

**RESOLUTION NO. 03- 84**

**A RESOLUTION OF THE CITY COUNCIL  
OF THE CITY OF LOS ALTOS SETTING  
CERTAIN FEES AND CHARGES TO BE COLLECTED**

**WHEREAS**, the Municipal Code specifies that certain fees and charges shall be set by Resolution of the City Council; and

**WHEREAS**, these fees and charges should be in amounts sufficient to recover the costs incurred by the City with respect to the functions to be performed by City staff; and

**WHEREAS**, the City Council held a public meeting on July 22, 2003 to review those fees that are collected for service cost recovery activities, and directed staff to raise certain Recreation program fees as a result of that review and evaluation; and

**NOW, THEREFORE, BE IT RESOLVED** that the various fees and charges set forth in the attached FY 2003-04 Fee Schedule shall become effective August 13, 2003 and shall remain in effect until a new Resolution amending the same is adopted by the City Council.

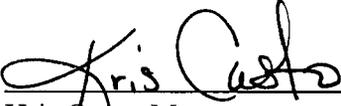
**BE IT FURTHER RESOLVED** all other fees previously established by other Council Resolution or Ordinance remain in effect.

**I HEREBY CERTIFY** that the forgoing is a true and correct copy of a Resolution passed and adopted by the City Council of the City of Los Altos at a regular meeting thereof held on the 12<sup>th</sup> day of August, 2003 by the following roll call vote:

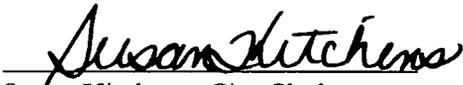
**AYES:** Mayor Casto, Councilmembers Becker, Lear, La Poll, and Moss

**NOES:** None

**ABSENT:** None

  
Kris Casto, Mayor

**ATTEST**

  
Susan Kitchens, City Clerk

**FISCAL YEAR 2003-2004  
FEE SCHEDULE**

<b>Service Center</b>	<b>Description</b>	<b>FY 2003-2004 Fees</b>
S-00100	Building Plan Checking	65% of Building Permit
S-00110	Structural Plan Check	\$140.00
S-00120	Variance Plan Check - Minor	\$68.00
S-00125	Variance Plan Check - Major	\$136.00
S-00130	Use Permit Plan Check - Minor	\$384.00
S-00135	Use Permit Plan Check - Major	\$793.00
S-00140	Design Application Plan Check - Minor	\$412.00
S-00145	Design Application Plan Check - Major	\$584.00
S-00150	Site Control Plan Check - Minor	\$137.00
S-00155	Site Control Plan Check - Major	\$276.00
S-00160	Planned Unit Development Plan Check	\$2,556.00
S-00172	R1 Dwelling Plan Check - Minor	\$137.00
S-00175	R1 Dwelling Plan Check - Major	\$252.00
S-00180	Fire Marshall Plan Check	20% of Building Permit
S-00190	Energy Plan Check	25% of Building Permit
S-00200	Building Permits	Per Resolution 03-67 \$69.00 Minimum
S-00220	Electrical Permits	Per Resolution 03-67 \$69.00 Minimum
S-00230	Plumbing Permits	Per Resolution 03-67 \$69.00 Minimum
S-00240	Mechanical Permits	Per Resolution 03-67 \$69.00 Minimum
S-00250	Fire Dept. Inspection Permit	\$62.00 Minimum
S-00300	Bldg. Code Compliance Rev - SFD	\$239.00
S-00310	Bldg. Code Compliance Rev - MFD	\$425.00
S-00400	Miscellaneous Building Permit	\$76.00
S-00500	Building Moving Permit	Time/Material
S-00600	Wide and Overload Permit	\$16.00
S-00682	Single-Family Design Review - Minor	\$252.00
S-00685	Single-Family Design Review - Major	\$710.00
S-00710	Preliminary Project Design - Minor	\$264.00
S-00720	Preliminary Project Design - Major	\$750.00
S-00810	Site Control Design Review - Minor	\$235.00
S-00820	Site Control Design Review - Major	\$611.00

<b>Service Center</b>	<b>Description</b>	<b>FY 2003-2004 Fees</b>
S-00900	Specific Plan Review	Time/Material
S-01000	General Plan Amendment	\$6,891.00
S-01100	Code Text Amendment	\$3,568.00
S-01200	Commercial Design Review - Minor	\$1,965.00
S-01210	Commercial Design Review - Major	\$4,142.00
S-01300	Planned Unit Development	\$8,267.00
S-01400	Zoning Use Compliance	\$23.00
S-01510	Variance Review - Minor	\$630.00
S-01520	Variance Review - Major	\$924.00
S-01530	Variance Extension	\$394.00
S-01540	Affordable Second Unit Variance	\$203.00
S-01600	Rezoning	\$3,952.00
S-01610	One-Story Overlay Rezoning	\$4,075.00
S-01700	Demolition Permit	\$105.00
S-01810	Sign Design Review - Minor	\$126.00
S-01820	Sign Design Review - Major	\$238.00
S-01900	Realtor Sign Fees	Time/Material
S-02010	Appeal - Outside Notification Boundary	\$1,056.00
S-02020	Appeal - Within Notification Boundary	\$528.00
S-02100	Environmental Assessment	\$688.00 + Time/Material
S-02110	Mitigated Negative Declaration	\$1,460.00 + Time/Material
S-02120	Environmental Impact Report	\$4,226.00 + Time/Material
S-02200	Tentative Parcel Map Review	\$2,555.00
S-02210	Certificate of Compliance	\$628.00
S-02220	Reversion to Acreage	\$620.00
S-02230	Lot Line Adjustment - Minor	\$620.00
S-02235	Lot Line Adjustment - Major	\$1,525.00
S-02300	Tentative Subdivision Map Review	\$4,383.00
S-02400	Map Extension	\$1,313.00
S-02500	Conditional Use Permit - Minor	\$1,622.00
S-02505	Conditional Use Permit - Major	\$2,493.00
S-02510	Conditional Use Permit - Extension	\$1,085.00
S-02520	Affordable Second Unit Use Permit	\$472.00
S-02610	Street Address Change	\$268.00
S-02620	General Plan Conformity Review	\$412.00
S-02700	Final Map Check	\$514.00 + \$16.00 Per Lot
S-02710	Subdivision Street Trees	\$304.00

Service Center	Description	FY 2003-2004 Fees
S-02900	Misc. Encroachment Permit	\$125.00
S-02910	Public Sidewalk Display Review	\$165.00
S-03000	Utility Company Street Cut Permit	2% of Construction Cost - \$125.00 Min
S-03100	Subdivision Improvement Plan Check	\$539.00 + \$50.00 Per Lot
S-03200	Subdivision Improvement Inspection	\$754.00 + \$70.00 Per Lot
S-03300	Developer Agreement Processing Fee	\$393.00
S-03400	Public Improvement Inspection Fee	6% of Estimated Cost
S-03500	Annexation	\$593.00 + Time/Material
S-03600	Vacating Easement/Right-of-Way	Time/Material
S-03710	Heritage Tree Permit without Hearing	\$52.00
S-03720	Heritage Tree Permit with Hearing	\$156.00
S-03900	Vehicle Inspection Resident Non-resident	\$8.00 \$15.00
S-04000	Abandoned Auto Removal	\$79.00
S-04010	Vehicle Removal Charge	\$128.00
S-04100	Business Regulation	\$230.00
S-04150	Massage Establishment Permit Initial Permit Annual Renewal	\$280.00 \$174.00
S-04153	Massage Technician Permit Initial Permit Annual Renewal	\$207.00 \$127.00
S-04155	Massage Permit Appeal Hearing	\$1,835.00
S-04200	Police Alarm Permit Initial Permit Renewal	\$24.00 \$14.00
S-04300	Police False Alarm Response	\$94.00
S-04310	Fire False Alarm Response	\$66.00
S-04400	Fingerprint Charges Resident Non-resident	\$8.00 \$15.00
S-04500	Clearance Letter Charge	\$39.00
S-04600	Photograph Service	\$34.00 + Film Processing
S-04800	Police Report Copy Resident Non-resident	\$5.00 \$10.00
S-04900	Bicycle License Fee	\$4.00

Service Center	Description	FY 2003-2004 Fees
S-05100	Driving Under the Influence (DUI) Police Response Police and Fire	\$575.00 \$708.00
S-05400	Block Party Permit	\$31.00
S-05500	Park Alcohol Permit Resident Non-resident	\$25.00 \$50.00
S-05510	Juvenile Alcohol Party Response	\$262.00
S-05600	Jail Booking Fees	Actual County Cost
S-05800	Fire Company Inspection	Time/Material
S-05900	Fire Reports	\$5.00
S-06000	Weed Abatement Inspection	Time/Material
S-06100	Water Salvage	\$135.00
S-06200	Mandated Fire Inspection	Time/Material
S-06300	Annual Fire Permit	Time/Material
S-06500	Youth Recreation Programs Trips, Dances, Other Events Non-resident Fee	Time/Material \$12.00
S-06510	Youth Theater	\$200.00-300.00
S-06520	Redwood Grove Programs	\$50.00-200.00
S-06600	Contract Recreation Programs Class Processing Fee Non-resident Fee Class Cancellation/Transfer Fee	Contractor/City %: 65- 90/35-10 \$9.00 \$12.00 \$10.00
S-06700	Preschool Programs	\$6.05 Per Hour
S-06810	Basketball	\$25.00 - \$675.00 Per Team
S-06820	Volleyball	\$25.00 - \$675.00 Per Team
S-06830	Softball	\$25.00 - \$675.00 Per Team
S-06910	Youth Junior High Sports	\$42.00-65.00
S-06930	T-ball	\$47.00
S-07000	Field Rental	\$6.00 Per Hour - Resident \$25.00 Per Hour - Nonresident
S-07000	Tennis Court Rental	\$2.00 Per Court/Per Hour Resident Only
S-07200	Los Altos Master Pool Rental Fees	Time/Material

Service Center	Description	FY 2003-2004 Fees
S-07300	<p><b>Recreation Facility Rental Charges</b></p> <p><b><u>Resident (51% Los Altos)</u></b></p> <p><b>Hillview Center</b></p> <p>Classrooms - Nonprofit \$22.00 Per Hour Private \$40.00 Per Hour</p> <p>Multipurpose Room – Nonprofit \$33.00 Per Hour Private \$144.00 Per Hour</p> <p>Social Hall – Nonprofit \$33.00 Per Hour Private \$144.00 Per Hour</p> <p>Kitchen – Nonprofit \$15.00 Per Hour Private \$15.00 Per Hour</p> <p><b>Grant</b></p> <p>Classrooms – Nonprofit \$27.00 Per Hour Private \$22.00 Per Hour</p> <p>Multipurpose Room – Nonprofit \$33.00 Per Hour Private \$144.00 Per Hour</p> <p><b>Garden House</b></p> <p>Nonprofit \$33.00 Per Hour Private \$144.00 Per Hour</p> <p><b>Youth Center</b></p> <p>Nonprofit \$33.00 Per Hour Private \$144.00 Per Hour</p> <p><b>Rosita Gym</b></p> <p>Nonprofit \$33.00 Per Hour Private \$144.00 Per Hour</p> <p>Alcohol Use Permit \$33.00 Security Deposit \$350.00 Facility Attendant \$18.00 Per Hour</p> <p><b><u>Non -Resident</u></b></p> <p><b>Hillview Center</b></p> <p>Classrooms – Nonprofit \$30.00 Per Hour Private \$80.00 Per Hour</p>	

Service Center	Description	FY 2003-2004 Fees
	Multipurpose Room – Nonprofit	\$40.00 Per Hour
	Private	\$200.00 Per Hour
	Social Hall – Nonprofit	\$40.00 Per Hour
	Private	\$200.00 Per Hour
	Kitchen – Nonprofit	\$25.00 Per Hour
	Private	\$25.00 Per Weekday Hour \$35.00 Per Weekend Hour
	<b>Grant</b>	
	Classroom – Nonprofit	\$30.00 Per Hour
	Private	\$80.00 Per Hour
	Multipurpose Room – Nonprofit	\$40.00 Per Hour
	Private	\$200.00 Per Hour
	<b>Garden House</b>	
	Nonprofit	\$40.00 Per Hour
	Private	\$200.00 Per Hour
	<b>Youth Center</b>	
	Nonprofit	\$40.00 Per Hour
	Private	\$200.00 Per Hour
	<b>Rosita Gym</b>	
	Nonprofit	\$40.00 Per Hour
	Private	\$200.00 Per Hour
	Security Deposit	\$500.00
	Alcohol Use Permit	\$55.00
	Facility Attendant	\$18.00 Per Hour
	<b><u>Picnic Reservations</u></b>	
	Resident One-Half Day	\$120.00
	Resident Full Day	\$175.00
	Youth Group	\$38.00 Per Day
	Non-resident One-Half Day	\$200.00
	Non-resident Full Day	\$300.00
	Alcohol Use Permit Resident	\$33.00
	Alcohol Use Permit Non-resident	\$55.00
	<b><u>Building Occupancy Rentals</u></b>	
	Music for Minors	\$236.00 Per Month
	League of Women Voters	\$241.00 Per Month
	Children's Corner	\$3,310.00 Per Month

Service Center	Description	FY 2003-2004 Fees
	Redwood Grove Residence Rental Stepping Stones Day Care (Grant Park Lease -Year 2 of 3)	\$550.00 Per Month \$4,637.00 Per Month
S-07300	Blach and Egan School Gymnasiums	\$17.00 Per Hour Per Court - Resident Youth/Nonprofit (Basketball - Two Court Min) \$33.00 Per Hour - Resident \$66.00 Per Hour - Nonresident
S-07400	Redwood Grove Cottage #9	\$775.00 Per Month
S-07700	Senior Citizens Programs Annual Fee Non-resident Fee	\$15,575.00 In Service \$12.00 \$5.00
S-08100	Youth/Adult Gym Drop-In Open Gym Badminton	\$5.00 Adult \$3.00 Youth
S-08200	Recreation Special Events	Time/Material
S-08310	Banner Program - Downtown/ECR	\$135.00
S-08320	Banner Program - Lincoln Park	\$55.00
S-09000	Sewer Dye Test	\$116.00
S-10100	Returned Check Charge	\$25.00 - \$35.00
S-10200	Solicitation Permit Fees	\$26.00
S-10300	Microfilm Plans Fees	\$22.00
S-10400	Sales of Copies, Maps, Publications	Time/Material
S-10500	Document or Information Certification	Time/Material
S-10600	Research Fees	Time/Material
S-10700	Agenda and Summary Mailings	\$77.00 Per Year
S-10800	Residency Certification	\$22.00
S-11100	Damage to City Property	Time/Material
S-11400	Political Sign Retrieval	\$53.00
S-11610	Heritage Event	No Charge
S-11620	Community Based Non-profit Event	One-Half Time/Material
S-11630	Other Special Event	Time/Material
S-11700	Issue Duplicate Business License	\$5.00
S-12100	Commission Project Referrals	\$313.00