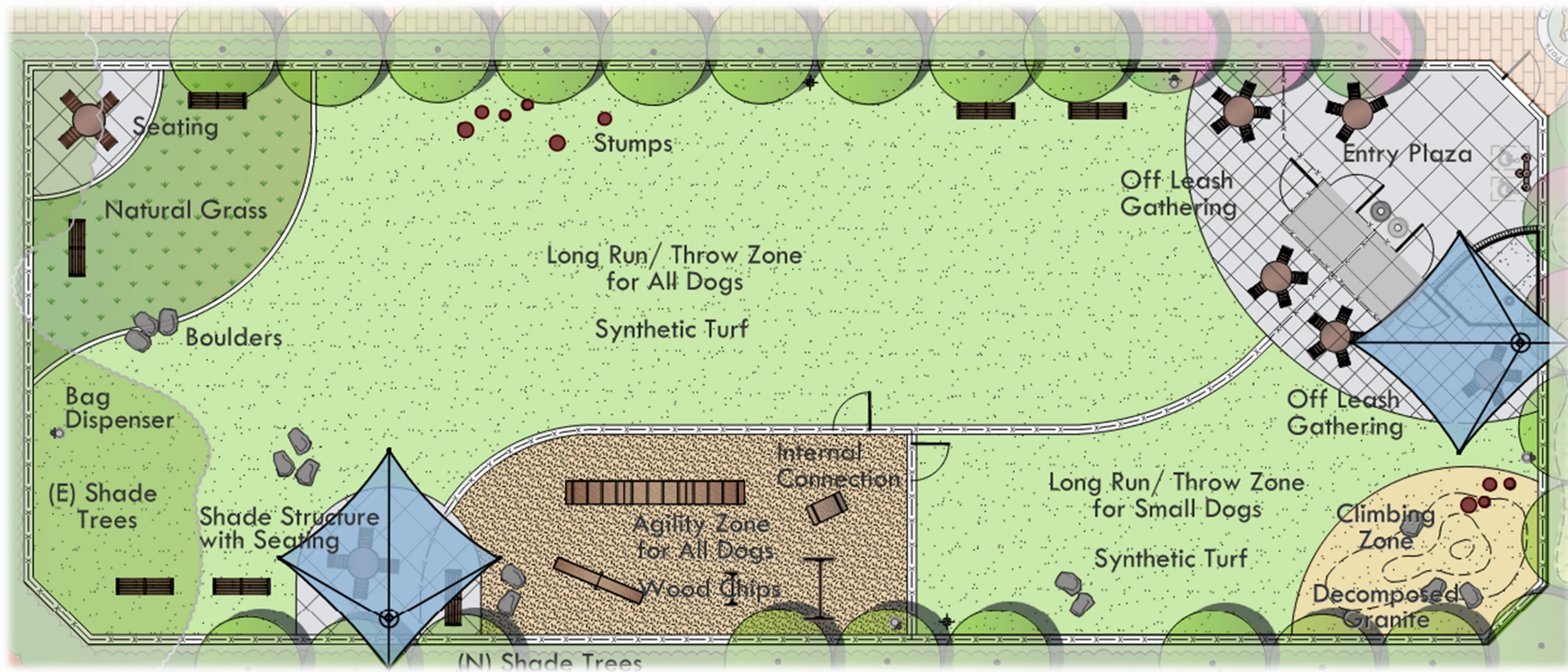


Design Concept A

Presented at Community Meeting #2



VERDE DESIGN



Hillview Dog Park - City of Los Altos, CA.

Design Concept B

Presented at Community Meeting #2



VERDE DESIGN



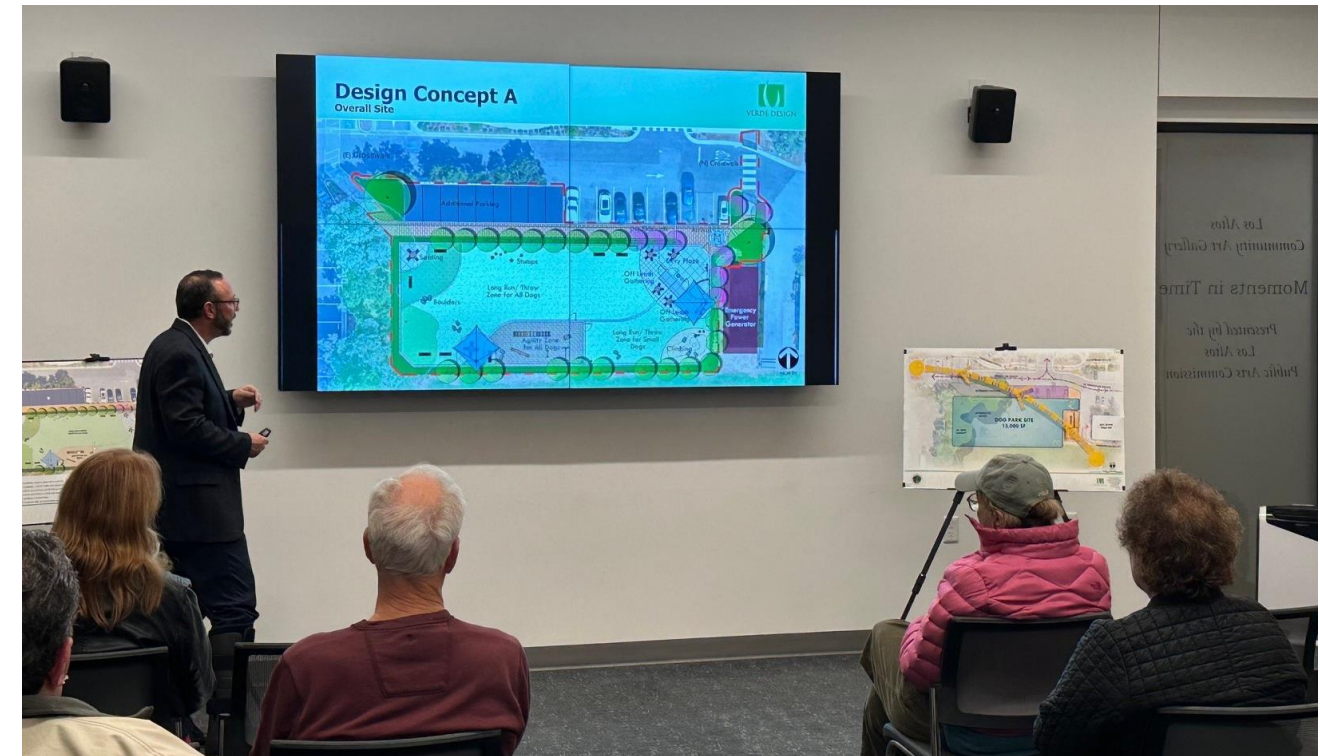
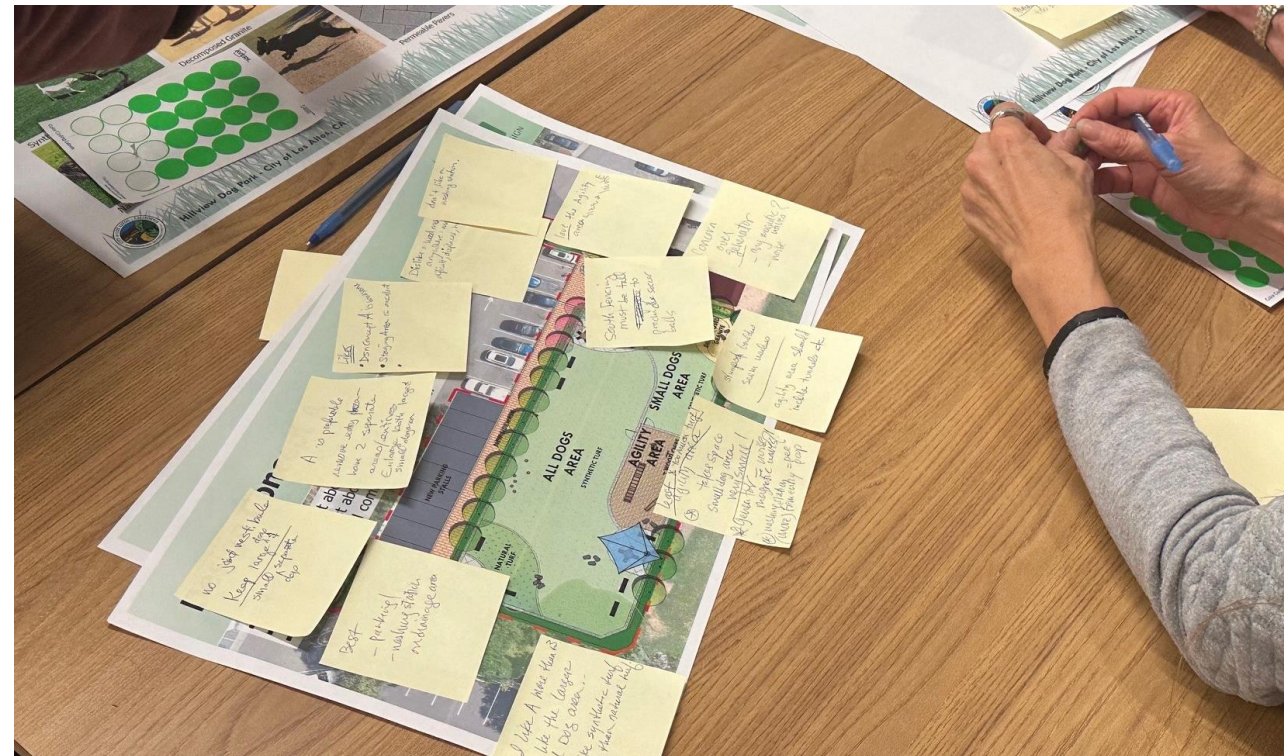
Hillview Dog Park - City of Los Altos, CA.

Community Outreach #2

Community Feedback



VERDE DESIGN



Corner Entrance &
Sub-Vestibules

Open Space Dog Run

More Benches & Less
Tables

Separate Agility Area

Separate Large Dogs
& Small Dogs



Hillview Dog Park - City of Los Altos, CA.

Preferred Master Plan-A

Site Plan Illustrative



VERDE DESIGN



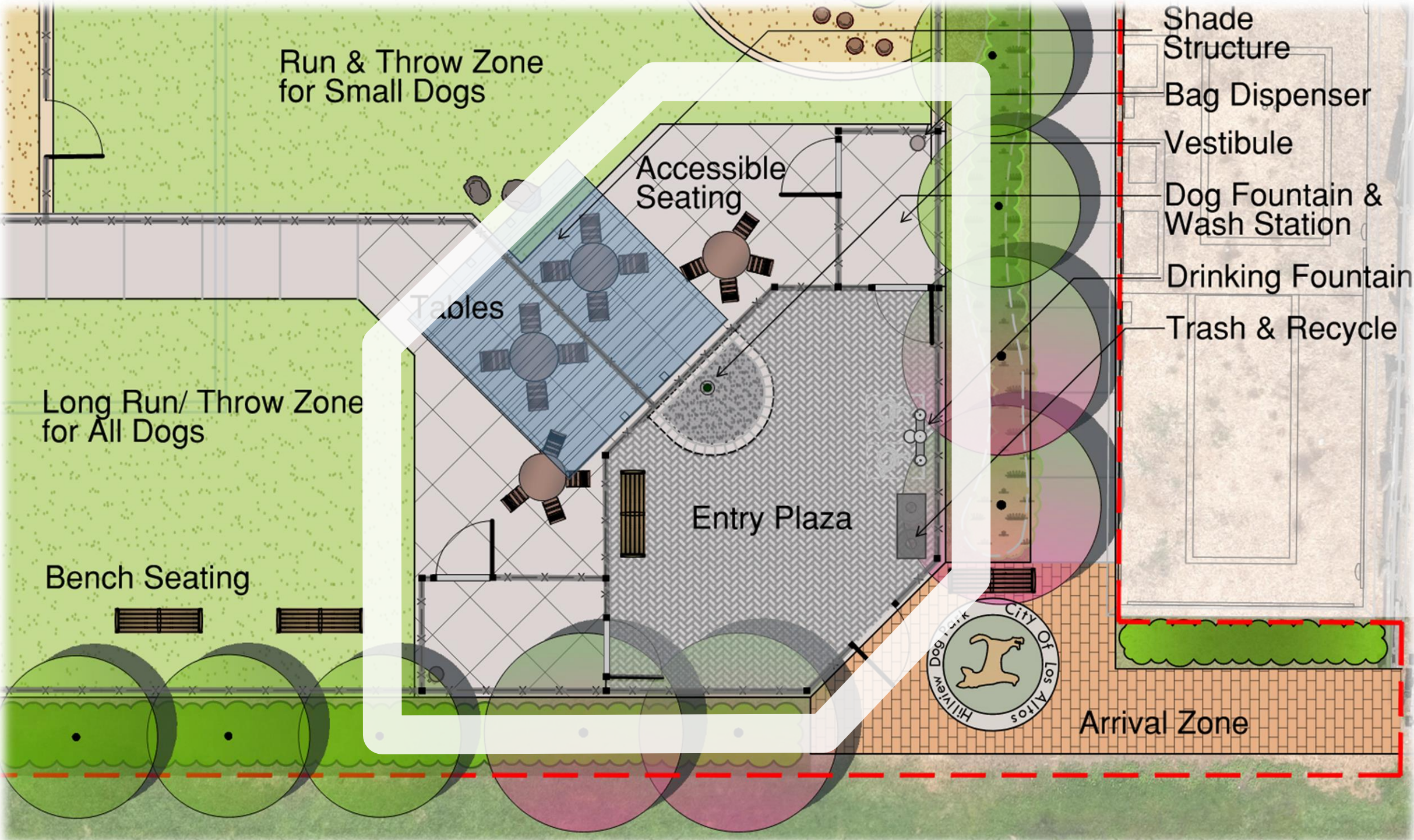
Hillview Dog Park - City of Los Altos, CA.

Preferred Master Plan-A

Entry Plaza



VERDE DESIGN



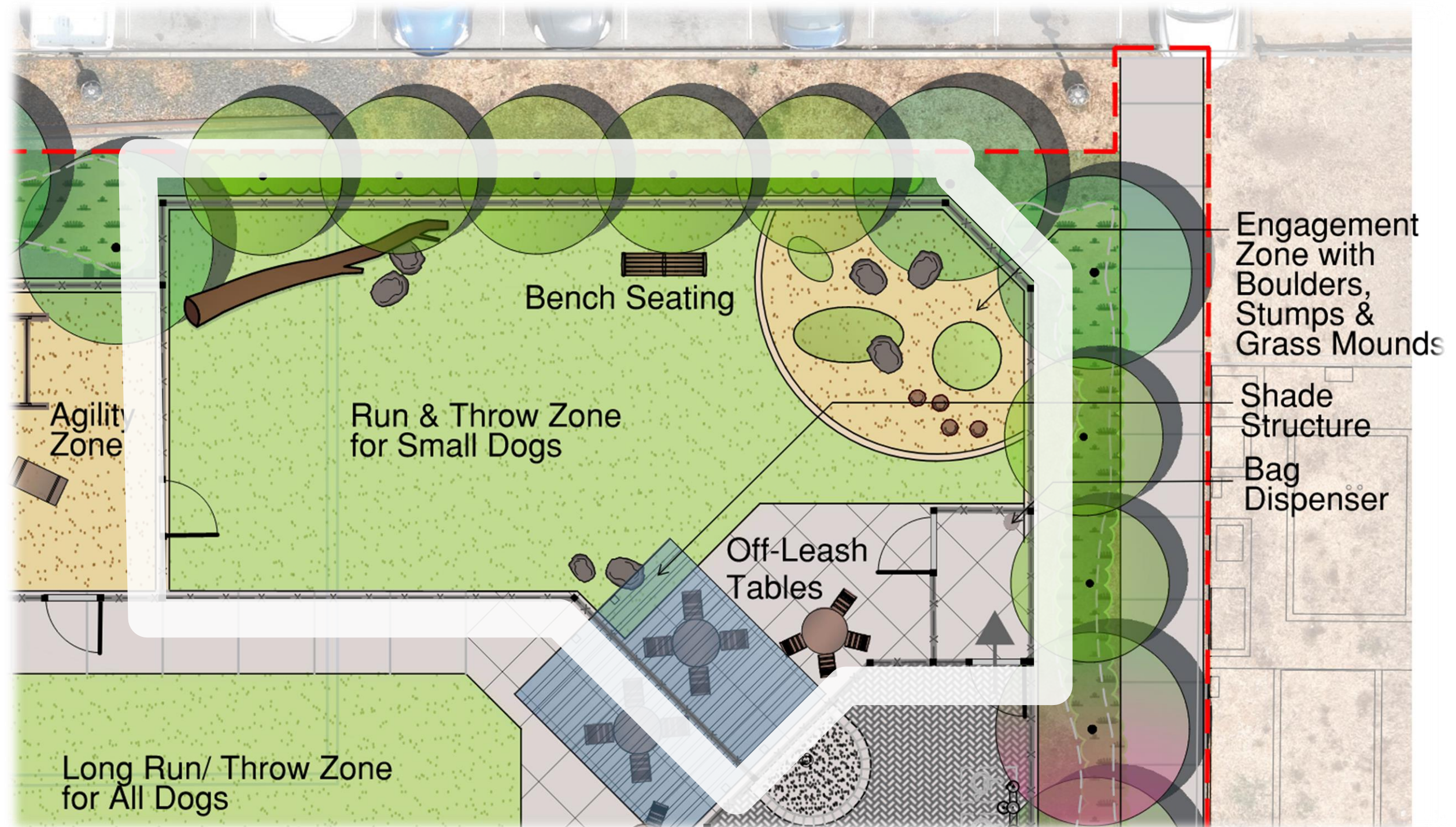
Hillview Dog Park - City of Los Altos, CA.

Preferred Master Plan-A

Small Dog Zone



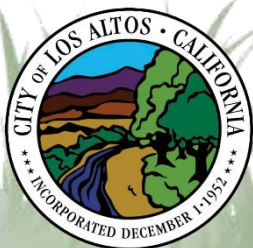
VERDE DESIGN



Hillview Dog Park - City of Los Altos, CA.

Preferred Master Plan-A

Agility Zone



Preferred Master Plan-A

Area for All Dogs



VERDE DESIGN



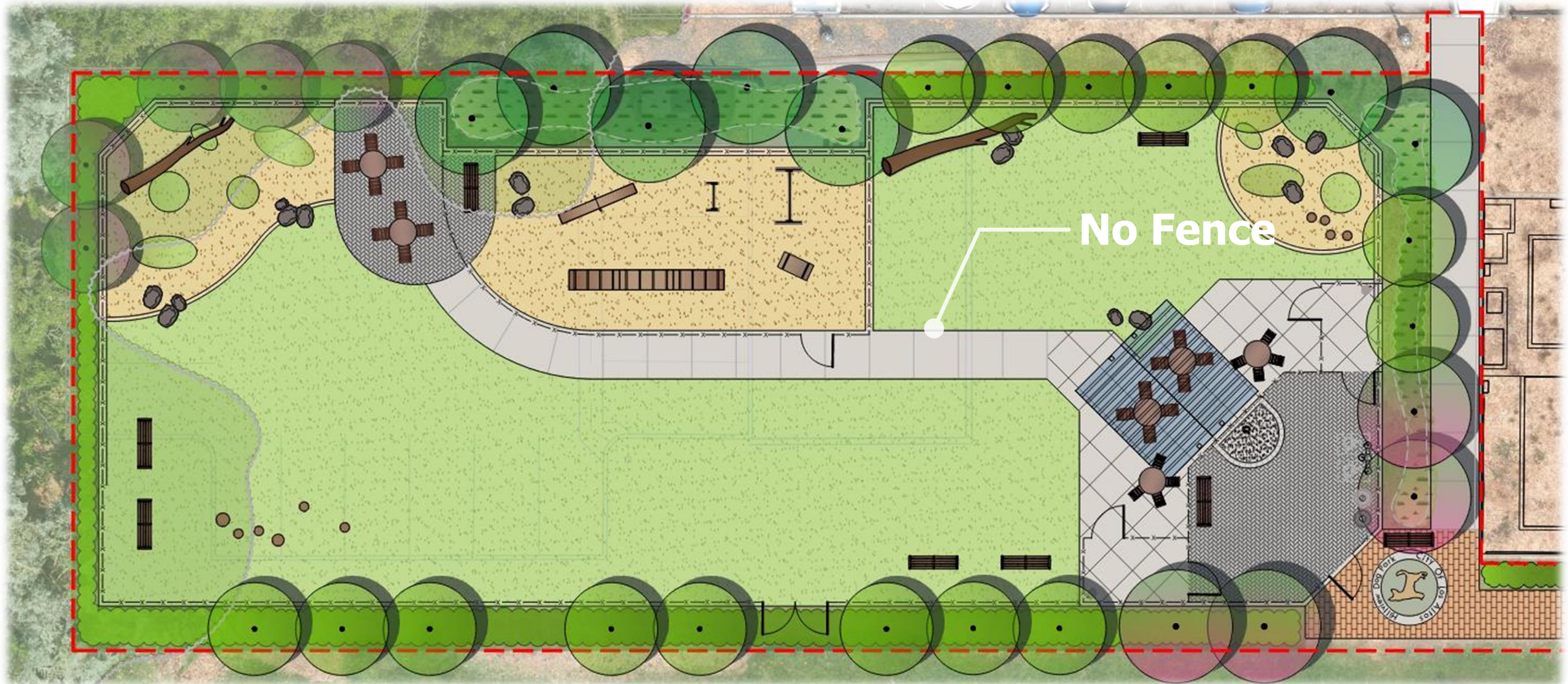
Hillview Dog Park - City of Los Altos, CA.

Alternative Master Plan

Integrated Off-Leash Area



VERDE DESIGN



Hillview Dog Park - City of Los Altos, CA.

Parks, Art, Recreation & Culture Commission

Regular Meeting – June 18, 2024



VERDE DESIGN

- Good overall dog park design
- Attractive large entrance area
- Decorative fence recommended
- Irrigation or quick coupler access for surface cleaning

**Commission unanimously (5-0)
recommended Preferred Master
Plan-A to Council.**



Hillview Dog Park - City of Los Altos, CA.

Site Plan Illustrative



Hillview Dog Park - City of Los Altos, CA.

Parking Study - Prepared by City of Los Altos

Site Context



Hillview Dog Park - City of Los Altos, CA.



Parking Study - Prepared by City of Los Altos

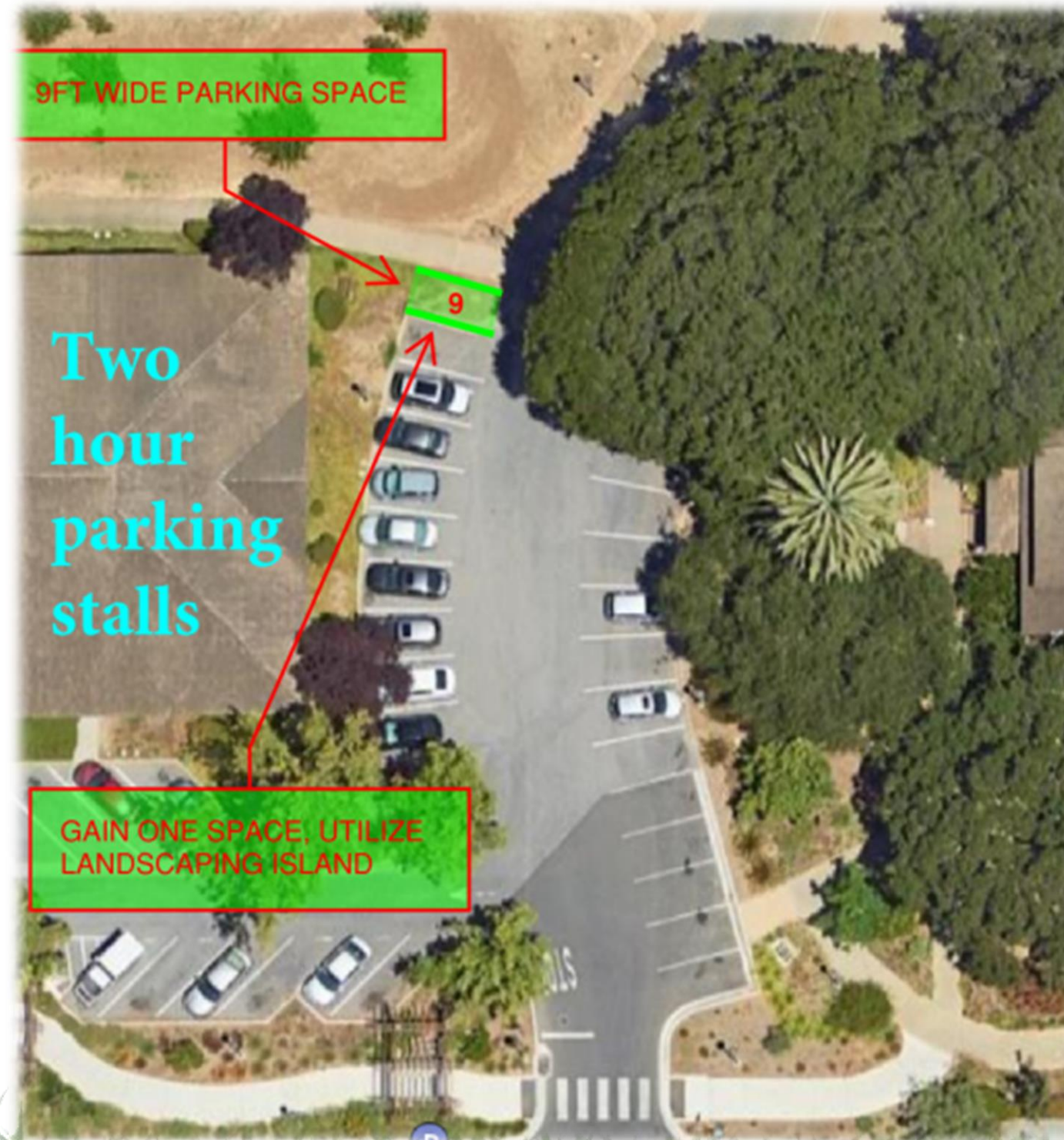
Area #1



Hillview Dog Park - City of Los Altos, CA.

Parking Study - *Prepared by City of Los Altos*

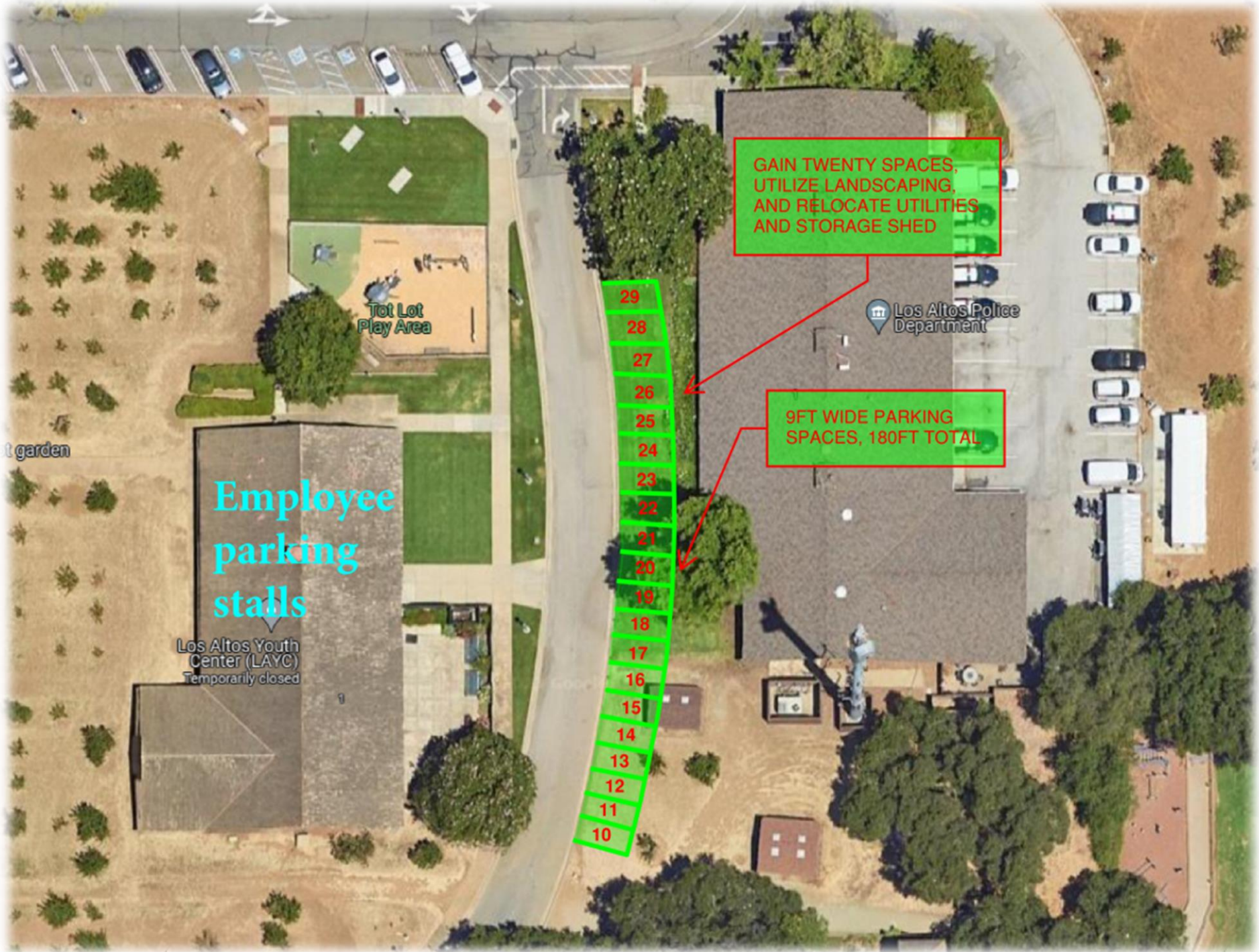
Area #2



Hillview Dog Park - City of Los Altos, CA.

Parking Study - Prepared by City of Los Altos

Area #3



Hillview Dog Park - City of Los Altos, CA.

Hillview Dog Park

City of Los Altos, CA.



VERDE DESIGN

Q & A



Hillview Dog Park - City of Los Altos, CA.