



**The following is a Summary of Council Actions.  
Minutes from the meeting will be posted once adopted by Council.  
For more information, contact the City Clerk's Office at 650-947-2720.**

**TUESDAY, MARCH 26, 2024  
SUMMARY OF COUNCIL ACTIONS  
7:00 P.M. – REGULAR CITY COUNCIL MEETING**

**Items for Consideration**

1. The City Council approved the special and regular meeting minutes of March 12, 2024.
2. The City Council accepted the Treasurer's Report through February 29, 2024.
3. The City Council adopted a resolution adopting the City's Mission Statement.
4. The City Council adopted a Resolution authorizing the City Manager to accept the grant funding from the State of California in the amount of up to \$88,425 to be used for SB 1383 program implementation through fiscal year 2025/26.
5. The City Council adopted an Ordinance of the City Council of the City of Los Altos Adding Chapter 2.30 Electronic Signatures to Title 2 Administration and Personnel of the Los Altos Municipal Code.
6. The City Council adopted a Resolution awarding the construction contract for the Los Altos Community Center Emergency Operations Center Project CF-01021 to Argo Construction, Inc. of Pacifica, California as the lowest responsible bidder submitting a responsive bid with a Base Bid amount not-to-exceed \$2,700,000, and up to 15% contingency, if needed, in the amount not-to-exceed \$405,000, for a total construction amount not-to-exceed \$3,105,000.
7. The City Council accepted the Comprehensive Annual Financial Report and compliance reports for the fiscal year ended June 30, 2023.
8. The City Council adopted a Resolution of the City Council of the City of Los Altos setting Certain Fees and Charges to be collected in FY2024/25 and directed staff to amend the City's Finance Policy to include a provision for annual adjustments to the Master Fee Schedule based upon CPI.
9. The City Council adopted a Resolution of the City Council of the City of Los Altos Accepting the Housing Element Annual Progress Report for Calendar Year 2023 and Authorizing Staff to Submit the Report to the California Department of Housing and Community Development.
10. The City Council provided direction to staff regarding outreach conducted by Commissions.

**COUNCIL/STAFF REPORTS AND DIRECTIONS ON FUTURE AGENDA ITEMS**

**ADJOURNMENT 10:08 P.M.**