



CITY COUNCIL MEETING

TUESDAY, MAY 25, 2021 – 7:00 P.M.

Please Note: Per California Executive Order N-29-20, the City Council will meet via Telephone/Video Conference only.

Members of the Public may join and participate in the Council meeting at <https://webinar.ringcentral.com/j/1454396455>

TO COMMENT DURING THE MEETING members of the public will need to join the meeting using the above link and have a working microphone on their device. To request to speak please use the “Raise hand” feature located at the bottom of the screen. Public testimony will be taken at the direction of the Mayor and members of the public may only comment during times allotted for public comments.

TO LISTEN to the City Council Meeting, members of the public may call 1-650-242-4929 (Meeting ID: **145 439 6455**). Please note that members of the public who call in using the telephone number will **NOT** be able to provide public comments.

TO SUBMIT WRITTEN COMMENTS, prior to the meeting, on matters listed on the agenda email PublicComment@losaltosca.gov with the subject line in the following format:
PUBLIC COMMENT AGENDA ITEM ##- MEETING DATE.

Correspondence in paper/hard copy format must be received by 2:00 p.m. on the day of the meeting to ensure it can be distributed prior to or at the meeting.

Correspondence/written comments received prior to the meeting or submitted to the Council at the meeting will be included in the public record and uploaded to the online meeting packets per the established posting schedule. [*Please follow this link for more information on submitting written comments.*](#)

CALL MEETING TO ORDER

ESTABLISH QUORUM

PLEDGE OF ALLEGIANCE TO THE FLAG

REPORT ON CLOSED SESSION

SPECIAL ITEMS

- Presentation of Proclamation Honoring Daniil and Divya Reouk, Recipients of the 2021 Los Altos Historic Preservation Award (S. Gallegos)
- Presentation of Proclamation to CHAC in Recognition of Mental Health Awareness Month and for the Mental Health Services CHAC provides to the Community

- Presentation on History House Museum by Dr. Elisabeth I. Ward, Executive Director

CHANGES TO THE ORDER OF THE AGENDA

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA - Members of the audience may bring to the Council's attention any item that is not on the agenda. Speakers are generally given two or three minutes, at the discretion of the Mayor. Please be advised that, by law, the City Council is unable to discuss or take action on issues presented during the Public Comment Period.

According to State Law (also known as “the Brown Act”) items must first be noticed on the agenda before any discussion or action.

CONSENT CALENDAR - These items will be considered by one motion unless any member of the Council or audience wishes to remove an item for discussion. Any item removed from the Consent Calendar for discussion will be handled at the discretion of the Mayor.

1. Council Minutes: Approve the Minutes of the May 11, 2021 Regular Meeting (A. Chelemengos)
2. Contract Amendment: Approve Amendment (Amendment No. 2) to Agreement with TRB + Associates for an additional amount of \$29,671.60 for professional plan review services (J. Biggs)
3. Contract Amendment: Approve Amendment (Amendment No. 3) to Agreement with TRB + Associates for an additional amount of \$100,000 for professional plan review services (J. Biggs)
4. Quarterly Investment Portfolio Report – Quarter Ended March 31, 2021: Receive the Investment Portfolio Report Quarter Ended March 31, 2021 (J. Maginot)

PUBLIC HEARINGS - None

DISCUSSION ITEMS

5. Emergency Measures for Addressing COVID-19: Receive an update from the Deputy City Manager and provide direction on additional potential measures to address COVID-19 (J. Maginot)
6. Halsey House Study Session Consultant Support: Approve the appropriation of \$40,480 of Park-in-Lieu funds to the Halsey House Feasibility Study CIP CF – 01004; Approve contract amendment with the Architectural Resource Group in amount not to exceed \$18,890; Approve contract with David J. Powers & Associates in the amount not to exceed \$8,340; and Approve of a contract with Page & Turnbull in the amount not to exceed \$13,250 (D. Brees)
7. Resolution No. 2021 – 24: Adopt Resolution of the City Council of the City of Los Altos Taking a Leadership Role on an Issue Negatively Impacting the Los Altos Community. (Mayor Neysa Fligor, Councilmember Weinberg)
8. Council Legislative Subcommittee Update And Potential Council Action: Receive update from the City Council Legislative Subcommittee; discuss pending legislation including, but not limited to: AB 14, AB17, AB 34, AB 68, AB 115, AB 215, AB 339*, AB 415*, AB 617, AB 678, AB 1091, AB 1258, AB 1322, AB 1401, SB 4, SB 5, SB 6, SB 7, SB 8, SB 9*, SB 10, SB 15, SB 16, SB 55, SB 210, SB 278*, SB 477, SB 478, SB 556*, SB612*, SB 640, SB 695, SB 765, SB 785, SB 988 * indicates previous Council action taken- (Vice Mayor Enander, Council Member Weinberg)

INFORMATIONAL ITEMS ONLY

- Community Center Construction Monthly Update
- Tentative Council Calendar

COUNCIL/STAFF REPORTS AND DIRECTIONS ON FUTURE AGENDA ITEMS

ADJOURNMENT

(Council Norms: It will be the custom to have a recess at approximately 9:00 p.m. Prior to the recess, the Mayor shall announce whether any items will be carried over to the next meeting. The established hour after which no new items will be started is 11:00 p.m. Remaining items, however, may be considered by consensus of the Council.)

SPECIAL NOTICES TO THE PUBLIC

In compliance with the Americans with Disabilities Act, the City of Los Altos will make reasonable arrangements to ensure accessibility to this meeting. If you need special assistance to participate in this meeting, please contact the City Clerk 72 hours prior to the meeting at (650) 947-2610.

Agendas Staff Reports and some associated documents for City Council items may be viewed on the Internet at <http://www.losaltosca.gov/citycouncil/online/index.html>.

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, and that are distributed to a majority of the legislative body, will be available for public inspection at the Office of the City Clerk's Office, City of Los Altos, located at One North San Antonio Road, Los Altos, California at the same time that the public records are distributed or made available to the legislative body. If you wish to provide written materials, please provide the City Clerk with **10 copies** of any document that you would like to submit to the City Council for the public record.



Proclamation

Of the Mayor

Of the City of Los Altos, California

WHEREAS, CHAC (aka Community Health Awareness Council) is a community mental health agency committed to providing access to comprehensive and culturally responsive mental health services on a sliding fee scale for all ages; and

WHEREAS, CHAC is helping to meet the need for more access to mental health providers through their training program for licensure for Marriage & Family Therapy (MFT) Trainees and Associates and Doctoral-level Clinical Psychology Interns and Practicum students by annually training eighty of the area's future mental health providers; and

WHEREAS, CHAC encourages our community to embrace mental health and wellness as integral to a healthy fulfilled life and provides access to a continuum of mental health services that includes prevention and intervention to result in an increasingly healthy, resilient, and understanding community; and

WHEREAS, CHAC has been instrumental in providing uninterrupted counseling services to thousands of youth clients this past year during the COVID-19 pandemic, including over the summer, through tele-health therapy and coping tools and support that facilitate academic success and improved social relationships; and

WHEREAS, when there is a community crisis, CHAC is often times asked to assist by providing counseling services with CHAC therapists skilled to compassionately support those directly and indirectly impacted by loss of life; and

WHEREAS, CHAC continues to provide mental health services to Los Altos families, schools and community.

NOW, THEREFORE, BE IT PROCLAIMED that I, Neysa Fligor, as Mayor and on behalf of the City Council and the City of Los Altos, in recognition of Mental Health Awareness Month, recognize CHAC for all that they do for our City and community.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the City of Los Altos this 25th day of May, 2021.

Neysa Fligor, MAYOR



Proclamation
Of the Mayor
Of the City of Los Altos, California

WHEREAS, the City of Los Altos is a community that celebrates its history, the rich past that is incorporated into the fabric of the City and provides a link to the community's heritage and the remaining sites and structures of architectural and/or historic significance that enhance the community's unique character and contribute to a sense of place; and

WHEREAS, the Los Altos Historic Preservation Award recognizes individuals, groups, organizations or projects that exemplify the spirit of historic preservation in the City of Los Altos; and

WHEREAS, on April 26, 2021, the Historical Commission voted unanimously to nominate **1365 Grant Road** as the 2021 recipient of the Los Altos Historic Preservation Award; and

WHEREAS, the homeowners of **1365 Grant Road** have demonstrated a commitment to historic preservation by diligent compliance with the Secretary of the Interior's Standards for Historic Preservation, which resulted in preservation of the 1913 Craftsman style house. The rehabilitation of the historic landmark structure retained the character-defining features of the west end of the house include the gable roof with projecting eaves with soffit boards, exposed purlins, rafters and eave boards; wood shingles with decorative profiles at windows, doors, and archways; brick sill course and river rock at the base; front-facing gable at Grant Road; and the entry porch facing both Grant Road and the rear south yard.

WHEREAS, **1365 Grant Road** was designated by City Council Resolution No. 2017-03 a Historic Landmark on January 10, 2017 due to the 1913 Craftsman style house being more than 50 years in age, retains sufficient historic integrity, is historically significant, and has special historical, cultural, architectural and aesthetic value as part of the heritage and history of the City. The historic structures exhibit notable exterior architectural features and methods of construction, which represent high artistic values of the Craftsman style of the early 20th century with its character-defining features; and

NOW THEREFORE, I, Neysa Fligor, Mayor of the City of Los Altos, and on behalf of the entire Los Altos City Council, do hereby congratulate the homeowners of **1365 Grant road**, Daniil and Divya Reouk, on its award and recognize and commend the contribution of this project to historic preservation in our community.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the City of Los Altos this 25th day of May, 2021.

Neysa Fligor, MAYOR



**MINUTES OF THE REGULAR MEETING OF
THE CITY COUNCIL OF THE CITY OF LOS ALTOS
7:00 P.M., TUESDAY, MAY 11, 2021**

Held Via Video/Teleconference Per California Executive Order N-29-20.

MEETING CALLED TO ORDER

At 7:01 p.m., Mayor Fligor called the meeting to order.

ESTABLISH QUORUM

Present: Mayor Fligor, Vice Mayor Enander, Council Members Lee Eng, Meadows, and Weinberg

Absent: None

REPORT ON CLOSED SESSION

Mayor Fligor reported that there was no action taken and nothing to report from the Closed Session held earlier in the evening.

PLEDGE OF ALLEGIANCE TO THE FLAG

Sara Ruhela led the Council in the Pledge of Allegiance.

SPECIAL ITEMS

- Presentation from Ruth Darlene, Founder and Executive Director of WomenSV

Ruth Darlene, Founder and Executive Director of WomenSV, provided a presentation and answered questions from the Council. Mayor Fligor thanked Ms. Darlene for the services to the community.

- Presentation of Mother's Day Proclamation

Mayor Fligor read the proclamation into the record and wished all mothers a happy late Mother's Day.

CHANGES TO THE ORDER OF THE AGENDA

None

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

The following individuals commented: Linda, Frank Martin, Cindy James, Jonathan, Renee Rashid, Tara Dhillon, Karen Solpon, Janet Corrigan, Cindy Sidaris, Christine Yum Lenz, Anaita Kapadia,

Patricia, Katty, Joe Beninato, Brigid Madden, Ken Girdley, Jeanine Valadez, Ms. Kerr, Roberta, Tanya Maluf (with time ceded from Maureen Griffin), Jill Woodford, Salim, Amber Joy, Zahara, Kelly, Celia, Kay Bell, Scott Spielman, Anna Kramer, Doug, Toni Moos, Heather Halkola, Matt B., and letters read received from Roland and Kathleen Dow and Zhang.

CONSENT CALENDAR

Mayor Fligor removed from the Consent Calendar Item #4 *Resolution Endorsing Energy Innovation And Carbon Dividend Act Of 2021*

Vice Mayor Enander removed from the Consent Calendar Item #2 *Agreement for Countywide Household Hazardous Waste Collection*

Mayor Fligor announced that Item #4, then Item #2 would be considered, in that order, prior to Discussion Item #11.

Planning Services Manager Persicone responded to questions from the Council pertaining to Consent Calendar Item #6.

1. Council Minutes: Approve the Minutes of the April 13, 2021 Regular Meeting
3. Solid Waste Rate Adjustment: Adopt a resolution of the City of Los Altos authorizing the increase of Solid Waste Collection Rates by 8.48% effective July 1, 2021.
5. City/Cupertino Union School District Subcommittee Membership: Approve expansion of membership of the City/Cupertino Union School District Subcommittee to include Fremont Union High School District
6. Contract Amendment - Objective Standards: Adopt resolution authorizing the City Manager to execute contract amendment (Amendment #1) with Lisa Wise Consulting for \$42,000 for a new contract amount not to exceed \$342,000.
7. Professional Services Agreement - Fremont Avenue Pavement Rehabilitation Project: Authorize the Interim City Manager to execute a professional services agreement between the City of Los Altos and 4LEAF, Inc. in an amount not to exceed \$185,193 for inspection services for the Fremont Avenue Pavement Rehabilitation Project. TS-01056 Federal Project No. STPL-5309(019)
8. Program Supplement and Master Agreement - Fremont Avenue Pavement Rehabilitation Project: Adopt Resolution No. 2021-20, authorizing the Interim City Manager to execute the Program Supplement No. F011 and the Master Agreement No.04-5309F15 for Fremont Avenue Pavement Rehabilitation, Project TS-01056
9. Construction Contract Award - Annual Street Resurfacing and City Alley Resurfacing Project: Award the Base Bid, Additive Alternate No. 1, and Additive Alternate No. 2 for the Annual Street Resurfacing and City Alley Resurfacing Project (TS-01001, TS-01003, TS-01004, and TS-01009) to G. Bortolotto & Co., Inc. and authorize the Interim City Manager to execute a contract in the amount of \$2,068,666.92 and authorize the Interim City Manager or his designee to execute change orders up to 15% contingency on behalf of the City.
10. Professional Service Agreement - Annual Street Resurfacing and City Alley Resurfacing Project: Authorize the Interim City Manager to execute a professional services agreement between the City of Los Altos and Bellecci & Associates in an amount not to exceed \$64,688

for inspection services for the Annual Street Resurfacing and City Alley Resurfacing Project. TS-01001, TS-01003, TS-01004, and TS-01009.

There were no members of the public wishing to comment on the remaining Consent Calendar items.

Council Member Weinberg moved to approve the Consent Calendar, Items 1, 3, and 5-10. The motion was seconded by Vice Mayor Enander and the motion passed 5-0 with the following roll call vote:

AYES: Council Members Lee Eng, Meadows, Weinberg, Vice Mayor Enander, and Mayor Fligor.
NOES: None
ABSENT: None
ABSTAIN: None

PUBLIC HEARINGS - None

DISCUSSION ITEMS

4. Resolution Endorsing Energy Innovation And Carbon Dividend Act Of 2021: Adopt a resolution of the City Council of the City of Los Altos urging the United States Congress to enact the Energy Innovation And Carbon Dividend Act of 2021

Mayor Fligor moved to refer this item to the Environmental Commission for their review and recommendation. The motion was seconded by Vice Mayor Enander.

Mayor Fligor called for questions and/or discussion from the Council and the, for comments from the public.

There were no Council questions or public comments.

The motion passed 5-0 with the following roll call vote:

AYES: Council Members Lee Eng, Meadows, Weinberg, Vice Mayor Enander, and Mayor Fligor.
NOES: None
ABSENT: None
ABSTAIN: None

2. Agreement for Countywide Household Hazardous Waste Collection: Authorize the Interim City Manager to execute the Agreements for Countywide Household Hazardous Waste Collection Program and Countywide AB 939 Implementation Fee with the County of Santa Clara on behalf of the City.

Sustainability Coordinator Ancheta provided a presentation and answered questions from the Council.

Teresa Curiel, Senior Management Analyst with Santa Clara County Household Hazardous Waste Program, also answered questions from the Council.

There were no members of the public wishing to comment on the matter.

Vice Mayor Enander moved to authorize the Interim City Manager to execute the agreements for Countywide Household Hazardous Waste Collection Program and Countywide AB 939 Implementation Fee with the County of Santa Clara on behalf of the City. The motion was seconded by Council Member Meadows and the motion passed 5-0 with the following roll call vote:

AYES: Council Members Lee Eng, Meadows, Weinberg, Vice Mayor Enander, and Mayor Fligor.
NOES: None
ABSENT: None
ABSTAIN: None

11. Emergency Measures for Addressing COVID-19: Receive an update from the Deputy City Manager and provide direction on additional potential measures to address COVID-19.

Deputy City Manager Maginot provided an update and answered questions from the Council.

Council Meadows provided additional clarifying information.

There were no public comments and no action.

12. Council Legislative Subcommittee Update And Potential Council Action: Receive update from the City Council Legislative Subcommittee; discuss pending legislation including, but not limited to: AB 14, AB17, AB 34, AB 68, AB 115, AB 215, AB 339*, AB 415*, AB 617, AB 678, AB 1091, AB 1258, AB 1322, AB 1401, SB 4, SB 5, SB 6, SB 7, SB 8, SB 9, SB 10, SB 15, SB 16, SB 55, SB 210, SB 278*, SB 477, SB 478, SB 556*, SB 640, SB 695, SB 765, SB 785, SB 988 * indicates previous Council action taken- (Vice Mayor Enander, Council Member Weinberg)

Vice Mayor Enander provided an overview of various pending legislation. Council discussion commenced.

The following members of the public spoke: Pete Dailey, Bena Chang, and Roberta Phillips.

Mayor Fligor moved that the Council authorize the Mayor to sign on behalf of the Council, and direct staff to resubmit, identical letters, as previously submitted by the Council, expressing opposition to SB556 and SB9 to the appropriate recipients and local representatives; and authorize the Mayor to sign on behalf of the Council, a letter following the model letter provided by Silicon Valley Clean Energy, in support of SB 612. The motion was seconded by Council Member Lee Eng and the motion passed 5-0 with the following roll call vote:

AYES: Council Members Lee Eng, Meadows, Weinberg, Vice Mayor Enander, and Mayor Fligor.
NOES: None
ABSENT: None
ABSTAIN: None

INFORMATIONAL ITEMS ONLY

- Tentative Council Calendar

COUNCIL/STAFF REPORTS AND DIRECTIONS ON FUTURE AGENDA ITEMS

Council Member Meadows suggested a presentation by Cal Water be held at a future Council meeting as an educational opportunity for the community.

With support from Vice Mayor Enander and Mayor Fligor, Council Member Meadows requested an update and discussion on the Downtown Parklet Program be placed on a future agenda. In addition, Council Member Meadows, with support from Council Member Weinberg and Mayor Fligor, requested that the Council address and discuss resolution of the situation arising from comments made by Council Member Lee Eng in response to text messages sent to her by Kenan Moos, during the November 24, 2020 City Council meeting. Mayor Fligor volunteered to work, along with council Member Weinberg, on a proposed resolution.

Council Member Lee Eng requested a future agenda item to discuss the scope of the Environmental and clarity and direction and possibly including in the Commission's scope of work the duty of staying abreast of and advising the Council on upcoming and ongoing environmental matters such as Lehigh that impact the community. Council Member Lee Eng's request was divided into 2 parts.

There was Council consensus to place on a future agenda a discussion on Lehigh, its impacts on the community and by what method the City Council would like the City to address issues identified or, that arise, and develop a policy to do so.

A majority of the Council agreed to delay a broader discussion on Commission scope and work plans and how they tie into Council objectives and the City budget.

ADJOURNMENT

At 9:56 p.m., Mayor Fligor adjourned the meeting.

ATTEST:

Neysa Fligor, MAYOR

Andrea M. Chelemengos MMC, CITY CLERK



CONSENT CALENDAR

Agenda Item # 2

AGENDA REPORT SUMMARY

Meeting Date: May 25, 2021

Subject: Amendment Number 2 to the existing Agreement between the City of Los Altos and TRB+Associates for Plan Review and Inspection Services

Prepared by: Lorrie Tanguay, Department Support Specialist

Reviewed by: Jon Biggs, Community Development Director

Approved by: Brad Kilger, Interim City Manager

Attachment(s):

1. TRB + Associates Contract Amendment Number 2

Initiated by:

Staff

Previous Council Consideration:

October 2019 (Extended contract for two additional years)

Fiscal Impact:

Increase plan check expenditures equate to more revenue to the City as all fees charged to the City by TRB + Associates are paid in advance by applicants submitting building permit applications and paying the required plan check fee. A portion of this plan check fee is retained by the City and the remainder is used to pay the charges by TRB + Associates.

Environmental Review:

This agreement amendment has been assessed in accordance with the California Environmental Quality Act (Cal. Pub. Res. Code, § 21000 et seq.) (“CEQA”) and the State CEQA Guidelines (14 Cal. Code Regs. § 15000 et seq.) and is categorically exempt from CEQA under CEQA Guidelines, § 15061(b)(3), which exempts from CEQA any project where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment. Authorizing the Interim City Manager to sign an amendment to an existing agreement for building code plan check services will not be an activity with potential to cause significant adverse effect on the environment because it is related to the organizational or administrative activities of the City and will not result in direct or indirect physical changes in the environment, and therefore is exempt from CEQA.

Policy Question(s) for Council Consideration:

- Shall the existing Agreement with TRB + Associates be amended so that expenditure limits in the Agreement meet actual plan check expenses.

Reviewed By:

City Manager

City Attorney

Finance Director



Subject: Contract Amendment Approval

Summary:

Staff has found that expenditures for plan review services resulted in expenditures that exceeded the limits of the agreement with TRB + Associates for Fiscal Year 20 (FY-20) due to the higher than projected level of construction and permit activity in the City during that period. This agreement amendment request brings the authorized expenditure amount in line with the realized plan review costs. These plan review costs are fully funded by those applying for building permits and paying the plan check fee at the time the applications are submitted to the City.

Staff Recommendation:

Approve amendment number 2 to the Agreement between the City of Los Altos and TRB + Associates and authorize the Interim City Manager to sign the amendment to the agreement in an amount not to exceed 29,671.69, for a total agreement amount of \$979,671.69.

Purpose

This requested amendment brings the agreement in line with actual expenditures for FY-20.

Background

Since 2008, the Building Division has utilized outside building permit plan check services to evaluate the plans and documents submitted with construction permit applications. In 2016, the City entered into a three-year agreement with TRB+Associates for these outside plan check services. The term of the agreement was three years with expenditures expected at \$190,000 per year, for a total agreement amount of \$570,000. There was one amendment to the agreement approved by the City Council in 2019 for \$380,000 (\$950,000 total), which provided for an additional two years of plan check consulting services.

Discussion/Analysis

This amendment request corrects expenditures above the limit in the agreement for FY-20 and is the first of two requests being considered by the City Council at its May 25, 2021 meeting (second amendment request will provide funding for plan check services during the current fiscal year FY-21). The expenditure above the agreement limit was to cover the cost for the plan check services provided by TRB + Associates and is reflection of the permit activity the City was experiencing during FY-21.

An additional allocation of \$29,671.69 is being requested to cover these plan check services. All the expenditures for this agreement have been covered by the plan check fees paid by applicants when they submit a building permit application; therefore, the fees are collected prior to the City incurring any plan check costs. The City retains a portion of this plan check fee to cover the cost of administrative overhead and the other portion is used to pay for the outside plan check costs. Once the plan check is complete, a building permit fee is paid by the applicant at the time the building permit is issued.



Subject: Contract Amendment Approval

If approved by the City Council, the agreement amendment will be routed to the appropriate representatives, including the Interim City Manager and City Attorney, for signature.

Options

- 1) Approve Agreement Amendment Number 2 with TRB + Associates for an additional amount of \$29,671.60 for professional plan review services.

Advantages: Brings expenditure limit in the agreement in line with actual expenditures

Disadvantages: None identified

- 2) Decline approval Agreement Amendment Number 2

Advantages: None identified

Disadvantages: Agreement expenditure amount will not reflect actual plan check cost to the City for FY 20.

Recommendation

The staff recommends Option 1 as the City needs to approve the contract.



<u>Project Name</u>				
<u>Project Number</u>				
<u>Consultant</u> TRB+ASSOCIATES				
Contract/ Amendment	Date	Contract/ Amendment (\$)	Exhibits	Content
Original Contract	12/2/2016	570,000.00		Scope of Services & Fee Schedule
Amendment No. 1	10/10/2019	380,000.00		<i>Term of Contract/Compensation</i>
Amendment No. 2		29,671.69		<i>Compensation</i>
Contract/ Amendment Amount to Date		979,671.69		

Submitted for review by:

Department: _____ By: _____ Date: _____

AMENDMENT No. 2
TO THE AGREEMENT BETWEEN
THE CITY OF LOS ALTOS, CALIFORNIA
AND
TRB+ASSOCIATES
FOR PLAN REVIEW AND INSPECTION SERVICES

THIS AMENDMENT No. 2, made and entered into as of the _____ day of _____ 2021, **TO THE ORIGINAL AGREEMENT** made and entered into on December 2, 2016, by and between CITY OF LOS ALTOS, a municipal corporation, hereinafter referred to as "**CITY**," and TRB+ASSOCIATES, hereinafter referred to as "**CONSULTANT**."

RECITALS

WHEREAS, on December 2, 2016 CITY and CONSULTANT entered into an agreement for consulting services ("Agreement") for residential and commercial plan review and inspections services and

WHEREAS, CONSULTANT is an independent consultant providing similar professional services to numerous other cities; and

In consideration of the covenants, conditions and promises hereinafter contained, to be kept and performed by the parties hereto, CITY and CONSULTANT hereby agree that the following sections of the aforesaid Agreement dated December 2, 2016, are amended to read as follows:

3. Section 4, **COMPENSATION**, is amended to add the following sentence to the end of the paragraph:

"Compensation for plan review and inspections services as described shall be increased an additional \$29,671.69 to cover plan review services incurred for the 2019/2020 fiscal year."

4. All other terms of the original Agreement dated December 2, 2016 which are not in conflict with the provisions of this Second Amendment, shall remain unchanged and in full force and effect. In case of a conflict in the terms of the Agreement and this Second Amendment, the provisions of this Second Amendment shall control.

CITY OF LOS ALTOS:

APPROVED AS TO CONTENT

By: _____
Jon Biggs, Community Development Director

APPROVED AS TO FORM

By: _____
Jolie Houston, City Attorney

AGREED

By: _____ Date: _____
Brad Kilger, Interim City Manager

CONSULTANT:

By: _____ Date: _____
Todd Bailey, President



CONSENT CALENDAR

Agenda Item # 3

AGENDA REPORT SUMMARY

Meeting Date: May 25, 2021

Subject: Amendment Number 3 to the existing Agreement between the City of Los Altos and TRB + Associates for Plan Review and Inspection Services

Prepared by: Lorrie Tanguay, Department Support Specialist

Reviewed by: Jon Biggs, Community Development Director

Approved by: Brad Kilger, Interim City Manager

Attachment(s):

1. TRB + Associates Agreement Amendment Number 3

Initiated by:

Staff

Previous Council Consideration:

October 2019 (Agreement Amendment Number 1 - Extended Contract for Two Additional Years)

Fiscal Impact:

Increase plan check expenditures equate to more revenue to the City as all fees charged to the City by TRB + Associates are paid in advance by applicants submitting building permit applications and paying the required plan check fee. A portion of this plan check fee is retained by the City and the remainder is used to pay the charges by TRB + Associates.

Environmental Review:

This agreement amendment has been assessed in accordance with the California Environmental Quality Act (Cal. Pub. Res. Code, § 21000 et seq.) (“CEQA”) and the State CEQA Guidelines (14 Cal. Code Regs. § 15000 et seq.) and is categorically exempt from CEQA under CEQA Guidelines, § 15061(b)(3), which exempts from CEQA any project where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment. Authorizing the Interim City Manager to sign an amendment to an existing agreement for building code plan check services will not be an activity with potential to cause significant adverse effect on the environment because it is related to the organizational or administrative activities of the City and will not result in direct or indirect physical changes in the environment, and therefore is exempt from CEQA.

Policy Question(s) for Council Consideration:

- Shall the existing Agreement with TRB + Associates be amended so that expenditure limits in the Agreement meet actual plan check expenses.

Reviewed By:

City Manager

City Attorney

Finance Director



Subject: Contract Amendment Approval

Summary:

For Fiscal Year 21 (FY-21), expenditures for plan review services provided by TRB + Associates are expected to exceed the amounts authorized in the current agreement due to the high level of construction activity being experienced across Los Altos. This agreement amendment request brings the authorized expenditure amount in line with anticipated plan review cost for FY-21. These plan review costs are fully funded by those applying for building permits and paying the plan check fee at the time the applications are submitted to the City.

Staff Recommendation:

Approve Amendment No. 3 to the Agreement between the City of Los Altos and TRB + Associates and authorize the Interim City Manager to sign the amendment to the agreement in an amount not to exceed \$100,000 for a total agreement amount of \$1,079,671.69.

Purpose

This requested amendment brings the agreement in line with actual expenditures for FY-21.

Background

Since 2008, the Building Division has utilized outside building permit plan check services to evaluate the plans and documents submitted with construction permit applications. In 2016, the City entered into a three-year agreement with TRB+Associates for these outside plan check services. The term of the agreement was three years with expenditures expected at \$190,000 per year, for a total agreement amount of \$570,000. There was one amendment to the agreement approved by the City Council in 2019 for \$380,000, which provided for an additional two years of plan check consulting services.

Discussion/Analysis

This amendment request will cover anticipated plan review expenditures for FY-21 and is the second of two requests being considered by the City Council at its May 25, 2021 meeting (the first amendment request was to provide funding for plan check services during the FY-20). This expenditure amendment is a reflection of the permit activity the City is experiencing during FY-21.

An additional allocation of \$100,000 is being requested to cover anticipated plan check service costs. All the expenditures for this agreement will be covered by the plan check fees paid by applicants when they submit a building permit application; therefore, the fees are collected prior to the City incurring any plan check costs. The City retains a portion of this plan check fee to cover the cost of administrative overhead and the other portion is used to pay for the outside plan check costs. Once the plan check is complete, a building permit fee is paid by the applicant at the time the building permit is issued.

If approved by the City Council, the agreement amendment will be routed to the appropriate representatives, including the Interim City Manager and City Attorney, for signature.



Subject: Contract Amendment Approval

Options

- 1) Approve Agreement Amendment Number 3 with TRB + Associates for an additional amount of \$100,000 for professional plan review services.

Advantages: Brings expenditure limit in the agreement in line with actual expenditures

Disadvantages: None identified

- 2) Decline approval Agreement Amendment Number 3

Advantages: None identified

Disadvantages: Agreement expenditure amount will not reflect actual plan check cost to the City for FY 20.

Recommendation

The staff recommends Option 1 as the City needs to approve the contract.



<u>Project Name</u>				
<u>Project Number</u>				
<u>Consultant</u>	TRB+ASSOCIATES			
Contract/ Amendment	Date	Contract/ Amendment (\$)	Exhibits	Content
Original Contract	12/2/2016	570,000.00		Scope of Services & Fee Schedule
Amendment No. 1	10/10/2019	380,000.00		<i>Term of Contract/Compensation</i>
Amendment No. 2		29,671.69		<i>Compensation</i>
Amendment No. 3		100,000.00		Additional Compensation
Contract/ Amendment Amount to Date		<i>\$1,079,671.69</i>		

Submitted for review by:

Department: _____ By: _____ Date: _____

AMENDMENT No. 3
TO THE AGREEMENT BETWEEN
THE CITY OF LOS ALTOS, CALIFORNIA
AND
TRB+ASSOCIATES
FOR PLAN REVIEW AND INSPECTION SERVICES

THIS AMENDMENT No. 3, made and entered into as of the _____ day of _____ 2020, **TO THE ORIGINAL AGREEMENT** made and entered into on December 2, 2016, by and between CITY OF LOS ALTOS, a municipal corporation, hereinafter referred to as "**CITY**," and TRB+ASSOCIATES, hereinafter referred to as "**CONSULTANT**."

RECITALS

WHEREAS, on December 2, 2016 CITY and CONSULTANT entered into an agreement for consulting services ("Agreement") for residential and commercial plan review and inspections services and

WHEREAS, CONSULTANT is an independent consultant providing similar professional services to numerous other cities; and

In consideration of the covenants, conditions and promises hereinafter contained, to be kept and performed by the parties hereto, CITY and CONSULTANT hereby agree that the following sections of the aforesaid Agreement dated December 2, 2016, are amended to read as follows:

3. Section 4, **COMPENSATION**, is amended to add the following sentence to the end of the paragraph:

"Compensation for plan review and inspections services as described shall be increased an additional \$100,000.00 to cover potential plan review services for the remainder of the 2020/2021 fiscal year."

4. All other terms of the original Agreement dated December 2, 2016 which are not in conflict with the provisions of this Second Amendment, shall remain unchanged and in full force and effect. In case of a conflict in the terms of the Agreement and this Second Amendment, the provisions of this Second Amendment shall control.

CITY OF LOS ALTOS:

APPROVED AS TO CONTENT

By: _____
Jon Biggs, Community Development Director

APPROVED AS TO FORM

By: _____
Jolie Houston, City Attorney

AGREED

By: _____ Date: _____
Brad Kilger, Interim City Manager

CONSULTANT:

By: _____ Date: _____
Todd Bailey, President



CONSENT CALENDAR

Agenda Item # 4

AGENDA REPORT SUMMARY

Meeting Date: May 25, 2021

Subject: Quarterly Investment Portfolio Report – Quarter Ended March 31, 2021

Prepared by: Helen Lei, Management Analyst Fellow

Reviewed by: Jon Maginot, Acting Administrative Services Director

Approved by: Brad Kilger, Interim City Manager

Attachment(s):

1. Portfolio Mix Charts
2. Investment Policy Compliance Chart
3. Investment Performance Review Quarter Ended March 31, 2021

Initiated by:

Staff

Fiscal Impact:

None

Environmental Review:

Not applicable

Policy Question(s) for Council Consideration:

- None

Summary:

- This report presents the status of the City's investment portfolio through March 31, 2021. The reporting model has been developed in coordination with PFM Asset Management LLC (PFM), the City's investment portfolio managers.

Staff Recommendation:

Receive the Investment Portfolio Report through March 31, 2021.

Reviewed By:

City Manager

BK

City Attorney

JH

Finance Director

JM



Subject: Quarterly Investment Portfolio Report – Quarter Ended March 31, 2021

Purpose

These quarterly reports are presented to both the City Council and the Financial Commission to keep both bodies apprised as to the status of the City’s investment holding and demonstrate compliance with the City’s Investment Policy.

Background

A review of the Investment Portfolio Report Quarter Ended March 31, 2021 was presented and discussed by the Financial Commission on May 17, 2021. The Financial Commission reviewed the Quarterly Investment Portfolio Report ending March 31, 2021 and had a brief discussion on the LAIF yield, which is currently at .339% (for the month of April 2021).

Discussion/Analysis

The summary provided below presents the sum of all City investment holdings. The City’s portfolio book value, excluding operating cash, as of March 31, 2021, was \$53,937,022. The City’s operating cash, as of March 31, 2021, was \$11,286,007.15.

As of March 31, 2021 22.8% of the City’s portfolio was placed in Federal Agency Securities (Fannie Mae, Federal Home Loan Bank, Federal Home Loan Mortgage and Federal Farm Credit), 10.8% in Asset-Backed Securities, 1.6% in Supra-National Agency Bond, 40.2% in US Treasuries, and 15.5% in medium-term Corporate Notes and Commercial Paper, 7.2% in Certificate of Deposits, 0.2% in Money Markets, with the balance of 1.7% in LAIF. This portfolio mix is illustrated as part of Attachment 1.

Full compliance with the City’s Investment Policy is monitored closely and on a per trade basis as illustrated in Attachment 2. In accordance with California Government Code 53646(b)(3), the City of Los Altos has the ability to meet its pool expenditure requirements for the next six months.

As part of these quarterly updates, a status report is prepared by PFM which is included as Attachment 3: Investment Performance Review for the Quarter Ended March 31, 2021. It is important to note that this report highlights the performance of City investments that fall outside its liquid holdings with LAIF. This has been intentionally crafted to isolate the performance of the City’s independently managed investments. The total return of the portfolio since inception is 1.37%, which is highlighted on page 16 of the PFM Investment Performance Review Report (Attachment 3).



Subject: Quarterly Investment Portfolio Report – Quarter Ended March 31, 2021

Options

1. Receive the Investment Portfolio Report Quarter Ended March 31, 2021

Advantages: None

Disadvantages: None

2. Do not receive the Investment Portfolio Report Quarter Ended March 31, 2021

Advantages: None

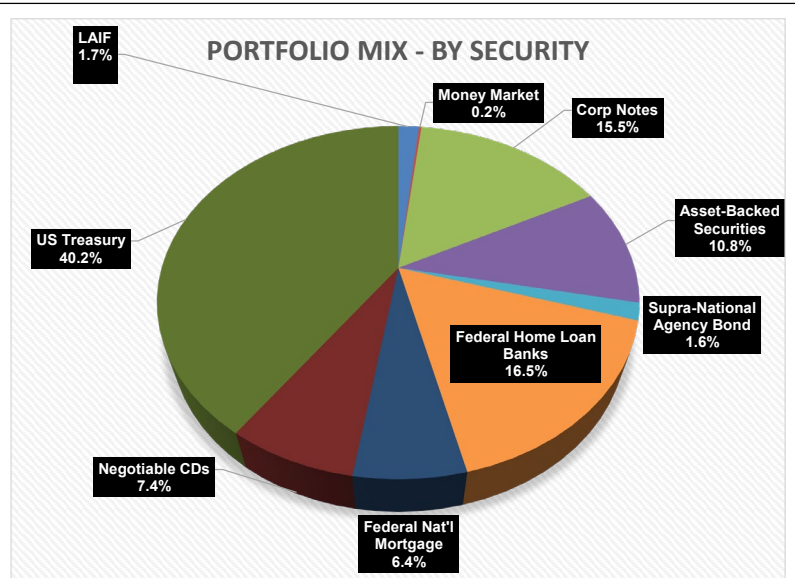
Disadvantages: None

Recommendation

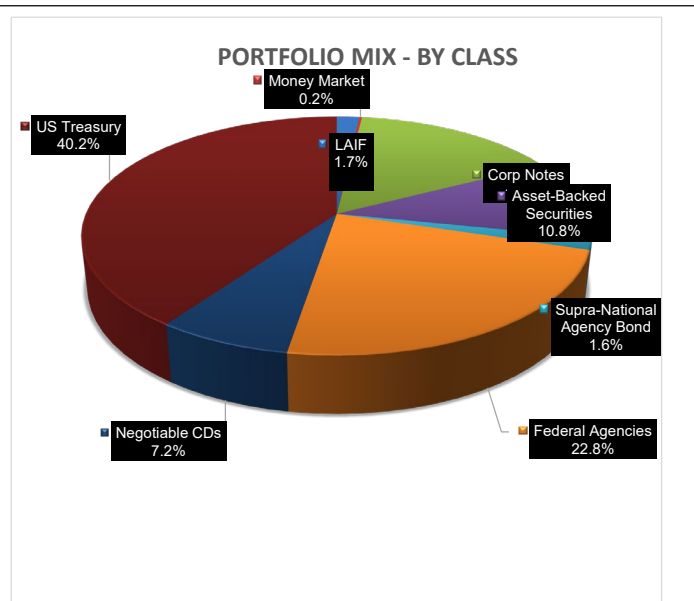
The staff recommends Option 1.

**Attachment 1
Portfolio Mix Charts
March 2021**

Security Type	% of Total	Portfolio Mix By Security
LAIF	1.7%	916,922
Money Market	0.2%	117,742
Corp Notes	15.8%	8,503,000
Asset-Backed Securities	11.0%	5,946,222
Supra-National Agency Bond	1.6%	865,000
Federal Home Loan Banks	16.8%	9,082,800
Federal Nat'l Mortgage	6.4%	3,460,000
Negotiable CDs	7.4%	3,975,000
US Treasury	41.0%	22,105,000
Commercial Paper	0.0%	-
	100%	53,937,022



Security Type	% of Total	Portfolio Mix Par Value	Market Value
LAIF	1.7%	916,922	916,922
Money Market	0.2%	117,742	117,742
Corp Notes	15.5%	8,503,000	8,774,215
Asset-Backed Securities	10.8%	5,946,222	6,017,944
Supra-National Agency Bond	1.6%	865,000	866,302
Federal Agencies	22.8%	12,542,800	12,575,672
Negotiable CDs	7.2%	3,975,000	4,031,241
US Treasury	40.2%	22,105,000	22,406,496
	100%	54,971,686	55,706,534
Corp Notes		8,503,000	8,774,215
Asset-Backed Securities		5,946,222	6,017,944
Supra-National Agency Bond		865,000	866,302
US Treasury/Agencies		34,647,800	34,982,168
Negotiable CDs		3,975,000	4,031,241
Accrued Interest		-	142,331
		53,937,022	54,814,201
Margin Over (Under) Par			877,179



Attachment 2
Investment Policy Compliance Chart
March 2021

City Investment	% Mix	Par Value	Earliest Term	City Policy Term Limitation	City Policy \$ Limitation	City Policy % Limitation	CAPACITY	% Compliance Yes/No	Term Compliance Yes/No
LAIF	2%	916,922	03/31/21	No Term	65,000,000	100%	64,083,078	Yes	N/A
Money Market	0%	117,742	03/31/21	Overnight		20%	10,876,595	Yes	N/A
Corp Notes	15%	8,503,000	05/10/22	5 Years		30%	7,988,506	Yes	Yes
Asset-Backed Securities	11%	5,946,222	05/18/22	5 Years		20%	5,048,115	Yes	Yes
Supra-National Agency Bond	2%	865,000	05/24/23	5 Years		20%	10,129,337	Yes	Yes
Federal Agencies	23%	12,542,800	09/01/21	5 Years		100%	42,428,886	Yes	Yes
Commercial Paper	0%	-	-	270 Days		25%	13,742,922	Yes	-
Negotiable CDs	7%	3,975,000	06/07/21	5 Years		30%	12,516,506	Yes	Yes
US Treasury	40%	22,105,000	02/15/22	5 Years		100%	32,866,686	Yes	Yes
	<u>100%</u>	<u>54,971,686</u>							



CITY OF LOS ALTOS

Investment Performance Review For the Quarter Ended March 31, 2021

Client Management Team

PFM Asset Management LLC

Monique Spyke, Managing Director

44 Montgomery Street, 3rd Floor
San Francisco, CA 94104
415-982-5544

213 Market Street
Harrisburg, PA 17101-2141
717-232-2723

Market Update

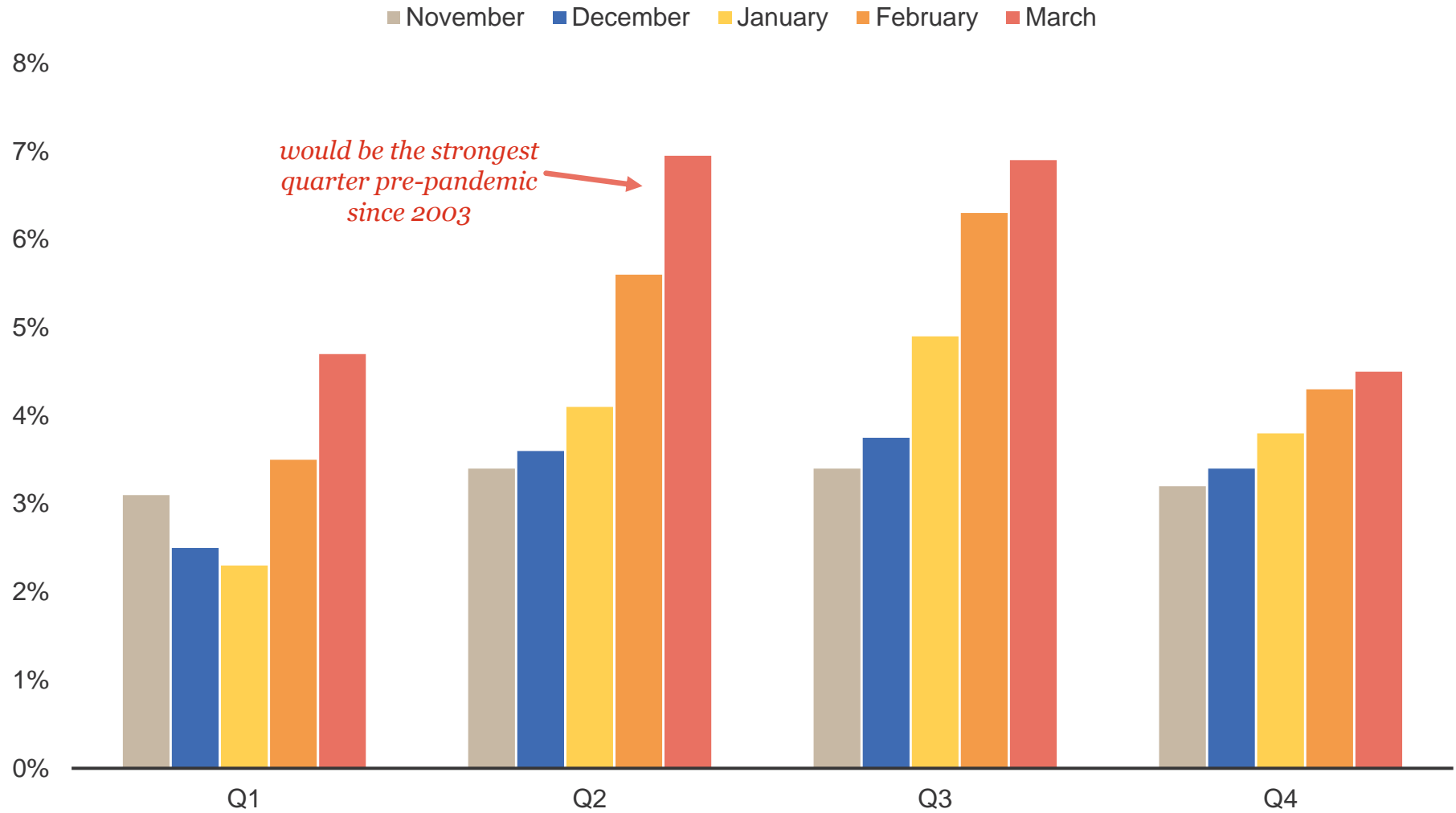
The Fight Against the COVID-19 Pandemic Continues

- COVID-19 cases fell by 66% in the U.S. during the first quarter.
- Approximately 95 million Americans received at least one vaccination by quarter-end.

Enactment Date	Congressional Actions
March 6, 2020	\$7.8 billion Coronavirus Preparedness and Response Supplemental Appropriations Act
March 18	\$15.4 billion Families First Coronavirus Response Act (FFCRA)
March 27	\$2.1 trillion Coronavirus Aid, Relief, and Economic Security (CARES) Act
April 24	\$483 billion Paycheck Protection Program and Health Care Enhancement Act
Dec 27	\$900 billion Coronavirus Response and Relief Supplemental Appropriations (CRRSA) Act
March 11, 2021	\$1.9 trillion American Rescue Plan (ARP) Act of 2021
?	\$2 trillion proposed "American Jobs Plan"

GDP Estimates Improve Due to Passage of New Relief Bill

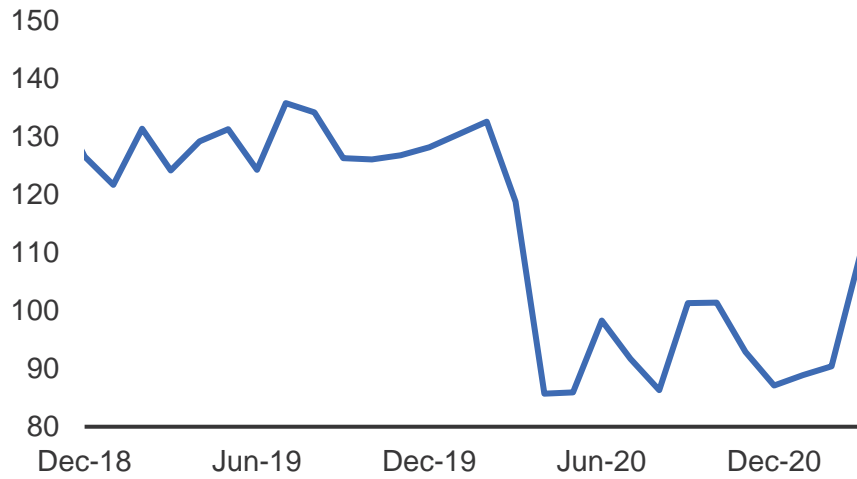
U.S. Quarterly GDP Forecasts for 2021



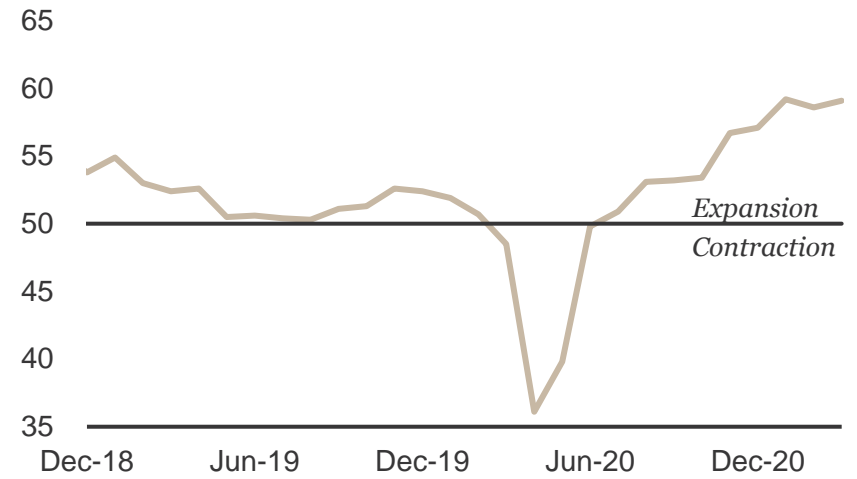
Source: Bloomberg, as of March 31, 2021.

U.S. Economic Momentum Accelerated in the First Quarter of 2021

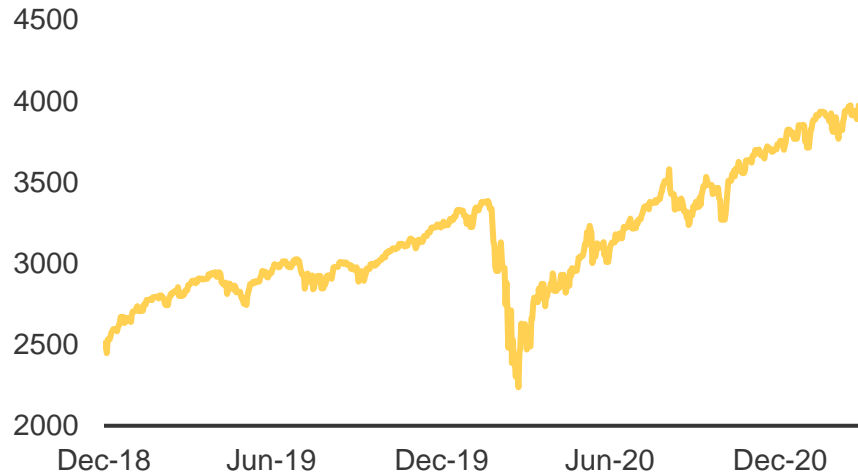
Conference Board Consumer Confidence



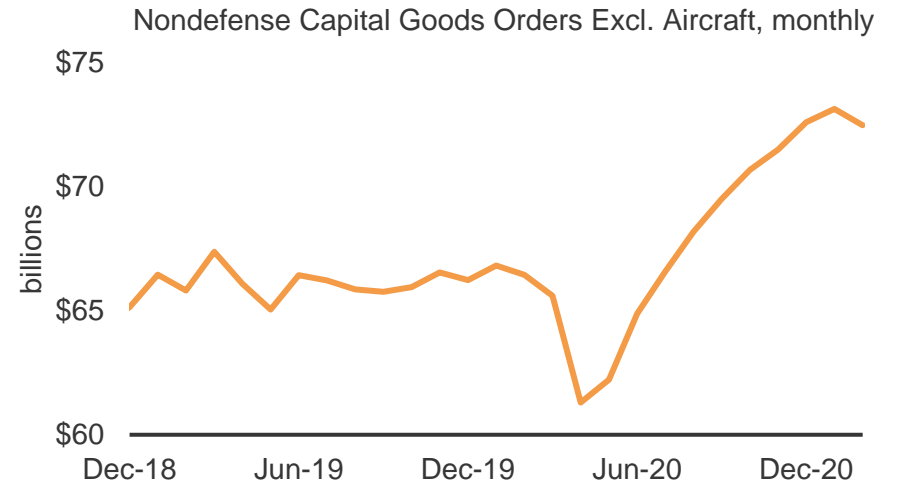
Manufacturing Market PMI



S&P 500 Closing Price



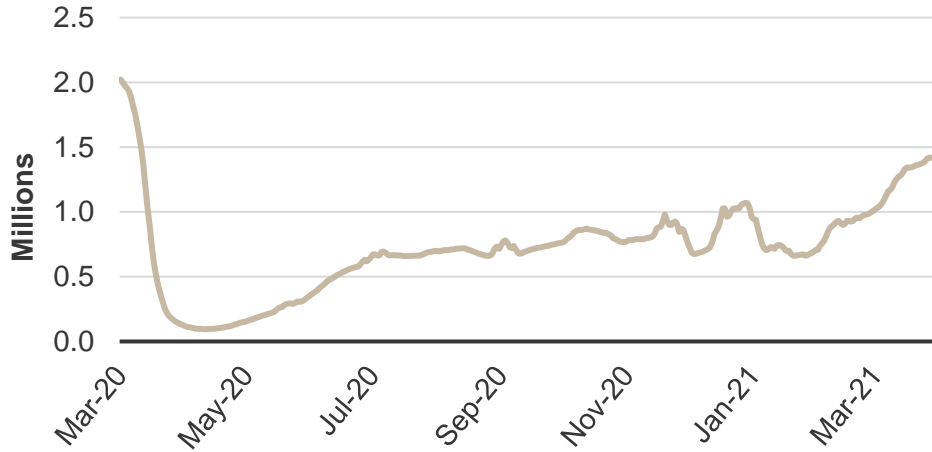
Business Investment



Source: Bloomberg, as of April 6, 2021.

High Frequency Data Indicates the Economic Recovery Is Gaining Momentum

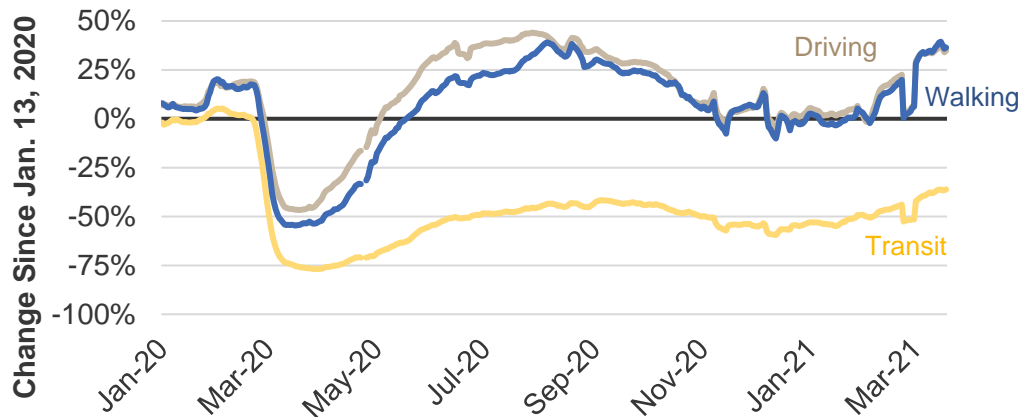
TSA Checkpoint Travel Numbers
7-Day Moving Average



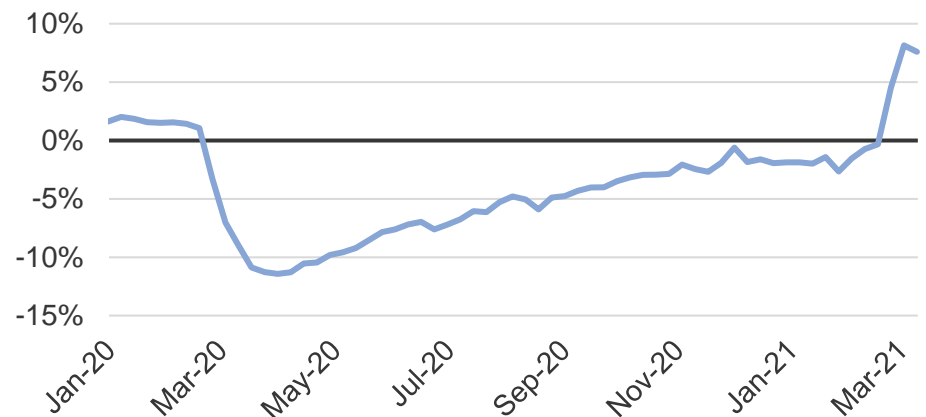
U.S. OpenTable Restaurant Reservations
7-Day Moving Average



Requests for Directions in Apple Maps
7-Day Moving Average

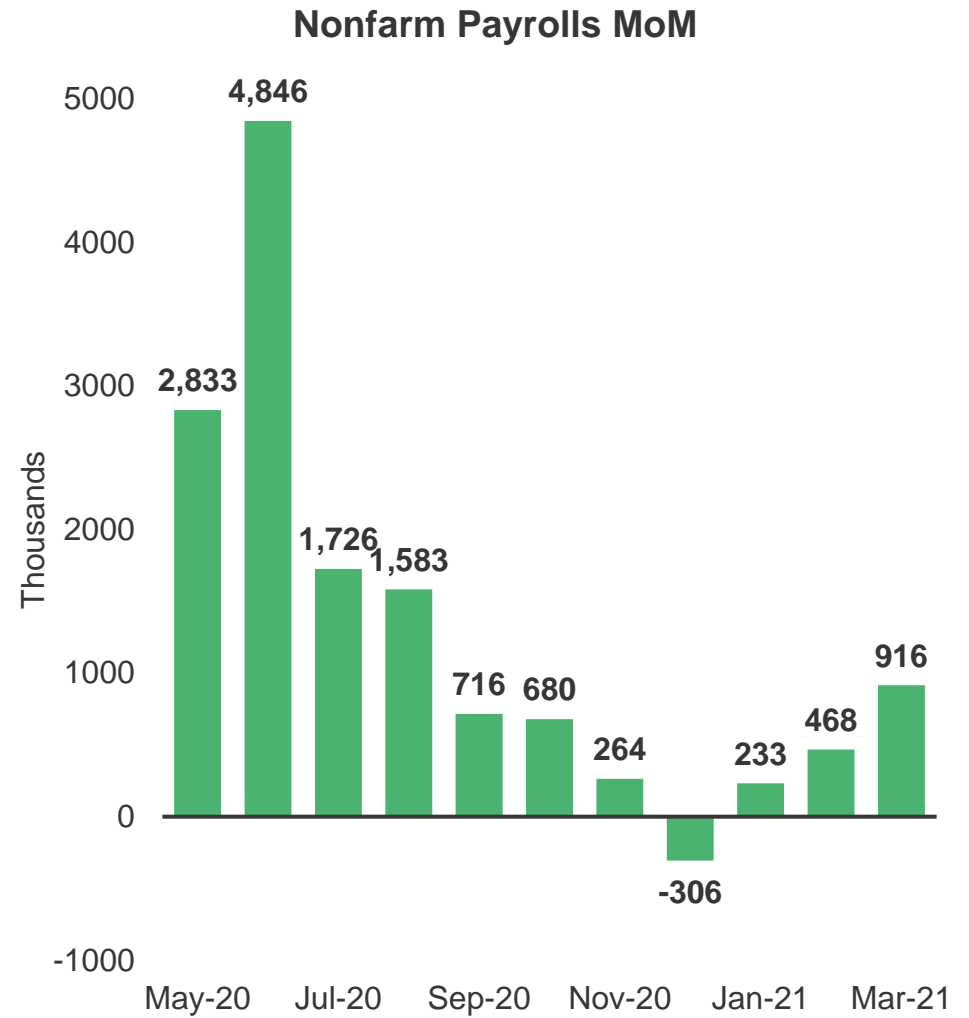
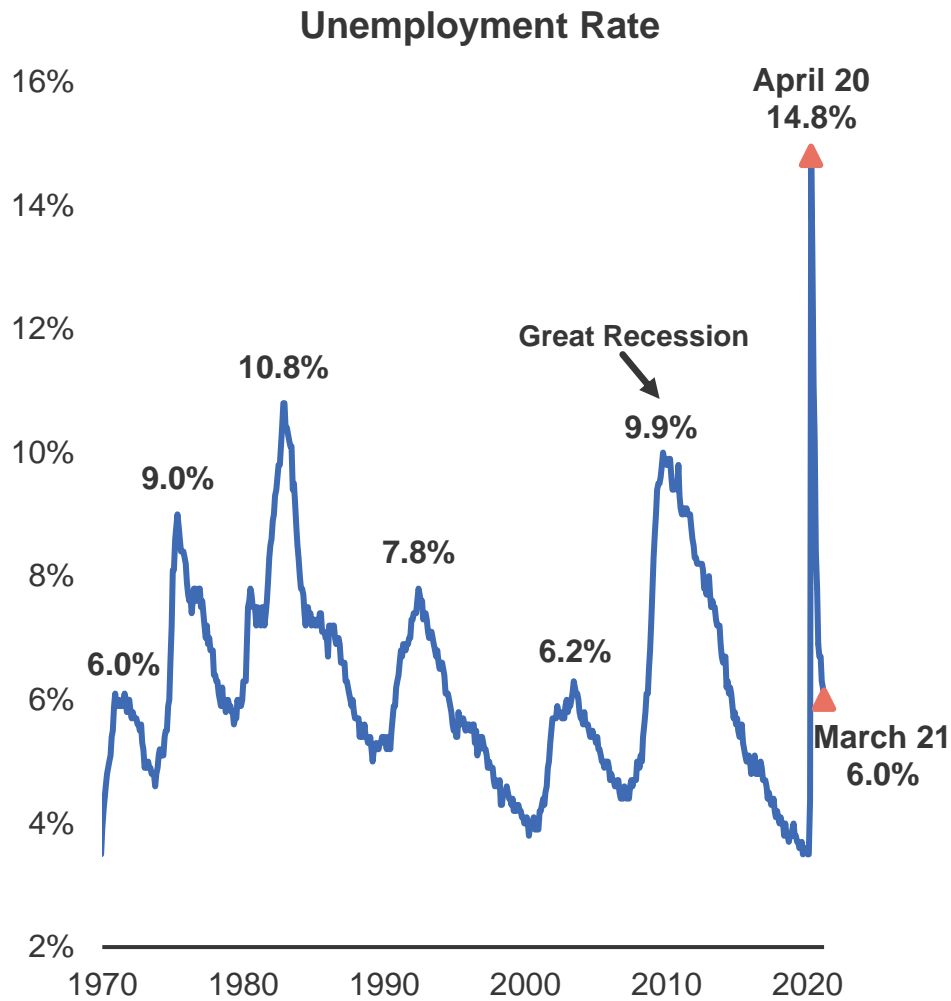


NY Fed Weekly Economic Index



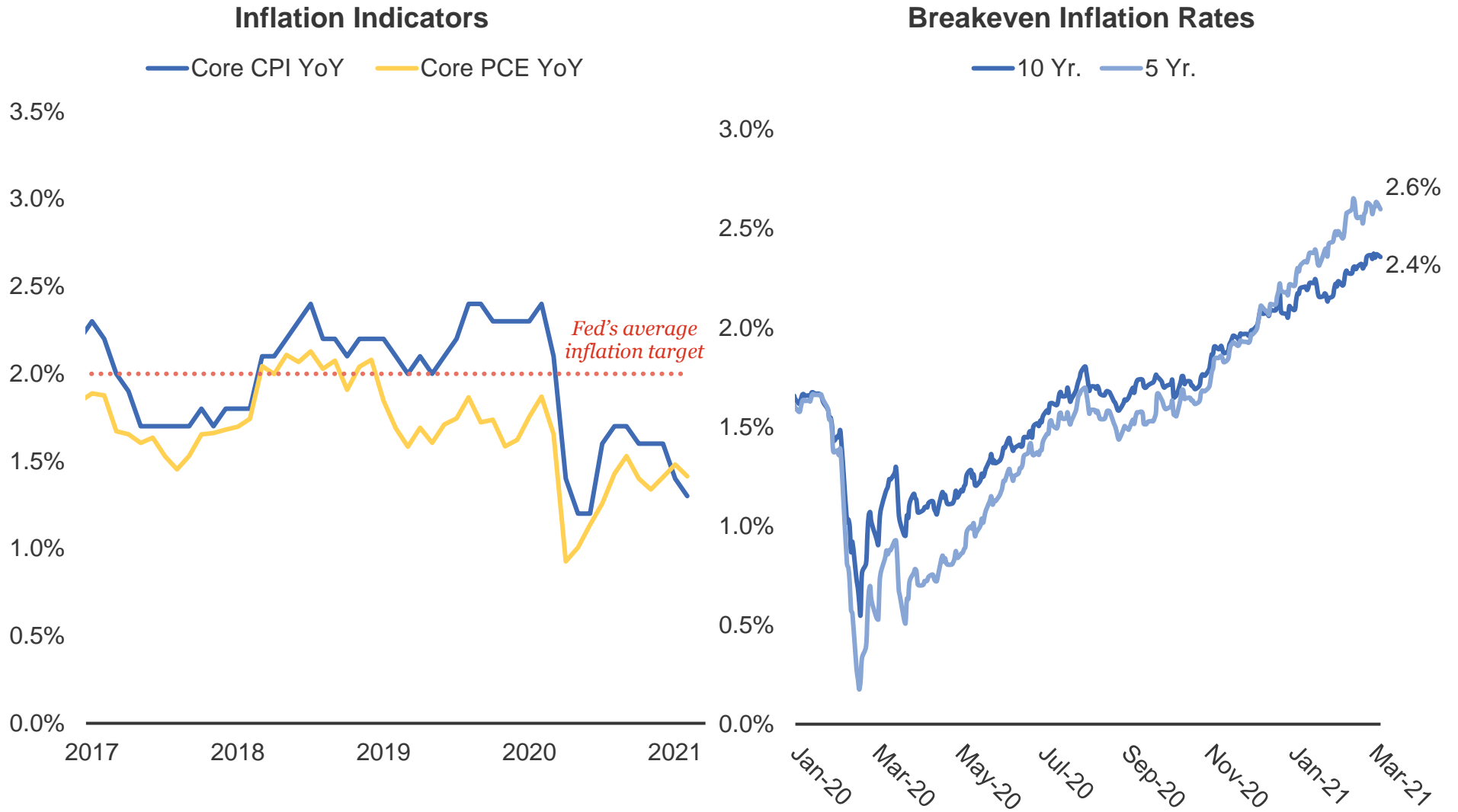
Source: (top left) Transportation Security Administration, PFM calculations, as of April 6, 2021. (top right) Includes phone, online, and walk-in diners; OpenTable, PFM calculations, most recent data as of April 6, 2021. (bottom left); Apple, PFM calculations, most recent data as of April 6, 2021. (bottom right) Federal Reserve Bank of New York, most recent data as of April 6, 2021.

U.S. Labor Market Beginning to Rebound Strongly



Source: Bloomberg, as of April 5, 2021. Data is seasonally adjusted.

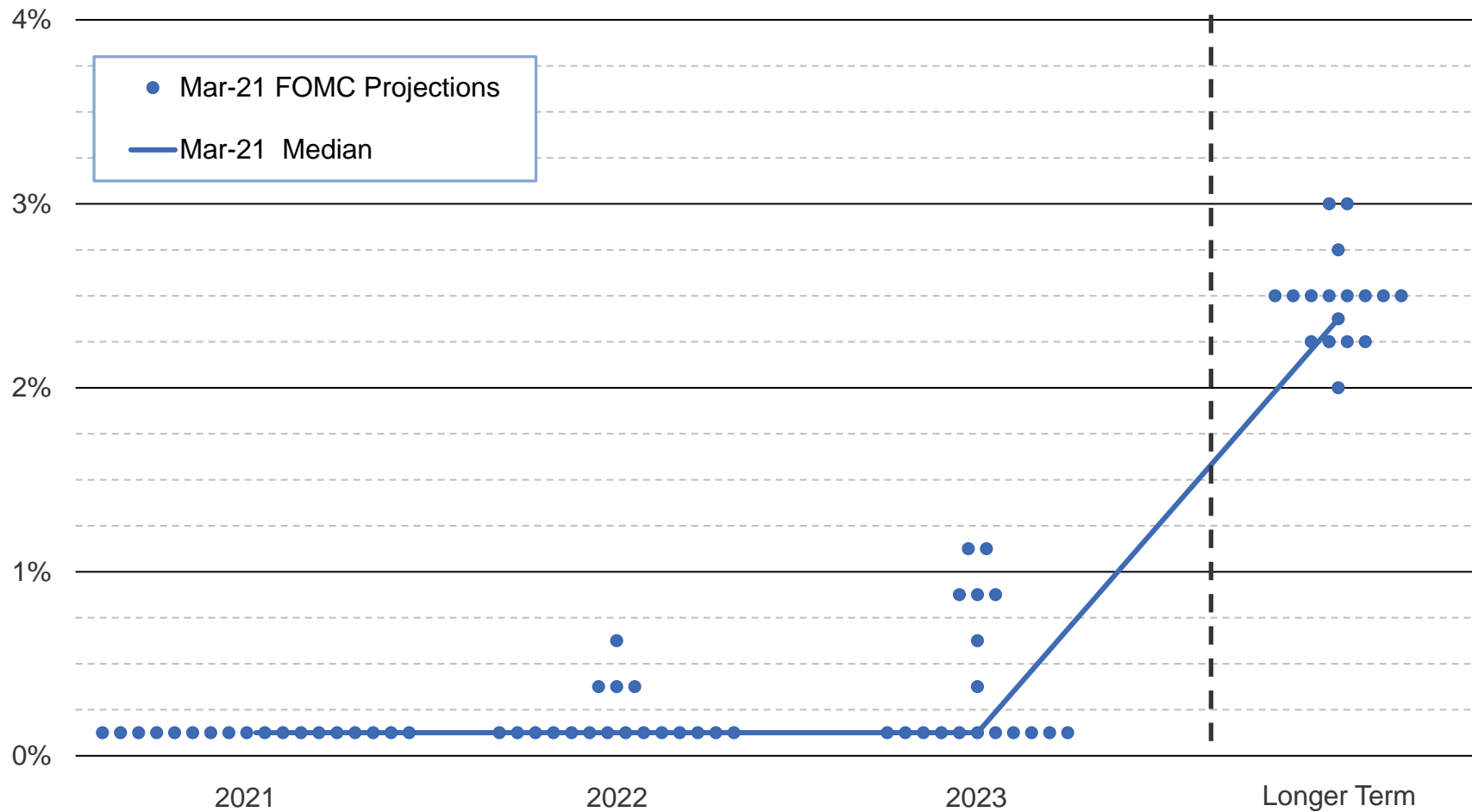
Actual Inflation Lags Fed's 2% Target Even as Inflation Expectations Rise



Source: Bloomberg, as of April 5, 2021.

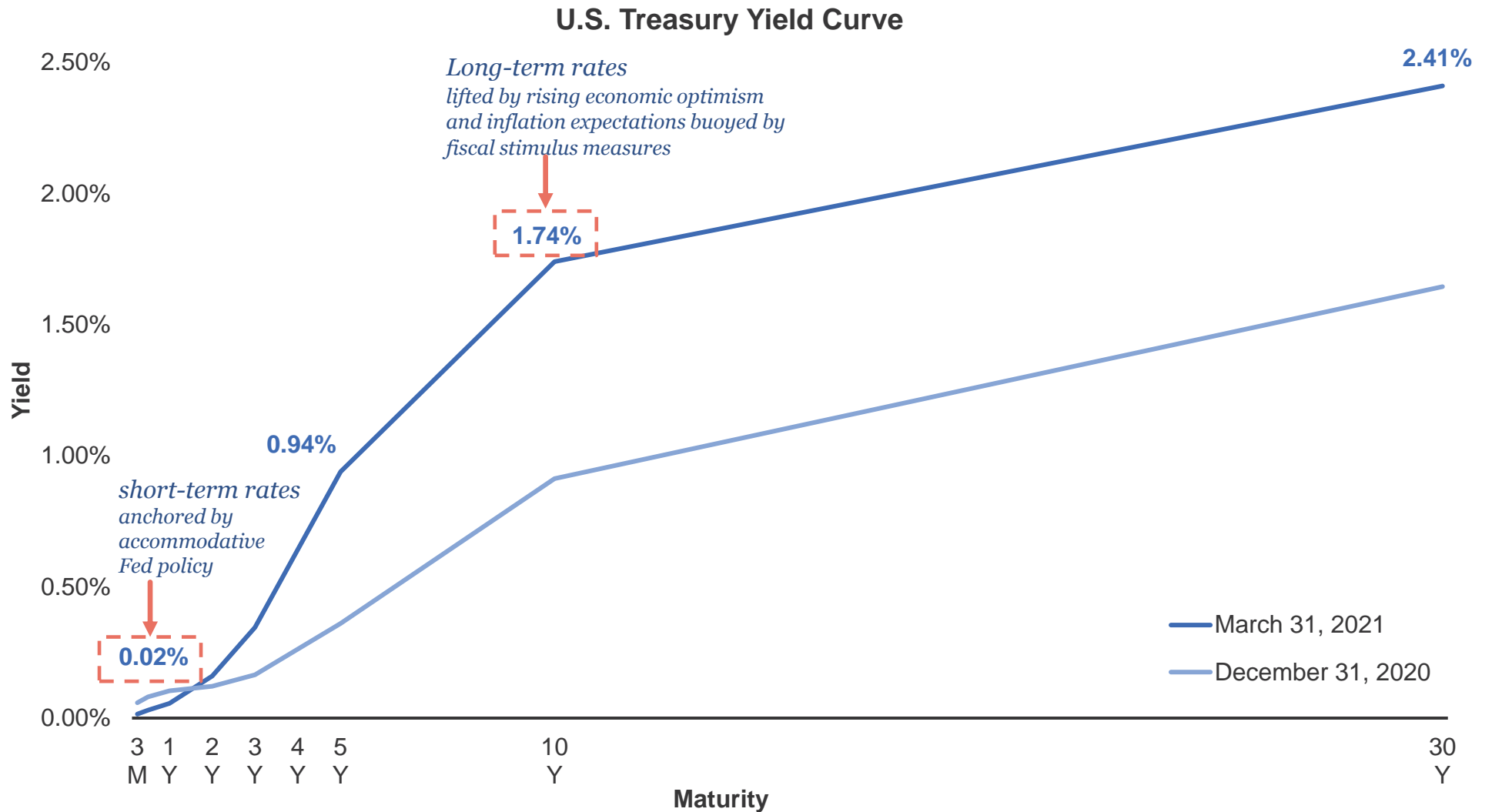
Federal Reserve Anticipates Near-Zero Rates Through 2023

Fed Participants' Assessments of "Appropriate" Monetary Policy



Source: Federal Reserve and Bloomberg. Individual dots represent each Fed members' judgement of the midpoint of the appropriate target range for the federal funds rate at each year end. Fed funds futures as of March 18, 2021.

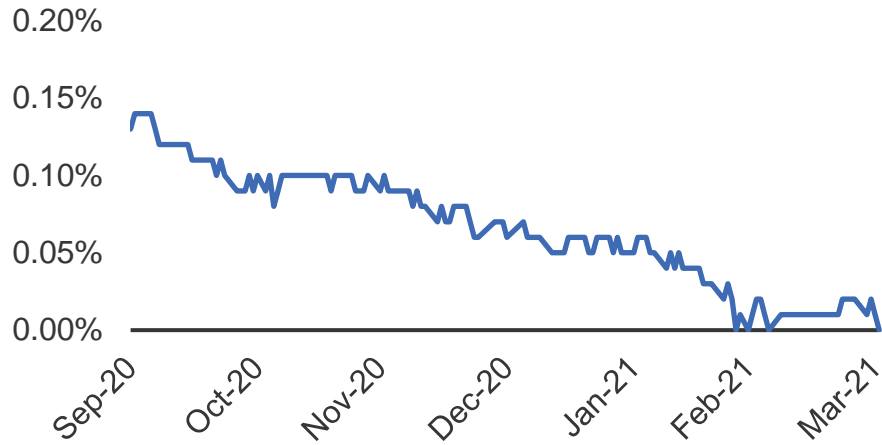
Treasury Yield Curve Steepened on Economic Optimism



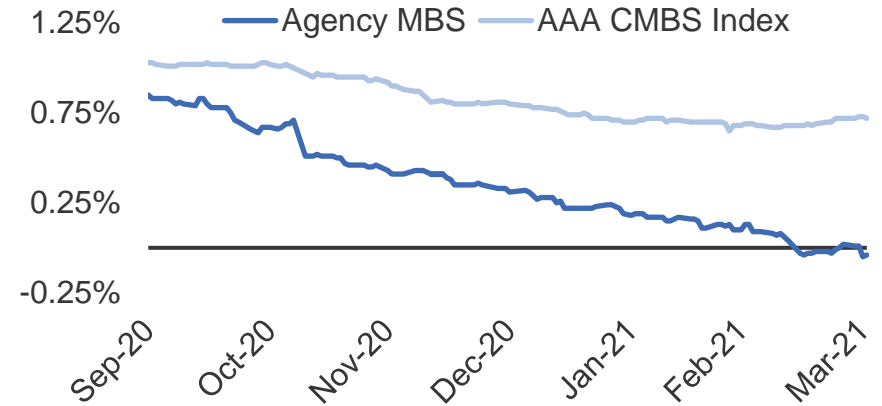
Source: Bloomberg, as of March 31, 2021.

Agency and MBS Yield Spreads Tighten, but Corporates and ABS Widen

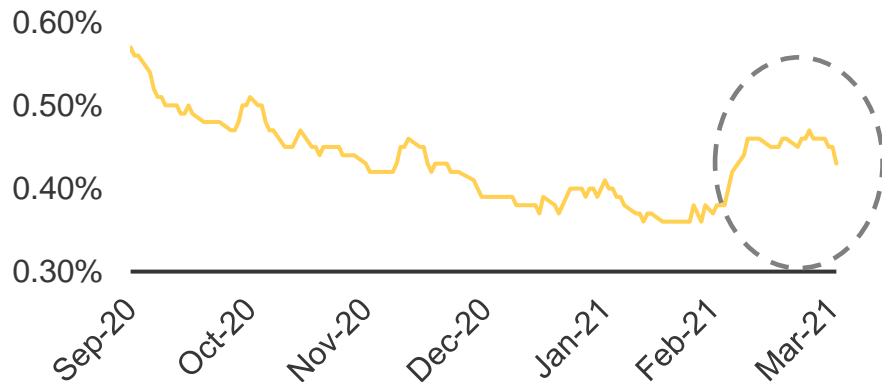
Federal Agency Yield Spreads



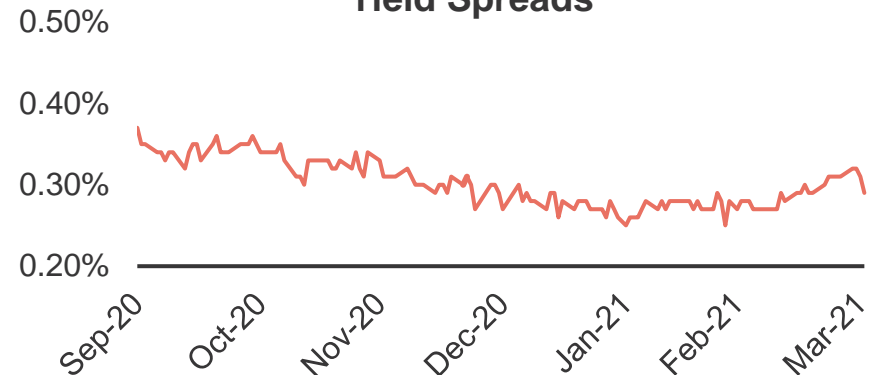
Mortgage-Backed Securities (MBS) Yield Spreads



Corporate Notes A-AAA Yield Spreads



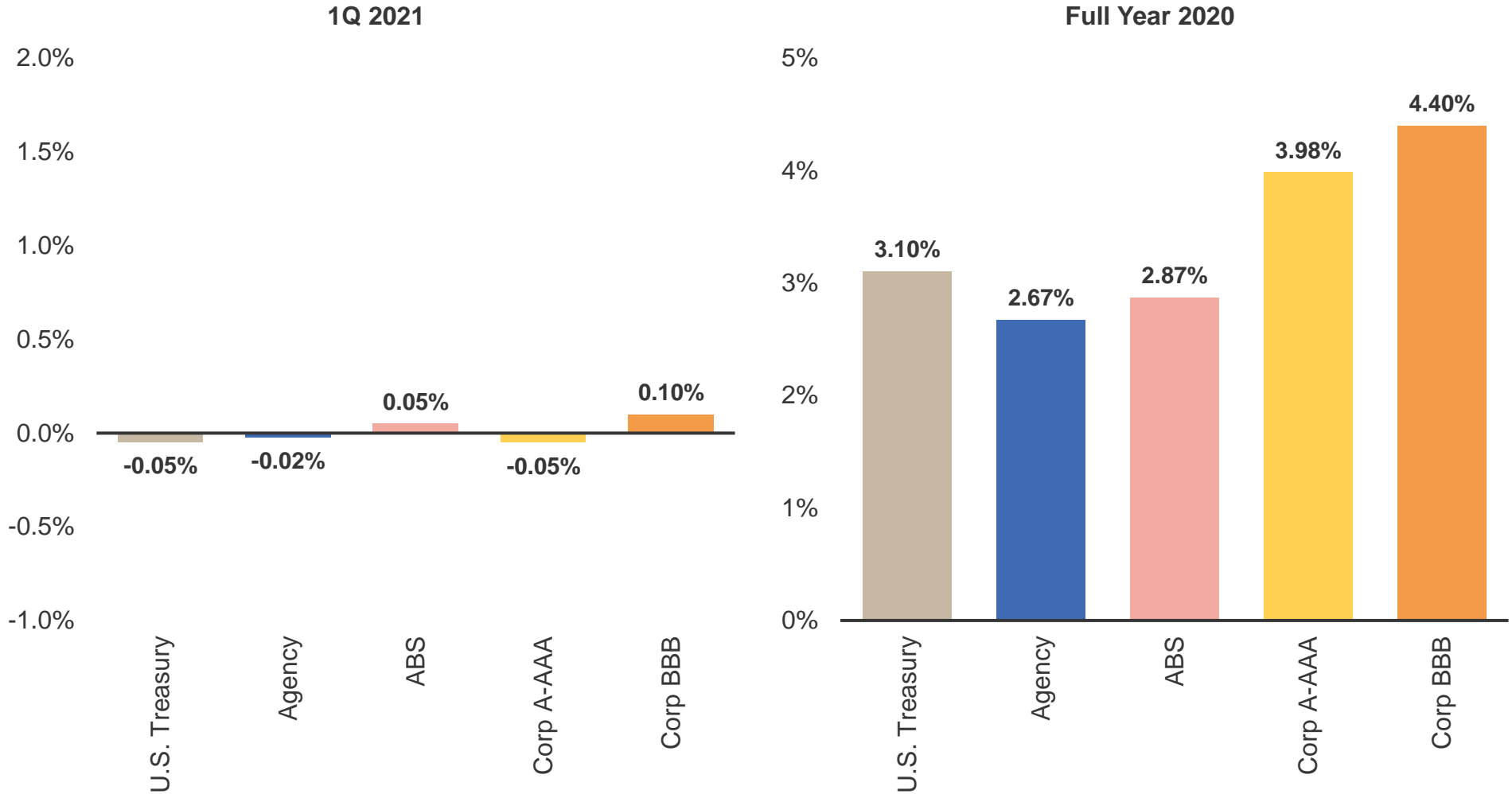
Asset-Backed Securities (ABS) Yield Spreads



Source: ICE BofAML 1–5 year Indices via Bloomberg, MarketAxess and PFM as of March 31, 2021. Spreads on ABS and MBS are option-adjusted spreads of 0-5 year indices based on weighted average life; spreads on agencies are relative to comparable-maturity Treasuries. CMBS is Commercial Mortgage-Backed Securities.

First Quarter Returns Muted by Rising Rates; Credit Modestly Underperforms

1-3 Year Indices



Source: ICE BofAML Indices. ABS indices are 0-3 year, based on weighted average life. As of March 31, 2021.

Investment Strategy & Portfolio Review

Sector Allocation & Compliance

- The portfolio is in compliance with the City's Investment Policy and California Government Code.

Security Type	Market Value	% of Portfolio	% Change vs. 12/31/21	Permitted by Policy	In Compliance
U.S. Treasury	\$22,406,496	40.9%	6.7%	100%	✓
Federal Agency	\$11,206,171	20.5%	-	100%	✓
Federal Agency CMOs	\$1,369,501	2.5%	-0.2%	100%	✓
Supranationals	\$866,302	1.6%	-	10%	✓
Negotiable CDs	\$4,031,241	7.4%	-1.0%	30%	✓
Corporate Notes	\$8,774,215	16.0%	-3.7%	30%	✓
Asset-Backed Securities	\$6,017,944	11.0%	-1.2%	20%	✓
Securities Sub-Total	\$54,671,870	99.8%			
Accrued Interest	\$142,331				
Securities Total	\$54,814,201	99.8%			
Money Market Fund	\$117,742	0.2%	-0.6%	20%	✓
Total Investments	\$54,931,943	100.0%			

Market values, excluding accrued interest. Detail may not add to total due to rounding.

Portfolio Recap

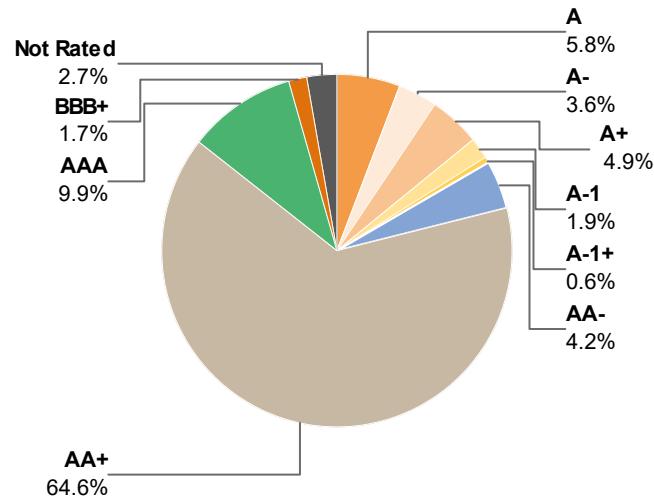
- ◆ Our strategy for the first quarter encompassed the following:
 - We maintained core allocations in most sectors while modestly reducing allocations to corporates due to unattractive yield spreads and increasing the allocation to U.S. Treasuries.
 - The federal agency sector offered record-low yield spreads, especially on maturities inside of five years. New issue supply was very light. The combination of light issuance and historically tight spreads led to no agency purchases during the quarter. In the government space, we preferred U.S. Treasuries.
 - Investment-grade corporates eked out muted excess returns as higher income offset modestly wider yield spreads. Supply was strong and rising rates put natural upward pressure on yields spreads. We continued our fourth quarter strategy of gradually reducing allocations, except for an occasional attractive new issue.
 - Allocations to asset-backed securities (ABS) declined modestly over the quarter as light new issuance at attractive levels did not offset normal paydowns. Like corporates, excess returns were positive but muted compared to the very strong performance of the prior few quarters.

Portfolio Statistics

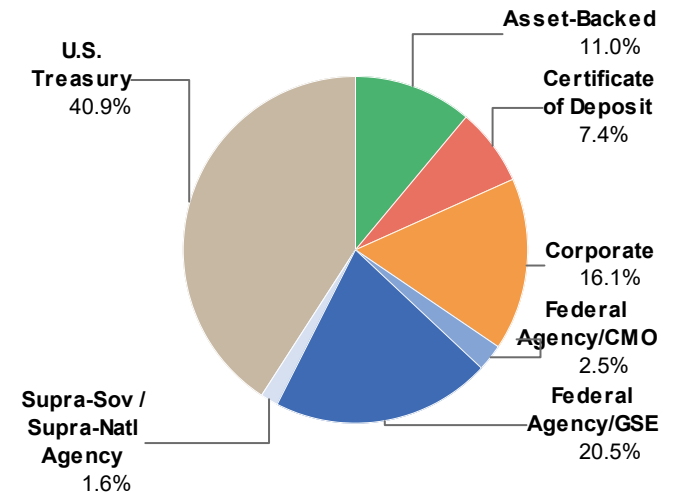
As of March 31, 2021

Par Value:	\$53,937,022
Total Market Value:	\$54,931,943
Security Market Value:	\$54,671,870
Accrued Interest:	\$142,331
Cash:	\$117,742
Amortized Cost:	\$54,118,332
Yield at Market:	0.45%
Yield at Cost:	1.12%
Effective Duration:	1.88 Years
Average Maturity:	2.15 Years
Average Credit: *	AA

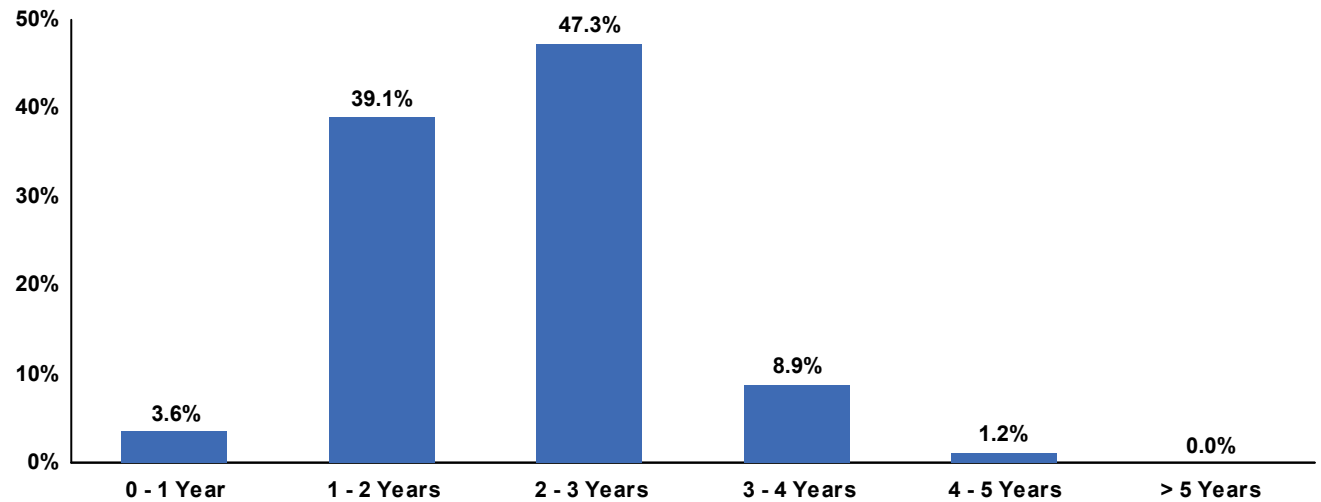
Credit Quality (S&P Ratings)**



Sector Allocation



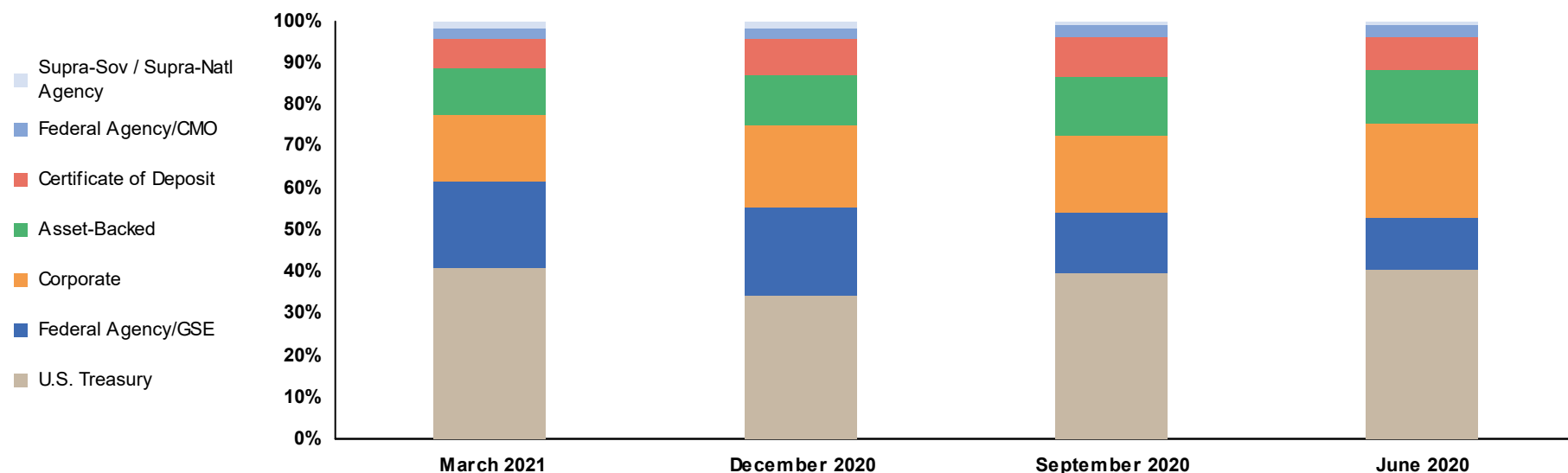
Maturity Distribution



*An average of each security's credit rating assigned a numeric value and adjusted for its relative weighting in the portfolio.
 **Securities held in the City's portfolio are in compliance with California Government Code and the City's investment policy.

Sector Allocation

Sector	March 31, 2021		December 31, 2020		September 30, 2020		June 30, 2020	
	MV (\$MM)	% of Total	MV (\$MM)	% of Total	MV (\$MM)	% of Total	MV (\$MM)	% of Total
U.S. Treasury	22.4	40.9%	18.7	34.4%	21.7	39.7%	24.1	40.5%
Federal Agency/GSE	11.2	20.5%	11.2	20.7%	7.8	14.2%	7.3	12.3%
Corporate	8.8	16.1%	10.8	19.9%	10.3	18.9%	13.5	22.7%
Asset-Backed	6.0	11.0%	6.7	12.3%	7.7	14.0%	7.5	12.7%
Certificate of Deposit	4.0	7.4%	4.6	8.4%	5.2	9.5%	4.9	8.2%
Federal Agency/CMO	1.4	2.5%	1.5	2.7%	1.6	2.9%	1.7	2.9%
Supra-Sov / Supra-Natl Agency	0.9	1.6%	0.9	1.6%	0.4	0.8%	0.4	0.7%
Total	\$54.7	100.0%	\$54.3	100.0%	\$54.8	100.0%	\$59.5	100.0%

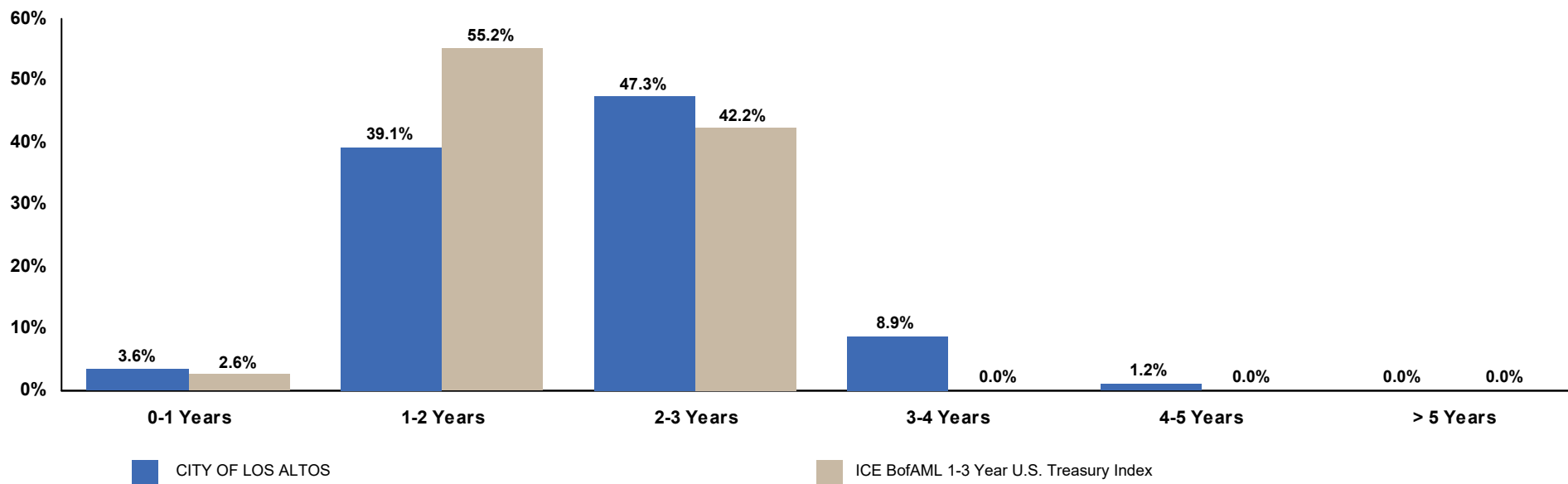


Detail may not add to total due to rounding.

Maturity Distribution

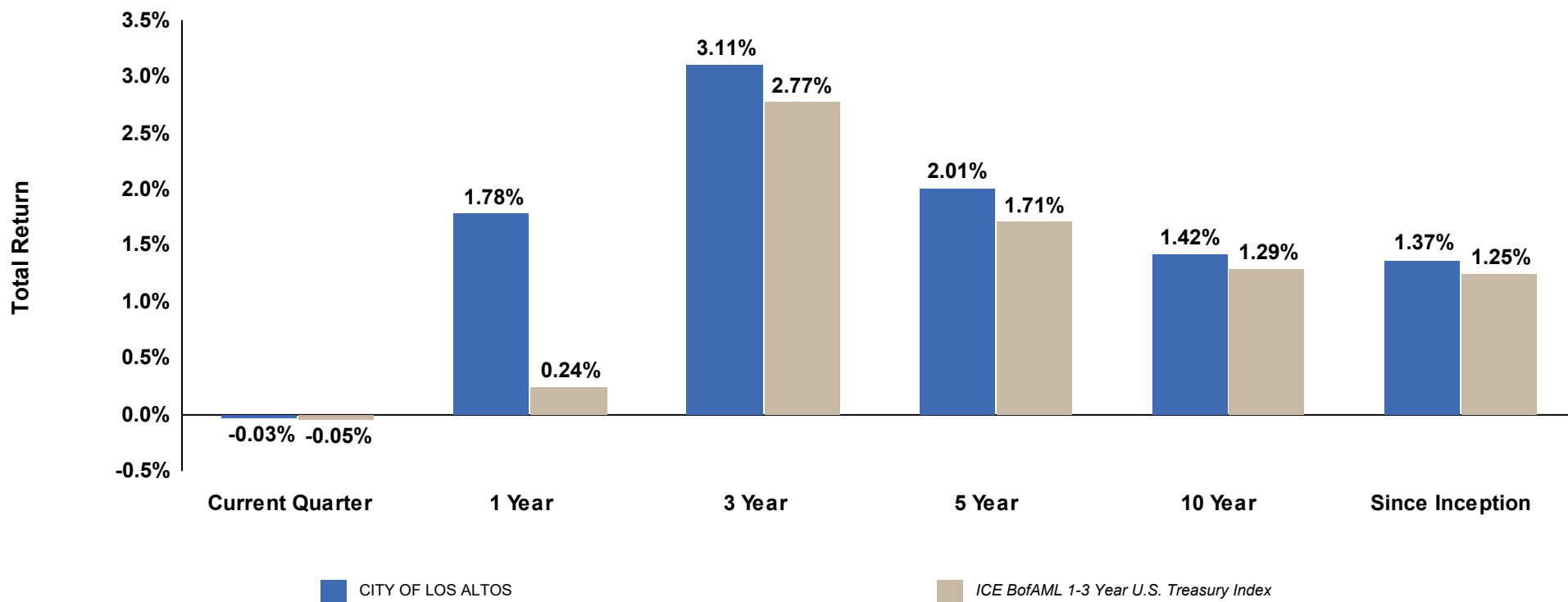
As of March 31, 2021

Portfolio/Benchmark	Yield at Market	Average Maturity	0-1 Years	1-2 Years	2-3 Years	3-4 Years	4-5 Years	>5 Years
CITY OF LOS ALTOS	0.45%	2.15 yrs	3.6%	39.1%	47.3%	8.9%	1.2%	0.0%
ICE BofAML 1-3 Year U.S. Treasury Index	0.19%	1.94 yrs	2.6%	55.2%	42.2%	0.0%	0.0%	0.0%



Portfolio Performance (Total Return)

Portfolio/Benchmark	Effective Duration	Current Quarter	Annualized Return				Since Inception (06/30/10)
			1 Year	3 Year	5 Year	10 Year	
CITY OF LOS ALTOS	1.88	-0.03%	1.78%	3.11%	2.01%	1.42%	1.37%
ICE BofAML 1-3 Year U.S. Treasury Index	1.84	-0.05%	0.24%	2.77%	1.71%	1.29%	1.25%
Difference		0.02%	1.54%	0.34%	0.30%	0.13%	0.12%



Portfolio performance is gross of fees unless otherwise indicated.

Portfolio Earnings
Quarter-Ended March 31, 2021

	Market Value Basis	Accrual (Amortized Cost) Basis
Beginning Value (12/31/2020)	\$54,331,586.44	\$53,475,540.59
Net Purchases/Sales	\$540,832.64	\$540,832.64
Change in Value	(\$200,549.51)	\$101,958.98
Ending Value (03/31/2021)	\$54,671,869.57	\$54,118,332.21
Interest Earned	\$183,386.02	\$183,386.02
Portfolio Earnings	(\$17,163.49)	\$285,345.00

Investment Strategy Outlook

- The vaccine rollout, accommodative monetary policy, and the new \$1.9 trillion of fiscal stimulus all point to continued improvement in U.S. economic fundamentals. GDP projections for 2021 have been revised up several times, with current forecasts pointing to growth of 6% or more this year. That optimism, however, has also translated into increased inflation expectations, particularly in the near term, which is likely to continue to put upward pressure on longer term rates.
- Our outlook for major investment-grade sectors includes the following:
 - Treasuries: Current allocations provide opportunities to move into other sectors should spreads widen.
 - Agencies: There is limited room for further spread tightening from current levels. With spreads likely to remain near zero over the coming quarter, the sector offers very little pickup compared to Treasuries. We will likely continue reducing allocations in favor of other opportunities.
 - Supranationals: Spreads compared to Treasuries and agencies have widened and now present a reasonable alternative to other government securities. New issues remain the best entry point, and we will look to adding supranationals, most likely funded from reduced allocations to federal agencies.
 - Corporates: Continued economic recovery, supportive monetary policy, lower expected supply, and strong global demand for U.S. credit will serve as support for the corporate sector. Credit spreads have widened from their extremely tight levels, providing some yield pickup, but spreads remain well below long-term averages. As a result, we will continue to be selective in seeking new additions to the sector.
 - Asset-Backed Securities (ABS): New issue activity has been elevated to start 2021; however, investor appetite remains robust and yield spreads remain near their recent floor. Collateral performance in consumer sectors has been stronger than expected and the strengthening of the economic expansion should continue to be a favorable tailwind. We will look to maintain holdings in the sector but will evaluate new issues to offset paydowns.
 - Agency MBS: The Fed continues “to support the smooth functioning” of the MBS market through its ongoing agency MBS purchase program. While prepayments have remained elevated, the coming quarters should commence a meaningful slowing trend. We will look to maintain MBS portfolio allocations as spreads continue to sit at historically narrow levels while continuing to avoid the low coupon structures most susceptible to duration extension.

Issuer Distribution

Sector/Issuer Distribution

As of March 31, 2021

Sector / Issuer	Market Value (\$)	% of Sector	% of Total Portfolio
Asset-Backed			
ALLY AUTO RECEIVABLES TRUST	107,694	1.8%	0.2%
BMW FINANCIAL SERVICES NA LLC	104,912	1.7%	0.2%
BMW VEHICLE OWNER TRUST	130,288	2.2%	0.2%
CAPITAL ONE FINANCIAL CORP	735,968	12.2%	1.3%
CARMAX AUTO OWNER TRUST	644,478	10.7%	1.2%
DISCOVER FINANCIAL SERVICES	225,304	3.7%	0.4%
FIFTH THIRD AUTO TRUST	176,721	2.9%	0.3%
FORD CREDIT AUTO OWNER TRUST	58,930	1.0%	0.1%
GM FINANCIAL CONSUMER AUTOMOBILE TRUST	478,398	7.9%	0.9%
GM FINANCIAL LEASINGTRUST	135,296	2.2%	0.2%
HARLEY-DAVIDSON MOTORCYCLE TRUST	377,829	6.3%	0.7%
HONDA AUTO RECEIVABLES	327,166	5.4%	0.6%
HYUNDAI AUTO RECEIVABLES	386,258	6.4%	0.7%
MERCEDES-BENZ AUTO LEASE TRUST	75,060	1.2%	0.1%
NISSAN AUTO RECEIVABLES	507,057	8.4%	0.9%
TOYOTA MOTOR CORP	200,451	3.3%	0.4%
VERIZON OWNER TRUST	824,536	13.7%	1.5%
VOLKSWAGEN AUTO LEASE TURST	146,422	2.4%	0.3%
VOLKSWAGEN OF AMERICA	199,513	3.3%	0.4%
WORLD OMNI AUTO REC TRUST	175,662	2.9%	0.3%

Sector / Issuer	Market Value (\$)	% of Sector	% of Total Portfolio
Sector Total	6,017,944	100.0%	11.0%
Certificate of Deposit			
CREDIT SUISSE GROUP RK	875,981	21.7%	1.6%
DNB ASA	592,225	14.7%	1.1%
NORDEA BANK ABP	588,333	14.6%	1.1%
ROYAL BANK OF CANADA	352,045	8.7%	0.6%
SKANDINAVISKA ENSKILDA BANKEN AB	588,413	14.6%	1.1%
SOCIETE GENERALE	581,733	14.4%	1.1%
SUMITOMO MITSUI FINANCIAL GROUP INC	452,510	11.2%	0.8%
Sector Total	4,031,241	100.0%	7.4%
Corporate			
ADOBE INC	205,095	2.3%	0.4%
AMAZON.COM INC	315,753	3.6%	0.6%
APPLE INC	355,594	4.1%	0.7%
BANK OF AMERICA CO	488,425	5.6%	0.9%
BRISTOL-MYERS SQUIBB CO	338,969	3.9%	0.6%
BURLINGTON NORTHERN SANTA FE	134,321	1.5%	0.2%
CATERPILLAR INC	405,981	4.6%	0.7%
CHARLES SCHWAB	175,868	2.0%	0.3%
CHEVRON CORPORATION	376,426	4.3%	0.7%
CITIGROUP INC	418,611	4.8%	0.8%
CLOROX COMPANY	232,076	2.6%	0.4%
COMCAST CORP	217,952	2.5%	0.4%

Sector / Issuer	Market Value (\$)	% of Sector	% of Total Portfolio
DEERE & COMPANY	381,724	4.4%	0.7%
EXXON MOBIL CORP	290,762	3.3%	0.5%
GENERAL DYNAMICS CORP	238,717	2.7%	0.4%
GOLDMAN SACHS GROUP INC	328,380	3.7%	0.6%
HONEYWELL INTERNATIONAL	402,979	4.6%	0.7%
IBM CORP	392,845	4.5%	0.7%
JP MORGAN CHASE & CO	630,057	7.2%	1.2%
LOCKHEED MARTIN CORP	138,461	1.6%	0.3%
MERCK & CO INC	138,447	1.6%	0.3%
MORGAN STANLEY	212,466	2.4%	0.4%
NORTHERN TRUST	282,927	3.2%	0.5%
PACCAR FINANCIAL CORP	306,595	3.5%	0.6%
PEPSICO INC	216,325	2.5%	0.4%
PNC FINANCIAL SERVICES GROUP	292,338	3.3%	0.5%
THE BANK OF NEW YORK MELLON CORPORATION	214,460	2.4%	0.4%
TOYOTA MOTOR CORP	383,922	4.4%	0.7%
TRUIST FIN CORP	257,739	2.9%	0.5%
Sector Total	8,774,215	100.0%	16.0%
Federal Agency/CMO			
FANNIE MAE	355,037	25.9%	0.6%
FREDDIE MAC	1,014,464	74.1%	1.9%
Sector Total	1,369,501	100.0%	2.5%
Federal Agency/GSE			

Sector / Issuer	Market Value (\$)	% of Sector	% of Total Portfolio
FANNIE MAE	3,462,305	30.9%	6.3%
FREDDIE MAC	7,743,866	69.1%	14.2%
Sector Total	11,206,171	100.0%	20.5%
Supra-Sov / Supra-Natl Agency			
INTER-AMERICAN DEVELOPMENT BANK	442,376	51.1%	0.8%
INTL BANK OF RECONSTRUCTION AND DEV	423,926	48.9%	0.8%
Sector Total	866,302	100.0%	1.6%
U.S. Treasury			
UNITED STATES TREASURY	22,406,496	100.0%	41.0%
Sector Total	22,406,496	100.0%	41.0%
Portfolio Total	54,671,870	100.0%	100.0%

Portfolio Transactions

Quarterly Portfolio Transactions

Trade Date	Settle Date	Par (\$)	CUSIP	Security Description	Coupon	Maturity Date	Transact Amt (\$)	Yield at Market	Realized G/L (BV)
BUY									
1/6/21	1/7/21	1,500,000	91282CBA8	US TREASURY NOTES	0.12%	12/15/23	1,496,544.26	0.21%	
1/21/21	1/25/21	150,000	38141GVM3	GOLDMAN SACHS CORP NOTES	4.00%	3/3/24	167,702.67	0.67%	
2/2/21	2/3/21	2,300,000	91282CBE0	US TREASURY NOTES	0.12%	1/15/24	2,296,467.31	0.18%	
2/9/21	2/16/21	170,000	46647PBY1	JPMORGAN CHASE & CO CORP NOTES (CALLABLE)	0.56%	2/16/25	170,000.00	0.56%	
2/23/21	2/25/21	350,000	91282CBM2	US TREASURY NOTES	0.12%	2/15/24	349,027.72	0.22%	
3/1/21	3/3/21	1,250,000	91282CBM2	US TREASURY NOTES	0.12%	2/15/24	1,244,649.14	0.27%	
3/2/21	3/10/21	105,000	05591RAC8	BMWLT 2021-1 A3	0.29%	1/25/24	104,996.67	0.29%	
3/5/21	3/9/21	125,000	12189LAV3	BURLINGTN NORTH SANTA FE CORP NOTES (CAL)	3.00%	4/1/25	136,224.58	1.07%	
3/9/21	3/11/21	135,000	06406RAN7	BANK OF NY MELLON (CALLABLE) CORP NOTES	1.60%	4/24/25	139,024.20	1.01%	
3/9/21	3/11/21	130,000	58933YAR6	MERCK & CO INC CORP NOTES	2.75%	2/10/25	139,127.05	0.98%	
3/10/21	3/12/21	130,000	539830BE8	LOCKHEED MARTIN CORP NOTES (CALLABLE)	2.90%	3/1/25	139,343.89	1.07%	
3/16/21	3/18/21	175,000	808513BN4	CHARLES SCHWAB CORP NOTES (CALLABLE)	0.75%	3/18/24	174,912.50	0.77%	
3/19/21	3/23/21	425,000	22552G3C2	CREDIT SUISSE NEW YORK CERT DEPOS	0.59%	3/17/23	425,000.00	0.59%	
3/26/21	3/30/21	130,000	30231GAF9	EXXON MOBIL CORP CORPORATE NT (CALLABLE)	2.70%	3/6/25	138,284.38	1.10%	
Total BUY		7,075,000					7,121,304.37		

INTEREST

1/1/21	1/25/21	36,303	3137FKK39	FHMS KP05 A	3.20%	7/1/23	96.90		
1/1/21	1/25/21	324,203	3136AEGQ4	FNA 2013-M7 A2	2.28%	12/1/22	628.78		
1/1/21	1/25/21	275,000	3137AVXN2	FHLMC MULTIFAMILY STRUCTURED P	2.35%	7/1/22	539.69		
1/1/21	1/25/21	275,000	3137B1BS0	FHLMC MULTIFAMILY STRUCTURED P	2.51%	11/1/22	575.21		
1/1/21	1/25/21	300,000	3137BLUR7	FHLMC MULTIFAMILY STRUCTURED P	2.71%	6/1/22	679.00		
1/1/21	1/25/21	107,468	3137FQ3V3	FHMS KJ27 A1	2.09%	7/1/24	187.35		
1/1/21	1/25/21	138,225	3136B1XP4	FNA 2018-M5 A2	3.56%	9/1/21	410.07		

Trade Date	Settle Date	Par (\$)	CUSIP	Security Description	Coupon	Maturity Date	Transact Amt (\$)	Yield at Market	Realized G/L (BV)
1/4/21	1/4/21	0	MONEY0002	MONEY MARKET FUND			1.85		
1/5/21	1/5/21	145,000	24422EVH9	JOHN DEERE CAPITAL CORP CORPORATE NOTES	0.70%	7/5/23	594.90		
1/7/21	1/7/21	150,000	14913R2D8	CATERPILLAR FINL SERVICE CORPORATE NOTES	0.65%	7/7/23	484.79		
1/8/21	1/8/21	450,000	86565CKU2	SUMITOMO MITSUI BANK NY CERT DEPOS	0.70%	7/8/22	1,557.50		
1/10/21	1/10/21	1,785,000	3135G05G4	FANNIE MAE NOTES	0.25%	7/10/23	2,231.25		
1/15/21	1/15/21	75,000	58769EAC2	MBALT 2020-B A3	0.40%	11/15/23	25.00		
1/15/21	1/15/21	160,000	14315XAC2	CARMX 2020-1 A3	1.89%	12/16/24	252.00		
1/15/21	1/15/21	195,000	44933FAC0	HART 2020-B A3	0.48%	12/16/24	78.00		
1/15/21	1/15/21	170,801	14313FAD1	CARMAX AUTO OWNER TRUST	3.13%	6/15/23	445.51		
1/15/21	1/15/21	125,000	63743HET5	NATIONAL RURAL UTIL COOP CORP NOTE	1.75%	1/21/22	1,093.75		
1/15/21	1/15/21	16,085	47788CAC6	JDOT 2018-A A3	2.66%	4/15/22	35.66		
1/15/21	1/15/21	7,542	34531LAD2	FORDL 2018-B A3	3.19%	12/15/21	20.05		
1/15/21	1/15/21	98,147	58769LAC6	MBALT 2018-B A3	3.21%	9/15/21	262.54		
1/15/21	1/15/21	179,729	14315EAC4	CARMAX AUTO OWNER TRUST	3.36%	9/15/23	503.24		
1/15/21	1/15/21	215,000	31680YAD9	FIFTH THIRD AUTO TRUST	2.64%	12/15/23	473.00		
1/15/21	1/15/21	175,000	14042WAC4	COPAR 2019-1 A3	2.51%	11/15/23	366.04		
1/15/21	1/15/21	276,262	65479KAD2	NAROT 2019-A A3	2.90%	10/15/23	667.63		
1/15/21	1/15/21	205,000	14316LAC7	CARMX 2019-2 A3	2.68%	3/15/24	457.83		
1/15/21	1/15/21	175,000	98163WAC0	WOART 2020-B A3	0.63%	5/15/25	91.88		
1/15/21	1/15/21	133,971	02004WAC5	ALLYA 2019-1 A3	2.91%	9/15/23	324.88		
1/15/21	1/15/21	220,000	254683CM5	DCENT 2019-A3 A	1.89%	10/15/24	346.50		
1/15/21	1/15/21	200,000	89237VAB5	TAOT 2020-C A3	0.44%	10/15/24	73.33		
1/15/21	1/15/21	575,000	14041NFU0	COMET 2019-A2 A2	1.72%	8/15/24	824.17		
1/15/21	1/15/21	93,014	34528FAD0	FORDO 2018-A A3	3.03%	11/15/22	234.86		
1/15/21	1/15/21	240,011	44932NAD2	HYUNDAI AUTO RECEIVABLES TRUST	2.66%	6/15/23	532.02		
1/15/21	1/15/21	130,000	41284UAD6	HDMOT 2020-A A3	1.87%	10/15/24	202.58		
1/15/21	1/15/21	12,652	65478BAD3	NISSAN AUTO LEASE TRUST	3.25%	9/15/21	34.27		
1/15/21	1/15/21	300,000	41284WAC4	HDMOT 2019-A A3	2.34%	2/15/24	585.00		
1/15/21	1/15/21	275,000	65479JAD5	NAROT 2019-C A3	1.93%	7/15/24	442.29		
1/15/21	1/15/21	1,600,000	912828Z29	US TREASURY NOTES	1.50%	1/15/23	12,000.00		

Trade Date	Settle Date	Par (\$)	CUSIP	Security Description	Coupon	Maturity Date	Transact Amt (\$)	Yield at Market	Realized G/L (BV)
1/16/21	1/16/21	213,709	36256XAD4	GMCAR 2019-1 A3	2.97%	11/16/23	528.93		
1/16/21	1/16/21	205,000	362590AC5	GMCAR 2020-3 A3	0.45%	4/16/25	76.88		
1/16/21	1/16/21	135,902	36255JAD6	GMCAR 2018-3 A3	3.02%	5/16/23	342.02		
1/18/21	1/18/21	180,000	43813KAC6	HAROT 2020-3 A3	0.37%	10/18/24	55.50		
1/18/21	1/18/21	160,516	43814WAC9	HAROT 2019-1 A3	2.83%	3/20/23	378.55		
1/18/21	1/18/21	35,056	43814UAG4	HAROT 2018-2 A3	3.01%	5/18/22	87.93		
1/20/21	1/20/21	140,000	92348TAA2	VZOT 2020-A A1A	1.85%	7/22/24	215.83		
1/20/21	1/20/21	145,000	92867XAD8	VWALT 2019-A A3	1.99%	11/21/22	240.46		
1/20/21	1/20/21	310,000	92290BAA9	VZOT 2020-B A	0.47%	2/20/25	121.42		
1/20/21	1/20/21	262,577	92869BAD4	VALET 2018-2 A3	3.25%	4/20/23	711.15		
1/20/21	1/20/21	135,000	362569AC9	GMALT 2020-3 A3	0.45%	8/21/23	50.63		
1/20/21	1/20/21	12,959	05586CAC8	BMWLT 2018-1 A3	3.26%	7/20/21	35.20		
1/20/21	1/20/21	365,000	92348AAA3	VZOT 2019-C A1A	1.94%	4/22/24	590.08		
1/23/21	1/23/21	200,000	06051GHL6	BANK OF AMERICA CORP NOTES	3.86%	7/23/24	3,864.00		
1/25/21	1/25/21	130,000	09661RAD3	BMWOT 2020-A A3	0.48%	10/25/24	52.00		
1/26/21	1/26/21	130,000	110122CM8	BRISTOL MYERS SQUIBB CO CORP NOTES (CALL	2.90%	7/26/24	1,885.00		
1/27/21	1/27/21	75,000	06406RAM9	BANK OF NY MELLON CORP NOTES	1.85%	1/27/23	693.75		
1/31/21	1/31/21	3,000,000	912828P4	US TREASURY NOTES	1.87%	7/31/22	28,125.00		
1/31/21	1/31/21	1,500,000	912828P38	US TREASURY NOTES	1.75%	1/31/23	13,125.00		
2/1/21	2/1/21	0	MONEY0002	MONEY MARKET FUND			2.35		
2/1/21	2/1/21	200,000	00724PAA7	ADOBE INC CORP NOTE	1.70%	2/1/23	1,700.00		
2/1/21	2/25/21	300,000	3137BLUR7	FHLMC MULTIFAMILY STRUCTURED P	2.71%	6/1/22	679.00		
2/1/21	2/25/21	322,336	3136AEGQ4	FNA 2013-M7 A2	2.28%	12/1/22	612.44		
2/1/21	2/25/21	107,274	3137FQ3V3	FHMS KJ27 A1	2.09%	7/1/24	187.02		
2/1/21	2/25/21	54,168	3136B1XP4	FNA 2018-M5 A2	3.56%	9/1/21	160.70		
2/1/21	2/25/21	36,254	3137FKK39	FHMS KP05 A	3.20%	7/1/23	96.77		
2/1/21	2/25/21	275,000	3137AVXN2	FHLMC MULTIFAMILY STRUCTURED P	2.35%	7/1/22	539.69		
2/1/21	2/25/21	275,000	3137B1BS0	FHLMC MULTIFAMILY STRUCTURED P	2.51%	11/1/22	575.21		
2/2/21	2/2/21	275,000	665859AN4	NORTHERN TRUST COMPANY CORP NOTES	2.37%	8/2/22	3,265.63		
2/8/21	2/8/21	120,000	438516BT2	HONEYWELL INTERNATIONAL (CALLABLE) NOTE	2.15%	8/8/22	1,290.00		

Trade Date	Settle Date	Par (\$)	CUSIP	Security Description	Coupon	Maturity Date	Transact Amt (\$)	Yield at Market	Realized G/L (BV)
2/12/21	2/12/21	125,000	459200HU8	IBM CORP NOTES	3.62%	2/12/24	2,265.63		
2/14/21	2/16/21	575,000	83369XDL9	SOCIETE GENERALE NY CERT DEPOS	1.80%	2/14/22	5,232.50		
2/15/21	2/15/21	9,806	47788CAC6	JDOT 2018-A A3	2.66%	4/15/22	21.74		
2/15/21	2/15/21	201,629	31680YAD9	FIFTH THIRD AUTO TRUST	2.64%	12/15/23	443.58		
2/15/21	2/15/21	2,150,000	912828Z86	US TREASURY NOTES	1.37%	2/15/23	14,781.25		
2/15/21	2/15/21	575,000	14041NFU0	COMET 2019-A2 A2	1.72%	8/15/24	824.17		
2/15/21	2/15/21	195,000	44933FAC0	HART 2020-B A3	0.48%	12/16/24	78.00		
2/15/21	2/15/21	282,104	41284WAC4	HDMOT 2019-A A3	2.34%	2/15/24	550.10		
2/15/21	2/15/21	80,057	34528FAD0	FORDO 2018-A A3	3.03%	11/15/22	202.15		
2/15/21	2/15/21	275,000	65479JAD5	NAROT 2019-C A3	1.93%	7/15/24	442.29		
2/15/21	2/15/21	1,000,000	9128286C9	US TREASURY NOTES	2.50%	2/15/22	12,500.00		
2/15/21	2/15/21	257,542	65479KAD2	NAROT 2019-A A3	2.90%	10/15/23	622.39		
2/15/21	2/15/21	170,390	14042WAC4	COPAR 2019-1 A3	2.51%	11/15/23	356.40		
2/15/21	2/15/21	175,000	98163WAC0	WOART 2020-B A3	0.63%	5/15/25	91.88		
2/15/21	2/15/21	160,000	14315XAC2	CARMX 2020-1 A3	1.89%	12/16/24	252.00		
2/15/21	2/15/21	200,000	89237VAB5	TAOT 2020-C A3	0.44%	10/15/24	73.33		
2/15/21	2/15/21	157,398	14313FAD1	CARMAX AUTO OWNER TRUST	3.13%	6/15/23	410.55		
2/15/21	2/15/21	205,000	14316LAC7	CARMX 2019-2 A3	2.68%	3/15/24	457.83		
2/15/21	2/15/21	221,620	44932NAD2	HYUNDAI AUTO RECEIVABLES TRUST	2.66%	6/15/23	491.26		
2/15/21	2/15/21	45,804	58769LAC6	MBALT 2018-B A3	3.21%	9/15/21	122.53		
2/15/21	2/15/21	75,000	58769EAC2	MBALT 2020-B A3	0.40%	11/15/23	25.00		
2/15/21	2/15/21	220,000	254683CM5	DCENT 2019-A3 A	1.89%	10/15/24	346.50		
2/15/21	2/15/21	124,152	02004WAC5	ALLYA 2019-1 A3	2.91%	9/15/23	301.07		
2/15/21	2/15/21	167,956	14315EAC4	CARMAX AUTO OWNER TRUST	3.36%	9/15/23	470.28		
2/15/21	2/15/21	130,000	41284UAD6	HDMOT 2020-A A3	1.87%	10/15/24	202.58		
2/16/21	2/16/21	123,502	36255JAD6	GMCAR 2018-3 A3	3.02%	5/16/23	310.81		
2/16/21	2/16/21	197,259	36256XAD4	GMCAR 2019-1 A3	2.97%	11/16/23	488.22		
2/16/21	2/16/21	205,000	362590AC5	GMCAR 2020-3 A3	0.45%	4/16/25	76.88		
2/18/21	2/18/21	29,644	43814UAG4	HAROT 2018-2 A3	3.01%	5/18/22	74.36		
2/18/21	2/18/21	180,000	43813KAC6	HAROT 2020-3 A3	0.37%	10/18/24	55.50		

Trade Date	Settle Date	Par (\$)	CUSIP	Security Description	Coupon	Maturity Date	Transact Amt (\$)	Yield at Market	Realized G/L (BV)
2/18/21	2/18/21	148,418	43814WAC9	HAROT 2019-1 A3	2.83%	3/20/23	350.02		
2/19/21	2/19/21	280,000	438516CC8	HONEYWELL INTERNATIONAL CORPORATE NOTES	0.48%	8/19/22	676.20		
2/20/21	2/20/21	310,000	92290BAA9	VZOT 2020-B A	0.47%	2/20/25	121.42		
2/20/21	2/20/21	239,107	92869BAD4	VALET 2018-2 A3	3.25%	4/20/23	647.58		
2/20/21	2/20/21	140,000	92348TAA2	VZOT 2020-A A1A	1.85%	7/22/24	215.83		
2/20/21	2/20/21	365,000	92348AAA3	VZOT 2019-C A1A	1.94%	4/22/24	590.08		
2/20/21	2/20/21	135,000	362569AC9	GMALT 2020-3 A3	0.45%	8/21/23	50.63		
2/20/21	2/20/21	145,000	92867XAD8	VWALT 2019-A A3	1.99%	11/21/22	240.46		
2/24/21	2/24/21	1,075,000	3137EAEV7	FREDDIE MAC NOTES	0.25%	8/24/23	1,366.15		
2/25/21	2/25/21	130,000	09661RAD3	BMWOT 2020-A A3	0.48%	10/25/24	52.00		
2/25/21	2/25/21	175,000	89236THA6	TOYOTA MOTOR CREDIT CORP CORPORATE NOTES	1.35%	8/25/23	1,181.25		
2/26/21	2/26/21	575,000	65558TLL7	NORDEA BANK ABP NEW YORK CERT DEPOS	1.85%	8/26/22	5,436.94		
2/26/21	2/26/21	575,000	83050PDR7	SKANDINAV ENSKILDA BANK LT CD	1.86%	8/26/22	5,466.33		
2/28/21	2/28/21	1,500,000	9128282S8	US TREASURY NOTES	1.62%	8/31/22	12,187.50		
3/1/21	3/1/21	155,000	437076BV3	HOME DEPOT INC	3.25%	3/1/22	2,518.75		
3/1/21	3/1/21	0	MONEY0002	MONEY MARKET FUND			2.06		
3/1/21	3/1/21	190,000	88579YBF7	3M COMPANY BONDS (CALLED, OMD 03/01/22)	2.75%	3/25/21	2,612.50		
3/1/21	3/25/21	52,215	3136B1XP4	FNA 2018-M5 A2	3.56%	9/1/21	154.90		
3/1/21	3/25/21	275,000	3137AVXN2	FHLMC MULTIFAMILY STRUCTURED P	2.35%	7/1/22	539.69		
3/1/21	3/25/21	107,080	3137FQ3V3	FHMS KJ27 A1	2.09%	7/1/24	186.68		
3/1/21	3/25/21	300,000	3137BLUR7	FHLMC MULTIFAMILY STRUCTURED P	2.71%	6/1/22	679.00		
3/1/21	3/25/21	36,205	3137FKK39	FHMS KP05 A	3.20%	7/1/23	96.64		
3/1/21	3/25/21	275,000	3137B1BS0	FHLMC MULTIFAMILY STRUCTURED P	2.51%	11/1/22	575.21		
3/1/21	3/25/21	321,663	3136AEGQ4	FNA 2013-M7 A2	2.28%	12/1/22	781.30		
3/3/21	3/3/21	150,000	38141GVM3	GOLDMAN SACHS CORP NOTES	4.00%	3/3/24	3,000.00		
3/6/21	3/6/21	225,000	24422ETG4	JOHN DEERE CAPITAL CORP	2.80%	3/6/23	3,150.00		
3/6/21	3/6/21	250,000	14913Q3A5	CATERPILLAR FINANCIAL SERVICES CORP NOTE	1.90%	9/6/22	2,375.00		
3/8/21	3/8/21	1,825,000	3137EAEW5	FREDDIE MAC NOTES	0.25%	9/8/23	2,331.94		
3/8/21	3/8/21	200,000	89236TEC5	TOYOTA MOTOR CREDIT CORP NOTES	2.15%	9/8/22	2,150.00		
3/11/21	3/11/21	160,000	037833DL1	APPLE INC	1.70%	9/11/22	1,360.00		

Trade Date	Settle Date	Par (\$)	CUSIP	Security Description	Coupon	Maturity Date	Transact Amt (\$)	Yield at Market	Realized G/L (BV)
3/15/21	3/15/21	175,000	98163WAC0	WOART 2020-B A3	0.63%	5/15/25	91.88		
3/15/21	3/15/21	195,000	44933FAC0	HART 2020-B A3	0.48%	12/16/24	78.00		
3/15/21	3/15/21	68,615	34528FAD0	FORDO 2018-A A3	3.03%	11/15/22	173.25		
3/15/21	3/15/21	575,000	14041NFU0	COMET 2019-A2 A2	1.72%	8/15/24	824.17		
3/15/21	3/15/21	114,589	02004WAC5	ALLYA 2019-1 A3	2.91%	9/15/23	277.88		
3/15/21	3/15/21	261,922	41284WAC4	HDMOT 2019-A A3	2.34%	2/15/24	510.75		
3/15/21	3/15/21	225,000	189054AT6	CLOROX COMPANY CORP NOTE (CALLABLE)	3.05%	9/15/22	3,431.25		
3/15/21	3/15/21	204,144	44932NAD2	HYUNDAI AUTO RECEIVABLES TRUST	2.66%	6/15/23	452.52		
3/15/21	3/15/21	144,086	14313FAD1	CARMAX AUTO OWNER TRUST	3.13%	6/15/23	375.82		
3/15/21	3/15/21	160,000	14315XAC2	CARMX 2020-1 A3	1.89%	12/16/24	252.00		
3/15/21	3/15/21	275,000	65479JAD5	NAROT 2019-C A3	1.93%	7/15/24	442.29		
3/15/21	3/15/21	156,055	14315EAC4	CARMAX AUTO OWNER TRUST	3.36%	9/15/23	436.95		
3/15/21	3/15/21	158,342	14042WAC4	COPAR 2019-1 A3	2.51%	11/15/23	331.20		
3/15/21	3/15/21	75,000	58769EAC2	MBALT 2020-B A3	0.40%	11/15/23	25.00		
3/15/21	3/15/21	187,059	31680YAD9	FIFTH THIRD AUTO TRUST	2.64%	12/15/23	411.53		
3/15/21	3/15/21	3,259	47788CAC6	JDOT 2018-A A3	2.66%	4/15/22	7.22		
3/15/21	3/15/21	239,658	65479KAD2	NAROT 2019-A A3	2.90%	10/15/23	579.17		
3/15/21	3/15/21	130,000	41284UAD6	HDMOT 2020-A A3	1.87%	10/15/24	202.58		
3/15/21	3/15/21	220,000	254683CM5	DCENT 2019-A3 A	1.89%	10/15/24	346.50		
3/15/21	3/15/21	205,000	14316LAC7	CARMX 2019-2 A3	2.68%	3/15/24	457.83		
3/15/21	3/15/21	200,000	89237VAB5	TAOT 2020-C A3	0.44%	10/15/24	73.33		
3/16/21	3/16/21	111,866	36255JAD6	GMCAR 2018-3 A3	3.02%	5/16/23	281.53		
3/16/21	3/16/21	205,000	362590AC5	GMCAR 2020-3 A3	0.45%	4/16/25	76.88		
3/16/21	3/16/21	181,419	36256XAD4	GMCAR 2019-1 A3	2.97%	11/16/23	449.01		
3/18/21	3/18/21	180,000	43813KAC6	HAROT 2020-3 A3	0.37%	10/18/24	55.50		
3/18/21	3/18/21	136,672	43814WAC9	HAROT 2019-1 A3	2.83%	3/20/23	322.32		
3/18/21	3/18/21	24,478	43814UAG4	HAROT 2018-2 A3	3.01%	5/18/22	61.40		
3/20/21	3/20/21	310,000	92290BAA9	VZOT 2020-B A	0.47%	2/20/25	121.42		
3/20/21	3/20/21	135,000	362569AC9	GMALT 2020-3 A3	0.45%	8/21/23	50.63		
3/20/21	3/20/21	365,000	92348AAA3	VZOT 2019-C A1A	1.94%	4/22/24	590.08		

Trade Date	Settle Date	Par (\$)	CUSIP	Security Description	Coupon	Maturity Date	Transact Amt (\$)	Yield at Market	Realized G/L (BV)
3/20/21	3/20/21	217,430	92869BAD4	VALET 2018-2 A3	3.25%	4/20/23	588.87		
3/20/21	3/20/21	145,000	92867XAD8	VWALT 2019-A A3	1.99%	11/21/22	240.46		
3/20/21	3/20/21	140,000	92348TAA2	VZOT 2020-A A1A	1.85%	7/22/24	215.83		
3/25/21	3/25/21	130,000	09661RAD3	BMWOT 2020-A A3	0.48%	10/25/24	52.00		
Total INTEREST		44,223,305					195,201.35		
MATURITY									
3/25/21	3/25/21	190,000	88579YBF7	3M COMPANY BONDS (CALLED, OMD 03/01/22)	2.75%	3/25/21	194,596.73		4,248.40
Total MATURITY		190,000					194,596.73		4,248.40
PAYDOWNS									
1/1/21	1/25/21	194	3137FQ3V3	FHMS KJ27 A1	2.09%	7/1/24	193.81		0.00
1/1/21	1/25/21	1,061	3136AEGQ4	FNA 2013-M7 A2	2.28%	12/1/22	1,060.69		0.00
1/1/21	1/25/21	807	3136AEGQ4	FNA 2013-M7 A2	2.28%	12/1/22	806.72		0.00
1/1/21	1/25/21	49	3137FKK39	FHMS KP05 A	3.20%	7/1/23	48.95		0.00
1/1/21	1/25/21	84,056	3136B1XP4	FNA 2018-M5 A2	3.56%	9/1/21	84,056.40		0.00
1/15/21	1/15/21	18,391	44932NAD2	HYUNDAI AUTO RECEIVABLES TRUST	2.66%	6/15/23	18,390.82		0.00
1/15/21	1/15/21	52,343	58769LAC6	MBALT 2018-B A3	3.21%	9/15/21	52,342.71		0.00
1/15/21	1/15/21	9,819	02004WAC5	ALLYA 2019-1 A3	2.91%	9/15/23	9,818.79		0.00
1/15/21	1/15/21	12,652	65478BAD3	NISSAN AUTO LEASE TRUST	3.25%	9/15/21	12,651.80		0.00
1/15/21	1/15/21	13,371	31680YAD9	FIFTH THIRD AUTO TRUST	2.64%	12/15/23	13,370.87		0.00
1/15/21	1/15/21	11,773	14315EAC4	CARMAX AUTO OWNER TRUST	3.36%	9/15/23	11,773.32		0.00
1/15/21	1/15/21	18,720	65479KAD2	NAROT 2019-A A3	2.90%	10/15/23	18,720.13		0.00
1/15/21	1/15/21	4,610	14042WAC4	COPAR 2019-1 A3	2.51%	11/15/23	4,610.05		0.00
1/15/21	1/15/21	7,542	34531LAD2	FORDL 2018-B A3	3.19%	12/15/21	7,541.96		0.00
1/15/21	1/15/21	13,403	14313FAD1	CARMAX AUTO OWNER TRUST	3.13%	6/15/23	13,402.99		0.00

Trade Date	Settle Date	Par (\$)	CUSIP	Security Description	Coupon	Maturity Date	Transact Amt (\$)	Yield at Market	Realized G/L (BV)
1/15/21	1/15/21	12,956	34528FAD0	FORDO 2018-A A3	3.03%	11/15/22	12,956.45		0.00
1/15/21	1/15/21	6,279	47788CAC6	JDOT 2018-A A3	2.66%	4/15/22	6,278.78		0.00
1/15/21	1/15/21	17,896	41284WAC4	HDMOT 2019-A A3	2.34%	2/15/24	17,895.51		0.00
1/16/21	1/16/21	12,400	36255JAD6	GMCAR 2018-3 A3	3.02%	5/16/23	12,400.05		0.00
1/16/21	1/16/21	16,450	36256XAD4	GMCAR 2019-1 A3	2.97%	11/16/23	16,450.18		0.00
1/18/21	1/18/21	12,098	43814WAC9	HAROT 2019-1 A3	2.83%	3/20/23	12,098.24		0.00
1/18/21	1/18/21	5,412	43814UAG4	HAROT 2018-2 A3	3.01%	5/18/22	5,411.63		0.00
1/20/21	1/20/21	12,959	05586CAC8	BMWLT 2018-1 A3	3.26%	7/20/21	12,958.51		0.00
1/20/21	1/20/21	23,470	92869BAD4	VALET 2018-2 A3	3.25%	4/20/23	23,469.69		0.00
2/1/21	2/25/21	1,954	3136B1XP4	FNA 2018-M5 A2	3.56%	9/1/21	1,953.74		0.00
2/1/21	2/25/21	195	3137FQ3V3	FHMS KJ27 A1	2.09%	7/1/24	194.69		0.00
2/1/21	2/25/21	49	3137FKK39	FHMS KP05 A	3.20%	7/1/23	49.22		0.00
2/1/21	2/25/21	291	3136AEGQ4	FNA 2013-M7 A2	2.28%	12/1/22	290.74		0.00
2/1/21	2/25/21	382	3136AEGQ4	FNA 2013-M7 A2	2.28%	12/1/22	382.28		0.00
2/15/21	2/15/21	6,547	47788CAC6	JDOT 2018-A A3	2.66%	4/15/22	6,547.38		0.00
2/15/21	2/15/21	11,901	14315EAC4	CARMAX AUTO OWNER TRUST	3.36%	9/15/23	11,900.81		0.00
2/15/21	2/15/21	45,804	58769LAC6	MBALT 2018-B A3	3.21%	9/15/21	45,804.28		0.00
2/15/21	2/15/21	17,884	65479KAD2	NAROT 2019-A A3	2.90%	10/15/23	17,884.33		0.00
2/15/21	2/15/21	9,563	02004WAC5	ALLYA 2019-1 A3	2.91%	9/15/23	9,562.51		0.00
2/15/21	2/15/21	11,443	34528FAD0	FORDO 2018-A A3	3.03%	11/15/22	11,442.93		0.00
2/15/21	2/15/21	12,048	14042WAC4	COPAR 2019-1 A3	2.51%	11/15/23	12,048.36		0.00
2/15/21	2/15/21	14,570	31680YAD9	FIFTH THIRD AUTO TRUST	2.64%	12/15/23	14,569.64		0.00
2/15/21	2/15/21	13,312	14313FAD1	CARMAX AUTO OWNER TRUST	3.13%	6/15/23	13,311.91		0.00
2/15/21	2/15/21	20,183	41284WAC4	HDMOT 2019-A A3	2.34%	2/15/24	20,182.74		0.00
2/15/21	2/15/21	17,476	44932NAD2	HYUNDAI AUTO RECEIVABLES TRUST	2.66%	6/15/23	17,476.16		0.00
2/16/21	2/16/21	11,636	36255JAD6	GMCAR 2018-3 A3	3.02%	5/16/23	11,635.93		0.00
2/16/21	2/16/21	15,840	36256XAD4	GMCAR 2019-1 A3	2.97%	11/16/23	15,840.22		0.00
2/18/21	2/18/21	5,166	43814UAG4	HAROT 2018-2 A3	3.01%	5/18/22	5,166.20		0.00
2/18/21	2/18/21	11,745	43814WAC9	HAROT 2019-1 A3	2.83%	3/20/23	11,745.29		0.00
2/20/21	2/20/21	21,677	92869BAD4	VALET 2018-2 A3	3.25%	4/20/23	21,677.41		0.00

Trade Date	Settle Date	Par (\$)	CUSIP	Security Description	Coupon	Maturity Date	Transact Amt (\$)	Yield at Market	Realized G/L (BV)
3/1/21	3/25/21	55	3137FKK39	FHMS KP05 A	3.20%	7/1/23	55.38		0.00
3/1/21	3/25/21	9,590	3136AEGQ4	FNA 2013-M7 A2	2.28%	12/1/22	9,590.05		0.00
3/1/21	3/25/21	1,835	3136B1XP4	FNA 2018-M5 A2	3.56%	9/1/21	1,835.39		0.00
3/1/21	3/25/21	12,609	3136AEGQ4	FNA 2013-M7 A2	2.28%	12/1/22	12,609.13		0.00
3/1/21	3/25/21	271	3137FQ3V3	FHMS KJ27 A1	2.09%	7/1/24	271.43		0.00
3/15/21	3/15/21	3,259	47788CAC6	JDOT 2018-A A3	2.66%	4/15/22	3,258.87		0.00
3/15/21	3/15/21	12,313	14313FAD1	CARMAX AUTO OWNER TRUST	3.13%	6/15/23	12,312.80		0.00
3/15/21	3/15/21	19,017	41284WAC4	HDMOT 2019-A A3	2.34%	2/15/24	19,016.61		0.00
3/15/21	3/15/21	16,217	65479KAD2	NAROT 2019-A A3	2.90%	10/15/23	16,216.61		0.00
3/15/21	3/15/21	15,512	44932NAD2	HYUNDAI AUTO RECEIVABLES TRUST	2.66%	6/15/23	15,511.58		0.00
3/15/21	3/15/21	9,033	14316LAC7	CARMX 2019-2 A3	2.68%	3/15/24	9,033.09		0.00
3/15/21	3/15/21	8,403	02004WAC5	ALLYA 2019-1 A3	2.91%	9/15/23	8,402.69		0.00
3/15/21	3/15/21	10,762	14042WAC4	COPAR 2019-1 A3	2.51%	11/15/23	10,762.09		0.00
3/15/21	3/15/21	12,974	31680YAD9	FIFTH THIRD AUTO TRUST	2.64%	12/15/23	12,974.45		0.00
3/15/21	3/15/21	10,894	14315EAC4	CARMAX AUTO OWNER TRUST	3.36%	9/15/23	10,893.85		0.00
3/15/21	3/15/21	10,065	34528FAD0	FORDO 2018-A A3	3.03%	11/15/22	10,065.48		0.00
3/16/21	3/16/21	10,263	36255JAD6	GMCAR 2018-3 A3	3.02%	5/16/23	10,263.15		0.00
3/16/21	3/16/21	13,415	36256XAD4	GMCAR 2019-1 A3	2.97%	11/16/23	13,415.34		0.00
3/18/21	3/18/21	4,796	43814UAG4	HAROT 2018-2 A3	3.01%	5/18/22	4,795.90		0.00
3/18/21	3/18/21	11,025	43814WAC9	HAROT 2019-1 A3	2.83%	3/20/23	11,024.65		0.00
3/20/21	3/20/21	20,423	92869BAD4	VALET 2018-2 A3	3.25%	4/20/23	20,423.46		0.00
Total PAYDOWNS		831,108					831,107.82		0.00

SELL

1/6/21	1/7/21	850,000	9128286C9	US TREASURY NOTES	2.50%	2/15/22	880,818.27		22,793.73
1/6/21	1/7/21	250,000	912828V72	US TREASURY NOTES	1.87%	1/31/22	256,735.31		6,280.68
1/21/21	1/25/21	150,000	38141GWC4	GOLDMAN SACHS GROUP INC (CALLABLE) NOTE	3.00%	4/26/22	152,114.50		1,646.11
2/1/21	2/3/21	275,000	02665WCY5	AMERICAN HONDA FINANCE	2.20%	6/27/22	282,878.75		7,391.25

Trade Date	Settle Date	Par (\$)	CUSIP	Security Description	Coupon	Maturity Date	Transact Amt (\$)	Yield at Market	Realized G/L (BV)
2/1/21	2/3/21	325,000	06406RAK3	BANK OF NY MELLON CORP CORP NOTES	1.95%	8/23/22	336,542.92		8,257.46
2/1/21	2/3/21	130,000	69371RP75	PACCAR FINANCIAL CORP NOTE	2.85%	3/1/22	135,291.43		3,767.91
2/1/21	2/3/21	275,000	58933YQAQ8	MERCK & CO INC CORP NOTES	2.35%	2/10/22	284,081.34		7,671.32
2/1/21	2/3/21	125,000	63743HET5	NATIONAL RURAL UTIL COOP CORP NOTE	1.75%	1/21/22	126,996.88		1,941.58
2/1/21	2/3/21	300,000	91159HHC7	US BANCORP (CALLABLE) NOTE	3.00%	3/15/22	312,126.00		6,624.39
2/1/21	2/3/21	180,000	06406RAK3	BANK OF NY MELLON CORP CORP NOTES	1.95%	8/23/22	186,393.00		4,862.75
2/1/21	2/3/21	250,000	05531FBG7	BRANCH BANKING & TRUST (CALLABLE) CORP N	3.05%	6/20/22	260,010.76		9,103.16
2/9/21	2/16/21	150,000	46647PBB1	JPMORGAN CHASE & CO BONDS	3.20%	4/1/23	156,578.44		4,774.50
2/18/21	2/23/21	47,000	110122CM8	BRISTOL MYERS SQUIBB CO CORP NOTES (CALL	2.90%	7/26/24	51,034.72		443.86
2/23/21	2/25/21	50,000	459200JX0	IBM CORP	2.85%	5/13/22	51,992.25		1,049.93
2/23/21	2/25/21	50,000	14913Q3A5	CATERPILLAR FINANCIAL SERVICES CORP NOTE	1.90%	9/6/22	51,682.97		1,272.38
2/23/21	2/25/21	150,000	38141GWC4	GOLDMAN SACHS GROUP INC (CALLABLE) NOTE	3.00%	4/26/22	152,167.00		1,279.82
2/23/21	2/25/21	100,000	89236TEC5	TOYOTA MOTOR CREDIT CORP NOTES	2.15%	9/8/22	103,891.36		2,933.20
3/1/21	3/3/21	175,000	717081ER0	PFIZER INC CORP BONDS	2.80%	3/11/22	181,941.86		4,604.32
3/1/21	3/3/21	600,000	22535CDU2	CREDIT AGRICOLE CIB NY CERT DEPOS	2.83%	4/2/21	616,953.17		1,341.00
3/3/21	3/10/21	100,000	9128286C9	US TREASURY NOTES	2.50%	2/15/22	102,416.65		2,292.51
3/5/21	3/9/21	125,000	9128286C9	US TREASURY NOTES	2.50%	2/15/22	128,017.07		2,870.65
3/9/21	3/11/21	135,000	9128286C9	US TREASURY NOTES	2.50%	2/15/22	138,261.26		3,084.21
3/9/21	3/11/21	155,000	437076BV3	HOME DEPOT INC	3.25%	3/1/22	159,662.83		4,650.56
3/10/21	3/12/21	135,000	9128286C9	US TREASURY NOTES	2.50%	2/15/22	138,265.31		3,078.80
3/19/21	3/23/21	350,000	78012UEE1	ROYAL BANK OF CANADA NY CD	3.24%	6/7/21	355,542.40		2,203.40
Total SELL		5,432,000					5,602,396.45		116,219.48

Portfolio Holdings

Managed Account Detail of Securities Held

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
U.S. Treasury Bond / Note											
US TREASURY NOTES DTD 02/15/2019 2.500% 02/15/2022	9128286C9	505,000.00	AA+	Aaa	3/1/2019	3/5/2019	504,447.66	2.54	1,569.41	504,836.04	515,652.37
US TREASURY NOTES DTD 04/15/2019 2.250% 04/15/2022	9128286M7	1,250,000.00	AA+	Aaa	5/1/2019	5/3/2019	1,250,878.91	2.23	12,980.77	1,250,309.00	1,278,125.00
US TREASURY NOTES DTD 07/31/2017 1.875% 07/31/2022	9128282P4	875,000.00	AA+	Aaa	7/1/2019	7/3/2019	877,973.63	1.76	2,719.27	876,285.75	895,507.81
US TREASURY NOTES DTD 07/31/2017 1.875% 07/31/2022	9128282P4	1,875,000.00	AA+	Aaa	6/3/2019	6/5/2019	1,876,538.09	1.85	5,827.00	1,875,648.88	1,918,945.31
US TREASURY NOTES DTD 07/31/2017 1.875% 07/31/2022	9128282P4	250,000.00	AA+	Aaa	6/11/2019	6/13/2019	249,941.41	1.88	776.93	249,975.11	255,859.38
US TREASURY NOTES DTD 08/31/2017 1.625% 08/31/2022	9128282S8	1,500,000.00	AA+	Aaa	10/3/2019	10/4/2019	1,512,304.69	1.34	2,119.57	1,505,990.14	1,531,640.70
US TREASURY NOTES DTD 10/15/2019 1.375% 10/15/2022	912828YK0	550,000.00	AA+	Aaa	12/2/2019	12/4/2019	546,218.75	1.62	3,490.38	547,968.39	560,484.37
US TREASURY NOTES DTD 10/15/2019 1.375% 10/15/2022	912828YK0	850,000.00	AA+	Aaa	10/31/2019	11/4/2019	846,845.70	1.50	5,394.23	848,352.49	866,203.13
US TREASURY NOTES DTD 10/15/2019 1.375% 10/15/2022	912828YK0	1,350,000.00	AA+	Aaa	12/2/2019	12/4/2019	1,340,507.81	1.63	8,567.31	1,344,899.99	1,375,734.38
US TREASURY NOTES DTD 10/15/2019 1.375% 10/15/2022	912828YK0	300,000.00	AA+	Aaa	12/20/2019	12/20/2019	297,562.50	1.67	1,903.85	298,670.02	305,718.75
US TREASURY NOTES DTD 01/15/2020 1.500% 01/15/2023	912828Z29	1,600,000.00	AA+	Aaa	2/3/2020	2/5/2020	1,607,875.00	1.33	5,038.67	1,604,790.93	1,638,500.00
US TREASURY NOTES DTD 02/01/2016 1.750% 01/31/2023	912828P38	1,500,000.00	AA+	Aaa	1/2/2020	1/6/2020	1,506,093.75	1.61	4,350.83	1,503,642.12	1,543,593.75
US TREASURY NOTES DTD 02/15/2020 1.375% 02/15/2023	912828Z86	2,150,000.00	AA+	Aaa	3/2/2020	3/4/2020	2,187,373.05	0.78	3,674.90	2,173,748.18	2,199,046.88
US TREASURY NOTES DTD 11/15/2020 0.250% 11/15/2023	91282CAW1	2,150,000.00	AA+	Aaa	12/1/2020	12/3/2020	2,152,015.63	0.22	2,034.19	2,151,792.92	2,148,656.25
US TREASURY NOTES DTD 12/15/2020 0.125% 12/15/2023	91282CBA8	1,500,000.00	AA+	Aaa	1/6/2021	1/7/2021	1,496,425.78	0.21	551.17	1,496,705.85	1,493,437.50

Managed Account Detail of Securities Held

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
U.S. Treasury Bond / Note											
US TREASURY NOTES DTD 01/15/2021 0.125% 01/15/2024	91282CBE0	2,300,000.00	AA+	Aaa	2/2/2021	2/3/2021	2,296,316.41	0.18	603.59	2,296,511.54	2,288,140.74
US TREASURY NOTES DTD 02/15/2021 0.125% 02/15/2024	91282CBM2	350,000.00	AA+	Aaa	2/23/2021	2/25/2021	349,015.63	0.22	54.39	349,047.38	348,085.92
US TREASURY NOTES DTD 02/15/2021 0.125% 02/15/2024	91282CBM2	1,250,000.00	AA+	Aaa	3/1/2021	3/3/2021	1,244,580.08	0.27	194.23	1,244,725.75	1,243,164.00
Security Type Sub-Total		22,105,000.00					22,142,914.48	1.10	61,850.69	22,123,900.48	22,406,496.24
Supra-National Agency Bond / Note											
INTER-AMERICAN DEVEL BK CORPORATE NOTES DTD 04/24/2020 0.500% 05/24/2023	4581X0DM7	440,000.00	AAA	Aaa	4/17/2020	4/24/2020	439,850.40	0.51	776.11	439,895.88	442,376.00
INTL BK RECON & DEVELOP CORPORATE NOTES DTD 11/24/2020 0.250% 11/24/2023	459058JM6	425,000.00	AAA	Aaa	11/17/2020	11/24/2020	424,086.25	0.32	374.83	424,193.06	423,926.45
Security Type Sub-Total		865,000.00					863,936.65	0.42	1,150.94	864,088.94	866,302.45
Federal Agency Collateralized Mortgage Obligation											
FNA 2018-M5 A2 DTD 04/01/2018 3.560% 09/01/2021	3136B1XP4	50,379.14	AA+	Aaa	4/11/2018	4/30/2018	51,381.23	2.93	149.46	50,504.81	50,379.14
FHLMC MULTIFAMILY STRUCTURED P DTD 11/01/2015 2.716% 06/01/2022	3137BLUR7	300,000.00	AA+	Aaa	3/13/2019	3/18/2019	299,626.76	2.76	679.00	299,864.22	305,643.32
FHLMC MULTIFAMILY STRUCTURED P DTD 12/01/2012 2.355% 07/01/2022	3137AVXN2	275,000.00	AA+	Aaa	6/12/2019	6/17/2019	275,859.38	2.25	539.69	275,353.04	280,035.87
FHLMC MULTIFAMILY STRUCTURED P DTD 05/01/2013 2.510% 11/01/2022	3137B1BS0	275,000.00	AA+	Aaa	8/13/2019	8/16/2019	279,554.69	1.98	575.21	277,248.22	282,729.75
FNA 2013-M7 A2 DTD 05/01/2013 2.280% 12/01/2022	3136AEGQ4	129,368.18	AA+	Aaa	9/11/2019	9/16/2019	130,174.27	2.08	245.80	129,787.04	131,612.12

Managed Account Detail of Securities Held

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Federal Agency Collateralized Mortgage Obligation											
FNA 2013-M7 A2 DTD 05/01/2013 2.280% 12/01/2022	3136AEGQ4	170,095.21	AA+	Aaa	9/4/2019	9/9/2019	172,323.61	1.86	323.18	171,246.27	173,045.56
FHMS KP05 A DTD 12/01/2018 3.203% 07/01/2023	3137FKK39	36,149.27	AA+	Aaa	12/7/2018	12/17/2018	36,149.16	3.20	96.49	36,149.22	36,921.68
FHMS KJ27 A1 DTD 11/01/2019 2.092% 07/01/2024	3137FQ3V3	106,808.30	AA+	Aaa	11/20/2019	11/26/2019	106,805.72	2.09	186.20	106,806.48	109,133.24
Security Type Sub-Total		1,342,800.10					1,351,874.82	2.28	2,795.03	1,346,959.30	1,369,500.68
Federal Agency Bond / Note											
FREDDIE MAC NOTES DTD 05/07/2020 0.375% 05/05/2023	3137EAER6	500,000.00	AA+	Aaa	6/3/2020	6/4/2020	500,400.00	0.35	760.42	500,286.95	501,866.00
FREDDIE MAC NOTES DTD 05/07/2020 0.375% 05/05/2023	3137EAER6	1,110,000.00	AA+	Aaa	5/5/2020	5/7/2020	1,109,533.80	0.39	1,688.12	1,109,674.13	1,114,142.52
FANNIE MAE NOTES DTD 05/22/2020 0.250% 05/22/2023	3135G04Q3	500,000.00	AA+	Aaa	6/3/2020	6/4/2020	498,380.00	0.36	447.92	498,830.67	500,573.00
FANNIE MAE NOTES DTD 05/22/2020 0.250% 05/22/2023	3135G04Q3	1,175,000.00	AA+	Aaa	5/20/2020	5/22/2020	1,171,463.25	0.35	1,052.60	1,172,477.44	1,176,346.55
FREDDIE MAC NOTES DTD 06/26/2020 0.250% 06/26/2023	3137EAES4	1,080,000.00	AA+	Aaa	6/24/2020	6/26/2020	1,076,846.40	0.35	712.50	1,077,649.92	1,081,050.84
FANNIE MAE NOTES DTD 07/10/2020 0.250% 07/10/2023	3135G05G4	650,000.00	AA+	Aaa	10/7/2020	10/8/2020	649,766.00	0.26	365.62	649,806.75	650,140.40
FANNIE MAE NOTES DTD 07/10/2020 0.250% 07/10/2023	3135G05G4	1,135,000.00	AA+	Aaa	7/8/2020	7/10/2020	1,132,559.75	0.32	638.44	1,133,150.31	1,135,245.16
FREDDIE MAC NOTES DTD 08/21/2020 0.250% 08/24/2023	3137EAEV7	1,075,000.00	AA+	Aaa	8/19/2020	8/21/2020	1,073,903.50	0.28	276.22	1,074,126.20	1,074,988.18
FREDDIE MAC NOTES DTD 09/04/2020 0.250% 09/08/2023	3137EAEW5	625,000.00	AA+	Aaa	10/7/2020	10/8/2020	624,800.00	0.26	99.83	624,832.86	624,690.00
FREDDIE MAC NOTES DTD 09/04/2020 0.250% 09/08/2023	3137EAEW5	735,000.00	AA+	Aaa	9/2/2020	9/4/2020	734,757.45	0.26	117.39	734,803.58	734,635.44

Managed Account Detail of Securities Held

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Federal Agency Bond / Note											
FREDDIE MAC NOTES DTD 09/04/2020 0.250% 09/08/2023	3137EAEW5	465,000.00	AA+	Aaa	9/2/2020	9/4/2020	465,084.91	0.24	74.27	465,068.76	464,769.36
FREDDIE MAC NOTES DTD 11/05/2020 0.250% 11/06/2023	3137EAEZ8	1,250,000.00	AA+	Aaa	11/3/2020	11/5/2020	1,248,875.00	0.28	1,267.36	1,249,025.89	1,248,692.50
FREDDIE MAC NOTES DTD 12/04/2020 0.250% 12/04/2023	3137EAF2	900,000.00	AA+	Aaa	12/2/2020	12/4/2020	899,109.00	0.28	731.25	899,205.02	899,030.70
Security Type Sub-Total		11,200,000.00					11,185,479.06	0.31	8,231.94	11,188,938.48	11,206,170.65
Corporate Note											
PACCAR FINANCIAL CORP CORP NOTES DTD 05/10/2019 2.650% 05/10/2022	69371RP83	250,000.00	A+	A1	5/3/2019	5/10/2019	249,865.00	2.67	2,594.79	249,950.24	256,174.00
IBM CORP DTD 05/15/2019 2.850% 05/13/2022	459200JX0	250,000.00	A	A2	11/1/2019	11/5/2019	255,605.00	1.93	2,731.25	252,479.60	257,166.25
BRANCH BANKING & TRUST (CALLABLE) CORP N DTD 03/18/2019 3.050% 06/20/2022	05531FBG7	250,000.00	A-	A3	3/11/2019	3/18/2019	249,992.50	3.05	2,139.24	249,997.20	257,738.50
NORTHERN TRUST COMPANY CORP NOTES DTD 08/02/2012 2.375% 08/02/2022	665859AN4	275,000.00	A+	A2	8/9/2019	8/13/2019	278,338.50	1.95	1,070.40	276,501.56	282,927.43
HONEYWELL INTERNATIONAL (CALLABLE) NOTE DTD 08/08/2019 2.150% 08/08/2022	438516BT2	120,000.00	A	A2	7/30/2019	8/8/2019	119,878.80	2.19	379.83	119,945.37	122,821.68
HONEYWELL INTERNATIONAL CORPORATE NOTES DTD 08/19/2020 0.483% 08/19/2022	438516CC8	280,000.00	A	A2	8/17/2020	8/19/2020	280,000.00	0.48	157.78	280,000.00	280,157.64
CATERPILLAR FINANCIAL SERVICES CORP NOTE DTD 09/06/2019 1.900% 09/06/2022	14913Q3A5	250,000.00	A	A3	9/3/2019	9/6/2019	249,652.50	1.95	329.86	249,834.18	255,545.50

Managed Account Detail of Securities Held

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Corporate Note											
TOYOTA MOTOR CREDIT CORP NOTES DTD 09/08/2017 2.150% 09/08/2022	89236TEC5	200,000.00	A+	A1	7/19/2019	7/23/2019	199,840.00	2.18	274.72	199,926.51	205,191.40
APPLE INC DTD 09/11/2019 1.700% 09/11/2022	037833DL1	160,000.00	AA+	Aa1	9/4/2019	9/11/2019	159,972.80	1.71	151.11	159,986.90	163,522.08
CLOROX COMPANY CORP NOTE (CALLABLE) DTD 09/13/2012 3.050% 09/15/2022	189054AT6	225,000.00	A-	Baa1	5/7/2020	5/11/2020	235,287.00	1.07	305.00	230,916.71	232,075.58
BANK OF NY MELLON CORP NOTES DTD 01/28/2020 1.850% 01/27/2023	06406RAM9	75,000.00	A	A1	1/21/2020	1/28/2020	74,947.50	1.87	246.67	74,968.07	77,154.68
ADOBE INC CORP NOTE DTD 02/03/2020 1.700% 02/01/2023	00724PAA7	135,000.00	A	A2	1/23/2020	2/3/2020	134,981.10	1.70	382.50	134,988.41	138,439.39
ADOBE INC CORP NOTE DTD 02/03/2020 1.700% 02/01/2023	00724PAA7	65,000.00	A	A2	1/22/2020	2/3/2020	64,910.95	1.75	184.17	64,945.38	66,656.01
JOHN DEERE CAPITAL CORP DTD 03/04/2016 2.800% 03/06/2023	24422ETG4	225,000.00	A	A2	5/12/2020	5/14/2020	236,452.50	0.96	437.50	232,858.25	235,730.70
JPMORGAN CHASE & CO BONDS DTD 03/22/2019 3.207% 04/01/2023	46647PBB1	450,000.00	A-	A2	3/15/2019	3/22/2019	450,000.00	3.21	7,215.75	450,000.00	461,846.25
EXXON MOBIL CORPORATION CORPORATE NOTES DTD 04/15/2020 1.571% 04/15/2023	30231GBL5	150,000.00	AA-	Aa2	5/11/2020	5/13/2020	151,935.00	1.12	1,086.61	151,349.24	153,524.25
PEPSICO INC CORPORATE NOTES DTD 05/01/2020 0.750% 05/01/2023	713448EY0	150,000.00	A+	A1	4/29/2020	5/1/2020	149,703.00	0.82	468.75	149,793.86	151,334.85
APPLE INC CORPORATE NOTES DTD 05/11/2020 0.750% 05/11/2023	037833DV9	190,000.00	AA+	Aa1	5/4/2020	5/11/2020	189,483.20	0.84	554.17	189,636.59	192,072.14
CHEVRON CORP CORPORATE NOTES DTD 05/11/2020 1.141% 05/11/2023	166764BV1	85,000.00	AA-	Aa2	5/7/2020	5/11/2020	85,000.00	1.14	377.16	85,000.00	86,368.76
GENERAL DYNAMICS CORP NOTES DTD 05/11/2018 3.375% 05/15/2023	369550BD9	225,000.00	A	A2	5/8/2020	5/12/2020	240,777.00	1.00	2,868.75	235,990.72	238,717.35

Managed Account Detail of Securities Held

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Corporate Note											
AMAZON.COM INC CORPORATE NOTES DTD 06/03/2020 0.400% 06/03/2023	023135BP0	315,000.00	AA-	A2	6/1/2020	6/3/2020	314,559.00	0.45	413.00	314,680.63	315,752.85
PACCAR FINANCIAL CORP CORPORATE NOTES DTD 06/08/2020 0.800% 06/08/2023	69371RQ82	50,000.00	A+	A1	6/1/2020	6/8/2020	49,930.50	0.85	125.56	49,949.35	50,421.15
CHEVRON CORP DTD 06/24/2013 3.191% 06/24/2023	166764AH3	275,000.00	AA-	Aa2	2/25/2020	2/27/2020	288,950.75	1.62	2,364.44	284,361.84	290,057.08
JOHN DEERE CAPITAL CORP CORPORATE NOTES DTD 06/04/2020 0.700% 07/05/2023	24422EVH9	145,000.00	A	A2	6/1/2020	6/4/2020	144,881.10	0.73	242.47	144,912.88	145,992.82
CATERPILLAR FINL SERVICE CORPORATE NOTES DTD 07/08/2020 0.650% 07/07/2023	14913R2D8	150,000.00	A	A3	7/6/2020	7/8/2020	149,916.00	0.67	227.50	149,936.50	150,435.00
TOYOTA MOTOR CREDIT CORP CORPORATE NOTES DTD 05/26/2020 1.350% 08/25/2023	89236THA6	175,000.00	A+	A1	5/20/2020	5/26/2020	174,935.25	1.36	236.25	174,952.17	178,730.65
PEPSICO INC CORPORATE NOTES DTD 10/07/2020 0.400% 10/07/2023	713448FB9	65,000.00	A+	A1	10/5/2020	10/7/2020	64,962.95	0.42	125.67	64,968.91	64,990.64
CITIGROUP INC CORP NOTES DTD 10/25/2013 3.875% 10/25/2023	172967HD6	175,000.00	BBB+	A3	10/2/2020	10/6/2020	191,975.00	0.66	2,938.54	189,277.89	189,681.28
BRISTOL-MYERS SQUIBB CO (CALLABLE) CORP DTD 11/13/2020 0.537% 11/13/2023	110122DT2	250,000.00	A+	A2	11/9/2020	11/13/2020	250,000.00	0.54	514.63	250,000.00	250,191.25
GOLDMAN SACHS GROUP INC CORPORATE NOTES DTD 11/19/2020 0.627% 11/17/2023	38141GXL3	165,000.00	BBB+	A2	11/16/2020	11/19/2020	165,000.00	0.63	379.34	165,000.00	164,835.66
IBM CORP NOTES DTD 02/12/2014 3.625% 02/12/2024	459200HU8	125,000.00	A	A2	10/2/2020	10/6/2020	137,416.25	0.62	616.75	135,620.76	135,678.63
GOLDMAN SACHS CORP NOTES DTD 03/03/2014 4.000% 03/03/2024	38141GVM3	150,000.00	BBB+	A2	1/21/2021	1/25/2021	165,336.00	0.67	466.67	164,442.64	163,544.25

Managed Account Detail of Securities Held

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Corporate Note											
CHARLES SCHWAB CORP NOTES (CALLABLE) DTD 03/18/2021 0.750% 03/18/2024	808513BN4	175,000.00	A	A2	3/16/2021	3/18/2021	174,912.50	0.77	47.40	174,913.62	175,868.35
COMCAST CORP (CALLABLE) CORPORATE NOTES DTD 10/05/2018 3.700% 04/15/2024	20030NCR0	200,000.00	A-	A3	5/7/2020	5/11/2020	219,118.00	1.20	3,412.22	214,692.54	217,951.80
MORGAN STANLEY CORP NOTES DTD 04/24/2018 3.737% 04/24/2024	61744YAQ1	200,000.00	BBB+	A1	10/2/2020	10/6/2020	215,234.00	1.52	3,259.49	213,153.43	212,466.00
CITIGROUP INC CORPORATE NOTES DTD 05/14/2020 1.678% 05/15/2024	172967MR9	75,000.00	BBB+	A3	10/2/2020	10/6/2020	76,853.25	0.98	475.43	76,604.18	76,309.80
CITIGROUP INC CORPORATE NOTES DTD 05/14/2020 1.678% 05/15/2024	172967MR9	150,000.00	BBB+	A3	5/7/2020	5/14/2020	150,000.00	1.68	950.87	150,000.00	152,619.60
BANK OF AMERICA CORP NOTES DTD 07/23/2018 3.864% 07/23/2024	06051GHL6	200,000.00	A-	A2	9/28/2020	10/1/2020	216,830.00	1.58	1,459.73	214,678.62	213,517.80
BRISTOL MYERS SQUIBB CO CORP NOTES (CALL DTD 01/26/2020 2.900% 07/26/2024	110122CM8	83,000.00	A+	A2	10/5/2020	10/7/2020	89,863.27	0.69	434.60	88,973.77	88,777.80
BANK OF AMERICA CORP CORPORATE NOTES DTD 10/21/2020 0.810% 10/24/2024	06051GJH3	275,000.00	A-	A2	10/16/2020	10/21/2020	275,000.00	0.81	990.00	275,000.00	274,907.33
MERCK & CO INC CORP NOTES DTD 02/10/2015 2.750% 02/10/2025	58933YAR6	130,000.00	AA-	A1	3/9/2021	3/11/2021	138,819.20	0.98	506.46	138,680.99	138,447.40
JPMORGAN CHASE & CO CORP NOTES (CALLABLE DTD 02/16/2021 0.563% 02/16/2025	46647PBY1	170,000.00	A-	A2	2/9/2021	2/16/2021	170,000.00	0.56	119.64	170,000.00	168,210.75
LOCKHEED MARTIN CORP NOTES (CALLABLE) DTD 02/20/2015 2.900% 03/01/2025	539830BE8	130,000.00	A-	A3	3/10/2021	3/12/2021	139,228.70	1.07	314.17	139,092.98	138,460.79
EXXON MOBIL CORP CORPORATE NT (CALLABLE) DTD 03/06/2015 2.709% 03/06/2025	30231GAF9	130,000.00	AA-	Aa2	3/26/2021	3/30/2021	138,049.60	1.10	244.56	138,037.65	137,237.88

Managed Account Detail of Securities Held

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Corporate Note											
BURLINGTN NORTH SANTA FE CORP NOTES (CAL DTD 03/09/2015 3.000% 04/01/2025	12189LAV3	125,000.00	A+	A3	3/5/2021	3/9/2021	134,578.75	1.07	1,875.00	134,420.71	134,320.50
BANK OF NY MELLON (CALLABLE) CORP NOTES DTD 04/24/2020 1.600% 04/24/2025	06406RAN7	135,000.00	A	A1	3/9/2021	3/11/2021	138,202.20	1.01	942.00	138,156.58	137,305.40
Security Type Sub-Total		8,228,000.00					8,431,174.62	1.36	47,638.40	8,393,577.43	8,481,876.90
Certificate of Deposit											
ROYAL BANK OF CANADA NY CD DTD 06/08/2018 3.240% 06/07/2021	78012UEE1	350,000.00	A-1+	P-1	6/7/2018	6/8/2018	350,000.00	3.24	3,591.00	350,000.00	352,045.40
CREDIT SUISSE NEW YORK CERT DEPOS DTD 08/07/2020 0.520% 02/01/2022	22549L6F7	450,000.00	A-1	P-1	8/5/2020	8/7/2020	450,000.00	0.52	1,540.50	450,000.00	451,049.85
SOCIETE GENERALE NY CERT DEPOS DTD 02/19/2020 1.800% 02/14/2022	83369XDL9	575,000.00	A-1	P-1	2/14/2020	2/19/2020	575,000.00	1.80	1,351.25	575,000.00	581,733.25
SUMITOMO MITSUI BANK NY CERT DEPOS DTD 07/14/2020 0.700% 07/08/2022	86565CKU2	450,000.00	A	A1	7/10/2020	7/14/2020	450,000.00	0.70	726.25	450,000.00	452,509.65
NORDEA BANK ABP NEW YORK CERT DEPOS DTD 08/29/2019 1.850% 08/26/2022	65558TLL7	575,000.00	AA-	Aa3	8/27/2019	8/29/2019	575,000.00	1.84	1,004.65	575,000.00	588,332.53
SKANDINAV ENSKILDA BANK LT CD DTD 09/03/2019 1.860% 08/26/2022	83050PDR7	575,000.00	A+	Aa2	8/29/2019	9/3/2019	575,000.00	1.85	1,010.08	575,000.00	588,413.03
DNB BANK ASA/NY LT CD DTD 12/06/2019 2.040% 12/02/2022	23341VZT1	575,000.00	AA-	Aa2	12/4/2019	12/6/2019	575,000.00	2.03	3,910.00	575,000.00	592,225.28
CREDIT SUISSE NEW YORK CERT DEPOS DTD 03/23/2021 0.590% 03/17/2023	22552G3C2	425,000.00	A+	Aa3	3/19/2021	3/23/2021	425,000.00	0.59	62.69	425,000.00	424,931.58

Managed Account Detail of Securities Held

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Security Type Sub-Total		3,975,000.00					3,975,000.00	1.58	13,196.42	3,975,000.00	4,031,240.57
Bank Note											
PNC BANK NA CORP NOTES DTD 06/08/2018 3.500% 06/08/2023	69353RFL7	275,000.00	A	A2	2/11/2020	2/13/2020	289,891.25	1.81	3,021.18	280,206.07	292,337.93
Security Type Sub-Total		275,000.00					289,891.25	1.81	3,021.18	280,206.07	292,337.93
Asset-Backed Security											
HAROT 2018-2 A3 DTD 05/30/2018 3.010% 05/18/2022	43814UAG4	19,681.96	AAA	NR	5/22/2018	5/30/2018	19,681.53	3.01	21.39	19,681.84	19,785.25
FORDO 2018-A A3 DTD 05/22/2018 3.030% 11/15/2022	34528FAD0	58,549.06	AAA	NR	5/15/2018	5/22/2018	58,539.59	3.03	78.85	58,545.63	58,929.96
VWALT 2019-A A3 DTD 10/04/2019 1.990% 11/21/2022	92867XAD8	145,000.00	AAA	NR	10/1/2019	10/4/2019	144,997.71	1.99	88.17	144,998.80	146,421.87
HAROT 2019-1 A3 DTD 02/27/2019 2.830% 03/20/2023	43814WAC9	125,647.62	AAA	NR	2/19/2019	2/27/2019	125,644.25	2.83	128.40	125,645.99	127,405.73
VALET 2018-2 A3 DTD 11/21/2018 3.250% 04/20/2023	92869BAD4	197,006.34	AAA	Aaa	11/15/2018	11/21/2018	196,998.07	3.25	195.64	197,002.50	199,513.05
GMCAR 2018-3 A3 DTD 07/18/2018 3.020% 05/16/2023	36255JAD6	101,602.87	AAA	NR	7/11/2018	7/18/2018	101,579.16	3.03	127.85	101,592.45	102,751.47
CARMAX AUTO OWNER TRUST DTD 07/25/2018 3.130% 06/15/2023	14313FAD1	131,773.43	AAA	NR	7/18/2018	7/25/2018	131,755.46	3.13	183.31	131,765.33	133,483.65
HYUNDAI AUTO RECEIVABLES TRUST DTD 04/10/2019 2.660% 06/15/2023	44932NAD2	188,632.22	AAA	NR	4/3/2019	4/10/2019	188,607.39	2.66	223.01	188,619.13	191,019.30
GMALT 2020-3 A3 DTD 09/29/2020 0.450% 08/21/2023	362569AC9	135,000.00	AAA	Aaa	9/22/2020	9/29/2020	134,987.07	0.45	18.56	134,989.32	135,295.97
ALLYA 2019-1 A3 DTD 02/13/2019 2.910% 09/15/2023	02004WAC5	106,186.61	NR	Aaa	2/5/2019	2/13/2019	106,173.78	2.91	137.33	106,179.74	107,693.96
CARMAX AUTO OWNER TRUST DTD 10/24/2018 3.360% 09/15/2023	14315EAC4	145,161.11	AAA	NR	10/17/2018	10/24/2018	145,159.78	3.36	216.77	145,160.44	147,775.90

Managed Account Detail of Securities Held

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Asset-Backed Security											
NAROT 2019-A A3 DTD 02/13/2019 2.900% 10/15/2023	65479KAD2	223,441.01	NR	Aaa	2/5/2019	2/13/2019	223,407.17	2.90	287.99	223,422.61	227,028.42
MBALT 2020-B A3 DTD 09/23/2020 0.400% 11/15/2023	58769EAC2	75,000.00	AAA	NR	9/15/2020	9/23/2020	74,996.20	0.40	13.33	74,996.83	75,060.43
COPAR 2019-1 A3 DTD 05/30/2019 2.510% 11/15/2023	14042WAC4	147,579.50	AAA	Aaa	5/21/2019	5/30/2019	147,549.60	2.51	164.63	147,561.93	149,635.02
GMCAR 2019-1 A3 DTD 01/16/2019 2.970% 11/16/2023	36256XAD4	168,003.38	NR	Aaa	1/8/2019	1/16/2019	167,984.78	2.97	207.90	167,993.27	170,244.70
FIFTH THIRD AUTO TRUST DTD 05/08/2019 2.640% 12/15/2023	31680YAD9	174,085.04	AAA	Aaa	4/30/2019	5/8/2019	174,046.77	2.65	204.26	174,062.56	176,720.86
BMWLT 2021-1 A3 DTD 03/10/2021 0.290% 01/25/2024	05591RAC8	105,000.00	AAA	Aaa	3/2/2021	3/10/2021	104,996.67	0.29	17.77	104,996.74	104,912.30
HDMOT 2019-A A3 DTD 06/26/2019 2.340% 02/15/2024	41284WAC4	242,905.14	NR	Aaa	6/19/2019	6/26/2019	242,886.34	2.34	252.62	242,893.49	245,815.05
CARMX 2019-2 A3 DTD 04/17/2019 2.680% 03/15/2024	14316LAC7	195,966.91	AAA	NR	4/9/2019	4/17/2019	195,946.88	2.68	233.42	195,954.86	199,621.03
VZOT 2019-C A1A DTD 10/08/2019 1.940% 04/22/2024	92348AAA3	365,000.00	AAA	NR	10/1/2019	10/8/2019	364,971.86	1.94	216.36	364,981.04	371,260.19
NAROT 2019-C A3 DTD 10/23/2019 1.930% 07/15/2024	65479JAD5	275,000.00	AAA	Aaa	10/16/2019	10/23/2019	274,985.48	1.93	235.89	274,989.90	280,029.01
VZOT 2020-A A1A DTD 01/29/2020 1.850% 07/22/2024	92348TAA2	140,000.00	AAA	Aaa	1/21/2020	1/29/2020	139,983.61	1.85	79.14	139,987.90	142,748.20
COMET 2019-A2 A2 DTD 09/05/2019 1.720% 08/15/2024	14041NFU0	575,000.00	AAA	NR	8/28/2019	9/5/2019	574,855.22	1.73	439.56	574,901.24	586,332.68
TAOT 2020-C A3 DTD 07/27/2020 0.440% 10/15/2024	89237VAB5	200,000.00	AAA	Aaa	7/21/2020	7/27/2020	199,984.60	0.44	39.11	199,987.08	200,451.06
DCENT 2019-A3 A DTD 10/31/2019 1.890% 10/15/2024	254683CM5	220,000.00	NR	Aaa	10/24/2019	10/31/2019	219,952.74	1.89	184.80	219,966.26	225,303.69
HDMOT 2020-A A3 DTD 01/29/2020 1.870% 10/15/2024	41284UAD6	130,000.00	AAA	Aaa	1/21/2020	1/29/2020	129,971.65	1.87	108.04	129,978.70	132,014.36

Managed Account Detail of Securities Held

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Asset-Backed Security											
HAROT 2020-3 A3 DTD 09/29/2020 0.370% 10/18/2024	43813KAC6	180,000.00	AAA	NR	9/22/2020	9/29/2020	179,973.56	0.37	24.05	179,976.85	179,975.41
BMWOT 2020-A A3 DTD 07/15/2020 0.480% 10/25/2024	09661RAD3	130,000.00	AAA	NR	7/8/2020	7/15/2020	129,990.19	0.48	10.40	129,991.82	130,288.09
HART 2020-B A3 DTD 07/22/2020 0.480% 12/16/2024	44933FAC0	195,000.00	AAA	NR	7/14/2020	7/22/2020	194,963.50	0.48	41.60	194,969.24	195,238.54
CARMX 2020-1 A3 DTD 01/22/2020 1.890% 12/16/2024	14315XAC2	160,000.00	AAA	NR	1/14/2020	1/22/2020	159,968.61	1.89	134.40	159,976.24	163,597.46
VZOT 2020-B A DTD 08/12/2020 0.470% 02/20/2025	92290BAA9	310,000.00	NR	Aaa	8/4/2020	8/12/2020	309,934.90	0.47	44.52	309,944.04	310,527.90
GMCAR 2020-3 A3 DTD 08/19/2020 0.450% 04/16/2025	362590AC5	205,000.00	NR	Aaa	8/11/2020	8/19/2020	204,953.10	0.46	38.44	204,959.30	205,401.84
WOART 2020-B A3 DTD 06/24/2020 0.630% 05/15/2025	98163WAC0	175,000.00	AAA	NR	6/16/2020	6/24/2020	174,986.28	0.63	49.00	174,988.44	175,661.80
Security Type Sub-Total		5,946,222.20					5,945,413.50	1.83	4,446.51	5,945,661.51	6,017,944.15
Managed Account Sub Total		53,937,022.30					54,185,684.38	1.12	142,331.11	54,118,332.21	54,671,869.57
Securities Sub-Total		\$53,937,022.30					\$54,185,684.38	1.12%	\$142,331.11	\$54,118,332.21	\$54,671,869.57
Accrued Interest											\$142,331.11
Total Investments											\$54,814,200.68

Bolded items are forward settling trades.

IMPORTANT DISCLOSURES

This material is based on information obtained from sources generally believed to be reliable and available to the public; however, PFM Asset Management LLC cannot guarantee its accuracy, completeness or suitability. This material is for general information purposes only and is not intended to provide specific advice or a specific recommendation. All statements as to what will or may happen under certain circumstances are based on assumptions, some, but not all of which, are noted in the presentation. Assumptions may or may not be proven correct as actual events occur, and results may depend on events outside of your or our control. Changes in assumptions may have a material effect on results. Past performance does not necessarily reflect and is not a guaranty of future results. The information contained in this presentation is not an offer to purchase or sell any securities.

- Market values that include accrued interest are derived from closing bid prices as of the last business day of the month as supplied by Refinitiv, Bloomberg, or Telerate. Where prices are not available from generally recognized sources, the securities are priced using a yield based matrix system to arrive at an estimated market value.
- In accordance with generally accepted accounting principles, information is presented on a trade date basis; forward settling purchases are included in the monthly balances, and forward settling sales are excluded.
- Performance is presented in accordance with the CFA Institute's Global Investment Performance Standards (GIPS). Unless otherwise noted, performance is shown gross of fees. Quarterly returns are presented on an unannualized basis. Returns for periods greater than one year are presented on an annualized basis. Past performance is not indicative of future returns.
- Bank of America/Merrill Lynch Indices provided by Bloomberg Financial Markets.
- Money market fund/cash balances are included in performance and duration computations.
- Standard & Poor's is the source of the credit ratings. Distribution of credit rating is exclusive of money market fund/LGIP holdings.
- Callable securities in the portfolio are included in the maturity distribution analysis to their stated maturity date, although, they may be called prior to maturity.
- MBS maturities are represented by expected average life.

GLOSSARY

- **ACCRUED INTEREST:** Interest that is due on a bond or other fixed income security since the last interest payment was made.
- **AGENCIES:** Federal agency securities and/or Government-sponsored enterprises.
- **AMORTIZED COST:** The original cost of the principal of the security is adjusted for the amount of the periodic reduction of any discount or premium from the purchase date until the date of the report. Discount or premium with respect to short-term securities (those with less than one year to maturity at time of issuance) is amortized on a straight line basis. Such discount or premium with respect to longer-term securities is amortized using the constant yield basis.
- **BANKERS' ACCEPTANCE:** A draft or bill of exchange accepted by a bank or trust company. The accepting institution guarantees payment of the bill as well as the insurer.
- **COMMERCIAL PAPER:** An unsecured obligation issued by a corporation or bank to finance its short-term credit needs, such as accounts receivable and inventory.
- **CONTRIBUTION TO DURATION:** Represents each sector or maturity range's relative contribution to the overall duration of the portfolio measured as a percentage weighting. Since duration is a key measure of interest rate sensitivity, the contribution to duration measures the relative amount or contribution of that sector or maturity range to the total rate sensitivity of the portfolio.
- **EFFECTIVE DURATION:** A measure of the sensitivity of a security's price to a change in interest rates, stated in years.
- **EFFECTIVE YIELD:** The total yield an investor receives in relation to the nominal yield or coupon of a bond. Effective yield takes into account the power of compounding on investment returns, while nominal yield does not.
- **FDIC:** Federal Deposit Insurance Corporation. A federal agency that insures bank deposits to a specified amount.
- **INTEREST RATE:** Interest per year divided by principal amount and expressed as a percentage.
- **MARKET VALUE:** The value that would be received or paid for an investment in an orderly transaction between market participants at the measurement date.
- **MATURITY:** The date upon which the principal or stated value of an investment becomes due and payable.
- **NEGOTIABLE CERTIFICATES OF DEPOSIT:** A CD with a very large denomination, usually \$1 million or more, that can be traded in secondary markets.
- **PAR VALUE:** The nominal dollar face amount of a security.
- **PASS THROUGH SECURITY:** A security representing pooled debt obligations that passes income from debtors to its shareholders. The most common type is the mortgage-backed security.

GLOSSARY

- **REPURCHASE AGREEMENTS:** A holder of securities sells these securities to an investor with an agreement to repurchase them at a fixed price on a fixed date.
- **SETTLE DATE:** The date on which the transaction is settled and monies/securities are exchanged. If the settle date of the transaction (i.e., coupon payments and maturity proceeds) occurs on a non-business day, the funds are exchanged on the next business day.
- **TRADE DATE:** The date on which the transaction occurred; however, the final consummation of the security transaction and payment has not yet taken place.
- **UNSETTLED TRADE:** A trade which has been executed; however, the final consummation of the security transaction and payment has not yet taken place.
- **U.S. TREASURY:** The department of the U.S. government that issues Treasury securities.
- **YIELD:** The rate of return based on the current market value, the annual interest receipts, maturity value, and the time period remaining until maturity, stated as a percentage on an annualized basis.
- **YTM AT COST:** The yield to maturity at cost is the expected rate of return based on the original cost, the annual interest receipts, maturity value, and the time period from purchase date to maturity, stated as a percentage on an annualized basis.
- **YTM AT MARKET:** The yield to maturity at market is the rate of return based on the current market value, the annual interest receipts, maturity value, and the time period remaining until maturity, stated as a percentage on an annualized basis.



DISCUSSION ITEM

AGENDA ITEM #5

AGENDA REPORT SUMMARY

Meeting Date: May 25, 2021

Subject: Emergency Measures for Addressing COVID-19: Receive an update from the Acting City Manager and provide direction on additional potential measures to address COVID-19 (J. Maginot)

PRESENTATION TO BE MADE AT MEETING

City Manager

CJ

Reviewed By:

City Attorney

JH

Finance Director

SE



DISCUSSION ITEM

Agenda Item # 6

AGENDA REPORT SUMMARY

Meeting Date: May 25, 2021

Subject: Halsey House Study Session Consultant Support

Prepared by: Dave Brees, Special Projects Manager

Reviewed by: Jim Sandoval, Engineering Services Director

Approved by: Brad Kilger, Interim City Manager

Attachment:

1. City Council Halsey House Questions, March 23, 2021

Initiated by:

City Council - CIP CF - 01004

Previous Council Consideration:

March 23, 2021, January 12, 2021, December 15, 2020, January 28, 2018, November 15, 2016 (continued); June 14, 2016; December 8, 2015, April 23, 2013

Fiscal Impact:

The following action will have a total cost of \$40,480 of Park-in-Lieu funds

- Breakdown of funds to be used:
 - o \$18,890 Architecture Resources Group
 - o \$8,340 David J. Powers & Associates
 - o \$13,250 Page & Turnbull
- Amount already included in approved budget: No

Environmental Review:

Statutorily Exempt pursuant to CEQA section 15262 – Feasibility and Planning Studies.

Policy Question for Council Consideration:

- Does Council desire to seek additional procedural, CEQA, and cost information at the additional appropriation of \$40,480 to the project?

Summary:

- City Council supported the recommendation to seek additional procedural, CEQA, and cost information on four options regarding the future of the Halsey House in Redwood Grove at its March 23, 2021 Regular Meeting
- Staff solicited a proposal from the Architectural Resource Group (ARG) to amend their contract with the City regarding the Historic Structure Report on the Halsey House

Reviewed By:

City Manager

City Attorney

Finance Director

BK

JH

JM



Subject: Halsey House Study Session Consultant Support

- Additionally, a proposal for California Environmental Quality Act (CEQA) services was solicited from David J. Powers and Associates to respond to the CEQA related questions requested by Council
- Furthermore, a proposal was solicited from Page & Turnbull to prepare a Historic Resource Evaluation (HRE) of the Halsey House
- An appropriation of \$40,480 to CIP project CF – 01004 will be required to complete the recommended actions

Staff Recommendation:

1. Appropriation of \$40,480 of Park-in-Lieu funds to the Halsey House Feasibility Study CIP CF – 01004;
2. Approval of a contract amendment with the Architectural Resource Group in the amount not to exceed of \$18,890;
3. Approval of a contract with David J. Powers & Associates in the amount not to exceed of \$8,340;
4. Approval of a contract with Page & Turnbull in the amount not to exceed \$13,250.



Subject: Halsey House Study Session Consultant Support

Purpose

To approve a contract amendment with the Architectural Resource Group, to provide the additional information requested by City Council, and to appropriate additional funding to the project.

Background

At the March 23, 2021 City Council meeting, staff presented its report relating to determining a process to proceed with regarding the future of the Halsey House in Redwood Grove. The report included observations and challenges from the February 10, 2021 Parks and Recreation Commission meetings as well as from other public meetings throughout the years.

Some of the challenges to developing a recommendation for the future of the House included several policy related questions including what the main decision driver(s) for staff and the commissions is to follow. The report also noted there have been times when policy related questions blended with technical questions which has led to further confusion relating to the decision-making process.

Discussion/Analysis

As a result of the Council discussion on March 23, 2021, the Council determined all four of the building structure options were to be considered as part of the analysis regarding the future of the Halsey House. The four options under consideration being: full rehabilitation and adaptive reuse of the building, full demolition of the building, partial demolition/major alteration, and mothballing the building. Council also identified several additional questions it would like answered before it considers the next steps in the decision-making process. The additional questions are included as Attachment 1.

Council also endorsed discussing the policy and process related questions in a Study Session to allow for more dialog and discussion with Council, the community, historic structure experts, and staff. Staff solicited proposals from the Architectural Resources Group (ARG), David J. Powers and Associates (DJP&A), and Page & Turnbull to address both the questions raised in the March 23, 2021 staff report and those suggested by the City Council.

ARG would address the cost estimating, adaptive reuse, site access, and step process for each of the four options under consideration. DJP&A would respond to California Environmental Quality Act (CEQA) related questions requested by Council. The firm Page & Turnbull would provide a Historic Resource Evaluation of the Halsey House itself. The scope of work for each consultant includes deliverable reports and attendance at a future Council Study Session and Regular Meeting. Compensation for each of the professional services agreements are in the amounts not to exceed should Council desire to change or modify the requested information.

Staff will schedule a Study Session in the future after it receives the requested information for the consultant firms.



Subject: Halsey House Study Session Consultant Support

Options

Option #1 Approval of the appropriation of \$40,480 of Park-in-Lieu funds to the Halsey House Feasibility Study CIP CF – 01004, approval of a contract amendment with the Architectural Resource Group in the not to exceed amount of \$18,890, approval of a contract with David J. Powers & Associates in the amount not to exceed \$8,340, and approval of a contract with Page & Turnbull in the amount not to exceed \$13,250.

Advantages: Allows the City to secure the services of the Architectural Resource Group, David J. Powers & Associates, and Page & Turnbull to provide the requested information.

Disadvantages: None

Option #2 Do not approve of the appropriation of \$40,480 of Park-in-Lieu funds to the Halsey House Feasibility Study CIP CF – 01004 and the contract amendment with the Architectural Resource Group, the contract with David J. Powers & Associates, and the contract with Page & Turnbull.

Advantages: The City does not have to spend additional dollars on the Halsey House at this time.

Disadvantages: Does not provide the Council with current cost information or expertise in a complex process dealing with a historic structure

Recommendation

The staff recommends Option 1.

City Council Halsey House Follow Up Questions, March 23, 2021

City Council requested additional information regarding the Halsey House at its March 23, 2021 meeting.

1. What would trigger a “delisting” process?
2. What is the clear process if the city would pursue demolition of the Halsey House?
3. What is the step by step process for each of the four options?
4. What is the cost estimate for each of the four options?
5. What are the legal obligations/risks for each of the four options?
6. What would be the impact on the redwood grove with each of the four options?
7. What does “adaptive reuse” mean with each option?
8. Does “adaptive reuse” meet the Secretary of the Interior requirements?
9. How much does a Secretary of the Interior Standards for Rehabilitation historic resources evaluation cost?
10. What are the CEQA requirements for each option and how much does it cost?
11. What are the ADA access costs or other required site work costs associated with each option?
12. Does the Council feel that the historic value/integrity of the Halsey House needs to be further assessed?
13. Does the contemplation of a new structure, regardless of what it is, change the CEQA or legal risk analysis for a full or partial demolition?

Angel Rodriguez

From: Jim Wing [REDACTED]
Sent: Thursday, May 20, 2021 4:31 PM
To: Public Comment
Subject: Public Comment Agenda Item 6 Meeting Date 5.25.2021

Los Altos Mayor Fligor and Distinguished Council Members

Subject, Council 5/25/21 Meeting Agenda Item 6, Halsey House Consultant Funding

Los Altos will always have limited Engineering Resource and must focus on priorities.

I recommend you continue this agenda item for low priority Halsey House to a date after Engineering Resource is allocated to other higher priority projects. At least wait until Community Center move in is complete, EOC construction start, and Complete Streets Master Plan projects are prioritized.

Allowing Halsey House Study to move forward will require full time Engineering person to work with at least three consultants. Halsey House has already been protected from roof leaks, hillside stormwater runoff, and vandalism [eight -feet fencing around house] to ensure condition will not deteriorate while waiting for Council decision.

Higher priority projects that need Engineering Resource are as follows:

- Redwood Grove safety improvements to remove / cut-back dead redwood trees that have branches that could fall on visitors and creekbank erosion undercutting pedestrian creekside cement sidewalk that allows children to fall off of 7 feet high cliff into creek.
- Staff requested safety changes after move-in to new Community Center.
- EOC building.
- Complete Streets Master Plan top safety improvement projects.
- Grant Park Master Plan building improvements
- Police Station building safety improvements.
- Decision on 999 Fremont

Council should always consider impact on Staff availability to work on new projects and possible impact on other projects before approving. It may be helpful for Engineering Resource impact be included in project staff reports.

Thank you for your consideration!

Jim Wing, [REDACTED]

RESOLUTION NO. 2021-24

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALTOS TAKING A LEADERSHIP ROLE ON AN ISSUE NEGATIVELY IMPACTING THE LOS ALTOS COMMUNITY

WHEREAS, at the regular meeting of the Los Altos City Council on November 24, 2020, a Los Altos resident, Kenan Moos, sent Council Member Lynette Lee Eng the following text messages after Council Member Lee Eng asked about the cost of employing a 3rd party to provide intake services for the Los Altos Police Department:

“Your name will be all over the papers. We know there are racists that supported you. You are trying to delay this.”

“It has nothing to do with budget and you know this.”

“You lied to me in our discussions that you were going to support racial matters. You said you were the only one in favor and it looks like you are the only one against them. Very disappointing;” and

WHEREAS, Council Member Lee Eng did not read Mr. Moos’ text messages out loud, but made the following statement (“November 24th Statement”) on the public record:

“Before we move forward onto that item, I just want to make a comment that the reason why I voted what I did is because I’m getting information or comments from members of Vanguard calling me racist now so I don’t appreciate it. And I would like to state that I did it because I lacked information and there are other reasons why I took the position that I have. I’m making this known public because if anything were to occur to me or my family, I’m making it known that I voted the way I did and I’m representing my concerns because of lack of information and because I had concerns moving forward. So, that said, I’m just want to protect myself and protect my family. Thank you. Now we can move on;” and

WHEREAS, after Council Member Lee Eng made her November 24th Statement, Mr. Moos then sent her the following text message during the meeting:

“I just want to be clear, this is no way a threat of any kind. This is me expressing my disappointment;” and

WHEREAS, Council Member Lee Eng never read this last text message from Mr. Moos into the record; and

WHEREAS, Council Member Lee Eng knows Mr. Moos and had communicated with him multiple times before he sent her these text messages; and

WHEREAS, although Council Member Lee Eng did not use the word “threat,” many individuals, after hearing Council Member Lee Eng’s November 24th Statement, said they thought Mr. Moos had physically threatened Council Member Lee Eng and her family; and

WHEREAS, at the November 24, 2020 regular City Council meeting, in reaction to the November 24th Statement, the other four Council Members and the City Attorney made comments including “Lynette, if those emails were sent by email, I think you should send them on to the City Manager or the Police Chief. That would be important to have those emails sent in;” and

WHEREAS, since the November 24, 2020 meeting, members of the public, including many constituents, have sent emails to Los Altos Council Members and spoken at every regular City Council meeting on this issue. Members of the public sought some form of closure on this issue for the community and many asked Council Member Lee Eng, among other things, to address the impact of the November 24th Statement and her subsequent refusal for 5 months to respond to her constituents and the community; and

WHEREAS, although both parties had agreed to participate in mediation in an attempt to resolve this issue, the mediator canceled the mediation; and

WHEREAS, when Council Member Lee Eng made a statement five months later at the April 27th, 2021 regular City Council meeting (the “April 27th Statement”), she did not address many of the issues raised by her constituents, including

- that her November 24th Statement was wrongly perceived and/or understood by many that Mr. Moos had physically threatened her and her family in his text messages,
- addressing the impact of that wrongful perception and understanding, and
- admitting that Mr. Moos did not call her racist; and

WHEREAS, as of the date of this Resolution, Council Member Lee Eng still had not responded to these specific issues raised by her constituents, and this situation continues to consume a significant portion of Council time and staff time; and

WHEREAS, the City Council believes leadership is necessary to directly address this situation and the impact on the community; and

WHEREAS, this Resolution does not seek to punish, embarrass, or discipline any City Council Member or member of the community, nor does it question how anyone may have felt when they read the text messages.

NOW THEREFORE, by this resolution, the Los Altos City Council

1. acknowledges that at the regular meeting of the Los Altos City Council on November 24, 2020, in his text messages to Council Member Lee Eng, Mr. Kenan Moos:
 - a. DID NOT physically threaten Council Member Lynette Lee Eng;
 - b. DID NOT mention Council Member Lee Eng’s family, or threaten them in any way; and
 - c. DID NOT call Councilmember Lee Eng racist; and
2. is taking the leadership role necessary to respond to the concerns raised by the Council’s constituents over the last six months to bring this issue to resolution.

The Los Altos City Council asks the community to join us in finding ways to move forward and to unite our community.

I HEREBY CERTIFY that the foregoing is a true and correct copy of a Resolution passed and adopted by the City Council of the City of Los Altos at a meeting thereof on the 25th day of May, 2021 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Neysa Fligor, MAYOR

Attest:

Andrea Chelemengos, MCC, CITY CLERK

From: Lynette Lee Eng <lleeng@losaltosca.gov>
Sent: Friday, May 21, 2021 6:43 PM
To: Brad Kilger <bkilger@losaltosca.gov>
Cc: Jolie Houston <jolie.houston@berliner.com>
Subject: Amendment to Resolution No. 2021-24

Dear Brad,

Please distribute this to the rest of the Council and include in the packet for Tuesday's meeting.

Regarding proposed Resolution No. 2021-24 for the upcoming council meeting, the recitals should involve two key facts that were important to me:

WHEREAS, earlier that month there was a city council election in which many of the yard signs of Council Member Lee Eng had been illegally vandalized with one or more persons adding to those signs a sticker that said she was a racist; and

WHEREAS, when the yard signs of Council Member Lee Eng were being vandalized, neither Mr. Moos nor the other candidates, Sally Meadows or Jonathan Weinberg, publicly condemned such illegal actions; and

The resolution states that there are three issues I have not addressed. While I thought I had addressed them, I will now restate:

1. I believe that my November 24th statement was wrongly perceived and/or understood by many since Mr. Moos had not physically threatened me or my family in his text messages, but I believe that he and his supporters are largely responsible for promoting that misunderstanding.
2. I feel that the wrongful perception and understanding on this matter has negatively impacted Mr. Moos, his supporters, the Council, the community and me. I continue to believe, however, that this wrongful perception and understanding has largely been promoted by Mr. Moos and his supporters. While others may disagree, I thought it best for the community that I remain silent on this matter.

3. Mr. Moos did not call me a racist in his text message, and I have never said otherwise.

Lynette Lee Eng

Hi Andrea,

I would like the following information included in the public record for the meeting packet directly after Councilmember Lee Eng's public comment entitled "Amendment to Resolution No. 2021-24" which was forwarded to Council yesterday. Councilmember Lee Eng states:

"WHEREAS, when the yard signs of Council Member Lee Eng were being vandalized, neither Mr. Moos nor the other candidates, Sally Meadows or Jonathan Weinberg, publicly condemned such illegal actions;"

This statement is inaccurate and I want to correct the record. I posted a condemnation on my campaign Facebook page on October 22, 2020 and it is still publicly available on that page. I've attached a screenshot below.

Thank you,
Sally Meadows

The screenshot shows a Facebook interface with a search bar at the top containing "Sally For Los Altos". Below the search bar are navigation tabs for "About", "Videos", "Posts", "Events", "Photos", and "Community", with "Posts" selected. A gear icon labeled "Options" is visible. The main content is a post from the page "Sally For Los Altos" dated "Oct 22, 2020". The post text is: "No matter who we each choose to vote for, all candidates running for Los Altos City Council deserve respect, as do their signs. 🇺🇸". Below the text are icons for "Like" (15), "Comment" (2), and "Share" (2). At the bottom of the post, it says "188 people reached" with a right-pointing arrow, and a blue "Boost Post" button is on the right.

I would like to correct the record regarding Councilmember Lee Eng's statement regarding my response to the vandalism of her campaign signs during the city council election campaign last year.

After I became aware of sign vandalism in the 2020 Los Altos city council election campaign, not only did I condemn it, but I immediately placed the following statement prominently on my campaign home/web page:

Stop Sign Vandalism!

Defacing Los Altos city council candidates' signs is shocking and cannot be condoned. Our City and its residents are better than this.

An article was published in the Daily Post on Oct. 21 about fellow candidates' signs being defaced with stickers. The Town Crier published a similar article online. This behavior is wrong, undemocratic, and criminal. **IT HAS TO STOP NOW.**

The statement remains on the homepage of my website*: <https://weinbergforcouncil.com/>

(*After the election I added a thank you message to the community; when you scroll down, my statement condemning the sign vandalism is still visible on my campaign website and was the most prominent part of my homepage beneath the header prior to the election results being posted on the county's website.)

I fully recognize that during the height of an election season it is not possible to follow all of the candidate website postings so I trust that Councilmember Lee Eng was not aware that I had posted this statement condemning sign vandalism.

Jonathan D. Weinberg, Esq. | Member, Los Altos City Council

Los Altos City Hall

1 North San Antonia Road | Los Altos, CA 94022

Main: (650) 947-2700 | Direct: (650) 947-2768 | jweinberg@losaltosca.gov





DISCUSSION ITEM

Agenda Item # 7

PUBLIC

CORRESPONDENCE Meeting Date: May 25, 2021

Subject: Resolution No. 2021-24 City Council Taking a Leadership Role

The following is public correspondence received by the City Clerk's Office on this matter. Individual contact information has been redacted for privacy. This may *not* be a comprehensive collection of the public correspondence, but staff makes its best effort to include all correspondence received to date.

To send correspondence to the City Council, on matters listed on the agenda please email PublicComment@losaltosca.gov

From: Douglas Krause [REDACTED]
Sent: Monday, May 17, 2021 7:47 AM
To: Andrea Chelemengos <achelemengos@losaltosca.gov>
Subject: REGARDING MS. LEE ENG ON MAY 25TH MEETING

Hello:

PLEASE READ THIS STATEMENT FROM ME ALOUD AT SUBJECT MEETING

1. I support Ms. Lee Eng and she should not apologize for something she did not do.
2. The City Council should not take sides. This is an impasse between two people and it should be resolved outside City Council meeting times.
3. Ms. Lee Eng is the victim of bullying and harassment at a time when we should all be against Anti-Asian hate.
4. People have been afraid to speak out earlier.
5. People have not known that Justice Vanguard has been attacking an Asian American woman at every City Council meeting since last November.
6. Ms. Lee Eng has an outstanding record on social justice issues
7. The City Council should not take sides. This is an impasse between two people and it should be resolved outside City Council meeting times. The City Council should support and pay for qualified, objective mediators. We understand co-mediators, one who is African American, and one who is Asian American, are available.
8. Any "solution" that supports Kenan Moos and condemns Lynette is unacceptable.

Doug Krause

From: [REDACTED]
To: [Public Comment](#)
Subject: PUBLIC COMMENT AGENDA ITEM ## - MAY 25, 2021
Date: Monday, May 17, 2021 9:03:41 AM

Dear Los Altos City Council:

I write to express support for council member Lee Eng and to decry the mendacious campaign by unscrupulous agitators against her.

The record clearly shows that Ms. Lee Eng has pursued her responsibilities as a council member forthrightly and with integrity.

The campaign of intimidation against her must not be allowed to succeed. Los Altos will be fundamentally harmed if it does.

Please now do your job forthrightly and with integrity by supporting your colleague and rejecting the illegitimate campaign against her.

Respectfully,

David Burkean

[REDACTED]

From: [Nga Le](#)
To: [Public Comment](#)
Cc: [Nga](#)
Subject: Support for County council Lee Eng
Date: Friday, May 14, 2021 6:40:41 PM


Lee Eng was duly elected by voters and she is representing those who elected her based on her viewpoint and those of her constituents. The hostility of those who oppose her viewpoint is apparent here. They appear to be attempting to

attack her character and shame her into silence using the now familiar tactics that the radical left is using to slander and silence people who oppose their political narrative by attacking them as “racist!” Such behavior is disrespectful of our democratic tradition and of a nation that is not fearful of alternative viewpoints. It appears that some Los Altos council members and our nation are emulating totalitarian regimes such as the CCP who use undemocratic methods to silence dissent and our First amendment rights to freedom of speech. Remember Justice Brandeis who said that the solution to hate speech, or other speech that we disagree with, is not to censor such speech but to allow “more speech! Reasonable minds can and do differ, and allowing a “diversity” of different viewpoints other than one’s own chosen “political narrative” is what make America unique and different from all other countries in the world. Please urge those who are doing so to back off their disrespectful and undemocratic attacks on this elected council member. I believe a retraction and an apology to Ms. Eng is in order.

Sincerely,

A concerned citizen and voter.

Sent from my iPhone

From: 
To: [Public Comment](#)
Subject: Support Ms. Lee Eng.
Date: Monday, May 17, 2021 7:32:22 AM

Dear Los Altos City Council:

On my behalf of my family, I'm writing to express our full support of Ms. Lee Eng.

Ms. Lee Eng has an outstanding record on social justice issues. Ms. Lee Eng is the victim of bullying and harassment at a time when we should all be against Anti-Asian hate. Ms. Lee Eng should not apologize for something she did not do.

People have been afraid to speak out earlier. People have not known that Justice Vanguard has been attacking an Asian American woman at every City Council meeting since last November.

The City Council should not take sides. This is an impasse between two people and it should be resolved outside City Council meeting times. The City Council should support and pay for qualified, objective mediators. We understand co-mediators, one who is African American, and one who is Asian American, are available.

Any "solution" that supports Kenan Moos and condemns Lynette is unacceptable.

Thank you.

Zhang family

From: [REDACTED]
To: [Public Comment](#)
Subject: PUBLIC COMMENT AGENDA ITEM ## - MAY 25, 2021
Date: Monday, May 17, 2021 12:22:22 PM

To Whom It May Concern,

I have been a long standing business women and resident of Santa Clara County and I am outraged by the behavior against Ms Lee Eng!

First of all the City Council should NOT be taking sides. Ms Eng is the victim of bullying and harassment at a time when we should all be against Anti Asian hate!

Interesting as people have not known that "Justice Vanguard" has been attacking, Ms Eng, an Asian American Woman, at every City Council meeting since November of 2020! Why is that? Ms Eng has an outstanding record on social justice issues. Possible, the City Council should support and pay for qualified, "objective" mediators!

Why is it that people are afraid to speak out? Because of attacks like this on Ms Eng!

You should be supporting Ms Eng and certainly she should NOT be apologizing for something that she did NOT do or say! Also, asking her to resign is ridiculous and an attack against Ms Eng! Amazing how the other side lies and takes Ms Eng's narrative out of context!

The attacks against Ms Eng are diverting hours of time and attention of the City Council from more important matters and this needs to stop!

Sincerely,

Maryann Bettencourt



DISCUSSION ITEM

Agenda Item # 7

PUBLIC CORRESPONDENCE

Meeting Date: May 25, 2021

Subject: Resolution No. 2021 – 24: Adopt Resolution of the City Council of the City of Los Altos Taking a Leadership Role on an Issue Negatively Impacting the Los Altos Community. Solid Waste Rate Adjustment

The following is public correspondence received by the City Clerk's Office after the posting of the original agenda. Individual contact information has been redacted for privacy. This may *not* be a comprehensive collection of the public correspondence, but staff makes its best effort to include all correspondence received to date.

To send correspondence to the City Council, on matters listed on the agenda please email PublicComment@losaltosca.gov

From: [Andrea Chelemengos](#)
To: [Public Comment](#)
Subject: FW: Ms. Lynette Lee Eng
Date: Friday, May 21, 2021 2:40:02 PM
Attachments: [image001.png](#)

Sincerely,



Andrea M. Chelemengos, MMC

City Clerk

City of Los Altos

1 N. San Antonio Road | Los Altos, CA | 94022

Direct: (650) 947-2610

achelemengos@losaltosca.gov

Visit [City of Los Altos Website](#) for the most current community information.

From: Lynley Kerr [REDACTED]
Sent: Friday, May 21, 2021 2:21 PM
To: Andrea Chelemengos <achelemengos@losaltosca.gov>
Subject: Ms. Lynette Lee Eng

Please read my message at the next council meeting. Thank you.

Thank you for letting me express my extreme concern for Ms. Lee Eng and all conservative voices of today.

If two sides of the story are no longer allowed, then America is dead as we know it.

If someone has the ability to bully someone into performing against their will, then America is dead.

If this council acts in any way that encourages the above behavior, then America is dead.

If the council does not defend Ms. Lee Eng's freedom to speak freely, then America is dead.

If our country continues down this Marxist road of destroying the integrity of America, through cancel culture, fear-mongering, and bullying, with the help of representatives who are too afraid to fight for our liberties, then America is dead.

Be that council member who acts righteously!

Protect Ms. Lee Eng.

Thank you.
Lynley Kerr Hogan

**Love, Compassion,
Forgiveness, and Gratitude**

Sent with [ProtonMail](#) Secure Email.

From: [REDACTED]
To: [Public Comment](#)
Subject: PUBLIC COMMENT AGENDA ITEM 7
Date: Friday, May 21, 2021 4:28:25 PM

Dear City Council Members,

I am writing regarding the upcoming May 25 Los Altos City Council meeting that will be voting on a resolution involving Ms. Lynette Lee Eng, the first Asian American woman to serve on the council. The resolution should be a comprehensive recitation of the public record that fairly reflects Kenan Moos' conduct, statements, and uncivil behavior as well those of his supporters. Until recently, I have been unaware of Justice Vanguard's hijacking of City Council meetings and full extent of the harassment towards Ms. Lee Eng. This behavior is UNACCEPTABLE to all individuals.

We need everyone who believes in authentic justice, fairness, and civil discourse to support Ms. Lee Eng and ask that the resolution accurately and fairly reflect the campaign Kenan Moos engineered to distract from a threat he made to Ms. Lee Eng. I feel that this resolution is an attempt to appease Kenan Moos, a 2016 graduate of Los Altos High School and a founder of an activist group he calls "justice Vanguard." How can we allow Kenan Moos and his supporters to insult, bully and harass Ms. Lee Eng? He publicized this dispute through his threat that her name "would be all over the papers." Is that not harassment?

The City Council should not take sides. Ms. Lee Eng is the victim of bullying and harassment at a time when we should all be against any kind of hate, including Anti-Asian hate.

As a long-time resident of Los Altos, Ms. Lee Eng is an outstanding public servant with an outstanding record on social justice issues. We should be proud to have such an outstanding individual serve on our City Council.

Thank you for your consideration.

June Darmanian
1595 Ben Roe Drive
Los Altos, CA

From: [REDACTED]
To: [Public Comment](#)
Subject: PUBLIC COMMENT AGENDA ITEM 7
Date: Friday, May 21, 2021 4:43:53 PM

Dear City Council Members,

I am writing regarding the upcoming May 25 Los Altos City Council meeting that will be voting on a resolution involving Ms. Lynette Lee Eng, the first Asian American woman to serve on the council. The resolution should be a comprehensive recitation of the public record that fairly reflects Kenan Moos' conduct, statements, and uncivil behavior as well those of his supporters. Until recently, I have been unaware of Justice Vanguard's hijacking of City Council meetings and full extent of the harassment towards Ms. Lee Eng. This behavior is UNACCEPTABLE to all individuals.

We need everyone who believes in authentic justice, fairness, and civil discourse to support Ms. Lee Eng and ask that the resolution accurately and fairly reflect the campaign Kenan Moos engineered to distract from a threat he made to Ms. Lee Eng. I feel that this resolution is an attempt to appease Kenan Moos, a 2016 graduate of Los Altos High School and a founder of an activist group he calls "justice Vanguard." How can we allow Kenan Moos and his supporters to insult, bully and harass Ms. Lee Eng? He publicized this dispute through his threat that her name "would be all over the papers." Is that not harassment?

The City Council should not take sides. Ms. Lee Eng is the victim of bullying and harassment at a time when we should all be against any kind of hate, including Anti-Asian hate.

As a long-time resident of Los Altos, Ms. Lee Eng is an outstanding public servant with an outstanding record on social justice issues. We should be proud to have such an outstanding individual serve on our City Council.

Thank you for your consideration.

Aram Darmanian
1595 Ben Roe Drive
Los Altos, CA

From: [REDACTED]
To: [Public Comment](#)
Subject: Kenan Moos Resolution
Date: Friday, May 21, 2021 8:09:19 PM

Statement to Los Altos Councilmembers

We support the resolution put forth by the council today.

We appreciate that the council has made the decision to resolve this conflict and we thank the council for clearing Kenan's name and taking a stand to correct this wrong.

Kenan and his family have been through a lot, and it our hope that our community will move forward to heal and reunite.

We absolutely support anti-Bias training for all city employees and hope it will foster understanding, respect and will stand as a reminder that we are all from somewhere and of the need to increase diversity, inclusivity, and equity in Los Altos.

We understand that it is not easy to speak out against a fellow councilmember, and we appreciate that the Los Altos councilmembers have demonstrated that they are "upstanders", and not "bystanders".

Thank you

Sincerely,
Chinyere Iweka

From: [REDACTED]
To: [Public Comment](#)
Subject: Lynette
Date: Friday, May 21, 2021 8:41:43 PM

I am writing in support of Lynette. This issue is creating a problem that never existed in Los Altos as far as I know. Lynette has done so much to support our citizens and she should be treated with the respect she deserves . It is time for the city council put an end to this disruption and move on.

Thank you.

Theresa Iantosca

Sent from my iPhone

From: [REDACTED]
To: [Public Comment](#)
Subject: Kenan Moos
Date: Friday, May 21, 2021 11:32:27 PM

I'm emailing you because I do not think Councilwoman Eng needs to apologize to Mr. Moos.
His text was very inappropriate.

Thank you
Kris Vankirk

Sent from my Verizon, Samsung Galaxy smartphone

From: [REDACTED]
To: [Public Comment](#)
Subject: PUBLIC COMMENT AGENDA ITEM 7 - MAY 25, 2021
Date: Saturday, May 22, 2021 1:37:43 AM

Dear Mayor and City Council Members:

I'm a long time resident of Los Altos and I must say I'm completely appalled by how the council handled this schoolyard bickering.

This whole incident is clearly a political retaliation from Mr. Moos for not getting what he wanted. Unfortunately nowadays, you can sugar code these vicious retaliations with righteous terms such as social justice , social equity, etc. and all of sudden, these vicious attacks are justified.

Additionally, I'm completely aghast by the fact that city council allows Mr. Moos and his supporters to continue to halt the council meetings, and thus forcing the council to demand an apology from Ms. Eng in order to appease Mr. Moos so that council meetings can progress.

To me, this is no different from a parent giving in on a boisterous child's demand because he or she is making a scene in public.

I'm looking for our elected council members to have the scruples and courage to stand up for what's right, and not some career politicians who easily bend to wrongful demand simply because someone is crying out the loudest.

Finally, I want to emphasize that this incident sets a horrible precedence for any future votes in our city council. How will any council members ever have the courage to vote against any measure that Mr. Moos support without fear of retaliation like this one. We must public condemn such retribution so that we can restore justice in our voting process.

sincerely,
Jason

From: [REDACTED]
To: [Public Comment](#)
Subject: BLM
Date: Saturday, May 22, 2021 3:35:07 AM

Please do not be intimidated by the BLM activists who accuse the council members for being racists. BLM appears to be the group who are racists and who are anti-Asian- Americans. It is Kenan Moos who is the racist one and he does not deserve to be exonerated, but instead needs to be condemned for being racist and spreading Asian-American hate. His behavior is shameful.

Sincerely;

Glenn Robinson

From: [REDACTED]
To: [Public Comment](#)
Subject: I support Council Member Lynette Lee Eng.
Date: Saturday, May 22, 2021 8:33:44 AM

She has nothing to apologize for. The city should not allow her to continue to be harassed by Keenan Moos' supporters at city council meetings.

Victoria Byrd
citizen of Los Altos

From: [REDACTED]
To: [Public Comment](#)
Subject: support for Council member Lee Eng
Date: Saturday, May 22, 2021 8:37:11 AM

I'm writing in support of council member Lee Eng against claims made by Kenan Moos.

First, regarding Moos' text, "Your name will be all over the papers." To me that sounds very threatening. If someone said that to me, I'd feel threatened, and would wonder if he meant to harm me. Probably I read too many books, but for me that evoked images of newspaper headlines like "Council member Lee Eng attacked on the street" or worse. I know after the fact he explained he just meant she would be publicly ridiculed for her actions, but _that isn't what the text said_. "Your name will be all over the papers" is vague and easily open to many interpretations, including physical harm. If he meant just public ridicule, he should have said that.

Second, I feel his statements about not calling Lee Eng racist are not honest. He is saying she tacitly accepts the support of racists as if that doesn't imply any sort of racism at all on her part. I don't see there being much difference between, "You tacitly accept the support of racists", and "You are a racist". That's especially true of for a public figure. Maybe he didn't actually write the words "You are a racist", but his statement definitely implies an accusation of racism.

Patrick Day
1018 Eastwood Dr

From: [REDACTED]
To: [Public Comment](#)
Subject: I support resolution clearing Kenan Moos
Date: Saturday, May 22, 2021 9:44:36 AM

Thank you,
Connie Miller – Los Altos resident.
543 Shirlynn Court

From: [REDACTED]
To: [Public Comment](#)
Subject: Lynette Lee Eng
Date: Saturday, May 22, 2021 11:08:48 AM

It is time to put an end to the harassing and bullying of Lynette. This is not a council matter and it is taking up too much of the council's time that should be spent on important city issues. I have known Lynette for many years and can assure that she is not a racist. Thank you.

Anthony Iantosca

From: [REDACTED]
To: [Public Comment](#)
Subject: Support of Lynnette Lee Eng
Date: Saturday, May 22, 2021 11:20:55 AM

I have listened to an online video of the testimony of Keenan Moos's mother and I've read the accounts of what transpired at the Los Altos City Council meeting that resulted in Lee Eng being singled out as offensive while the other council members who were aligned with her were not. The threatening response by Moos, and support of him by his parents is based in racial bias on their part, and the result is bullying of Lee Eng.

Please take action to stop the harassment of your fellow council member. Please be strong voices to stop racial bullying by those who would turn racial bias accusations around and threaten Lee Eng because of her ethnicity. Please, stop all that is being perpetrated against Asians, (and others) and stand for what is right and righteous...this has to be clear to those who seek to distort racial discrimination and blame others for what they are doing. May God help you in your decision.

Thank you,
Mary Benson
Los Gatos

From: [REDACTED]
Cc: [Public Comment](#)
[David Roode](#)
Subject: Public Comment Agenda Item 7 May 25 2021
Date: Saturday, May 22, 2021 3:09:27 PM

Please read this comment from me aloud at the meeting.

I support the proposed resolution. It lays out the facts accurately. It is important to set the record straight because many of those commenting on the matter at previous council meetings have distorted what actually happened. They also distort the effect of what has gone on.

This seems like a matter of a council member attempting to shame a constituent for merely providing her with input. It's important to note for the record that supplying an opinion was all that Kenan Moos did. In effect, Lee Eng even asked him for his opinion by previous discussion. In press interviews, Lee Eng has not acknowledged that fact, which is a grave concern.

From: [REDACTED]
[Public Comment](#)
Subject: Support for Resolution on Kenan Moos
Date: Saturday, May 22, 2021 11:22:16 AM

Writing to express my support for Kenan Moos.

NOW THEREFORE, by this resolution, the Los Altos City Council

1. acknowledges that at the regular meeting of the Los Altos City Council on November 24, 2020, in his text messages to Council Member Lee Eng, Mr. Kenan Moos:
 - a. DID NOT physically threaten Council Member Lynette Lee Eng;
 - b. DID NOT mention Council Member Lee Eng's family, or threaten them in any way; and
 - c. DID NOT call Councilmember Lee Eng racist; and
2. is taking the leadership role necessary to respond to the concerns raised by the Council's constituents over the last six months to bring this issue to resolution.

The Los Altos City Council asks the community to join us in finding ways to move forward and to unite our community.

I HEREBY CERTIFY that the foregoing is a true and correct copy of a Resolution passed and adopted by the City Council of the City of Los Altos at a meeting thereof on the 25th day of May, 2021 by the following vote:

From: [REDACTED]
To: [Public Comment](#)
Subject: PUBLIC COMMENT AGENDA ITEM 7 - MAY 25, 2021
Date: Saturday, May 22, 2021 6:16:14 PM

Dear Mayor Fligor and Council Members.

This incident has been built way out of proportion. If you have read the constant posts in the Town Crier and on Nextdoor, you would recognize the names of the same group of people who strongly attacked Ms. Lee-Eng during the election, and are now doing everything they can to get her to resign. Are Mr. Moos and Justice Vanguard being manipulated by these political opponents of Ms. Lee-Eng?

Ms. Lee Eng was fairly elected, and represents the views of many Los Altans. Ms. Lee-Eng is respected by her constituents for thoughtfully considering matters that she votes on, and not just rubberstamping bills if she finds them lacking. She listens to her constituents. BUT she is under no obligation to vote the way they request if she finds fault with the bill under consideration.

The texts from Mr. Moos during the council meeting in question were inappropriate - especially the text about her name being spread all over the papers. In no way is Ms. Lee-Eng racist! In fact, in the current political climate, she rightfully should be concerned about the constant print attacks on her, our first Asian-American Council Member.

A group of people constantly descending on council meetings to attack a council member that they dislike is not democracy. These time-wasting constant attacks should never have been allowed at our City Council meetings. It is time for our City Council to deal with the real issues facing our city.

The resolution under consideration should be reworded to fairly and accurately represent the public record.

Thank you.

Sandra Salinger
Los Altos

From: [REDACTED]
To: [Public Comment](#)
Subject: Council Behavior
Date: Saturday, May 22, 2021 6:56:40 PM

I writing to support Lynette Eng. I find that she is big bullied and find the group very unprofessional and disappointing reminds me of Junior High.

Regards,
Linda Snell

From: [REDACTED]
To: [Public Comment](#)
Subject: Please exonerate Kenan Moos
Date: Saturday, May 22, 2021 8:06:12 PM

Dear Los Altos City Council,

I am writing as a local business owner to ask you to exonerate Kenan Moos of the accusations raised against him. He is an honest and responsible young man and the whole situation seems to be based upon misunderstanding or misinterpretation of what was said.

Sincerely,
Adrienne Rush
Owner, TITLE Boxing Club

Sent from my iPhone

From: [REDACTED]
To: [Public Comment](#)
Subject: Public Comment Agenda #7 - May 25, 2021
Date: Saturday, May 22, 2021 8:50:50 PM

Dear Mayor Fligor and Los Altos City Councilmembers,

I am writing to support City Councilmember Lynette Lee Eng.

I recently became aware of the controversy involving Justice Vanguard and City Councilmember Lee Eng. My purpose in writing to you is to support the Council and Ms. Lee Eng.

It appears that Justice Vanguard sent a text to Councilmember Lee Eng that caused her to be concerned for her safety and the safety of her family. At a time when Asian Americans have been assaulted in front of their own homes, attacked on public streets, and called names by strangers, I understand her being fearful.

At the March 23 Los Altos City Council meeting, Mayor Neysa Fligor introduced a resolution denouncing anti-Asian aggression, intimidation and violence. Our community appreciated that gesture. Yet, given the City Council's stand against AAPI violence and harassment, it is difficult to understand why the City Council has not also taken a stand to defend Ms. Lee Eng against the attacks by Justice Vanguard and its followers.

The public record shows that City Councilmember Lee Eng has been bullied and harassed for months. When she expressed the reasons for her concern at the April 27 meeting, her concern was dismissed and effectively de-legitimized. This seems completely incongruous with the March 23 AAPI resolution.

In an effort for our community to put this matter behind us, I respectfully urge the City Council not to take sides. This matter should be resolved privately between the two parties involved. Perhaps the City Council could assist by paying for the mediator or mediators. In any event, please enforce the City Council's rules for civility. No one deserves the treatment that Councilmember Lee Eng has endured.

Thank you for your consideration.

John Park
Los Altos Resident

From: [REDACTED]
To: [Public Comment](#)
Subject: In support of Lynette Eng.
Date: Saturday, May 22, 2021 10:16:05 PM

Dear Los Altos City Council Members,

I wish to express my support for Lynette Eng. I watched the video of a recent city council meeting in which Kenan Moos bullied her publicly. She has a right to her thoughts and opinions, as does Mr. Moos. However, Mr. Moos is not a mind-reader, he doesn't know what is in Ms. Eng's heart, and he has no right to be rude and disrespectful to anyone at a city council meeting or anywhere else or that matter.

I encourage the city council to put an end to this conflict. Ms. Eng owes no one an apology, but Mr. Moos should be reprimanded for bad manners.

Accusations of racism are thrown around so often these days, the impact of the word is being diluted. Most people are good-hearted and of goodwill. When large groups of people are called racist one has to question the rationality of the accuser and the validity of the accusation by demanding specific facts (time, place, form, and event). Only then can racist actions be rectified. Without the facts, calling someone a racist is just a harassing opinion.

Stick to facts, ignore opinions. Ignore the temper-tantrums of ill-mannered justice warriors too.

Kindly,

Linda Rost

From: [REDACTED]
To: [Andrea Chelemengos; Public Comment](#)
Subject: PUBLIC COMMENT AGENDA ITEM 7 - MAY 25, 2021
Date: Saturday, May 22, 2021 10:22:44 PM

To: Andrea Chelemengos and/or Los Altos City Council,

**** Please allow the following to be read in City Council meeting ****

I am writing in support of Councilwoman Ms. Lynette Lee Eng. Certainly none of the City Council members would want to be subject to the sorts of bullying and intimidation that Ms. Eng has suffered by the actions of Mr. Kenan Moos. So, I urge you set an example and demand that Mr. Moos immediately cease and desist or face the consequence of being banned from future City Council meetings. Mr. Moos' texts to Ms. Eng stating, "Your name will be all over the papers. We know there are racists that supported you" is innuendo and sophistry. Even if some racist does support her, it doesn't mean her actions are racist or that she supports racists.

Unlike Mr. Moos, most of the public supports safe schools protected by SROs. Statistics have shown when police trained resources decrease, crime increases. Please consider the data and facts.

Best,

Jane Yee

From: [REDACTED]
To: [Public Comment](#)
Subject: In support of Lynette Eng
Date: Sunday, May 23, 2021 3:53:56 AM

Lynette is being bullied by BLM activists. It is outrageous that they can be allowed to interfere with the duties of a sitting government official. Even if these thugs have a good cause, the ends wouldn't justify the means.

Raj Khanna
Los Altos Hills

Sent from my iPhoneX

From: [REDACTED]
To: [Public Comment](#)
Subject: Support for Councilwoman Lynette Lee Eng
Date: Sunday, May 23, 2021 9:15:17 AM

Dear City Council Members:

I would like to submit a public comment.

I am glad to see you attempt to bring the issue to a close with a public agenda item and statement. I think it is **crucial you stand strongly with your colleague Lynette Lee Eng** against the unruly cancel culture mob that ensued from this recent set of events.

In addition, I would like to see stronger encouragement from Mrs. Moos to stop the madness started by her son and his organization. I understand her wish to clear her son's name, but it is critical she recognizes that her son started this and he is an adult and he needs to take responsibility for his actions. He should be the one speaking out on the calls, not her, and his group needs to stop attending council meetings with the express intent of disrupting the meeting and bullying members.

Community members stand strongly with Councilwoman Lee Eng and we will keep calling in support until Justice Vanguard stops their harassment.

Sincerely,

Celia House

From: [REDACTED]
To: [Public Comment](#)
Subject: PUBLIC COMMENT AGENDA #7 - May 25, 2021
Date: Sunday, May 23, 2021 11:24:38 AM

Councilmembers,
I find it kind of funny, I find it kind of sad that expressing legitimate concerns about support for the truly authoritarian and radical leftist organization, (well known for bullying tactics against opponents) Black Lives Matter, a person , in this case, Ms Cynthia Eng, would be branded as a heretic and a racist.

In a time of rampant violence Asians what kind of message is the Los Altos City Council sending to the public at large by enabling this witch hunt against Ms. Eng.

Jessica Bowen
Alameda, CA

From: [REDACTED]
To: [Public Comment](#)
Subject: Support Ms. Lee Eng.
Date: Sunday, May 23, 2021 12:03:23 PM

Dear Los Altos City Council:

On behalf of my family, I'm writing to express our full support of Ms. Lynette Lee Eng.

This issue has been reported on the website of United Kingdom newspaper Daily Mail (<https://www.dailymail.co.uk/news/article-9601501/Silicon-Valley-councilwoman-branded-racist-saying-felt-threatened-BLM-activist.html#newcomment>), and has alarmed people who support law and order, and treasure peace and fairness.

The Los Altos City Council resolution should be a comprehensive recitation of the public record that truthfully reflects Kenan Moos' conduct, statements, and behavior as well those of his supporters.

Ms. Lee Eng is an outstanding public servant with an outstanding record on social justice issues. Ms. Lee Eng is the victim of bullying and harassment at a time when we should all be against Anti-Asian hate.

The City Council should not take sides. This is an impasse between two people and it should be resolved outside City Council meeting times.

Any "solution" that supports Kenan Moos and condemns Lynette is unacceptable.

Thank you.

Zhang family

From: [REDACTED]
To: [Public Comment](#)
Subject: PUBLIC COMMENT AGENDA ITEM 7 (Resolution NO. 2021-24) - May 25, 2021
Date: Sunday, May 23, 2021 12:24:37 PM

To the Members of the Los Altos City Council,

I am ashamed that my City Council is trying to censor Ms. Eng and make her “apologize” to the bullies of Justice Vanguard. If you claim to be against bullying and hate, don’t you realize this is exactly what you are doing to Ms. Eng?

I would expect at the very least for my City Council to not take sides and if you all had any courage or decency, you would be supporting your fellow Council Member rather than the demands of a small, uninformed group of radicals. What do bullies do if they can’t get their way? They intimidate, threaten personal harm, destroy businesses. Any normal human being would take these threats seriously, especially with the attacks on Asian Americans (or anyone that doesn’t go along with their demands) after the events of this past year.

Most of my neighbors have no idea about the harassment of Ms. Eng that has been going on for months from Justice Vanguard. This is appalling behavior to myself and my neighbors, who value living in a City that promotes honesty and values the contributions of Ms Eng. I and my neighbors will remember your actions at the next election.

Respectfully,

Satvir Kaur
Los Altos
5/22/2021

From: [REDACTED]
To: [Public Comment](#)
Subject: PUBLIC COMMENT AGENDA ITEM 7 - May 25 2021
Date: Sunday, May 23, 2021 2:04:04 PM

Dear Council,
Thank you for your time to read my statement.

I am writing to express my strong disapproval at the way Ms. Lee Eng continues to get bullied at every City Council meeting because she responded to a text message with concern for her and her family's safety.

She has been falsely accused of saying things she never said while also been attacked for not responding to the numerous individuals who called her names and demeaned her.

An ancient Chinese proverb translates to "A quiet heart will naturally keep you calm and cool."

The idea, in Asian culture, is that it is better to keep your mouth shut rather than to cause a fuss for the fear of attracting unwanted attention on yourself or your family.

I am here to tell you that you can't fight racism with racism. The bullies have made no effort to understand Ms. Lee Eng's culture or point of view. It is time for the bullies to educate themselves about Asian culture, show the empathy they demand from others and stop the attacks on Ms. Lee Eng.

Thank you

From: [REDACTED]
To: [Public Comment](#)
Subject: Support for Kenan Moos and approval of the Los Altos City Council Resolution
Date: Sunday, May 23, 2021 1:49:28 PM

Dear Mayor Fligor, Vice Mayor Enander, Councilmember Meadows, Councilmemeber Weinberg, and Councilmember Lee Eng,

I am writing to show my support of the Los Altos City Council Resolution clearing the name of Kenan Moos. I am thankful to the Council for putting this Resolution on the Agenda for the upcoming City Council Meeting on Tuesday, May 25th, 2021.

This resolution was painstakingly worked on by Mayor Fligor and Councilmember Weinberg who, along with Councilmember Meadows, have expressed the need to have Councilmember Lee Eng's damaging public comments made about Kenan Moos at the November 24th, 2020 meeting acknowledged and rectified. Because Councilmember Lee Eng had been unable to make a public comment about this until recently, which failed miserably at accepting any responsibility, other members of City Council have been left to take responsibility and draft a Resolution to address the issue.

Now, six months later, Councilmember Lee Eng has decided to speak to the media. Almost immediately following the publishing of the articles, Kenan started to receive death threats. The comments that have been made against the Moos family over the past few days, some specifically to Toni Moos, Kenan's mother, have been nothing but scary and hateful. And threatening. I cannot say anything that has not already been said numerous times over the past six months about Councilmember Lee Eng's comments on November 24th, 2020, other than she has now, ironically, put Mr. Moos and his family in *actual* danger.

There is no alternative other than to pass the Resolution clearing Kenan's name.

Tanya Maluf

"I am no longer accepting the things I cannot change. I am changing the things I cannot accept." ---Angela Davis

From: [REDACTED]
To: [Public Comment](#)
Subject: PUBLIC COMMENT AGENDA ITEM 7 - May 25 2021
Date: Sunday, May 23, 2021 2:27:49 PM

Dear Council,
Thank you for your time to read my statement.

I am very pained to see the continued harassment and bullying of Ms. Lee Eng at every City Council meeting because she responded to a text message with concern for her and her family's safety. She has been falsely accused of saying things she never said while also been attacked for not responding to the numerous individuals who have been calling her names and slandering her reputation.

Why are these lies and baseless allegations against Ms. Lee Eng encouraged by the city council?

I am here to tell you that you can't fight racism with racism. The bullies have made no effort to understand Ms. Lee Eng's culture or point of view. It is time for the bullies to educate themselves about Asian culture, show the empathy they demand from others and stop the attacks on Ms. Lee Eng.

Regards
Pat

Long time bay area resident

From: [REDACTED]
To: [Public Comment](#)
Subject: Public Comment Agenda Item 7 (May 25th, 2021)
Date: Sunday, May 23, 2021 3:13:59 PM

I have watched this group from Black Lives Matter come to speak at City Council meetings critical of Councilmember Lynette Eng. Their rhetoric is vile, demeaning, and intended to destroy her. Their bullying vitriol is designed to harass and intimidate her.

I want you to know that many of us stand solidly with Councilmember Eng. She is kind, caring, and has worked tirelessly for our residents on issues like housing, Anti- Asian sentiments, and improving our infrastructure. Furthermore, she is a loyal American – which is far more than can be said of her attackers.

I urge the Council to put a stop to this public harassment. Is this the kind of culture you want in our town, where ordinary people are afraid to speak up because they will be attacked by a vicious mob? This Cancel Culture is dangerous. It is crushing censorship masquerading as compassionate civility. It is a terror tactic designed to undermine the free speech and public discourse of everyday Americans.

Put a stop to this! Take us back to a place where Los Altos citizens can feel comfortable voicing their thoughts in a public forum without fear of being bullied and harassed. Los Altos is better than this. You people need to grow a backbone and stand up to these thugs. It's time to throw this Street Trash out with the rest of the garbage.

Thank you,

Margaret Kim

From: [REDACTED]
To: [Public Comment](#); [City Council](#); [Frank Martin](#)
Subject: PUBLIC COMMENT AGENDA ITEM #7-MAY 25, 2021
Date: Sunday, May 23, 2021 3:26:32 PM
Attachments: [Agenda Item 7 - FMartin.docx](#)

City Council and Staff,

Enclosed are my public comments for the upcoming city council meeting.

I request that you change the order of the agenda items so that item #7 comes up first. Otherwise, it may not come up until so late that much of the public will not stay around to watch , listen, or speak.

If you change the order of the meeting, I will be a public speaker to share these comments with the public and council during the rushed one minute usually provided..

Meanwhile, I welcome your comments and am always available by phone if you wish to have a conversation.

Respectfully,
Frank Martin

City Council Members,

Agenda Item #7 should be pulled because your resolution is misleading, not comprehensive, and does not display leadership or solve any problem.

- (1) It exonerates Moos for repeating the big lie that Lee Eng called him a racist or made any threats toward anyone.
- (2) It does not acknowledge that Lee Eng agreed to a mediation date and will continue to do so or that only after the mediator called Moos was the mediation cancelled. Why?
- (3) It does not point out that Moos said "I only wanted Lee Eng to resign but knew this would never happen".
- (4) It encourages Moos to continue to bully council members whenever he does not get his way.
- (5) Newspapers around the world have picked up on the unfair cancel culture you are encouraging.

Therefore, I urge you to pull this item from the agenda and let this dispute be settled as a private matter. If you do not agree then I hope you will amend this resolution to make it more balanced and comprehensive.

Frank Martin

From: [REDACTED]
To: [Public Comment](#)
Subject: Public Comment Agenda
Date: Sunday, May 23, 2021 3:29:55 PM

Good evening,

Here are statements that Kenan Moos has made at City Council meetings these past few months:

- Your name is going to be all over the papers. We know there are racists that supported you.
- as I mentioned, previously, that you're running mates as well as supporters are racist.
- I've been warned by many that there are many racists from NextDoor that are coming to talk tonight.

Last year campaign signs were vandalized with stickers that said "racist." To my knowledge, this has never happened before in Los Altos.

I would like Kenan Moos to declare under penalty of perjury that he was not involved in putting racist stickers on campaign signs and has no knowledge of who did. Unfortunately, he has lost his credibility with a ridiculous claim that he did not send a threatening text to Ms. Lee Eng. So anything he says cannot be believed.

Thank you.

Antoinette Carawy

To: [REDACTED]

[Public Comment](#)

Subject:

Support Ms. Lee Eng

Date:

Sunday, May 23, 2021 3:34:14 PM

To Whom It May Concern;

Ms. Lee Eng is an outstanding public servant with an outstanding record on social justice issues. She is the victim of bullying and harassment at a time when we should all be against Anti-Asian hate.

The Los Altos City Council resolution should be a comprehensive recitation of the public record that truthfully reflects Kenan Moos' conduct, statements, and behavior as well those of his supporters.

The City Council should not take sides. This is an impasse between two people and it should be resolved outside City Council meeting times.

Respectfully yours,
James

From: [REDACTED]
To: [Public Comment](#)
Subject: Public comment agenda item 7
Date: Sunday, May 23, 2021 5:03:01 PM

This was an absolute threat of social media intimidation and a witch hunt to an elected official while casting a vote! This intolerance of anyone from the Republican side of the aisle borders on criminal behavior. This must stop. Threats like this can easily lead to another “ Steve Scalise” like event! Just stop it!!!

Cynthia Laws

From Cynthia's iPhone. Thanks.

From: [REDACTED]
To: [Public Comment](#)
Subject: Public Comment Agenda Item No 7 - Resolution No 2021-24
Date: Sunday, May 23, 2021 5:06:36 PM

To the Honorable Members of the Los Altos City Council:

My public comment here is to support Resolution 2021-24. I want to highlight several critically important elements of Resolution 2021-24 that are evidently the result of the Council taking an informed approach to addressing the issue. The Council very clearly does the following:

- reports the facts of the incident during the Nov 24, 2020, Council Meeting with accurate and unbiased wording;
- documents the lack of any attempt by CM Lee Eng to address many of the issues raised by her constituents.
- refutes unfounded claims and falsehood that continue to be repeated and cited in public comments in support of CM Lee Eng;
- acknowledges the Mr. Kenan Moos
 - DID NOT physically threaten CM Lee Eng;
 - DID NOT mention CM Lee Eng's family, or threaten them in any way
 - DID NOT call CM Lee Eng a racist.

I voted for CM Lee Eng and for several of the other members of the current City Council. People make mistakes or commit missteps and should be allowed the grace to be imperfect. But I do not expect or accept any elected official to consciously mislead or manipulate their colleagues or constituents by denying facts and allowing falsehoods to be perpetuated for their benefit.

I want to thank the members of the Council who vote for the Resolution for their willingness and courage to operate with integrity, objectivity, and to hold themselves accountable, especially to statements made from the dais. This is difficult in the face of strong politicized emotions across your constituency. Holding to facts with data and correcting false or misleading information has become a challenging and important part of leadership. Your action to approve the Resolution is the only way to truly show you care and desire to give our community the chance to reunite, move forward, and become a city of increased fairness and inclusivity.

Respectfully,
Reynette Au

From: [REDACTED]
To: [Public Comment](#)
Subject: Support Lee. PUBLIC COMMENT AGENDA #7-May 25,2021
Date: Sunday, May 23, 2021 5:45:16 PM

We support Ms Lee Eng because:

Ms. Lee Eng is an outstanding public servant with an outstanding record on social justice issues.

Ms. Lee Eng is the victim of bullying and harassment at a time when we should all be against Anti-Asian hate.

The Los Altos City Council resolution should be a comprehensive recitation of the public record that truthfully reflects Kenan Moos' conduct, statements, and behavior as well those of his supporters.

The City Council should not take sides. This is an impasse between two people and it should be resolved outside City Council meeting times.

Zhou

Sent from my iPhone

From: [REDACTED]
To: [Public Comment](#)
Subject: PUBLIC COMMENT AGENDA ITEM 7 - May 25 2021
Date: Sunday, May 23, 2021 5:50:17 PM

Dear Council,
Thank you for your time to read my statement.

I am writing to express my strong disapproval at the way Ms. Lee Eng continues to get bullied at every City Council meeting because she responded to a text message with concern for her and her family's safety.

She has been falsely accused of saying things she never said while also been attacked for not responding to the numerous individuals who called her names and demeaned her.

An ancient Chinese proverb translates to "A quiet heart will naturally keep you calm and cool."

The idea, in Asian culture, is that it is better to keep your mouth shut rather than to cause a fuss for the fear of attracting unwanted attention on yourself or your family.

I am here to tell you that you can't fight racism with racism. The bullies have made no effort to understand Ms. Lee Eng's culture or point of view. It is time for the bullies to educate themselves about Asian culture, show the empathy they demand from others and stop the attacks on Ms. Lee Eng.

Thank you,
Wendy Brukwinski

From: [REDACTED]
To: [Public Comment](#)
Subject: RE: MS. Lee Eng on Mqy 25TH meeting and the proposed "resolution"
Date: Sunday, May 23, 2021 6:00:47 PM

Dear Los Altos City Council:

I write to express support for Council Member Lee Eng. No one should be intimidated into voting on an issue a certain way. Mr. Moos' use of inciting and inflammatory words, such as "Your name will be all over the papers. We know there are racists that support you," should not be condoned by the City Council. Resolution No. 2021-24, if allowed to pass, would not only damage the integrity of the City Council, but would put the fairness of all future meetings and proper proceedings into question.

I urge the City Council to stop this intimidation campaign against Ms. Eng. DO NOT pass the resolution.

Respectfully,

Karry W.

From:

Subject:

Date:

Public comment re: Agenda Item #7 - May 25, 2021

Sunday, May 23, 2021 6:31:12 PM

Dear Mayor Fligor and Members of the Los Altos City Council,

As a long-time resident of Los Altos, I **urge you to adopt the resolution** before you: Resolution of the City Council of the City of Los Altos Taking a Leadership Role on an Issue Negatively Impacting the Los Altos Community, drafted by Mayor Fligor and Council Member Weinberg.

Frankly, while I wish the resolution were stronger (for example, including an apology to Mr. Moos and the community for allowing this dispute to drag on for so long, and apologizing for not asking Ms. Lee Eng to read the content of Mr. Moos' texts immediately so those who were on Council on November 24, 2020 could have responded more appropriately), it seems important to take action and adopt the resolution so we can all move forward.

I applaud your desire to "unite the community" and would be happy to help work towards that lofty goal.

Thank you for your service to our community. I appreciate that being a Council member requires much from you under normal circumstances. I deeply regret that, seemingly in response to national/international media stories that are not completely accurate, some from both within and outside Los Altos may now potentially cause you to worry about safety as well.

Best regards,

Marie Young

From: Linda Rost [REDACTED] >
Sent: Sunday, May 23, 2021 7:04 PM
To: Public Comment <publiccomment@losaltosca.gov>
Subject: Proposed Solution to the Eng vs. Moos Conflict That Will Improve Conditions In Los Altos

Dear Los Altos City Council Members,

I want to propose an idea on how to turn the Eng vs. Moos conflict from “sour lemons into sweet lemonade”.

Take a hint from this site. <https://www.youthforhumanrights.org/> Scroll down to view the video. The video is geared towards youth, but hey, kids are humans in younger bodies—the same rules apply to adults, too, no matter the age.

You have an opportunity to turn this public conflict into something positive for the community. We get what we put our attention on. If we focus on opposition and hate, we will have that. If we focus on how we can all get along, we will have *that* instead.

I encourage you to create public unity.

The site <https://www.youthforhumanrights.org/> offers free courses, group activities, and competitions about human rights. Rather than resolving that either Ms. Eng or Mr. Moos are right or wrong, how about they work together and lead a human rights education campaign in Los Altos, supported by the City Council? I’ll bet you could generate support from businesses in Los Altos who would contribute awards for a competition that inspires community involvement. It would be fun to do something that gets both children and adults involved.

We are tired of the continuous drone of bad news about humanity. Unfortunately, the madmen “appear” to be everywhere shouting harmfully loudly. But in actual fact, most Los Altos citizens are good, well-intended people. Let’s create some good news instead.

If you decide to do this, I would love to help you.

Kindly,

Linda Rost

At the very least, it would be cool if you showed the video at the next City Council meeting.

From: [REDACTED]
To: [Public Comment; City Council](#)
Date: Sunday, May 23, 2021 7:26:01 PM

May 23, 2021

Los Altos City Council,

Karl Gong and Janet Chang fully support the “Leadership Resolution put forth by Mayor Fligor and Councilmember Weinberg.

Lynette Eng has had numerous opportunities to address and respond to this issue in the community but instead chose to be interviewed by the Daily Mail and then, Fox News covered the story.

Her behavior is inconsistent and irresponsible as a Council member. She failed to complete the circle of communication between the community and the council and has failed to represent the interest of the residents and community at large.

Lynette Eng’s failure to address the issues resulted instead in amplifying the false accusations in the Daily Mail interview.

The interview and subsequent Fox News story escalated extreme racial bias reactions and has placed this young man’s life and safety in jeopardy.

Lynette Eng has displayed unprofessional actions of failing to collaboratively implement conflict resolution, and with this deficit, she is clearly unfit to continue to serve as Council member representing Los Altos.

The Los Altos community needs to pass the “Leadership Resolution” and move forward.

Let’s do the right thing, Thank you very much, Janet Chang and Karl Gong

Dear Council,

Thank you for your time to read my statement.

I am writing to express my strong disapproval at the way Ms. Lee Eng continues to get bullied at every City Council meeting because she responded to a text message with concern for her and her family's safety.

She has been falsely accused of saying things she never said while also been attacked for not responding to the numerous individuals who called her names and demeaned her.

An ancient Chinese proverb translates to "A quiet heart will naturally keep you calm and cool."

The idea, in Asian culture, is that it is better to keep your mouth shut rather than to cause a fuss for the fear of attracting unwanted attention on yourself or your family.

I am here to tell you that you can't fight racism with racism. The bullies have made no effort to understand Ms. Lee Eng's culture or point of view. It is time for the bullies to educate themselves about Asian culture, show the empathy they demand from others and stop the attacks on Ms. Lee Eng.

Thank you

Shannon Wells

From: [REDACTED]
To: [Public Comment](#)
Subject: PUBLIC COMMENT AGEMDA #7-May 25, 2021
Date: Sunday, May 23, 2021 7:56:38 PM

To whom it may concern,

Supporters of Ms. Lee Eng are fearful

Last October, Los Altos residents who had yard signs supporting Ms. Lee Eng's re-election woke up to find labels with the word "racist" on these signs.

Then, at the [November 24](#) City Council meeting, Ms. Lee Eng received this text.

"Your name is going to be all over the papers. We know there are racists that supported you."

Those of us who voted for and are supporters of Ms. Lee Eng have seen what Justice Vanguard has done to bully, harass, and smear her name at every City Council meeting. And they followed through on their threat because her name has been all over the papers.

We have been afraid to speak out for fear that Justice Vanguard would come after us. But the lies, the bullying, and the smear campaign need to stop. This resolution should reflect the fact that Justice Vanguard threatened Ms. Lee Eng and called her supporters racist.

Tricia McVey, RN
[REDACTED]

From: [REDACTED]
To: [Public Comment](#)
Subject: Moos/Lee Eng
Date: Sunday, May 23, 2021 8:12:13 PM

Who wrote this resolution?

It is being promoted on Nextdoor by the same individuals (I do not know them, but their names have become all-too-familiar) who have gleefully been fueling hate and dissent, lo these many months.

Their agenda is transparent, and should not be given tacit or explicit support by the Los Altos City Council.

Enough!

Liz Beard
274 Solana Drive
Los Altos
[REDACTED]

From:

Subject:

Date:

Resolution No. 2021-24

Sunday, May 23, 2021 8:26:54 PM

Hello,

I'm writing in support of resolution # 2021-24.

I've known Lynette Lee Eng for many years. I was the first volunteer to work at Grant Park Senior Center when it opened many years ago. I appreciated her dedication and care for the seniors and residents in the Grant Park area, and bringing more attention to our little neighborhood.

However, Lynette Lee Eng has shown poor leadership as a council member for the City of Los Altos this past year. Having a member of the city council behave in such an unprofessional manner damages the public image of the City Los Altos.

Leesa Yim

From: [REDACTED]
To: [Public Comment](#)
Subject: Resolution 2021-24
Date: Sunday, May 23, 2021 8:43:07 PM

Dear Councilmembers,

Thank you for taking the time to read my statement.

I am writing to express my strong disapproval at the way Ms. Lee Eng continues to get bullied at every City Council meeting because she responded to a text message with concern for her and her family's safety.

She has been falsely accused of saying things she never said while also being attacked for not responding to the numerous individuals who called her names and demeaned her.

An ancient Chinese proverb translates to "A quiet heart will naturally keep you calm and cool."

The idea, in Asian culture, is that it is better to keep your mouth shut rather than causing a fuss for the fear of attracting unwanted attention on yourself or your family.

You must not fight racism with racism. The bullies have made no effort to understand Ms. Lee Eng's culture or point of view. It is time for the bullies to educate themselves about Asian culture, show the empathy they demand from others and stop the attacks on Ms. Lee Eng.

This resolution sends the wrong message.

Thank you,

Lisa Seago

From: [REDACTED]
To: [Public Comment](#)
Subject: Support Ms Eng Lee
Date: Sunday, May 23, 2021 8:52:27 PM

Email subject: Support Ms. Eng Lee.

1. Ms. Lee Eng is an outstanding public servant with an outstanding record on social justice issues.
2. Ms. Lee Eng is the victim of bullying and harassment at a time when we should all be against Anti-Asian hate.
3. The Los Altos City Council resolution should be a comprehensive recitation of the public record that truthfully reflects Kenan Moos' conduct, statements, and behavior as well those of his supporters.
4. The City Council should not take sides. This is an impasse between two people and it should be resolved outside City Council meeting times.

Sincerely yours,
Mrs. Chan

Sent from my iPhone

From: [REDACTED]
To: [Public Comment](#)
Subject: PUBLIC COMMENT AGENDA ITEM #7 - Meeting May 25th, 2021
Date: Sunday, May 23, 2021 8:52:31 PM

Hello Los Altos City Council.

Please resolve this issue and clear Kenan Moos name.

I support the resolution put forth by the council and all the work they have done to bring this conflict to a resolution. Our great city of Los Altos needs to resolve this issue and heal, unite and move forward.

I support the council and the resolution to clear Kenan Moos' name immediately.

I support anti-Bias training for all city employees and the need to increase diversity and equity in the city of Los Altos.

I know it is not easy to speak out against another council member, but I appreciate your strength in making this happen so our city can heal and move on.

Professor Susan Kane

Susan Foley Kane, MBA
Adjunct Professor of Marketing

Leavey School of Business, University of Santa Clara
Hult International Business School

[REDACTED]

From: [REDACTED]
To: [Public Comment](#)
Subject: Public comment re: City Council Agenda Item #7 - Meeting of May 25,2021
Date: Sunday, May 23, 2021 8:57:32 PM

May 23, 2021

Dear Mayor Fligor and members of the Los Altos City Council,

Earlier this month, we wrote urging you to be Leaders Who Lead, and so we are happy that you have the opportunity to demonstrate leadership at the Council meeting of May 25, 2021.

We strongly encourage you to adopt Resolution No. 2021-24, drafted by Mayor Fligor and Councilmember Weinberg.

Thank you for all you do for our community.

Best regards,

Los Altos Community Voices Steering Committee

Robin Abrams, Curtis Cole, Kim Cranston, Cathy Lazarus, Bill Sheppard, Marie Young

From: [REDACTED]
To: [Public Comment](#)
Subject: PUBLIC COMMENT AGENDA ITEM 7 - MAY 25, 2021
Date: Sunday, May 23, 2021 9:19:09 PM
Attachments: [Screen Shot 2021-05-23 at 9.03.10 PM.png](#)

Dear Los Altos City Council,

I am writing in support of [Resolution No. 2021-24](#) regarding Council members' statements related to communications between Council member Lynette Lee Eng and Justice Vanguard's Kenan Moos during the City Council meeting on November 24, 2020.

I was at the meeting when the exchange happened, listening in very late that night, because I care deeply about racial justice issues. Racism has affected our family, and many people we know and are close to. My heart sank when Ms. Lee Eng interrupted the meeting to declare she felt her family was not safe after reading Mr. Moos' texts. The Council members assumed she had been threatened. She had not, and she said nothing to clarify the facts at that time or in subsequent meetings. Many people knew who she was referring to. Kenan Moos is one of the faces of Justice Vanguard, and she had corresponded with Kenan multiple times prior to the meeting about the issues being voted on that night.

Concerned citizens have been to every council meeting since November, speaking in support of Mr. Moos because he was falsely accused of issuing a threat and the Council took part in that wrongful accusation. Elected officials are legally bound to take criticism, and may not actively work to silence those who disagree with them. A city Council "shall not prohibit public criticism of the policies, procedures, programs, or services of the agency, or of the acts or omissions of the legislative body." Gov't Code § 54954.3 (c).

If this false accusation had been made against our son, we would have pursued legal action against Ms. Lee Eng and the City Council, and that is why I am writing today. This resolution needs to pass. This cannot happen again, to anyone, or to the City. There are other important matters for City Council to spend their time and resources on. Please clear Mr. Moos' name. It doesn't matter how old he is, or that he is a student, or that he texted her during a meeting. [Council Norm 6.8](#) forbids Council Members from reading emails and texts during meetings. Council Norms do not apply to the general public.

- 6.8. Use of Electronic Devices during Council Meetings. City Councilmembers shall not use electronic devices to send or receive communications regarding agenda items or to access information which other Councilmembers do not have equal access to during a meeting of the City Council at which he or she is in attendance. This does not apply to receipt of telephone calls or text messages from family members in the event of an urgent family matter. Councilmembers responding to such a message during the meeting shall do so in a manner that does not disrupt the meeting.

Please right the wrong that has been committed and heal our community. Set the record straight with the facts as you have stated in the resolution. Set the precedent so this never happens again, and allow our community to begin to heal from this injustice.

Respectfully,
Jill Woodford

From: [REDACTED]
To: [City Council](#); [Public Comment](#)
Subject: PUBLIC COMMENT AGENDA ITEM #7 — Meeting May 25th, 2021
Date: Sunday, May 23, 2021 9:20:54 PM

First of all thank you to Mayor Fligor and council member Weinberg for putting forward and supporting the Leadership resolution at the council meeting today. Drafting and presenting this resolution comes not a minute too soon especially after a couple of very biased and one-sided articles that council member Lee Eng facilitated in both The Daily Mail and on Fox News that have caused Kenan to get multiple death threats from around the world!

The work that council has put in to bring this unfortunate conflict to a resolution is crucial in helping the community of Los Altos to start to heal after the division council member Lee Eng's comments have caused. Thank you for clearing Kenan's name and clarifying that he did not threaten Council member Lee Eng nor call her racist. And for recognizing that he was only trying to make Los Altos a more welcoming and understanding community for everyone. Thank you also, for understanding that this conflict is not about how councilmember Lee Eng voted at the November 24th meeting. Instead, it is about how she criminalized Kenan, a young black man, by implying (and leading all council members to believe) that he had threatened her and her family - even after he expressly stated that what he said was "in no way" a threat.

It can be very difficult to speak out against a colleague whose statements have had a negative impact on you or others. However, in this case, it is crucial for the city council to speak out in the name of equity and inclusion. Although it is unfortunate that council member Lee Eng (and her supporters) has not been able to realize or apologize for the impact of her words, seeing Mayor Fligor and councilmember Weinberg both understand and speak out about this conflict breathes new hope into the ability for the city to move on from this. Anti-biased training is the next essential follow-up step in moving Los Altos towards diversity, equity and inclusion and being the beloved community it has the potential to be.

Thank you,
Karen Solpon

From: [REDACTED]
To: [Public Comment](#)
Subject: Support Ms. Eng Lee
Date: Sunday, May 23, 2021 9:27:59 PM

Dear Los Altos City Council,

I'm writing to voice my strong support to and ask for your support for Ms. Lee Eng.

1. Ms. Lee Eng is an outstanding public servant with an outstanding record on social justice issues.
2. Ms. Lee Eng is the victim of bullying and harassment at a time when we should all be against Anti-Asian hate.
3. The Los Altos City Council resolution should be a comprehensive recitation of the public record that truthfully reflects Kenan Moos' conduct, statements, and behavior as well those of his supporters.
4. The City Council should not take sides. This is an impasse between two people and it should be resolved outside City Council meeting times.

Thank you.

Jeffrey Zhang

From: [REDACTED]
To: [Public Comment](#)
Cc: [Dan Stanbery](#)
Subject: Thank you for giving the opportunity to speak tonight.
Date: Sunday, May 23, 2021 9:59:15 PM

Thank you for giving the opportunity to speak tonight.

My name is Dan Stanbery

I listen to the council meeting on November 24th till 1:30 in the morning. Mrs. Lee Eng never stated she felt threatened, she stated she received a text calling her racist. (The texts actually called her supporters racists, which is a hateful lie, one that Mr. Moos repeated in one of the online council meetings).

Mrs. Lee Eng did NOT bring up race, she did NOT even mention Mr. Moos by name. Mayor Fligor(FLY-ger), I implore you, to stop gas lighting Council member Lee Eng . You are causing harm by making statements against a sitting council member and the former mayor of the town. It's not acceptable. No one has a right to bully, shame or humiliate Mrs. Lee Eng into something she did NOT do.

Stop allowing this incident to dominate every city council meeting. It's your duty to remain neutral and lead the council to do day to day business of running this city.

Thank you for your time,

Dan Stanbery

From: [REDACTED]
To: [City Council](#); [Public Comment](#)
Subject: PUBLIC COMMENT AGENDA ITEM #7 — Meeting May 25th, 2021
Date: Sunday, May 23, 2021 10:05:59 PM

Hello,

I am writing to acknowledge my support for the resolution put forth by the council today to clear Kenan's name. This is the right thing to do to start healing our community. Thank you to those who spent time building this path forward.

Thank you,
Betsy Schmitt

From: [REDACTED]
To: [Public Comment](#)
Subject: PUBLIC COMMENT AGENDA ITEM #7 — Meeting May 25th, 2021
Date: Sunday, May 23, 2021 10:18:20 PM

Hi, I would like the city clerk to read my comment for me

Hi Everybody,

Some research shows that there is less gross "old fashioned racist" nowadays.
However, that does not mean that the negative thoughts against Black people disappeared.

People can think whatever they want. I am not arguing this.

But, those negative thoughts against Black people, still get their way outside, in concrete words and actions

Today they are delivered in a subtle way but it is the same scheme:

- use stereotypes against black people,
- because they are considered inferior,
- to punish them for daring challenging or speaking up.

Council Woman Lee Eng, you did that:

- you punished Kenan, an honorable young Black man, by presenting him publicly as a possible criminal.
- You punished the rare Black Los Altan, brave enough to help Black people cause, by attracting old fashioned racist to our city.
- You punished a beautiful Black human being by ignoring his complaint as if he did not deserve any of your consideration.

It seems you have decided that the council needs to fix the situation for you.
So I want to say thank you to the council for all the work to bring this conflict to a resolution.
Our community needs to heal, reunite, and move forward.

Thank you for your attention.

Katty

From: [REDACTED]
To: [Public Comment](#)
Subject: Support Lee. PUBLIC COMMENTAGENDA #7-May 25,2021
Date: Sunday, May 23, 2021 10:23:43 PM

Dear Los Altos City Council,

I'm writing to voice my strong support and ask for your support for Ms. Lee Eng.

1. Ms. Lee Eng is an outstanding public servant with an outstanding record on social justice issues.
2. Ms. Lee Eng is the victim of bullying and harassment at a time when we should all be against Anti-Asian hate.
3. The Los Altos City Council resolution should be a comprehensive recitation of the public record that truthfully reflects Kenan Moos' conduct, statements, and behavior as well those of his supporters.
4. The City Council should not take sides. This is an impasse between two people and it should be resolved outside City Council meeting times.

Thank you.

James Wang
A resident and voter of Los Altos

Dear Los Altos City Council,

>

> The current controversy in Los Altos started when Council Member Lynette Lee Eng voted against a move to defund the high school's resource officer. At time of the vote, Kenan Moos, head of Justice Vanguard, a local BLM affiliate, texted Lynette at time of the vote for which Lynette responded afterward that she considered Moos's statements threatening.

>

> Moos supporters at that time and since, have feigned indignation and demanded an apology from Lynette. Other such feigned affrontery attacks have been seen in the news recently elsewhere across the country. For whatever reason the City Attorney, the person who (after the mayor) is supposed to help keep the City Council performing in a collegial and business-like manner, has not been diligent in this duty. As a result, Los Altos City Council meetings have been interrupted with out of order discussions that should properly be handled at election time.

>

> It turns out that Ms.Eng was/is terrorized by what happened to other elected officials in the area that voted against BLM.

>

> And with good reason-

>

> Sam Liccardo- Mayor of San Jose

> Libby Schaffer-Mayor of Oakland

> Nancy Pelosi-Speaker of the House

> Deb Davis - San Jose City Council Member

>

> All suffered rioting and or severe vandalism to their homes by BLM activists for not voting for measures BLM told them to vote for. These incidents occurred that summer.

>

> These felonious acts were what Lynette Eng was thinking of when she made her statement about concern for her family's health and home after being threatened during the November 2020 meeting by Kenan Moos, the local BLM group activist.

>

> The current resolution proposed by the Los Altos City Council makes no mention of the pending threats to local and national politicians existing at the time.

>

> As a result, the resolution as drafted is factually incomplete and therefore prejudicially misleading as to Lynette Eng's basis for her statement regarding Kenan Moos's threatening statement.

>

> Her statement of fear was reasonable and grounded in fact.

>

> Given this newfound prejudice endemic in the censure document, the resolution should be rejected by the Los Altos City Council.

>

> Jeff Klopotic

> Saratoga, CA

>

>

From: [REDACTED]
To: [Public Comment](#)
Subject: PUBLIC COMMENT AGENDA ITEM 7 - MAY 25, 2021
Date: Sunday, May 23, 2021 10:26:12 PM

Dear City Council,

I am a resident of Los Altos.

Intimidation, hate, and violence against Asian Americans are in plain sight – and Asian Americans are preferred targets. Police and support thereof in every facet of our community protect residents including Asian Americans. Diminution in police services leaves the community and especially Asian Americans vulnerable to more violence.

Separately, I find it disturbing that Lynette Lee Eng, the first female Asian American councilperson for the city, is being attacked based on recent events. Please do not censure her. Rather, please stand in defense of Ms. Lee Eng.

Please confirm receipt and consideration of this communication.

Thank you.

Very truly yours,

Jim Soong

From: [REDACTED]
To: [Public Comment](#)
Subject: Comment on item 7 of the May 25, 2021 City Council Agenda
Date: Sunday, May 23, 2021 10:46:19 PM

Thank you, Council.

I write to support the measure being discussed in Agenda Item #7. Frankly, I wish it went a lot further, but it does something very important in completely exonerating the actions of Mr. Kenan Moos.

Mr. Moos expressed his disappointment in the policy actions of his elected official. He expressed his expectation that those policy actions would be fully discussed by the free press. This is, in fact, the heart and soul of representative democracy.

And so it is right and good that this measure should dispel any cloud -- explicit or implicit, real or perceived -- around the actions of Mr. Moos. I'm sure we are all sickened to think that I, a middle-aged white guy, can publicly critique our government without consequence, but a young Black man cannot. This measure is a step in the right direction for equality.

And to Mr. Moos: thank you for doing your duty to the democratic process. I'm sorry it has been so painful for you.

Respectfully,
Brian Jones

From: [REDACTED]
To: [Public Comment](#)
Subject: Los Altos City
Date: Sunday, May 23, 2021 10:54:06 PM

<!--[if !supportLists]-->1. <!--[endif]-->City Council March 23 Resolution

My name is _Nghia Nhu Phan_____.

On March 23, the City Council voted unanimously to denounce anti-Asian aggression, intimidation, and violence. Yet, at the same time, the City Council has allowed an Asian American woman who sits on the City Council to be bullied and attacked at every City Council meeting since last December. People have screamed at her, called her a Karen, and said she is disgusting.

While the Mayor said at the March 23 meeting that “we need to take immediate action,” to stop Anti-Asian harassment and intimidation, the City Council has done nothing to stop the attacks on Ms. Lee Eng.

The attacks on Ms. Lee Eng are hurtful and must end. I ask the Mayor and City Council to stop the attacks and honor the March 23 resolution denouncing anti-Asian aggression and intimidation.

Thank you.

Nghia Nhu Phan

From: [REDACTED]
To: [Public Comment](#)
Subject: City of Los Altos
Date: Sunday, May 23, 2021 10:59:24 PM

Denounce and stop the attacks

My name is _Jimmy Phan_____.

I would like to express my support for Ms. Lee Eng. For the past several months, she has endured horrible personal attacks while her colleagues on the City Council remained silent.

When Ms. Lee Eng issued a statement, she was chastised by the mayor for waiting too long. I would like to point out that the mayor did not denounce the attacks on Ms. Lee Eng and, in fact, only made a statement about the attacks after many months of silence.

I respectfully ask the City Council to denounce and stop the attacks on Ms. Lynette Lee Eng just as they denounced the aggression and intimidation against all Asians in their March 23 resolution.

Thank you.
Jimmy Phan

From: [REDACTED]
To: [Public Comment](#)
Subject: City of Los Altos
Date: Sunday, May 23, 2021 11:03:53 PM

November 24 Text Was Threatening

My name is Jimmy Nhu Phan_____.

Thank you for the opportunity to share my concerns about Ms. Lee Eng.

On November 24, Ms. Lee Eng received a text from a member of the public. The text said this:

“Your name is going to be all over the papers. We know there are racists that supported you.”

Those words were threatening and they were intended to be threatening.

The attempts to change the facts and say that Ms. Lee Eng owes an apology for expressing her fear for herself and her family are a form of victim shaming. I do not understand how the city has allowed this to continue nearly 6 months.

Violence, aggression, and intimidation against anyone should not be tolerated. And it especially should not be tolerated in an era where our Asian American community members are in fear of being attacked verbally and physically.

Thank you for your time.

Jimmy Nhu Phan

From: [REDACTED]
To: [Public Comment](#)
Subject: Public comment agenda #7 - May 25, 2021
Date: Sunday, May 23, 2021 11:58:43 PM

Everyone should speak out against harassment and bullying

Good evening,

My name is _Jimmy Phan_____.

The attacks on Ms. Lee Eng are unconscionable and I want to commend her for her strength of character.

At a time when Asians are under attack, the city should act to stop the attacks against Ms. Lee Eng.

We should all speak and act with respect for others. The yelling, name-calling, and bullying of Ms. Lee Eng at City Council meetings is a deplorable effort to destroy her with false claims and intimidate others into silence.

It is the obligation of everyone who believes in civil discourse to speak out. It is the obligation of the City Council to stop these attacks and to not do anything that will create more attacks or encourage the bullies to attack further.

This is a private dispute between two parties and should be taken offline.

Thank you,
Jimmy Phan

From: [REDACTED]
To: [Public Comment](#)
Cc: [Nirmalendu Das Das](#)
Subject: PUBLIC COMMENT AGENDA ITEM ## - MAY 25, 2021
Date: Monday, May 24, 2021 12:45:28 AM

Dear City Council Members,

I am following the events that are happening with Asian American council member Ms. Lee Eng. As an Asian America US citizen in south bay area, I am very sad to see how the first Asian American women Los Altos City council member Ms. Lee Eng is being a victim of bullying and harassment by Justice Vanguard member Kenan Moos. I read the text from past meetings, watched the videos and saw the phone text messages that was sent to Ms. Lee Eng. You can call me weak, however if I am in her position, I would surely feel threatened by such messages and statements.

Ms. Lee Eng is an outstanding person with very good track record on social service and social justice issues. I sincerely thank her for her service to City council. I request that the City Council does not take sides in this matter. This is something that should be resolved outside City Council meeting times between two individuals. I think that City council should not come to any solution where it recommends and forces Ms. Lee Eng to apologize for something she did not do, nor the City council should condemn Ms. Lee Eng w.r.t this event.

Regards
Nirmalendu Das

From: [REDACTED]
To: [Public Comment](#)
Subject: Support Ms. Eng Lee
Date: Monday, May 24, 2021 6:31:42 AM

Hi Los Altos City Council,

I am writing to support Ms. Eng Lee, because the following reasons:

1. Ms. Lee Eng is an outstanding public servant with an outstanding record on social justice issues.
2. Ms. Lee Eng is the victim of bullying and harassment at a time when we should all be against Anti-Asian hate.
3. The Los Altos City Council resolution should be a comprehensive recitation of the public record that truthfully reflects Kenan Moos' conduct, statements, and behavior as well those of his supporters.
4. The City Council should not take sides. This is an impasse between two people and it should be resolved outside City Council meeting times.

Sincerely,
Amy Wang

From: K. Wang <[REDACTED]>
Sent: Sunday, May 23, 2021 5:03 PM
To: Andrea Chelemengos <achelemengos@losaltosca.gov>
Subject: RE: MS. Lee Eng on Mqy 25TH meeting and the proposed "resolution"

Dear Los Altos City Council:

I write to express support for Council Member Lee Eng. No one should be intimidated into voting on an issue a certain way. Mr. Moos' use of inciting and inflammatory words, such as "Your name will be all over the papers. We know there are racists that support you," should not be condoned by the City Council. Resolution No. 2021-24, if allowed to pass, would not only damage the integrity of the City Council, but would put the fairness of all future meetings and proper proceedings into question.

I urge the City Council to stop this intimidation campaign against Ms. Eng. DO NOT pass the resolution.

Respectfully,

Karry W.



DISCUSSION ITEM

Agenda Item # 7

PUBLIC CORRESPONDENCE

Meeting Date: May 25, 2021

Subject: Resolution No. 2021 – 24: Adopt Resolution of the City Council of the City of Los Altos Taking a Leadership Role on an Issue Negatively Impacting the Los Altos Community. Solid Waste Rate Adjustment

The following is public correspondence received by the City Clerk's Office after the posting of the original agenda. Individual contact information has been redacted for privacy. This may *not* be a comprehensive collection of the public correspondence, but staff makes its best effort to include all correspondence received to date.

To send correspondence to the City Council, on matters listed on the agenda please email PublicComment@losaltosca.gov

From: Sherrill Martinez [REDACTED] >
Sent: Sunday, May 23, 2021 11:14 PM
To: Andrea Chelemengos <achelemengos@losaltosca.gov>
Subject: Lynette Eng

I want to express my strong support for Council woman Eng. She is receiving an onslaught of apparently degrading verbal treatment, unfortunately. She has worked hard for her constituents and has an admirable record on social justice issues. One might say she is being treated unjustly.

Sent from my iPhone. Sherrill

From: Nirmalendu Das [REDACTED]
Sent: Monday, May 24, 2021 12:51 AM
To: Andrea Chelemengos <achelemengos@losaltosca.gov>
Cc: Nirmalendu Das Das [REDACTED]
Subject: PUBLIC COMMENT AGENDA ITEM ## - MAY 25, 2021

Dear Andrea Chelemengos,

I request you to read my message during the next City council meeting when the Los Altos City council member Ms. Lee Eng and Justice Vanguard issue is discussed.

My Message:

I am following the events that are happening with Asian American council member Ms. Lee Eng. As an Asian America US citizen in south bay area, I am very sad to see how the first Aisian American women Los Altos City council member Ms. Lee Eng is being a victim of bullying and harassment by Justice Vanguard member Kenan Moos. I read the text from past meetings, watched the videos and saw the phone text messages that was sent to Ms. Lee Eng. You can call me weak, however if I am in her position, I would surely feel threatened by such messages and statements.

Ms. Lee Eng is an outstanding person with very good track record on social service and social justice issues. I sincerely thank her for her service to City council. I request that the City Council does not take sides in this matter. This is something that should be resolved outside City Council meeting times between two individuals. I think that City council should not come to any solution where it recommends and forces Ms. Lee Eng to apologize for something she did not do, nor the City council should condemn Ms. Lee Eng w.r.t this event.

Regards
Nirmalendu Das

SEND AN EMAIL AND ASK THAT IT BE READ DURING AT THE NEXT MEETING WHEN THE CITY COUNCIL GETS TO THIS AGENDA TOPIC: This request should go to Andrea Chelemengos at achelemengos@losaltosca.gov. It is very important that your email be received by 2:00 pm on Monday, May 24, or it will NOT be read.

From: [REDACTED]
To: [Public Comment](#); [City Council](#)
Subject: PUBLIC COMMENT AGENDA ITEM #7 — Meeting May 25th, 2021
Date: Monday, May 24, 2021 7:33:18 AM

I support Resolution 2021-24 to clear the name of Kenan Moos. I have been a Los Altos resident for 16 years.

Council Member Lee Eng has chosen to escalate this dispute by demanding that a private citizen apologize to her and airing her grievances to the national media. Her actions are a blatant abuse of power, they embarrass the city council, and they expose the city to legal liability.

Mr. Moos has done nothing wrong except to champion an issue and exercise his democratic right to petition his elected officials. The city council needs to stop the targeting of a young man in our community and move on with the city's business.

Regards,
Mike Lenz

From: [REDACTED]
To: [Public Comment](#)
Subject: Support Reso 2021-24
Date: Monday, May 24, 2021 8:19:57 AM

Councilmembers,

I support and urge you to vote in favor of Resolution 2021-24 concerning Councilmember Eng's response to a constituent's disagreement with her vote.

Councilmember Eng has exhibited a fundamental lack of understanding of her role as an elected official. She has a duty to listen and to treat every constituent with respect—to behave in a honest and forthright manner, putting the needs of our community first. She repeatedly mischaracterized a constituent's policy disagreement as a threat, and in doing so caused harm to him. These months of controversy—and more importantly the demonstrable harm to Mr. Moos— were avoidable had Ms. Eng shown even minimal empathy and respect for this constituent. Instead, she has doubled down on her mistakes and continues to invite people to feel sorry for her. I am surprised and shocked by the self-centered and stubborn callousness of her position. She has had opportunities to do better, to show leadership, and she has not done so thus far.

This resolution is a way forward—please vote yes.

Thank you,
Brenda Taussig

From: [REDACTED]
To: [Public Comment](#)
Subject: Ms. Lee Eng
Date: Monday, May 24, 2021 8:31:42 AM

Dear Council,

Thank you for your time to read my statement.

I am writing to express my strong disapproval at the way Ms. Lee Eng continues to get bullied at every City Council meeting because she responded to a text message with concern for her and her family's safety.

She has been falsely accused of saying things she never said while also been attacked for not responding to the numerous individuals who called her names and demeaned her.

An ancient Chinese proverb translates to "A quiet heart will naturally keep you calm and cool."

The idea, in Asian culture, is that it is better to keep your mouth shut rather than to cause a fuss for the fear of attracting unwanted attention on yourself or your family.

I am here to tell you that you can't fight racism with racism. The bullies have made no effort to understand Ms. Lee Eng's culture or point of view. It is time for the bullies to educate themselves about Asian culture, show the empathy they demand from others and stop the attacks on Ms. Lee Eng.

Thank you

Janice Becken

From: [REDACTED]
To: [City Council](#); [Public Comment](#); [Cindy Sidaris](#)
Subject: Public comment on Agenda Item #7, May 25th meeting
Date: Monday, May 24, 2021 8:31:58 AM

Please add my comment to the public record. I will present my own statement at the meeting. Thank you.

Thank you, Mayor Fligor and Councilmember Weinberg, for bringing forward the Leadership Resolution. Thank you, Councilmember Meadows, for requesting that this matter be agendized. You all have shown true leadership.


I fully support this Resolution, Kenan Moos, and Justice Vanguard. Our city needs this Resolution to begin to heal.

Vice-Mayor Enander, you too must support this resolution. Since the remarks by Councilmember Lee Eng in November 2020 were made in a public forum and her statement on April 26 was also public, the resolution must be public. Vice-Mayor Enander, your hope for a private resolution is no longer an option – you must vote to support this Leadership Resolution.

After Lee Eng's recent interview with the Daily Mail, Kenan Moos and Justice Vanguard are now receiving threats, racist threats, from people supporting Lee Eng. Councilmember Lee Eng, YOU must publicly condemn your supporters' threats and name-calling.

Pass this Resolution with 4 votes.

Cindy Sidaris,
Los Altos resident

From: 
To: [Andrea Chelemengos](#)
Cc: [Public Comment](#)
Subject: Email to be read for Item 7 in upcoming council meeting
Date: Monday, May 24, 2021 8:38:23 AM

Dear City Staff:

Please read the following email content in the next council meeting, thank you!

Dear council members:

The current resolution you've drafted is extremely one sided. It focus on clarifying what Mr. Moos did not do, however, the resolution failed miserably on stating any of the wrongdoings that Mr. Moos has actually done. These wrongdoings include:

1. Threat to tarnish someone's reputation because he or she did not vote in Mr. Moos' favor. This type of retaliatory threat is extremely dangerous to the fabric of democratic voting process. City Council should take strong and swift actions to condemn such behavior.
2. Blanket accusation of Eng's supporters as 'Racists'. We request Mr. Moos to provide evidence to support his claim. If Mr. Moos can't provide any evidence, we strongly demand a public apology from him for making such egregious accusation.
3. Engineered various tactics to hi-jack City Council meetings for a period of up to 6 months in order to settle his personal vendetta with Councilmember Eng. It is clear Mr. Moos puts his own interest above the interest of our entire city. Such selfish behavior should be publicly denounced.

I request the above wrongdoings be cited and publicly denounced in the resolution such that we can prevent them

from reoccurring.

sincerely,
Emily

From: [REDACTED]
To: [Public Comment](#)
Cc: [Peony Ip](#)
Subject: Public comment
Date: Monday, May 24, 2021 9:07:56 AM

Dear Los Altos City Council:

I'm writing to express my full support of Ms. Lee Eng.


Ms. Lee Eng has an outstanding record on social justice issues. Ms. Lee Eng is the victim of bullying and harassment at a time when we should all be against Anti-Asian hate. Ms. Lee Eng should not apologize for something she did not do.

People have been afraid to speak out earlier. People have not known that Justice Vanguard has been attacking an Asian American woman at every City Council meeting since last November.

The City Council should not take sides. This is an impasse between two people and it should be resolved outside City Council meeting times. The City Council should support and pay for qualified, objective mediators. We understand co-mediators, one who is African American, and one who is Asian American, are available.

Any "solution" that supports Kenan Moos and condemns Lynette is unacceptable.

Thanks
Louisa Ip

From: 
To: [Public Comment](#)
Subject: PUBLIC COMMENT AGENDA ITEM 21-24, meeting date 5/25/21
Date: Monday, May 24, 2021 9:20:14 AM

Dear Los Altos City Council Members:

I strongly support the resolution put forth by the council today. I am grateful that you have chosen a leadership role - to bring this conflict to an end and clear Kenan Moos' name. Your resolution sends a huge message to the population - young and old - of Los Altos and the world - that we are a fair community.

While this resolution will help clear Kenan's name, we need to discuss and institutionalize the lessons learned from this situation about racism, bullying, free speech and intimidation. I encourage council members to require anti-Bias training for all city employees. This will help make our town a more positive place for people of all backgrounds to flourish and be proud to call home.

I hope this resolution will bring an end to a 5 month long period of mental anguish for both families.

Best regards,
Christine Junggee Yum-Lenz

.....
Christine Yum Lenz

From: [REDACTED]
To: [City Council](#); [Public Comment](#)
Subject: PUBLIC COMMENT AGENDA ITEM 7 - MAY 25, 2021
Date: Monday, May 24, 2021 9:27:55 AM

Regarding the proposed Resolution about the communications issue between Councilmember Lynette Lee Eng and Kenan Moos.

Thank you, City Council members, for your leadership to help right a wrong. I support the Resolution you are putting forward today to clear the name of a young leader in our community. It is time for our community to heal, and for us to value every member.

I expected a lot more from Councilmember Lee Eng – as a public official she was elected to represent everyone in our community. By the Brown Act and our Constitution**, she is held to a higher standard. As part of her job she is expected to take input and criticism.

After months of silence, Councilmember Lee Eng is speaking out now both from the dias and in news media as though she was wronged, instead of apologizing or at minimum trying to find common ground to move forward from this issue. She has also been playing up that she is an Asian woman. Well, I am a South Asian woman, an immigrant, and I can clearly see that this issue has had absolutely nothing to do with who she is. This is all about how she has behaved.

I would also like to state that I support mandatory anti-bias training for all Council members, Commissioners and Staff. Thank you again and please do vote to support this Resolution.

Note: ** “The ability to speak and offer criticism at the meetings of public bodies is also protected by the First Amendment. In particular, the First Amendment has been held to protect the right of citizens to criticize the conduct of particular government officials and employees at public meetings.”

- Baca v. Moreno Valley Unified School Dist., 936 F. Supp. 719 (C.D. Cal. 1996); Leventhal v. Vista Unified School Dist., 973 F. Supp. 951 (S.D. Cal. 1997)

Regards,

Anita (*pronounced Anaita*) Kapadia
Los Altos Resident

From: [REDACTED]
To: [Public Comment](#)
Subject: Ms. Lee Eng
Date: Monday, May 24, 2021 9:28:49 AM

Dear Council,

Thank you for taking the time to read my statement.

I am writing to express my strong disapproval at the way Ms. Lee Eng continues to get intimidated at every City Council meeting because she responded to a text message with concern for her and her family's safety.

She has been falsely accused of being racist and saying things she never said, even while being attacked for not responding to the numerous individuals who called her names and demeaned her.

I also find it disconcerting that Kenan Moos refers fondly to his Los Altos high school teacher as "Comrade" Seth Donnolly. Donnolly is an activist turned teacher, who once led 25 kids to Cuba one summer and organized a large BLM protest with students in Mountain View.

He is not teaching civics in his Social Studies class because the correct procedure for removing a city council member you disagree with is through the election process, not harrassment and intimidation, the latter is a well-known communist tactic.

America must not become a socialist country, where the government officials use their authority to suppress and oppress those who criticize them. If we cannot disagree with each other without resorting to vicious fear-tactics that BLM employs, tactics which are known in schools far and wide as "bullying", then we are in jeopardy of losing the freedoms that have long been protected in this country.

Please do the right thing and stand up for Councilwoman Lee Eng. Thank you.

From: [REDACTED]
To: [City Council](#); [Public Comment](#)
Subject: My Support for Resolution No. 2021-24
Date: Monday, May 24, 2021 9:36:53 AM

Council Members,

I am writing to state my support for Resolution No. 2021-24 to bring closure to the Lee Eng/Moos Issue.

This seems to me to be a very clear-cut situation, evidenced by text messages and transcripts. Mr. Moos did not threaten Lee Eng or her family, nor did he call her a racist. She wrongly accused him of both of these actions as a publicly elected official in a public forum. Over the course of these past months she still refuses to acknowledge that those accusations were incorrect. To be clear, Lee Eng is entitled to her feelings. However, there is a substantial difference between falsely accusing someone of actions and expressing one's feelings. Especially, when those false accusations are damaging to an individual citizen's reputation (and safety). I have not heard anyone mandating that Lee Eng change her feelings, only that she clarify the facts.

A simple statement to clear the record on the facts could have brought this sad episode to a close long ago. Instead, for whatever reason, Lee Eng refuses. Instead she now seems determined to escalate her misrepresentation and has made those intentions clear by taking her story to international press, thus dragging the rest of the community along with her. Not only is this action further damaging to the falsely accused citizen, but it reflects poorly on our community and its leadership.

Council Members, it is time to put this to bed. Let's get the facts on record by passing this resolution and move on to more productive matters of governance, before this escalates out of control.

-Bill Schmitt

From: [REDACTED]
To: [Public Comment](#)
Subject: PUBLIC COMMENT AGENDA ITEM 7 - 5/21/21
Date: Monday, May 24, 2021 9:49:30 AM


Dear City Council,

Please support the resolution in Agenda Item 7, which simply lays out the facts for all to see. I'm hopeful that this sensible measure will move us forward, and allow us to focus on the difficult tasks we have ahead of us in the next couple of years.

Thank you for your work in trying to heal this division.

--

-- Anne Paulson

From: 
To: [Public Comment](#)
Subject: PUBLIC COMMENT AGENDA #7-May 25,2021
Date: Monday, May 24, 2021 9:54:09 AM

Kenan Moos owes the City Council, the residents of Los Altos, and especially Councilmember Lee Eng an apology for his threatening text to an elected official during a City Council meeting while she was voting on a city matter.

Kenan, his parents, and his followers are responsible for turning City Council meetings into a circus with comments such as these:

- you're running mates as well as supporters are racist
- I've been warned by many that there are many racists from NextDoor that are coming to talk tonight.

Kenan has perpetuated a campaign of harassment and bullying by calling into City Council meetings since December to berate and humiliate an elected official. And he followed through on his threat. Her name has been all over the papers.

Justice Vanguard has a chance to salvage their credibility and reputation. Apologize and stop the bullying.

Ed H.

From: [REDACTED]
To: [Andrea Chelemengos](#)
Cc: [Public Comment](#)
Subject: Email to be read for Item 7 in upcoming council meeting
Date: Monday, May 24, 2021 10:00:12 AM

Please read the following email content in the next council meeting, thank you!

Mayor Fligor and Councilmembers:

I'm extremely disgusted by how unfairly you have handled this Eng vs Moos incident. In this current version of resolution, there is not one single word in this resolution stating any of Mr. Moos devious actions since the night of Nov 24, 2020. To name a few, attempting to interfere with democratic process through tactics of intimidation; making unproven accusation against Eng's supporters as racists; using devious tactics to slow down city council meetings. Out of these, I'm especially concerned about the unfounded accusations regarding Ms. Eng's association with racists and her agenda to slow down social justice movements. In today's already heated anti-Asian atmosphere, such unfounded claims can undoubtedly fuel even more hate into this raging fire, it may lead to even more violence against Asian Americans. I strongly urge the resolution to demand Mr. Moos to retract his false accusations and issue a genuine apology. This will pave the way to amend the conflicts between two sides and lead us to unity.

Since this resolution is completely one sided and does not fairly reflect my voice as well as many of my fellow constituents, I demand City Council to revise this amendment until it fairly represent the whole truth. The resolution in its current state will not bring us together, it will only tear us further apart.

Sincerely
Tina

From: Jack Tooley [REDACTED]
Sent: Monday, May 24, 2021 9:59 AM
To: Andrea Chelemengos <achelemengos@losaltosca.gov>
Subject: Lynette Lee Eng

To the Los Altos City Council

Its time to end this ridiculous battle between Moos and Lee Eng. Lynette is a honorable public servant and valuable asset for our city. She deserves the support and respect of The city council. Just do it.

Jack Tooley

From: [REDACTED]
To: [Andrea Chelemengos](#); [City Council](#); [Public Comment](#)
Subject: Item #7 for Council meeting Tuesday (Lynette Le Eng and Kenan Resolution)
Date: Monday, May 24, 2021 10:20:54 AM

Hi Andrra

I would like this to be part of the public record on Item #7

Dear Council Members

I was very disappointed when I read the resolution 2021-24

I am writing in to Support Lynette Lee Eng. It appears that Mr. Moos sent text messages when the floor was NOT open to public comments on Nov 24. He was trying to have an ex parte conversation with Le Eng to influence her vote on a third party intake for Police complaints. \ Council Member Lee Eng looked at her text messages from him because she had a family member on their deathbed, which is permitted in the City Council Norms and Procedures. Lynette Lee Eng was visibly frightened after reading the text messages. . Is it possible that Kenan Moose saw this fear as blood in the water and as a sign he could attack? For the next six months he and his small group of followers have attacked, harassed, intimidated and demeaned Council Member Lee Eng . On Public Comments Not on the Agenda he stated " This is the end of Eng"

He said " Disgusting and Appalling and the same goes for the people to the people who are calling in to support you" In the Daily Post Mr Moos stated " The only thing I as going to ask for (in Mediation) was for her resignation"

I perceive this resolution as a Kangaroo Court which is .an unofficial court held by a group of people in order to try someone regarded, especially without good evidence, as guilty of a crime or misdemeanor.

The resolution is one sided . It is a rebuke of Council Member Lee Eng and an exoneration of Kenan Moos.

Although I believe that Mayor Fligor and Council Members Weinberg and Meadows actions are well intentioned, and wish to get City Council meetings back to doing the normal business of the City, unfortunately this resolution does more harm than good.

I ask that you reconsider and that you pull this item from the agenda and find another way to resolve a personal misunderstanding between two people.

Sincerely

Roberta Phillips

[REDACTED]

From: [REDACTED]
To: [Andrea Chelemengos](#)
Subject: Email to be read for Item 7 in upcoming council meeting
Date: Monday, May 24, 2021 10:23:02 AM

Hi Andrea:

Please kindly read the content below in the upcoming council meeting to address item 7 on the agenda:

Dear council members:

I understand the merit of the resolution to address the implicit accusation Councilmember Lee Eng has made to Mr. Moos by staying silent; however, I'm disgusted by the fact the council has not taken any action against the explicit accusation Mr. Moos made through his text 'We know there are racists that supported you. You are trying to delay this.'

Does anyone even have the slightest clue about how dangerous this false narrative is? There's this Asian American councilwoman who is working secretly with her racists supporters to slow down social justice movement. Does anyone even know the magnitude and severity of this false accusation? Especially in today's strong anti-Asian atmosphere, this is like throwing fuels into a raging fire. I do not even dare to imagine the innocent Asian Americans or Asian elderlies may get beaten up or even lose their lives over this false narratives Mr. Moos has fabricated.

Silence is violence. I urge the council to not stay silent anymore on this matter and demand Mr. Moos either to provide evidence which can be proven in the court of law to support his accusation, or immediately stop his 'End of Eng' campaign which continues to spread this false narrative. Additionally, Mr. Moos should offer a public apology to clear Ms. Eng's name.

Sincerely,

James

From: [REDACTED]
To: [Public Comment](#)
Subject: PUBLIC COMMENT AGENDA ITEM 7 - May 25 2021
Date: Monday, May 24, 2021 10:29:00 AM

Dear Council, member

I have received word that council member Lee Eng is being attacked for responding to a text message which concerned her and her family's safety and security.

I cannot imagine why this has been happening and I find it greatly disturbing that anybody would do this unless they are racist.

So tell me. Is she being attacked because of her race or is it because of some political view she has? If it's her race which is the problem then we have a problem with the racists, not her. but if it's political the problem can be fixed at the ballot box not through personal attacks.

From the sound of this it seems like she is being bullied for either her race or her political beliefs. In either case this is wrong and we should be showing respect for our diversity. I insist that you cease all these attacks of bullying and intolerance.

We can do better and we must or this nation is not long for its survival. I have seen too much of this intolerance and hate already all across this once great nation and if we don't stand for something better this will only get worse. So let's start acting like humans instead of animals.

thank you,

Richard Carlson

From: [REDACTED]
To: [Public Comment](#)
Subject: PUBLIC COMMENT AGENDA ITEM 7 - MAY 25, 2021
Date: Monday, May 24, 2021 10:30:43 AM

To the City Council:

Based on previous council meetings, when a council member gets an offline communication (aka not in the meeting available immediately for the public record), they disclose that they have received and acknowledge the communication, but do not disclose the contents of the message. (This is historical precedent.)

On the Nov 24th, 2020 council meeting, councilor Lee-Eng got the text message during the meeting. She just disclosed receiving it during the meeting and vented her concern that she got called racist by a member of Vanguard, which she did not appreciate. She did not mention any names or disclosed any contents of the text messages which she received. She did not use the word threaten and all the members of the city council in the meeting said it is unacceptable. Ex-mayor Pepper said "no one should threaten anyone base on this" and "it is not OK".

On Dec 14th, all the comments tried to push the issue of racist to councilor Lee-Eng and demanded her apology and resignation. They even said ex-council member candidate Scott Spielman and Terri Couture are racist, which showed their actions are truly to bully public workers using association to racists. How did ex-council candidates get dragged in from this? WHO SAID THE "RACIST" WORD FIRST?

From my point of view, Mr. Moos is singling out and accusing councilor Lee-Eng when he did not get the vote he wanted from her; why does Mr. Moos only do that to councilor Lee-Eng?; other council members (such as Councilor Enander) voiced some initial concern about the program at hand as well. Are all members of the City Council being racist? Does this mean ANY hesitation on these issues fundamentally means that we are racist?

We do not use bully tactics to intimidate the councilors so they will vote the way we want them to do. THIS ACTION IS NOT OK. And I am glad that councilor Lee-Eng voted what she believes on and with the information she was given. That is what we need from our councilors, they do what they think is right and best for all Los Altos residents, given the information they have.

I am asking the councilors to vote **NO** on this resolution, **asking yourself, is it OK for residents to bully either one of you in the future. If you vote YES, it will be a TEMPLATE FOR ALLOWING BULLYING ACTIONS to public workers in Los Altos.**

Phan Truong
Los Altos, CA

From: [REDACTED]
To: [Public Comment](#)
Subject: May 25th Meeting Resolution
Date: Monday, May 24, 2021 10:33:13 AM

Good Day,

We urge the Los Altos City Council not to pass any resolution censuring Ms. Lynette Lee Eng at the Council's May 25th meeting.

Throughout her tenure, Ms. Lee Eng has exercised balanced and objective judgment in serving her community. As a result of Ms. Lee Eng's desire to exercise careful judgment and seek additional information relating to a potentially controversial topic, Mr. Kenan Moos has subjected her to intimidation and bullying. The use of intimidation to influence public policy subverts democracy and is legally actionable.

If any resolution is introduced at the meeting, that resolution must be a comprehensive recitation of the public record that accurately reflects Mr. Moos's conduct, statements, and uncivil behavior as well those of his supporters. Additionally, as Ms. Lee Eng is the victim of threats and intimidation, any resolution must reflect the City's denunciation of such behavior.

Charles Fine
Edith Huang

From: [REDACTED]
To: [Public Comment](#)
Date: Monday, May 24, 2021 10:33:17 AM

Stop the bullying of Lynette Eng. If I am not mistaken we still have the freedom of speech in this country. Follow the pathway of Moos's past associations. This man has freedom of speech so let's give the same courtesy to Ms. Eng.

From: [REDACTED]
To: [Public Comment](#)
Subject: PUBLIC COMMENT AGENDA ITEM 7 - MAY 25, 2021
Date: Monday, May 24, 2021 10:37:09 AM

Please read my email in the May 25 council meeting if I cannot make it myself.

Dear Council members,

I am a first generation Asian American immigrant. I have been a Los Altos resident for 10 year and truly love this city. As a Los Altos resident, I want to urge the city council to stop Resolution 2021-24 and to settle the dispute privately through a mediation. The resolution at its current form does not equally presents the voices of constituents on both sides of the dispute and therefore not only will not heal any wound but rather tear it further apart. For example the resolution fails to address any of the improper and uncivil actions by Mr. Moos, including employing bullying texts to influence a vote. If his inappropriate actions is left unaddressed, we will be teaching Mr. Moos a wrong message, a message that says it is ok to bully someone to get what you want. Therefore, I urged the council to stop or amend the resolution.

Sincerely,

Dave Hong

From: James C [REDACTED]
Sent: Monday, May 24, 2021 10:23 AM
To: Andrea Chelemengos <achelemengos@losaltosca.gov>
Subject: Email to be read for Item 7 in upcoming council meeting

Hi Andrea:

Please kindly read the content below in the upcoming council meeting to address item 7 on the agenda:

Dear council members:

I understand the merit of the resolution to address the implicit accusation Councilmember Lee Eng has made to Mr. Moos by staying silent; however, I'm disgusted by the fact the council has not taken any action against the explicit accusation Mr. Moos made through his text 'We know there are racists that supported you. You are trying to delay this.'

Does anyone even have the slightest clue about how dangerous this false narrative is? There's this Asian American councilwoman who is working secretly with her racists supporters to slow down social justice movement. Does anyone even know the magnitude and severity of this false accusation? Especially in today's strong anti-Asian atmosphere, this is like throwing fuels into a raging fire. I do not even dare to imagine the innocent Asian Americans or Asian elderlies may get beaten up or even lose their lives over this false narratives Mr. Moos has fabricated.

Silence is violence. I urge the council to not stay silent anymore on this matter and demand Mr. Moos either to provide evidence which can be proven in the court of law to support his accusation, or immediately stop his 'End of Eng' campaign which continues to spread this false narrative. Additionally, Mr. Moos should offer a public apology to clear Ms. Eng's name.

Sincerely,

James

From: Dave Hong [REDACTED]
Sent: Monday, May 24, 2021 10:34 AM
To: Andrea Chelemengos <achelemengos@losaltosca.gov>
Subject: PUBLIC COMMENT AGENDA ITEM 7 - MAY 25, 2021

I have a meeting for work that starts at 10pm on May 25. If I am able to read my email before 10pm, I will read it myself. Otherwise, please read my email during the council meeting for me. Thank you.

Dear Council members,

I am a first generation Asian American immigrant. I have been a Los Altos resident for 10 year and truly love this city. As a Los Altos resident, I want to urge the city council to stop Resolution 2021-24 and to settle the dispute privately through a mediation. The resolution at its current form does not equally presents the voices of constituents on both sides of the dispute and therefore not only will not heal any wound but rather tear it further apart. For example the resolution fails to address any of the improper and uncivil actions by Mr. Moos, including employing bullying texts to influence a vote. If his inappropriate actions is left unaddressed, we will be teaching Mr. Moos a wrong message, a message that says it is ok to bully someone to get what you want. Therefore, I urged the council to stop or amend the resolution.

Sincerely,

Dave Hong

From: [REDACTED]
To: [Public Comment; Andrea Chelemengos](#)
Subject: PUBLIC COMMENT AGENDA ITEM 7 - MAY 25, 2021
Date: Monday, May 24, 2021 10:51:38 AM

Dear Council members,

As an Asian American mother of two teenage girls, if someone who sounds angry sends me a text that says "your name will be all over the papers. We know that there are racists that support you", just like Council Member Lee Eng, I will be very concerned with my safety as well as my family's safety. Even though there is no explicit physical threat in Mr. Moos' texts, however, it is a threat of defamation and a threat of mental intimidation. In today's anti-Asian climate, any defamatory statement from Mr. Moos against an Asian American will undoubtedly fuel more hate into our society, and potentially lead to even more violence against Asian Americans. Therefore, I find Ms. Eng's concern about her safety as well as her family's safety completely valid. Please stop the Resolution 2021-23. It does not help us move forward.

Regards,
Maxine

From:

Subject:

Date:

██████████ -
PUBLIC COMMENT AGENDA ITEM 7 - May 25 2021

Monday, May 24, 2021 10:56:44 AM

Dear Council,
Thank you for your time to read my statement.

I am writing to express my strong disapproval at the way Ms. Lee Eng continues to get bullied at every City Council meeting because she responded to a text message with concern for her and her family's safety.

She has been falsely accused of saying things she never said while also been attacked for not responding to the numerous individuals who called her names and demeaned her.

An ancient Chinese proverb translates to "A quiet heart will naturally keep you calm and cool."

The idea, in Asian culture, is that it is better to keep your mouth shut rather than to cause a fuss for the fear of attracting unwanted attention on yourself or your family.

I am here to tell you that you can't fight racism with racism. The bullies have made no effort to understand Ms. Lee Eng's culture or point of view. It is time for the bullies to educate themselves about Asian culture, show the empathy they demand from others and stop the attacks on Ms. Lee Eng.

Thank you

From: [REDACTED]
To: [Public Comment](#)
Subject: Public Comment Agenda Item 07 - May 25, 2021
Date: Monday, May 24, 2021 10:56:57 AM

To the City Council Members, and the General Public.

For people who wish to know the context I'm writing this from, I am also a Los Altos High Graduate, from 2017.

I remember when I was at Los Altos High that Mr. Donnelly, back then my Economics teacher, also taught us how to participate in Civil Discourse. To participate legally, in a civil, and non-threatening manner. Back in 2017, the High School student body organized a civil protest march against repealing DACA with the assistance of Mr. Donnelly. The key thing in that protest: was to not bring up any racist stereotypes. To not bring up things that would be seen as harmful to others.

Per the Mountain View Voice, the protesters brought signs that read "education not deportation", "we stand with Dreamers", and chanted "no hate, no fear, everyone is welcome here." [1]

This is what I consider proper civil discourse. To talk about it calmly, with no language that can be seen as inflammatory.

The issue at hand? The language used is anything but "not inflammatory".

I wonder what has happened with how us students have changed from 4 years ago.

Right now, we are at an impasse. This situation, which was started from Councilor Lee-Eng changing their mind, has blown up into places that I would never expect or want out of this. This story has broken on our local Town Crier multiple times [2] [3], on National News via Fox News [4], and even overseas via the Daily Mail in the United Kingdom [5].

I am stunned about how the Council and Mr. Moos with the Justice Vanguard, has handled this.

I'm stunned that the Council has not been able to do anything about this until now with the Draft Resolution at hand.

And, I am stunned and equally disappointed at Mr. Moos with the Justice Vanguard, with the choice of language He decided to use to express his "disappointment".

We have many ways to express disappointment.
In fact, the last text sent would have been enough:

"You lied to me in our discussions that you were going to support racial matters. You said you were the only one in favor and it looks like you are the only one against them. Very disappointing."

This already conveys the disappointment that Mr. Moos, his family, and the Justice Vanguard had with the actions of the night. And that would be the "be all and end all" to the situation.

But no. Of course that wasn't enough for some. And it has brought us here today.

A lesson that my family has taught me, along with the school system in general, is that you and only you are solely responsible for your own actions. Doubly so if it's in the public record.

The proposed resolution at hand reads to me like a "Free Pass." To allow Mr. Moos to avoid the backlash of communicating inflammatory words while also claiming to have triumphed over the Council.

You don't get both ways. You either say the words and deal with whatever comes, good and bad; or you don't say it in the first place.

I've learned from this council that items passed in the past will be a template for the future. If this continues to be the case, it would mean that when situations like this occur in the future, this is the response the council will take.

I, personally, do not want this behavior to ever be considered acceptable. Calling someone out with "We know there are racists that supported you." (sic) is a chilling effect. Plain and Simple. More so with the current environment, where Asian Americans in general are facing more hate crime than ever because of COVID-19 per NBC News, the BBC, and even Fox News. [6][7][8]

I ask the council to vote NO on the resolution as written.

AND

I implore the council to think very carefully about the situation at hand, and to what behavior should the council, and the general public, think is acceptable.

Because right now, if this is acceptable, I fear that legitimate concerns will be silenced and not acceptable for councilors to have, just because they are not popular.

--Randall Lowe
Los Altos High Graduate - Class of 2017
Los Altos, CA

Citations for sources:

1. <https://www.mv-voice.com/news/2017/09/27/students-march-against-daca-repeal>
2. <https://www.losaltosonline.com/news/sections/comment/258-editorials/64050-editorial-lee-eng-should-reach-out>
3. <https://www.losaltosonline.com/news/sections/news/199-city-affairs/64060-lee-eng-silent-amid-calls-for-apology>
4. <https://www.foxnews.com/politics/asian-american-silicon-valley-councilwoman-branded-racist-after-saying-blm-activists-texts-worried-her>
5. <https://www.dailymail.co.uk/news/article-9601501/Silicon-Valley-councilwoman-branded-racist-saying-felt-threatened-BLM-activist.html>
6. <https://www.nbcnews.com/news/asian-america/there-were-3-800-anti-asian-racist-incidents-mostly-against-n1261257>
7. <https://www.bbc.com/news/world-us-canada-56218684>
8. <https://www.foxnews.com/us/nypd-investigating-hate-crime-attack-asian-man-fingers-bitten>

From: [REDACTED]
To: [Andrea Chelemengos; Public Comment](#)
Subject: PUBLIC COMMENT AGENDA ITEM 7 - MAY 25, 2021
Date: Monday, May 24, 2021 11:06:37 AM

Please read below for me during the meeting

Dear Los Altos Council Member,

I am a long time Los Altos resident and want the city to be a fair and friendly place for everyone. I cannot agree with the current Resolution 2021-24. I am proposing amendments to include:

1. Moos has falsely accused Council Member Eng a liar. This should be stated as false.
2. Keena Moos' texts are bullying and intimidating tactics that should be reprimanded.
3. Mr. Moos' texts, even though not a physical threat, is a mental and psychological threat. Council Member Eng's response to Mr. Moos' texts are not inappropriate and she appropriately expresses her concerns over the safety of herself and her family.

Sincerely,

Sandy H.

From: [REDACTED]
Cc: [Andrea Chelemengos](#)
Subject: PUBLIC COMMENT AGENDA ITEM 7 - May 25 2021
Date: Monday, May 24, 2021 11:14:50 AM

Dear Council,
Thank you for your time to read my statement.

I am writing today because I support Ms. Lee Eng. It's been about 6 months since this issue of a text message sent to Ms. Lee Eng by Mr. Moos. This text message should have never been sent. It was completely inappropriate and is the very reason she and her family continue to suffer today.

Please listen to the following quotes by a great American....these were powerful words at the time he said them and they are words we should all strive to live for.

"Darkness cannot drive out darkness: only light can do that. Hate cannot drive out hate: only love can do that."

"Forgiveness is not an occasional act, it is a constant attitude."

"There is some good in the worst of us and some evil in the best of us. When we discover this, we are less prone to hate our enemies."

"People fail to get along because they fear each other; they fear each other because they don't know each other; they don't know each other because they have not communicated with each other."

Who said these? None other than Dr. Martin Luther King.

End this now!

Thank you,
Linda

Sent from my Verizon, Samsung Galaxy smartphone

From: [REDACTED]
To: [Public Comment](#)
Subject: Resolution
Date: Monday, May 24, 2021 11:17:21 AM

I have been a resident of our lovely Los Altos and it is so sad to hear of this resolution. The city council should not take sides and this matter should be resolved outside City Council meetings.

I have known and respected Ms Eng as she was a loyal donor and customer of the Los Altos Discovery Shop which I managed for 23 years.

Please rethink!

Ardy Bazarian

Sent from my iPhone

From: [REDACTED]
To: [Public Comment](#)
Subject: PUBLIC COMMENT AGENDA ITEM 7 - May 25 2021
Date: Monday, May 24, 2021 11:18:45 AM

Dear Council,

Thank you for this time to read my concerns with the Lee Eng situation. I do not know all details, I'm sure, since I don't live in Los Altos but I do live next door and the thought of having riots or destruction like in other parts of the country distresses me tremendously.

Like Councilwoman Eng, this event happening in Los Altos also raises concerns for me and my family. I will tell you too that I and many individuals I know that don't live in Los Altos love to shop and dine in Los Altos. What may be allowed to happen in this quaint town is disturbing. I would hate to have to divert my visitation to another city but if necessary I will and so will many others I know.

It's my understanding that she has been falsely accused of saying things she never said. Thus, the city council SHOULD NOT allow her to be attacked and demeaned. We still live in a free country unless you give it up! We can not and should not keep mouths shut out of fear even in trying to discuss a solution to a problem.

Do not continue to add more wood to the fire of racism! A beautiful city can not survive with dignity under the threat and manipulation of hatred towards what's good and noble. Cultures may differ in the United States but the desire to live in a peaceful environment with freedom should not.

Please, use great wisdom and nip this bullying in the butt if that is what is happening. Irrational and unreasonable attacks must NOT be allowed to enter in.

I will be further inquiring and keep an eye out on the outcome of this situation and hope that it will be resolved for the good of all individuals and society.

Thank you for your precious time and attention.

Sincerely,
Vic

From: [REDACTED]
To: [Public Comment](#)
Subject: Lynette Lee Eng city council may 25th agenda item 7
Date: Monday, May 24, 2021 11:19:19 AM

Hi

Please include this as an attachment in support of Lynette Lee Eng for item 7 in the upcoming May 25th city council meeting.

I attended the Nov 24th meeting due to my interest in not having bocce ball at Grant Park. I was watching intently all the city council members faces and noted the expression on Ms Eng's face when she read the text messages; so much so that I commented on it to my son at the time. She was notably shocked and concerned. Watch the replay. Whether or not a threat was intended, it was obviously felt.

This continued harrassment of Ms Eng needs to stop!!! It is ridiculous that an entire city is being held hostage by one individual's misguided agenda.

Los Altos needs to get back to business.

Regards,

Carol Ovelman

1807 Fallen Leaf Ln
Los Altos

From:

Public Comment

Subject:

Lee Eng/Moos Leadership Resolution

Date:

Monday, May 24, 2021 11:20:52 AM

Comments to be read aloud on my behalf concerning the “Leadership Resolution - 2021-24”

I would like to thank the upstanding city council members who worked to create this concise and factual resolution. I hope that it will allow our community to move forward, heal and reunite; my family and I support it wholeheartedly. Additionally, I would like to state that I support and believe in the importance of anti-bias training for all city employees. It should be the goal of our city to never have a situation such as this one occur in the future. The pain and suffering that it has caused could certainly have been avoided if anti-bias training had already occurred and been put into practice before the November 24, 2020 council meeting.

Rebecca Fallow

From: [REDACTED]
To: [City Council](#); [Public Comment](#)
Subject: PUBLIC COMMENT AGENDA ITEM #7 — Meeting May 25th, 2021
Date: Monday, May 24, 2021 11:26:13 AM

TO: Los Altos City Council

My name is Maureen Griffin. Please note that I want to speak on Tuesday, May 25th at the Public Comment Agenda Item #7 of the Los Altos City Council meeting.

I fully support the “Leadership Resolution” put forth by Mayor Fligor and Councilmember Weinberg. Thank you both for putting it forth. Also, thank you to Councilmember Meadows for requesting that this matter be added to tomorrow’s City Council meeting agenda. And I support Kenan Moos and Justice Vanguard.

I continue to support anti-Bias training for all city employees and hope that this stands as a reminder of the need to increase diversity, inclusivity, and equity in Los Altos.

I am ending with this quote from Martin Luther King Jr, “The time is always right to do the right thing.” I hope this Resolution will be passed with 4 votes in favor, so that our community can heal, reunite, and move forward.
Please show us your “right leadership” on Tuesday night.

Thank you.

Maureen

From: [REDACTED]
To: [Public Comment](#)
Subject: I support Lynette Lee Eng
Date: Monday, May 24, 2021 11:37:32 AM

Dear Council,

Thank you for your time to read my statement.

I am writing to express my strong support to Lynette Lee Eng. I strongly disapprove of the way that Lynette was bullied and continues to be bullied at EVERY City Council meeting!

The cancel culture is a tumor of American society. Smart, independent people who can think on their own will agree with Lynette on her standing. I am disappointed that no council member stood up for Lynette.

I hope this cancel culture and abusive labeling/cyber violence of racist on innocent people will stop immediately!

Kaiyu Ren

Broker Associate
BRE#01800852



From: [REDACTED]
To: [Public Comment](#)
Subject: May 25th Agenda Item 7 Public Comment
Date: Monday, May 24, 2021 11:39:47 AM

Please read the following as my public comment to Agenda Item 7:

Dear Los Altos City Council:

Your Resolution included with Item 7 of your agenda is well-intended but ill-conceived. Your leadership role should be limited to council business and not the interpretation or airing of personal grievances.

As a Chinese-American, I believe Ms. Eng has felt threatened (regardless of whether it was physical), and has suffered mental abuse including humiliation and intimidation. Your resolution shows a serious lack of sensitivity to your fellow councilwoman's cultural differences and her communications. The unintended consequences of your resolution are to:

- 1. Alienate the Asian community in Los Altos and discourage Asians to run for elected office*
- 2. Allow the loudest voice to prevail in any critical decision making in Los Altos, and*
- 3. Encourage bullying of all city council members including yourselves if you have a different opinion*

I urge you not to adopt the resolution and stop wasting the city council's and Los Altos residents' time by involving yourselves in a personal matter.

Respectfully,

Anna Cheng

**Thank you,
Anna Cheng**

From: [REDACTED]
To: [Public Comment](#)
Subject: Lee Eng/Moos
Date: Monday, May 24, 2021 11:42:49 AM

Mayor Fligor
Los Altos City Council

Dear Madame Mayor et al,

Put an end to this dispute being played out like a soap opera at council meetings.

Lynnette Lee Eng owes NO ONE an apology. She never mentioned Mr Moos race, nor did she even mention his name during that council meeting. The people “criminalizing” Mr Moos are the people continually calling in and disrupting council meetings, and I dare say, Mr Moos himself.

Her signs had been vandalized already, her name indeed ended up ‘all over the papers’ proving she had every right to be concerned.

This is a waste of taxpayer money, resources and time. It is egregious that the Mayor has publicly sided with a person who’s done nothing but throw an epic temper tantrum because he didn’t get his way and it is shameful that the council allowed this issue to dominate every council meeting for months.

Sincerely,
Liz Roberts
Los Altos Hills

From: [REDACTED]
To: [Public Comment](#); [Andrea Chelemengos](#)
Subject: Fwd: PUBLIC COMMENT AGENDA ITEM 7 - MAY 25, 2021
Date: Monday, May 24, 2021 11:48:25 AM

Dear Council Members,

Can you please read my opinion in the following email for me? I won't be able to attend the meeting.

Thank you.

Maxine

----- Forwarded message -----

From: **Maxine Tsai** [REDACTED]
Date: Mon, May 24, 2021 at 10:51 AM
Subject: PUBLIC COMMENT AGENDA ITEM 7 - MAY 25, 2021
To: <PublicComment@losaltosca.gov>, <achelemengos@losaltosca.gov>

Dear Council members,

As an Asian American mother of two teenage girls, if someone who sounds angry sends me a text that says "your name will be all over the papers. We know that there are racists that support you", just like Council Member Lee Eng, I will be very concerned with my safety as well as my family's safety. Even though there is no explicit physical threat in Mr. Moos' texts, however, it is a threat of defamation and a threat of mental intimidation. In today's anti-Asian climate, any defamatory statement from Mr. Moos against an Asian American will undoubtedly fuel more hate into our society, and potentially lead to even more violence against Asian Americans. Therefore, I find Ms. Eng's concern about her safety as well as her family's safety completely valid. Please stop the Resolution 2021-23. It does not help us move forward.

Regards,
Maxine

From: LINDA SNELL [REDACTED]
Sent: Saturday, May 22, 2021 6:57 PM
To: Andrea Chelemengos <achelemengos@losaltosca.gov>
Subject: Council Behavior?

I writing to support Lynette Eng. I find that she is big bullied and find the group very unprofessional and disappointing reminds me of Junior High.

Regards,
Linda Snell

From: Mary Benson [REDACTED] >
Sent: Saturday, May 22, 2021 11:28 AM
To: Andrea Chelemengos <achelemengos@losaltosca.gov>
Subject: Support for Lynnette Lee Eng

I have carefully examined the details related to Lynnette Lee Eng being threatened by Keenan Moos. I know his family defends him, and I listened to his mother's comments at your recent City Council meeting. My conclusion is that while Lee Eng was aligned with the other council members, she, as an Asian, has been singled out and condemned by an activist group while the others were not. She is now threatened by Keenan Moos...bullied and harassed. This is wrong, and should be corrected vehemently by the Council. Please be voices to stand for your fellow Council member. Discrimination against Lee Eng cannot stand while the bullies claim discrimination against themselves by her because she's of Asian descent...just plain wrong and dangerous to tolerate this behavior.

Mary Benson
Los Gatos

From: [REDACTED]
Sent: Friday, May 21, 2021 4:33 PM
To: Andrea Chelemengos <achelemengos@losaltosca.gov>
Subject: PUBLIC COMMENT AGENDA ITEM 7

Dear Andrea,

I give you permission to read my email at the upcoming May 25 Los Altos City Council meeting that will be voting on a resolution involving Ms. Lynette Lee Eng, the first Asian American woman to serve on the council.

The resolution should be a comprehensive recitation of the public record that fairly reflects Kenan Moos' conduct, statements, and uncivil behavior as well those of his supporters. Until recently, I have been unaware of Justice Vanguard's hijacking of City Council meetings and full extent of the harassment towards Ms. Lee Eng. This behavior is UNACCEPTABLE to all individuals.

We need everyone who believes in authentic justice, fairness, and civil discourse to support Ms. Lee Eng and ask that the resolution accurately and fairly reflect the campaign Kenan Moos engineered to distract from a threat he made to Ms. Lee Eng. I feel that this resolution is an attempt to appease Kenan Moos, a 2016 graduate of Los Altos High School and a founder of an activist group he calls "justice Vanguard." How can we allow Kenan Moos and his supporters to insult, bully and harass Ms. Lee Eng? He publicized this dispute through his threat that her name "would be all over the papers." Is that not harassment?

The City Council should not take sides. Ms. Lee Eng is the victim of bullying and harassment at a time when we should all be against any kind of hate, including Anti-Asian hate.

As a long-time resident of Los Altos, Ms. Lee Eng is an outstanding public servant with an outstanding record on social justice issues. We should be proud to have such an outstanding individual serve on our City Council.

Thank you for your consideration.

June Darmanian
1595 Ben Roe Drive
Los Altos, CA

From: carolovelman [REDACTED]
Sent: Monday, May 24, 2021 11:23 AM
To: Andrea Chelemengos <achelemengos@losaltosca.gov>
Subject: FW: Lynette Lee Eng city council may 25th agenda item 7

Please have this read aloud.

----- Original message -----

From: carolovelman [REDACTED]
Date: 5/24/21 11:19 AM (GMT-08:00)
To: PublicComment@losaltosca.gov
Subject: Lynette Lee Eng city council may 25th agenda item 7

Hi

Please include this as an attachment in support of Lynette Lee Eng for item 7 in the upcoming May 25th city council meeting.

I attended the Nov 24th meeting due to my interest in not having bocce ball at Grant Park. I was watching intently all the city council members faces and noted the expression on Ms Eng's face when she read the text messages; so much so that I commented on it to my son at the time. She was notably shocked and concerned. Watch the replay. Whether or not a threat was intended, it was obviously felt.

This continued harrassment of Ms Eng needs to stop!!! It is ridiculous that an entire city is being held hostage by one individual's misguided agenda.

Los Altos needs to get back to business.

Regards,

Carol Ovelman

1807 Fallen Leaf Ln
Los Altos

From: [REDACTED]
To: [City Council](#); [Public Comment](#)
Subject: Public Comment Agenda Item #7 - Meeting May 25th, 2021
Date: Monday, May 24, 2021 11:58:33 AM

Hello,

I'm writing to express my support for the Leadership Resolution proposed by Mayor Fligor and Councilmember Weinberg. I am deeply appreciative of those council members who are standing up for what's right, as I recognize it cannot be easy to speak out against a fellow councilmember. I'm deeply grateful to the council for recognizing the importance of implicit bias training in this community that I treasure. But mostly, I'm deeply grateful for those council members who are willing to clear Kenan Moos' name as an upstanding member of our community.

I want to live in a community that refuses to allow its young Black men to be criminalized for active citizenship.

I am deeply hopeful that we can all move on by supporting this resolution.

-Tara Roussel

[REDACTED]



To:

[Political Cyn](#)

Subject:

[Public Comment](#)

Date:

PUBLIC COMMENT AGENDA #7-May 25,2021

Monday, May 24, 2021 12:02:00 PM

I am writing in regards to the harassment of Ms. Lee Eng. I am sure you have already heard concerns from local citizens about cancel culture and the destruction of people's lives, so I won't bother you with the same.

I am asking the Los Altos City Council to be a respectable leader for the nation. Set the standard going forward and work for the people to protect our freedoms. Work for the people to keep us safe. Work for the people to build strong and successful lives. Please take the lead to stop this disease of hatred that has spread so fast Across the Nation over the past 5 years. PROTECT MS. LEE ENG and all those that oppose Marxist ideology.

The Democrat left is a radical gang that has too much power and only gains more when City councils and the like bow down to their Marxist, communist, racist DICTATIONS!

Please stand for the people or step down and allow American citizens that are willing to fight for this country to fill your seats.

Best regards,
Cyndi

From: [REDACTED]
To: [Public Comment; City Council](#)
Subject: PUBLIC COMMENT AGENDA ITEM #7 — Meeting May 25th, 2021
Date: Monday, May 24, 2021 12:09:12 PM

[Note: I wish to read a portion of this statement during the meeting.]

Hello all,

Thank you to the Los Altos City Council for letting me speak tonight. Also, many thanks for proposing the Leadership Resolution to address the issue between Councilmember Lee Eng and Justice Vanguard, affirm the facts of the incident, and help heal and unite the community so that we can move forward.

I have heard many different viewpoints regarding the Lee Eng and Justice Vanguard issue over these past six months. I have heard accusations from both sides, calls for apologies from both sides, and anger from both sides. I have seen this issue grow larger, and larger, and larger as it was reported locally, regionally, nationally, and now globally. I have watched the original 3-minute video of Lee Eng's public statement and Kenan Moos's text messages turn into dozens of City Council meeting hours and engage thousands of people. I have seen comments founded on misinformation, lack of information, and misinterpretation. And I have watched the disruption of important City Council business, the destruction of the reputation of Los Altos, and the disintegration of faith in our system of governance.

It is deeply unsettling to me how this issue has divided the citizens of Los Altos, and also appears to be resonating with a much larger issue that divides Americans. It is perplexing to me how both sides can each insist that they are 100% right, and the other side is 100% wrong. This is mathematically impossible.

Something isn't adding up. Something is disjointed. Something is broken. I think that something is communication.

Ladies and gentlemen, I think we have to talk to each other. I believe that the vast majority of the world's problems are caused by miscommunication or lack of communication. I think it is time that we started communicating with one another: sharing, listening, and responding.

My email address is UncomfortableConversation2021@gmail.com. If you are angry or confused about this issue between Justice Vanguard and Councilmember Lee Eng, if you want to talk to someone about it, if you are frustrated that you aren't being heard, please email me. I promise that I will listen to you, I will hear you, I will respect you, and I will respond to you. I won't share your contact information, I'm not affiliated with any entity, and I can't speak for anybody other than myself. My goal is to listen to you without judgment, to learn about your point of view, and to respond with respect. Again, my email address is UncomfortableConversation2021@gmail.com. I look forward to our communications.

Sincerely,

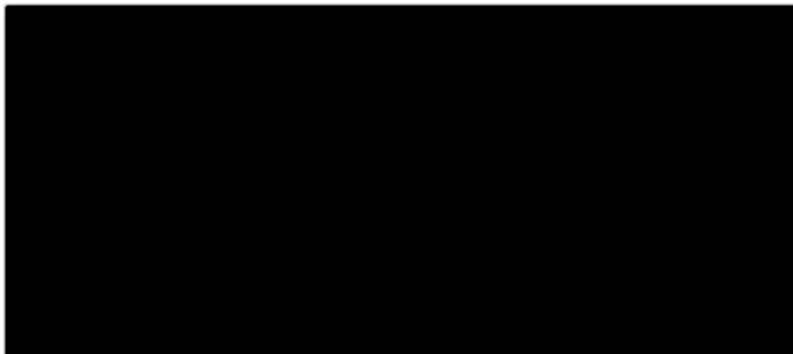
Amber Joy

From: [REDACTED]
To: [Public Comment](#)
Cc: [Anna Kramer](#)
Subject: no city council member can be an independent thinker without this
Date: Monday, May 24, 2021 12:18:56 PM

Dear Council,
Thank you for your time to read my statement.

I am writing to express my strong disapproval at the way Ms. Lee Eng continues to get bullied at every City Council meeting because she responded to a text message with concern for her and her family's safety.

She has been falsely accused of saying things she never said while also been attacked for not responding to the numerous individuals who called her names and demeaned her. It is very sad to read about it in the foxnews article: [Asian American Silicon Valley councilwoman branded racist after saying BLM activist's texts worried her](#)



**Asian American Silicon Valley councilwoman
branded racist after saying B...**

Michael Ruiz

Lynette Lee Eng, a city councilwoman in Los Altos, California, was in the middle of an official Zoom meeting on ...

I am here to tell you that you can't fight racism with racism. The bullies have made no effort to understand Ms. Lee Eng's culture or point of view. It is time for the bullies to educate themselves about Asian culture, show the empathy they demand from others and stop the attacks on Ms. Lee Eng.

Thank you
A concerned local resident

From: [REDACTED]
To: [Public Comment](#)
Subject: Ref resolution 2021-24
Date: Monday, May 24, 2021 12:38:09 PM

To the presiding Los Altos City Council,

City Councils Nationwide like you are the grassroots fabric of this Great Country's Society. You are the local leaders voted in to represent the local towns and cities across the freedom loving Nation. Each of you come in with your own ideals and agendas to hopefully make your communities the best they can be. In this democratic system, each in your own way you are tasked, because you accepted it, to govern fairly with courage and respect to your community.

When you are verbally harassed or abused, and it does seem to come with the territory, that you need to be resolved, that you are consistently pursuing your good judgment in communications, attitude and conduct to the best of your ability. All members of your council need to be steadfast in that common pursuit.

In the rhetoric of today people use blatant inflammatory words and phrases unfortunately to excite emotion and fear to communicate their views rather than strong, real forthright arguments to get their opinions across or heard.

When I read the email that states "your name will be all over the papers" and that "you have racist supporters", there goes the strongly implied emotion baiting.

You as the presiding body need to uphold or set strong standards of ethics, morality, common sense, good judgment and recognize intent when listening to emotionally charged inflammatory words. We, as a society, are under constant assault today with people who do not understand or purposely use their rhetoric to inflame, intimidate and do real damage our system of governance.

My words to you are, that you are the adults and as duly elected City Council Members, that you use courage and moral strength to support your fellow members and to not allow innuendo and inflammatory words to guide your solemn duty to be effective leaders and do what is right!

Be wise and stand tall,

Allen Strohmeier
Concerned citizen

From: [REDACTED]
To: [Public Comment](#)
Subject: PUBLIC COMMENT AGENDA ITEM 7 - MAY 25, 2021
Date: Monday, May 24, 2021 12:56:58 PM

Dear City Council,

Thank you for attempting to find a way to stop Kenan Moos and his followers from continuing to use City Council meetings to attack an elected official and call Los Altos residents “racist.”

While I appreciate that effort, I do not think the city should take sides. The Town Crier reported the resolution favors Moos, and I agree. Moreover, this resolution could set a bad precedent motivating others who use incivility as a weapon to drive disingenuous and self-promoting agendas that harm Los Altos.

This is an impasse between two people.

I propose the city pay for professional mediation. Councilmember Lee Eng has said she is open to mediation. If Mr. Moos wishes to salvage his credibility, he should show that he is mature enough to find a way to end the drama his text messages sparked and he prolonged. The city should not spend any more time on this matter.

Tim H

From: [REDACTED]
To: [Public Comment](#)
Subject: PUBLIC COMMENT AGENDA#7- May 25, 2021
Date: Monday, May 24, 2021 1:06:44 PM

Dear Council,

Thank you for your time to read my statement.

I am writing to express my strong disapproval at the way Ms. Lee Eng continues to get bullied at every City Council meeting because she responded to a text message with concern for her and her family's safety.

She has been falsely accused of saying things she never said while also been attacked for not responding to the numerous individuals who called her names and demeaned her.

An ancient Chinese proverb translates to "A quiet heart will naturally keep you calm and cool."

The idea, in Asian culture, is that it is better to keep your mouth shut rather than to cause a fuss for the fear of attracting unwanted attention on yourself or your family.

I am here to tell you that you can't fight racism with racism. The bullies have made no effort to understand Ms. Lee Eng's culture or point of view. It is time for the bullies to educate themselves about Asian culture, show the empathy they demand from others and stop the attacks on Ms. Lee Eng.

Thank you

Ashley

Sent from my iPhone

From: [REDACTED]
To: [Public Comment](#)
Subject: Public Comment -- Agenda Item #7, May 25th, 2021 and In support of "Leadership Resolution" 2021-24
Date: Monday, May 24, 2021 1:08:16 PM

Dear Mayor Fligor, Vice-Mayor Enander, Councilmember Weinberg, and Councilmember Meadows,

I write this Public Comment in support for the submitted "Leadership Resolution" 2021-24.

It clearly recites the facts of the incident and the relevant text messages sent by Kenan Moos to Councilmember Lee Eng.

It makes it clear that Kenan Moos did not threaten Ms. Lee Eng.

As you are very likely aware by now, Councilmember Lee Eng consented to an interview with the Daily Mail, and Fox News also carried her story. The day the Daily Mail article was published, Kenan began to get death threats, as well as derogatory messages, through social media and the Justice Vanguard site. Those have escalated with the Fox News article. It is imperative, now more than ever, that his name is cleared. A Black Activist in London was shot in the head yesterday after receiving similar threats, and she remains in critical condition.

<https://www.cnn.com/2021/05/23/uk/sasha-johnson-blm-shot-london-intl-hnk/index.html>

I do not want the same fate to occur to Kenan Moos or to others who exercise their first amendment right to criticize public officials.

Thank you for doing the right thing.

Sincerely,

Toni Moos

From: [REDACTED]
To: [Public Comment](#)
Subject: PUBLIC COMMENT AGENDA#7- May 25, 2021
Date: Monday, May 24, 2021 1:08:18 PM

Supporters Fearful

According to Justice Vanguard, if you support Ms. Lee Eng, you are a racist.

If you call into a City Council meeting to support her, you are disgusting.

Many of us who voted for Ms. Lee Eng were unaware of the Justice Vanguard smear campaign. When we found out, many of us feared getting involved.

Would we find “racist” stickers in our front yards like last year?
Would they demand that we apologize and, to use Keenan’s words, find our names “all over the papers”?

The reason you haven’t heard from more supporters of Ms. Lee Eng is that we have been afraid to speak out for fear that Justice Vanguard and its mob would turn to attacking us.

But the lies, the bullying, and the smear campaign must end. I hope this resolution will accurately reflect what happened because if it does not, I fear there will be no resolution.

Thank you for your time.

Karen Zuniga

Sent from my iPhone

From: [REDACTED]
To: [Public Comment](#)
Subject: PUBLIC COMMENT AGENDA ITEM 7 - MAY 25, 2021
Date: Monday, May 24, 2021 1:24:20 PM
Attachments: [Proposed Draft Resolution.docx](#)

Dear Mayor Fligor,

Attached is a proposed draft resolution that reflects input from several Los Altos residents. The objective is to provide you with a draft that reflects the public record and is fair to both parties. If anyone would like a redline, please let me know and I would be happy to provide one.

Thank you for your consideration,

Janet Corrigan

Cancel Culture Comes to the Los Altos City Council

Censorship in America has a new name—Cancel Culture—the public shaming of someone for expressing a view that does not conform to orthodoxy. The mechanics of Cancel Culture is a display of dominance and submission. The person doing the cancelling—the canceller—turns a complex problem about which reasonable people might disagree into a binding moral certainty. He or she is then in a position to express indignation, stage a public “show trial” and then drive the person being cancelled from their job, social network, or public office. Along the way, the canceller may demand a series of apologies from the cancelled, each more abject than the next, but the apologies are a mere secondary goal; the real goal is power over other people.

Alas, Cancel Culture seems to have made its appearance in the Los Altos City Council. Its clearest expression is the campaign waged by three council members led by Mayor Neysa Fligor against Council Member Lynette Lee Eng. Mayor Fligor and Council Members Jonathan Weinberg and Sally Meadows are pressuring Council Member Lee Eng to apologize for stating that she was concerned for her safety and that of her family after receiving a series of texts sent to her by a constituent during a city council meeting.

True to the mechanics of Cancel Culture, Mayor Fligor turned a complex problem into a binding moral certainty. It does not require a Ph.D. in psychology to know that different people will respond differently to a perceived aggressive act, and that the variance in those responses will be a function of differences in personal circumstances and life history. Accordingly, it is Council Member Lee Eng’s perception of texts sent to her by a constituent that should matter not Mayor Fligor’s perception of them. Nevertheless, in her statement at the April 27, 2021 Council Meeting, Mayor Fligor put herself in the position of judge and jury regarding the texts in question: “when I read the messages my reaction was different because I did not see anything in the message that would make me believe that something would happen to Council Member Lee Eng or her family.”

Mayor Fligor then went on to excoriate Council Member Lee Eng: “As a leader, Council Member Lee Eng, we sometimes have to do things that we may not be comfortable doing because again, it's in the best interest of our community.” When Council Member Lee Eng refused to apologize for expressing concern for the safety of her family, Mayor Fligor then permitted a show trial that has now gone on for the past ten city council meetings. The mayor has allowed some constituents to use “Public Comments on Items Not on the Agenda” as a forum for public denouncement of Council Member Lee Eng. That show trial will enter a new phase at the next City Council meeting on May 25, 2021, when the Council will vote on a resolution to condemn Council Member Lee Eng for “refusing to address the concerns of her constituents.”

We respectfully suggest that the Council reject this resolution, and in so doing reject Cancel Culture. The world has seen show trials being used to stifle dissent before. They did not end well. Let us not hold them in our town.

Los Altos Residents
Stephen Haber
Jim Jolly
Freddie Wheeler
Steering Committee
www.LosAltosResidents.org

From: [REDACTED]
To: [Public Comment](#)
Subject: I support Ms Lee Eng
Date: Monday, May 24, 2021 1:37:06 PM

To whom it may concern:

As a black American and retired police officer, I openly denounce, BLM, social justice, any race theory imposed by force on anyone, and any other marxist inspired ideology that undermines our God given individual liberty.

It is long past the time for individuals from all belief systems, political views, and backgrounds, to stand united, without fear, against the neo-racist cults led by BLM. The Marxist inspired ideologies created to do nothing more than separate us based on superficial physical traits, and pitting us against each other.


These neo-racist cults led by BLM, and the cancerous ideologies they preach will destroy our communities, our cities, and eventually our great nation if we do not speak openly with courage and honesty. We all have a duty to confront these poisonous ideas, in the open, and expose them to the light of reason where they will be defeated.

The neo-racists fear this more than anything. The accusations of racism are specifically designed to shut down open debate. Open debate is where bad ideas go to die.

The neo-racists seek to bully and coerce honest citizens and force obedience into a rancid secular religion, an authoritarian state.

I stand with Ms. Lee English and offer my full support to her, and all citizens who fight for our country, and individual liberty.

Kevin Metcalf
San Jose Police Ret.

From: 
To: [Public Comment](#)
Subject: Statement
Date: Monday, May 24, 2021 1:39:57 PM

Dear Council,

Thank you for your time to read my statement.

I am writing to express my strong disapproval at the way Ms. Lee Eng continues to get bullied at every City Council meeting because she responded to a text message with concern for her and her family's safety.

She has been falsely accused of saying things she never said while also been attacked for not responding to the numerous individuals who called her names and demeaned her.

An ancient Chinese proverb translates to "A quiet heart will naturally keep you calm and cool."

The idea, in Asian culture, is that it is better to keep your mouth shut rather than to cause a fuss for the fear of attracting unwanted attention on yourself or your family.

I am here to tell you that you can't fight racism with racism. The bullies have made no effort to understand Ms. Lee Eng's culture or point of view. It is time for the bullies to educate themselves about Asian culture, show the empathy they demand from others and stop the attacks on Ms. Lee Eng.

Thank you

Sincerely
Jacob Fox

Sent from my iPhone

From: [REDACTED]
To: [Public Comment](#)
Subject: City Council Bullying must stop
Date: Monday, May 24, 2021 1:43:15 PM

Dear Council,

Thank you for your time to read my statement.

I am writing to express my strong disapproval at the way Ms. Lee Eng continues to get bullied at every City Council meeting because she responded to a text message with concern for her and her family's safety.

She has been falsely accused of saying things she never said while also being attacked for not responding to the numerous individuals who called her names and demeaned her. An ancient Chinese proverb translates to "A quiet heart will naturally keep you calm and cool"

The idea, in Asian culture, is that it is better to keep your mouth shut rather than to cause a fuss for the fear of attracting unwanted attention to yourself or your family.

I am here to tell you that you can't fight racism with racism. The bullies have made no effort to understand Ms. Lee Eng's culture or point of view. It is time for the bullies to educate themselves about Asian culture, show the empathy they demand from others and stop the attacks on Ms. Lee Eng.

Sincerely,

--

Lynne Torunian

[REDACTED]
**America First - Freedom of Speech - Election Integrity -- Law and Order -
- Courage is Contagious!**

From: [REDACTED]
To: [Public Comment](#)
Cc: [Theresa Chao](#)
Subject: May 25th Public Comment Item 7 on Agenda
Date: Monday, May 24, 2021 1:46:18 PM

Dear Los Altos City Council:

Your Resolution included with Item 7 of your agenda is well-intended but ill-conceived. Your leadership role should be limited to council business and not the airing of personal grievances.

As a Chinese-American, I believe Ms. Eng has felt threatened (regardless of whether it was physical), and has suffered mental abuse including humiliation and intimidation. Your resolution will show a total lack of sensitivity to your fellow councilwoman's cultural differences and her communications. The unintended consequences of your resolution are to:

1. Alienate the Asian community in Los Altos and discourage Asians to run for elected office
2. Allow the loudest voice to prevail in any critical decision making in Los Altos, and
3. Encourage bullying of all city council members including yourselves if you have a different opinion

I urge you not to adopt the resolution and stop wasting the city council's and Los Altos residents' time by involving yourselves in a personal matter.

Respectfully,

Theresa Chao

From: [REDACTED]
To: [Public Comment](#)
Subject: Please pass resolution 2021-24
Date: Monday, May 24, 2021 1:48:10 PM

To the Los Altos City Council -

I'm writing to ask you to pass resolution 2021-24. It is clear to me that Mr. Moos was merely expressing his disappointment in how Ms. Lee Eng's actions and that Ms. Lee Eng severely overreacted. The fact that she will not even acknowledge the ensuing controversy demonstrates she knows this. That this is being dragged through the muck of the right wing media is even more shameful.

Please pass 2021-24.

Sincerely,

Warren Yang

From: [REDACTED]
To: [Public Comment](#); [Public Comment](#)
Subject: Supporting Lynette Lee Eng
Date: Monday, May 24, 2021 1:52:54 PM

Los Altos Counsel Members,

I am shocked and surprised that it has become necessary to support Ms. Lee Eng again against the vicious attacks lead by Mr. Kenan Moos with his radical group, Justice Vanguard, and his mother. All of these people attacking Ms. Lee Eng are members of BLM. BLM is a terrorist organization who's leaders have admitted that they are trained Marxists. The hate and other tactics they have used against Ms. Lee Eng are the same tactics BLM has used in the past to push their anti-American agenda. It is now time for the city counsel to get some backbone and not allow the harassment against Ms. Lee Eng to continue.

Ms. Lee Eng has clearly shown her support of Los Altos serving both as the mayor and being a member of the city counsel. She clearly has the support of her constituents shown by their votes, thus the actions of Mr. Moos towards Ms Lee Eng are cruel and needs to stop. However, someone needs to investigate Mr. Moos' teachers to see who encouraged the hatred Mr. Moos has shown in the counsel meetings.

Below is my previous letter also supporting Ms. Lee Eng:

I have reviewed the conflict between Ms. Lee Eng vs Kenan Moo. Most important consideration is if Ms. Lee Eng is a good counsel member for Los Altos and has made valuable contributions to the City. Being a past mayor and concern about budgets she is clearly a value to Los Altos.

Mr. Moos has attacked Ms. Lee Eng about her support of the SRO. This motivation is clearly based on the push to defund the police in general, a narrative strongly supported by radical political groups which includes the BLM organization which has been strongly promoted locally by Mr. Moos. In fact the founders of BLM have openly admitted they are trained Marxists. Actions by Mr. Moos and his group, Justice Vanguard, clearly show the same techniques used by BLM. In the video of a previous meeting I reviewed Mr. Moos did refer to a teacher as "comrade", a term commonly used by communist/Marxists when referring to fellow communist.

Defunding the police has resulted in rapidly increasing crime in cities such as Seattle, Chicago, New York and many other cites. It is a bad concept that I am sure the City Counsel would be in agreement. Don't start with the SRO. I am sure that Mr. Moos has not given any good reasons for taking the action of removing the SRO.

I do see Mr Moos' actions as joining in on the attacks against Asians, thus his continuous attacks on Ms. Lee Eng. Please give Ms. Lee Eng support she deserves from the City Counsel and allow her to keep her much deserved seat on the City Counsel.

Thank you,

Dave

From: [PublicComment](#)
To: [REDACTED]e
Cc: [Public Comment](#)
Subject: RE: PUBLIC COMMENT AGENDA ITEM 7 - MAY 25, 2021
Date: Monday, May 24, 2021 1:53:18 PM

Good Afternoon,

Your email was sent to the Town of Los Gatos Public Comment email. By copy of this email I am forwarding your email to the City of Los Altos City Clerk.

Regards,

Shelley

Shelley Neis, MMC, CPMC • Town Clerk

110 E. Main Street, Los Gatos CA 95030
Ph: 408.354.6888 • Fax: 408.399.5786 • SNeis@losgatosca.gov
www.losgatosca.gov • <https://www.facebook.com/losgatosca>

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From: striderbrave [REDACTED]
Sent: Monday, May 24, 2021 12:13 PM
To: PublicComment <PublicComment@losgatosca.gov>
Subject: PUBLIC COMMENT AGENDA ITEM 7 - MAY 25, 2021

Hello Council Members:

I have read the Nov 24, 2020 report as provided in the May 25, 2021 Agenda. It is quite lopsided in its summary and is missing context. e.g. \$2B in property damages, death and countless assaults due to upset groups voicing their discontent with elected leaders through violence. Without proper context in your report, you paint the victim Lynette Eng as the unreasonable party for her family's safety, and, the 23 year old Mr. Moos as a misunderstood recent graduate of Los Alto High School. He is over 18 and responsible and accountable for his own actions.

I oppose any admonishment of Council Member Lynette Eng for her actions. I also oppose censorship of Mr. Moos or anyone from Vanguard Justice. Council Members offer their public service and do not get paid for their efforts. They are elected to vote for what is best for the city of Los Altos. IF that is unacceptable to some residents, they can voice their objections in public. If that still does not reconcile with them, they can support and vote in someone they feel better represents

them. This is the agreed to method of local gov't in a representative republic. Our community does not accept tantrum throwing or mob rule a la the French Revolution. To allow Mr. Moos an inch here, will encourage others to follow his methods and demand even more.

To the rest of this Council, you have let yourself be drawn into areas in which you have no business. Social justice endorsement is a dangerous thing because it will never be enough. e.g. Council Member Eng conversed openly and then voted openly, but it was not satisfactory to Mr. Moos. It is even more dangerous when you oppose these groups and bullies. Again, \$2B in property damages in many cities last summer.

We ask that you just focus on your actual responsibilities:

1. Community safety, including supporting council members who are unfairly harassed
2. Business revenues to pay for it (COVID restrictions are the cause of your budget shortcomings!)
3. Supporting the pursuit of happiness without relieving another Los Altos resident of their rights.

Step up and show leadership and bravery. There is so little of it in life today. Lynette Eng has shown leadership and bravery. For this the support from her community is strong and grateful!

Regards

D

From:

Subject:

Date:

My statement supporting Ms. Lee Eng

Monday, May 24, 2021 1:57:01 PM

Politicians homes vandalized in 2020 by BLM/Antifa are basis for rejecting Resolution regarding Lee Eng

Dear Los Altos City Council,

Cheryl Shelby, Mayor of Olympia, home was vandalized by riotous BLM/Antifa protesters. Reported June 18, 2020.

Sam Liccardo Mayor San Jose House was vandalized for voting against defunding police, neighbors threatened with death for protecting home. Reported August 29, 2020.

Libby Schaff mayor of Oakland. House was spray painted and neighbors awoken for not taking action to defund police, occurring in early morning. Reported July 21, 2020

Nancy Pelosi Congressional Speaker of the House. Home spray painted and subjected to riotous crowds at odd hours of the night. Reported January 2, 2021

City of Portland, subjected to 100 straight days of violence due to BLM/Antifa rioting. Reported May 25, 2021.

Currently, the posted City Council resolution does not mention Kenan Moos's affiliation with BLM/Antifa through Justice Vanguard or any of the terroristic events that have occurred for not defunding police by those he is associated with.

Failing to mention any or all of the above then fails to put Lynette Eng's obvious concerns into proper perspective.

As a result, the Council should reject the resolution to censure Lynette Eng.

Jeff Klopotic

From: [REDACTED]
To: [Public Comment](#)
Subject: CITY COUNCIL MAY 25 MEETING ITEM #7
Date: Monday, May 24, 2021 1:59:53 PM

Hi I am a resident of Los Altos for 18 years. I am also a Nextdoor.com local lead in my neighborhood.

During the last election i have seen disputed claims from many sides on council member Eng's qualification. Regardless, she is an elected official and she deserves benefits of doubts.

The Resolution 2021-24 in its current form does not represent my view. Please include the following amendments:

1. Many constituents, including myself, interpret Mr. Moos' comments are one-sided and his texts as bullying and intimidating. Our view on Mr. Moos' inappropriate and uncivil texts should be stated as well.
2. Mr. Moos' choice of words in his texts to express his disappointment over Council Member Lee Eng's vote should be clearly stated in the resolution as being inappropriate and not be condoned. In a democracy her merits and her voting records should speak for herself. Not just an individual with a grudge and an agenda.
3. Many constituents, including myself, support Council Member Eng's decision not to yield to bullying and intimidation. We believe that she has the rights to cast the vote according to her judgement and her expressed concern about the safety of herself and her family is appropriate.

Regards,-

James Hang
1730 havenhurst drive
los altos,
[REDACTED]

From: Mary Glennon <[REDACTED]>
Sent: Monday, May 24, 2021 1:52 PM
To: Andrea Chelemengos <achelemengos@losaltosca.gov>
Subject: Please read my statement at the City Council meeting scheduled for 5/25

Thank you for your time, and for reading my comment.

I am writing to express my concern over how the situation with Mrs. Lee-Eng is being handled. There is no need for the city council to be involved in the discourse between 2 individuals that took place outside of a city council meeting. The council should not be taking sides. Mr. Moos sent texts to Mrs. Eng Lee that she felt were inappropriate, she reported as much to the city council. In the November meeting, the council seemed to agree the texts warranted reporting. Anything that happened after that time should be mediated outside of council time, between the 2 parties involved.

Again, I thank you for your time.

Mary Glennon

Status of Bills Tracked

May 23, 2021

(* indicates letter sent)

Bills moving to the floor of the originating house (vote by June 4):

AB 14 – Passed Comm/Conveyance; passed Local Govt; Passed Approp. May 20
(Aguiar-Curry) Communications: broadband services: California Advanced Services Fund.
[expands access to CASF fund to improve broadband infrastructure and service in unserved
and underserved communities]

Positions: CalCities Support CASCC Support

AB 68 – Passed Housing 4/15; passed Approp. 5/20
(Salas) Department of Housing and Community Development: California Statewide Housing
Plan: annual reports [increases reporting; adds affordability and homelessness-related
requirements]

Positions: CalCities Watch CASCC Watch

AB 215 – Passed Housing 4/15; passed Local Govt; passed Approp. 5/20
(Chiu) Housing element: regional housing need: relative progress determination [required
HCD to determine mid-cycle progress on 6th cycle; other requirements and limitations]

Positions: CalCities Oppose

AB 339* – Passed Local Govt; passed Approp. 5/19
(Lee) Local government: open and public meetings [requires simultaneous electronic and in-
person meetings and translation services]

Positions: CalCities Oppose Los Altos Oppose

AB 473 –PRA related; passed Approp. 5/20 [City Attorney]
(Chau) Reorganize and modify public Records Act

Positions: CalCities Watch

AB 602 – Passed Approp. 5/20
(Grayson) Increases requirements for nexus studies and limits use of fees.

Positions: CalCities Oppose unless amended.

AB 989 – passed Approp. 5/20
(Grayson) Establish Housing Accountability Committee to hear appeals of locally denied
housing projects

Positions: CalCities Oppose

AB 1401 – Passed Local Govt 4/14, passed Housing April 29; passed Approp. 5/19
(Friedman) Residential and commercial development: parking requirements [prohibits
requiring parking if within ½ mile of transit; exceptions for EV/disability spaces]

Positions: CalCities Oppose

SB 4 – Passed Energy 4/12; passed Approp. 5/20
(Gonzalez) Communications: California Advanced Services Fund: deaf and disabled
telecommunications program: surcharges [similar to AB 14]

Positions: CalCities Support CASCC Support

SB 6 – passed Housing; passed Approp. 5/20

(Caballero) Local planning: housing: commercial zones [allows housing development on commercial parcels not adjacent to industrial use, with affordability requirements]

Positions: CalCities Watch CASCC Watch

SB 9* – Passed Housing 4/15; passed Govt/Finance 4/22; passed Approp. 5/20

(Atkins) Housing development: approval [by-right lot split and/or additional units in single-family zones]

Positions: CalCities Oppose unless Amended CASCC Oppose unless Amended

Los Altos Oppose unless Amended

SB 10 – Passed Housing 3/18; passed Govt/Finance 4/22; passed Approp. 5/20

(Wiener) Planning and zoning: housing development: density [allows local governing body to zone any parcel in jobs- and-transit-rich or in-fill sites for up to 10 units per acre]

Positions: CalCities Watch CASCC Watch

SB 15 – Passed Housing 3/18; passed Approp. 5/20

(Portantino) Housing development: incentives: rezoning of idle retail sites [provides financial assistance to local governments that zone idle retail sites for affordable housing]

Positions: CalCities Watch CASCC Watch

SB 16 – Passed Public Safety 3/9 and Judiciary 4/13; passed Approp. 5/20

(Skinner) Peace officers: release of records [disclosure of use of force incident information, including those within policy]

Positions: CalCities Oppose

SB 278* – Passed Labor 3/8 and Judiciary 4/6; passed Approp. 5/20

(Leyva) Public Employees' Retirement System: disallowed compensation: benefit adjustments [imposes requirements on local government regarding disallowed compensation]

Positions: CalCities Oppose CASCC Oppose Los Altos Oppose

SB 477 – Passed Housing 3/18; passed Approp. 5/20

(Wiener) General plan: annual report [adds significant requirements to annual report to HCD on housing]

Positions: CalCities Watch CASCC Watch

SB 478 – Passed Govt/Finance 4/8; passed Housing 4/ 29; passed Approp. 5/20

(Wiener) Planning and Zoning Law: housing development projects [requires HCD to report to Attorney General on jurisdictions that may not comply with or has violated certain state laws; sets minimum FARs and lot coverage requirements]

Positions: CalCities Watch CASCC Watch

SB 612* – passed Approp. 5/20

(Portantino) Electricity rate/ resource allocation

Positions: CalCities Support

SB 640 – Passed Transp. 4/19, passed Approp. 5/20

(Becker) Transportation financing: jointly proposed projects [allows cities and counties to propose joint projects that draw on their respective portion of certain state transportation funds]

Positions: CalCities Support

SB 785 – Passed Education 3/24; passed Approp. 5/20

(Glazer) Public postsecondary education: California Promise program: California State University students

Bills moving to second house

AB 1322 – Passed Local Govt 4/14 and Housing 4/29; passed Assembly – **to Senate May 10**

(Rivas, Robert) Land use: local measures: conflicts [allows local jurisdictions to review and take procedure action on resident-passed actions that affect housing and that may conflict with state law]

Positions: CalCities Watch

SB 556* – Passed Energy; passed Govt/Finance; passed Approp. Passed Senate Floor 5/13

To Assembly

(Dodd) Street light poles, traffic signal poles: small wireless facilities attachments [reduces local jurisdiction control on poles in ROW for small wireless facilities]

Positions: CalCities Oppose Los Altos Oppose

Bills signed by Governor

SB 7 – Passed Senate (urgency); passed Assembly. Signed by Governor 5/20

(Atkins) Environmental quality: Jobs and Economic Improvement Through Environmental Leadership Act of 2021 [provides streamline CEQA for certain housing projects and changes labor-related requirements for some public projects.

Positions: CalCities Watch CASCC Watch

Bills made 2-year or otherwise not moving in the 20/21 session:

AB17 – Public Safety; made 2-year bill

(Cooper) Peace officers: disqualification from employment [disqualifies certain former military and peace officers who have had Peace Officer Standards and Training Certification revoked]

Positions: CalCities Watch CASCC Support in concept

AB 34 – Passed Commun/Conveyance and Privacy/Consumer Protect; to Approp, not scheduled

(Muratsuchi) Broadband for All Act of 2022 [\$10 billion general obligation bonds on Nov. '22 ballot to support projects that expand broadband]

Positions: CalCities Support in concept CASCC Support in concept

AB 115 – Passed Housing 4/15; to Local Govt. ; on hold

(Bloom) Planning and zoning: commercial zoning: housing development [requires by-right housing on commercial-zoned lots with certain affordability requirement]

Positions: CalCities Watch

AB 415* – Insurance Committee, no schedule
(Rivas, Robert) Employment: workers' compensation
Positions: CalCities Oppose Los Altos Oppose

AB 617 – Housing; made 2-year bill
(Davies) Planning and zoning: regional housing needs: exchange of allocation [allows cities/counties to shift RHNA]
Positions: CalCities Watch

AB 678 – to Local Govt 3/28; made 2-year bill
(Grayson) Housing development projects: fees and exactions cap [caps fees on housing developments at 12% of county median housing price; allows waivers]
Positions: CalCities Watch

AB 1091 – made 2-year bill at author's request
(Berman) Santa Clara Valley Transportation Authority: board of directors [replace current VTA board of elected officials with 9 appointed residents]
Positions: CalCities Watch

AB 1258 – to Housing, 3/23; made 2-year bill
(Nguyen) Housing element: regional housing need plan: judicial review [restores opportunity for judicial review of HCD and COG determinations]
Positions: CalCities Watch

SB 5 – Housing, no schedule
(Atkins) Affordable Housing Bond Act of 2022 [would place \$6.5 billion bond measure for affordable rental housing and homeownership on Nov. '22 ballot]
Positions: CalCities Watch CASCC Watch

SB 8 – Passed Govt/Finance 3/25; passed Housing 4/ 29. To Approp. placed on suspense 5/10
(Skinner) Housing Crisis Act of 2019 [amends SB 330 to include single house and makes other clarifications]
Positions: CalCities Watch

SB 55 – Govt/Finance - heard April 15; made 2-year bill
(Stern) Very high fire hazard severity zone: state responsibility area: development prohibition: supplemental height and density bonuses [limits development in high-fire hazard zones and increases density and height in other areas]
Positions: CalCities Watch CASCC Watch

SB 210 – Passed Judiciary 3/23: Approp placed on suspense April 5
(Wiener) Automated license plate recognition systems: use of data [requires data not matched to a hot list within 24 hours to be destroyed]
Positions: CalCities Oppose

SB 695 – Govt./Finance, no schedule
(Ochoa Bogh) Mitigation Fee Act: housing developments [increases nexus study requirements for mitigation fees imposed on housing; prohibits such from exceeding the amount necessary to maintain the existing level of service for the relevant fee]

Positions: CalCities Watch

SB 765 – Housing, heard 4/15; made 2-year bill

(Stern) Accessory dwelling units: setbacks [would allow jurisdictions to return to minimum ADU setbacks as of Jan. 1, 2020 if set to encourage development of ADUs]

Positions: CalCities Support CASCC Watch

May 28, 2021

The Honorable Marc Berman
California State Assembly
State Capitol, Room 3123
Sacramento, California 95814

FLOOR ALERT

Re: AB 215 (Chiu): Housing Element; Regional Housing Need; Relative Progress Determination Notice of Opposition (As amended April 5, 2021)

Dear Assembly Member Berman:

The City of Los Altos respectfully asks that you oppose AB 215, which would create a new, mid-cycle regional housing needs progress determination process and mandates cities and counties with “low progress” in meeting those housing targets to consult with the California Department of Housing and Community Development (HCD) and adopt pro-housing policies. Our chief concern is regarding the mandate to achieve HCD’s designation as a pro-housing jurisdiction.

As you know, the 2019 Budget Act directed HCD to promulgate emergency regulations no later than July 1, 2021, to establish a prohousing designation program. AB 215 turns what was intended to be an incentive program into a mandatory requirement for cities to adopt state supported policies and strategies regardless of whether those policies and strategies would result in increased housing development and whether those policies and strategies are appropriate for our community.

We also question whether the “relative progress” metric is truly calibrated to produce the intended outcome. The cycle of moving from development proposal to entitlement to building permit – the point at which a project would be “counted” in reporting to HCD – takes at least 18 months, assuming the developer moves forward. This leaves little time for cities to show the required progress mid-cycle. Further, the bill takes no account of possible economic forces outside the city’s control that might deter developers from moving to the permitting stage and actual construction.

Several recent changes in the law have given the State new enforcement tools. HCD can review any action or failure to act by a jurisdiction that is inconsistent with the jurisdiction’s adopted housing element; revoke the Departments’ prior findings that a city’s housing element is compliant; and refer a non-compliant city to the Attorney General, who can in turn bring the city to court to compel compliance. The State should remain focused on using the tools in existing law to promote housing element adoption and implementation.

Los Altos remains committed to increasing affordable housing. However, we cannot support the transition of an incentive-based approach to a mandatory program, especially considering that the prohousing program has yet even to be implemented.

For these reasons, we ask you to vote NO on AB 215 on the Assembly Floor.

If you have questions, or wish to discuss our position, please do not hesitate to contact me at nfligor@losaltosca.gov.

Sincerely,

Neysa Fligor, Mayor

May 28, 2021

The Honorable Marc Berman
California State Assembly
State Capitol, Room 3123
Sacramento, California 95814

FLOOR ALERT

RE: AB 1401 (Friedman) Residential and Commercial Development. Parking Requirements. Notice of Opposition (As Amended April 19, 2021)

Dear Assembly Member Berman:

The City of Los Altos must respectfully ask that you oppose AB 1401 (Friedman), which would prohibit a local government from imposing a minimum automobile parking requirement, or enforcing a minimum automobile parking requirement, on residential, commercial, or other development if the development is located on a parcel within one-half mile walking distance of public transit.

AB 1401 would essentially allow developers to dictate parking requirements in vast areas of our city because the definition of public transit includes entire bus corridors, not just high frequency bus stops or major transit stops. Restricting parking requirements within one half-mile walking distance of a high-quality transit corridor does not guarantee individuals living, working, or shopping on those parcels will have access to public transit since proximity to a corridor does not equate to a convenient bus stop.

AB 1401 would give both developers and transit agencies the power to determine parking requirements. Transit agencies would be able to dramatically alter local parking standards by shifting transit routes and adjusting service intervals, with no guarantee that such service would even be in place at the time a given project is completed.

AB 1401 could negatively impact the application of the State's Density Bonus Law by providing developers parking concessions without also requiring developers to include affordable housing units in the project. The purpose of the Density Bonus Law is to provide concessions and waivers to developers in exchange for affordable housing units.

We recognize that amendments have allowed for imposition of some requirements regarding electric vehicles. However, as amended, and while well intended, AB 1401 prevents local jurisdictions from establishing appropriate parking requirements based on community needs. A one-size fits all approach to an issue that is project and location specific just does not work. For these reasons, we ask for your NO vote on AB 1401 on the Assembly Floor.

If you have questions, or wish to discuss our position, please do not hesitate to contact me at nfligor@losaltosca.gov.

Sincerely,

Neysa Fligor, Mayor

May 28, 2021

The Honorable Josh Becker
Senate Energy, Utilities, and Communications Committee
State Capitol Building, Room 4035
Sacramento, CA 95814

FLOOR ALERT

**RE: SB 9 (Atkins) Increased Density in Single-Family Zones
Notice of Opposition (As Amended April 2, 2021)**

Dear Senator Becker:

The City of Los Altos writes to ask that you express your concerns about SB 9 on the Senate Floor as you have articulated them to your constituents. Despite numerous attempts by local elected officials, the League of California Cities, and other legislators, this bill has not been amended to address the concerns expressed in our earlier communications. In its current form, SB 9 will not spur much needed housing construction in a manner that supports local flexibility, decision making, and community input. It will not create affordable housing. State-driven ministerial or by-right housing approval processes fail to recognize the extensive public engagement associated with developing adopting housing elements certified by the California Department of Housing and Community Development – a process designed by the legislature to address our statewide housing issues.

Los Alto remains committed to being part of the solution to the lack of affordable housing, and we hope to work with you and the other cities in District 13 on efforts that will produce real progress on this important issue. SB 9 will not advance this public policy goal.

If you have questions, or wish to discuss our position, please do not hesitate to contact me at nfligor@losaltosca.gov.

Sincerely,

Neysa Fligor, Mayor

May 28, 2021

The Honorable Josh Becker
Senate Energy, Utilities, and Communications Committee
State Capitol Building, Room 4035
Sacramento, CA 95814

FLOOR ALERT

**RE: SB 15 (Portantino) Housing Development Incentives. Rezoning of Idle Retail Sites.
Support**

Dear Senator Becker:

The City of Los Altos asks you to support SB 15 (Portantino) on the Senate Floor. AB 15 would provide strong incentives for cities to rezone idle big box retail sites or commercial shopping centers to accommodate much needed housing. By providing additional resources to help address the revenue shortfall associated with such rezoning, SB 15 allows cities to make such sites available for housing, rather than redeveloping them to high-density offices that exacerbate the unfavorable ration of jobs to housing.

We ask you to support SB 15 with a YES vote on the Senate Floor.

If you have questions, or wish to discuss our position, please do not hesitate to contact me at nfligor@losaltosca.gov.

Sincerely,

Neysa Fligor, Mayor

May 28, 2021

The Honorable Josh Becker
Senate Energy, Utilities, and Communications Committee
State Capitol Building, Room 4035
Sacramento, CA 95814

FLOOR ALERT

SB 16 (Skinner) Peace Officers. Release of Records Notice of Opposition (As Amended May 20, 2021)

Dear Senator Becker:

The City of Los Altos must respectfully oppose SB 16. While the overly punitive imposition of fines and other monetary damages have been removed from the original bill, the measure remains excessive in the types of personnel records it makes subject to disclosures.

We support maintaining the confidentiality of personnel matters and protecting public safety personnel discipline records from public disclosure, as appropriate.

As amended, SB 16 would unjustifiably expand SB 1421 by providing for the disclosure of police personnel records for every incident involving use of force, regardless of whether the officer was exonerated or if a complaint was not sustained. This provision is neither practical from an administrative standpoint nor helpful toward to objective of fostering trust between law enforcement and the communities they serve. The release of officer records for every single incident involving any use of force, or an allegation of unreasonable or excessive force – especially those in which the officer is entirely within departmental policy – will generate the misperception that there was “something wrong” with the officer’s conduct.

Our communities can benefit from continued dialogue around law enforcement review and discipline. Unfortunately, this measure is not limited in how it would open police officer personnel records to the public. This policy imbalance that prioritizes public disclosure of records over an officer’s privacy, regardless of whether they were proven to have exhibited proper conduct, is disconcerting.

For these reasons, the City of Los Altos opposes SB 16 and asks for your NAY vote on the Senate Floor.

If you have questions, or wish to discuss our position, please do not hesitate to contact me at nfligor@losaltosca.gov.

Sincerely,

Neysa Fligor, Mayor

May 28, 2021

The Honorable Josh Becker
Senate Energy, Utilities, and Communications Committee
State Capitol Building, Room 4035
Sacramento, CA 95814

FLOOR ALERT

**RE: SB 278 (Leyva) Public Employees' Retirement System. Disallowed Compensation. Benefit Adjustments.
Notice of Opposition (As Amended March 23, 2021)**

Dear Senator Becker:

The City of Los Altos has previously expressed our opposition to SB 278 by copy to you of our letter of April 14 to the Chair Umberg of the Senate Judiciary Committee. The minor amendments have not resolved any of the reasons for our opposition. In summary, under SB 278:

1. CalPERS would have no incentive to properly calculate benefit payments.
2. Our city would bear the full administrative and financial burden of compliance and implementation for the life of affected beneficiaries, no matter where they might reside.
3. The payments required would constitute a gift of public funds in violation of the California Constitution.

Therefore, the City of Los Altos continues to oppose SB 278 and asks for your NAY vote on the Senate Floor.

If you have questions, or wish to discuss our position, please do not hesitate to contact me at nfligor@losaltosca.gov.

Sincerely,

Neysa Fligor, Mayor

May 28, 2021

The Honorable Josh Becker
Senate Energy, Utilities, and Communications Committee
State Capitol Building, Room 4035
Sacramento, CA 95814

FLOOR ALERT

**RE: SB 612 (Portantino) Electrical Corporations and Other Load-Serving Entities. Allocation of Legacy Resources
Notice of Support (As Amended May 4, 2021)**

Dear Senator Becker:

The City of Los Altos continues to support SB 612 and asks for your AYE vote on the Senate Floor. As indicated in our letter of May 13, 2021, to all members of the Senate Energy, Utilities and Communications Committee, SB 612 would remedy the inequities that have resulted from the transition from Investor Owned Utilities to Community Choice Aggregators with regard to certain resources and legacy contracts.

We ask for your AYE vote on SB 612 on the Senate Floor.

If you have questions, or wish to discuss our position, please do not hesitate to contact me at nfligor@losaltosca.gov.

Sincerely,

Neysa Fligor, Mayor

May 28, 2021

The Honorable Josh Becker
Senate Energy, Utilities, and Communications Committee
State Capitol Building, Room 4035
Sacramento, CA 95814

FLOOR ALERT

**RE: SB 640 (Becker) Transportation Financing: Jointly Proposed Projects.
Notice of Support (As Amended 4/27/21)**

Dear Senator Becker:

Congratulations on moving SB 640 to the Senate Floor. Los Altos strongly supports your efforts to provide for cooperative action that will allow local jurisdictions voluntarily to combine resources and simplify reporting on important transportation infrastructure projects. SB 640 will help cities maximize their SB 1 dollars on regional projects and create added flexibility for spending of that funding. We particularly appreciate that SB 640 enhances autonomy for local transportation decision making, while retaining maximum flexibility for the timely and cost-effective completion of these important public works projects.

We trust the measure will easily pass Senate Floor action, and you may be certain we will continue to advocate for its passage in the Assembly and signature by Governor Newsom.
Thank you for carrying this important piece of legislation.

If you have questions, or wish to discuss our position, please do not hesitate to contact me at nfligor@losaltosca.gov.

Sincerely,

Neysa Fligor, Mayor



City of Los Altos

Los Altos Community Center



MONTHLY REPORT #20

APRIL 2021

PREPARED BY NOVA PARTNERS, INC.

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Contents

Los Altos Community Center Background	3
Project Summary	4
Activities Summary	5
Project Photos	6
Project Budget Status	9
Milestone Schedule	10
Appendix A. Budget Details	11
Appendix B. Construction Schedule Details	15

Los Altos Community Center

OWNER

City of Los Altos
Donna Legge
Manuel Hernandez
Peter Maslo
James Sandoval

ARCHITECT

**Noll & Tam
Architects, Inc.**
Janet Tam
James Gwise
Dora Pollak
Gavin Ross
Trina Goodwin

GENERAL CONTRACTOR

**Gonsalves & Stronck
Construction, Inc.**
Keith Gonsalves
Ken Gendotti
Lance Zurfluh
Craig Muhlenhaupt
Kyle Walker
Melanie Rivera

CONSTRUCTION MANAGER

Nova Partners, Inc.
David Marks
Joe Capps-Jenner
Saul Flores
Sam Tooley

The Los Altos Community Center will support play, learning and community gatherings and will be configured to maximize connections to existing amenities on the Civic Center campus and downtown.

The building will contain modern amenities, be sustainably designed and provide facilities that are both adequate and useful to the community. The architecture will be inviting and showcase the unique character of the City of Los Altos, with the building located in a beautiful park-like setting.



Project Summary

The Hillview Community Center located at 97 Hillview Avenue, Los Altos was constructed in the 1940s and 1950s as an elementary school and has served as a community center since 1975. The buildings were originally constructed as wood-frame and steel structures and had undergone numerous additions, renovations, and upgrades over more than 70 years. The scope of this project is to demolish the existing 30,362 square-foot community center, re-designing the site, retaining 71 existing trees, and constructing a new one-story 24,500 square-foot community center building occupying a location at the north end of the present community center site. Pedestrian pathways and crosswalks will be provided throughout the site to connect the parking lots and existing sidewalks to the new buildings, recreational facilities, and existing buildings surrounding the site such as the History Museum and Library. The driveway connections to Hillview Avenue will be realigned, with a total of two driveway connections rather than the existing four driveway entrances. The site will function more efficiently and provide a better connection to the existing buildings within the Civic Center.

The construction phase of the project began with bidding and subsequent City Council approval of the construction contract in July 2019. The project budget approved by City Council for the entire project is \$38,335,400 which includes all soft costs, hard costs and furniture for the new building.

The construction work is being performed by Gonsalves & Stronck Construction Company, Inc. Demolition of the site began in September 2019 and the buildings were demolished in October 2019. Through April 2021, exterior sitework and flatwork is nearly complete, and interior finishes and mechanical systems are being finalized.

In accordance with the shelter-in-place order issued by Santa Clara County, on March 31, 2020, in response to COVID-19, work on-site was suspended until the revised County order on April 29, 2020. Work resumed, with new health and safety requirements, on May 4, 2020. Following a confirmed case of COVID-19, the site was voluntarily closed for sanitization on September 11, 2020 and reopened September 15, 2020 in accordance with the contractor's protocols.

The original November 25, 2020 substantial completion date reflected in the bid will be extended. Substantial completion is currently anticipated in May, 2021. The completion date may continue to be adjusted as impacts from COVID-19 are realized. For more details on the budget and schedule, see pages 9 & 10 and Appendices A & B enclosed.

Activities Summary

April 2021 Activities:

Construction activities performed by Gonsalves & Stronck Construction include:

- Continued implementation of COVID-19 health and safety plan protocols in accordance with Santa Clara County.
- Continued installation of millwork and finishes.
- Finished concrete floor polishing and installation of carpet.
- Continued Mechanical system startup and testing.
- Installation of play structure.
- Construction of site flatwork and sidewalks

Upcoming Activities:

During May 2021, Gonsalves & Stronck Construction expects to perform the following activities:

- Continued COVID-19 implementation of health and safety protocols in accordance with Santa Clara County.
- Installation of resilient flooring.
- Continued installation of millwork and final finishes.
- Continued installation of fixtures and equipment.
- Construction of exterior cedar canopies.
- Planting and landscaping.

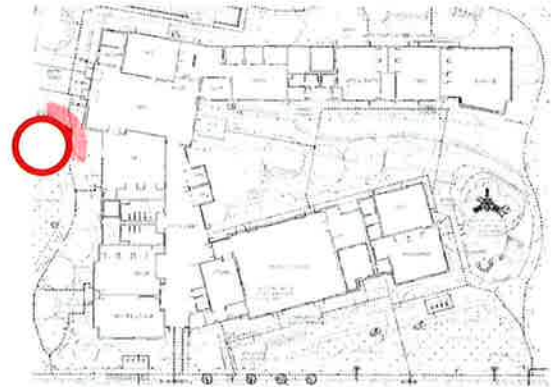
A detailed construction schedule is included in Appendix B. Please note, further adjustments may be required due to COVID-19 and other unforeseen circumstances.

Project Photos

Progress photographs from April, 2021.



Exterior at Main Entrance

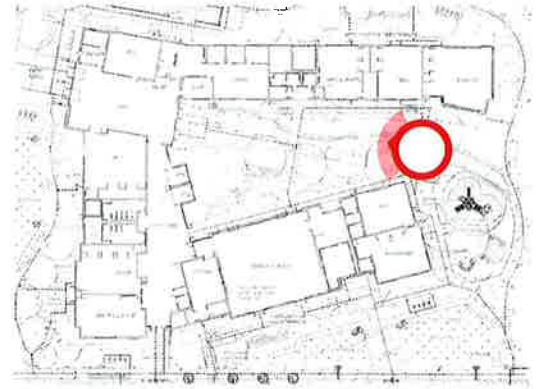


Exterior Progress at Courtyard

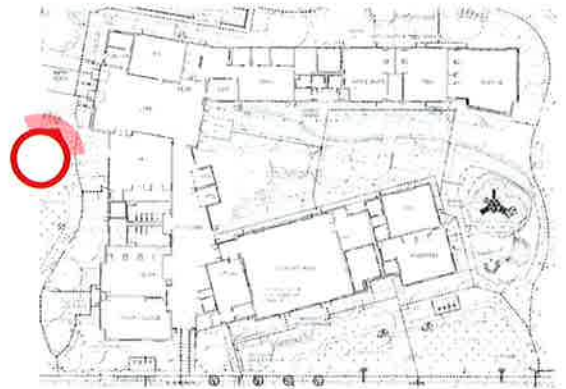


Project Photos

Progress photographs from April, 2021.



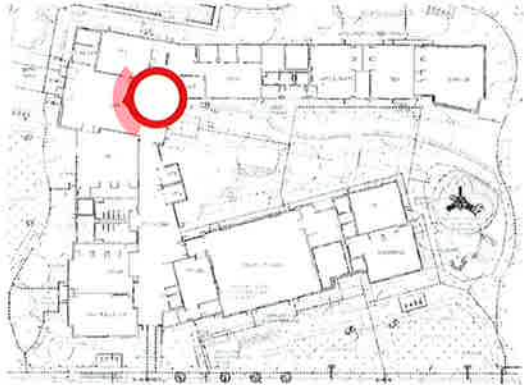
Exterior Progress at Courtyard



Exterior ADA Truncated Domes

Project Photos

Progress photographs from April, 2021.



Interior Progress in North Wing



Interior Progress at Senior Room



Project Budget



LOS ALTOS COMMUNITY CENTER
97 Hillview Avenue, Los Altos
Project Budget Report
April 2021

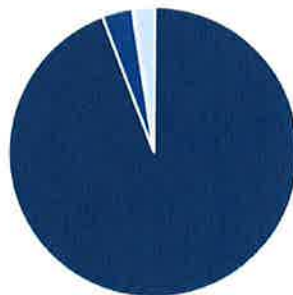


A	B	C	D	E	F = D + E	G = C - F	H
Item #	Category	Approved Budget	Contracts In Place	Current Additional Forecast	Total Contract and Forecasted	Currently Unutilized Budget	Total Invoiced To-Date
1	Soft Cost	\$ 5,535,443	\$ 5,497,172	\$ 311,049	\$ 5,808,221	\$ (272,778)	\$ 5,188,516
2	Construction	\$ 31,035,400	\$ 29,677,210	\$ 618,927	\$ 30,296,137	\$ 739,263	\$ 26,933,130
3	FF&E + Expenses	\$ 1,764,557	\$ 917,783	\$ 364,469	\$ 1,282,253	\$ 482,304	\$ 387,464
	Total	\$ 38,335,400	\$ 36,092,166	\$ 1,294,445	\$ 37,386,611	\$ 948,789	\$ 32,509,110

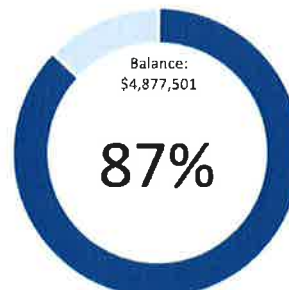
Key Notes

Column D	Includes Change Orders and other Contract Amendments executed to date
Column E	Includes Pending Contract Amendments and Anticipated Costs
Column G	Current forecasted unspent reserve to cover unforeseen expenses (i.e., forecasted amount to-date under \$38.3M budget)
Soft Costs	Costs for permitting and professional consultants including architect and construction manager
Construction	Contract with General Contractor Gonsalves & Stronck
FF&E + Expenses	Furniture, fixtures, equipment, and project expenses

**Community Center Project
Budget Status**
Approved Budget \$38.3M



Community Center Project
Total Forecast \$37.4M



Total Invoiced To-Date:
\$32,509,110

Total project budget of \$38,335,400 approved by Los Altos City Council on July 30, 2019.

Refer to Appendix A for budget details:

- Project Budget Metrics
- Construction Cost Details
- Contingency Transfers (approved to date)

Milestone Schedule

Item	Description	Duration	Scheduled Start	Scheduled Finish	Actual Start	Actual Finish
1	Execute Contract	0	8/3/19	8/3/19	8/3/19	8/19/19
2	Notice to Proceed	0	8/21/19	8/21/19	8/21/19	8/21/19
3	Start of Construction	0	9/3/19	9/3/19	9/3/19	9/3/19
4	Building Abatement	23	9/9/19	10/2/19	9/9/19	10/2/19
5	Building & Site Demolition	22	10/3/19	10/25/19	10/11/19	11/25/19
6	Site Preparation and Layout for Building	13	10/25/19	11/7/19	12/11/19	12/20/19
7	Excavate for Site Utilities: Storm/Bio-ret.	24	10/25/19	11/18/19	12/13/19	1/20/20
8	Excavate for Site Utilities: Sanitary	12	11/8/19	11/20/19	1/27/20	2/26/20
9	Footings/Slab: North Portion; New Bldg.	67	11/8/19	1/14/20	12/23/19	2/21/20
10	Footings/Slab: South Portion; New Bldg.	74	11/15/19	1/28/20	1/2/20	2/21/20
11	Frame Walls/Roof Structures	231	2/3/20	9/21/20	2/4/20	7/6/20
12	Roof Decking and Gables/Flat Roofs	206	2/28/20	9/21/20	2/28/20	9/11/20
13	Roofing Shingles/Flat Roof Membrane	265	5/27/20	2/16/21	5/27/20	3/11/21
14	Exterior Wall Finishes	266	5/18/20	2/8/21	6/1/20	3/3/21
15	Interior Finishes	430	3/9/20	5/13/21	3/9/20	
16	Library Connector Sitework	105	5/26/20	9/8/20	5/26/2020	9/8/20
17	Parking Lot Construction/Paving	331	5/26/20	4/22/21	5/26/20	
18	Exterior Sitework; Landscape/Lights	172	11/16/20	5/7/21	11/16/20	
19	Concrete Sidewalk & Trellis Systems	174	11/3/20	4/26/21	11/3/20	
20	Commissioning of Systems	47	4/1/21	5/18/21		
21	Substantial Completion	15	5/18/21	6/2/21		
22	Temporary Certificate of Occupancy	50	5/6/21	6/25/21		
23	Furniture Move-in	21	6/2/21	6/23/21		
24	Final Occupancy	2	6/23/21	6/25/21		

To date, four issues have been encountered that delayed progress:

1. PG&E delay in capping off the gas line in the street delayed progress by **7 working days**.
2. Unforeseen below-grade conditions encountered during demolition delayed progress by an additional **7 working days**.
3. Due to the COVID-19 Pandemic, the construction site was closed between **March 30, 2020** and **May 4, 2020**. Ongoing impacts to construction productivity, material and equipment fabrication, deliveries, manpower availability, and external organizations such as Cal Water, PG&E, Santa Clara County Fire Department that are required for reviews and inspections, are all being impacted. Schedules are being evaluated and adjusted in accordance with the construction contract.
4. Following a confirmed case of COVID-19, the site was voluntarily closed for sanitization on September 11, 2020 and reopened on September 15, 2020 in accordance with the contractor's protocols. This closure resulted in a delay of **2 working days**.

Dates, durations and sequence indicated for each activity are subject to a variety of factors including weather, construction timing, and phasing of the construction and may be adjusted as the project progresses. The baseline schedule assumes 20 weather delay days. Accordingly, rain days do not push-out the overall completion date. The project has encountered 8 inclement weather delay days to date. The substantial completion date is currently anticipated to be May, 2021, and the completion date may be further revised as impacts related to COVID-19 are experienced, evaluated, and addressed. A detailed construction schedule is included in Appendix B.

The original contractual completion for the project was 450 calendar days from Start of Construction date, with anticipated Completion in November, 2020. Currently, executed change orders have extended the contract duration 19 days. A contract extension to address delays due to COVID-19 is under negotiation.

Appendix A. Budget Details

- Project Budget Metrics
- Construction Cost Details
- Contingency Transfers
(approved to date)



LOS ALTOS COMMUNITY CENTER
 97 Hillview Avenue, Los Altos
Project Budget Report
 April 2021



A	B	C	D	E	F = D + E	G = C - F	H
Item #	Category	Approved Budget	Contracts In Place	Current Additional Forecast	Total Contract and Forecasted	Currently Unutilized Budget	Total Invoiced To-Date
1	Soft Cost	\$ 5,535,443	\$ 5,497,172	\$ 311,049	\$ 5,808,221	\$ (272,778)	\$ 5,188,516
2	Construction	\$ 31,035,400	\$ 29,677,210	\$ 618,927	\$ 30,296,137	\$ 739,263	\$ 26,933,130
3	FF&E + Expenses	\$ 1,764,557	\$ 917,783	\$ 364,469	\$ 1,282,253	\$ 482,304	\$ 387,464
	Total	\$ 38,335,400	\$ 36,092,166	\$ 1,294,445	\$ 37,386,611	\$ 948,789	\$ 32,509,110

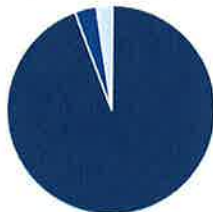
Key Notes

- Column D Includes Change Orders and other Contract Amendments executed to date
- Column E Includes Pending Contract Amendments and Anticipated Costs
- Column G Current forecasted unspent reserve to cover unforeseen expenses (i.e., forecasted amount to-date under \$38.3M budget)
- Soft Costs Costs for permitting and professional consultants including architect and construction manager
- Construction Contract with General Contractor Gonsalves & Stronck
- FF&E + Expenses Furniture, fixtures, equipment, and project expenses

Budget Status

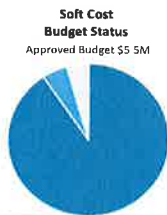
Approved Project Budget and Total Contracts and Forecasts To-Date

Community Center Project Budget Status
 Approved Budget \$38.3M

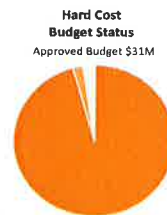


- Contracts In Place: \$36,092,166
- Current Additional Forecast: \$1,294,445
- Currently Unutilized Budget: \$948,789

Category Breakdown



- Contracts In Place: \$5,497,172
- Current Additional Forecast: \$311,049
- Currently Unutilized Budget: \$272,778



- Contracts In Place: \$29,677,210
- Current Additional Forecast: \$618,927
- Currently Unutilized Budget: \$739,263



- Current Additional Forecast: \$364,469
- Contracts In Place: \$917,783
- Currently Unutilized Budget: \$482,304

Billing Status

Total Invoices Received To-Date of Total Contract and Forecasted Amount

Community Center Project

Total Forecast \$37.4M



Total Invoiced To-Date: \$32,509,110

Category Breakdown



Total Invoiced To-Date: \$5,188,516



Total Invoiced To-Date: \$26,933,130



Total Invoiced To-Date: \$387,464



LOS ALTOS COMMUNITY CENTER
97 Hillview Avenue, Los Altos
Construction Cost Breakdown
April 2021



	BASE CONTRACT	WORK PREVIOUSLY COMPLETED	COMPLETED THIS PERIOD	MATERIALS STORED	TOTAL COMPLETED AND STORED	% COMPLETE	BALANCE TO FINISH	RETENTION (10%)
DIVISION 1 - GENERAL CONDITIONS & FEE	\$3,341,406.00	\$3,198,183.00	\$21,168.00	\$0.00	\$3,219,351.00	96%	\$122,055.00	\$321,935.10
DIVISION 2 - DEMO	\$352,380.00	\$335,173.00	\$8,602.00	\$0.00	\$343,775.00	98%	\$8,605.00	\$34,377.50
DIVISION 3 - CONCRETE	\$752,945.00	\$716,168.00	\$0.00	\$0.00	\$716,168.00	95%	\$36,777.00	\$71,616.80
DIVISION 5 - METALS	\$3,783,830.00	\$3,783,830.00	\$0.00	\$0.00	\$3,783,830.00	100%	\$0.00	\$378,383.00
DIVISION 6 - WOOD AND PLASTICS	\$1,342,715.00	\$1,063,832.00	\$84,187.00	\$0.00	\$1,148,019.00	85%	\$194,696.00	\$114,801.90
DIVISION 7 - THERMAL AND MOISTURE PROTECTION	\$2,163,548.00	\$1,990,139.00	\$57,982.00	\$0.00	\$2,048,121.00	95%	\$115,427.00	\$204,812.10
DIVISION 8 - WINDOWS AND DOORS	\$1,585,619.00	\$1,474,202.00	\$32,615.00	\$0.00	\$1,506,817.00	95%	\$78,802.00	\$150,681.70
DIVISION 9 - FINISHES	\$1,726,493.00	\$728,496.00	\$381,431.00	\$0.00	\$1,109,927.00	64%	\$616,566.00	\$110,992.70
DIVISION 10 - SPECIALTIES	\$396,209.00	\$277,531.00	\$9,845.00	\$0.00	\$287,376.00	73%	\$108,833.00	\$28,737.60
DIVISION 11 - EQUIPMENT	\$164,566.00	\$54,983.00	\$44,460.00	\$0.00	\$99,443.00	60%	\$65,123.00	\$9,944.30
DIVISION 12 - FURNISHINGS	\$276,211.00	\$264,224.00	\$1,614.00	\$0.00	\$265,838.00	96%	\$10,373.00	\$26,583.80
DIVISION 21 - FIRE SUPPRESSION	\$624,726.00	\$580,995.00	\$31,236.00	\$0.00	\$612,231.00	98%	\$12,495.00	\$61,223.10
DIVISION 22 - PLUMBING	\$1,744,176.00	\$1,656,967.00	\$17,442.00	\$0.00	\$1,674,409.00	96%	\$69,767.00	\$167,440.90
DIVISION 23 - HVAC	\$4,500,000.00	\$4,095,000.00	\$157,500.00	\$0.00	\$4,252,500.00	95%	\$247,500.00	\$425,250.00
DIVISION 26 - ELECTRICAL	\$1,363,346.00	\$1,189,174.00	\$146,903.00	\$0.00	\$1,336,077.00	98%	\$27,269.00	\$133,607.70
DIVISION 31 - EARTHWORK	\$810,775.00	\$615,145.00	\$134,692.00	\$0.00	\$749,837.00	92%	\$60,938.00	\$74,983.70
DIVISION 32 - EXTERIOR IMPROVEMENTS	\$1,472,055.00	\$853,135.00	\$23,004.00	\$0.00	\$876,139.00	60%	\$595,916.00	\$87,613.90
DIVISION 33 - UTILITIES	\$1,600,000.00	\$1,384,400.00	\$67,600.00	\$0.00	\$1,452,000.00	91%	\$148,000.00	\$145,200.00
SUB-TOTAL	\$28,001,000.00	\$24,261,577.00	\$1,220,281.00	\$0.00	\$25,481,858.00	91%	\$2,519,142.00	\$2,548,185.80
CHANGE ORDERS	\$1,463,293.00	\$777,300.00	\$460,972.00	\$0.00	\$1,238,272.00	85%	\$225,021.00	\$123,827.20
GRAND TOTAL	\$29,464,293.00	\$25,038,877.00	\$1,681,253.00	\$0.00	\$26,720,130.00	91%	\$2,744,163.00	\$2,672,013.00

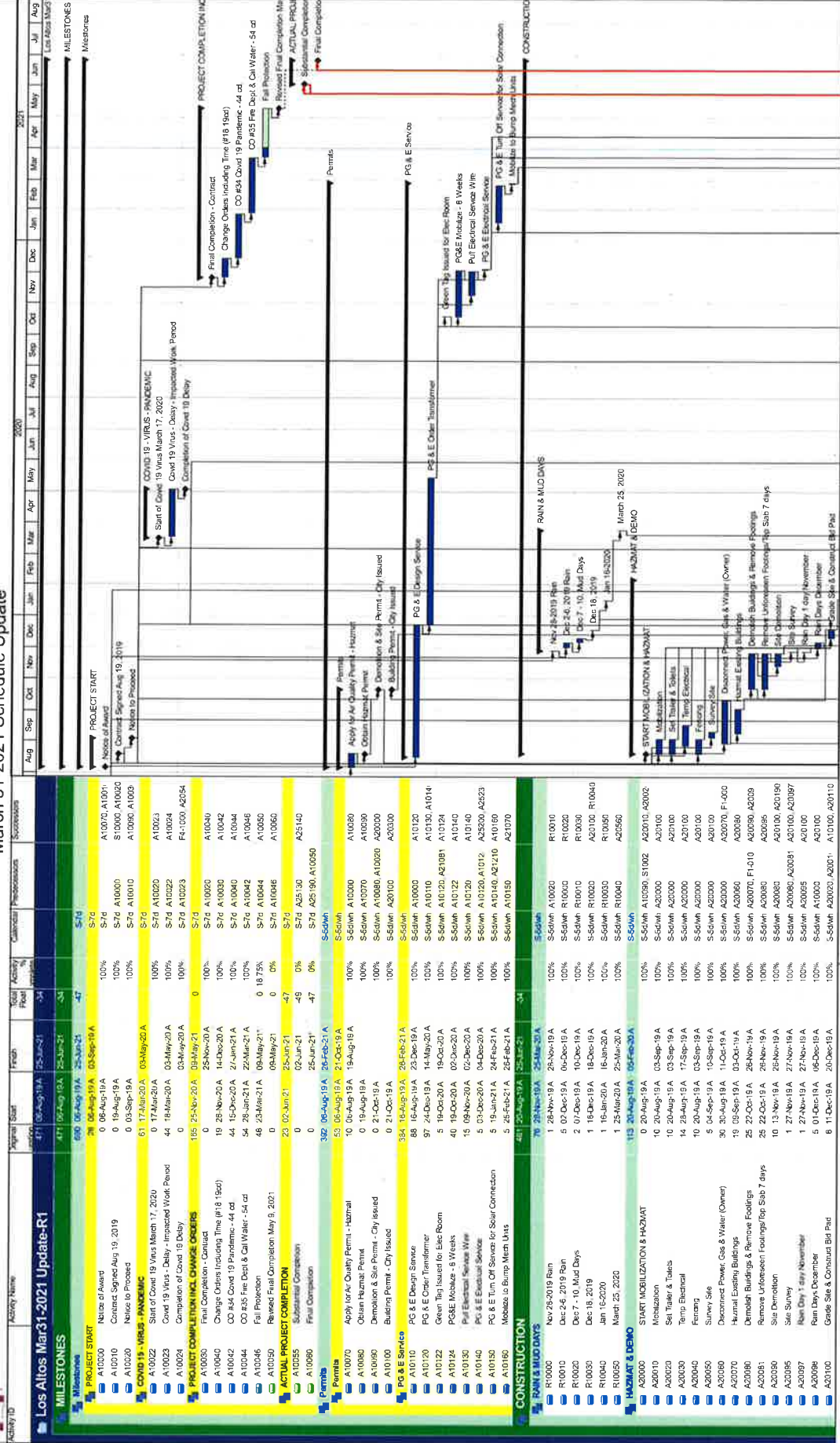


LOS ALTOS COMMUNITY CENTER
97 Hillview Avenue, Los Altos
Budget Transfer and Contingency Log
April 2021

NOVA PARTNERS
CONSULTANTS

DATE	DESCRIPTION OF CHANGE	PROJECT BUDGET LINE NUMBER	AMOUNT	TYPE OF CHANGE	INTER BUDGET TRANSFER	SOFT COST CONTINGENCY	HARD COST CONTINGENCY	FF&E CONTINGENCY	COMMENTS
*Project Budget Line Numbers are an Internal NOVA tracking tool.					Inter Budget Transfer	Soft Cost Contingency	Hard Cost Contingency	FF&E Contingency	
					Beginning Contingency Balance:	\$ 498,390	\$ 2,821,400	\$ 135,800	
11/18/19	Removal of Special Inspections Testing as separate budget line item	S-510	\$ (74,876)	Soft Cost Contingency	\$ -	\$ (74,876)	\$ -	\$ -	Special Testing & Inspection added to Nova's contract
11/18/19	Special Inspection & Testing added to Nova's contract	S-350	\$ 70,218	Soft Cost Contingency	\$ -	\$ 70,218	\$ -	\$ -	Special Testing & Inspection added to Nova's contract (Amendment #1)
10/4/19	Removal of Abatement Monitoring as separate budget line item because already captured in Znapfly contract	S-570	\$ (68,000)	Soft Cost Contingency	\$ -	\$ (68,000)	\$ -	\$ -	Separate budget line item because already captured in Znapfly contract
11/13/19	Move funds from Contingency to CEQA Consultant	S-245	\$ 38,194	Soft Cost Contingency	\$ -	\$ 38,194	\$ -	\$ -	Move funds from Contingency to CEQA Consultant
10/30/19	Move funds from Contingency to G&S contract	H-200	\$ 103,713	Hard Cost Contingency	\$ -	\$ -	\$ 103,713	\$ -	COR-001 - Shoup Park renovation for relocated staff
11/30/19	Move funds from Contingency to G&S contract	H-200	\$ 9,545	Hard Cost Contingency	\$ -	\$ -	\$ 9,545	\$ -	COR-002 - Analysis of soils prior to haul-off / disposal
1/7/20	Move funds from Contingency to G&S contract	H-200	\$ 17,347	Hard Cost Contingency	\$ -	\$ -	\$ 17,347	\$ -	COR-003 - Pital Hangers, Improved aesthetic at exposed beam connections @ 48 locations
1/21/20	Move funds from Contingency to G&S contract	H-200	\$ 9,005	Hard Cost Contingency	\$ -	\$ -	\$ 9,005	\$ -	COR-005 - Design clarification at Café for under-slab grease waste and vent pipe
2/13/20	Move funds from Contingency to G&S contract	H-200	\$ 9,867	Hard Cost Contingency	\$ -	\$ -	\$ 9,867	\$ -	COR-006 - Added Sprinklers at Trash Enclosure
2/20/20	Move funds from Contingency to G&S contract	H-200	\$ 18,919	Hard Cost Contingency	\$ -	\$ -	\$ 18,919	\$ -	COR-004 - Bulletin 1: Design clarification structural and plumbing for PV panel maintenance
2/20/20	Move funds from Contingency to G&S contract	H-200	\$ 41,395	Hard Cost Contingency	\$ -	\$ -	\$ 41,395	\$ -	COR-008 - Overtime Schedule Acceleration Efforts Nov to Jan
2/23/20	Move funds from Contingency to G&S contract	H-200	\$ 90,492	Hard Cost Contingency	\$ -	\$ -	\$ 90,492	\$ -	COR-007 - Demo Unforeseen Conditions
3/6/20	Move funds from Contingency to G&S contract	H-200	\$ 8,788	Hard Cost Contingency	\$ -	\$ -	\$ 8,788	\$ -	COR-009 - Utility Changes
3/12/20	Move funds from Contingency to G&S contract	H-200	\$ 3,612	Hard Cost Contingency	\$ -	\$ -	\$ 3,612	\$ -	COR-010 - Rebar Changes
3/30/20	Move funds from Contingency to G&S contract	H-200	\$ 3,322	Hard Cost Contingency	\$ -	\$ -	\$ 3,322	\$ -	COR-011 - Coiling Door Changes
5/26/20	Reduction of Utility Fees and balance placed back in Soft Cost Contingency. Cal Water doing less work.	S-125	\$ (101,760)	Soft Cost Contingency	\$ -	\$ (101,760)	\$ -	\$ -	Cal Water doing less work
5/27/20	Reduction of Haz Mat Survey and balance placed back in Soft Cost Contingency.	S-340	\$ (36,165)	Soft Cost Contingency	\$ -	\$ (36,165)	\$ -	\$ -	No other haz mat work expected
5/27/20	Reduction of Biologist and balance placed back in Soft Cost Contingency.	S-380	\$ (17,611)	Soft Cost Contingency	\$ -	\$ (17,611)	\$ -	\$ -	No other biologist work expected
5/27/20	Move funds from Contingency to City Utility Inspections	S-590	\$ 22,012	Soft Cost Contingency	\$ -	\$ 22,012	\$ -	\$ -	5/27: Requested by the City Could not do in house
5/27/20	Move funds from Contingency to G&S contract	H-200	\$ 2,008	Hard Cost Contingency	\$ -	\$ -	\$ 2,008	\$ -	COR-012 - Wood Door Veneer
5/27/20	Move funds from Contingency to G&S contract	H-200	\$ 2,940	Hard Cost Contingency	\$ -	\$ -	\$ 2,940	\$ -	COR-013 - Soils
5/27/20	Move funds from Contingency to G&S contract	H-200	\$ 16,012	Hard Cost Contingency	\$ -	\$ -	\$ 16,012	\$ -	COR-014 - 2" Rat Slab
5/27/20	Move funds from Contingency to G&S contract	H-200	\$ 1,994	Hard Cost Contingency	\$ -	\$ -	\$ 1,994	\$ -	COR-015 - Floor Boxes and Recep
5/27/20	Move funds from Contingency to G&S contract	H-200	\$ 4,991	Hard Cost Contingency	\$ -	\$ -	\$ 4,991	\$ -	COR-016 - Light Pole
7/8/20	Move funds from Contingency to G&S contract	H-200	\$ (3,668)	Hard Cost Contingency	\$ -	\$ -	\$ (3,668)	\$ -	COR-017 - Remove VGA
9/25/20	Move funds from Contingency to G&S contract	H-200	\$ 76,247	Hard Cost Contingency	\$ -	\$ -	\$ 76,247	\$ -	COR-018 - Schedule Ex #1
9/25/20	Move funds from Contingency to G&S contract	H-200	\$ 10,410	Hard Cost Contingency	\$ -	\$ -	\$ 10,410	\$ -	COR-019 - Concrete Blockouts
9/29/20	Reduction of Furniture and balance placed back in FF&E Cost Contingency.	F-130	\$ (290,235)	FF&E Contingency	\$ -	\$ -	\$ -	\$ (290,235)	No other furniture work expected
10/21/20	Reduction of Plan Check Fees and balance placed back in Soft Cost Contingency.	S-105	\$ (38,104)	Soft Cost Contingency	\$ -	\$ (38,104)	\$ -	\$ -	No additional plan check fees anticipated
11/10/20	Move funds from Contingency to Construction Management	S-350	\$ 241,768	Soft Cost Contingency	\$ -	\$ 241,768	\$ -	\$ -	Per City, Amendment #2R1 is approved
11/10/20	Move funds from Contingency to Architect	S-200	\$ 425,863	Soft Cost Contingency	\$ -	\$ 425,863	\$ -	\$ -	Per City, ASR 8 to ASR 16, Amendment #4 Approved
11/17/20	Move funds from Contingency to G&S contract	H-200	\$ 10,324	Hard Cost Contingency	\$ -	\$ -	\$ 10,324	\$ -	COR-020 - Utility Boxes
11/17/20	Move funds from Contingency to G&S contract	H-200	\$ 4,872	Hard Cost Contingency	\$ -	\$ -	\$ 4,872	\$ -	COR-021 - Kitchen Door
11/17/20	Move funds from Contingency to G&S contract	H-200	\$ 4,175	Hard Cost Contingency	\$ -	\$ -	\$ 4,175	\$ -	COR-022 - Roof Screen Doors
11/17/20	Move funds from Contingency to G&S contract	H-200	\$ 35,538	Hard Cost Contingency	\$ -	\$ -	\$ 35,538	\$ -	COR-023 - Timber Pro Coatings
11/17/20	Move funds from Contingency to G&S contract	H-200	\$ (12,711)	Hard Cost Contingency	\$ -	\$ -	\$ (12,711)	\$ -	COR-024 - Door Hardware +
11/17/20	Move funds from Contingency to G&S contract	H-200	\$ 7,680	Hard Cost Contingency	\$ -	\$ -	\$ 7,680	\$ -	COR-025 - RR and Flooring Changes
11/17/20	Move funds from Contingency to G&S contract	H-200	\$ (1,302)	Hard Cost Contingency	\$ -	\$ -	\$ (1,302)	\$ -	COR-026 - Storefront Revs
11/17/20	Move funds from Contingency to G&S contract	H-200	\$ 20,252	Hard Cost Contingency	\$ -	\$ -	\$ 20,252	\$ -	COR-027 - AC Grinding
11/17/20	Move funds from Contingency to G&S contract	H-200	\$ 2,802	Hard Cost Contingency	\$ -	\$ -	\$ 2,802	\$ -	COR-028 - Tree Removal

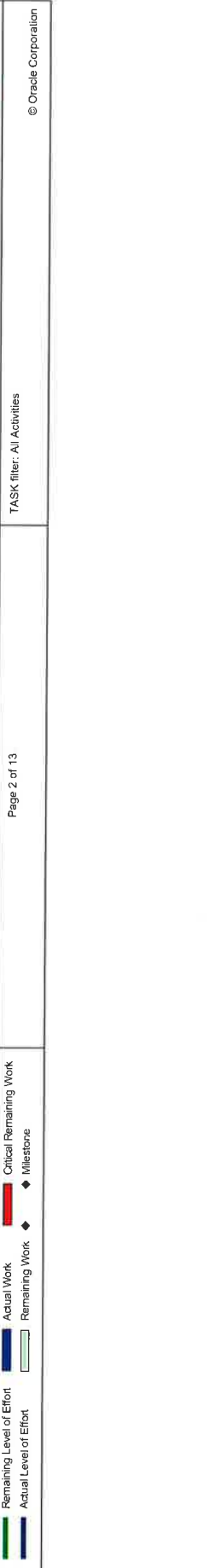
Appendix B. Construction Schedule Details



Activity ID	Activity Name	Actual Start	Finish	Total Float	Actual %	Category	Resources
MILESTONES							
A1000	Notice of Award	06-Aug-19A	03-Sep-19A	0	100%	S-70	A1000, A1001
A1010	Contract Signed Aug 19, 2019	06-Aug-19A	03-Sep-19A	0	100%	S-70	A1000, A1002
A1020	Notice to Proceed	06-Aug-19A	03-Sep-19A	0	100%	S-70	A1000, A1003
A1022	Start of Covid 19 Virus March 17, 2020	17-Mar-20A	03-May-20A	0	100%	S-70	A1022
A1024	Covid 19 Virus - Delay Impacted Work Period	17-Mar-20A	03-May-20A	0	100%	S-70	A1024
A1024	Completion of Covid 19 Delay	17-Mar-20A	03-May-20A	0	100%	S-70	A1024
PROJECT COMPLETION - CONTRACT							
A1030	Final Completion - Contract	25-Jun-21	25-Jun-21	0	0%	S-70	A1030
A1035	Change Orders including Time (P18 19act)	25-Jun-21	25-Jun-21	0	0%	S-70	A1035
A1035	COVID 19 Virus - Delay Impacted Work Period	25-Jun-21	25-Jun-21	0	0%	S-70	A1035
A1035	Completion of Covid 19 Delay	25-Jun-21	25-Jun-21	0	0%	S-70	A1035
PERMITS							
A1080	Apply for Air Quality Permit - Hazmat	06-Aug-19A	21-Oct-19A	0	100%	S-50/M	A1080
A1080	Obtain Hazmat Permit	06-Aug-19A	21-Oct-19A	0	100%	S-50/M	A1080
A1090	Demolition & Site Permit - City Issued	02-Jan-21	18-Aug-19A	0	100%	S-50/M	A1090
A1100	Building Permit - City Issued	02-Jan-21	18-Aug-19A	0	100%	S-50/M	A1100
PG & E SERVICE							
A1010	PG & E Design Service	06-Aug-19A	28-Feb-21A	0	100%	S-50/M	A1010
A1010	PG & E Civil Transformer	06-Aug-19A	28-Feb-21A	0	100%	S-50/M	A1010
A1010	Green Tag Issued for Elec Room	06-Aug-19A	28-Feb-21A	0	100%	S-50/M	A1010
A1010	PG&E Mobilize - 8 Weeks	06-Aug-19A	28-Feb-21A	0	100%	S-50/M	A1010
A1010	Pull Electrical Service Wire	06-Aug-19A	28-Feb-21A	0	100%	S-50/M	A1010
A1010	PG & E Electrical Service	06-Aug-19A	28-Feb-21A	0	100%	S-50/M	A1010
A1010	PG & E Turn Off Service for Solar Connection	06-Aug-19A	28-Feb-21A	0	100%	S-50/M	A1010
A1010	Mobilize to Pump Mech Units	06-Aug-19A	28-Feb-21A	0	100%	S-50/M	A1010
CONSTRUCTION							
RAIN & MUD DAYS							
R1000	Nov 28-2019 Rain	28-Nov-19A	28-Nov-19A	0	100%	S-50/M	R1000
R1000	Dec 2-6, 2019 Rain	02-Dec-19A	06-Dec-19A	0	100%	S-50/M	R1000
R1000	Dec 7-10, Mud Days	07-Dec-19A	10-Dec-19A	0	100%	S-50/M	R1000
R1000	Dec 18, 2019	18-Dec-19A	18-Dec-19A	0	100%	S-50/M	R1000
R1000	Jan 15-2020	15-Jan-20A	15-Jan-20A	0	100%	S-50/M	R1000
R1000	March 25, 2020	25-Mar-20A	25-Mar-20A	0	100%	S-50/M	R1000
HAZMAT & DEMO							
A2000	START MOBILIZATION & HAZMAT	20-Aug-19A	03-Sep-19A	0	100%	S-50/M	A2000
A2010	Mobilization	20-Aug-19A	03-Sep-19A	0	100%	S-50/M	A2010
A2020	Soil Tester & Tests	20-Aug-19A	03-Sep-19A	0	100%	S-50/M	A2020
A2030	Temp Electrical	20-Aug-19A	03-Sep-19A	0	100%	S-50/M	A2030
A2040	Finishing	20-Aug-19A	03-Sep-19A	0	100%	S-50/M	A2040
A2050	Site Survey	20-Aug-19A	03-Sep-19A	0	100%	S-50/M	A2050
A2060	Disconnect Power, Gas & Water (Owner)	20-Aug-19A	03-Sep-19A	0	100%	S-50/M	A2060
A2070	Hazmat Existing Buildings	20-Aug-19A	03-Sep-19A	0	100%	S-50/M	A2070
A2080	Demolish Buildings & Remove Footings	20-Aug-19A	03-Sep-19A	0	100%	S-50/M	A2080
A2090	Remove Unfinished Footings/Top Sub 7 days	20-Aug-19A	03-Sep-19A	0	100%	S-50/M	A2090
A2095	Site Demolition	20-Aug-19A	03-Sep-19A	0	100%	S-50/M	A2095
A2097	Site Survey	20-Aug-19A	03-Sep-19A	0	100%	S-50/M	A2097
A2098	Rem Day 1 Lay/November	20-Aug-19A	03-Sep-19A	0	100%	S-50/M	A2098
A2098	Rem Day 2 Lay/November	20-Aug-19A	03-Sep-19A	0	100%	S-50/M	A2098
A2100	Grade Site & Construct Bid Pad	20-Aug-19A	03-Sep-19A	0	100%	S-50/M	A2100

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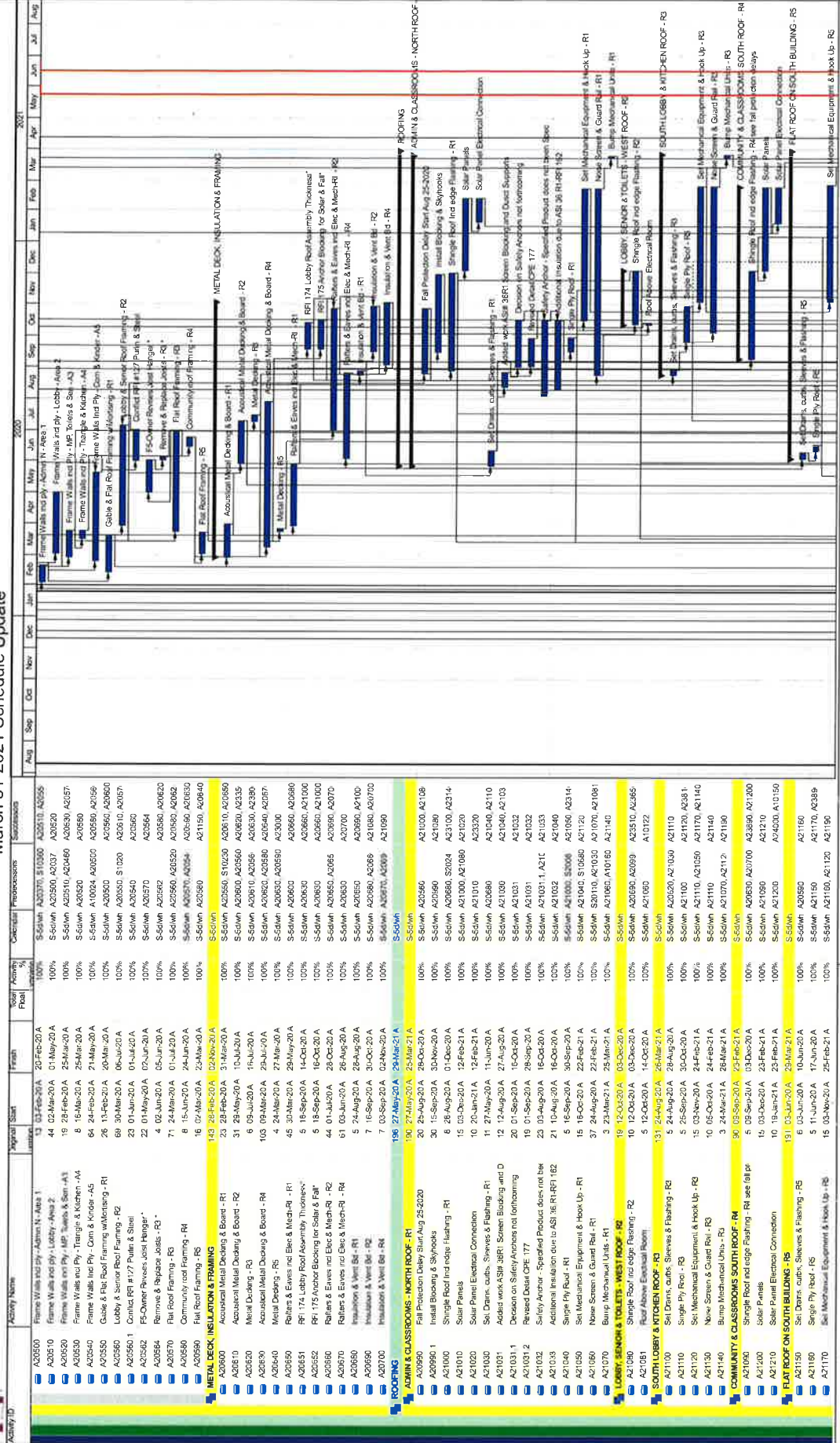
Activity ID	Activity Name	Approval Start	Finish	Total Activity Duration	Calendar	Predecessors	Successors
PG&E DELAY TASK	PG&E Delay in cutting off Gas	05-Sep-19	23-Oct-19	100%	S-56W		
F1-010	Mobile and Obtain Air Quality Permit	08-Sep-19	11-Oct-19	100%	S-56W, A2080		F1-010
F2-000	Column - Steel Fab due to Extended Review	04-Feb-20	05-Feb-20	100%	S-56W, F1-000		A2080
UTILITIES - DEEP	UTILITIES - DEEP	01-Oct-19	10-Sep-20	100%	S-56W, S1020		A2017, A2045
ASB #33 City Variance with CAL WATER	ASB #33 City Variance with CAL WATER	01-Sep-20	01-Sep-20	100%	S-56W		
F4-100	City regulates with Cal Water	02-Jan-20	01-Sep-20	100%	S-56W, A1002, A1024		F4-100
F4-100	Cal Water Approval July 6, 2020 *	01-Aug-20	11-Aug-20	100%	S-56W, F4-100		F4-100
F4-100	Cal Water Scope - MK Pipeline	17-Aug-20	01-Sep-20	100%	S-56W, F4-100		F4-100
ASB #33 Additional Work	ASB #33 Additional Work	29-Jul-20	14-Aug-20	100%	S-56W, F4-120		
F4-100	Add Wall Hydrants	29-Jul-20	14-Aug-20	100%	S-56W, F4-100		F4-100
F4-100	Run Fire and Drinking Water around Bld.	29-Jul-20	13-Aug-20	100%	S-56W, F4-100		F4-100
F4-100	Add Fire Hydrants at Trash Enclosure	04-Aug-20	13-Aug-20	100%	S-56W, F4-100		F4-100
DEEP UTILITIES-1	DEEP UTILITIES-1	01-Oct-19	10-Sep-20	100%	S-56W		
A2010	Sanitary Lines North	15-Jul-20	14-Sep-20	100%	S-56W, A2010		A2010
A2010	Deep Storm Drain West and North	15-Jul-20	26-Sep-20	100%	S-56W, A2010		A2010
A2010	Deep Storm Drains South	20-Jan-20	21-Jun-20	100%	S-56W, A2010		A2010
A2010	Deep Storm Drain Parking Lot	19-Feb-20	24-Feb-20	100%	S-56W, A2010		A2010
A2010	Fire Water South Parking Lot	01-Oct-19	01-Jun-20	100%	S-56W, A1000		A2010
A2010	Connect to Street & Backflow & Meter	04-Aug-20	10-Sep-20	100%	S-56W, A2010, A2014, A2016, A2017		A2010
A2010	Concrete to Street & Backflow & Meter	17-Aug-20	31-Aug-20	100%	S-56W, A2010		A2010
A2010	Excavate Bermentation Areas	01-Sep-20	10-Sep-20	100%	S-56W, A2010		A2010
A2020	Storm Drain Lines to Bermentation	22-Jan-20	22-Jan-20	100%	S-56W, A2010		A2020
A2020	Main Feeder Lines Under Slab	19-Dec-19	22-Jan-20	100%	S-56W, A2010		A2020
A2020	PG&E Primary	05-Feb-20	20-Feb-20	100%	S-56W, A2020		A2020
A2020	PG&E Secondary	12-Feb-20	31-Mar-20	100%	S-56W, A2020		A2020
CONCRETE	CONCRETE	20-Dec-19	12-Mar-20	100%			
A2030	Struct. Exc Footing and Layout - n	23-Dec-19	30-Dec-19	100%	S-56W, A10100		A2030, A2080
A2030	Conc Footings and rebar ab. sleeves & embed	27-Dec-19	03-Jan-20	100%	S-56W, A2030, S10130		A2030, A2040
A2030	Pour Concrete Footings - n	06-Jan-20	07-Jan-20	100%	S-56W, A2030, S10130		A2030
A2030	Underlab Plumbing, Elec. & Sprinkler Rebar - n	20-Dec-19	08-Jan-20	100%	S-56W, A2030, S1027		A2030
A2030	Rebar Forms ab. hd. c/s & inspection - n	15-Jan-20	15-Jan-20	100%	S-56W, A2030, A2035		A2030
A2030	Concrete embeds & Steel Columns	05-Feb-20	07-Feb-20	100%	S-56W, A2030, S1020		A2030
A2030	Conc in Lobby ...	22-Feb-20	23-Jun-20	100%	S-56W, A2030, S10170		A2030, A2039
A2030	Concrete Core ...	22-Feb-20	24-Feb-20	100%	S-76, A2037		A2030
A2030	Canopy Foundations and e.l.r. & c	11-Feb-20	12-Mar-20	100%	S-56W, A2037		A2030
A2030	Slab Exc Footing Reinforce - s	07-Jan-20	25-Jan-20	100%	S-56W		A2040
A2040	Conc Footings and rebar ab. sleeves & embed	15-Jan-20	27-Jan-20	100%	S-56W, A2040, A20110		A2040
A2040	Pour Balance of Conc	30-Jan-20	30-Jan-20	100%	S-56W, A2040		A2040, A2041
A2040	Underlab Plumbing, Elec. & Sprinkler Rebar - s	22-Jan-20	28-Jan-20	100%	S-56W, A2040		A2040
A2040	Rebar Forms ab. hd. c/s & inspection - s	21-Jan-20	05-Feb-20	100%	S-56W, A2040		A2040
A2040	Conc Embeds & Steel Columns	10-Feb-20	11-Feb-20	100%	S-56W, A2040, S1020		A2040, A2045
A2040	Place Concrete s.o.g. and curbs (11, 250 #) - s	12-Feb-20	27-Feb-20	100%	S-56W, A2040, A2045		A2040, A2050
A2040	Canopy Foundations and e.l.r. & c	06-Feb-20	12-Mar-20	100%	S-56W, A2040		A2040
BUILDING STRUCTURE	BUILDING STRUCTURE	03-Feb-20	02-May-20	100%			
F3-CORONA VIRUS 19	F3-CORONA VIRUS 19	16-Mar-20	16-May-20	100%	S-56W		
F3-100	Corona Virus 19 Shut Down	16-Mar-20	15-May-20	100%	S-56W, F3-100		F3-100
F3-120	Virus Shut Down	16-Mar-20	15-May-20	100%	S-56W, F3-110		A2050
F3-120	Start Work	03-Feb-20	06-Mar-20	100%	S-56W		
Frame Walls & Roof Structure	Frame Walls & Roof Structure	03-Feb-20	06-Mar-20	100%			





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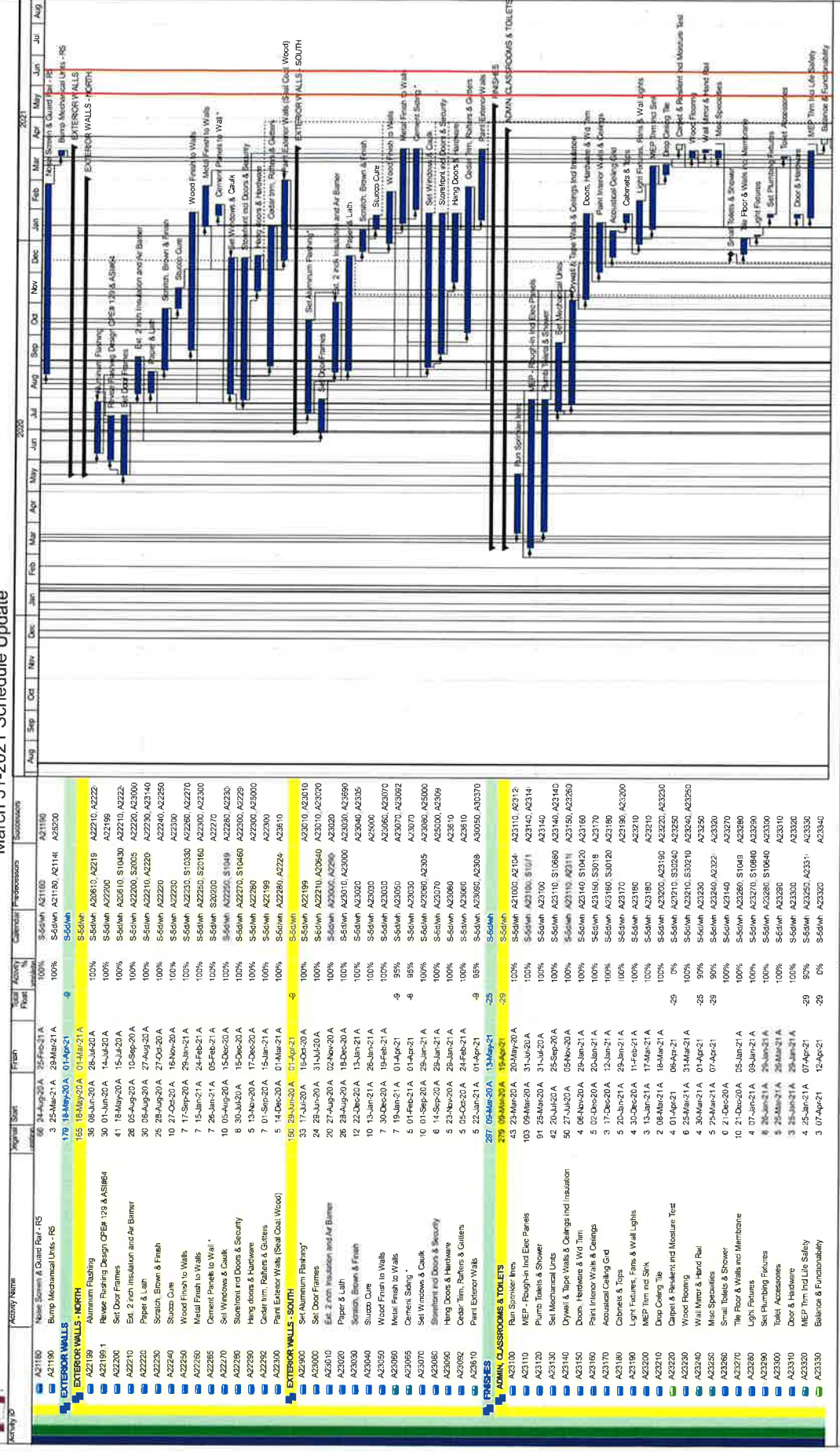




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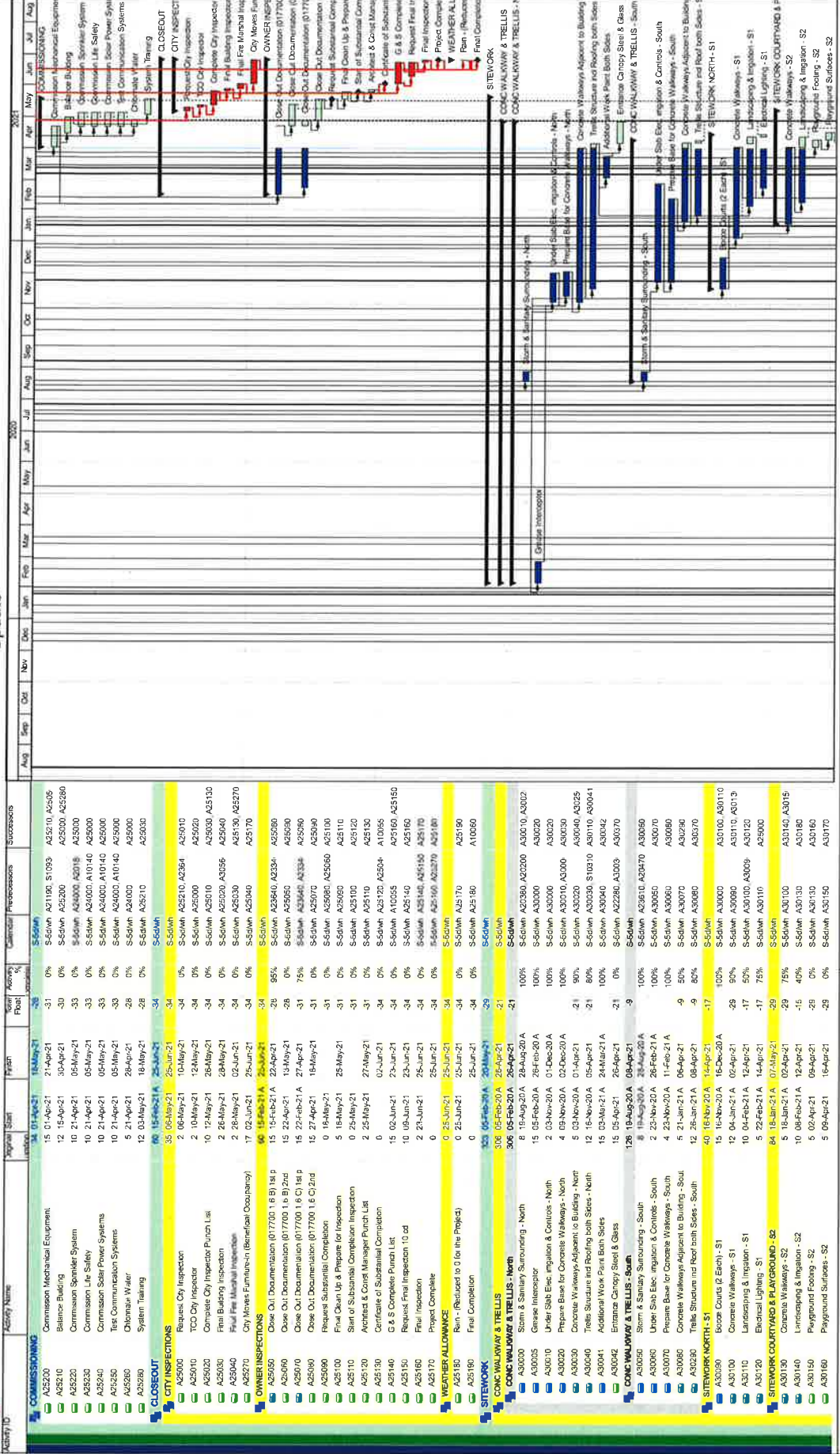




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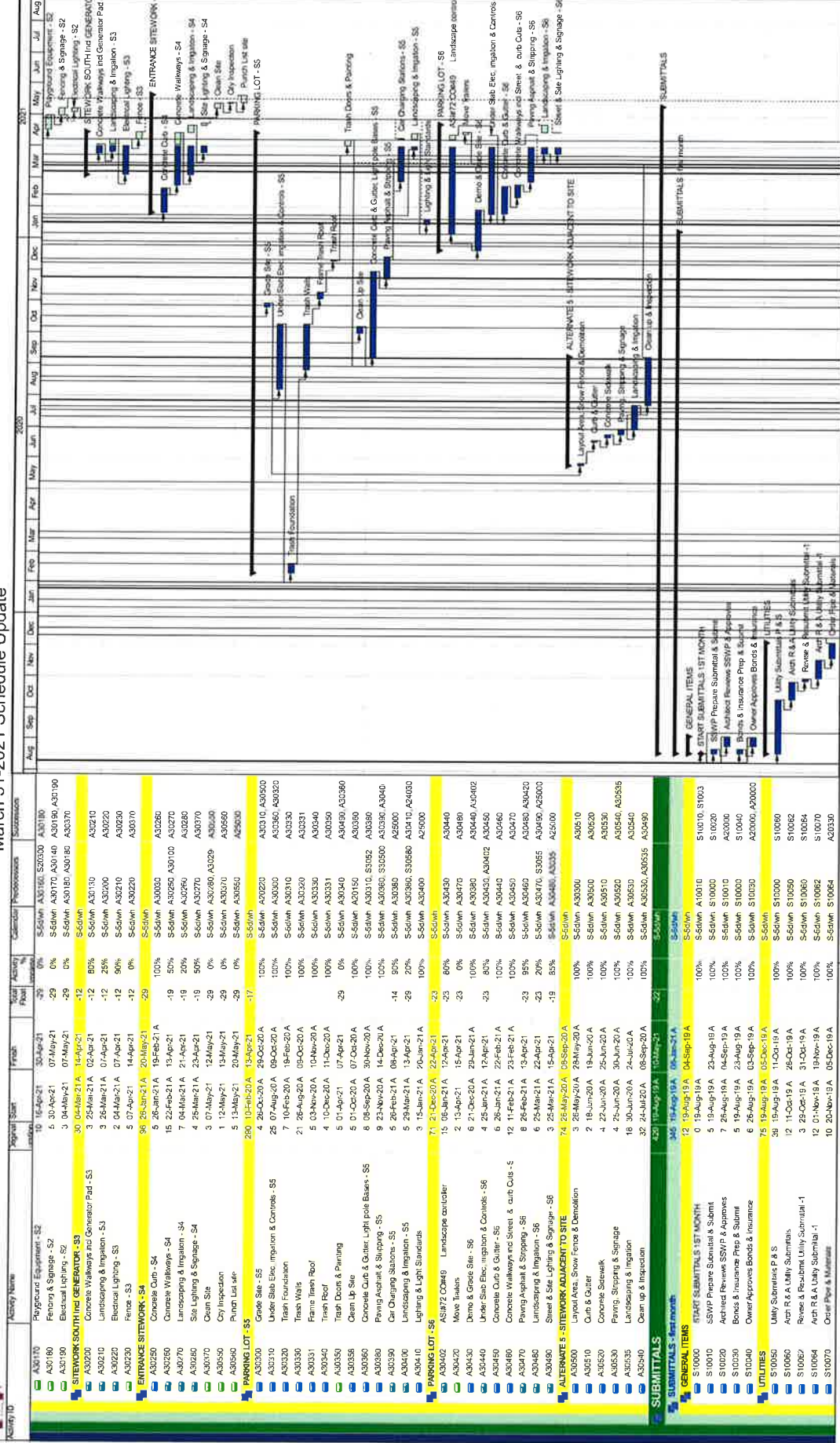
Activity ID	Activity Name	Original Start	Original End	Planned Start	Planned End	Actual %	Planned %	Successors
A2520	Commission Mechanical Equipment	15/01/2021	21/04/21	15/04/21	21/04/21	0%	0%	A2510, S1093, A2510, A2505
A2521	Balance Building	12/15/2021	30/04/21	12/04/21	30/04/21	0%	0%	S560W, A2520, A2500, A2580
A2522	Commission Sprinkler System	10/21/2021	05/05/21	05/05/21	05/05/21	0%	0%	S560W, A2500, A2510, A2500
A2523	Commission Life Safety	10/21/2021	05/05/21	05/05/21	05/05/21	0%	0%	S560W, A2500, A2510, A2500
A2524	Commission Sales Power Systems	10/21/2021	05/05/21	05/05/21	05/05/21	0%	0%	S560W, A2500, A2510, A2500
A2525	Test Communication Systems	5/21/2021	28/04/21	28/04/21	28/04/21	0%	0%	S560W, A2500, A2500
A2526	Obtainate Water	12/03/2021	18/05/21	18/05/21	18/05/21	0%	0%	S560W, A2510, A2500
A2527	System Training	06/15/2021	25/04/21	25/04/21	25/04/21	0%	0%	S560W, A2510, A2500
A2528	Request City Inspection	05/05/21	25/04/21	25/04/21	25/04/21	0%	0%	S560W, A2510, A2500
A2529	TCC City Inspector	10/04/21	12/04/21	12/04/21	12/04/21	0%	0%	S560W, A2500, A2500
A2530	Complete City Inspector Punch List	12/04/21	28/04/21	28/04/21	28/04/21	0%	0%	S560W, A2510, A2500, A2510
A2531	Final Building Inspection	2/28/2021	28/04/21	28/04/21	28/04/21	0%	0%	S560W, A2500, A2510, A2500
A2532	Final Fire Marshal Inspection	17/02/2021	25/04/21	25/04/21	25/04/21	0%	0%	S560W, A2500, A2510, A2500
A2533	City Moves Furnish (Beneficial Occupancy)	15/04/2021	25/04/21	25/04/21	25/04/21	0%	0%	S560W, A2500, A2510, A2500
A2534	Close Out Documentation (07700, 16 B) 1st	15/04/2021	22/04/21	22/04/21	22/04/21	95%	95%	S560W, A2500, A2510, A2500
A2535	Close Out Documentation (07700, 16 B) 2nd	15/04/2021	19/04/21	19/04/21	19/04/21	0%	0%	S560W, A2500, A2510, A2500
A2536	Close Out Documentation (07700, 16 C) 1st	15/04/2021	27/04/21	27/04/21	27/04/21	75%	75%	S560W, A2500, A2510, A2500
A2537	Close Out Documentation (07700, 16 C) 2nd	15/04/2021	27/04/21	27/04/21	27/04/21	0%	0%	S560W, A2500, A2510, A2500
A2538	Request Submittal Corrections	0/18/2021	25/04/21	25/04/21	25/04/21	0%	0%	S560W, A2500, A2510, A2500
A2539	Final Clean Up & Prepare for Inspection	0/25/2021	25/04/21	25/04/21	25/04/21	0%	0%	S560W, A2500, A2510, A2500
A2540	Start of Substantial Completion Inspection	0/25/2021	25/04/21	25/04/21	25/04/21	0%	0%	S560W, A2500, A2510, A2500
A2541	Architect & Owner Manager Punch List	2/25/2021	27/04/21	27/04/21	27/04/21	0%	0%	S560W, A2500, A2510, A2500
A2542	Certificate of Substantial Completion	0/02/2021	27/04/21	27/04/21	27/04/21	0%	0%	S560W, A2500, A2510, A2500
A2543	G & S Complete Punch List	10/05/2021	23/04/21	23/04/21	23/04/21	0%	0%	S560W, A2500, A2510, A2500
A2544	Request Final Inspection 10 od	2/23/2021	25/04/21	25/04/21	25/04/21	0%	0%	S560W, A2500, A2510, A2500
A2545	Final Inspection	0/25/2021	25/04/21	25/04/21	25/04/21	0%	0%	S560W, A2500, A2510, A2500
A2546	Project Complete	0/25/2021	25/04/21	25/04/21	25/04/21	0%	0%	S560W, A2500, A2510, A2500
A2547	Weather Allowance	0/25/2021	25/04/21	25/04/21	25/04/21	0%	0%	S560W, A2500, A2510, A2500
A2548	Rein - (Reduced to 0 for the Project)	0/25/2021	25/04/21	25/04/21	25/04/21	0%	0%	S560W, A2500, A2510, A2500
A2549	Final Completion	0/25/2021	25/04/21	25/04/21	25/04/21	0%	0%	S560W, A2500, A2510, A2500
A2550	Final Completion	0/25/2021	25/04/21	25/04/21	25/04/21	0%	0%	S560W, A2500, A2510, A2500
A2551	Final Completion	0/25/2021	25/04/21	25/04/21	25/04/21	0%	0%	S560W, A2500, A2510, A2500
A2552	Final Completion	0/25/2021	25/04/21	25/04/21	25/04/21	0%	0%	S560W, A2500, A2510, A2500
A2553	Final Completion	0/25/2021	25/04/21	25/04/21	25/04/21	0%	0%	S560W, A2500, A2510, A2500
A2554	Final Completion	0/25/2021	25/04/21	25/04/21	25/04/21	0%	0%	S560W, A2500, A2510, A2500
A2555	Final Completion	0/25/2021	25/04/21	25/04/21	25/04/21	0%	0%	S560W, A2500, A2510, A2500
A2556	Final Completion	0/25/2021	25/04/21	25/04/21	25/04/21	0%	0%	S560W, A2500, A2510, A2500
A2557	Final Completion	0/25/2021	25/04/21	25/04/21	25/04/21	0%	0%	S560W, A2500, A2510, A2500
A2558	Final Completion	0/25/2021	25/04/21	25/04/21	25/04/21	0%	0%	S560W, A2500, A2510, A2500
A2559	Final Completion	0/25/2021	25/04/21	25/04/21	25/04/21	0%	0%	S560W, A2500, A2510, A2500
A2560	Final Completion	0/25/2021	25/04/21	25/04/21	25/04/21	0%	0%	S560W, A2500, A2510, A2500
A2561	Final Completion	0/25/2021	25/04/21	25/04/21	25/04/21	0%	0%	S560W, A2500, A2510, A2500
A2562	Final Completion	0/25/2021	25/04/21	25/04/21	25/04/21	0%	0%	S560W, A2500, A2510, A2500
A2563	Final Completion	0/25/2021	25/04/21	25/04/21	25/04/21	0%	0%	S560W, A2500, A2510, A2500
A2564	Final Completion	0/25/2021	25/04/21	25/04/21	25/04/21	0%	0%	S560W, A2500, A2510, A2500
A2565	Final Completion	0/25/2021	25/04/21	25/04/21	25/04/21	0%	0%	S560W, A2500, A2510, A2500
A2566	Final Completion	0/25/2021	25/04/21	25/04/21	25/04/21	0%	0%	S560W, A2500, A2510, A2500
A2567	Final Completion	0/25/2021	25/04/21	25/04/21	25/04/21	0%	0%	S560W, A2500, A2510, A2500
A2568	Final Completion	0/25/2021	25/04/21	25/04/21	25/04/21	0%	0%	S560W, A2500, A2510, A2500
A2569	Final Completion	0/25/2021	25/04/21	25/04/21	25/04/21	0%	0%	S560W, A2500, A2510, A2500
A2570	Final Completion	0/25/2021	25/04/21	25/04/21	25/04/21	0%	0%	S560W, A2500, A2510, A2500
A2571	Final Completion	0/25/2021	25/04/21	25/04/21	25/04/21	0%	0%	S560W, A2500, A2510, A2500
A2572	Final Completion	0/25/2021	25/04/21	25/04/21	25/04/21	0%	0%	S560W, A2500, A2510, A2500
A2573	Final Completion	0/25/2021	25/04/21	25/04/21	25/04/21	0%	0%	S560W, A2500, A2510, A2500
A2574	Final Completion	0/25/2021	25/04/21	25/04/21	25/04/21	0%	0%	S560W, A2500, A2510, A2500
A2575	Final Completion	0/25/2021	25/04/21	25/04/21	25/04/21	0%	0%	S560W, A2500, A2510, A2500
A2576	Final Completion	0/25/2021	25/04/21	25/04/21	25/04/21	0%	0%	S560W, A2500, A2510, A2500
A2577	Final Completion	0/25/2021	25/04/21	25/04/21	25/04/21	0%	0%	S560W, A2500, A2510, A2500
A2578	Final Completion	0/25/2021	25/04/21	25/04/21	25/04/21	0%	0%	S560W, A2500, A2510, A2500
A2579	Final Completion	0/25/2021	25/04/21	25/04/21	25/04/21	0%	0%	S560W, A2500, A2510, A2500
A2580	Final Completion	0/25/2021	25/04/21	25/04/21	25/04/21	0%	0%	S560W, A2500, A2510, A2500
A2581	Final Completion	0/25/2021	25/04/21	25/04/21	25/04/21	0%	0%	S560W, A2500, A2510, A2500
A2582	Final Completion	0/25/2021	25/04/21	25/04/21	25/04/21	0%	0%	S560W, A2500, A2510, A2500
A2583	Final Completion	0/25/2021	25/04/21	25/04/21	25/04/21	0%	0%	S560W, A2500, A2510, A2500
A2584	Final Completion	0/25/2021	25/04/21	25/04/21	25/04/21	0%	0%	S560W, A2500, A2510, A2500
A2585	Final Completion	0/25/2021	25/04/21	25/04/21	25/04/21	0%	0%	S560W, A2500, A2510, A2500
A2586	Final Completion	0/25/2021	25/04/21	25/04/21	25/04/21	0%	0%	S560W, A2500, A2510, A2500
A2587	Final Completion	0/25/2021	25/04/21	25/04/21	25/04/21	0%	0%	S560W, A2500, A2510, A2500
A2588	Final Completion	0/25/2021	25/04/21	25/04/21	25/04/21	0%	0%	S560W, A2500, A2510, A2500
A2589	Final Completion	0/25/2021	25/04/21	25/04/21	25/04/21	0%	0%	S560W, A2500, A2510, A2500
A2590	Final Completion	0/25/2021	25/04/21	25/04/21	25/04/21	0%	0%	S560W, A2500, A2510, A2500
A2591	Final Completion	0/25/2021	25/04/21	25/04/21	25/04/21	0%	0%	S560W, A2500, A2510, A2500
A2592	Final Completion	0/25/2021	25/04/21	25/04/21	25/04/21	0%	0%	S560W, A2500, A2510, A2500
A2593	Final Completion	0/25/2021	25/04/21	25/04/21	25/04/21	0%	0%	S560W, A2500, A2510, A2500
A2594	Final Completion	0/25/2021	25/04/21	25/04/21	25/04/21	0%	0%	S560W, A2500, A2510, A2500
A2595	Final Completion	0/25/2021	25/04/21	25/04/21	25/04/21	0%	0%	S560W, A2500, A2510, A2500
A2596	Final Completion	0/25/2021	25/04/21	25/04/21	25/04/21	0%	0%	S560W, A2500, A2510, A2500
A2597	Final Completion	0/25/2021	25/04/21	25/04/21	25/04/21	0%	0%	S560W, A2500, A2510, A2500
A2598	Final Completion	0/25/2021	25/04/21	25/04/21	25/04/21	0%	0%	S560W, A2500, A2510, A2500
A2599	Final Completion	0/25/2021	25/04/21	25/04/21	25/04/21	0%	0%	S560W, A2500, A2510, A2500
A2600	Final Completion	0/25/2021	25/04/21	25/04/21	25/04/21	0%	0%	S560W, A2500, A2510, A2500
A2601	Final Completion	0/25/2021	25/04/21	25/04/21	25/04/21	0%	0%	S560W, A2500, A2510, A2500
A2602	Final Completion	0/25/2021	25/04/21	25/04/21	25/04/21	0%	0%	S560W, A2500, A2510, A2500
A2603	Final Completion	0/25/2021	25/04/21	25/04/21	25/04/21	0%	0%	S560W, A2500, A2510, A2500
A2604	Final Completion	0/25/2021	25/04/21	25/04/21	25/04/21	0%	0%	S560W, A2500, A2510, A2500
A2605	Final Completion	0/25/2021	25/04/21	25/04/21	25/04/21	0%	0%	S560W, A2500, A2510, A2500
A2606	Final Completion	0/25/2021	25/04/21	25/04/21	25/04/21	0%	0%	S560W, A2500, A2510, A2500
A2607	Final Completion	0/25/2021	25/04/21	25/04/21	25/04/21	0%	0%	S560W, A2500, A2510, A2500
A2608	Final Completion	0/25/2021	25/04/21	25/04/21	25/04/21	0%	0%	S560W, A2500, A2510, A2500
A2609	Final Completion	0/25/2021	25/04/21	25/04/21	25/04/21	0%	0%	S560W, A2500, A2510, A2500
A2610	Final Completion	0/25/2021	25/04/21	25/04/21	25/04/21	0%	0%	S560W, A2500, A2510, A2500
A2611	Final Completion	0/25/2021	25/04/21	25/04/21	25/04/21	0%	0%	S560W, A2500, A2510, A2500
A2612	Final Completion	0/25/2021	25/04/21	25/04/21	25/04/21	0%	0%	S560W, A2500, A2510, A2500
A2613	Final Completion	0/25/2021	25/04/21	25/04/21	25/04/21	0%	0%	S560W, A2500, A2510, A2500
A2614	Final Completion	0/25/2021	25/04/21	25/04/21	25			



GONSALVES & STRONCK CONSTRUCTION CO.

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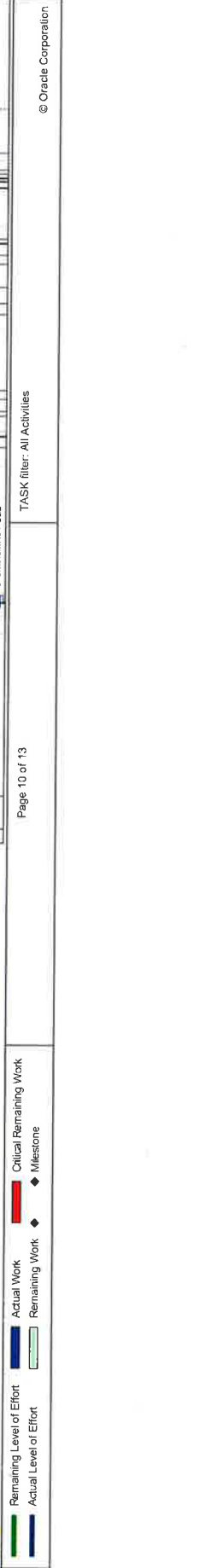


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Activity ID	Activity Name	Signal Start	Finish	Est. Activity	Start	End	2020	2021
S10481.2	Arch R & A Windows -2	21-Oct-20	30-Jun-20	100%	2020	2020		
S10489	Facade Frames (metal Glass Lites)	46-Jun-20	02-Nov-20	100%	2020	2020		
S10490	Order Windows Glass	44-Jul-20	15-Dec-20	100%	2020	2020		
FINISHES								
S10492.0	Drywall Submittal P & S	21-Jul-20	15-Oct-20	100%	2020	2020		
S10492.1	Architect R & A Drywall Submittal	41-Jul-20	15-Oct-20	100%	2020	2020		
S10492.2	Order Drywall Material	73-Jul-20	04-Feb-20	100%	2020	2020		
S10494.0	The Submittal P & S	10-Jul-20	18-Jun-20	100%	2020	2020		
S10494.1	Architect R & A The Submittal	23-Jun-20	24-Jun-20	100%	2020	2020		
S10494.2	Revise Submittal - price and material AS164	14-Jul-20	17-Mar-20	100%	2020	2020		
S10494.12	Architect Approves Submittal	11-Jul-20	14-Mar-20	100%	2020	2020		
S10494.11	Order the Material	61-Jul-20	24-Jun-20	100%	2020	2020		
S10494.2	Order the Material	18-Jul-20	18-Feb-20	100%	2020	2020		
S10494.1	Architect R & A Flooring Submittal	12-Feb-20	28-Feb-20	100%	2020	2020		
S30230	ASI #25 Change Carpet Tile	1-Jul-20	25-Feb-20	100%	2020	2020		
S30233	Confirm Material	24-Feb-20	31-Mar-20	100%	2020	2020		
S30240	Order Flooring Material	63-Feb-20	01-Jul-20	100%	2020	2020		
EQUIPMENT								
S10500	Food Service Submittal P & S	15-Jul-20	13-Apr-20	100%	2020	2020		
S10510	Arch R & A Food Service Submittal	13-Nov-19	16-Dec-19	100%	2019	2019		
S10520	Order Food Service Equipment	79-Dec-19	13-Apr-20	100%	2019	2020		
SPRINKLER								
S10540	Fire Protection Submittal P & S	50-Aug-19	28-Oct-19	100%	2019	2019		
S10542	Architect R & A Fire Protection	81-Oct-19	28-Feb-20	100%	2019	2020		
S10544	Fire Manual Review - Add Sprinklers at Trash	25-Feb-20	02-Apr-20	100%	2020	2020		
S10550	Order Sprinkler Material	20-Apr-20	04-Jun-20	100%	2020	2020		
PLUMBING								
S10550	Pumbing Material Submittal P & S	23-Jul-20	11-Jun-20	100%	2020	2020		
S10570	Architect R & A Plumbing Material Subm	21-Oct-19	02-Nov-19	100%	2019	2019		
S10580	Order Plumbing Material	30-Nov-19	23-Dec-19	100%	2019	2019		
S10590	Boiler Submittal P & S	38-Aug-19	10-Oct-19	100%	2019	2019		
S10600	Architect R & A Boiler	55-Oct-19	05-Jun-20	100%	2019	2020		
S10602	Revise Boiler Submittal & Response -1	39-Jan-20	02-Mar-20	100%	2020	2020		
S10610	Arch Review Boiler Submittal -1	15-Mar-20	03-Mar-20	100%	2020	2020		
S10620	Order Water Heaters	54-Mar-20	05-Jun-20	100%	2020	2020		
S10630	Pumbing Fixture Submittal P & S	38-Aug-19	10-Oct-19	100%	2019	2019		
S10632	Revise & Resubmit -1	14-Feb-20	02-Mar-20	100%	2020	2020		
S10634	Arch Review Plumbing Submittal -1	5-Mar-20	09-Mar-20	100%	2020	2020		
S10640	Order Plumbing Fixtures	69-Mar-20	11-Jun-20	100%	2020	2020		
HVAC								
S10660	HVAC EQUIP Submittal P & S	89-Aug-19	30-Dec-19	100%	2019	2019		
S10670	Architect R & A HVAC Equip	25-Dec-19	04-Feb-20	100%	2019	2020		
S10680	Order HVAC Equipment	60-Feb-20	28-Apr-20	100%	2020	2020		
S10700	Ductwork Submittal P & S	127-Aug-19	18-Feb-20	100%	2019	2020		
S10702	Architect R & A Ductwork	58-Feb-20	07-May-20	100%	2020	2020		
S10710	Prepare Mechanical Coordination Dwg	15-May-20	30-Jun-20	100%	2020	2020		
S10720	Fabricate Ductwork	37-Mar-20	30-Jun-20	100%	2020	2020		
S10730	HVAC Controls Submittal P & S	117-Aug-19	10-Feb-20	100%	2019	2020		
S10731	Architect R & A Controls	15-Feb-20	03-Mar-20	100%	2020	2020		
S10732	Revise HVAC Controls Submittal -1	5-Mar-20	04-May-20	100%	2020	2020		
S10740	Order HVAC Controls	59-Apr-20	26-Jun-20	100%	2020	2020		
ELECTRICAL CONSTRUCTION								
S10760	Electrical Material Submittal P & S	343-Aug-19	09-Jun-20	100%	2019	2020		
S10770	Architect R & A Electrical Materials	13-Oct-19	30-Oct-19	100%	2019	2019		
S10780	Order Electrical Materials	21-Nov-19	19-Dec-19	100%	2019	2019		
S10900	Elect Panel Box Submittal P & S	73-Aug-19	03-Dec-19	100%	2019	2019		
S10910	Architect R & A Panel Boxes	41-Dec-19	19-Dec-19	100%	2019	2019		
S10911	Revise panel box Submittal -1	12-Dec-19	24-Feb-20	100%	2019	2020		
S10911.1	Submit form to PG&E**	9-Feb-20	06-Mar-20	100%	2020	2020		



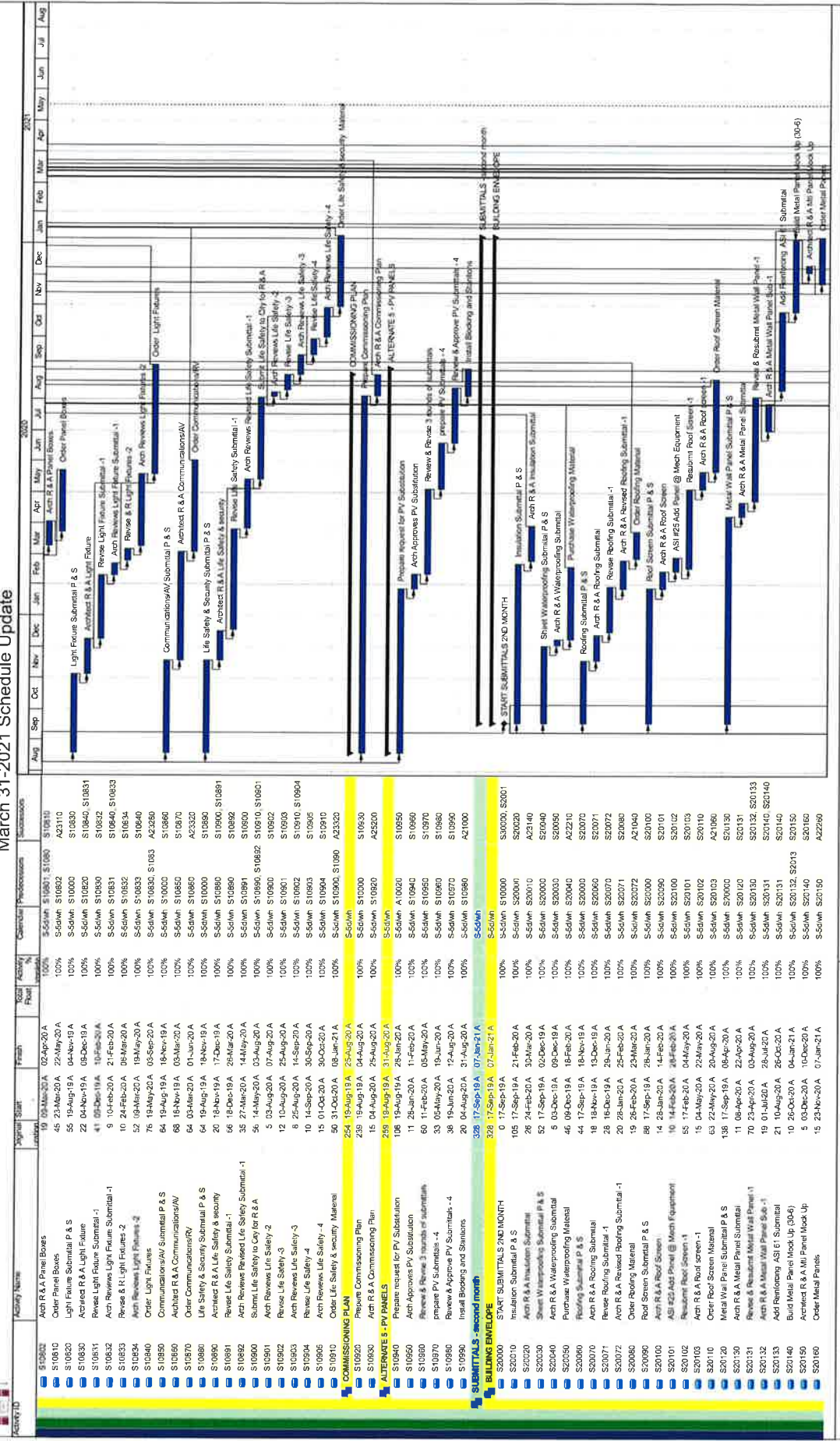
TASK filter: All Activities

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Legend:
█ Remaining Level of Effort
█ Actual Work
█ Critical Remaining Work
█ Remaining Work
◆ Milestone

TASK filter: All Activities

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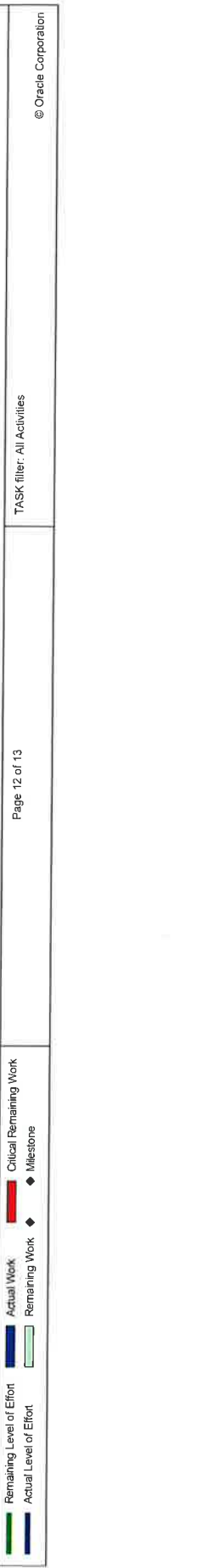


CONSALVES & STRONCK CONSTRUCTION CO.

LOS ALTOS COMMUNITY CENTER
97 Hillview Ave. Los Altos, California
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Current Date 14-Apr-21
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Activity ID	Activity Name	Signal Start	Finish	Actual %	Calendar	Predecessors	Successors
S20170	Concrete Panel Submittal P & S	16-17-Sep-19	28-Jun-20	100%	S-56Wn S20170	S20180	
S20180	Arch R & A Cement Panel Submittal	11-28-Jun-20	11-Feb-21	100%	S-56Wn S20180	S20194	
S20182	Review & R Cement Panels -1	17-13-Feb-20	05-Mar-20	100%	S-56Wn S20182	S20185, S20210	
S20184	Arch R & A Cement Panels -1	15-09-Mar-20	27-Mar-20	100%	S-56Wn S20184	S20186	
S20186	City Review*	19-21-Apr-20	15-May-20	100%	S-56Wn S20186	S20187	
S20187	City Reviews more Information*	9-16-May-20	29-May-20	100%	S-56Wn S20187	S20190	
S20189	Prepare additional information for City	3-01-Jun-20	04-Jun-20	100%	S-56Wn S20189	S20200	
S20190	Concrete Panel Mock up - modified	15-02-Oct-20	23-Oct-20	100%	S-56Wn S20190	A22285	
S20200	Arch Approves Cement Panel Mock up	05-27-Mar-20	12-Jun-20	100%	S-56Wn S20200	S20230	
S20210	Order Cement Panels	109-17-Sep-19	27-Feb-20	100%	S-56Wn S20210	S20240	
S20220	Meal Roofing Submittal P & S	9-27-Feb-20	10-Mar-20	100%	S-56Wn S20220	A21000	
S20230	Arch R & A Metal Roofing Submittal	25-11-Mar-20	14-Apr-20	100%	S-56Wn S20230	S20260	
S20240	Order Metal Roofing	11-17-Sep-19	05-Mar-20	100%	S-56Wn S20240	S20270	
S20250	Fire Stopping & Caulking Submittal P & S	1-05-Mar-20	03-Apr-20	100%	S-56Wn S20250	A22270	
S20260	Arch R & A Caulking Materials	19-09-Mar-20	03-Apr-20	100%	S-56Wn S20260	S20280	
S20270	Order Caulking Materials	18-17-Sep-19	09-Jun-20	100%	S-56Wn S20270	S20280	
S20280	Fabric Panel Submittal P & S	108-17-Sep-19	26-Feb-20	100%	S-56Wn S20280	S20290	
S20290	Arch R & A Fabric Panel Submittal	12-28-Feb-20	13-Mar-20	100%	S-56Wn S20290	A24120	
S20290	Order Fabric Panels	61-16-Mar-20	08-Jun-20	100%	S-56Wn S20290	S20290	
S20290	Painting Submittal P & S	88-17-Sep-19	28-Jun-20	100%	S-56Wn S20290	S20300	
S20290	Architect R & A Painting	13-28-Jun-20	13-Feb-21	100%	S-56Wn S20290	S20310	
S20300	Order Painting Material	16-13-Feb-20	05-Mar-20	100%	S-56Wn S20300	A23180	
S20310	Acoustic Ceiling Submittal P & S	203-17-Sep-19	15-Oct-20	100%	S-56Wn S20310	S20320	
S20320	Arch R & A Acoustic Ceiling Submittal	19-17-Sep-19	23-Jun-20	100%	S-56Wn S20320	S20330	
S20330	Order Acoustic Ceiling	21-24-Jun-20	23-Jul-20	100%	S-56Wn S20330	A20170	
S20340	Arch R & A Acoustic Ceiling	11-17-Sep-19	03-Oct-19	100%	S-56Wn S20340	S20350	
S20350	Order Acoustic Ceiling	15-03-Oct-19	23-Oct-19	100%	S-56Wn S20350	A30380	
S20360	Arch R & A Acoustic Ceiling	7-17-Sep-19	09-Jun-20	100%	S-56Wn S20360	S20370	
S20370	Order Acoustic Ceiling	45-08-Jan-20	11-Mar-20	100%	S-56Wn S20370	A30380	
S20380	Arch R & A Acoustic Ceiling	389-15-Oct-19	10-May-21	-22	S-56Wn S20380	S20390	
S20390	Order Acoustic Ceiling	0-15-Oct-19	09-Jan-20	100%	S-56Wn S20390	S20400, S2010	
S20400	Arch R & A Acoustic Ceiling	55-15-Oct-19	09-Jan-20	100%	S-56Wn S20400	S20410	
S20410	Order Acoustic Ceiling	22-09-Jan-20	07-Feb-20	100%	S-56Wn S20410	S20420	
S20420	Architect R & A Acoustic Ceiling	30-10-Feb-20	23-Mar-20	100%	S-56Wn S20420	S20430	
S20430	Order Acoustic Ceiling	7-23-Mar-20	04-May-20	100%	S-56Wn S20430	S20440	
S20440	Architect R & A Acoustic Ceiling	24-01-Apr-20	31-May-20	100%	S-56Wn S20440	S20450	
S20450	Order Acoustic Ceiling	90-15-Oct-19	26-Feb-20	100%	S-56Wn S20450	S20460	
S20460	Architect R & A Acoustic Ceiling	12-26-Feb-20	14-May-20	100%	S-56Wn S20460	S20470	
S20470	Order Acoustic Ceiling	41-16-Mar-20	14-May-20	100%	S-56Wn S20470	S20480	
S20480	Architect R & A Acoustic Ceiling	107-15-Oct-19	24-May-20	100%	S-56Wn S20480	S20490	
S20490	Order Acoustic Ceiling	45-24-Mar-20	26-May-20	100%	S-56Wn S20490	S20500	
S20500	Architect R & A Acoustic Ceiling	8-26-May-20	03-Nov-20	100%	S-56Wn S20500	S20510	
S20510	Order Acoustic Ceiling	60-10-Sep-20	21-Dec-20	100%	S-56Wn S20510	S20520	
S20520	Architect R & A Acoustic Ceiling	89-15-Oct-19	27-Feb-20	100%	S-56Wn S20520	S20530	
S20530	Order Acoustic Ceiling	6-27-Feb-20	09-Mar-20	100%	S-56Wn S20530	S20540	
S20540	Architect R & A Acoustic Ceiling	25-09-Mar-20	13-Apr-20	100%	S-56Wn S20540	S20550	
S20550	Order Acoustic Ceiling	15-15-Oct-19	04-Nov-19	100%	S-56Wn S20550	S20560	
S20560	Architect R & A Acoustic Ceiling	74-04-Nov-19	26-Feb-20	100%	S-56Wn S20560	S20570	
S20570	Order Acoustic Ceiling	40-27-Feb-20	22-Apr-20	100%	S-56Wn S20570	S20580	
S20580	Architect R & A Acoustic Ceiling	172-15-Oct-19	24-Jun-20	100%	S-56Wn S20580	S20590	
S20590	Order Acoustic Ceiling	25-24-Jun-20	29-Jun-20	100%	S-56Wn S20590	S20600	
S20600	Architect R & A Acoustic Ceiling	43-30-Jul-20	13-Oct-20	100%	S-56Wn S20600	S20610	
S20610	Order Acoustic Ceiling	57-15-Oct-19	13-Jan-20	100%	S-56Wn S20610	S20620	
S20620	Architect R & A Acoustic Ceiling	24-24-Feb-20	27-Mar-20	100%	S-56Wn S20620	S20630	
S20630	Order Acoustic Ceiling	110-30-Mar-20	01-Sep-20	100%	S-56Wn S20630	S20640	



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TASK filter: All Activities

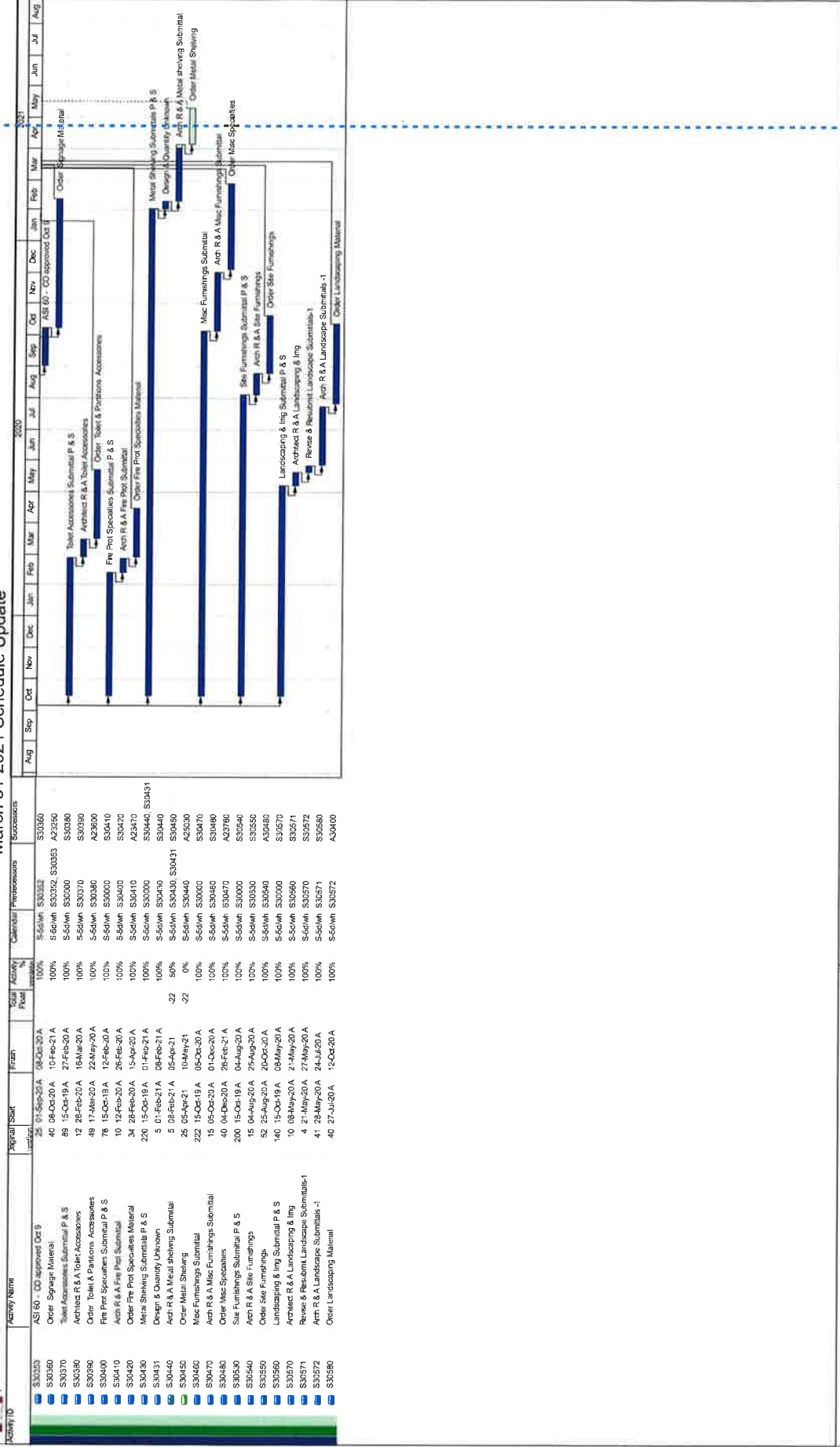
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GONSALVES & STRONCK CONSTRUCTION CO.

LOS ALTOS COMMUNITY CENTER
97 Hillview Ave. Los Altos, California
March 31-2021 Schedule Update

Current Date 14-Apr-21
Data Date 01-Apr-21



Activity ID	Activity Name	Original Start	Finish	Start	End	Sub-Point	Activity %	Category	Predecessors	Successors
S30053	ASI 60 - CO approved Oct 9	25	01-Sep-20	04-Oct-20			100%	S-54/Wn	S30053	S30050
S30060	Order Segregate Material	40	08-Oct-20	10-Feb-21			100%	S-54/Wn	S30052, S30053, S30058	A23250
S30070	Toilet Accessories Submittal P & S	89	15-Oct-19	27-Feb-20			100%	S-54/Wn	S30000	S30080
S30080	Architect R & A Toilet Accessories	12	28-Feb-20	18-Mar-20			100%	S-54/Wn	S30070	S30090
S30090	Order Toilet & Paper Towel Accessories	49	17-Mar-20	22-May-20			100%	S-54/Wn	S30080	A23600
S30000	Fire Prot. Specialists Submittal P & S	76	15-Oct-19	12-Feb-20			100%	S-54/Wn	S30000	S30040
S30040	Arch R & A Fire Prot. Submittal	10	12-Feb-20	26-Feb-20			100%	S-54/Wn	S30040	S30420
S30020	Order Fire Prot. Specialists Material	34	28-Feb-20	15-Apr-20			100%	S-54/Wn	S30040	A23470
S30040	Metal Shelving Submittals P & S	230	15-Oct-19	01-Feb-21			100%	S-54/Wn	S30000	S30040, S30431
S300431	Arch R & A Metal Shelving Submittal	5	01-Feb-21	08-Feb-21			100%	S-54/Wn	S30430, S30431	S30440
S30040	Order Metal Shelving	5	08-Feb-21	05-Apr-21		-22	50%	S-54/Wn	S30430	S30450
S30060	Mac Furnishings Submittal	25	05-Apr-21	10-May-21		-22	0%	S-54/Wn	S30440	A23030
S30070	Arch R & A Mac Furnishings Submittal	222	15-Oct-19	05-Oct-20			100%	S-54/Wn	S30000	S30070
S30080	Order Mac Furnishings	15	05-Oct-20	01-Dec-20			100%	S-54/Wn	S30060	S30480
S30090	Site Furnishings Submittal P & S	40	04-Dec-20	26-Feb-21			100%	S-54/Wn	S30070	A23760
S30050	Arch R & A Site Furnishings	200	15-Oct-19	04-Aug-20			100%	S-54/Wn	S30000	S30540
S30500	Order Site Furnishings	15	04-Aug-20	29-Aug-20			100%	S-54/Wn	S30500	S30550
S30550	Landscaping & Irrig. Submittal P & S	140	15-Oct-19	08-May-20			100%	S-54/Wn	S30000	S30480
S30570	Architect R & A Landscaping & Irrig	10	08-May-20	08-May-20			100%	S-54/Wn	S30550	S30570
S30571	Reverse & Re-submit Landscaping Submittals-1	4	21-May-20	21-May-20			100%	S-54/Wn	S30570	S30572
S30572	Arch R & A Landscaping Submittals-1	41	28-May-20	24-Jun-20			100%	S-54/Wn	S30571	S30580
S30580	Order Landscaping Material	40	27-Jun-20	12-Oct-20			100%	S-54/Wn	S30572	A30400

Remaining Level of Effort (Blue bar)
Actual Level of Effort (Green bar)
Critical Remaining Work (Red bar)
Remaining Work (Grey bar)
Milestone (Diamond)



City of Los Altos Tentative Council Agenda Calendar
As of May 21, 2021

All items and dates are tentative and subject to change unless a specific date has been noticed for a legally required Public Hearing. Items may be added or removed from the shown date at any time and for any reason prior to the publication of the agenda eight days prior to the next Council meeting.

Date	Agenda Item (Date identified by Council)	Agenda Section (Consent, Discussion Item - note in red if Public Hearing)	Dept.
June 8, 2021	REGULAR COUNCIL MEETING		
	Presentation - Board President from the Midpeninsula Regional Open Space District, Curt Riffle		
	Presentation on Ending Homelessness		
	<u>Construction Contract Award - Fremont Avenue Pavement Rehabilitation Project</u> , TS-Award the Base Bid for the Fremont Avenue Pavement Rehabilitation Project, TS-01056 to CONTRACTOR. and authorize the Interim City Manager to execute a contract in the amount of \$X and authorize the Interim City Manager or his designee to execute change orders up to 15% contingency on behalf of the City.	CC	
	Adopt Resolution No. 2021-XX approving the Report of Sewer Service Charges and directing the Filing of Charges for Collection by the Tax Collector	Public Hearing 5/12/2021 & 5/19/2021- not less than 10 days - published once a week for two consecutive weeks - Done	

	SB1 Local Streets and Road item		G. Watana be
	Housing Element Update Consultant Recommendation: Authorize the City Manager to execute an agreement with Lisa Wise Consulting (LWC) in an amount not to exceed \$700,000 for the Housing Element Update and amend the budget for the Community Development Department as needed. (G. Persicone)	Disc. Item	
	Updated Debt Policy		
	JKA Contract Amendment. For EOC Option C.		
	AVASA program continuance	CC	PD
June 22, 2021	STUDY SESSION – Council Norms (Tentative)		
	REGULAR COUNCIL MEETING		
	Parks Make Life Better - Month July - Proclamation		
	Budget Adoption		
	Commercial Park Ordinance		
	Proposed City policy that modifies the environmental analysis standard for circulation impacts from a Level of Service (LOS) analysis to a Vehicle Miles Traveled (VMT) analysis.	Public Hearing*	
	Youth Commission Appointments	Special Item	
	Project Acceptance for Cuesta Drive Traffic Calming Project TS01022	CC	
July 13, 2021	REGULAR COUNCIL MEETING		
	Program for Public Information (PPI) It is recommended that the City Council adopt the attached resolution adopting a Program for Public Information Plan (PPI Plan) to be part of the City's participation in the Community Rating System (CRS) which provides premium discounts for policies in the National Flood Insurance Program (Steve Golden, Senior Planner)	CC	
	Resolution No. 2021-XX: Adopt Resolution No. 2021-XX Accepting Completion of the El Monte Sidewalk Gap Closure Project, TS-01038, and authorize the Engineering Services Director to record a Notice of Completion as required by law	CC	ES
	City of Los Altos – Title 14, Zoning Amendment – Public Land Protection Ordinance First Reading Proposed ordinance adding a Public Land Protection (PLP) overlay district to Title 14, Zoning, of the Los Altos Municipal Code that will provide for	Public Hearing	

	the protection of City owned property by requiring voter approval of the sale or transfer of title of any City-owned land to which the PLP overlay designation is applied and voter approval to remove the PLP designation once it has been applied. The proposed Ordinance relates to organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment, and therefore is exempt from California Environmental Quality Act (“CEQA”) CEQA Guidelines Section 15061(b)(3), which states the general rule that CEQA applies only to projects which have the potential for causing a significant effect on the environment” as the Ordinance has no potential to result in a direct, or reasonably foreseeable, indirect impact on the environment. <i>Project Manager: Community Development Director Biggs</i>		
August 24, 2021	REGULAR COUNCIL MEETING		
August 31, 2021	SPECIAL METING- COMMISISON INTERVIEWS		
September 14, 2021	REGULAR COUNCIL MEETING		
	Construction Contract Award: Fremont Avenue Pedestrian Bridge Rehabilitation Project, TS-01055 (9/7/21 – tentative)	CC	ES
September 21, 2021	REGULAR COUNCIL MEETING – in place of 9/28 mtg which falls on holiday		
	Commission Appointments		
	Year End tentative report – September (if needed)		
October 12, 2021	REGULAR COUNCIL MEETING		
October 26, 2021	REGULAR COUNCIL MEETING		
November 2, 2021	JOINT WITH COMMISSION		
November 9, 2021	REGULAR COUNCIL MEETING		
	1st Quarter report FY 2021/2022		
November 30, 2021	REGULAR COUNCIL MEETING – in place of 11/23 mtg the week of Thanksgiving		
DECEMBER 7, 2021	COUNCIL REORGANIZATION		
December 14, 2021	REGULAR COUNCIL MEETING		
	CAFR and Year End – 1st meeting December		

Future Agenda Topics

To be scheduled	Agenda Item (Date identified by Council)	Agenda Section (Consent, Discussion/Action - note in red if Public Hearing)	Department
	Parklet Program Discussion/ Update		
	Lehigh Impacts		
	Presentation of Proclamation to Michael Handel Proclamation, Retired Los Altos Firefighter	Special Presentation	
	Council Financial Subcommittee Recommendations: Discuss recommendations of the Council Financial Subcommittee regarding reporting of City financial information (Vice Mayor Enander)		
	Museum's plans for a new main exhibition in our permanent 2nd floor gallery		
	Safe Storage of Firearms Ordinance		
	BMR waitlist process proposal by Alta Housing		
	5150 El Camino Road - Modification	Public Hearing?	
	League of California Cities – Role and Representation	Presentation/Discussion	Council Initiated
	See Me Flags		Engineering
	Pavement Management Program Update – 2019 Pavement Condition Index - The staff recommends Scenario 5 – Increase Current PCI to 75 by 2026	Discussion Item	James Sandoval, Engineering Services Director
	440 First Street Design Review		Community Development
	4350 El Camino Real Design Review		Community Development
	Climate Action Plan update		Community Development
	Healthy Cities Initiative		Recreation & Community Services

	Housing Impact vs. Housing in-Lieu Discussion		Community Development
	BAT/Neighborhood Watch program expansion		PD/CMO
	Complete Streets Master Plan		Engineering Services
	Community Engagement program		CMO
	Comprehensive multi-modal traffic study (analysis of recent projects projected parking, trip generation, & traffic impacts to actuals; ECR impacts should include adjacent streets)		Engr. Svcs/Planning
	Off-street EV charging stations in front of homes – include in Reach Codes; refer to Environmental Commission?		Planning
	Schedule City/LASD meeting		
	Schedule Joint Los Altos/Los Altos Hills Council meeting (6-9 months: August – October)		
	Housing Element Update		Community Development
	San Francisco PUC permit		Engineering Services