



**DISCUSSION ITEM**

**Agenda Item # 12**

**AGENDA REPORT SUMMARY**

**Meeting Date:** November 30, 2021

**Subject:** Formation of a City Council New Police Facility Subcommittee

**Prepared by:** Andrea Chelemengos, City Clerk

**Reviewed by:** Jon Maginot, Deputy City Manager

**Approved by:** Gabe Engeland, City Manager

**Attachment(s):**

None

**Initiated by:**

City Council

**Previous Council Consideration:**

None

**Fiscal Impact:**

None

**Environmental Review:**

This request for appointment of a City Council Police Facility Subcommittee and direction of the City Council to the Subcommittee is exempt from review under the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines 15061(b)(3) (Common Sense Exemption) and 15306 (Information Gathering) in that the proposed activity is intended solely for purposes of information gathering. At this time the City is not adopting, approving, or funding any activity with the potential to result in significant environmental effects, and none of the circumstances described in CEQA Guidelines Section 15300.2 applies.

**Policy Question(s) for Council Consideration:**

Does the Council want to form a subcommittee to explore options to build a new police facility?

- Which members of the Los Altos City Council shall be appointed to serve on this subcommittee?
- What shall be the role or scope of the City Council Police Facility Subcommittee?

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City Manager

GE

**Reviewed By:**

City Attorney

JH

Finance Director

JM

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**Subject:** Formation of a City Council Police Facility Subcommittee

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**Summary:**

This item has been agendaized to allow the City Council an opportunity to discuss the formation a City Council Police Facility Subcommittee to be composed of no more than two of its members and provide direction on the role or scope of the subcommittee.

**Staff Recommendation:**

Discuss and appoint no more than two City Councilmembers to serve on this subcommittee and provide direction on the role and scope of the subcommittee.

**Purpose:**

1. Explore (physically) what the community needs in new police facility.
2. Seek rough ranges of anticipated costs, to the extent possible.
3. Identify options to fund the construction of a new police facility; and
4. Report back to Council (a) for consideration of the subcommittee's report; and (b) for the Council to establish its policy and to give direction to staff.

And any other tasks as determined by Council.

**Background:**

At its October 26, 2021, meeting, Council Member Weinberg, with support from Council Member Meadows, requested placement of a discussion item on a future agenda relative to the formation of a Council subcommittee to work with staff to accomplish its goals and information on the following:

- At a minimum, what does Los Altos need from its police facility?
- Identify features and amenities of a new police facility:
  - What are the minimum requirements needed for an adequate police facility?
  - What features and amenities are preferred but not strictly needed?
  - What additional features and amenities in a police facility would benefit the City?
- Find examples of new or recent police facilities other communities have built.
  - What designs worked well?
  - What designs should be avoided?
  - What challenges did those communities face? How did they overcome them?



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- How did they fund the cost of construction?
- Where should the new police facility be located?
  - Pros and cons of each potential location
- How much will it cost to build a new police facility?
- How can the City of Los Altos fund the construction of a new police facility?
  - Bond?
  - Loan?
  - Other financing options?
- If the new police Facility will replace the existing facility, how will public safety operate during construction?

**Discussion/Analysis:**

The City Council is being asked whether to form a City Council Police Facility Subcommittee, and if so, appoint a City Council Subcommittee having no more than two members and provide direction to the Subcommittee on its role and scope.

**Recommendation:**

Decide whether or not to form a City Council Police Facility Subcommittee, and if so, make a finding that the formation of the committee is exempt from review under the California Environmental Quality Act (“CEQA”) pursuant to CEQA Guidelines Sections 15061(b)(3) and 15306; appoint no more than two Council Members and provide direction to the Subcommittee on its role and scope.