

PLANNING AND TRANSPORTATION COMMISSION

2016/17 Work Plan

Goal	Projects	Assignments	Target Date	City Council Priority	Status
Legislative/Municipal Functions	Annual Capital Improvement Plan Review for General Plan Conformance	As per City Council	April 2016		Pending
	Development Review	As per applications	Varies		Ongoing
	Annual Project Tour	Review past projects for lessons learned	Spring 2016		Pending
Advice on Transportation Issues		As determined	Varies		Ongoing
Advice on Traffic Calming and Traffic Enforcement Activities		As per City Council	Varies		Ongoing
Advice Traffic-related Capital Improvement Projects		As per City Council	Varies		Ongoing



MEMORANDUM

DATE: April 29, 2016

TO: City Council

FROM: David Kornfield, Planning Services Manager—Advance Planning

**SUBJECT: PLANNING AND TRANSPORTATION COMMISSION
ACCOMPLISHMENTS 2015-2016**

The Planning and Transportation Commission's work plan is mainly set by its legislative, design review and transportation responsibilities. The Planning and Transportation Commission had a productive last year. The Commission provided input on five (5) legislative items, considered 13 development review applications and discussed eight (8) interest items. The Commission's work is summarized below:

Legislative Items

1. General Plan conformance of the City's 2015-2020 Capital Improvement Plan;
2. Emergency Shelter ordinance;
3. Single-Room Occupancy ordinance;
4. Zoning code amendments including but not limited to permitted uses in the OAD District, defining personal services, addressing basement light wells, and removing outdated codes; and
5. Code amendment prohibiting the cultivation, delivery and dispensing of medical marijuana.

Development Review

1. Height variance for a rooftop photovoltaic system at 199 First Street;
2. Design review, parking variance and rezoning for the Draeger's Market expansion;
3. Abandoned scenic easement for 2050 and 2051 Madelaine Court;
4. Design review and use permit for a mixed-use project at 999 Fremont Avenue;

5. Use permit modification to allow food and beverage sales and service on the public plaza at 1 Main Street;
6. Study session for a mixed-use development at 962 Acacia Drive;
7. Common parking license agreement for 110 and 129 First Street;
8. Study session for a mixed-use project at 1540 Miramonte Avenue;
9. Variance for a nonconforming, single-family accessory structure in a multiple-family zoning district;
10. Design review and use permit for a mixed-use project at 1540 Miramonte Avenue;
11. Sign review for 1000 Fremont Avenue;
12. Use permit modification for the Sweet Shop at 994 Los Altos Avenue; and
13. Study session for a multiple-family residential project at 4880 El Camino Real.

Interest Items

1. General discussion of the City's Neighborhood Traffic Management Program;
2. Commission subcommittee report on the Loyola Corners Specific Plan;
3. General discussion of the City's Shoulder Paving Policy;
4. General Discussion of bulk and mass with respect to design review;
5. General discussion regarding the Commission's role in transportation review;
6. Study session with the Downtown Buildings Committee;
7. Study session with the City-wide Parking Committee; and
8. Input on the Downtown Buildings Committee recommendations.