



## CITY COUNCIL MEETING

TUESDAY, MARCH 23, 2021 – 7:00 P.M.

Please Note: Per California Executive Order N-29-20, the City Council will meet via Telephone/Video Conference only.

*Members of the Public may join and participate in the Council meeting at <https://webinar.ringcentral.com/j/144-064-8383>*

**TO COMMENT DURING THE MEETING** members of the public will need to join the meeting using the above link and have a working microphone on their device. To request to speak please use the “Raise hand” feature located at the bottom of the screen. Public testimony will be taken at the direction of the Mayor and members of the public may only comment during times allotted for public comments.

**TO LISTEN** to the City Council Meeting, members of the public may call 1-650-242-4929 (Meeting ID:144-064-8383). Please note that members of the public who call in using the telephone number will **NOT** be able to provide public comments.

**TO SUBMIT WRITTEN COMMENTS**, prior to the meeting, on matters listed on the agenda email [PublicComment@losaltosca.gov](mailto:PublicComment@losaltosca.gov) with the subject line in the following format:

PUBLIC COMMENT AGENDA ITEM ## - MEETING DATE.

Correspondence must be received by 2:00 p.m. on the day of the meeting to ensure it can be distributed prior to the meeting. Emails received prior to the meeting will be included in the public record. [Please follow this link for more information on submitting written comments.](#)

**CALL MEETING TO ORDER**

**ESTABLISH QUORUM**

**PLEDGE OF ALLEGIANCE TO THE FLAG**

**REPORT ON CLOSED SESSION**

**SPECIAL ITEM**

- Presentation by CHAC

**CHANGES TO THE ORDER OF THE AGENDA**

**PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA** - Members of the audience may bring to the Council's attention any item that is not on the agenda. Speakers are generally given two or three minutes, at the discretion of the Mayor. Please be advised that, by law, the City Council is unable to discuss or take action on issues presented during the Public Comment Period. According to State Law (also known as “the Brown Act”) items must first be noticed on the agenda before any discussion or action.

**CONSENT CALENDAR** - These items will be considered by one motion unless any member of the Council or audience wishes to remove an item for discussion. Any item

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removed from the Consent Calendar for discussion will be handled at the discretion of the Mayor.

1. Council Minutes: Approve the Minutes of the March 9, 2021 Regular Meeting (A. Chelemengos)
2. Professional Services Agreement: Temporary Office Assistance Services: Authorize the Interim City Manager to execute a professional services agreement with Robert Half International Inc. in an amount not to exceed \$100,000 each fiscal year for Fiscal Years 2019/20 and 2020/21 (\$200,000 total) for temporary office assistance services (J. Maginot)
3. Resolution No. 2021-13 Equal Pay Day March 21, 2021: Adopt Resolution Acknowledging March 24, 2021 as Equal Pay Day 2021 and Resolving To Ensure Pay Equity Standards In The City Government And To Encourage Pay Equity Standards Throughout The City's Business Community (A. Chelemengos)
4. Annual Development Impact Fees Report for Fiscal Year 2020(AB 1600): Receive the Annual Report on Development Impact Fees for Fiscal Year 2020 (R. Martinez)
5. Quarterly Investment Portfolio Report – Quarter Ended December 31, 2020: Receive the Investment Portfolio Report through December 31, 2020 (H. Lei)
6. Resolution No. 2021-16: Approving Fiscal-year 2020-21 Mid-year Financial Update, budget adjustments, and updated Salary Schedule: Adopt Resolution No. 2021-16, approving the Fiscal-year 2020-21 Mid-Year Financial Update, budget adjustments, and updated Salary Schedule, including assignment of fund balance as outlined (J. Maginot and R. Martinez)

## **PUBLIC HEARINGS**

7. Resolution No. 2021-14 19-UP-02 - Los Altos Chinese School - 461 Orange Avenue: Hold Public Hearing and adopt Resolution No. 2021-14 granting City Council approval of a conditional use permit (CUP) for a new Chinese immersion school / educational program and an after-school program to use existing classrooms at the Foothills Congregational Church. The programs would include up to 75 students and operate between 12:00 pm to 6:00pm, Monday to Friday. This is a conditional use permit and is exempt from environmental review pursuant to Section 15301 of the California Environmental Quality Act Guidelines, as amended, because it involves the occupancy of an existing religious institution classroom building, involving negligible expansion of use. (S. Gallegos)

## **DISCUSSION ITEMS**

8. Emergency Measures for Addressing COVID-19: Receive an update from the Deputy City Manager and provide direction on additional potential measures to address COVID-19 (J. Maginot)
9. Halsey House Update and Future Direction: Receive an update on the Halsey House building, site, historical and program information gathered and Commission recommendations and input to date, review information and the questions raised, and discuss and agree upon a specific course of action that will result in a final decision on the building's future; direct staff to schedule a study session to allow Council and staff an opportunity to discuss this process in more detail; and provide to staff direction on any specific information or presentations needed as part of the study session.(D. Brees)

10. Los Altos Theater Working Group. Support the formation of a working group to develop a proposal for a Los Altos Theater, which will include conceptual plans, capital costs and potential revenue sources or commitments, operating models, critical success factors for theatre operations, potential partners, and possible site location(s). The working group will not be a Brown Act body, and City Council Members and City staff will not be members of the working group or be responsible for leading, managing, or scheduling meetings for the working group. If the proposal includes the use of City-owned land and/or resources, the working group will present the proposal or a progress update to the City Council no later than October 31, 2021. (Council Initiated - Mayor Fligor)
11. Resolution No. 2021-15 Housing Element Annual Status Report: Receive Housing Element Annual Report and adopt Resolution No. 2021-15 accepting the Housing Element Annual Progress Report for calendar year 2020 and authorizing staff to submit the report to the Governor's Office of Planning and Research and the California Department of Housing and Community Development (J. Biggs)

#### **INFORMATIONAL ITEMS ONLY**

- Community Center Monthly Construction Update
- Police Task Force Recommendations Update (A. Galea)
- Tentative Council Calendar

#### **COUNCIL/STAFF REPORTS AND DIRECTIONS ON FUTURE AGENDA ITEMS**

#### **ADJOURNMENT**

(Council Norms: It will be the custom to have a recess at approximately 9:00 p.m. Prior to the recess, the Mayor shall announce whether any items will be carried over to the next meeting. The established hour after which no new items will be started is 11:00 p.m. Remaining items, however, may be considered by consensus of the Council.)

#### SPECIAL NOTICES TO THE PUBLIC

In compliance with the Americans with Disabilities Act, the City of Los Altos will make reasonable arrangements to ensure accessibility to this meeting. If you need special assistance to participate in this meeting, please contact the City Clerk 72 hours prior to the meeting at (650) 947-2610.

Agendas Staff Reports and some associated documents for City Council items may be viewed on the Internet at <http://www.losaltosca.gov/citycouncil/online/index.html>.

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, and that are distributed to a majority of the legislative body, will be available for public inspection at the Office of the City Clerk's Office, City of Los Altos, located at One North San Antonio Road, Los Altos, California at the same time that the public records are distributed or made available to the legislative body. If you wish to provide written materials, please provide the City Clerk with **10 copies** of any document that you would like to submit to the City Council for the public record.