



CONSENT CALENDAR

Agenda Item # 3

AGENDA REPORT SUMMARY

Meeting Date: November 9, 2021

Subject: Amendment to On-call Engineering service agreement with BKF Engineers

Prepared by: Gaku Watanabe, Assistant Engineer

Reviewed by: Jim Sandoval, Engineering Services Director

Approved by: Gabriel Engeland, City Manager

Attachment(s): None

Initiated by:

City Council CIP Project TS-01056

Previous Council Consideration:

- July 11, 2017, July 9, 2019 and June 22, 2021

Fiscal Impact:

BKF Engineers is contracted with the City of Los Altos to provide on-call professional engineering services for various engineering tasks. The existing agreement was executed in April 2020 with a not-to-exceed amount of \$70,000 from the Engineering Services Department operating budget. Staff is proposing to add \$170,784.56 to the existing on-call agreement for a total of \$240,784.56 to hire BKF Engineers to provide full-time construction management service for the Fremont Avenue Pavement Rehabilitation Project. The need for construction management services on this project is due to the federal funding associated with the project and the requirements specific to federal grants.

- City of Los Altos has an existing agreement with BKF Engineers for on-call engineering services with approved purchase order of \$70,000.
- Fremont Avenue Pavement Rehabilitation Project TS-01056 will add \$170,784.56 to the existing on-call contract to fully fund the proposed construction management service.

City Manager

GE

Reviewed By:

City Attorney

JH

Finance Director

JE



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Fremont Avenue Pavement Rehabilitation, Project TS-01056

Project Item	Project Budget
Design	\$170,000.00
Construction	\$ 1,173,476.35
Construction Contingency (15%)	\$ 176,021.45
Inspection	\$ 185,193.00
Printing/Advertising/Mailing/Misc.	\$ 10,000.00
Construction Management Service (new)	\$ 240,784.56
Estimated Total Cost	\$ 1,955,475.36
Breakdown of Funds to be used	
One Bay Area Grant (OBAG)	\$ 336,000
CIP Funds	\$ 1,750,000
Engineering Operating Budget	\$ 70,000
Total Project Budget	\$ 2,156,000.00

- Amount already included in approved budget: Y
- Amount above budget requested: 0
- No fund transfer requested.

Environmental Review:

Categorically Exempt pursuant to CEQA Section 15301(c) consisting of the operation, repair and maintenance of existing facilities such as streets and involves negligible or no expansion of existing or former use.

Policy Question(s) for Council Consideration:

None

Summary:

- On February 25, 2021, the Authorization to Proceed for construction was received from the California Department of Transportation (Caltrans) for the OBAG fund (Federal project number: STPL-5309(019)).
- The City contracted Interstate Grading & Paving as primary contractor for the Fremont Avenue Pavement Rehabilitation project in July 2021.



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Staff Recommendation:

Approve the amendment to add \$170,784.56 to the existing on-call engineering service agreement with BKF Engineers to provide construction management service for the Fremont Avenue Pavement Rehabilitation Project.

Background

Fremont Avenue Pavement Rehabilitation, Project TS-01056, is dedicated to resurfacing Fremont Avenue with asphalt concrete (AC) from Grant Road to the City Limit near Stevens Creek. This project is partially funded by a federal grant, One Bay Area Grant (OBAG), in the amount of \$336,000. In February 2021, the City received the Authorization to Proceed with the construction phase from the California Department of Transportation (Caltrans) that oversees the release of the federal grant. The City has a contract agreement with Interstate Grading & Paving, the primary contractor, and an agreement with 4Leaf Inc. for full time inspection has been executed with the price indicated in the fiscal impact section of this report.

Discussion/Analysis

City staff determined there is insufficient staff resources within the Transportation Division to manage the construction phase of Fremont Avenue Pavement Rehabilitation Project, scheduled for construction from November 2021 thru February 2022. Due to the OBAG funding, this project will also require preparation of federal documents for submittal to Caltrans throughout the project. Current Transportation Division staff does not have previous experience with managing federally funded CIPs. BKF Engineers' construction management support will cover construction oversight as well as communication with Caltrans Local Assistance office for federally required submittals.

Recommendation

Authorize the City Manager to execute a contract amendment to the existing on-call engineering service agreement with BKF Engineers, Inc., which adds \$170,784.56 for a total not-to-exceed project budget of \$240,784.56.