

City of LOS ALTOS

# &Community &Emergency

## Preparedness Grants Application



Name of Small Business:

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Name of business owner:

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To be eligible for reimbursement under this Grant program, your small business must be registered with the City of Los Altos Business Watch program or be in the process of registering with it:

*If not yet registered, describe what step you have reached in the registration process*

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Please describe the project and how you'll spend the money. Is this a new activity for your neighborhood?

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How will your project support the goals of the grant program?

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How many people do you expect to benefit from your project?

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How will this project impact your business? Neighboring businesses?

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Provide an estimated budget for items or services to be purchased, and how you have determined the cost:

*Attach a quote if available*

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Direct questions to:

**Ann Hepenstal**

Community Emergency  
Preparedness Coordinator

[ahepenstal@losaltosca.gov](mailto:ahepenstal@losaltosca.gov)

[www.losaltosca.gov/cepg](http://www.losaltosca.gov/cepg)

To be eligible for reimbursement under this grant program:  
By 5:00pm, May 22, 2020, your small business must have defined an emergency communications plan for its employees and management/owner, and submit a copy with you reimbursement request.

I understand that my small business must meet this requirement in order to be eligible for reimbursement under this grant program:

Signature: \_\_\_\_\_

To be eligible for reimbursement under this Grant program, your small business must have at least 40% of its residents registered for the Los Altos NIXLE alert system (zip code 94022 or 94024) by 5:00pm May 22, 2020.

I understand that my small business must meet this requirement in order to be eligible for reimbursement under this grant program:

Signature: \_\_\_\_\_

*By applying for this community & Emergency Preparedness Grant, and signing below, Applicant agrees to use the grant funds for the specific purpose stated in your grant application and that you agree to allow the City of Los Altos to publicize any grant award and information about your project (including photos). Further, Applicant also acknowledges and agrees to hold harmless the City of Los Altos, its elected officials, officers, employees, agents, and volunteers against all claims, demands, suits, damages, losses, liabilities, costs, fees, damage, or injury of any kind, in law or equity, to property or persons, arising or resulting from any use of the grant funds or any event or project supported by the grant funds.*

Applicant Name: \_\_\_\_\_

Business Owner Name: \_\_\_\_\_

Number of employees: \_\_\_\_\_

Home Address: \_\_\_\_\_

Business Address: \_\_\_\_\_

Email Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Applicant Signature: \_\_\_\_\_

Direct questions to:

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