



DISCUSSION ITEM

Agenda Item # 8

AGENDA REPORT SUMMARY

Meeting Date: January 12, 2021

Subject: 2021 City Council Alternate Assignments

Prepared by: Andrea Chelemengos, City Clerk

Approved by: Jon Maginot, Acting City Manager

Attachment(s):

1. Council assignments descriptions
2. VTA Bylaws

Initiated by:

City Council

Previous Council Consideration:

None

Fiscal Impact:

None

Environmental Review:

Not applicable

Policy Question(s) for Council Consideration:

Does the Council wish to accept the Mayor's appointments of Council alternates to the Valley Transportation Authority Board of Directors, the Association of Bay Area Governments (ABAG), Santa Clara County Library District JPA, and the Grand Blvd Task Force for 2021?

Summary:

- The Mayor annually appoints Council Members to serve on regional boards and Council Committees

Staff Recommendation:

Accept the Mayor's appointments of alternates to the Valley Transportation Authority Board of Directors, the Association of Bay Area Governments (ABAG), Santa Clara County Library District JPA, and the Grand Blvd Task Force for 2021



Subject: 2021 City Council Alternate Assignments

Purpose

To accept the list of appointments to Council Committees and regional boards.

Background

Per the City's Council Norms and Procedures, the Mayor appoints Councilmembers to serve on various Council Committees and regional boards. These appointments are done at the beginning of each year with the exception of certain, multi-year appointments. The appointments are subject to affirmation by the full Council. On December 15, 2020 appointments were made and affirmed by the Council. However, following the appointments it was discovered that alternates had not been appointed to the following:

- Association of Bay Area Governments (ABAG)
- Santa Clara County Library District JPA
- Grand Blvd Task Force

In addition, the City participates with the Cities of Los Altos Hills, Mountain View and Palo Alto to appoint a representative to the Valley Transportation Authority Board of Directors. This seat rotates among the four cities. Palo Alto is the next city in the rotation to select a nominee to represent the Group 2 cities on the VTA Board for the next 2 years. Next in line is the Town of Los Altos Hills, followed by Los Altos. The Bylaws state that the Group 2 member representatives shall give consideration to the next city in line for the VTA Board Alternate position, which would be Los Altos Hills. In the event that the Group 2 representatives decide not to appoint a nominee submitted by Los Altos Hills to the VTA Alternate Board position, assuming Los Altos Hills submits such nominee(s), Los Altos would have nominated up to 2 nominees from its City Council for the Group 2 representatives to consider for the VTA Board Alternate position. Attached are the bylaws that govern the process.

It is recommended that the Council approve up to 2 nominees to serve as the VTA Board Alternate for the Group 2 or North County Cities (Palo Alto, Los Altos, Los Altos Hills and Mountain View) for at least 2 years, starting in January 2021.

Discussion/Analysis

For calendar year 2021, Mayor Fligor has made the following assignments:

- ABAG Alternate: Vice Mayor Enander
- County Library JPA Alternate: Mayor Fligor
- Grand Blvd Initiative Alternate: Council Member Weinberg



Subject: 2021 City Council Alternate Assignments

Options

- 1) Accept the Mayor's appointments for alternates to local and regional boards and Council Committees for 2021

Advantages: Confirms appointment of alternates allowing those individuals to begin or continue their service on those bodies

Disadvantages: None identified

- 2) Modify or continue the acceptance of the Mayor's alternate appointments

Advantages: None identified

Disadvantages: None identified

Recommendation

The staff recommends Option 1.

Committee	Description	Meeting Schedule
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City/LASD Schools Issues Standing	Facilitates communication between the Council and the School Board on issues of mutual concern Achelemengos@losaltosca.gov	Quarterly
City/CUSD Schools Issues Standing	Facilitates communication between the Council and the School Board on issues of mutual concern Achelemengos@losaltosca.gov	Quarterly
Open Government Committee	Advise City Council and provide information to City Manager on potential ways in which to implement the Open Government Policy and report to City Council on any practical or policy problems encountered in administration of Open Government Policy Achelemengos@losaltosca.gov	As needed
Youth Commission Interview Committee	Conducts interviews of applicants for the Youth Commission and makes recommendations to the Council regarding the appointments Achelemengos@losaltosca.gov	As needed
CHAC	CHAC exists to provide alternatives to self-destructive behavior and to help create healthy lives for the children and families of Mountain View, Los Altos, Los Altos Hills, and surrounding communities 650-965-2020	Monthly
Los Altos/Los Altos Hills Joint Community Volunteer Awards Committee	Selects community members to be recognized for their volunteer service and organizes a luncheon in their honor each December Achelemengos@losaltosca.gov	As needed during second half of year
Association of Bay Area Governments	Determines policy matters for the Association, including adoption of the annual general budget and summary work program; reviews major policy actions and recommendations of the Executive Board; establishes the annual membership fee for all members of the Association upon adoption of the annual budget; reviews and adopts amendments to the Bylaws of the Association; any official representative may, at any meeting, propose a subject of consideration by the Association; the General Assembly may take action upon such proposals, determine whether a study will be made, or refer the matter to the Executive Board Fred Castro fredc@abag.ca.gov	Biannually, (Spring and Fall)
Santa Clara County Cities Association – Board	1) reviews, studies, and develops consensus positions, and recommends on issues of interest to Santa Clara County cities; 2) develops a	Typically 2 nd Thursday of

Committee	Description	Meeting Schedule
Santa Clara County Cities Association – Board (continued)	<p>common agenda for Santa Clara County cities; 3) serves as a source of education, information and networking for officials from all cities in Santa Clara County; 4) provides a forum for non-City individuals, organizations, and the private sector to address items of interest to Santa Clara County cities; 5) monitors legislative activities at the state and federal level through its Legislative Action Committee; and 6) serves as the City Selection Committee pursuant to Government Code Section 50270 et seq., making appointments to regional and local bodies as provided by law.</p> <p>Andi Jordan executive_director@citiesassociation.org</p>	each month, 7:00 p.m.
Santa Clara County Cities Association – Selection Committee	See above	As needed
County Library JPA	<p>Responsible for the development, administration and operation of an integrated public library system</p> <p>Cynthia Rios Garcia criosgarcia@sccl.org</p>	As needed, at least four times each year
North County Library Authority	<p>Plan, support, acquire, maintain and operate programs and facilities for the extension of public library services for the benefit of the inhabitants within the collective boundaries of the Member Entities</p> <p>Achelemengos@losaltosca.gov</p>	January and May of each year and as needed
Valley Transportation Authority - Policy Advisory Committee	<p>Advise the Board of Directors on: Policy issues referred to the Committee by either the Board or the General Manager; and the County-wide transportation plan (Valley Transportation Plan), the Short-Range Transit Plan (SRTP), development of the annual or biennial budget, and tariff and service modifications. May also advise the Board of Directors with respect to any policy matter the members determine to be relevant to their Member Agency or to VTA.</p> <p>board.secretary@vta.org</p>	2 nd Thursday of each month, 4:00 p.m.
Valley Transportation Authority - State Route 85 Corridor Policy Advisory Board	<p>Ensure the stakeholder cities in the SR 85 corridor are involved in the development of existing and potential transportation capital projects along the corridor and have the opportunity to provide input and recommendations to the VTA Board of Directors</p> <p>board.secretary@vta.org</p>	At least quarterly

Committee	Description	Meeting Schedule
Santa Clara Valley Water Commission	Assist the Board with policies and issues pertaining to water supply and water quality as well as in the annual review of groundwater production charges Glenna Brambill gbrambill@valleywater.org	Quarterly
County Housing & Community Development Advisory Committee (HCDAC)	Serves as the policy recommending body to the Housing and Community Development Council Committee	5 times per year
Silicon Valley Regional Interoperability Authority <i>*Represented by delegate from Mountain View</i>	Identify, coordinate and implement communications interoperability solutions to its member agencies William McCammon bmccammon@svria.org	At least twice per year, Wednesdays at 6:30 p.m.
Grand Boulevard Initiative Task Force	Improve the performance, safety and aesthetics of El Camino Real. The Task Force is comprised of policy makers from the public and private sector. Kristen Johnson-Oyoo johnsonk@samtrans.com	4 th Wednesday of March, June, September and 3 rd Wednesday of November at 10:00 a.m.
Silicon Valley Clean Energy Authority Board	Makes policy decisions related to providing a Community Choice Energy program through the joint powers authority Tom Habashi info@svcleanenergy.org	2 nd Wednesday of each month at 7:00 p.m.
Santa Clara / Santa Cruz Counties Airport / Community Roundtable	Bring together the region to foster collaboration and resolution regarding aircraft noise	To be determined

Committee

Description

Meeting
Schedule

Committee	Description	Meeting Schedule
Commission	Meeting schedule	
Complete Streets	4 th Wednesday of each month	
Design Review	1 st and 3 rd Wednesday of each month	
Environmental	2 nd Monday of each month	
Financial	3 rd Monday of each month	
Historical	4 th Monday of each month	
Library	1st Thursday of each month	
Parks and Recreation	2 nd Wednesday of each month	
Planning	1 st and 3 rd Thursdays of each month	
Public Arts	4 th Thursday of each month	
Senior	1 st Monday of each month	
Youth	1 st Monday of each month	

VTA “North County Cities Group” (aka Group 2 Cities)
Procedure for Appointment of Board Member Representation and
Expectations of the Board Member

Background: The VTA Board of Directors sets VTA policy. The Board has 18 members and ex-officio members, all of whom are elected officials appointed to serve on the Board by the jurisdictions they represent. Fifteen Directors are city council members and three are County Supervisors. Twelve Directors serve as voting members and there are six Directors who serve as alternates. Group 2 Cities (aka North County Cities) has one voting member of the Board and one alternate.

The purpose of this document is to define the procedures for appointing the Group2 Cities Board Member and Alternate and to provide expectation of the appointees as it relates to Group 2.

Membership: The Group 2 Cities Working Group is composed of the VTA Policy Advisory Committee (PAC) members and their alternates who represent the cities of Mountain View, Palo Alto, Los Altos, and Los Altos Hills, as well as the Group 2 VTA board member. PAC and Board Alternates are also encouraged to attend. Should the PAC position for any of these cities be vacant at the time of election, that city council appoint a councilmember to participate.

Voting Membership: PAC members who represent the Group 2 cities shall be the voting members of the working group. Should the PAC position for any of these cities be vacant at the time of the election, that city council appoint a councilmember to participate in the election. Should the PAC member for any city be unavailable at the time of the election, but the PAC Alternative is available, the Alternate may vote on behalf of their city

Appointment of VTA Board Member.

VTA Board member’s term is a minimum of 2 years and a maximum of 4 years. The appointment of the Groups 2 board is made through an election process that takes place every 3 years or when determined by a majority of the Group, and is guided by a nomination rotation that gives opportunity to the next city in the rotation.

Election Time Frame: No earlier than November and no later than December of every 3rd year, or as needed by a majority of the Group

City Rotation: Nominations may rotate in the prescribed order rotation so as to give each city an opportunity to have a representative serve at the VTA Board level or unless voted on by PAC members to amend rotation.. The order shall be:

- Mountain View
- Palo Alto
- Los Altos Hills
- Los Altos and so on.

Qualification and Consideration of the Nominees: Nominees must be incumbent city councilmembers who will not face a term limit (1) before the end of the VTA Board term under consideration.

In order to satisfy the enabling legislation's requirement that "the appointing powers shall appoint individuals who have expertise, experience, or knowledge to transportation issues," each nominee must meet at least 2 of the following criteria:

1. At least one years' service on the VTA Board with in the last 4 years
2. At least one year's service on a policy advisory body that reports directly to the VTA (Policy Advisory Committee, Policy Advisory Board, the Citizens Advisory Committee and has 80% attendance.
3. Any other transportation policy credential deemed relevant by the majority of the Group 2 Cites as meeting the intent of the experience requirement with in the last 4 years.
4. Demonstrate working knowledge of VTA.

A VTA Board member may not serve simultaneously on the PAC in any capacity, but an Alternate member may simultaneously serve on the PAC.

Re-election: By November 1 of the election year, the current Board member shall notify the working group of whether they intend to seek additional time or to extend current term, not to exceed 4 years. If the member is eligible to complete the upcoming board term, than that person may be considered. If the sitting Board member is not eligible or does not wish to seek additional time, then the nominees shall be provided as described below.

Board Member Nomination Process: The City Council of the PAC member whose turn it is to nominate ("nominating city") may nominate up to two of its qualified councilmembers for the VTA Board. The nominees can be put forth simultaneously or serially (in the event that the first nominee is not elected). A nominating city with no qualified councilmember may not make a nomination. The nomination city also has the option of declining to nominate any of its councilmembers. In the case of no eligible candidates or the nomination city declines to make nomination, the option to nominate shall pass to the next city in the rotation. The nomination city shall notify the group of whether it intends to nominate a candidate by November 1 of the election year. The choice of who to nominate will be at the discretion of the nominating city.

Nominees must be affirmed by a majority of the City's Council. Each city will have the opportunity to put forth two nominees for consideration. If neither succeeds, then the nomination process shall pass to the next city in order.

1 Term limit refers to the statutory limit on the number of years of consecutive terms an official may serve in their elected capacity.

Alternate Board Member Nomination Process: Alternate Board members may be put forth by any city provided the person meets the qualifications noted below and the Alternate Board member does not come from the same city as the Board Member.

The group shall give consideration selecting someone from the city next in the rotation. It is desirable that in addition to the qualifications below that the alternate to be eligible to become the Board Member at a future election.

Meeting of the Working Group for Purpose of Election: A meeting of the Group 2 membership shall be convened for the purpose of electing/re-election the VTA Board member and Alternate.

Quorum: Representatives from at least three of the Group 2 cities must be present in order for an election to proceed.

Presentations: Nominees will be given equal opportunities to present argument for their election during the meeting and before the election is held. The length of time per nominee will be three minutes.

Election Process: Election to the Board shall be accomplished by a show of hands of the voting members. Each city will have one vote. A majority vote constitutes a successful election.

The group will first vote on any member seeking to extend term, no longer than a combine 4 years. If re-election is successful, than the group shall move on to selecting an Alternative. If unsuccessful, the group shall consider the nominees from the nominating city. Voting shall continue on each proposed nominee until a Board member and Alternate are selected.

Vacancies: Should the Board member resign or cease to be a city councilmember, that seat shall be declared vacant. The seat shall remain with the current city and be filled by a selection of the current city council. That person will serve the remaining of the existing term.

Expectations of the VTA Board Member

The VTA Board member shall keep the VTA Group 2 Cities Working Group apprised of items coming before the VTA Board, facilitate communications with the Group, and help build consensus with respect to policy matters the Group determines to be relevant to the Member Agency or VTA. The VTA Board member is the Chairperson of Group 2 Cities.

Amendments

This document may be amended by a majority of the VTA Group 2 Cities Working Group. A meeting of the North County Board and PAC shall be convened as necessary in order to evaluate the fairness of the selection process and the quality of the Board members.