



DISCUSSION ITEM

Agenda Item # 10

AGENDA REPORT SUMMARY

Meeting Date: November 10, 2020

Subject: Ordinance No. 2020-474 - Amending the Los Altos Municipal Code, by Adding Chapter 6.48 Entitled "Limitations on Non-Reusable Food Service Ware Accessories for Litter and Waste Reduction" or "Limitations on Non-Reusable Food Service Ware Items for Litter and Waste Reduction"

Prepared by: Emiko Ancheta, Sustainability Coordinator

Reviewed by: James Sandoval, Engineering Services Director

Approved by: Chris Jordan, City Manager

Attachment:

1. Ordinance No. 2020-474 (Option 1)- Amending the Los Altos Municipal Code, by Adding Chapter 6.48 Entitled "Limitations on Non-Reusable Food Service Ware Accessories for Litter and Waste Reduction"
2. Ordinance No. 2020-474 (Option 2)- Amending the Los Altos Municipal Code, by Adding Chapter 6.48 Entitled "Limitations on Non-Reusable Food Service Ware Items for Litter and Waste Reduction"

Initiated by:

City Council, Environmental Commission, and Staff

Previous Council Consideration:

None

Fiscal Impact:

Minimal impact to City for staff time for public education and outreach to businesses

Environmental Review:

Adoption of this ordinance is exempt from review under the California Environmental Quality Act (CEQA) as an action taken by a regulatory agency to protect natural resources and the environment (CEQA Guidelines Sections 15307 and 15308); it is also exempt under section 15061(b)(3) of the CEQA Guidelines as the limitations set forth in this ordinance would not have a significant effect to the environment.

Policy Question(s) for Council Consideration:

- Does the Council wish to postpone the adoption of an ordinance that will ban the sale or distribution of non-reusable, plastic food service ware accessories, specifically plastic straws, plastic cutlery, plastic drink stirrers, plastic drink plugs, and plastic toothpicks, by prepared

Reviewed By:

City Manager

CJ

City Attorney

JH

Finance Director

SE



Subject: Ordinance No. 2020-474 - Amending the Los Altos Municipal Code, by Adding Chapter 6.48 Entitled "Limitations on Non-Reusable Food Service Ware Accessories for Litter and Waste Reduction" or "Limitations on Non-Reusable Food Service Ware Items for Litter and Waste Reduction"

food providers in the City of Los Altos until after the Santa Clara County Health COVID-19 restrictions are lifted?

- Does the Council wish to postpone the adoption of an ordinance that will also restrict non-reusable food service ware accessory items of any material (e.g. napkins, straws, cutlery, drink stirrers, drink plugs, and toothpicks), by requiring them to be provided only upon request, or at self-serve stations until after the Santa Clara County Health COVID-19 restrictions are lifted?
- Does the Council wish to postpone the adoption of an ordinance that will ban the sale or distribution of non-reusable, plastic food service ware items, including cups, bowls, plates, containers, utensils, straws, cup lids, napkins, and drink stirrers and plugs, by prepared food providers in the City of Los Altos until after the Santa Clara County Health COVID-19 restrictions are lifted?
- Does the Council wish to postpone the adoption of an ordinance that will also restrict non-reusable food service ware items of any material (e.g. cups, bowls, plates, containers, utensils, straws, cup lids, napkins, and drink stirrers and plugs), by requiring them to be provided only upon request, or at self-serve stations until after the Santa Clara County Health COVID-19 restrictions are lifted?

Summary:

- Ordinance No. 2020-474 Option 1 or 2 becomes effective 12 months after the Santa Clara County Health COVID-19 restrictions are lifted so businesses can use existing supplies and allow them time to switch to compostable and/or reusable alternative food service ware items
- The primary purpose of Ordinance No. 2020-474 Option 1 or 2 is to reduce the waste, litter, greenhouse gas emissions, and other negative environmental impacts associated with the production and disposal of disposable food service ware items
- Ordinance No. 2020-474 Options 1 or 2 includes a provision specifically addressing disposable food service ware items made of plastic, which may last for hundreds and even thousands of years, and have broad, long-lasting negative impacts on the environment and public health
- Ordinance No. 2020-474 Options 1 or 2 includes an exception to allow providing plastic straws to individuals who request them due to disabilities or medical conditions
- Ordinance No. 2020-474 Options 1 or 2 includes an exemption for the entire chapter in situations declared by the City Manager as an emergency for the immediate preservation of the public peace, health or safety

Staff Recommendation:



Subject: Ordinance No. 2020-474 - Amending the Los Altos Municipal Code, by Adding Chapter 6.48 Entitled "Limitations on Non-Reusable Food Service Ware Accessories for Litter and Waste Reduction" or "Limitations on Non-Reusable Food Service Ware Items for Litter and Waste Reduction"

Postpone the adoption of either Ordinance No. 2020-474 Options 1 or 2, amending Los Altos Municipal Code by adding Chapter 6.48, until after the Santa Clara County Health COVID-19 restrictions are lifted



Subject: Ordinance No. 2020-474 - Amending the Los Altos Municipal Code, by Adding Chapter 6.48 Entitled “Limitations on Non-Reusable Food Service Ware Accessories for Litter and Waste Reduction” or “Limitations on Non-Reusable Food Service Ware Items for Litter and Waste Reduction”

Purpose

Postpone the adoption of Ordinance No. 2020-474 amending Los Altos Municipal Code by adding Chapter 6.48 - Limitations on Non-Reusable Food Service Ware Accessories for Litter and Waste Reduction, or Limitations on Non-Reusable Food Service Ware Items for Litter and Waste Reduction, until after the Santa Clara County Health COVID-19 restrictions are lifted.

Background

On November 4, 2020, Los Altos Mayor Pepper asked staff to include an additional ordinance (Option 2), which will enable the City Council to consider a more robust single-use plastics ban that includes food service ware items, including cups, bowls, plates, trays, cartons, boxes, wrappers or liners, and binged or lidded containers (clamshells). Thus, this staff report has been updated to include Ordinance No. 2020-474 (Option 2)- Amending the Los Altos Municipal Code, by Adding Chapter 6.48 Entitled “Limitations on Non-Reusable Food Service Ware Items for Litter and Waste Reduction”.

Environmental Motivation

The City has a substantial interest in protecting its residents and the environment from negative impacts from disposable food service ware items. Disposable (also referred to as single-use, or non-reusable) food service ware items—including cups, bowls, plates, containers, utensils, straws, cup lids, napkins, and drink stirrers and plugs —contribute to street litter, ocean pollution, wildlife harm, and greenhouse gas emissions. The production and disposal of non-reusable food service ware accessories has significant environmental impacts, including the contamination of the environment, the depletion of natural resources, use of non-renewable polluting fossil fuels, greenhouse gas emissions, and increased clean-up and end of life management costs.

Disposable plastic is especially problematic in the environment, as it breaks apart easily into small pieces and is often mistaken as food by birds, fish, and wildlife. The small plastic items addressed in this proposed ordinance, such as straws and stirrers, are light and therefore easily transported by wind and stormwater to waterways. In fact, plastic straws and drink stirrers are among the top 10 most commonly found items on beaches nationally. Plastics in waterways and oceans break down into smaller pieces that are not biodegradable and are present in most of the world’s oceans. These small items are not recyclable in Los Altos (nor other typical curbside recycling programs) because the items are too light weight to be processed in the mechanical systems used by recycling centers.

Relevant Legislation

Existing federal, state, and local regulations align with the adoption of this ordinance, as it addresses issues specifically targeted by those policies. The City’s Climate Action Plan sets forth the goal to support programs and initiatives that promote environmental sustainability at the local level. The proposed ordinance aligns with that goal, as reducing consumption of non-reusable food service ware



Subject: Ordinance No. 2020-474 - Amending the Los Altos Municipal Code, by Adding Chapter 6.48 Entitled "Limitations on Non-Reusable Food Service Ware Accessories for Litter and Waste Reduction" or "Limitations on Non-Reusable Food Service Ware Items for Litter and Waste Reduction"

accessories in Los Altos reduces greenhouse gas emissions associated with their production and disposal.

The Municipal Stormwater Permit is issued by the California State Water Board and implements the requirements of the Federal Clean Water Act. The Municipal Stormwater Permit requires Los Altos to address trash and litter pollution, due to the harm that litter inflicts on local water quality and wildlife in City waterways and downstream water bodies. The proposed ordinance targets litter from disposable food service ware items at its source. Items addressed in this ordinance, such as plastic straws and plastic cutlery, are among the most-commonly found items in regional creek cleanup events, and in Los Altos creek cleanups.

The proposed ordinance is also consistent with the CalRecycle recycling and waste disposal regulations contained in Title 14, Natural Resources and Title 27, Environmental Protection of the California Code of Regulations and Assembly Bill 1884.

The City of Los Altos passed two ordinances in 2013 and 2014, which have successfully addressed two particularly problematic sources of litter. On March 12, 2013, the Los Altos City Council unanimously adopted a Reusable Bag ordinance that can now be found in Chapter 6.40 of the Los Altos Municipal Code, which prohibits retail establishments from providing plastic, single-use carryout bags to customers. On January 28, 2014, the City Council adopted an ordinance banning Polystyrene Foam Disposable Food Service Ware that can now be found in Chapter 6.44 of the Los Altos Municipal Code. Similar ordinances were adopted by many other Santa Clara County and Bay Area municipalities in that timeframe. The City participated in a countywide study in FY 15-16 to characterize trash in full capture systems. Results from the study indicate that 72% fewer single-use bags and are observed in stormwater since ordinances have gone into effect. Likewise, the study estimated a 74% reduction in the volume of polystyrene food service ware in stormwater. (SCVURPPP FY 15-16 Annual Report – Section 10 Trash Controls)

In the Bay Area and in other parts of the state, several cities and municipalities have adopted various forms of legislation regulating food service ware and/or food service ware accessories with the intent of reducing environmental harm caused by these items. These agencies include City of Palo Alto, City of Berkeley, City of San Francisco, City of Oakland, City of Alameda, City of Davis, City of Santa Cruz, County of Santa Cruz, City of Watsonville, and other cities.

- The City of Palo Alto banned plastic straws, utensils, stirrer sticks, drink plugs, produce bags, and other disposable plastic items as of January 1, 2020.



Subject: Ordinance No. 2020-474 - Amending the Los Altos Municipal Code, by Adding Chapter 6.48 Entitled "Limitations on Non-Reusable Food Service Ware Accessories for Litter and Waste Reduction" or "Limitations on Non-Reusable Food Service Ware Items for Litter and Waste Reduction"

-
- The City of Oakland banned polystyrene foam disposable food service ware, straws must be upon request only, and food vendors may only use BPI Certified compostable food service ware; the City of Oakland can impose a fine of up to \$500 for violators.
 - The City of Berkeley adopted an ordinance that included standards to increase reusable food ware over disposable and banned single use plastic food service ware containers, accessories and foam food service ware in 2019.

Other Bay Area cities and counties are currently considering legislation to address reducing or eliminating non-reusable food service ware. However, owing to the COVID-19 pandemic, these efforts are largely being delayed until health order restrictions are lifted.

Discussion/Analysis

The year 2020 has been difficult and in some cases devastating to the business community, especially the food and beverage establishments due to COVID-19 County restrictions. Staff is cognitive and aware of the current situation and we strive to proceed thoughtfully in our approach and to be as sensitive as possible when reaching out to the business community. Staff has made an intentional attempt to balance the outreach to businesses, while continuing to obtain data and information necessary for Council to evaluate the impacts of a potential single-use plastics ordinance at this time. Staff discussed and made modifications to the draft ordinance in order to be considerate but also continuing to pursue Council Priorities.

Development of Ordinance

The model ordinance was a collaboration of several cities in Santa Clara County that also included a representative from Upstream. This included review of adopted legislation in 14 cities and counties in California including Palo Alto, San Francisco, Berkeley, and Santa Cruz. Several Cities collaborated under a work group formed through the County's solid waste Recycling and Waste Reduction Commission (RWRC) TAC group.

At the March 24, 2020 Council meeting, the Council reviewed and adopted the City Council Strategic Priorities Workplan 2020 that included an ordinance to ban single-use plastics. This ordinance proposes a limited portion of the overall model ordinance that was developed.

Staff conducted an online survey to understand the current use of non-reusable plastic accessory items (e.g. utensils, straws, coffee stirrers) and identify whether or not businesses have already made the switch to a compostable or reusable type of accessory item or items. The online survey initially ran from August 3, 2020 to September 11, 2020; the online survey was extended to October 20, 2020, to



Subject: Ordinance No. 2020-474 - Amending the Los Altos Municipal Code, by Adding Chapter 6.48 Entitled "Limitations on Non-Reusable Food Service Ware Accessories for Litter and Waste Reduction" or "Limitations on Non-Reusable Food Service Ware Items for Litter and Waste Reduction"

allow businesses more time to respond to the survey. To reach as many businesses as possible the online survey was sent out in multiple newsletters through the Chamber of Commerce, LAVA (Los Altos Village Associations), and the Economic Development Newsletter. By mid-September the online survey yielded nine responses and staff quickly realized this was not enough responses to provide sufficient information on the current usage of accessory items. Due to the low survey response, staff identified the difficulty in reaching the business community through digital methods and planned an additional method for data collection by means of in-person visits to food and beverage establishments. Staff worked with R3, the City's Solid Waste Consultant, to conduct in-person visits to collect the information at the source. Staff and R3 determined that based on budget and time constraints, 25% of food and beverage establishments at random, would be targeted for in-person visits. The results of the in-person survey visits will be provided to Council verbally due to the timing and completion of the survey.

On September 9, 2020, LAVA hosted a Sustainability webinar and staff presented at the webinar to provide businesses an overview of the upcoming Food Service Ware Accessory Ordinance. During the webinar staff received feedback and comments from attendees which included the business community, Green Town Los Altos, and the Environmental Commission Subcommittee. The Sustainability webinar was recorded by LAVA and provided to the business community to view at their own convenience.

At the September 14, 2020 Environmental Commission regular meeting, staff presented the Commission with the draft ordinance and the Commission reviewed, discussed, and provided feedback and comments to staff. The following is a summary of the feedback received from the Environmental Commission:

- Compostable definition language needs to be revised to be clear and applicable
- Obtain a list of acceptable compostable type of items/products from MITWS
- Have a clear understanding from Council that addressing the accessory items in the proposed draft ordinance is consistent with Council's direction per Council Priorities identified in the March 24, 2020 Council meeting
- More data collection on current item use from the food and beverage establishments is needed; the initial nine online survey responses is not enough
- Allow more time for businesses to switch to compostable products, 12 months from adoption would be better than the six months that was initially suggested



Subject: Ordinance No. 2020-474 - Amending the Los Altos Municipal Code, by Adding Chapter 6.48 Entitled "Limitations on Non-Reusable Food Service Ware Accessories for Litter and Waste Reduction" or "Limitations on Non-Reusable Food Service Ware Items for Litter and Waste Reduction"

All comments and feedback were taken into consideration to draft the ordinance.

Additional input was gathered from the Community Development Department, the Engineering Services Department, the City's solid waste hauler, MTWS (Mission Trail Waste Systems) and the City's solid waste management consultant, R3.

Requirements of Ordinance (Option 1)

The Non-Reusable Food Service Ware Accessory Ordinance becomes effective 12 months after the Santa Clara County Health COVID-19 Order is rescinded in writing by the Health Officer:

1. Bans plastic straws, plastic cutlery, plastic drink stirrers, plastic drink plugs, and plastic toothpicks (section 6.48.020)
2. Requires that non-reusable food service ware accessory items of any material (e.g. napkins, straws, cutlery, drink stirrers, drink plugs, and toothpicks) be provided only upon request or at self-serve stations (section 6.48.020)
3. Requires that non-reusable food service ware accessory items of any material (e.g. napkins, straws, cutlery, drink stirrers, drink plugs, and toothpicks) be provided only upon request for phone and online orders, with the default option being that no food service ware accessories are provided (section 6.48.020)

Requirements of Ordinance (Option 2)

The Non-Reusable Food Service Ware Items Ordinance becomes effective 12 months after the Santa Clara County Health COVID-19 Order is rescinded in writing by the Health Officer:

1. Prepared Food Providers within the City shall only provide Prepared Food in Non-Reusable Food Service Ware that is Compostable including cups, bowls, plates, trays, cartons, boxes, wrappers or liners, hinged or lidded containers (clamshells), except that non-Compostable foil wrappers may be used for burritos, wraps, and other items that require foil to contain and form the food item. (section 6.48.030)

Exceptions & Exemptions

Either ordinance option will allow exceptions to accommodate for emergency situations (for the immediate preservation of the public peace, health or safety), exemptions for plastic straws for disability or other medical or physical conditions or circumstances, and exemptions for businesses, upon approval of application, for undue economic hardship, or for unique packaging issue with no alternative. (section 6.48.030)

Enforcement



Subject: Ordinance No. 2020-474 - Amending the Los Altos Municipal Code, by Adding Chapter 6.48 Entitled “Limitations on Non-Reusable Food Service Ware Accessories for Litter and Waste Reduction” or “Limitations on Non-Reusable Food Service Ware Items for Litter and Waste Reduction”

A penalty may be imposed upon findings made by a city code enforcement officer that any food provider has provided a "non-reusable food service ware accessory” (Option 1) or a "non-reusable food service ware item” (Option 2) in violation of this chapter. The administrative citation structure and enforcement is described in section 6.48.040.

Long-term Plan

Los Altos created the Option 1 draft ordinance based on a portion of the County’s model ordinance with the goal of adopting further measures restricting single-use plastic food service ware (cups, plates, containers, clamshells and bowls) that is included in the County model ordinance. The County model ordinance additionally addresses food service ware, an implemented cup charge, reusable food ware and reusable cups at events. Staff plans to address these additional sections as future phases to the existing proposed ordinance after additional research, development, and community outreach is conducted. However, per the Mayor’s November 4, 2020, request, staff has accelerated a future phase and included Option 2 herein, which allows the City Council to immediately approve a ban on food service ware.

Options

- 1) Postpone the adoption of Ordinance No. 2020-474 (Option 1) amending Los Altos Municipal Code by adding Chapter 6.48 - Limitations on Non-Reusable Food Service Ware Accessories for Litter and Waste Reduction until after the Santa Clara County Health COVID-19 Order is rescinded in writing by the Health Officer

Advantages: Modifications can be made to the Ordinance as necessary before being reintroduced; allow businesses more time to prepare and switch to compostable or reusable food service ware accessory alternatives; allow staff time for additional research.

Disadvantages: Not adopting this ordinance would allow for continued environmental harm from the use and disposal of non-reusable food service ware accessories, especially those made from single-use plastics.



Subject: Ordinance No. 2020-474 - Amending the Los Altos Municipal Code, by Adding Chapter 6.48 Entitled "Limitations on Non-Reusable Food Service Ware Accessories for Litter and Waste Reduction" or "Limitations on Non-Reusable Food Service Ware Items for Litter and Waste Reduction"

-
- 2) Adopt Ordinance No. 2020-474 (Option 1) amending Los Altos Municipal Code by adding Chapter 6.48 - Limitations on Non-Reusable Food Service Ware Accessories for Litter and Waste Reduction

Advantages: The proposed ordinance prohibits food providers from providing disposable plastic food service ware accessories and makes non-plastic, disposable food service ware accessories only available upon request or at self-serve stations, thereby reducing the environmental impact from such products, including harmful effects to natural resources, water bodies, wildlife, landfills, and greenhouse gas emissions caused by their generation and disposal.

Disadvantages: Findings from additional research that could potentially enhance the ordinance would not be included in the ordinance due to timing constraints; businesses may not have enough time and resources to adequately make the change to an acceptable compostable or reusable alternative; puts burden on businesses that may be struggling due to COVID-19 restrictions.

- 3) Postpone the adoption of Ordinance No. 2020-474 (Option 2) amending Los Altos Municipal Code by adding Chapter 6.48 - Limitations on Non-Reusable Food Service Ware Items for Litter and Waste Reduction until after the Santa Clara County Health COVID-19 Order is rescinded in writing by the Health Officer

Advantages: Modifications can be made to the Ordinance as necessary before being reintroduced; allow businesses more time to prepare and switch to compostable or reusable food service ware alternatives; allow staff time for additional research.

Disadvantages: Not adopting this ordinance would allow for continued environmental harm from the use and disposal of non-reusable food service ware items, especially those made from single-use plastics.

- 4) Adopt Ordinance No. 2020-474 (Option 2) amending Los Altos Municipal Code by adding Chapter 6.48 - Limitations on Non-Reusable Food Service Ware Items for Litter and Waste Reduction



Subject: Ordinance No. 2020-474 - Amending the Los Altos Municipal Code, by Adding Chapter 6.48 Entitled "Limitations on Non-Reusable Food Service Ware Accessories for Litter and Waste Reduction" or "Limitations on Non-Reusable Food Service Ware Items for Litter and Waste Reduction"

Advantages: The proposed ordinance prohibits food providers from providing disposable plastic food service ware items, thereby reducing the environmental impact from such products, including harmful effects to natural resources, water bodies, wildlife, landfills, and greenhouse gas emissions caused by their generation and disposal.

Disadvantages: Findings from additional research that could potentially enhance the ordinance would not be included in the ordinance due to timing constraints; businesses may not have enough time and resources to adequately make the change to an acceptable compostable or reusable alternative; puts burden on businesses that may be struggling due to COVID-19 restrictions.

Recommendation

The staff recommends Options 1 and 3.

ORDINANCE NO. 2020-____

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF
LOS ALTOS AMENDING THE LOS ALTOS MUNICIPAL CODE,
BY ADDING CHAPTER 6.48 ENTITLED "LIMITATIONS ON
NON-REUSABLE FOOD SERVICE WARE ACCESSORIES FOR
LITTER AND WASTE REDUCTION"**

WHEREAS, non-reusable food service ware accessories—including utensils, straws, cup lids, napkins, and drink stirrers and plugs—contribute to street litter, ocean pollution, marine and other wildlife harm, and greenhouse gas emissions; and

WHEREAS, food service ware accessories made from plastic polymers may last for hundreds and even thousands of years, and have broad, long-lasting negative impacts; and

WHEREAS, non-reusable plastic breaks apart easily into small pieces, is difficult to collect and control as litter, and is often mistaken as food by birds, fish, and wildlife; and

WHEREAS, plastics in waterways and oceans break down into smaller pieces that are not biodegradable, and are present in most of the world's oceans; and

WHEREAS, the production and disposal of non-reusable food service ware accessories has significant environmental impacts, including the contamination of the environment, the depletion of natural resources, use of non-renewable polluting fossil fuels, greenhouse gas emissions, and the increased clean-up and end of life management costs; and

WHEREAS, it is in the interest of the health, safety and welfare of all who live, work and do business in the City that litter on public streets, parks and in other public places be prevented or reduced; and

WHEREAS, the proposed ordinance requiring food providers to limit non-reusable and ban plastic food service ware accessories is intended to reduce the risk of harm to wildlife and improve water quality in City waterways as required by the Municipal Stormwater Permit; and

WHEREAS, this Chapter is consistent with relevant City plans, including the Climate Action Plan, and the CalRecycle recycling and waste disposal regulations contained in Title 14, Natural Resources and Title 27, Environmental Protection of the California Code of Regulations; and

WHEREAS, the City has a substantial interest in protecting its residents and the environment from negative impacts from disposable food service ware accessories; and

WHEREAS, the City Council does, accordingly, find and declare that it should restrict the use of non-reusable and plastic food service ware accessories by food providers; and

ATTACHMENT 1
Option 1

WHEREAS, this Ordinance is exempt from environmental review pursuant to Section 15061(b)(3), as well as Sections 15307 and 15308 of the State Guidelines implementing the California Environmental Quality Act of 1970, as amended.

NOW THEREFORE, the City Council of the City of Los Altos does hereby ordain as follows:

SECTION 1. AMENDMENT OF CODE: The Los Altos Municipal Code is hereby amended by adding to Title 6 a new chapter 6.48 entitled “Limitations on Non-Reusable Food Service Ware Accessories for Litter and Waste Reduction.”

**CHAPTER 6.48 - LIMITATIONS ON NON-REUSABLE FOOD SERVICE WARE
ACCESSORIES FOR LITTER AND WASTE REDUCTION**

Section 6.48.010. Definitions.

Unless otherwise expressly stated, whenever used in this chapter, the following terms shall have the meanings set forth below:

- a. “Beverage Cup” means any cup, vessel, glass, container, and any other items in which a beverage is put or packaged in on a Prepared Food Provider’s premises.
- b. “City” means the City of Los Altos.
- c. “Compostable” means an item or material is accepted by the City’s franchised hauler. Compostable items include natural fiber products, including but not limited to paper, wood, or bamboo. Compostable items do not include Compostable Plastics or Biodegradable Plastics, which are disposable products developed from polylactic acid (PLA), which require a specific set of conditions to compost and/or biodegrade that do not exist in the City or the region.
- d. “Food Service Ware” means any products used for serving or consuming prepared food and includes, but is not limited to, cups, bowls, plates, trays, cartons, boxes, wrappers or liners, hinged or lidded containers (clamshells), and other items used as part of food or beverage service or in which Prepared Food is placed or packaged on a Prepared Food Provider’s premises.
- e. “Food Service Ware Accessory” means any food service item such as straws, stirrers, toothpicks, napkins and utensils; condiment cups and packets; cup sleeves, tops, lids and spill plugs; and other similar accessory or accompanying items used as part of food or beverage service or packaging.
- f. “Non-Reusable” means an item that is designed to be used once and discarded and is not specifically designed and manufactured for repeated cleaning, disinfecting, and reuse over an extended period of time.
- g. “Plastic” means a material derived from either petroleum or a biologically based polymer, such as corn or other plant sources. “Plastic” includes compostable and biodegradable petroleum or a biologically based polymer.

ATTACHMENT 1
Option 1

- h. “Prepared Food” means food or beverages that are served, packaged, cooked, chopped, sliced, mixed, brewed, frozen, squeezed or otherwise prepared on the premises of a Prepared Food Provider for consumption, including, but not limited to, ready-to-eat, dine-in, take-out or complimentary food or beverage. “Prepared food” does not include: (1) raw eggs and raw, butchered meat, fish or poultry that is sold from a butcher case or a similar retail appliance; or (2) prepackaged food that is delivered to the food provider wholly encased, contained or packaged in a container or wrapper, and sold or otherwise provided by the Prepared Food Provider in the same container or packaging.
- i. “Prepared Food Provider” means any establishment, vendor, business, organization, entity, group, or individual located or operating in the City that offers Prepared Food or beverages, regardless of whether there is a charge for the Prepared Food: (1) to the public for consumption on or off its premises; (2) at a catered event; and/or (3) at cafeterias of schools and places of employment, whether or not such establishments are open to the general public. “Prepared Food Provider” includes, but is not limited to, restaurants, retail food establishments, caterers, cafeterias, stores, shops, sales outlets, grocery stores, delicatessens, fraternal clubs serving the public, mobile or temporary food vendors, vehicles or carts, or roadside stands.
- j. “Reusable” means Food Service Ware and Food Service Ware Accessories, including plates, bowls, cups, trays, glasses, straws, stirrers, condiment cups, utensils, etc. that are manufactured of durable materials and specifically designed and manufactured to be washed and sanitized and to be used repeatedly over an extended period of time, and are safe for washing and sanitizing according to applicable regulations.
- k. “Takeout Food Delivery Service” is a third-party delivery service which picks up takeout food from a Prepared Food Provider and delivers it to a customer for consumption off the premises.

Section 6.48.020. Limitations on the provision of Non-Reusable Food Service Ware Accessories.

Effective 12 months after the Santa Clara County Health COVID-19 Order is rescinded in writing by the Health Officer:

- a. Non-Reusable Food Service Ware Accessories shall be provided only upon request by the customer or at self-serve stations.
- b. Prepared Food Providers located in Los Altos and Takeout Food Delivery Services for those Prepared Food Providers located in Los Altos must provide options for customers to affirmatively request Food Service Ware Accessories separate from orders for food and beverages across all ordering/point of sale

ATTACHMENT 1
Option 1

platforms, including but not limited to web, smart phone and other digital platforms, telephone and in-person. The default selected option shall be that no Food Service Ware Accessories are requested. Each Non-Reusable Food Ware Accessory provided with Prepared Food must be specifically requested by the customer in order for a Prepared Food Provider to provide it, except that for safety reasons, Beverage Cups for delivery may include lids, spill plugs, and sleeves without request.

- c. Prepared Food Providers shall not use, provide, distribute, or sell the following Food Ware Accessories made of either Plastic not qualifying as Reusable or any other material not defined as Compostable or Reusable: beverage straws, utensils, drink stirrers or drink plugs, or food picks and toothpicks. Prepared Food Providers may use, provide, distribute, and sell Compostable or Reusable Food Ware Accessories.
- d. Exception for Disability: Nothing in this Chapter shall restrict, or be construed to restrict, the availability of Non-Reusable plastic straws to individuals who may require and request the use of plastic straws due to disability or other medical or physical conditions or circumstances. Prepared Food Providers that customarily offer straws may maintain a small supply of plastic straws to accommodate such requests.

Section 6.48.030. Exemptions.

- a. Emergency Supplies and Service Procurement. City Facilities, Prepared Food Providers, City contractors and vendors doing business with the City shall be exempt from the provisions of this Chapter in a situation deemed by the City Manager or his or her designee to be an emergency for the immediate preservation of the public peace, health or safety.
- b. Food Service Ware Accessories banned by Section 6.48.020 of this ordinance may be used after the effective date of Section 6.48.020 if the Prepared Food Provider demonstrates, in writing, to the satisfaction of the City Manager or his or her designee, that compliance with the provisions of this Chapter will impose a unique problem not generally applicable to other persons in similar circumstances that will result in an undue economic hardship.
 - i. An undue economic hardship could include, but is not limited to: overstocked supplies that cannot be returned to the distributor or used at another store outside the city; or unique food ware accessory needs for which no suitable alternative exists.
 - ii. The City Manager or his or her designees shall issue a written decision to grant or deny an exemption and may exempt the food

ATTACHMENT 1
Option 1

provider for no more than one (1) year from the date of the demonstration. The City Manager's decision shall be final and is not subject to appeal.

Section 6.48.040. Administrative Penalty.

A penalty may be imposed upon findings made by a city code enforcement officer that any food provider has provided a "non-reusable food service ware accessory" in violation of this chapter. The amount of penalty and the penalty procedures are contained in the Los Altos Municipal Code, Chapter 1.30, entitled "Administrative Citations and Orders."

SECTION 2. CONSTITUTIONALITY. If any section, subsection, sentence, clause or phrase of this code is for any reason held to be invalid or unconstitutional, such decision shall not affect the validity of the remaining portions of this code.

SECTION 3. PUBLICATION. This ordinance shall be published as provided in Government Code section 36933.

SECTION 4. EFFECTIVE DATE. This ordinance shall be effective upon the commencement of the thirty-first day following the adoption date and implemented 12 months after the Santa Clara County Health COVID-19 Order is rescinded in writing by the Health Officer.

The foregoing ordinance was duly and properly introduced at a regular meeting of the City Council of the City of Los Altos held on _____, 2020 and was thereafter, at a regular meeting held on _____, 2020 passed and adopted by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Janis C. Pepper, MAYOR

Attest:

Andrea Chelemengos MMC, CITY CLERK

ORDINANCE NO. 2020-___

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF
LOS ALTOS AMENDING THE LOS ALTOS MUNICIPAL CODE,
BY ADDING CHAPTER 6.48 ENTITLED "LIMITATIONS ON
NON-REUSABLE FOOD SERVICE WARE ITEMS FOR LITTER
AND WASTE REDUCTION"

WHEREAS, non-reusable food service ware items—including cups, bowls, plates, containers, utensils, straws, cup lids, napkins, and drink stirrers and plugs—contribute to street litter, ocean pollution, marine and other wildlife harm, and greenhouse gas emissions; and

WHEREAS, food service ware items made from plastic polymers may last for hundreds and even thousands of years, and have broad, long-lasting negative impacts; and

WHEREAS, non-reusable plastic breaks apart easily into small pieces, is difficult to collect and control as litter, and is often mistaken as food by birds, fish, and wildlife; and

WHEREAS, plastics in waterways and oceans break down into smaller pieces that are not biodegradable, and are present in most of the world's oceans; and

WHEREAS, the production and disposal of non-reusable food service ware items has significant environmental impacts, including the contamination of the environment, the depletion of natural resources, use of non-renewable polluting fossil fuels, greenhouse gas emissions, and the increased clean-up and end of life management costs; and

WHEREAS, it is in the interest of the health, safety and welfare of all who live, work and do business in the City that litter on public streets, parks and in other public places be prevented or reduced; and

WHEREAS, the proposed ordinance requiring food providers to limit non-reusable and ban plastic food service ware items is intended to reduce the risk of harm to wildlife and improve water quality in City waterways as required by the Municipal Stormwater Permit; and

WHEREAS, this Chapter is consistent with relevant City plans, including the Climate Action Plan, and the CalRecycle recycling and waste disposal regulations contained in Title 14, Natural Resources and Title 27, Environmental Protection of the California Code of Regulations; and

WHEREAS, the City has a substantial interest in protecting its residents and the environment from negative impacts from disposable food service ware items; and

WHEREAS, the City Council does, accordingly, find and declare that it should restrict the use of non-reusable and plastic food service ware items by food providers; and

WHEREAS, this Ordinance is exempt from environmental review pursuant to Section 15061(b)(3), as well as Sections 15307 and 15308 of the State Guidelines implementing the California Environmental Quality Act of 1970, as amended.

NOW THEREFORE, the City Council of the City of Los Altos does hereby ordain as follows:

SECTION 1. AMENDMENT OF CODE: The Los Altos Municipal Code is hereby amended by adding to Title 6 a new chapter 6.48 entitled “Limitations on Non-Reusable Food Service Ware Items for Litter and Waste Reduction.”

**CHAPTER 6.48 - LIMITATIONS ON NON-REUSABLE FOOD SERVICE WARE
ITEMS FOR LITTER AND WASTE REDUCTION**

Section 6.48.010. Definitions.

Unless otherwise expressly stated, whenever used in this chapter, the following terms shall have the meanings set forth below:

- a. “Beverage Cup” means any cup, vessel, glass, container, and any other items in which a beverage is put or packaged in on a Prepared Food Provider’s premises.
- b. “City” means the City of Los Altos.
- c. “Compostable” means an item or material is accepted by the City’s franchised hauler. Compostable items include natural fiber products, including but not limited to paper, wood, or bamboo. Compostable items do not include Compostable Plastics or Biodegradable Plastics, which are disposable products developed from polylactic acid (PLA), which require a specific set of conditions to compost and/or biodegrade that do not exist in the City or the region.
- d. “Food Service Ware” means any products used for serving or consuming prepared food and includes, but is not limited to, cups, bowls, plates, trays, cartons, boxes, wrappers or liners, hinged or lidded containers (clamshells), and other items used as part of food or beverage service or in which Prepared Food is placed or packaged on a Prepared Food Provider’s premises.
- e. “Food Service Ware Accessory” means any food service item such as straws, stirrers, toothpicks, napkins and utensils; condiment cups and packets; cup sleeves, tops, lids and spill plugs; and other similar accessory or accompanying items used as part of food or beverage service or packaging.
- f. “Non-Reusable” means an item that is designed to be used once and discarded and is not specifically designed and manufactured for repeated cleaning, disinfecting, and reuse over an extended period of time.
- g. “Plastic” means a material derived from either petroleum or a biologically based polymer, such as corn or other plant sources. “Plastic” includes compostable and biodegradable petroleum or a biologically based polymer.
- h. “Prepared Food” means food or beverages that are served, packaged, cooked, chopped, sliced, mixed, brewed, frozen, squeezed or otherwise prepared on the premises of a Prepared Food Provider for consumption, including, but not

limited to, ready-to-eat, dine-in, take-out or complimentary food or beverage. “Prepared food” does not include: (1) raw eggs and raw, butchered meat, fish or poultry that is sold from a butcher case or a similar retail appliance; or (2) prepackaged food that is delivered to the food provider wholly encased, contained or packaged in a container or wrapper, and sold or otherwise provided by the Prepared Food Provider in the same container or packaging.

- i. “Prepared Food Provider” means any establishment, vendor, business, organization, entity, group, or individual located or operating in the City that offers Prepared Food or beverages, regardless of whether there is a charge for the Prepared Food: (1) to the public for consumption on or off its premises; (2) at a catered event; and/or (3) at cafeterias of schools and places of employment, whether or not such establishments are open to the general public. “Prepared Food Provider” includes, but is not limited to, restaurants, retail food establishments, caterers, cafeterias, stores, shops, sales outlets, grocery stores, delicatessens, fraternal clubs serving the public, mobile or temporary food vendors, vehicles or carts, or roadside stands.
- j. “Reusable” means Food Service Ware and Food Service Ware Accessories, including plates, bowls, cups, trays, glasses, straws, stirrers, condiment cups, utensils, that are manufactured of durable materials and specifically designed and manufactured to be washed and sanitized and to be used repeatedly over an extended period of time, and are safe for washing and sanitizing according to applicable regulations.
- k. “Takeout Food Delivery Service” is a third-party delivery service which picks up takeout food from a Prepared Food Provider and delivers it to a customer for consumption off the premises.

Section 6.48.020. Limitations on the provision of Non-Reusable Food Service Ware Accessories.

Effective 12 months after the Santa Clara County Health COVID-19 Order is rescinded in writing by the Health Officer:

- a. Non-Reusable Food Service Ware Accessories shall be provided only upon request by the customer or at self-serve stations.
- b. Prepared Food Providers located in Los Altos and Takeout Food Delivery Services for those Prepared Food Providers located in Los Altos must provide options for customers to affirmatively request Food Service Ware Accessories separate from orders for food and beverages across all ordering/point of sale platforms, including but not limited to web, smart phone and other digital platforms, telephone and in-person. The default selected option shall be that no Food Service Ware Accessories are requested. Each Non-Reusable Food Ware Accessory provided with Prepared Food must be specifically requested by the customer in order for a Prepared Food Provider to provide it, except that for

safety reasons, Beverage Cups for delivery may include lids, spill plugs, and sleeves without request.

- c. Prepared Food Providers shall not use, provide, distribute, or sell the following Food Ware Accessories made of either Plastic not qualifying as Reusable or any other material not defined as Compostable or Reusable: beverage straws, utensils, drink stirrers or drink plugs, or food picks and toothpicks. Prepared Food Providers may use, provide, distribute, and sell Compostable or Reusable Food Ware Accessories.
- d. Exception for Disability: Nothing in this Chapter shall restrict, or be construed to restrict, the availability of Non-Reusable plastic straws to individuals who may require and request the use of plastic straws due to disability or other medical or physical conditions or circumstances. Prepared Food Providers that customarily offer straws may maintain a small supply of plastic straws to accommodate such requests.

Section 6.48.030. Limitations on the provision of Non-Reusable Food Service Ware

Effective 12 months after the Santa Clara County Health COVID-19 Order is rescinded in writing by the Health Officer:

- a. Prepared Food Providers within the City shall only provide Prepared Food in Non-Reusable Food Service Ware that is Compostable including cups, bowls, plates, trays, cartons, boxes, wrappers or liners, hinged or lidded containers (clamshells), except that non-Compostable foil wrappers may be used for burritos, wraps, and other items that require foil to contain and form the food item.

Section 6.48.040. Exemptions.

- a. Emergency Supplies and Service Procurement. City Facilities, Prepared Food Providers, City contractors and vendors doing business with the City shall be exempt from the provisions of this Chapter in a situation deemed by the City Manager or his or her designee to be an emergency for the immediate preservation of the public peace, health or safety.
- b. Food Service Ware Accessories and Food Service Ware banned by Section 6.48.020 and 6.48.030 of this ordinance may be used after the effective date of Section 6.48.020 and 6.48.030 if the Prepared Food Provider demonstrates, in writing, to the satisfaction of the City Manager or his or her designee, that compliance with the provisions of this Chapter will impose a unique problem not generally applicable to other persons in similar circumstances that will result in an undue economic hardship.
 - i. An undue economic hardship could include, but is not limited to: overstocked supplies that cannot be returned to the distributor or

used at another store outside the city; or unique food ware accessory and/or food ware item needs for which no suitable alternative exists.

- ii. The City Manager or his or her designees shall issue a written decision to grant or deny an exemption and may exempt the food provider for no more than one (1) year from the date of the demonstration. The City Manager's decision shall be final and is not subject to appeal.

Section 6.48.050. Administrative Penalty.

A penalty may be imposed upon findings made by a city code enforcement officer that any food provider has provided a "non-reusable food service ware accessory and or non-reusable food service ware" in violation of this chapter. The amount of penalty and the penalty procedures are contained in the Los Altos Municipal Code, Chapter 1.30, entitled "Administrative Citations and Orders."

SECTION 2. CONSTITUTIONALITY. If any section, subsection, sentence, clause or phrase of this code is for any reason held to be invalid or unconstitutional, such decision shall not affect the validity of the remaining portions of this code.

SECTION 3. PUBLICATION. This ordinance shall be published as provided in Government Code section 36933.

SECTION 4. EFFECTIVE DATE. This ordinance shall be effective upon the commencement of the thirty-first day following the adoption date and implemented 12 months after the Santa Clara County Health COVID-19 Order is rescinded in writing by the Health Officer.

The foregoing ordinance was duly and properly introduced at a regular meeting of the City Council of the City of Los Altos held on _____, 2020 and was thereafter, at a regular meeting held on _____, 2020 passed and adopted by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Janis C. Pepper, MAYOR

Attest:

Andrea Chelemengos MMC, CITY CLERK

Please see the Mayor's questions below and our responses (in red):

In reviewing Agenda Item 10 on the council agenda, I have these questions, and one urgent request:

1. The staff report (page 5) states that the model ordinance was a collaboration of several cities in Santa Clara County. What other cities in Santa Clara County have passed this ordinance?

The latest update from the following cities:

Sunnyvale: will recommend a phased approach, which will start with getting the food delivery vendors and restaurants to implement an opt-in for plasticware and condiments. They do not have specifics for Phase 2 (this phase may include: reusable or compostable requirements for take-out food ware, restrictions on fluorinated compounds, reusable requirements for dine-in, charge for single use disposable cups and lids and other disposable items) yet because in Sunnyvale they don't accept any compostable foodware items in the food scraps program and they will likely go straight to requiring reusables, and they can't see doing that until COVID-19 is over.

Mountain View: The ordinance is on pause because COVID-19 created staffing issues, which caused delays. They are looking into moving forward with some changes in the phasing of the program. But owing to the pandemic, they are trying to decide when it would be appropriate to approach restaurants for input.

Palo Alto: Phase 1 (became effective January 1, 2020 – and bans plastic straws, utensils, stirrer sticks, drink plugs, produce bags) was passed prior to COVID-19. They just developed a Phase 2 for additional single-use foodware reduction requirements (such as reusable or compostable requirements for take-out food ware, restrictions on fluorinated compounds, reusable requirements for dine-in, charge for single use disposable cups and lids and other disposable items) and will be meeting with City leadership in the near future to decide when the appropriate time is to engage the public and business community.

Cupertino: has an ordinance on the horizon; single-use plastics (SUP) was on their Council work plan for 2020 and it was pushed to next fiscal year. They are working on bringing an ordinance to Council by fall 2021 after being delayed by COVID-19, and will likely phase in with the utensils and accessories first in early 2022 and require recyclable or compostable foodware (no bioplastics). Phase 2 is trickier and they will need stakeholder input to help inform the progress.

San Jose: Exploring their options of an ordinance for SUPs; preparing for Council subcommittee presentation in Feb 2021. They started working on it in July and are considering the COVID-19 impacts as they develop policy options.

When did they implement the ordinance? None of the cities listed above have implemented the ordinance.

Are any suggesting that implementation be delayed due to the pandemic? Yes, COVID-19 is a significant factor both directly and indirectly. The countywide Ad Hoc Foodware Model Ordinance group has not met since the shelter-in-place (SIP) Order was imposed. Meetings were initially paused per County Directive; in July 2020 the countywide Recycling and Waste

Reduction Commission (RWRC) Technical Advisory Committee (TAC) was allowed to resume and began meeting again in August 2020; only the Commission meeting itself has been approved to be conducted virtually and no other subordinate Committee, Subcommittee or Ad Hoc meetings have been approved to resume at this time. At the RWRC meetings cities have shared that they paused or delayed work on their respective ordinances or they are still developing an ordinance while looking into modifications due to COVID-19 impacts. COVID-19 is a main factor discussed by cities due to the negative impacts on the business community.

Also at the RWRC meetings, Upstream (non-profit assisting the County with the Model Ordinance development) shared recent suggested recommendations: implementation language be revised to be “effective 12 months after all COVID-19 restrictions have been lifted”; strengthening the “opt-in language” for customers to request accessories when ordering from an online/mobile platform; and consider a ‘charge for disposables’ associated with delivery orders and take-out. They are developing the Model Ordinance to include these recommendations.

2. The staff report (page 5) says that the proposed ordinance “proposes a limited portion of the overall model ordinance that was developed”. Can you please provide the full overall model ordinance for our review and possible adoption? We can provide the latest draft of the Model Ordinance, however it is still being developed and modified. The model ordinance is not in an adoptable format (attached is the latest draft).

Can you explain why certain parts of that model ordinance are not recommended at this time? Staff reviewed the March 24, 2020 Council meeting and the Council Strategic Goals and Objectives list section 7.3 and understood that Council requested staff to address the single use plastic accessories. At the same time COVID-19 and the SIP Order was impacting businesses and devastating the food and beverage establishments, but nobody knew how long the pandemic would last. Staff understood Council’s direction to move an ordinance forward that contained SUP accessories by Dec. 2020 and the proposed County Model Ordinance is primarily focused on reusable food ware requirements, this would require more research and outreach to the businesses. We must acknowledge that COVID-19 has impacted our local businesses significantly and we still do not know the extent to which it will continue to impact businesses. Existing food and beverage establishments are overwhelmed and struggling just to stay open (we are hearing reports of 40-60% of businesses may have permanent closures). Accordingly, owing to the economic and logistical impacts the pandemic has had on restaurants and grocery stores, staff recommends rolling out plastic-bans in phases. Our goal is to pursue an ordinance to ultimately address all SUP, but we recommend it occur in phases after the pandemic health orders are lifted.

Have other cities in Santa Clara County adopted the full ordinance? Of the cities that are still working on developing a SUP ordinance (from the discussions at the RWRC TAC meetings) they have experienced delays with moving the ordinance forward, , and we are not aware of any city in Santa Clara County that has adopted the full County Model Ordinance. Please see the

summary in #1 above. These are the updates as we currently know about and they are subject to change.

3. What were the online survey results from the 9 respondents that were conducted in August and September?

Total of 9 responses

7 – Restaurants, 1- Dental Office, 1- Child Care Center

Most used accessory item: Plastic Straw and Utensil items

Plastic Straws: ~150-800 used per month

Plastic Utensil items: ~200-5,000 used per month

The least used: Plastic Stirrers, Toothpicks

None: Plastic Plugs

Compostable Alternative Currently in Use: 2 indicated using compostable utensils

4. What are the results of the in-person surveys that staff and R3 conducted with the business community?

22 businesses visited in-person. The most used accessory items were straws and utensils.

Reusables were being used for dine-in at ~10 locations.

Straws=19 (4 of those are paper or bamboo)

Utensil= 18 (3 compostable PLA product)

Stirrers=9 (all wood but 1)

Toothpicks=8 (all wood)

Plugs=2

5. **URGENT REQUEST** I have to say I am extremely disappointed that this ordinance does not aggressively ban all single-use plastics as directed by the city council when we set our priorities back in March 2020. I don't understand why we're doing so very little in this ordinance when the council directed staff to ban single use plastics. I am requesting that **staff provide two ordinances for the city council to consider at the November 10 meeting** - this very limited ordinance that bans only utensils, straws, coffee stirrers, and toothpicks **AND the county model ordinance that also includes bans on cups, plates, containers, clamshells, and bowls**. By doing so, you provide this council the ability to accomplish what we directed staff to do back in March and provides an opportunity to have both the first and second readings of this ordinance for this city council before 2 of us are termed-out. In order to meet Brown Act noticing requirements, I believe you will need to get this posted at least 72 hours before the council meeting. I am copying Jolie so that she can be engaged in getting this model ordinance to the council for our possible approval.

It has been staff's intention all along to explain at the Council Meeting why we are not recommending any SUP ban at this time, let alone the more robust SUP ban that you were hoping to see. However, staff developed the Phase 1 SUP ban in order to deliver on the Council's Strategic Goals so Council still has the option of approving a ban by December 2020.

And per your request herein, we have added a second more robust ordinance (Option 2) to the staff report for Council's consideration. *However*, we do not recommend Option 2 based on the following:

- Owing to the pandemic, the Food Service Ware items (i.e., cups, plates, containers, clamshells and bowls) have not been fully evaluated, researched or discussed with stakeholders, businesses, the Environmental Commission, or the City Attorney.
- Need for more research on alternative products that are truly compostable, including the availability and costs associated with switching to these food service ware items.
- Additional time is needed to educate and reach out to businesses prior to implementing this section of the model ordinance.
- Due to COVID-19, staff is balancing our approach with the business community so they have the bandwidth to look into alternative options.
- The Environmental Commission recommendation is to not pursue an ordinance this year and allow for more time for businesses to prepare.

Although the Council priorities list banning plastic bottles, the issue is complicated and requires more time and requires working with restaurants *and* retailers (e.g., grocery, drug, & liquor stores, etc.). Our research indicates that only SFO has banned plastic water bottles (utilizing aluminum bottles in their place) and some cities and universities have banned the use of plastic bottles at functions in their institutions (e.g. City of San Francisco).

AN ORDINANCE OF THE CITY OF ___ ADDING CHAPTER ___ OF THE ___
CITY CODE RELATED TO FOOD SERVICE WARE

THE CITY COUNCIL OF THE CITY OF ___ DOES HEREBY ORDAIN AS FOLLOWS:

Chapter ___

REUSABLE FOOD SERVICE WARE FOR LITTER AND WASTE REDUCTION

Optional additions or language variation noted in italics and yellow highlight.

Sections:

1. *Findings and Purpose.*
2. *Definitions.*
3. *Limitation on the provision of Non-Reusable Food Service Ware items.*
4. *Non-Reusable Food Service Ware requirements.*
5. *Non-Reusable Beverage Cup charge.*
6. *Provision of Reusable Food Service Ware.*
7. *Dishwashing Capacity.*
8. *Providing Reusable Beverage Cups at Events.*
9. *Waivers: Process to Obtain.*
10. *Liability and enforcement.*
11. *Severability.*
12. *Chapter supersedes existing laws and regulations.*

Section 1. Findings and Purpose.

The City Council finds and determines that [other findings can be pulled from other cities ordinances to fit your particular City]:

- a. Non-reusable food service ware - including plates, cutlery, cups, lids, straws, "clamshells" and other containers - is a major contributor to street litter, ocean pollution, marine and other wildlife harm and greenhouse gas emissions.
- b. It is in the interest of the health, safety and welfare of all who live, work and do business in the City that the amount of litter on public streets, parks and in other public places be reduced.
- c. The production and disposal of non-reusable food service ware and food service ware accessories has significant environmental impacts, including the contamination of the environment, the depletion of natural resources, use of non-renewable polluting

fossil fuels, greenhouse gas emissions, and the increased clean-up and end of life management costs.

d. Food service ware made from plastic polymers may last for hundreds and even thousands of years, and have broad, long-lasting negative impacts. Non-reusable plastic and polystyrene foam food service ware breaks apart easily into small pieces, can end up as litter, and is often mistaken as food by birds, fish, and wildlife. Plastics in waterways and oceans break down into smaller pieces that are not biodegradable, and are present in most of the world's oceans.

e. The City must eliminate solid waste at its source in accordance with its Zero Waste Goal. Reduction of non-reusable food service ware and food service ware accessories furthers this goal.

f. The proposed ordinance requiring food vendors to use reusable food service ware and food service ware accessories is intended to reduce the risk of harm to wildlife and improve water quality in City waterways as required by the Municipal Stormwater Permit.

The City Council does, accordingly, find and declare that it should restrict the use of non-reusable food service ware and food service ware accessories by food vendors. The City has a substantial interest in protecting its residents and the environment from negative impacts from disposable food service ware. This Chapter is consistent with relevant City plans [list] and the CalRecycle recycling and waste disposal regulations contained in Titles 14 and 27 of the California Code of Regulations.

Section 2. Definitions.

Unless otherwise expressly stated, whenever used in this chapter, the following terms shall have the meanings set forth below:

a. "Beverage Cup" means any cup, vessel, glass, container, and any other items in which a beverage is put or packaged in on a Prepared Food Vendor's premises.

b. "City" means the City of ____.

c. "Compostable" means an item or material is accepted in the City's available compost collection program as fully compostable, as determined by the City's ____ Department, and is listed, described, or referenced on the Department's website as compostable. [include if optional section 4.d. is used]

- d. “Dishwashing Capacity” means adequate onsite or offsite services, including those provided to a Prepared Food Vendor through a contracted service, to wash, rinse, and sanitize, in compliance with the California State Health Code, the necessary quantity of Reusable Food Service Ware items for a Prepared Food Vendor to use only Reusable Food Service Ware for food or beverages to be consumed on the premises of the Prepared Food Vendor.
- e. “Event” means any indoor or outdoor event within the City that is subject to a City permit, and expected to have more than 100 attendees or participants.
- f. “Event Producer” means a person or entity who contracts with or obtains a permit from the City, or an agent acting on the City’s behalf, to hold an Event within the City.
- g. “Food Service Ware” means any products used for serving or consuming Prepared Food and includes, but is not limited to, cups, bowls, plates, trays, cartons, boxes, wrappers or liners, hinged or lidded containers (clamshells), and other items used as part of food or beverage service or in which Prepared Food is placed or packaged on a Prepared Food Vendor’s premises.
- h. “Food Service Ware Accessory” means any food service item such as straws, stirrers, napkins and utensils; condiment cups and packets; cup sleeves, tops, lids and spill plugs; and other similar accessory or accompanying items used as part of food or beverage service or packaging.
- i. “Fluorinated Chemicals” means a class of fluorinated organic compounds containing at least one fully fluorinated carbon atom, also known as perfluoroalkyl and polyfluoroalkyl substances, or PFAs chemicals.
- j. “Non-Reusable” means not meeting the definition of Reusable in this Chapter.
- k. “Polystyrene Foam Food Service Ware” means Food Service Ware made of a thermoplastic petrochemical material made from a styrene monomer and expanded or blown using a gaseous agent (expanded polystyrene) including, but not limited to, fusion of polymer spheres (expandable bead polystyrene), injection molding, form molding and extrusion-blow molding (extruded foam polystyrene). “Polystyrene Foam” does not include clear or solid polystyrene (oriented polystyrene). *[include if optional sections 4.b or 4.c. are used]*
- l. “Prepared Food” means food or beverages that are served, packaged, cooked, chopped, sliced, mixed, brewed, frozen, squeezed or otherwise prepared on the

premises of a Prepared Food Vendor for consumption, including, but not limited to, ready-to-eat, dine-in, take-out or complimentary food or beverage. "Prepared Food" does not include: (1) raw eggs and raw, butchered meat, fish or poultry that is sold from a butcher case or a similar retail appliance; or (2) prepackaged food that is delivered to a Prepared Food Vendor wholly encased, contained or packaged in a container or wrapper, and sold or otherwise provided by the Prepared Food Vendor in the same container or packaging.

m. "Prepared Food Vendor" means any restaurant, private school, bar, grocery store, delicatessen, bakery, food service establishment (carry out, quick service, full-service), cafeteria, food truck, itinerant restaurants, pushcart, farmers market or other similar establishments, selling Prepared Food to be consumed on and off the premises located or operated within the City.

n. "Recyclable" means an item or material is accepted in the City's available recycling collection program as fully recyclable, as determined by the City's ___ Department, and is listed, described, or referenced by the City as recyclable. *[include if optional section 4.d. is used]*

o. "Reusable" means a Food Service Ware or Accessory item that is specifically designed and manufactured for repeated cleaning, disinfecting, and reuse over an extended period of time.

o. "Reusable" means designed and manufactured to maintain its shape and structure, and to be materially durable for 1) repeated (at least 1,000 times each) sanitizing in water at 171 degrees Fahrenheit for at least 30 continuous seconds, 2) washing via commercial dishwashing machine, and 3) reuse. *[use this definition if a specified standard is desired, language from San Francisco Draft Ordinance]*

p. "Takeout Food Delivery Service" is a third party delivery service which picks up takeout food from a Prepared Food Vendor and delivers it to a customer for consumption off the premises.

q. "Vendor" means any store, business, organization, or entity that sells or offers goods or merchandise, located or operating within the City. *[use if optional section 4.c. is used]*

Section 3. Limitation on the provision of Non-Reusable Food Service Ware items.

Effective [6-12 months after ordinance adoption]:

- a. Non-Reusable Food Service Ware Accessories shall be provided only upon request by the customer or at self-serve stations.
- b. Prepared Food Vendors and Takeout Food Delivery Services that deliver Prepared Food within the City must provide options for customers to affirmatively request Food Service Ware Accessories separate from orders for food and beverages across all ordering/point of sale platforms, including but not limited to web, smart phone and other digital platforms, telephone and in-person. The default selected option shall be that no Food Service Ware Accessories are requested. Each Non-Reusable Food Ware Accessory provided with Prepared Food must be specifically requested by the customer in order for a Prepared Food Vendor to provide it, except that for safety reasons, Beverage Cups for delivery may include lids, spill plugs, and sleeves without request.
- c. Prepared Food Vendors shall not use, provide, distribute, or sell the following Food Ware Accessories: plastic beverage straws, plastic utensils, plastic drink stirrers or drink plugs, or plastic food picks and toothpicks. *[include to prohibit plastic accessories]*
- d. Nothing in this Chapter shall restrict, or be construed to restrict, the availability of Non-Reusable plastic straws to individuals who may require and request the use of plastic straws due to disability or other medical or physical conditions or circumstances. Prepared Food Vendors that customarily offer straws may maintain a small supply of plastic straws to accommodate such requests.

Section 4. Non-Reusable Food Service Ware requirements.

Effective *[6-12 months after ordinance adoption]*:

- a. Prepared Food Vendors within the City shall only provide Prepared Food in Non-Reusable Food Service Ware that is free of all intentionally added Fluorinated Chemicals, as certified by the Biodegradable Product Institute or other independent third party certifying organization or agency recognized by the City.
- b. Prepared Food Vendors within the City are prohibited from selling or otherwise providing Prepared Food using Polystyrene Foam Food Service Ware. *[for use by cities that don't already have an ordinance addressing EPS]*
- c. Polystyrene Foam Food Service Ware shall not be sold or provided by any Vendor in the City. *[for use by cities that don't already have an ordinance addressing EPS]*

d. Prepared Food Vendors within the City shall only provide Prepared Food in Non-Reusable Food Service Ware that is Recyclable or Compostable, except that non-Compostable or non-Recyclable foil wrappers may be used for burritos, wraps, and other items that require foil to contain and form the food item. *[for use by cities that want to restrict the type of non-reusable food ware allowed and accept some food ware in both their recycling and compost program]*

e. Prepared Food Vendors within the City shall only provide Prepared Food in Non-Reusable Food Service Ware that is Compostable, except that non-Compostable foil wrappers may be used for burritos, wraps, and other items that require foil to contain and form the food item. *[for use by cities that want to restrict the type of non-reusable food ware allowed and accept some food ware in both their compost program, but not recycling]*

Section 5. Non-Reusable Beverage Cup charge.

Effective *[12-18 months after ordinance adoption]*:

- a. Prepared Food Vendors shall charge at least twenty-five cents (\$0.25) for every Non-Reusable Beverage Cup provided to a customer.
 1. Income from the Non-Reusable Beverage Cup charge shall be retained by the Prepared Food Vendor. Prepared Food Vendors may not waive or absorb the Non-Reusable Beverage Cup charge except in the case of economic hardship as demonstrated by any customer providing, at the point of sale, a payment card or voucher issued by the California Special Supplemental Food Program for Women, Infants, and Children (WIC) pursuant to Article 2 (commencing with Section 123275) of Chapter 1 of Part 2 of Division 106 of the California Health and Safety Code, as amended, or an electronic benefit transfer card (EBT) issued pursuant to Section 10072 of the California Welfare and Institutions Code, or a Medi-Cal benefits identification card (BIC).
 2. The Non-Reusable Beverage Cup charge shall be identified separately on any post-sale receipt provided and, pre-sale, be clearly identified to the customer on media such as menus, electronic ordering platforms, and/or menu boards. Customers placing orders in person and by phone shall be informed verbally of the Non-Reusable Beverage Cup charge. The Beverage Cup charge shall be identified separately to customers entering payment for Prepared Food orders placed online or through a mobile application

3. Should customers provide their own Reusable Beverage Cup for beverage service, Prepared Food Vendors may refuse, at their sole discretion, any customer-provided Reusable Beverage Cup that is an inappropriate size, material, or condition for the intended beverage or that appears to be soiled or unsanitary. Prepared Food Vendors may instead require use of a Reusable Beverage Cup provided by the Prepared Food Vendor for a beverage to be consumed on the premises, or a Non-Reusable Beverage Cup that conforms to the Non-Reusable Food Service Ware requirements in Section 4, along with any charge required pursuant to this Section.
4. Within one year of a determination by the City that economically and geographically feasible Reusable Beverage Cup return systems are available to Prepared Food Vendors, Prepared Food Vendors must provide the option of Reusable Beverage Cups to all customers, including for takeout.

Section 6. Provision of Reusable Food Service Ware.

Effective [12-18 months after ordinance adoption]:

- a. Prepared Food served for consumption by customers on the premises of a Prepared Food Vendor shall only be served using Reusable Food Service Ware and Reusable utensils, except that Non-Reusable paper food wrappers, sleeves and bags; foil wrappers; and paper tray- and plate-liners shall be allowed so long as they meet the Non-Reusable Food Service Ware requirements in Section 4.

Condiments, such as sauces, ketchup, or mustard, provided for on-site consumption must be served in Reusable containers. Consumption is considered on-premises if it takes place at tables and/or seating provided by the Prepared Food Vendor, either on its own or in conjunction with another Prepared Food Vendor(s).

This requirement does not prohibit a Prepared Food Vendor from providing, upon a customer's request, Non-Reusable Food Service Ware compliant with the requirements in Section 4 to take away leftover Prepared Food after dining on the premises.

Section 7. Dishwashing Capacity.

Effective [12-18 months after ordinance adoption]:

- a. Prepared Food Vendors must have Dishwashing Capacity to comply with Section 6.

Section 8. Providing Reusable Beverage Cups at Events.

Effective [18-24 months after ordinance adoption]:

a. Event Producers providing Prepared Food at Events must either make Reusable Beverage Cups available to no less than ten percent (10%) of their attendees or be able to demonstrate that reasonable effort has been made to ensure that at least this percentage of attendees or visitors brought or will have access to a Reusable Beverage Cup at the Event.

Section 9. Waivers: Process to Obtain.

The City Manager or his or her designee shall prescribe and adopt rules, regulations, and forms for Prepared Food Vendors to obtain full or partial waivers from any requirement of this ordinance that is explicitly subject to waiver. Waivers shall be granted based upon documentation provided by the applicant and, at the City Manager's discretion, independent verification that may include site visits and documentation.

A Prepared Food Vendor or Event Producer may apply for a waiver under the following terms:

- a. Prepared Food Vendors that do not have Dishwashing Capacity may request a waiver or partial waiver. To obtain a waiver, the Prepared Food Vendor must demonstrate inability to comply due to insurmountable space constraints, undue financial hardship, and/or other insurmountable circumstances.
1. The City Manager or his or her designees shall issue a written decision to grant or deny an exemption and may exempt the food provider for no more than two (2) years from the date of the demonstration. The City Manager's decision shall be final and is not subject to appeal.
 2. During the waiver term, the Prepared Food Vendor shall make diligent efforts to become compliant. In certain limited and unique circumstances existing prior to adoption of this ordinance, where the Prepared Food Vendor demonstrates diligent efforts to comply but, due to insurmountable space or economic constraints and/or other unique and extraordinary circumstances, may never be reasonably able to comply, the City Manager or his or her designee may grant a waiver for a longer specified term at the end of the initial waiver term, upon application from the Prepared Food Vendor for an additional waiver.

3. All waivers shall expire automatically in the event of a significant remodel, renovation or other alteration of the premises with a construction valuation that exceeds \$60,000 or if the Prepared Food Vendor ceases operations at the location for which the waiver has been granted.
- b. Any Event Producer may petition the City Manager or his or her designee for a full or partial waiver of the requirements of Section 8 as they apply to any one Event, if the Event Producer can demonstrate that the Event Producer is unable to access Reusable Beverage Cups in the necessary quantity for the Event or that the application of Section 8 would create undue economic hardship or practical difficulty for the Event Producer that is not generally applicable to other Event Producers in similar circumstances operating within the City.
- c. Emergency Supplies and Service Procurement. City facilities, Prepared Food Vendors, City contractors and Vendors doing business with the City shall be exempt from the provisions of this Chapter, in a situation deemed by the City Manager or his or her designee to be an emergency for the immediate preservation of the public peace, health or safety.
- d. No waivers will be granted for the use of Non-Reusable Food Service Ware that is not free of all intentionally added Fluorinated Chemicals.
- e. No waivers will be granted for the use of Polystyrene Foam Food Service Ware. *[include if optional sections 4.b. and 4.c. are used]*
- f. Non-Reusable Food Service Ware that is not **[Recyclable or]** Compostable may be used after the effective date of Section 4 if the Prepared Food Vendor demonstrates, in writing, to the satisfaction of the City Manager or his or her designee, that compliance with the provisions of this Chapter will impose a unique problem not generally applicable to other persons in similar circumstances that will result in an undue economic hardship.
 1. An undue economic hardship could include, but is not limited to: overstocked supplies that cannot be returned to the distributor or used at another store outside the city; or unique packaging needs for which no suitable packaging alternative exists.
 2. The City Manager or his or her designees shall issue a written decision to grant or deny a waiver and may exempt the Prepared Food Vendor for no more than

one (1) year from the date of the demonstration. The City Manager's decision shall be final and is not subject to appeal. [*include if optional section 4.d. or 4.e. is used*]

Section 10. Liability and enforcement.

- a. Anyone violating or failing to comply with any requirement of this chapter may be subject to an Administrative Citation pursuant to Chapter ___ or charged with an infraction as set forth in Chapter ___ of the City Municipal Code; however, no administrative citation may be issued or infraction charged for violation of a requirement of this chapter until one year after the effective date of such requirement.
- b. Enforcement shall include written notice of noncompliance and a reasonable opportunity to correct or to demonstrate initiation of a request for a waiver or waivers pursuant to Section 10.
- c. The City Attorney may seek legal, injunctive, or other equitable relief to enforce this chapter.
- d. The remedies and penalties provided in this section are cumulative and not exclusive.

Section 11. Severability.

- a. If any provision of this ordinance is declared invalid by a court of competent jurisdiction, it is the intent of the City Council that such invalid provision be severed from the remaining provisions of the ordinance.

Section 12. Chapter supersedes existing laws and regulations.

- a. The provisions of this chapter shall supersede any conflicting law or regulations.



November 5, 2020

Mayor Pepper and City Councilmembers
Los Altos City Hall
1 North San Antonio Road
Los Altos, CA 94022

Dear Mayor Pepper and City Councilmembers,

The California Restaurant Association (CRA) is the definitive voice of the food service community in California representing over 22,000 food service establishments. Restaurants are highly regulated businesses which, in a good economic climate, operate on very thin economic margins.

The global pandemic has financially devastated community restaurants and has dramatically altered restaurant operations. The demands of public health have required us to adapt quickly to ensure physical distancing, address the needs of vulnerable populations, and manage all-too-often periodic shutdowns of in-store and dine-in operations. We have expanded the use of curbside pickup, online order and deliveries and outdoor dining to serve our customers in a safe manner.

These operational changes have significantly impacted how we package our food for customers. With the state allowing- and encouraging- restaurants to continue to serve the public as an “essential business” via take-out and delivery of food orders to consumers, the actual food packaging and food service ware itself has taken on an even more critical role to date.

As the state Department of Public Health dictates the reopening and closing of individual restaurants in counties thru the Blueprint for a Safe Economy, the need for take-out and delivery orders will play an even larger role in serving consumers well into 2021. In fact, the state “Guidance for Dine-In Restaurants” is meant to help guide safe restaurant operations and that guidance recommends a

prioritization of take-out and delivery while also paving the way to reopen dine-in restaurant operations at a drastically reduced capacity. In either case, the state issued guidance recommends the use of single-service products at certain times under their “cleaning and disinfecting protocols.”

The COVID-19 pandemic has increased the demand and need for food packaging and food service ware options for restaurants. It is critical to consider these issues in the context of the proposed ordinance.

With restaurant dining rooms closed or limited in capacity during the pandemic, restaurants are heavily reliant upon take-out and delivery order via the telephone and online ordering services. Restricting a restaurant’s ability to provide take-out and delivery customers with straws, napkins and cutlery to consume what they have purchased while in their vehicle or other location likely will cause significant customer inconvenience, frustration, and backlash towards employees once the guest has left the restaurant or received their food via delivery.

For these reasons, we ask that the proposed ordinance be amended to allow for the compliant non-reusable food service ware accessory items (i.e. straws, drink plugs and utensils) to be distributed “upon offer” of the restaurant.

We would like to urge you to support the staff recommendation to postpone the adoption of the proposed ordinance. This will allow more time for modifications to be made to the ordinance to tailor it to the unique needs of the restaurant community as well as provide more time for restaurants to recover from the financial devastation of the COVID-19 pandemic.

Thank you for your consideration. If you have any questions, please feel free to contact me direct at khansen@calrest.org.

Sincerely,



Katie Hansen
Senior Legislative Director
California Restaurant Association





DISCUSSION ITEM

Agenda Item # 11

AGENDA REPORT SUMMARY

Meeting Date: November 10, 2020

Subject: Citizens' Police Task Force update

Prepared by: Jon Maginot, Deputy City Manager

Approved by: Chris Jordan, City Manager

Attachment(s): None

Initiated by:

City Council

Previous Council Consideration:

July 28, 2020 – Police Town Hall

September 8, 2020

September 22, 2020

October 13, 2020 – Appointment of Task Force Members

Fiscal Impact:

None

Environmental Review:

Not applicable

Policy Question(s) for Council Consideration:

- There are no policy questions for the Council at this time.

Summary:

- This is a status update on the progress of the Citizens' Police Task Force.

Staff Recommendation:

Receive an update from the Council ad hoc subcommittee assigned to assist the Citizens' Police Task Force

Reviewed By:

City Manager

CJ

City Attorney

JH

Finance Director

SE



Subject: Citizens' Police Task Force update

Purpose

To receive an update on the Citizens' Police Task Force

Background

On September 22, 2020, the City Council adopted Resolution No. 2020-35 forming a Task Force to review and make recommendations regarding the School Resource Officer program at Los Altos High School and the method for receiving Police Officer complaints. On October 13, 2020, the City Council appointed nine community members and one alternate to serve on the Task Force.

Discussion/Analysis

The Task Force began meeting on October 14, 2020. Meetings are held virtually each Wednesday beginning at 4:00 p.m. and are moderated. The Task Force will provide its final recommendations to the City Council on November 24, 2020. At the November 10, 2020 Council meeting, Mayor Pepper and Vice Mayor Fligor who are serving as the Council ad hoc committee assisting the Task Force will provide a status update on the Task Force.

Recommendation

It is recommended that the Council receive the status update from the Council ad hoc committee.



DISCUSSION ITEM

Agenda Item # 12

AGENDA REPORT SUMMARY

Meeting Date: November 10, 2020

Subject: Parks and Recreation Commission Recommendations Regarding Dog Parks

Prepared by: Donna Legge, Recreation and Community Services Director

Approved by: Chris Jordan, City Manager

Attachment(s):

1. February 12, 2019, Council Report & Subcommittee Report
2. Chronology of PARC Dog Park Meetings
3. May 5, 2020, Community Driven Outreach Staff Report
4. May 5, 2020, Dog Park Subcommittee Recommendations
5. September 9, 2020, Heritage Oaks Off-Leash Implementation Plan
6. February 29, 2020, Dog Park Workshop Memo

Initiated by:

Parks and Recreation Commission (PARC)

Previous Council Consideration:

February 12, 2019

Fiscal Impact:

The following project will cost \$6,275 and will include the initial installation of off-leash rules and hour signs, dog bag dispensers, and dog bag refills for a 9-month period to be absorbed by the Park Maintenance operations budget.

- Breakdown of funds to be used:
 - o \$6,275 General Fund
- Amount already included in approved budget: Yes
- Amount above budget requested: 0

Environmental Review:

Not applicable

Policy Question(s) for Council Consideration:

- Does Council want staff to implement a 9-month pilot off-leash program in Heritage Oaks Park and the Hillview Baseball Field, including suspended enforcement of LAMC 5.08.010 related to the off-leash dogs, with appropriate signage?
- Does the Council want to consider any of the recommendations from the Dog Park Subcommittee, as outlined in the proposed Heritage Oaks Park Off-Leash Implementation Plan?

Reviewed By:

City Manager

CJ

City Attorney

JH

Finance Director

SE



Subject: Parks and Recreation Commission Recommendations Regarding Dog Parks

- Does the Council want City staff to implement the program as deemed appropriate and necessary to proceed?

Summary:

- In accordance with LAMC 5.08.010, dogs are prohibited to be off-leash in Los Altos parks
- Residents do not have a place to take dogs, legally, within the Los Altos community
- The PARC does not recommend a fenced in dog park at McKenzie Park and South Lincoln Park.
- The PARC recommends a 9-month pilot off-leash hours program at the Hillview Baseball Field and Heritage Oaks Park
- Staff recommends suspended enforcement of LAMC 5.08.010 related to the off-leash dogs, with appropriate signage during the pilot period
- The PARC does not endorse all the Heritage Oaks Off-Leash Implementation Plan recommended by the Dog Park Subcommittee
- Staff recommends implementing the pilot off-leash program at their discretion and guidance from successful neighboring programs

Staff Recommendation:

Approve a pilot 9-month off-leash hours program at the Hillview Baseball Field and Heritage Oaks Park beginning February 2021, to be implemented and evaluated at the discretion of City staff. Return to City Council with a status report and long-term recommendation in November 2021, unless otherwise deemed necessary to return to Council earlier.

Purpose

Consider recommendations from the PARC to host a 9-month pilot off-leash hours program at the Hillview Baseball Field and Heritage Oaks Park.

Background

At its regular meeting of July 11, 2018, the Dog Park Subcommittee (Tanya Lindermeier, Mike Ellerin, and Grace Lilygren) recommended off-leash hours program rules, further review of six (6) suitable parks including McKenzie, Shoup, Lincoln, Hillview Baseball Field, Heritage Oaks, and Marymead. The PARC accepted the Subcommittee's recommendation and forwarded it to City Council at its regular meeting of February 12, 2019 (Attachment 1). Per the minutes:

The City Council directed staff to work with the Parks and Recreation Commission to fully develop a pilot program proposal with an implementation plan to include off-leash dog hours at one or two parks, with limited hours, a public noticing plan and educational signage. Concurrently, staff and the Parks and Recreation Commission shall further



Subject: Parks and Recreation Commission Recommendations Regarding Dog Parks

explore and develop a recommendation for a designated, fenced-in dog park. The proposal for the off-leash hours shall come back to Council for final review before implementation, along with the PARC recommendation for a fenced-in dog park.

At its regular PARC meeting of August 14, 2019, Vice Chair Stuart Eckmann and Commissioner Scott Spielman volunteered and were appointed to serve on the Off-Leash Areas and Fenced-in Dog Park Subcommittee (Subcommittee). Commissioner Teresa Morris was appointed to the Subcommittee on February 3, 2020. Commissioner Eckman resigned from the PARC in June 2020 due to his relocation outside of Los Altos. The Subcommittee has worked closely with staff to evaluate options and gather information for the reports that have been prepared since October 2019. A chronology of the Parks and Recreation Commission meetings (13) held since Council's direction in February 2019 are attached (Attachment 2).

At its special meeting of October 16, 2019, the PARC discussed establishing a pilot program for off-leash hours at the Hillview Baseball Field and Heritage Oaks Park.

While staff and the PARC determined that McKenzie Park was a feasible option to consider for a fenced-in dog park, the PARC further recommended that South Lincoln Park be considered as a second alternative, at the regular meeting of November 13, 2019.

At its regular meeting of January 8, 2020, the PARC scheduled two Dog Park Public Workshops held on February 12 and 29, 2020. The goal was to engage the community to determine the preferred location for one fenced-in dog park from two options at South Lincoln Park and McKenzie Park as well as up to two locations for pilot off-leash hours at the Hillview Baseball Field and/or Heritage Oaks Park. Each workshop encouraged residents to complete pre-numbered ballots including name, address, email, dog owner status, fenced-in dog park options, and pilot off-leash hours program options.

At its regular meeting of May 20, 2020, staff presented the results of the Dog Park Workshop ballots and summarized community driven efforts that included one survey, two petitions, and a questionnaire, independent from the City efforts (Attachment 3). The combined total of participants, from both workshops, was 296, including 289 residents and 7 non-residents: 188 dog owners and 96 non-dog owners. Non-resident input was not included in the statistical graphics.



Subject: Parks and Recreation Commission Recommendations Regarding Dog Parks

Workshop	Residents	Non-residents
February 12 - Garden House	166	5
February 29 - Grant Park	112	2
Walk-ins	11	
Totals	289	7

Fenced-in Dog Park Conclusion

152 workshop participants (52.8%) are against fenced-in dog parks. Results show that participants living near South Lincoln and McKenzie Parks are more likely to be against a fenced-in dog park than participants living further away.

Pilot Off-leash Hours Conclusion

158 workshop participants (55.6%) are supportive of a pilot off-leash hours program at the Hillview Baseball Field. 146 participants were supportive of a pilot off-leash hours program at Heritage Oaks Park (51.3%). There was not a consensus by nearby residents.

Based on the Dog Park Subcommittee recommendations (Attachment 4), the public process and above findings, the Parks and Recreation Commission is forwarding the following recommendations to City Council:

- 1) It is not appropriate to establish a fenced-in dog park at either Lincoln Park or McKenzie Park. **Motion passed: 6-0-1**
- 2) Establish an off-leash hours pilot program at the Hillview Baseball Field for a trial period of nine (9) operational months, subject to public health [COVID] guidelines. **Motion passed: 7-0-0**
- 3) Establish an off-leash hours pilot program at Heritage Oaks Park for a trial period of nine (9) operational months, subject to public health [COVID] guidelines. **Motion passed: 4-3-0**

Approximately 58 emails were received: ten (10) were in favor and forty-eight (48) were in opposition of the proposed off-leash hours in Heritage Oaks Park. Thirty (30) individuals spoke at the meeting: five (5) were in favor and twenty-five (25) were in opposition to the off-leash program in Heritage Oaks Park. Several speakers expressed concern that they were not noticed properly. Staff confirmed that appropriate noticing was completed.



Subject: Parks and Recreation Commission Recommendations Regarding Dog Parks

During the “Potential Future Agenda Items” portion of the agenda, the PARC recommended that the Dog Park Subcommittee further discuss and aim to mitigate the concerns and recommend a Pilot Off-Leash Implementation Plan.

Discussion/Analysis

At its regular meeting of September 9, 2020, the Dog Park Subcommittee presented the Heritage Oaks Implementation Plan (Attachment 5). The PARC made the following recommendations:

- 1) Start the off-leash pilot program immediately at the Hillview Baseball Field.
Motion passed: 4-0-2

*Note: All City park turf areas are closed for annual maintenance from Mid-November through January. The soonest the program can begin would be February.

- 2) Modify the May 20, 2020 [Parks & Recreation Commission] recommendation [for the Heritage Oaks Park hours] to match the hours in the Implementation Plan. **Motion passed: 5-2-0**
- 3) Create an evaluation committee for the Heritage Oaks Park off-leash hours pilot program made up of at least one of each of the following, if available: one McKenzie Avenue resident, one dog owner in favor of off-leash hours, one Dog Park Subcommittee member, and one staff member/liaison. **Motion passed: 5-1-0**
- 4) Submit the [Implementation Plan] report [to City Council] without endorsement [by the Parks and Recreation Commission]. **Motion passed: 5-2-0**

Due to existing park uses shown in Attachment 6 (pages 4 and 5), the hours of the pilot off-leash program at both locations are limited. All City park turf areas are closed for annual maintenance from Mid-November through January. Staff and the PARC agree with the proposed pilot hours for the Hillview Baseball Field:

Hillview Park Baseball Field - Proposed Pilot Hours

February to Mid-November (9.5 months)

<u>Days</u>	<u>Morning</u>	<u>Afternoon/Evening</u>
Monday thru Friday	6 to 9 am	7 pm to sunset
Saturday and Sunday	6 to 9 am	5 pm to sunset



Subject: Parks and Recreation Commission Recommendations Regarding Dog Parks

Staff and the PARC recommend different pilot off-leash hours for Heritage Oaks Park.

Heritage Oaks Park - Proposed Pilot Hours

February to May (4 months) and September to Mid-November (2.5 months)

	<u>Days</u>	<u>Morning</u>	<u>Afternoon/Evening</u>
Staff:	Monday thru Sunday	6 to 10 am	
PARC:	Monday thru Friday	8:30 to 10 am	
Staff:	Monday thru Friday		5:30 pm to Sunset
PARC:	Monday thru Friday		5:30 to 7 pm
Staff:	Saturday and Sunday		4 pm to Sunset
PARC:	Saturday and Sunday		No hours

June to August (3 months)

	<u>Days</u>	<u>Morning</u>	<u>Afternoon/Evening</u>
Staff:	Monday thru Sunday	6 to 9 am	6 pm to Sunset
PARC:	Monday thru Friday	7 to 8:30 am	6:30 to 8 pm

Staff is recommending the pilot hours for a consistent schedule and appropriate, simple signage for the public. The earlier morning hours will cater to the non-social dog owner, while the later morning hours will cater to the social dog owner.

Options

- 1) Direct staff to implement a pilot 9-month off-leash hours program at the Hillview Baseball Field and Heritage Oaks Park beginning in February 2021, to be implemented and evaluated at the discretion of staff and the Dog Park Subcommittee and return to City Council with a status report and long-term recommendation in November 2021, unless otherwise deemed necessary to return earlier. By resolution, suspended enforcement of LAMC 5.08.010 related to the off-leash dogs, with appropriate signage during the pilot period.



Subject: Parks and Recreation Commission Recommendations Regarding Dog Parks

Advantages: Model after other successful neighboring off-leash hour programs; flexible use; minimum expense and ability to adjust or terminate, accordingly. May justify additional programs in other Los Altos parks to expand the impact and use over additional parks.

Disadvantages: Significant opposition from Heritage Oaks Park neighbors. Available off-leash hours are limited due to maintenance schedule and other program use.

- 2) Direct staff to implement a pilot 9-month off-leash hours program at the Hillview Baseball Field only, beginning in February 2021, to be implemented and evaluated at the discretion of staff and the Dog Park Subcommittee and return to City Council with a status report and long-term recommendation in November 2021, unless otherwise deemed necessary to return earlier. By resolution, suspended enforcement of LAMC 5.08.010 related to the off-leash dogs, with appropriate signage during the pilot period.

Advantages: Model after other successful neighboring off-leash hour programs; flexible use; minimum expense and ability to adjust or terminate, accordingly. May justify additional programs in other Los Altos parks to expand the impact and use over additional parks. Appease opposing Heritage Oaks Park neighbors.

Disadvantages: Available off-leash hours are limited due to maintenance schedule and other program use. High impact to only one location. May create adverse turf conditions and require additional maintenance. May create a significant burden that may defeat the purpose and goal of offering multiple locations over time.

- 3) Direct staff to discontinue exploring options for an off-leash hours program until such a time when additional and appropriate parkland is made available for consideration.

Advantages: No opposition from concerned neighbors and residents. Save additional time, cost, and resources.

Disadvantages: Residents will not have a legal option within the city of Los Altos to take their dogs off-leash. Dog-owners will have to go outside of Los Altos to run their dogs off-leash, reducing the opportunity to socialize dogs and owners within community.

Recommendation

The staff recommends Option 1.



STUDY SESSION
Agenda Item # 7

**CITY COUNCIL
AGENDA REPORT SUMMARY**

Meeting Date: February 12, 2019

Subject: Parks and Recreation Commission Recommendation on Off-leash Dog Hours in City Parks

Prepared by: Manny A. Hernandez, Maintenance Services Director

Approved by: Chris Jordan, City Manager

Attachment(s):

1. Off-leash Pilot Program

Initiated by:

Parks and Recreation Commission

Previous Council Consideration:

None

Fiscal Impact:

Staff time for further research into an off-leash program recommendation.

Environmental Review:

Not applicable

Policy Question(s) for Council Consideration:

- Does Council want to consider allowing dogs to run off-leash in City parks, contrary to LAMC 5.08.010?
- Does Council want staff to develop and possibly implement an Off-leash Pilot Program as outlined in the Parks and Recreation Commission (PARC) recommendation?

Summary:

- Currently, dogs are not allowed off-leash in any City parks in accordance with LAMC 5.08.010
- Los Altos does not have a fenced dog park within the City for dogs to run off-leash
- The PARC recommends restricting off-leash hours to early morning only at the six designated locations
- Cities such as Mountain View, Burlingame, and Foster City currently have off-leash hours in designated city parks

Staff Recommendation:

Staff recommends conducting additional research on off-leash dog hours in City parks to formulate a recommended pilot program for further City Council review

Reviewed By:

City Manager

City Attorney

Finance Director



Subject: Parks and Recreation Commission Recommendation on Off-leash Dog hours in City Parks

Purpose

Consider the recommendation from the Parks and Recreation Commission (PARC) for a pilot off-leash program in existing parks.

Background

In July of 2017, the PARC created a Dog Park subcommittee to investigate how the City might create opportunities for dog activity through fenced dog parks and/or off-leash dog hours in existing City parks. The subcommittee met on several occasions and reported back to the Commission on a regular basis over a 12-month period of analysis. The subcommittee took tours of parks and City-owned land to better understand possibilities for dog activity. The PARC discussed the feasibility of a fenced dog park at several different Los Altos parks as well as off-leash hours in existing City parks.

During that time, the Dog Park subcommittee reviewed the Parks Plan criteria for a dog park in Los Altos. After considering that criteria, the PARC was unable to find a suitable location for the installation of a fenced dog park. Ultimately, at the July 2018 meeting, the PARC did not formulate a recommendation for a fenced dog park at any of the current City owned properties. At that meeting a proposal was brought forward for off-leash dog hours at existing City parks. The program recommendation is outlined in Attachment 1.

Discussion/Analysis

The Dog Park subcommittee defined a ‘fenced dog park’ as a space surrounded by a low-level fence where dogs could enter with their owners and run free within the fenced space. Many surrounding cities, such as Los Altos Hills, have a fenced dog park. Fenced dog parks are known for bringing the dog owning community together at a specified location and giving the dogs an opportunity to run off-leash in a safe, confined space. The initial capital costs for building a fenced dog park on park open space combined with ongoing maintenance costs significantly exceed the costs that are associated with simply maintaining that park open space without the addition of a dog park. In addition to the costs of such a project, the PARC considered the criteria outlined in the 2012 Parks Plan, such as park size, parking, and the presence of a buffer between residential homes.

The Dog Park subcommittee also investigated off-leash hours in existing City parks. ‘Off-leash’ is defined by the Dog Park subcommittee as the utilization of existing park open space to allow dogs to run off-leash at designated locations during specified times. Advantages of this type of program include the absence of capital costs and lower maintenance costs, partially due to the ability to limit the usage times at any given location. Another advantage is that multiple locations throughout the City can be designated as off-leash, increasing accessibility to different areas of the City. Drawbacks include concern for the safety of dogs who might run into the streets as well the interaction between off-leash dogs and non-dog park users.



Subject: Parks and Recreation Commission Recommendation on Off-leash Dog hours in City Parks

At its July 11, 2018 meeting, PARC Commissioner Lilygren made the following motion, which was seconded by Commissioner Heley:

“The Parks and Recreation Commission recommends the City adopt an off-leash pilot program. Prior to advancing the recommendation to Council, the Dog Park subcommittee will work with City staff to identify the best locations and hours.” The motion passed unanimously (7-0).

After the PARC made this recommendation, they maintained the Dog Park subcommittee, which is still looking into options for a fenced dog park in Los Altos. With some recent findings by the Dog Park subcommittee, the PARC may have a recommendation on a fenced dog park in the near future.

Options

- 1) Direct staff to develop a pilot Off-leash Dog Program proposal in existing City parks, utilizing the PARC recommendation while considering risk mitigation strategies and learning from the experiences of neighboring agencies with off-leash programs

Advantages: Staff will be able to gather information from other agencies on current off-leash dog programs. Staff will have the opportunity to work with Risk Management services to assess the level of risk that might be assumed by the City through such a program

Disadvantages: None

- 2) Direct staff to not invest further time looking into an off-leash dog program as recommended by the PARC

Advantages: Savings in staff time

Disadvantages: None

Recommendation

The staff recommends Option 1.

The dog park subcommittee has been directed by the rest of the commission to focus on researching the possibility of implementing off leash hours at certain parks. This report from the subcommittee will:

- 1) Make an updated recommendation of parks suitable for off leash dog activity during certain designated hours
- 2) Present rules for off leash dogs and owners

Off Leash Pilot

The subcommittee recommends that dogs be allowed off leash at certain parks from Sunrise-9am when school is in session, and Sunrise-8am during summertime in order to minimize the interaction between children and off leash dogs. The test period for this program would last for 12 months, and can be cancelled at anytime by city staff if serious issues or complaints arise.

Suitable Parks for Off-Leash Hours

- 1) **McKenzie Park**- This park is currently very popular amongst dog owners and is a great place for dogs to exercise. The grassy area where dogs run around is located between 2 playgrounds that are commonly used, however, the given hours are designed to prevent any issues between children and dogs. This location also provides a space for South Los Altos residents to exercise their dogs off leash.
- 2) **Shoup Park**- The grassy area of Shoup park is a very popular place for dog owners to convene in the morning, and the park provides suitable space for dogs to exercise.
- 3) **Lincoln Park**- The section of Lincoln Park located between Edith and Main Street is frequently used by dog owners as a place to exercise their dogs. The fencing along Lincoln Park provides a sufficient buffer from Foothill Expressway in order to ensure safety of the dogs. However, if frisbees and throwing devices were to be permitted at Lincoln Park, the subcommittee recommends that a driving range type netting be added or a tall chain link fence along Foothill Expressway in order to prevent objects from interfering with vehicles and bicycles on the busy thoroughfare. An example of an attractive, very high, black chain link fence can be viewed bordering the west side of the new El Camino Park in Palo Alto located between Alma and the El Camino across from the Stanford Shopping center.
- 4) **Little League Field at Hillview Park**- Although the Little League field was previously disregarded as a possible trial location, the subcommittee has decided to include it as a suitable location for off leash hours since it is currently used for dog obedience training. In order to preserve the condition of the field, the subcommittee recommends that dogs

be allowed off leash only when Little League is not in season. Damages to the field will be monitored in order to maintain the field's condition.

- 5) **Heritage Oaks Park-** The grassy area of Heritage Oaks is a popular place for dog owners to allow their dogs to run around. However, given the parks proximity to Portland Avenue, the subcommittee recommends that a fence be added. This fence would help ensure the safety of dogs along with children from running into a busy street
- 6) **Marymeade Park-** The field of Marymeade Park is spacious and would serve as a good place for dogs to run around. However, this park is very close to Fremont Road. The subcommittee recommends that a fence be added in order to prevent dogs from running into traffic.

Rules for Off Leash Dogs

- 1) Dogs are only allowed off leash during the designated hours, and they must be kept on a leash at all other times
- 2) All dogs must remain within the designated area while off leash
- 3) Frisbees or throwing devices would be allowed or disallowed as posted on the list of Rules based on the Park
- 4) Dogs must be under voice command
- 5) Owners must clean up after their dog
- 6) Dogs must be up to date with vaccinations
- 7) Owners must supervise their dog at all times
- 8) Owners must be able to control their dog at all times
- 9) Dogs are not allowed off-leash on playgrounds or sports fields (other than seasonally allowed at specified times on the Hillview Little League field)

Chronology of Parks and Recreation Commission Meetings
Regarding Dog Park Activities in Los Altos

City Council Direction to Staff and the Parks and Recreation Commission
February 13, 2019

Parks and Recreation Commission Meetings

- March 13, 2019 Regular Meeting
- April 10, 2019 Regular Meeting
- July 10, 2019 Regular Meeting
- October 16, 2019 Special Meeting
- November 13, 2019 Regular Meeting
- November 25, 2019 Special Meeting
- December 11, 2019 Regular Meeting

- January 8, 2020 Regular Meeting
- February 3, 2020 Special Meeting
- February 12, 2020 Special Meeting – Dog Park Workshop
- February 29, 2020 Special Meeting – Dog Park Workshop
- May 20, 2020 Special Meeting
- September 9, 2020 Regular Meeting



DATE: May 20, 2020

AGENDA ITEM # 3b

TO: Parks and Recreation Commission

FROM: Donna Legge, Staff Liaison

SUBJECT: Community-driven Dog Park Input

RECOMMENDATION:

Receive report from City staff

BACKGROUND

At its regular Parks and Recreation Commission (PARC) meeting of August 14, 2019, Vice Chair Stuart Eckmann and Commissioner Scott Spielman volunteered and were appointed to serve on the Off-Leash Areas and Fenced-in Dog Park Subcommittee (Subcommittee). Commissioner Teresa Morris was appointed to the Subcommittee on February 3, 2020. The Subcommittee has worked closely with staff to evaluate options and gather information for the reports that have been prepared since October 2019.

At its special meeting of October 16, 2019, the PARC discussed establishing a pilot program for off-leash hours at the Hillview Baseball Field and Heritage Oaks Park, as suggested by staff and supported by the 2018 City Dog Park survey that showed Heritage Oaks Park as the third preferred location (26.5%) and Hillview as the fourth preferred location (25.7%) shown in Attachment A – pages 4 and 5. While available hours are limited, staff and PARC recommended pilot hours for a consistent schedule and appropriate signage for the public.

While staff and the PARC determined that McKenzie Park is a feasible option to consider for a fenced-in dog park, the PARC recommended that South Lincoln Park be considered as a second alternative, at the regular meeting of November 13, 2019. Lincoln Park was the top location choice (33.3%) for a fenced-in dog park according to the 2018 City Dog Park survey (Attachment A – page 9).

DISCUSSION

At its regular meeting of February 13, 2019, City Council directed the PARC to engage the community to determine a desired dog park type and location. As the commission fulfills City Council's direction, community interest and participation grew. Throughout the PARC process, separate community efforts took place. In addition, each ensuing Commission meeting attracted interest and public comment.



DATE: May 20, 2020

AGENDA ITEM # 3b

Staff received 23 dog park emails from August 2019 to February 2020. Staff and the Subcommittee cross-referenced the residential addresses associated to the emails with the residential addresses of the workshop participants. From the 23 emails, 19 of the resident authors completed a Dog Park Workshop ballot; 4 did not fill out ballots of which 2 are opposed to a dog park in South Lincoln Park; 1 suggests Rosita Park; 1 suggests signs to enforce leash laws and a fenced-in dog park; 8 residents were against off-leash hours at Heritage Oaks Park.

The following is a summary of *independent dog park input* that has been received since the Dog Park Workshops held in February 2020. The input is in the form of one survey, two petitions and a questionnaire. It is not assumed that all participants involved in these independent efforts understood that the community-driven input was separate from the City efforts. Based on available information, staff and the Subcommittee cross-referenced the addresses of the community-driven participants to the addresses of the workshop participants to understand the patterns of participation, more thoroughly.

Community-driven Input (not sponsored by the City)

Lincoln Park Neighborhood Survey – Opposition of a Fenced-in Dog Park

The City received a survey from the Lincoln Park neighborhood that randomly sampled households adjacent to Lincoln Park, covering W. Edith Avenue to El Monte Avenue, mostly between January 20 to 23, 2020. In addition, a Google Survey was posted to the Lincoln Park neighborhood through Nextdoor on January 20, 2020. Additional surveys were distributed by email and home delivery of a hard copy.

84 households (111 residents) out of the 330 South Lincoln households participated in the survey. This represents 25% of the neighborhood households.

100% Adult, 95% Homeowner, 52% Dog Owner

<u>Topic:</u>	<u>Want</u>	<u>Don't Want</u>
Fenced-In Dog Park in Los Altos:	24%	58%
Fenced-In Dog Park in S. Lincoln Park:	18%	79%
Off-leash Anywhere in Los Altos: (Sunrise to 9am, 4 to 6 pm)	26%	47%
Off-leash Hours at S. Lincoln Park: (Sunrise to 9am, 4 to 6 pm)	20%	69%

15% Want Los Altos land used for dog park; 74% Want it preserved as open space



DATE: May 20, 2020

AGENDA ITEM # 3b

Top Priority:

S. Lincoln Park - Based Off-leash or Dog Park	24%
Off-leash or Dog Park elsewhere in Los Altos	27%
No Dog Park/Off-leash	49%

Staff and Subcommittee Duplication Analysis

56 of the 111 participants also completed a ballot; 55 did not complete a ballot. Therefore, there was a duplication of opinions by 56 residents.

Community Petition - Support of a Fenced-in Dog Park at South Lincoln Park

The City received a petition in support of developing a fenced-in dog park in South Lincoln Park. Between 2016 and 2020, 559 signatures were collected including 223 Los Altos residents and 143 non-residents. While in support, 193 individuals either did not include a signature or an address – just a printed name. In January 2020, it was reported to the Police Department that a number of additional signatures were stolen.

Staff and Subcommittee Duplication Analysis

Cross-referencing for duplications was not completed due to illegible signatures and a lack of residential information.

McKenzie Park Neighborhood Petition – Opposition of a Fenced-in Dog Park

The City received a petition from the McKenzie Park area with 49 signatures, expressing opposition to a fenced-in dog park at McKenzie Park. One person signed their name twice (work and home address); four were non-residents that worked in one of the adjacent medical offices, and two were illegible.

Staff and Subcommittee Duplication Analysis

Out of the 48 signatures, seven (7) residents completed a Dog Park Workshop ballot and 32 residents did not.

Community Questionnaire - Support for Off-Leash Hours Program in Various Parks

The City received 84 questionnaires prepared to receive feedback regarding off-leash hours at the Hillview Baseball Field and Heritage Oaks Park: 2 of the feedback questionnaires are incomplete.

Support fast-tracking (90 day) pilot program 82



DATE: May 20, 2020

AGENDA ITEM # 3b

Hours Recommended:

- Sunrise to 10 am 13
- Late afternoon to sunset: 04
- Both sunrise to 10 am and 4 pm to sunset 61
- No Time chosen 04

Additional Off-leash Park Choices

Grant Park	54	Montclair Park	4
Hillview Field	17	McKenzie Park	4
Marymead Park	16	Shoup Park	3
Rosita Park	13	Montclair Elementary	2
Heritage Oaks Park	6	Woodland Library	1
Los Altos High School	4	Miramonte Park	1
Lincoln Park	4	Covington School	1

Staff and Subcommittee Duplication Analysis

In cross-referencing the feedback questionnaires with the Dog Park Workshop participant addresses: 28 were duplications and 4 people provided feedback twice.

Attachment:

- A. Summary of 2018 City Dog Park Survey

DATE: May 20, 2020

AGENDA ITEM # 3c

City of Los Altos
Parks and Recreation Commission
Special Meeting: May 20, 2020

Dog Park Subcommittee Report and Recommendations

Report Date: Thursday, May 14, 2020
To: Park and Recreation Commission
From: Commissioners Stuart Eckmann, Teresa Morris, and Scott Spielman
Subject: Dog Park Subcommittee Report and Recommendations

Background

On February 13, 2019, the Los Altos City Council tasked the Los Altos Parks and Recreation Commission (PARC) with conducting comprehensive public outreach in order to determine resident interest for a fenced-in dog park, as well as for off-leash dog hours in public parks. The current Mayor, Jan Pepper, later requested to the Subcommittee, that the process be divided into two proposals: one for a dedicated fenced-in dog park and the other for a shared space, off-leash pilot program. The design of the workshops and the recommendations in this report are consistent with those requests.

The issue of dog parks in Los Altos has been a subject of discussion within the leadership of this City for nearly ten years. In an attempt to thoroughly assess the issue PARC appointed a Dog Park Subcommittee (Subcommittee) to explore ways to conduct thorough public outreach and analysis. The Subcommittee was formed in August 2019 and consisted of Stuart Eckmann and Scott Spielman. In February of 2020, Teresa Morris was added to the Subcommittee. This report and its recommendation is the product of the collective views of the Subcommittee.

In addition to the current subcommittee efforts there was a previous dog park PARC subcommittee. That Subcommittee consisted of Mike Ellerin, Tanya Lindermeier and Grace Lilygren. There was also a 2018 Dog Park survey.

City Council also requested that the PARC work with City staff to conduct the public workshops. The Subcommittee commends the work of staff, particularly Donne Legge and Trevor Marsden, as well as the rest of the recreation staff. They were invaluable in conducting the workshops, compiling the data from the workshops and collecting public inputs through petitions, surveys and emailed correspondence between August 2019 and February 2020. The Subcommittee appreciates the efforts of residents in the information they gathered and provided, as well.

PARC, along with staff, did extensive public outreach. Mailings were sent to residents that live within 1000 feet of each of the proposed dog park sites. Other outreach efforts included:

- Signs in all parks (not just the parks under consideration for dog parks)
- Paid ad and press release in Town Crier
- Flyers distributed and posted through the city
- Facebook

DATE: May 20, 2020

AGENDA ITEM # 3c

- Instagram
- Nextdoor.com
- Neighborhood leaders were sent informational emails

The Subcommittee recommendations are based to a large extent on the dog park workshops. However, all input from residents were considered, including surveys, petitions, emails, letters and public comments at PARC meetings were assessed. In February 2020, PARC and City Staff conducted 4 dog park workshops over a period of two days. The first set of two were conducted on a Wednesday evening at the Garden House in Shoup Park. The other set of two workshops were held two weeks later on a Saturday morning at Grant Park. Details of the workshops and the additional resident input are contained in the staff report.

Additional Information that contributed to the recommendations in this report:

According to Palo Animal Control, there are over 3,800 licensed dogs in the city of Los Altos. Given that there are 10,700 residences in the city, between 35 and 40% of the homes in the city have dogs. (The range given is imprecise because some homes have multiple dogs and some dog owners do not have licenses for their dogs.)

Los Altos has limited parkland (45.2 acres) and limited parks, of which perhaps 8 or 9 provide the conditions to support areas for dogs. The parks are heavily used for sports and other activities and this presents scheduling challenges. As a result of having fewer parks and less open space, it is a challenge to find ideal hours for any type of Dog Park in the city.

Neighboring cities, including Cupertino, Los Altos Hills, Mountain View, Palo Alto and Sunnyvale have dog parks.

Residents of Los Altos frequently drive to other cities to use the dog parks in those cities.

Given this background and information, the following are the recommendations of the dog park subcommittee.

Proposal for a Dedicated Fenced-in Dog Park

McKenzie Park Location Discussion:

Initially, staff recommended that McKenzie Park be considered for a fenced-in dog park. The Subcommittee noted that there were some problems in recommending that site:

For example, substantial capital investment would be necessary to make McKenzie Park functional as a fenced-in dog park. Hardscape would need to be removed, some trees would need to be removed, drainage would need to be improved and fencing would need to be extensive to enclose the irregular area of this park.

In addition, there was concern for the impact to trees from dog urine and resulting necessary watering. Also, protective fencing would be required for a number of the trees. Parking is also an issue due to the site being frequently full of vehicles during the day. Caterpillars, potentially harmful

DATE: May 20, 2020

AGENDA ITEM # 3c

to dogs, are abundant in the months of April and May in this park. Although all parks in Los Altos face this potential infestation issue, it is a particular issue for the McKenzie Park site because the proposed fenced-in dog park would be located directly under the trees that are most infested with the caterpillars. Furthermore, a fenced-in dog park at this location would remove resident access to a play structure as well as public benches and picnic tables. Finally, and importantly, the data from the workshops do not support having a fenced-in dog park at this site.

Therefore, given these considerations and the negative impacts that would result from making a portion of the park a fenced-in dog park site, the Subcommittee does not recommend a fence-in dog park at this location. Furthermore, the recent financial constraints on the City budget, as a direct result of the Corona virus, also gives reason to reject a fenced-in dog park at McKenzie Park.

Lincoln Park Location Discussion

Subsequently, and in response to the direction from City Council for PARC to recommend a site for a fenced-in dog park, the subcommittee decided to consider one other option for a location. An evaluation was made of South Lincoln Park, an approximate 22,000 square foot area that was mostly unused and had low traffic volume and ample parking. Drawbacks to this alternative became evident. It made no sense to dedicate a large part of this park to a fenced-in dog park. It would be giving up too much open space. A smaller area of about 7,000 divided into two areas – one for small dogs and one for large dogs was considered. This still results in removing a third of the park from general public uses.

The City was provided with an additional source of input via a large petition in support of a fenced-in dog park at south Lincoln Park. However, those residents did not participate in any significant degree in the workshops, during PARC meetings or via writing to advocate for a dog park at south Lincoln Park. Therefore, the Subcommittee does not recommend proceeding with a fenced-in dog park at this location.

The City of Los Altos conducted a survey in 2018. The outcome of that survey had a number of participants in favor of a fenced-in dog park. However, the survey was not scientific in its methodology. Unlike the workshops, it lacked controls to allow for the separation of resident versus non-resident input. In addition, there was no control for duplication of voting.

Based on the workshops, there is consistent opposition to a dedicated fenced-in park in Los Altos.

One other data point was a City sponsored survey, conducted in 2018. It found that respondents preferred Lincoln Park between Edith and University (33%) for a fenced-in dog park. This survey also revealed desires for fenced-in parks at Grant, Hillview and Heritage Oaks Parks. However, based on the significant resident input through the dog park workshops results, the Subcommittee does not recommend that location or any others for a fenced-in dog park in Los Altos.

DATE: May 20, 2020

AGENDA ITEM # 3c

Proposal for Off-Leash sites at two locations as a pilot program

Staff recommended two sites for off-leash hours that would be shared with other resident uses. PARC chose to support staff recommendations. The Subcommittee supports the concept of shared space, given that there is limited park space in our city. These two sites are: The Hillview Baseball Field and Heritage Oaks Park.

This would be a pilot program for a specific timeframe. The Subcommittee recommends 6-9 months in duration after the program begins. The 6-9-month period is exclusive of any closure due to any field maintenance. At the end of that timeframe, an updated report is recommended to City Council by current PARC subcommittee members and staff to determine if the pilot program should be extended or implemented permanently.

The Hillview Baseball Field Location Discussion

This site has a number of time limitations. It is used for baseball 7 months of the year and it is closed, as all parks in Los Altos are, for 2-1/2 months of the year, per staff, for field maintenance. However, the Subcommittee recommends this location because it received strong support in the dog park workshops. The Hillview Baseball Field is currently available weekday mornings and after baseball activities in the weekday evenings. It is also currently available on weekend evenings.

The Subcommittee recommends that dog owners be limited to the grass area and not allow their dogs to run on the infield to preserve the infield's condition. Appropriate signage needs to include this restriction.

Furthermore, the Subcommittee recommends that morning weekday hours continue until 10 am on the days the Field is not being used (refer to hour and timetable below). The hours below will not interfere with other activities in the park and will allow people who prefer to walk later, or who have school drop off conflicts to enjoy the location more fully.

Recommended hours for the off-leash use of Hillview Baseball Field are as follows:

Any adjustments deemed necessary by staff, to hours for the park schedule should be done in conjunction with the dog park Subcommittee.

Morning Hours

Days	Months	Off-Leash hours Start	Off-Leash Hours End
M, T, Th, Fr	Feb thru Jul	7:00AM	10:00AM
Sun, Wed, Sat	Feb Thru Jul	7:00AM	9:00AM
Sun-Sat ¹	Aug thru Jan	7:00AM	10:00AM

1. Except 7:00-9:00AM on Wed, Aug thru Oct

DATE: May 20, 2020

AGENDA ITEM # 3c

Afternoon/Evening hours

Days	Months	Off-Leash hours Start	Off-Leash Hours End
Sat, Sun	Feb thru Jul	5:00PM	Sunset
Sat, Sun	Aug thru Jan	4:00PM	Sunset
Mon-Fri	Feb thru Oct	7:00PM	Sunset
Mon-Fri	Nov thru Jan	4:00PM	Sunset

Heritage Oaks Park Location Discussion

The second location that staff recommended as an off-leash hours site is Heritage Oaks Park. PARC supports this recommendation.

Off leash dogs should be prohibited within 25 feet, or whatever distance staff recommends, of the picnic table areas.

Dogs must be restricted from the creek area adjacent to the park.

The Subcommittee strongly recommends that these restrictions be clearly displayed on the main signage and strictly enforced by Animal Control and Los Altos Police.

Hours recommended for Heritage Oaks Park

Any adjustments deemed necessary by staff, to hours for the park schedule should be done in conjunction with the dog park Subcommittee.

Morning Hours:

Days	Months	Off-Leash hours Start	Off-Leash Hours End
Sun-Fri	Sept thru Jun	7:00AM	10:00AM
Sat	Sept thru Jun	7:00AM	9:00AM
Mon-Fri	July thru Aug	7:00AM	9:00AM
Sat-Sun	July thru Aug	7:00AM	10:00AM

Afternoon/Evening hours

Days	Months	Off-Leash Hours Start	Off-Leash Hours End
Mon-Fri	January thru December	5:30PM	Sunset
Sun-Sat	Apr thru Oct	5:30PM	Sunset
Sun-Sat	Nov thru Mar	4:00PM	Sunset

DATE: May 20, 2020

AGENDA ITEM # 3c

Comments about Hours for Off- Leash Hours Locations:

As noted above, Heritage Oaks and Hillview, like most parks in Los Altos, are well used. Therefore, providing a balance between the scheduled activities and consistent hours is a challenge. One option is to have the same set hours for both parks that are more limited and the other is to offer as many hours for off leash dog owners possible. The Subcommittee chose the latter.

Resident Concerns

Heritage Oaks Park has a particular challenge in that it is directly adjacent to a row of houses. Hillview Baseball Field is similar. PARC received comments during the workshop and via the submitted comment cards, that residents adjacent to Heritage Oaks Park are concerned about the noise level. Taking this into account, PARC recommends that morning hours at this park and the Hillview Baseball Field do not begin until 7 am. It is our recommendation that the needs and desires of dog owners be balanced with the needs of residents and that all parties share the precious parkland that we have in our city. The Subcommittee recommends that any noise issues be considered as part of the post off-leash trial period discussion.

Monitoring and Evaluation for off-leash locations

Monitoring and evaluation is necessary.

The Subcommittee recommends the following procedures for public comment:

1. Allow the public to submit an email via a City address for emails and hard copy letters to be sent or dropped off with comments.
2. Set up an online comment form that requires name and address in order to fill out the form. Comments with names and addresses will be considered for evaluation for the pilot program. Comments will also be accepted via mail and walk in.
3. The submitted comments will be compiled reviewed by both staff and the Subcommittee.

Animal Control and Los Altos Police will patrol off-leash locations to ensure people are following the rules.

City staff and the Subcommittee will also monitor reports from Animal Control and Los Altos Police Department.

In addition, the Subcommittee suggests that dog owners organize to form a group of Los Altos residents to monitor the dog issues at the parks and to report them to the Subcommittee.

Dog owners and residents should report all incidents.

Staff should report to the Subcommittee any concerns they might have on a monthly basis.

Note: This is not to be considered a complete list. Moving forward, staff and the Subcommittee will work together to provide a complete list.

Dog Owner Responsibilities

- Dog owners will pick up after their dogs, keep their dogs in the designated areas, report any incidents, and avoid tearing up the grass, particularly on wet days.
- Dog owners must control the noise both they and their dogs generate, particularly before 8 am but also be aware of excess noise at all times.
- Dog owners need to be aware that this is a trial program and could be suspended if they do not take proper care of the parks.
- Dog owners must keep their dogs out of the nearby creek and yards and designated children's' play areas.
- Dog owners must abide by the hours and all rules provided by signage
- All dogs must licensed
- Dogs must be under voice control
- Limit of two dogs per human companion
- All dogs must have an ID tag and collar, or harness and owner must be in possession of a leash.
- Hours for dogs must be strictly honored
- Incidents must be reported per signage instructions

Note: This list may be expanded per staff and the Subcommittee.

Per the October 16, 2019 Staff Report, the estimate for the off-leash parks for signage, dog bags, etc. is \$7,100 per park.

Review of the Data from the Workshops

Data collected from the workshops, shows some support for fenced-in dog parks, as well as some opposition to off-leash hours. Comment cards from the workshops are consistent with these sentiments as well.

Support for fenced-in dog parks at one or both of the suggested locations, either Lincoln Park or McKenzie Park, was 38.9% of the 288 respondents. Specific to McKenzie, the support was 10.1% and for Lincoln Park the support was 6.6%. Conversely, an additional 8.3% responded no to the chosen locations but yes, to fenced-in elsewhere in Los Altos. Opposition to the suggested fenced-in locations was a majority at 52.8%.

Off-leash hours results showed the majority of respondents, 63% of the 284 respondents, support off-leash hours at one or both of the locations. Conversely, opposition to off-leash Hillview Baseball Field and Heritage Oaks Park was 9.5%. In addition, 27.5% completely opposed off leash hours *at any park* in Los Altos.

DATE: May 20, 2020

AGENDA ITEM # 3c

For complete workshop statistics, see the Dog Park Workshop Results Staff Report (3a).

Note: The number of workshop participants represents about 1% of the Los Altos population.

How long should the pilot program run?

The Subcommittee believes that 6-9 months should be sufficient to evaluate the effectiveness of the program. The 6-9-month period is exclusive of any closure due to any field maintenance.

The COVID-19 Virus - The COVID-19 virus has created uncertainty with respect to the timing of the implementation of the pilot off-leash program. It appears that it may be possible for dogs to be infected with the COVID virus and cause the infection of other dogs or humans. This needs to be factored into the timing of the pilot program, as do the same social distancing requirements already in place. It is crucial for PARC, as well as all staff, to stay abreast of the news regarding transmission via human to animal and animal to human as we move forward. If at any point, the Centers for Disease Control and Prevention (CDC) recommends closing off leash hours down, the City of Los Altos should act swiftly and decisively to do so. The City should consult, as necessary, with the Santa Clara County health Department as well.

COVID-19 Considerations - Public Health Issues.

The selection of potential sites for off-leash and fenced-in areas, as well as the City workshops, were all done prior to the COVID-19 pandemic, shelter-in-place orders, and guidelines for social distancing. The CDC have indicated that dogs and cats may become infected with the virus that causes COVID-19, and they are currently advising people to refrain from letting their pets interact with people or other animals outside their own households.

More recent information from Stanford University indicates that the COVID-19 virus can be in solid waste. The risk of dogs getting COVID-19 may be minimal, but it does exist. Whatever risks that exist may also be increased in legal off-leash parks.

Addendum

1. CDC Guidelines

Recent CDC guidelines are included as an addendum to this report, and the Subcommittee may provide updates as needed. As a result of this new information, there could be potential public health issues from sharing areas where dogs urinate and defecate with individuals and families who picnic on the same turf, and whose children play sports on that turf.

<https://www.cdc.gov/coronavirus/2019-ncov/daily-life-coping/animals.html>

<https://www.cdc.gov/coronavirus/2019-ncov/faq.html#COVID-19-and-Animals>

<https://www.cdc.gov/coronavirus/2019-ncov/daily-life-coping/pets.html>

2. A Potential Alternative Site at Heritage Oaks Park

Subsequent to public workshop input and the implementation of COVID-19 advisories and the shelter-in-place order, the Subcommittee discussed how and where another off-leash area could be implemented. If council feels that solid and liquid waste is a risk for the general public in the Covid-19 era an alternative might be to use the undeveloped area of Heritage Oaks Park. However, we believe that most participants in the workshop would have assumed the area to be used would be the grassy area of Heritage Oaks Park. Therefore, this section is separated from the rest of the report. In addition, there is potential that any individual who uses any dog designated area (off leash or fenced-in) is always at risk of exposure to additional dog related diseases.

Potential advantages of having a dedicated off leash area in Heritage Oaks Park include: Minimizing risk for both dogs and humans of contaminating shared turf with dog urine and solid waste; the potential for broader hours of operation; and the potential for better compliance with ADA issues, where a solid substrate would better facilitate wheelchair access.

Potential disadvantages: The close proximity to residential properties; and potential negative impact to a watershed area at the adjacent creek. Furthermore, this would require significantly more capital investment to enable this area to be safe and attractive to both dogs and dog owners. Additionally, this has not been reviewed by staff nor presented to the public and this would take significant time and analysis.

Sharing our discussions of this potential site is not meant to bypass any public input from public discussions, but rather to convey an organically-derived idea.

3. Future Additional Needs for Dog Areas

A) All Bay Area communities are facing housing challenges. The State of California is mandating additional housing units, and the City of Los Altos is addressing this with Accessory Dwelling Units and higher-density multifamily development. Sometimes developers are seeking variances in allowable square footage and setback requirements and incorporating as many units as allowed in order to maximize their returns on investments.

Dogs are, and will continue to be, part of the social and emotional fabric of families. The confluence of higher-density living, an overall decrease in per capita yard size, and the desire for families to include a companion animal, mitigate together to add pressures on our finite park space. As result of the higher density and developer maximization, it would behoove The City of Los Altos to *require* that all future high density development in Los Altos provide park space, including a play space for dogs, as well as a separate play space for children. The dog park in Mountain View at San Antonio Village is a prime example of such a park incorporated into a high-density housing development.

B) If the dog park off leash program is a success, consider creating additional off leash parks per the results of the dog park workshop.

Meeting Date: September 9, 2020
To: Park and Recreation Commission
From: Dog Park Subcommittee
Commissioners Teresa Morris and Scott Spielman
Subject: Off-leash Pilot Program Implementation Plan

Attachment 5

BACKGROUND AND DISCUSSION

At the Parks and Recreation Commission (PARC) meeting on May 6, 2020, the Commission voted to recommend pilot off-leash hours at both the Hillview Baseball Field and Heritage Oaks Parks. At the meeting and through both emails and letters, several concerns were raised regarding Heritage Oaks Park. As a result, the Commission directed the Dog Park Subcommittee to develop an implementation plan.

The Subcommittee initiated five (5) in-person or zoom meetings with Heritage Oaks Park residents. The meetings included residents that were in support as well as in opposition of the proposed off-leash pilot program.

Summary of Top Resident Objections

Residents raised the following concerns about off-leash hours at Heritage Oaks Park:

- Increased conflicts with park users (i.e., large gatherings, playing, soccer)
- Creates a dangerous environment for children
- Lack of parking
- Increased noise (i.e., yelling, whistling, barking)
- Not appropriate during COVID-19
- General public safety
- Dog waste
- In conflict with children biking/walking to school
- Conflicts between dogs
- Traffic congestion on/near McKenzie Avenue
- Dogs digging holes/ruining grass

General Subcommittee Recommendations

The following recommendations are a result of resident input via emails, letters, and meetings with residents.

- Hours changed to avoid school commute times, impact on neighbors, as well as to address additional concerns.
- Reduced hours to 1.5 hours mornings and evening and none on weekends. It is intended that these hours address many of the concerns regarding impact on neighbors, school commute times.
- Fence to be added to protect the 4th side of the toddler play area.
- Low profile fence along climbing structure

- Expand dog owner responsibilities via signage
- Evaluation criteria
- A Resident Review Team composed of residents along with 1-2 Dog Park Subcommittee members to be formed. Review Team will meet monthly.
- Incident reporting procedure to staff (see below)
- Palo Alto Animal Control (PAAC) and Los Altos Police Department (LAPD) to patrol regularly during and around off leash hours
- Resident Committee will track parking situation at their monthly meeting. It will depend on feedback from resident committee observations and formal feedback from other park users.
- As stated in our original Dog Park PARC report, delay start of pilot program until phase four (in-person) for Covid-19 is implemented.
- Consider signage and/or permit parking for residents only on McKenzie Avenue on the residential side.
- Explore adding parallel parking spaces along Portland Avenue, per the Parks Plan recommendations (p. 10).

What constitutes an automatic shutting down of the program?

In response to a request by residents for criteria that would be used to shut down the off-leash program, the Dog Park Subcommittee recommends the following*

- Any dog bite attack on a human
- Three (3) incidents of a dog injuring another dog that requires vet care
- Two (2) incidents of an adult being charged or frightened by a dog within a month
- Two (2) incidents of a child being charged or frightened by a dog within a month
- Five (5) times in one month of noise complaints verified via a report filed with PAAC or the LAPD, and reviewed by the Resident Review Team (to be formed),
- Seven (7) off-leash citations given in a month and verified via a report filed with PAAC or the LAPD, and reviewed by the Resident Review Team
- Parking will be evaluated by Resident Review Team

* Please note that the above incident(s) must be verified via a report filed with Palo Alto Animal Control or the Los Altos Police Department and reviewed by the Resident Review Team.

Reduced Hours

Off leash hours will be enforced. Violators may be cited.

2021 Pilot Hours	Off-leash	Sept to Mid-November	Mid-January to May	June to August
Mon thru Friday, Morning		8:30 to 10 am	8:30 to 10 am	7 to 8:30 am
Mon thru Friday, Evening		5:30 to 7 pm	5:30 to 7 pm	6:30 to 8 pm

*Park is closed for maintenance Mid-November to Mid-January

Dog Owner Responsibilities

- Dog owners will pick up after their dogs, keep their dogs in the designated areas, report any incidents, and avoid tearing up the grass, particularly on wet days. Dog owners must control the noise both they and their dogs generate, particularly before 8 am but also be aware of excess noise at all times
- Dog owners need to be aware that this is a trial program and could be suspended if they do not take proper care of the parks
- Dog owners must keep their dogs out of the nearby creek and yards and designated children's' play areas
- Dog owners must abide by the hours and all rules provided by signage
- All dogs must be licensed
- Dogs must be under voice control
- Limit of two dogs per human companion
- All dogs must have an ID tag and collar, or harness and owner must be in possession of a leash
- Hours for dogs must be strictly honored
- Incidents *must be reported* per signage instructions

Note: The Dog Park Subcommittee recommends that *Dog Owner Responsibilities* be incorporated into the signage, per City ordinances and Staff.

Off Leash Signs

1. Dog owners will pick up after their dogs, keep their dogs in the designated areas, report any incidents, and avoid tearing up the grass, particularly on wet days. (put areas on signage)
2. Dog owners must control the noise both they and their dogs generate. Be aware of excess noise at all times. **Nuisance** noise from a **dog** is defined as **barking** or whining for more than 5-minutes in any 1-hour period. (<https://www.davis-stirling.com/HOME/Nuisance-Barking>)
3. Dog owners must keep their dogs out of the adjacent creek area, neighboring yards and designated children's' play areas. Leashed or not.
4. Dogs will not be allowed within 25 feet of the picnic tables, or whatever distance staff recommends, of the picnic table areas.
5. All dogs must be licensed and current with required vaccinations
6. Dogs must be under voice control
7. Limit of two dogs per human companion
8. All dogs must have an ID tag and collar, or harness and owner must be in possession of a leash.
9. Incidents must be reported per signage instructions
10. Poop Happens. Clean it up! (place a few cute signs throughout park)
11. Aggressive dogs are not allowed in park See City

12. Dogs are not allowed to charge other dogs or people
13. No more than 10 off leash dogs allowed in the park at one time.
14. No one under the age of 13 is allowed to supervise off leash dogs without an adult present.
15. Dog owners need to be aware that this is a trial program and could be suspended if they do not take proper care of the parks.
16. Dog owners are responsible for all injuries to other dogs and people

Evaluation Process:

The Subcommittee recommends the following procedures for public comment:

1. Allow the public to submit an email via a City address for emails and hard copy letters to be sent or dropped off with comments.
2. Set up an online comment form that requires name and address in order to fill out the form. Comments with names and addresses will be considered for evaluation for the pilot program. Comments will also be accepted via mail and walk in.
3. Provide an in park comment box. Details to be determined between City Staff, Subcommittee and residents.

Please note, it is strongly advised that dog owners and residents should report all incidents.

A resident review team will be formed. The Resident Pilot Program Review Team will include one (1) off leash resident in support; one (1) McKenzie Ave. resident; and one (1) to two (2) Dog Park Subcommittee members. The Team will meet monthly to review the evaluation forms, LAPD and PACS reports and emails to staff to determine how things are going. The process may have to be adjusted as review is made. For situations that are urgent, we will go to PARC and City Council to receive approval to make timely changes.

In addition, the subcommittee, with staff support

- will meet monthly until end of pilot program
- Survey the immediate neighbors and dog owners who used the park
- Review what is received via the broader evaluation forms and letters to City and PARC
- Review formal reports of Incidents amount and type (police, PAAC and City reported)

Note: This is not to be considered a complete list. Moving forward, staff and the Subcommittee will work together to provide a complete list

Resident evaluation form Questions:

1. How do you rate the off leash program on a scale of one to ten. Ten is excellent.
2. Have you had any incidents with off leash dogs during off leash times? If yes, please briefly describe.
3. Did you contact the police or animal control regarding any off leash incidents? If yes, please provide details.

4. What changes did you notice in the park due to off leash dog hours?
5. Was poop picked up? Provide details if not.
6. Were bags available in the bag stations for poop pick up?
7. Did you have to wait to access the park due to limiting of number of dogs for off leash hours? Provide details.
8. Did you notice any additional dog related noise in the park during off leash hours? Describe.
9. Was parking in designated park parking spaces available?

Please provide your name and street (your name and street name are important to the assessment process)

Please feel free to add any additional comments below. Compliments and complaints welcome.

May we contact you by email, if yes provide email

Thank you for participating in the Off-Leash Pilot program assessment.



PARKS AND RECREATION COMMISSION
 Fenced-in Dog Park and Off-Leash Hours Program Proposals
 Staff and Dog Park Subcommittee Report



Prepared for Public Workshops - February 2020

BACKGROUND

In Fiscal Year 2008-2009, City Council budgeted a dog park project that was later placed on hold until a site was selected. The Los Altos Parks Plan (Parks Plan) was adopted by City Council on May 8, 2012. The Parks Plan includes recommended goals and aspirations based on a comprehensive park assessment and is intended to guide future development and planning including the aspiration to identify a location for a fenced-in dog park. The following excerpt is from pages 28 and 29 in the adopted 2012 Parks Plan:

The difficulty in building a dog park is that such parks typically generate a strong, negative reaction by immediate neighbors. Currently, there is not overwhelming support for building a dog park in the City. In a [scientific] survey conducted in 2010 by Godbe Research for the Parks Plan, a dog park was rated “Very Important” or “Somewhat Important” as a facility they would like to have available in Los Altos by 53% of respondents (45% of respondents answered “Not Important”). As of 2011, dogs are allowed, on-leash, in all Los Altos Parks and dogs and owners are frequently seen in the parks. Whether or not a dog park is built, the City should continue to allow dogs on-leash in all City parks.

In planning for a dog park, certain criteria should be met before designing such a park. At a minimum, a site should include:

- Sufficient room for off-leash activities for dogs of all sizes (at least one-half acre)
- Sufficient parking for park-use
- Sufficient buffer between the park and surrounding residential areas to mitigate impact from the park on homes
- Access to water (drinking fountain or spigot)
- Seating located away from perimeter fence
- Covered trashcans/waste disposal stations

None of the parks in Los Altos, meet all the criteria. As such, a site outside of the current park system that includes all the above criteria should be identified before funds are allocated for a dog park. A dog park should include the following within the design:

- A 4' to 6' fence surrounding the dog area
- Adequate drainage
- Nearby parking
- Clear and well-placed signs for park rules
- Shade and water for both dogs and owners
- Seating located away from perimeter fence
- Covered trashcans/waste disposal stations

Dog Park Definitions

A “**fenced-in dog park**” is defined as an enclosed and dedicated area, which is often divided into two separate areas, one for larger/more active dogs and the other for smaller, shyer dogs. Dogs run off-leash in these dog parks. A fenced-in dog park typically is open from sunrise to sunset.

An “**off-leash hours program**” is defined as an unenclosed area where dogs can run but the owner(s) must manage their dogs so that they do not go beyond the designated off-leash areas, unless they are leashed.

On July 12, 2017, the Parks and Recreation Commission (PARC) established the original Dog Park Subcommittee (Subcommittee) to investigate opportunities for dog activity through the development of a dog park in existing City parks. Various PARC and Dog Park Subcommittees have explored the feasibility of establishing off-leash areas as well as fenced-in dog parks over the last two and a half years. In recognition of the work of past Subcommittee members, the current Subcommittee has built upon the previous work of Tanya Lindermeier, Mike Ellerin and Grace Lilygren.

The 2017 Subcommittee drafted and refined an online Dog Park & Off-Leash Hours for Dogs Survey. The “electronic” survey was posted on the City website between January 29 and March 8, 2018. The survey was viewed 1,127 times and included a total of 868 responses in a 1,776-page report. A summary of the report is attached (Attachment 1):

	<u>Fenced-in Dog park</u>	<u>Off-leash Hours</u>
Yes	78.1 %	56.6 %
No	16.4 %	33.4 %
Unsure	5.6 %	10.0 %

Top Four Preferred Locations:

Lincoln Park	33.3 %	Grant Park	31.2 %
Hillview Park	31.7 %	Lincoln Park	27.8 %
Grant Park	31.6 %	Hillview Park	27.7 %
Heritage Oaks Park	25.4 %	Heritage Oaks Park	26.5 %

Based on the survey results, the Subcommittee presented a report (Attachment B) to the PARC at its regular meeting of May 9, 2018, including the following recommendations:

Dog Park Criteria (in addition to the Parks Plan Criteria)

1. A minimum of 10,000 square feet for off-leash activities for dogs of all sizes
2. Access to bathrooms
3. ADA compliant
4. Appropriate hours including periods closed for maintenance
5. Double entry system
6. Surface medium and maintenance regimen that ensures sanitary conditions and a pleasant visit
7. Small tables
8. Covered trashcans

9. Free doggie bags

Off-leash Criteria

1. Trial (pilot) area should not be used as a sports field
2. At least one trial (pilot) location should be convenient to north and south Los Altos
3. Sufficient parking
4. Sufficient buffer between the park and residences/places of worship
5. Clear and well-placed signs that post off-leash park rules
6. Covered trashcans
7. Free doggie bags
8. Waste disposal Stations

The Subcommittee also presented the pros and cons of nine (9) City parks considered for a fenced-in dog park and eleven (11) City parks considered for off-leash hours program.

The PARC recommended that the Subcommittee explore an off-leash hours program.

At its regular meeting of July 11, 2018, the Subcommittee recommended off-leash hours program rules, further review of six (6) suitable parks including McKenzie, Shoup, Lincoln, Hillview Baseball Field, Heritage Oaks and Marymead. In addition, the Subcommittee recommended preferred hours to be sunrise to 9am during school and sunrise to 8am during the summer with a recommended pilot period of 12 months, which could be cancelled at any time by staff should serious issues or complaints arise. The PARC accepted the Subcommittee's recommendation and forwarded it to City Council (Attachment C).

At its regular meeting of February 12, 2019, City Council directed staff to prepare a proposal for a pilot off-leash hours program at no more than two parks, and for staff to work with PARC to recommend a fenced-in dog park:

The City Council directed staff to work with the Parks and Recreation Commission to fully develop a pilot program proposal with an implementation plan to include off-leash dog hours at one or two parks, with limited hours, a public noticing plan and educational signage. Concurrently, staff and the Parks and Recreation Commission shall further explore and develop a recommendation for a designated, fenced-in dog park. The proposal for the off-leash hours shall come back to Council for final review before implementation, along with the PARC recommendation for a fenced-in dog park.

At its regular meeting of April 10, 2019, the Subcommittee presented a report to the PARC including an overview of 1) the need for a dog park in Los Altos; 2) gating issues; 3) alternative locations; 4) potential programs; 5) design features; 6) dog park rules and 7) ongoing changes in the community (Attachment D). The Subcommittee recommended that the PARC forward a recommendation to the City Council to approve McKenzie Park for the development of a fenced-in dog park.

The recommended design features include the following:

1. Considering the tennis court fence, fencing the remaining perimeter
2. Divide fenced area into two separate areas, one for larger dogs, and the other for smaller or

- gentler dogs
3. Install two double-gated “airlocks,” with self-closing gate, for entrance and exit into each of the two areas
 4. Replace surface with hardy grass varieties, such as Buffalo or Red Creeping grass, or more likely a decomposed granite (DG) surface to deal with normal wear and tear
 5. Grading to ensure adequate runoff
 6. Install additional landscaping along the perimeter where McKenzie Park shares with the Altos Oaks properties
 7. Retain tables and benches in each section
 8. Removal of climbing wall (play equipment) and consider replacing with dog agility equipment
 9. Consider removing small trees and install fencing around other larger trees
 10. Install plastic bag dispensers and waste containers
 11. Provide additional handicapped parking spaces adjacent to the site
 12. Install a community bulletin board to post scheduled events and dog-related services
 13. Install appropriate signage and dog park rules

The McKenzie Dog Park recommendation has not yet been forwarded to the City Council.

DISCUSSION

At its regular PARC meeting of August 14, 2019, Vice Chair Stuart Eckmann and Commissioner Scott Spielman volunteered and were appointed to serve on the Off-Leash Areas and Fenced-in Dog Park Subcommittee. Commissioner Teresa Morris was recently appointed to the Subcommittee, on February 3, 2020. The Subcommittee has worked closely with staff to evaluate options and gather information for the reports that have been prepared since October 2019. The following information has been a combined effort.

Off-leash Hours Areas

At its special meeting of October 16, 2019, the PARC discussed establishing a twelve-month pilot program for off-leash areas at the Hillview Baseball Field and Heritage Oaks Park, as suggested by staff. These sites and hours were discussed by the PARC. Due to existing field use, the availability of afternoon and evening access is limited.

While the hours are limited, staff and PARC are recommending the following pilot hours for a consistent schedule and appropriate signage for the public. Shown below, are the current scheduled uses at each off-leash location, followed by proposed hours for the off-leash program.

Hillview Baseball Field – Scheduled Uses

Program	Days	Times	Months (#)
Dog Obedience	Wednesdays	9 to 11 am	Jan to Dec (12)
Little League	Monday to Friday	4 to 7 pm	Feb to July (6)
	Saturday & Sunday	9 am to 5 pm	Feb to July (6)

Hillview Baseball Field – Scheduled Uses (Continued)

Program	Days	Times	Months (#)
Little League	Mon, Wed, Fri	5 to 7 pm	Aug to Mid-Nov (4.5)
Pony League	Tues & Thurs	4 to 7 pm	Aug to Mid-Nov (4.5)
Annual Maintenance	Monday to Sunday	sunrise to sunset	Mid-Nov to Jan (2.5)

Hillview Park Baseball Field: Proposed Hours - February to Mid-November (9.5 months)

<u>Days</u>	<u>Morning</u>	<u>Afternoon/Evening</u>
Monday to Friday	6 to 9 am	7 pm to sunset
Saturday and Sunday	6 to 9 am	5 pm to sunset

Pros

- Close to restrooms
- Central to Civic Center and close to downtown
- Available benches and shade
- More available hours on weekends in afternoon/evening
- More available hours in morning, Monday through Friday
- Dog obedience classes already use park

Cons

- Limited afternoon/evening hours during week and fall and winter months (day light hours)
- Current construction is a perceived obstacle (can be mitigated)
- Temporary limited parking until construction is complete
- Possible negative impact to turf conditions/maintenance

Heritage Oaks Park – Scheduled Uses

Program	Days	Times	Months (#)
Youth Soccer	Mon, Wed, Fri	4:15 to 5:15 pm	Sept to Mid-Nov, Feb to June (6.5)
MVLA Soccer	Thursday	4 to 5 pm	Sept to Mid-Nov, Feb to June (6.5)
Youth Soccer	Tuesday	12:30 to 1:30 pm	Sept to Mid-Nov, Feb to June (6.5)
Youth Soccer	Friday	10 to 11 am	Sept to Mid-Nov, Feb to June (6.5)

Heritage Oaks Park: Proposed Hours

February to May and September to Mid-November (6.5 months)		
<u>Days</u>	<u>Morning</u>	<u>Afternoon/Evening</u>
Monday to Sunday	6 to 9 am	
Saturday and Sunday		4 pm to sunset
Monday through Friday		5:30 pm to sunset
June to August (3 months)		
<u>Days</u>	<u>Morning</u>	<u>Afternoon/Evening</u>
Monday to Sunday	6 to 9 am	4 pm to sunset

Pros

- Close to restrooms
- Available benches and shade
- Variety of terrain available
- More available and consistent hours
- Located farther in south side of town

Cons

- Will likely require a more substantial fence along Portland Avenue
- Possible negative impact to turf conditions/maintenance
- Limited parking

Off-Leash Hours Program Cost

While the off-leash hours program will cost less than a dedicated fenced-in dog park, there are some expected costs to start and maintain the pilot program. Expenses include staff time for set-up and maintenance, as well as materials. Here is a sample list of expected costs including estimates for a 12month pilot program:

Signs, 18” x 24,” purchase and installation (7)	\$1,350
Dog bag dispenser purchase (7)	\$2,450
Dog bag dispenser maintenance (1-roll per station/mo.)	<u>\$3,300</u>
	Total \$7,100

Funding for this program is available in the existing Park Maintenance operating budget.

Measuring Success

As a pilot program, staff will evaluate its feasibility as an ongoing program. Factors that will be taken into consideration over the course of the pilot program will include:

1. Feedback from residents and users regarding the program

2. Evaluation of incidents reported to Animal Control and the Police Department
3. Evaluation of actual cost vs expected costs
4. Legal issues
5. Field conditions
6. Attendance.

The proposed pilot period would allow for the program to be evaluated through all four seasons of the year. Experiencing the program through the different weather and field conditions will allow for a more comprehensive evaluation.

Fenced-in Dog Park – Separate Proposal

While staff and the PARC have determined that McKenzie Park is a feasible option to consider as a fenced-in dog park, the PARC supported the Subcommittee's recommendation to further work with staff. At the November 13, 2019 meeting, PARC recommended South Lincoln Park as a second alternative to be considered.

The potential cost to design and develop a dog park is earmarked for FY 2020-21. The budget allows up to \$250,000. The funds will not be officially allocated until the project and estimate is approved by City Council. The source of funds is from Park in Lieu Funds. The approval process will include the solicitation of public input on aspects such as location, design and programming that will be facilitated months in advance of construction. A landscape architect will be hired by staff to design and estimate the cost of the project. The process will include review by the PARC and City Council.

The Subcommittee has made the following observations, related to the pros and cons of two, alternative fenced-in dog parks:

McKenzie Park

Staff and the PARC have identified a location which meets many of the criteria for a dog park, with the exception of size. The location includes a portion of McKenzie Park that borders on Fremont Avenue and Altos Oaks Drive. The site is approximately 7,700 square feet of usable space. The triangular footprint backs up to tennis courts on one side and commercial medical offices on the other side. Residential properties on one side are buffered by offices on both sides of Altos Oaks. Residential properties on the other side are buffered by Fremont and Foothill Expressway.

The Subcommittee believes that the existing traffic is likely to contribute more noise than a dog park.

Pros

- No contiguous residential properties
- Driving access without the need to go on residential streets
- Adjacent parking
- The location is not currently being used for specific organized parks or recreation programs
- There are restrooms serving both sides of McKenzie Park (east and west)
- The location is easily accessible to both north and south Los Altos residents

Cons

- Parking lot is often full - regulations are currently not enforced (Altos Oaks and Commuters)
- Substantial grading and drainage work are needed
- Wide tree coverage, which may adversely impact the drying time in rainy weather, possibly creating a muddy environment
- Possible caterpillar threat – will require signage and mitigation
- Arborist evaluation upon design – possible impact to trees
- Fencing complexity because of an irregular boundary
- Removal of outdated playground climber
- Possible negative impact to turf conditions/maintenance

South Lincoln Park

The Subcommittee has identified a second location for consideration of a fenced-in dog park: the south end of Lincoln Park. This is a long, narrow area along Foothill Expressway, which is located between Foothill Expressway and Lincoln Avenue. The footprint can support two areas for large/active dogs and smaller/shy dogs. There is ample parking immediately adjacent to the park. The properties closest to the park, are churches, separated by Lincoln Avenue with angled parking on both sides. At its regular meeting of February 3, 2020, the Subcommittee recommended reducing the size to 6,400 square feet. This location could accommodate a two-zone fenced-in dog park. There are no Parks and Recreation Department activities on this site, current or planned.

Pros

- Adequate drainage
- Fewer trees
- May dry out quicker during rainy season
- Parking is more than ample during the week
- Proximity to downtown businesses and proximity to major expressway
- Public restrooms available nearby in Shoup Park
- Less grading and land preparation
- Any noise from a dog park is not likely to be greater than that already generated by traffic on Foothill Expressway

Cons

- Potential parking issues on Sunday, which could be addressed by coordinating with nearby churches and closing the dog park for Sunday services
- Public restrooms – while close by – still require a walk to Shoup Park, with a steep grade
- Impact to Chamber of Commerce restrooms (can be mitigated)
- Close proximity to Foothill Expressway – limits play with balls and Frisbees

Dog Park Rules and Signage

Many municipal dog parks are divided into two distinct areas for large dogs and small dogs. The Subcommittee recommends a division between large dogs and smaller or gentler/passive dogs because some older dogs, while large, may be more docile. Other posted rules include adult supervision, prohibiting supervision by individuals under a specific age. In addition, signs define the number of

dogs allowed, pickup requirements, vaccination compliance, and dog park etiquette. No changes in our City code or ordinances would be required for a fenced-in or off-leash dog park.

ADA Considerations

The City of Los Altos is required to meet the standards for accessibility in public facility design in accordance with the Americans with Disabilities Act (ADA).

Public Outreach

At a special meeting on December 11, 2019, the PARC established the following public workshop schedule:

Wednesday, February 12, from 7 to 8 pm and 8 to 9 pm
Garden House – Informational Presentation at 7 and 8 pm

Saturday, February 29, from 10 am to 11 am and 11 am to 12 pm
Grant Park Multi-Purpose Room - Informational Presentation at 10 am and 11 am

The workshops are intended to engage and will be promoted and designed to solicit input from neighbors, dog owners and the general public. The PARC scheduled a special meeting on Wednesday, March 18, 2020, to discuss a final recommendation for City Council, related to the proposed fenced-in dog parks and pilot off-leash hours.

Attachments:

- A. Dog Park Survey
- B. May 9, 2018 Subcommittee Report
- C. February 12, 2019 City Council Staff and Subcommittee Report
- D. April 10, 2019 Subcommittee Report

Dog Park & Off-Leash Hours for Dogs

Do you support fenced-in Dog Parks and Off-Leash Hours for dogs at parks?

All Responses sorted chronologically

As of March 19, 2018, 2:03 PM

Summary of Dog Park Electronic/Online Survey

ATTACHMENT A



Open City Hall is not a certified voting system or ballot box. As with any public comment process, participation in Open City Hall is voluntary. The responses in this record are not necessarily representative of the whole population, nor do they reflect the opinions of any government agency or elected officials.

Dog Park & Off-Leash Hours for Dogs

Do you support fenced-in Dog Parks and Off-Leash Hours for dogs at parks?

As of March 19, 2018, 2:03 PM, this forum had:

Attendees: 1127

All Responses: 868

Hours of Public Comment: 43.4

This topic started on January 16, 2018, 3:18 PM.

This topic ended on March 8, 2018, 2:44 PM.

Dog Park & Off-Leash Hours for Dogs

Do you support fenced-in Dog Parks and Off-Leash Hours for dogs at parks?





Responses

Do you have a dog?




		%	Count
Yes		64.1%	556
No (skip next question)		35.9%	311

How many dogs do you have and what are their sizes?

Small dog (25lbs or less)

		%	Count
1		33.2%	184
2		8.5%	47
3		0.7%	4
5+		0.2%	1

Large dog (25lbs or more)




		%	Count
1		54.1%	300
2		10.1%	56
3		0.9%	5

Given a choice, which would you prefer more:




		%	Count
Dog Park		26.0%	220
Off-leash hours		11.9%	101

Dog Park & Off-Leash Hours for Dogs







Do you support fenced-in Dog Parks and Off-Leash Hours for dogs at parks?

		%	Count
Both Dog Park and Off-leash hours for dogs in parks		45.6%	386
Neither		15.5%	131
Unsure		0.9%	8

Would you support a Fenced-In Dog Park being located in the City of Los Altos?

		%	Count
Yes		78.1%	673
No		16.4%	141
Unsure		5.6%	48

Given the choice, which would you prefer more? A Dog Park for:












		%	Count
Small dogs		1.5%	13
Large dogs		1.0%	9
Both sizes WITH small/large dog separation		48.2%	414
Both sizes WITHOUT small/large dog separation		26.7%	229
Neither		14.9%	128
Unsure		7.7%	66

What park locations would you prefer Los Altos have a Fenced-In Dog Park?

		%	Count
Grant Park (1575 Holt Avenue)		31.6%	262





Dog Park & Off-Leash Hours for Dogs

Do you support fenced-in Dog Parks and Off-Leash Hours for dogs at parks?

		%	Count
Heritage Oaks Park (Portland Avenue & Miramonte Avenue)		25.4%	211
Hillview Park (97 Hillview Avenue)		31.7%	263
Lincoln Park (W. Edith Avenue & University Avenue)		33.3%	276
Marymeade Park (1285 Fremont Avenue)		18.1%	150
McKenzie Park (707 Fremont Avenue)		18.6%	154
Montclair Park (1160 St. Joseph Avenue)		12.2%	101
Redwood Grove Nature Preserve (482 University Avenue)		13.5%	112
Rosita Park (401 Rosita Avenue)		20.6%	171
Shoup Park (400 University Avenue)		22.9%	190
Village Park (2 N San Antonio Road)		13.0%	108
None of the parks		16.4%	136

How important are the following amenities to a successful Fenced-in Dog Park (1=not important, 5=very important)?

Access to water station






		%	Count
1		8.8%	71
2		4.0%	32
3		12.5%	101
4		12.5%	101

Dog Park & Off-Leash Hours for Dogs






Do you support fenced-in Dog Parks and Off-Leash Hours for dogs at parks?

		%	Count
5		53.8%	436






Agility equipment/dog play

		%	Count
1		34.9%	283
2		17.4%	141
3		19.3%	156
4		8.0%	65
5		7.3%	59

Seating/benches

		%	Count
1		10.9%	88
2		7.8%	63
3		17.4%	141
4		25.2%	204
5		29.1%	236






Shaded areas

		%	Count
1		7.3%	59
2		4.0%	32
3		13.3%	108
4		25.3%	205
5		40.4%	327






Walking trails/pathways

Dog Park & Off-Leash Hours for Dogs






Do you support fenced-in Dog Parks and Off-Leash Hours for dogs at parks?

		% Count
1		22.3% 181
2		14.7% 119
3		22.3% 181
4		12.6% 102
5		15.3% 124

Landscaping

		% Count
1		17.3% 140
2		15.8% 128
3		28.1% 228
4		15.9% 129
5		9.6% 78

Lighting

		% Count
1		17.4% 141
2		9.0% 73
3		21.6% 175
4		21.2% 172
5		18.8% 152

Restrooms

		% Count
1		16.9% 137
2		15.4% 125

Dog Park & Off-Leash Hours for Dogs

Do you support fenced-in Dog Parks and Off-Leash Hours for dogs at parks?

		%	Count
3		19.9%	161
4		15.3%	124
5		20.7%	168

Parking

		%	Count
1		8.4%	68
2		6.7%	54
3		19.6%	159
4		22.5%	182
5		32.3%	262

None of the above

		%	Count
1		10.4%	84
2		0.1%	1
3		0.6%	5
4		0.1%	1
5		4.2%	34

Do you have any comments regarding Los Altos having a Fenced-in Dog Park?

Answered 356

Skipped 512




all also **altos area** areas children **do dog dogs** don fenced

Dog Park & Off-Leash Hours for Dogs









Do you support fenced-in Dog Parks and Off-Leash Hours for dogs at parks?

fenced-in from large leash like lincoln LOS more need off off-leash one
 other owners park parks people play run S small so space t
 them they think up use

Would you support the City of Los Altos having specific Off-Leash Hours for dogs at a non-fenced-in park?





		%	Count
Yes		56.6%	487
No		33.4%	288
Unsure		10.0%	86

What Los Altos locations would you prefer to have Off-Leash Hours for dogs at a non-fenced-in park?









		%	Count
Grant Park (1575 Holt Avenue)		31.2%	241
Heritage Oaks Park (Portland Avenue & Miramonte Avenue)		26.5%	205
Hillview Park (97 Hillview Avenue)		25.7%	199
Lincoln Park (W. Edith Avenue & University Avenue)		27.8%	215
Marymeade Park (1285 Fremont Avenue)		17.6%	136
McKenzie Park (707 Fremont Avenue)		21.1%	163
Montclair Park (1160 St. Joseph Avenue)		13.5%	104
Redwood Grove Nature Preserve (482 University Avenue)		16.8%	130

Dog Park & Off-Leash Hours for Dogs

Do you support fenced-in Dog Parks and Off-Leash Hours for dogs at parks?

		%	Count
Rosita Park (401 Rosita Avenue)		25.4%	196
Shoup Park (400 University Avenue)		25.2%	195
Village Park (2 N San Antonio Road)		12.8%	99
None of the parks		31.6%	244

What times would you prefer to have Off-Leash Hours for dogs at a non-fenced-in park? (choose all that apply)

		%	Count
6am - 8am		35.1%	281
8am - 10am		40.3%	322
10am - 12pm		14.9%	119
12pm - 2pm		11.5%	92
2pm - 4pm		13.0%	104
4pm - 6pm		39.0%	312
6pm - 8pm		47.5%	380
None of these times		29.4%	235

Do you have any comments regarding Off-Leash Hours for dogs at a non-fenced in park?

Answered	346
Skipped	522

after all also altos area **children** do dog **dogs** don fenced from
hours kids **leash** like los need **off off-leash** other owner

Dog Park & Off-Leash Hours for Dogs

Do you support fenced-in Dog Parks and Off-Leash Hours for dogs at parks?

owners park parks people play run running S so some t them
they think time times up who

Email (your response will be kept confidential and will not be shared):

Answered 444

Skipped 424

Are you a resident of the City of Los Altos?

		%	Count
Yes		94.1%	801
No		5.9%	50



DATE: May 9, 2018

AGENDA ITEM # 2

TO: Parks & Recreation Commission
FROM: Manuel A. Hernandez, Commission Liaison
SUBJECT: Dog Park/Off-Leash Sub-Committee Report

BACKGROUND

Recently the Parks and Recreation Commission posted an electronic survey on the City website regarding dog activity areas. The purpose of the survey was to gauge the interest the community might have in dog activity areas in Los Altos parks.

DISCUSSION

At the March Commission meeting the dog park sub-committee was tasked with reviewing the results of the survey and bringing back a report to the May Commission meeting for discussion.

The Dog Park sub-committee will present their report to the Commission. The Commission will discuss the sub-committee's report and possibly decide on a recommendation to City Council.

Attachments:

- A. Dog Park/Off-Leash Sub-Committee Report

The subject of a Los Altos dog park has been considered for many years. According to the discussion in the 2012 Master Los Altos Parks Plan, “A CIP was created in 2009 for construction of a dog park. That project was funded but placed on hold until a site was selected.” This report from the sub-committee of the current Parks and Recreation Commission will

- 1) submit the criteria for a dog park,
- 2) present the pro’s and cons of various dog park locations,
- 3) make a recommendation for the location best suited for an off-leash dog park in Los Altos,
- 4) make a recommendation for a pilot program that allows dogs to be off-leash and owner-supervised (without fences) at suggested locations in town at specified times of the day.

DOG PARK CRITERIA

*A minimum of 10,000 square feet for off-leash activities for dogs of all sizes. (Carmel Village on San Antonio Rd. has 7,500 sf and Mitchell Park in Palo Alto has 22,000 sf.)

*Sufficient parking

*Access to bathrooms

*Sufficient buffer between the park and residences/places of worship

*Access to a water fountain designed for people and pooches

*Adequate shade

*ADA compliant

*Appropriate hours including periods closed for maintenance

*A 4’ or 6’ fence surrounding the dog area with a double entry system

*Properly engineered drainage, surface medium and maintenance regimen that ensures sanitary conditions and a pleasant visit

*Clear and well-placed signs that post park rules

*Seating and small tables

*Covered trashcans

*Free doggie bags

*Waste disposal Stations

DOG PARK LOCATIONS DISCUSSED

- 1) **Grant Park**-fields are heavily used and they could not spare the 10,000-sf needed for a fence enclosure, neighborhood setting would not absorb additional traffic and parked cars, especially from users coming from nearby Cupertino and Sunnyvale
- 2) **Heritage Oaks Park**-although the undeveloped back end of the park is large enough for a fenced dog park with nearby bathrooms and ample shade, the parking is insufficient and the residences are too close
- 3) **Marymeade Park, McKenzie Park and Shoup Park**-the space required for a dog park on the grassy field would virtually eliminate the picnics, Frisbee tosses and open space enjoyment that goes on now.
- 4) **Montclair Park**-no space

- 5) **Redwood Grove**-The close proximity to residences, the quiet enjoyment of a natural setting and the parking demands including Shoup Park and Garden House negate this as a possible dog park location
- 6) **Rosita Park**-The sports fields should not be disturbed. The small area alongside the parking lot is only 20% of the size required.
- 7) **Village Park**-Before this park was renovated, it might have been an anchor activity destination downtown for dogs and dog owners to commune. Too much money has been invested to consider a do-over.
- 8) **Lincoln Park**-There are two sides to Lincoln Park.
 - a. The side between Edith and Main Street is a naturally beautiful grassy field with mature redwoods. But its limited parking, lack of bathrooms, closeness to residences, and its use as a venue for the 4+ decades old *Fine Art in the Park* makes this side of Lincoln inappropriate for a dog park.
 - b. The other side, between Main Street and the start of Orange Ave along Lincoln Avenue would not provide the required 10,000 square feet of land without interfering with places of worship, bathrooms would be needed at great expense, parking would be inadequate when nearby organizations were active and errant balls and Frisbees would require golf range type netting to guard against traffic disruption on the busy Foothill Expressway. If we are willing to settle for a long, narrow dog park with restrictions on playing fetch, such a park exists not too far away in Los Altos Hills at Purissima and Elena Roads.
- 9) **Hillview Park**-The committee unanimously agreed that the 10,000 square foot area for future expansion included in the new Hillview Community Center architectural plans would satisfy all of the criteria for a fenced in dog park. The dog park could be operated on this part of the Hillview Community Center until such time as an additional wing would be added to the Center. In the meantime, the dog park would provide a popular amenity that would build community among 1,000's of potential users and on-lookers. Who doesn't like to watch dogs at play whether they currently own a dog or not?

OFF-LEASH DOG PILOT PROGRAM

The Municipal Code does not permit dogs to be off-leash anywhere in Los Altos. And yet, single or groups of dog owners regularly let their dogs off-leash to play and exercise. The sub-committee recommends that a few parks meeting the selection criteria allow dogs to be off-leash from sunrise to 9am, 7 days a week for a test period to be decided by the full Commission (6 to 12 months?). The program could be canceled at certain parks at any time or at all off-leash parks based on a staff review of complaints and at their sole discretion.

OFF-LEASH PARK CRITERIA

*Trial area designated should not be used as a sports field

*At least one trial location should be convenient to north and south Los Altos

*Sufficient parking

- *Sufficient buffer between the park and residences/places of worship
- *Clear and well-placed signs that post off-leash park rules
- *Covered trashcans
- *Free doggie bags (The City should consider free doggie bag dispensing stations at all Los Altos parks at multiple locations in each park to make it easy for dog owners to succeed in cleaning up after their dogs)
- *Waste disposal Stations

OFF-LEASH LOCATIONS DISCUSSED

- 1) **Grant Park**-A small area alongside the basketball courts and near the playground might provide an early morning off-leash area should the trial program be successful. The small area might require activity limitations.
- 2) **Heritage Oaks Park**-The undeveloped back end of the park might be considered for off-leash activities following a successful trial program elsewhere. The land will need to be reviewed for ground and landscaping improvements to make this space safe and useable.
- 3) **Marymeade Park**-The grassy field is too close to the busy Fremont Road thoroughfare.
- 4) **McKenzie Park**-Dog owners already meet in the morning between the two playgrounds at either end of the grassy field. This park qualifies as our south Los Altos trial location.
- 5) **Shoup Park**- Dog owners already meet in the morning on the grassy field. This park qualifies as our north Los Altos trial location.
- 6) **Montclair Park**-no space
- 7) **Redwood Grove**-The close proximity to residences, the quiet enjoyment of a natural setting, the fragile native vegetation and the parking demands including Shoup Park and Garden House negate this as a possible off-leash dog park location.
- 8) **Rosita Park**- A very small rectangular area alongside the parking lot might provide an early morning off-leash area should the trial program be successful. The small area will require activity limitations.
- 9) **Village Park**-The layout of the space with its close proximity to two busy streets require all dogs to be on-leash at all times of the day or night.
- 10) **Lincoln Park**-There are two sides to Lincoln Park.
 - a. The side between Edith and Main Street is a naturally beautiful grassy field with mature redwoods and is used frequently by owners of small to big dogs to exercise and socialize with other dogs and dog owners. This location provides an alternative north location to Shoup Park or an additional trial park to Shoup with an even larger off-leash area for use from sunrise to 9am. While ball throwing is very controllable, flying discs should be disallowed to discourage errant discs from entering the Foothill Expressway corridor.
 - b. The other side, between Main Street and the start of Orange Ave along Lincoln Avenue could provide an off-leash area limited to small dogs only. Because of the narrow parcel so close to the street, all fetching activities might be disallowed.

- 11) **Hillview Park**-Although the Little League field is used now for dog obedience training and unpermitted off-leash visits, its use as a sports field disqualifies it as a trial candidate. There is a future possibility that after a successful early morning off-leash trial program, the ball field could be tested as an off-leash area during the baseball off-season. Damage to the field from overuse or dog digging would have to be considered and monitored.



STUDY SESSION

Agenda Item # 7

**CITY COUNCIL
AGENDA REPORT SUMMARY**

Meeting Date: February 12, 2019

Subject: Parks and Recreation Commission Recommendation on Off-leash Dog Hours in City Parks

Prepared by: Manny A. Hernandez, Maintenance Services Director

Approved by: Chris Jordan, City Manager

Attachment(s):

1. Off-leash Pilot Program

Initiated by:

Parks and Recreation Commission

Previous Council Consideration:

None

Fiscal Impact:

Staff time for further research into an off-leash program recommendation.

Environmental Review:

Not applicable

Policy Question(s) for Council Consideration:

- Does Council want to consider allowing dogs to run off-leash in City parks, contrary to LAMC 5.08.010?
- Does Council want staff to develop and possibly implement an Off-leash Pilot Program as outlined in the Parks and Recreation Commission (PARC) recommendation?

Summary:

- Currently, dogs are not allowed off-leash in any City parks in accordance with LAMC 5.08.010
- Los Altos does not have a fenced dog park within the City for dogs to run off-leash
- The PARC recommends restricting off-leash hours to early morning only at the six designated locations
- Cities such as Mountain View, Burlingame, and Foster City currently have off-leash hours in designated city parks

Staff Recommendation:

Staff recommends conducting additional research on off-leash dog hours in City parks to formulate a recommended pilot program for further City Council review

Reviewed By:

City Manager

City Attorney

Finance Director



Subject: Parks and Recreation Commission Recommendation on Off-leash Dog hours in City Parks

Purpose

Consider the recommendation from the Parks and Recreation Commission (PARC) for a pilot off-leash program in existing parks.

Background

In July of 2017, the PARC created a Dog Park subcommittee to investigate how the City might create opportunities for dog activity through fenced dog parks and/or off-leash dog hours in existing City parks. The subcommittee met on several occasions and reported back to the Commission on a regular basis over a 12-month period of analysis. The subcommittee took tours of parks and City-owned land to better understand possibilities for dog activity. The PARC discussed the feasibility of a fenced dog park at several different Los Altos parks as well as off-leash hours in existing City parks.

During that time, the Dog Park subcommittee reviewed the Parks Plan criteria for a dog park in Los Altos. After considering that criteria, the PARC was unable to find a suitable location for the installation of a fenced dog park. Ultimately, at the July 2018 meeting, the PARC did not formulate a recommendation for a fenced dog park at any of the current City owned properties. At that meeting a proposal was brought forward for off-leash dog hours at existing City parks. The program recommendation is outlined in Attachment 1.

Discussion/Analysis

The Dog Park subcommittee defined a ‘fenced dog park’ as a space surrounded by a low-level fence where dogs could enter with their owners and run free within the fenced space. Many surrounding cities, such as Los Altos Hills, have a fenced dog park. Fenced dog parks are known for bringing the dog owning community together at a specified location and giving the dogs an opportunity to run off-leash in a safe, confined space. The initial capital costs for building a fenced dog park on park open space combined with ongoing maintenance costs significantly exceed the costs that are associated with simply maintaining that park open space without the addition of a dog park. In addition to the costs of such a project, the PARC considered the criteria outlined in the 2012 Parks Plan, such as park size, parking, and the presence of a buffer between residential homes.

The Dog Park subcommittee also investigated off-leash hours in existing City parks. ‘Off-leash’ is defined by the Dog Park subcommittee as the utilization of existing park open space to allow dogs to run off-leash at designated locations during specified times. Advantages of this type of program include the absence of capital costs and lower maintenance costs, partially due to the ability to limit the usage times at any given location. Another advantage is that multiple locations throughout the City can be designated as off-leash, increasing accessibility to different areas of the City. Drawbacks include concern for the safety of dogs who might run into the streets as well the interaction between off-leash dogs and non-dog park users.



Subject: Parks and Recreation Commission Recommendation on Off-leash Dog hours in City Parks

At its July 11, 2018 meeting, PARC Commissioner Lilygren made the following motion, which was seconded by Commissioner Heley:

“The Parks and Recreation Commission recommends the City adopt an off-leash pilot program. Prior to advancing the recommendation to Council, the Dog Park subcommittee will work with City staff to identify the best locations and hours.” The motion passed unanimously (7-0).

After the PARC made this recommendation, they maintained the Dog Park subcommittee, which is still looking into options for a fenced dog park in Los Altos. With some recent findings by the Dog Park subcommittee, the PARC may have a recommendation on a fenced dog park in the near future.

Options

- 1) Direct staff to develop a pilot Off-leash Dog Program proposal in existing City parks, utilizing the PARC recommendation while considering risk mitigation strategies and learning from the experiences of neighboring agencies with off-leash programs

Advantages: Staff will be able to gather information from other agencies on current off-leash dog programs. Staff will have the opportunity to work with Risk Management services to assess the level of risk that might be assumed by the City through such a program

Disadvantages: None

- 2) Direct staff to not invest further time looking into an off-leash dog program as recommended by the PARC

Advantages: Savings in staff time

Disadvantages: None

Recommendation

The staff recommends Option 1.

The dog park subcommittee has been directed by the rest of the commission to focus on researching the possibility of implementing off leash hours at certain parks. This report from the subcommittee will:

- 1) Make an updated recommendation of parks suitable for off leash dog activity during certain designated hours
- 2) Present rules for off leash dogs and owners

Off Leash Pilot

The subcommittee recommends that dogs be allowed off leash at certain parks from Sunrise-9am when school is in session, and Sunrise-8am during summertime in order to minimize the interaction between children and off leash dogs. The test period for this program would last for 12 months, and can be cancelled at anytime by city staff if serious issues or complaints arise.

Suitable Parks for Off-Leash Hours

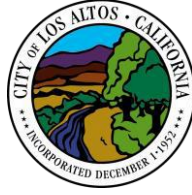
- 1) **McKenzie Park**- This park is currently very popular amongst dog owners and is a great place for dogs to exercise. The grassy area where dogs run around is located between 2 playgrounds that are commonly used, however, the given hours are designed to prevent any issues between children and dogs. This location also provides a space for South Los Altos residents to exercise their dogs off leash.
- 2) **Shoup Park**- The grassy area of Shoup park is a very popular place for dog owners to convene in the morning, and the park provides suitable space for dogs to exercise.
- 3) **Lincoln Park**- The section of Lincoln Park located between Edith and Main Street is frequently used by dog owners as a place to exercise their dogs. The fencing along Lincoln Park provides a sufficient buffer from Foothill Expressway in order to ensure safety of the dogs. However, if frisbees and throwing devices were to be permitted at Lincoln Park, the subcommittee recommends that a driving range type netting be added or a tall chain link fence along Foothill Expressway in order to prevent objects from interfering with vehicles and bicycles on the busy thoroughfare. An example of an attractive, very high, black chain link fence can be viewed bordering the west side of the new El Camino Park in Palo Alto located between Alma and the El Camino across from the Stanford Shopping center.
- 4) **Little League Field at Hillview Park**- Although the Little League field was previously disregarded as a possible trial location, the subcommittee has decided to include it as a suitable location for off leash hours since it is currently used for dog obedience training. In order to preserve the condition of the field, the subcommittee recommends that dogs

be allowed off leash only when Little League is not in season. Damages to the field will be monitored in order to maintain the field's condition.

- 5) **Heritage Oaks Park-** The grassy area of Heritage Oaks is a popular place for dog owners to allow their dogs to run around. However, given the parks proximity to Portland Avenue, the subcommittee recommends that a fence be added. This fence would help ensure the safety of dogs along with children from running into a busy street
- 6) **Marymeade Park-** The field of Marymeade Park is spacious and would serve as a good place for dogs to run around. However, this park is very close to Fremont Road. The subcommittee recommends that a fence be added in order to prevent dogs from running into traffic.

Rules for Off Leash Dogs

- 1) Dogs are only allowed off leash during the designated hours, and they must be kept on a leash at all other times
- 2) All dogs must remain within the designated area while off leash
- 3) Frisbees or throwing devices would be allowed or disallowed as posted on the list of Rules based on the Park
- 4) Dogs must be under voice command
- 5) Owners must clean up after their dog
- 6) Dogs must be up to date with vaccinations
- 7) Owners must supervise their dog at all times
- 8) Owners must be able to control their dog at all times
- 9) Dogs are not allowed off-leash on playgrounds or sports fields (other than seasonally allowed at specified times on the Hillview Little League field)



DATE: April 10, 2019

AGENDA ITEM # 2

TO: Parks & Recreation Commission
FROM: Manuel A. Hernandez, Commission Liaison
SUBJECT: Dog Park Sub-Committee Update

BACKGROUND

The Dog Park sub-committee is tasked by the Parks and Recreation Commission to look into options for a dog park, in addition to other possible dog activities in the City of Los Altos.

DISCUSSION

The Dog Park Sub-committee met on Friday, January 04 at McKenzie Park to look at and discuss the possibility of recommending a fenced-in dog park at this location. The discussion was about if a dog park could work in the front portion of McKenzie Park between the tennis courts and Fremont Ave. This area currently contains benches tables and a climbing play structure and is separated from the large green space and children's play structures that are located on the other side of the City Maintenance Services yard.

The Commission will receive the sub-committee update on their discussions and possibly make a motion on recommendation.

Attachments:

- A. Dog Park Sub-committee Recommendation

Recommendations for a Dog Park

Dog Park Subcommittee

Parks and Recreation Commission

City of Los Altos

Need for a Dog Park. Los Altos and Palo Alto have many demographics in common. Each has two ZIP codes among the top 10 most expensive ZIP codes in the country.¹ Mountain View, which is listed as the 18th most expensive ZIP in the country, also shares many things with Los Altos, including an elementary school district which serves both communities. Another thing these communities share in common is that they are all “dog” cities. Palo Alto has five fenced-in dog parks. Mountain View has two fenced-in dog parks, one at Shoreline and the other as part of the San Antonio mall complex. Los Altos residents would also like a dog park. In a recent survey, 83.2% of those residents participating said they would like a fenced-in dog park in Los Altos², an unprecedented number of positive responses for any recent city survey. This level of interest is backed up by hard numbers: the Palo Alto animal control officer estimates that there are 3800 active dog licenses in Los Altos.³ The role of pets in this community is further reinforced by the fact that one of the top ten businesses in the City is one of its companion animal veterinary practices.⁴ However one might extrapolate the number of adults per household, that’s a lot of Los Altos voters who would benefit from a dog park.

Gating Issues. The absence of a dog park in Los Altos has not been for lack of trying. Some of the issues that have united citizens in their desire for one have also impeded choice of any specific location: With the city spread out, what single location would be convenient to both North and South Los Altos? If a dog park goes into an existing park in my neighborhood, what park space would we be giving up? How would the additional traffic impact the neighborhood? How would noise levels impact nearby residents? And with comparatively less parkland than surrounding communities, do we even have enough land to dedicate to the dog community? Those of us on the Parks and Recreation Commission Dog Park (PARC) Subcommittee view these not as impediments to a successful outcome, but rather as useful input for selecting a location that addresses citizen concerns.

Location Recommendation. The PARC Dog Park Subcommittee recommendations have previously been that an ideal dog park would be at least 10,000 square feet.⁵ More recently, the Subcommittee has identified a location which, while only about 7,000 square feet, meets many criteria for a dog park site. The location is the part of McKenzie Park that borders on Fremont Avenue. This triangular site backs up on the City’s tennis courts on one side and commercial (medical offices) on the other side. Residential properties on one side are buffered by offices on both sides of Altos Oaks. Residential properties on the other side are buffered by Fremont and Foothill Expressway. When the City of Beverly Hills did a noise mitigation study for a dog park⁶, they concluded that the change in noise level would be minimal (3 decibels) and in the Los Altos location this Subcommittee is recommending the existing traffic is likely contribute more noise than a dog park would.

The McKenzie Park location has more than adequate parking, currently used by City employees working at the adjacent City maintenance yard, as well as by residents using the two City tennis courts. According to City staff, excess parking is typically used by employees at the adjacent medical offices. The location is not currently used for any of the Parks and

Recreation programs, so no program would need to be terminated or relocated. There are easily-accessible rest rooms serving both parts of McKenzie Park. The location is easily accessible to both North Los Altos and South Los Altos residents via the City's main thoroughfares, without creating any additional traffic on any residential streets.

Alternative or additional locations. The Dog Park Subcommittee has identified other locations that are large enough to accommodate a dog park and can also be subdivided into two separate areas. One is the space on the Hillview campus adjacent to the Bus Barn and the soccer field. It currently has two older oak trees that have been evaluated by an arborist. Assuming that the site would be safe for both tree health and public use, it could house a fenced-in dog park. Like the other site, it has nearby parking and rest rooms. It is also fairly central to North Los Altos. Another location could be adjacent to the new community center. It would have the same advantages of the Hillview site adjacent to the Bus Barn, with the disadvantage that implementation would be delayed until completion of the community center. These other locations are not being submitted as recommendations, but rather to document the Subcommittee's process in its review of different sites.

Programs. A fenced-in dog park offers the Los Altos dog community a *de facto* community center. Drawing from programs that other cities have implemented for their dog parks, a McKenzie Park fenced-in dog park could provide:

- Unstructured time: a chance for dogs to play, and an opportunity for owners to socialize;
- Dog instruction: obedience, agility, conformation (dog showing), and puppy training classes, as well as testing for the Canine Good Citizen (CGC) designation. The Deep Peninsula Dog Training Club and the West Valley Dog Training Club have both offered well-attended classes in Mountain View;
- A special needs meet-and-greet: an all-inclusive opportunity for those with special needs to bring their dogs (emotional support and otherwise), meet with other families with similar needs, and socialize with others who want to join them. This is being done in other communities, such as Cincinnati, which has done this as a "pop-up park" concept that has been very well received⁷; and
- An animal shelter and rescue group meet-and-greet: where these groups would have the opportunity to introduce adoptable dogs to the community.

A fenced-in dog park in Los Altos could serve additional purposes. It could provide those who do not have a dog in their family and opportunity to come, spend time in the dog park, and see if a dog is right for their family. If the City of Los Altos were to create a fenced-in dog park and work out relationships with dog training clubs, as Mountain View has, it could allow the Parks Department to expand its programming under the aegis of such clubs, without additional programming costs.

Design. The McKenzie Park location has a fence on one side for the tennis courts. Buildout for a dog park would require:

- fencing the rest of the perimeter;
- a fenced divider to demarcate two separate areas, one for larger dogs, and the other for smaller or gentler dogs;

- two double-gated “airlocks,” with self-closing gate, for entrance and exit into each of the two areas;
- replacement of the surface with hardy grass varieties, such as Buffalo or Red Creeping grass, or more likely a decomposed granite (DG) surface to deal with normal wear and tear;
- possible grading to ensure adequate runoff;
- possible additional landscaping along the perimeter that McKenzie park shares with the Altos Oaks properties;
- retention of tables and benches in each section;
- removal of playground equipment and possible replacement with dog agility equipment;
- possible removal of some small trees and fencing around other larger trees;
- plastic bag dispensers and waste containers;
- additional handicapped parking spaces adjacent to the site;
- a community bulletin board to post scheduled events, dog-related service; and
- signage for the park’s rules.

Dog Park Rules. Many municipal dog parks are divided into two distinct areas. Some divide their parks into large and small dogs. Others divide them into large and smaller or gentler dogs. The Dog Park Subcommittee prefers the latter, because some older dogs, while large in size, may be more docile. Other posted rules typically include adult supervision (no dogs brought in by people under a specific age), number of dogs allowed, pickup requirements, vaccination compliance, and dog park etiquette. The Subcommittee will be submitting photo examples of rules and signage used for other dog parks. To our knowledge, no changes in our City code or ordinances would be required for a fenced-in off-leash dog park.

Ongoing Changes in the Community. All Bay Area communities are facing housing challenges. The State of California is mandating additional housing units, and the City of Los Altos is addressing this with Accessory Dwelling Units and higher-density multifamily development where developers are seeking variances in allowable square footage and setback requirements. Another fact of Bay Area living in 2019 is that dogs are, and will continue to be, part of the social and emotional fabric of families. The confluence of higher-density living, an overall decrease in per capita yard size, and the desire for families to include a companion animal, all work together to put pressure on our finite park space, and we expect that will put greater pressure on the City of Los Altos for use of our parks. In what we, the Dog Park Subcommittee, believe to be an extremely inclusive process, Los Altos citizens have had ample opportunity to present, in their comments to the Parks and Recreation Commission, their views regarding a dog park. The overall consensus is “yes” to a definite need for a dog park and “no” to various locations. The Dog Park Subcommittee has listened, done its due diligence on various locations, and believes that the site it is recommending takes into consideration the views of the City’s residence and represents the best of all possible options. Furthermore, it believes that providing 3800 households or approximately 1 dog owner for every 2 square feet of park space is a useful and reasonable metric for any cost/benefit analysis of use of its park space.

Recommendations. The Dog Park Subcommittee is recommending that the Parks and Recreation Commission approve the McKenzie Park site for forwarding on to City Council for their consideration and approval. The Dog Park Subcommittee further requests that PARC

approve submitting this entire report, both as documentation of the thoroughness of this process and as a recommendation for a site of choice and alternative sites, to City Council for their consideration and approval.

¹ 24/7 Wall Street report, reported on in 12/17/2018 article in USA Today

<https://247wallst.com/special-report/2018/12/07/these-are-the-most-expensive-zip-codes-in-2018>

² City of Los Altos dog park survey https://www.losaltosca.gov/community/page/open-city-hall#peak_democracy

³ May 10, 2018 email communication with Cody Macartney, Interim Superintendent, Animal Services Division, Palo Alto Police Department (The City of Palo Alto oversees Los Altos pet licensing)

⁴ Wikipedia article https://en.wikipedia.org/wiki/Los_Altos,_California , reporting on City of Los Altos Comprehensive Annual Financial Report

http://www.losaltosca.gov/sites/default/files/fileattachments/Finance%20and%20Technology/page/875/cafr_fy2009-2010.pdf

⁵ From Dog Park Criteria submitted by the Parks and Recreation Commission Subcommittee as Attachment A of the May 2018 meeting

⁶ City of Beverly Hills Draft Initial Study Mitigated Negative Declaration, Dog Park Project

<http://www.beverlyhills-ca.gov/cbhfiles/storage/files/1622915470371464222/DogParkMNDDraft.pdf>

⁷ WLWT television report on pop-up dog park in Cincinnati, OH

<https://www.wlwt.com/article/teen-with-rare-disability-connects-community-through-pop-up-puppy-park/22551295>

From: [M.Squire](#)
To: [City Council](#)
Cc: [Donna Legge](#)
Subject: Cover letter for Petition Opposing Off-Leash at HOP and Map
Date: Thursday, October 29, 2020 4:35:14 PM

Dear Council Members,

On Nov. 10 the City Council will be voting on a proposal presented to you by the Park and Recreation Commission. This is a proposal to establish a Pilot Program to have Off-Leash Dog Hours at Heritage Oaks Park.

We would like to draw your attention to the petition we sent in to Donna Legge and the City Council opposing Off-Leash Dog Hours at Heritage Oaks Park. (HOP)

HOP neighbors did not get proper advanced notice about the May 20, 2020 PARC meeting and only heard about it 4 days ahead of that meeting. The Park Commission was to vote on an Off-Leash Dog Pilot Program at HOP. There was not enough time to get a petition organized and signed opposing it. The Commission voted that night to establish Off-Leash Hours at Heritage Oaks Park even after the majority of neighbors spoke against this proposal.

Since May, we have been gathering signatures opposing this Pilot Program at HOP.

We have 244 signatures from neighbors, park users and parents of Coach Ken's Soccer Academy opposing the Off –Leash Pilot program at Heritage Oaks Park.

The vast majority of people are Los Altos residents. Other non-resident signatures were gathered mostly from Mountain View and Sunnyvale residents and are from the above mentioned parents of the soccer program.

The parents are paying the City of Los Altos class fees to attend and are concerned about feces not being picked up and the dogs using the same grassy area as the soccer classes. They are also worried about the safety of their children encountering a charging unleashed dog when they use the park at other times.

Not all dog owners are in favor of off leash hours at the park and we collected signatures also from those some of those folks. Most of the people signing did indicate that they bring their children to the park.

Safety issues are the main concern for not having Off –Leash Hours at HOP. But there are many others including, unprotected playground structures, lack of parking, traffic congestion, and noise from multiple barking dogs, yelling and whistling, to name a few.

We would also like the Council to take note of the map of McKenzie Avenue residents who live directly across the street. **There is 100% opposition from every house on McKenzie against Off-Leash at HOP.** There is not enough buffer between the park and the residences, which was one on the initial criteria for

establishing a dog park by PARC. We live on McKenzie. Our house is 25 feet across the street from the park to our property line and another 25 feet to our front door.

This distance is an easy jaunt for a dog to run into our living room, which has happened last December. The dog was unleashed and the owner was not paying attention to the dog. Currently all dogs must be on a leash according to the sign on the hill at Heritage Oaks Park.

Hillview Park was also voted on in May by PARC to have a Pilot Program. There has not been much opposition to that park. We think that Hillview provides a viable location for dog owners to exercise their dogs and would be a good place for an Off-Leash Pilot program.

We understand that there were petitions against Off-Leash at Lincoln Park and McKenzie Park (not on McKenzie Ave.) They were presented to PARC and it was decided not to go forward with Off-Leash at those parks. **These petitions each had less than our 244 signatures and their opposition and opinions were listened to.**

PARC has recommended a Pilot for Off -Leash Hours at Heritage Oaks despite residents' concerns. We are respectfully asking the Council to consider all the reasons Heritage Oaks Park is not an appropriate location for Off-Leash Hours and reject the proposal.

Thank you.

Sincerely,

Millie and John Squire

PETITION TO THE CITY COUNCIL OF LOS ALTOS

The Los Altos City Council will vote soon on a proposed pilot program for off-leash dog hours at Heritage Oaks Park. Off-leash dogs would use the same grassy area also used by the City's soccer program and many other recreational and sports activities. The proposed off-leash hours would create a nuisance and safety risk to children and other park users. The increased number of off-leash dogs would disturb and displace many park users and park activities, especially during the popular late afternoon and evening hours. Greater numbers of off-leash dogs would also be a nuisance and a safety risk to pedestrians, joggers, and bicyclists on park trails and adjacent streets.

The Dog Park Subcommittee of the Parks and Recreation Commission is still working on details of the proposal, but all potential modifications would still include off-leash dogs in Heritage Oaks Park.

We, the undersigned, are OPPOSED to the City's proposal to establish off-leash dog hours at Heritage Oaks Park.

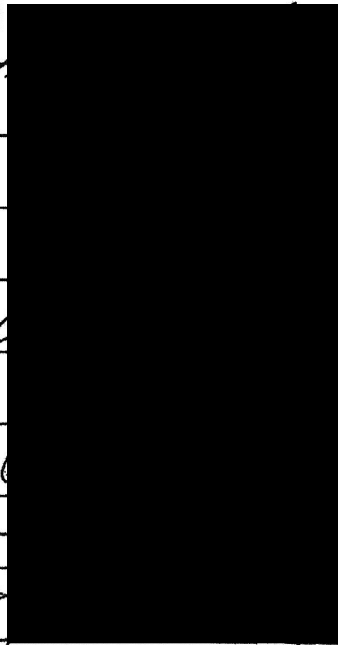
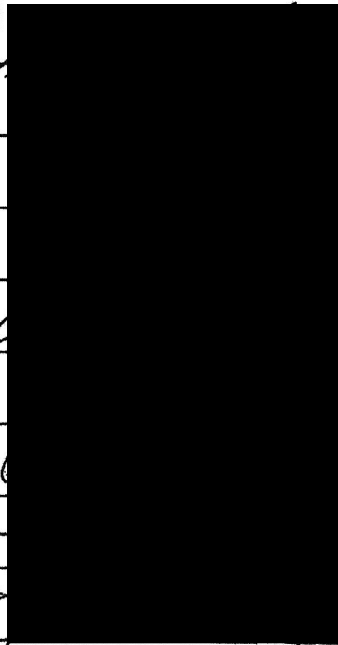
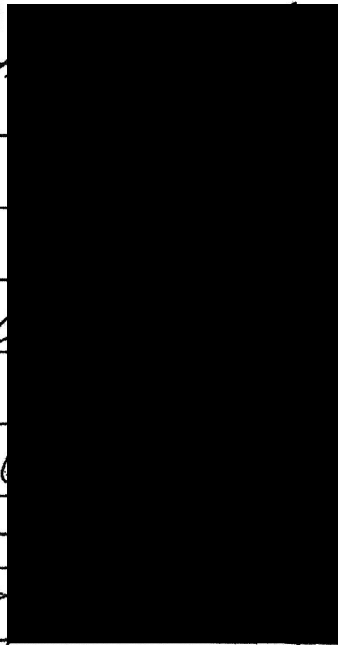
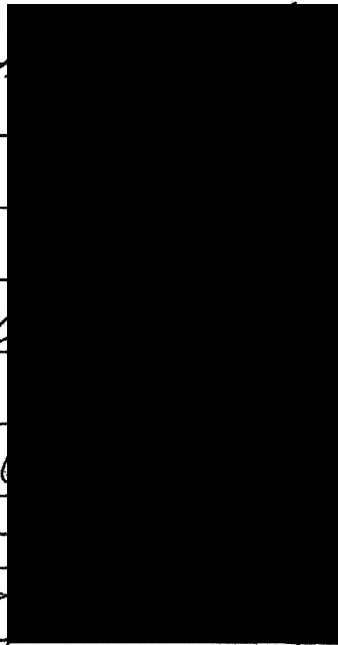
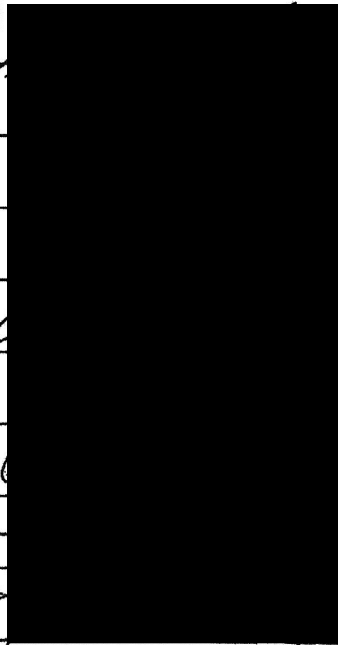
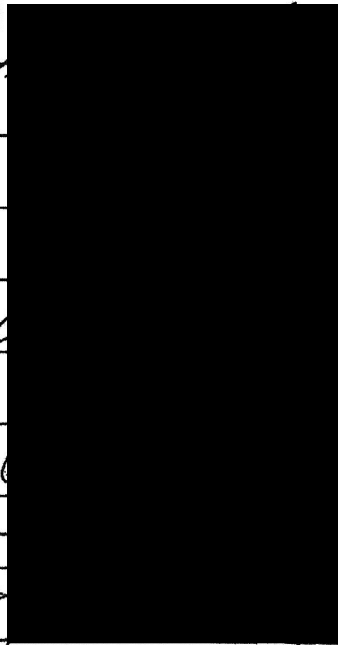
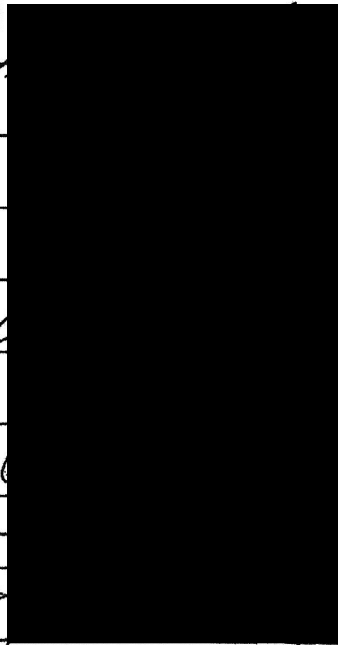
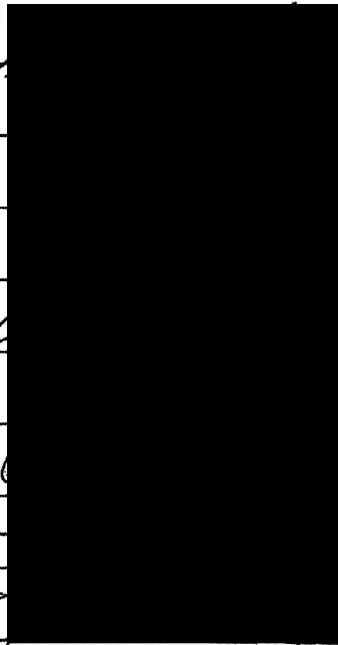
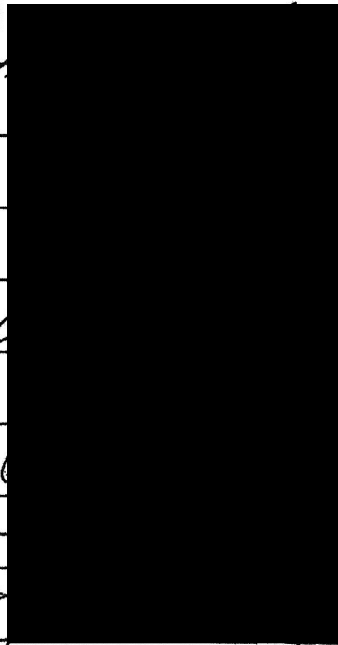
Signature	Print Name	Street Address (optional, but at least the name of your street is appreciated)	City Los Altos = LA	Do you visit	Do you ever	Are you a
				Heritage Oaks Park? Y/N	bring children to the park? Y/N	dog owner? Yes/No
[Redacted Signatures]	Maya Bronicki	1081 St. Joseph Ave	LA	Y	Y	Y
	Yorval Bronicki	1081 St. Joseph Ave	LA	Y	Y	Y
	Nadav Bronicki	1081 St. Joseph Ave	LA	Y	Y	Y
	Noa Bronicki	1081 St. Joseph Ave	LA	Y	Y	Y
	Kimia Famili-Yadegar	1360 Carvo Ct.	LA	Y	Y	NO
	Behrooz Yadegar	11	11	"	"	"
	Lisa Norani	1460 Holly Ave.	LA	Y	Y	Used to be
	ALAN NORANI	9	"	"	"	"
	Tsang-Tou Yang	1194 Payne Dr.	LA	Y	Y	no

PETITION TO THE CITY COUNCIL OF LOS ALTOS

The Los Altos City Council will vote soon on a proposed pilot program for off-leash dog hours at Heritage Oaks Park. Off-leash dogs would use the same grassy area also used by the City's soccer program and many other recreational and sports activities. The proposed off-leash hours would create a nuisance and safety risk to children and other park users. The increased number of off-leash dogs would disturb and displace many park users and park activities, especially during the popular late afternoon and evening hours. Greater numbers of off-leash dogs would also be a nuisance and a safety risk to pedestrians, joggers, and bicyclists on park trails and adjacent streets.

The Dog Park Subcommittee of the Parks and Recreation Commission is still working on details of the proposal, but all potential modifications would still include off-leash dogs in Heritage Oaks Park.

We, the undersigned, are OPPOSED to the City's proposal to establish off-leash dog hours at Heritage Oaks Park.

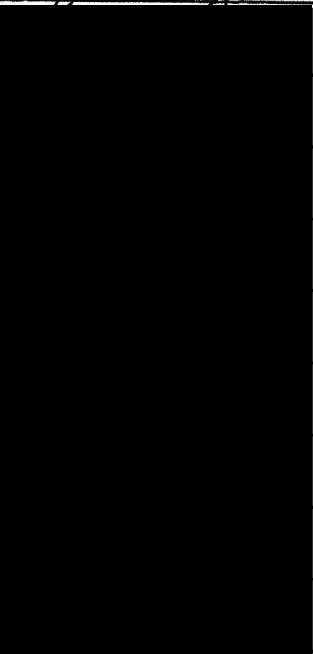
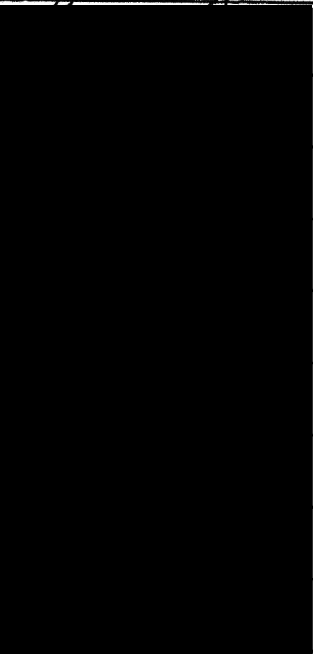
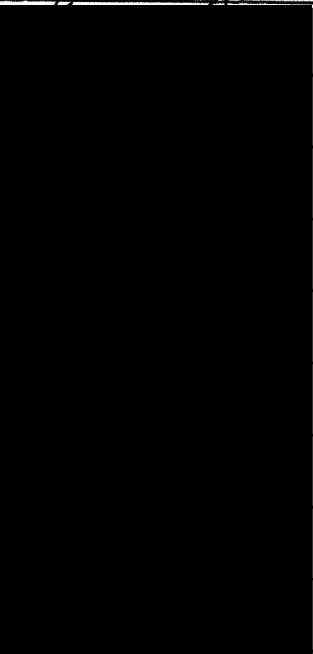
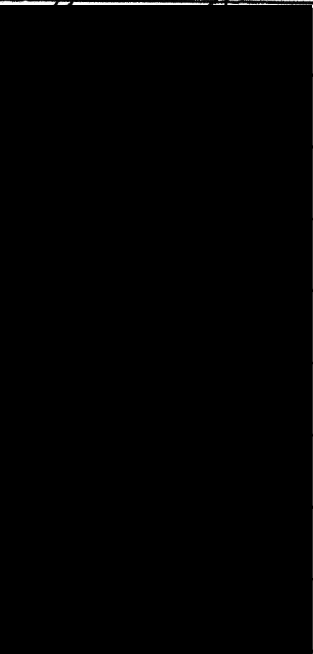
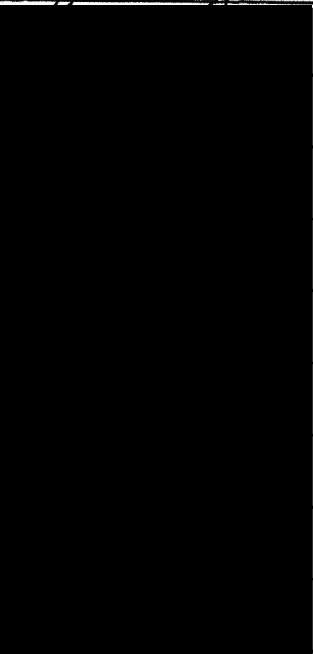
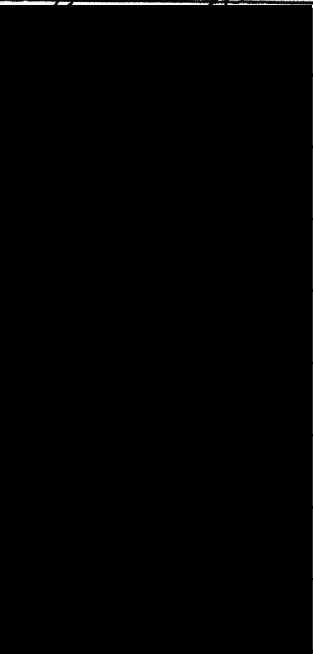
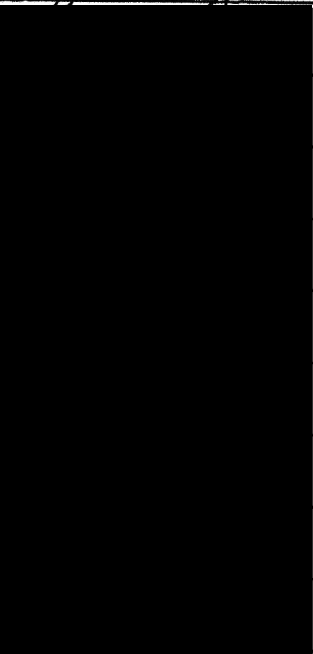
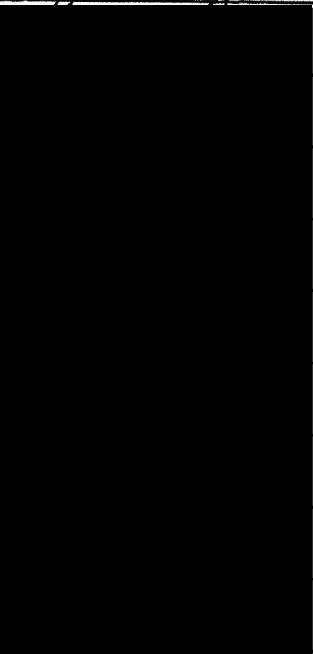
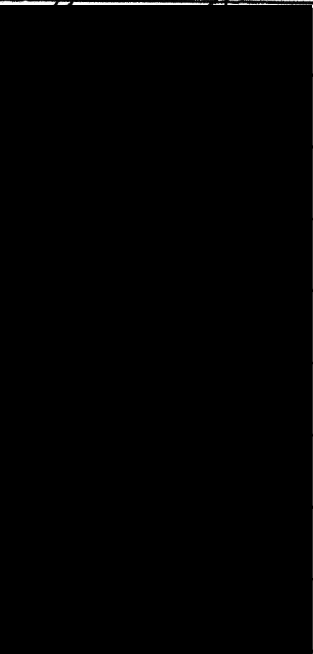
Signature	Print Name	Street Address (optional, but at least the name of your street is appreciated)	City Los Altos = LA	Do you visit Heritage Oaks Park? Y/N	Do you ever bring children to the park? Y/N	Are you a dog owner? Yes/No
	RICHARD A. McALPINY	1395 McKenzie	LA	X	X	N
	NAN McALPINY	"	LA	Y	Y	N
	Dwight Nadel	667 Orange Ave	LA	Y	Y	N
	Iris Roth	" "	LA	Y	Y	N
	Gregory Ross	174 E. Charleston Rd	CA	Y	N	N
	Aaron Alpass	1605 Shirley Ave	LA	Y	N	N
	Bruce Alpass	1605 Shirley Ave	LA	Y	N	N
	JAMES TOROSII	1262 NIGHTINGALE CT	CA	Y	N	N
	SUSAN CUMMINGS	1262 Nightingale	LA	Y	Y	Y

PETITION TO THE CITY COUNCIL OF LOS ALTOS

The Los Altos City Council will vote soon on a proposed pilot program for off-leash dog hours at Heritage Oaks Park. Off-leash dogs would use the same grassy area also used by the City's soccer program and many other recreational and sports activities. The proposed off-leash hours would create a nuisance and safety risk to children and other park users. The increased number of off-leash dogs would disturb and displace many park users and park activities, especially during the popular late afternoon and evening hours. Greater numbers of off-leash dogs would also be a nuisance and a safety risk to pedestrians, joggers, and bicyclists on park trails and adjacent streets.

The Dog Park Subcommittee of the Parks and Recreation Commission is still working on details of the proposal, but all potential modifications would still include off-leash dogs in Heritage Oaks Park.

We, the undersigned, are OPPOSED to the City's proposal to establish off-leash dog hours at Heritage Oaks Park.

Signature	Print Name	Street Address (optional, but at least the name of your street is appreciated)	City Los Altos = LA	Do you visit Heritage Oaks Park? Y/N	Do you ever bring children to the park? Y/N	Are you a dog owner? Yes/No
	LOWREY HAN		LA	Y	Y	Y
	Manson Conn		LA	Y	N	N
	Quang Nguyen	Eureka Ave	LA	Y	Y	Y
	Kiana Ariyama	Parma Way	LA	Y	N	Y
	Daniel Aharon	Granger Ave	LA	Y	Y	N
	Jonathan Aharon	188 Granger Ave	LA	Y	Y	N
	David Aharon	1825 Grange Ave	LA	Y	Y	N
	Ruth Berkow	Granger Ave	LA	Y	Y	N
	Yeela Bronick	1081 St. Jughan	LA	Y	Y	Y

PETITION TO THE CITY COUNCIL OF LOS ALTOS

The Los Altos City Council will vote soon on a proposed pilot program for unfenced off-leash dog hours at Heritage Oaks Park for several hours in both the morning and evening, weekdays and weekends. Off-leash dogs would use the same grassy area also used by the City's soccer program and many other recreational and sports activities. The proposal does not include a fence to enclose the off-leash dogs within a portion of the park, creating a nuisance and safety risk to children and other park users. The increased number of off-leash dogs would disturb and displace many park users and park activities on the grassy sports field, especially during the popular late afternoon and evening hours. Greater numbers of off-leash dogs would also be a nuisance and a safety risk to pedestrians, joggers, and bicyclists on park trails and adjacent streets.

We, the undersigned, are **OPPOSED** to the City's proposal to establish unfenced off-leash dog hours at Heritage Oaks Park.

Signature	Print Name	Street Address (optional, but at least the name of your street is appreciated)	City Los Altos = LA	Do you visit Heritage Oaks Park? Y/N	Do you ever bring children to the park? Y/N	Are you a dog owner? Yes/No
	MICHAEL CARPENE	1255 PORTLAND AVENUE	LA	Y	N	NO
	Andrew Brown	1385 mckenzie Ave	LA	Y	Y	NO
	Sarah Brown	1385 Mckenzie Ave	LA	Y	X	NO
	alicia brames	1688 Stevens Pl Unit B	LA	Y	Y	NO
	KEREN SHAHAR	1335 MCKENZIE AVE	LA	Y	Y	yes
	Shai Mansoor	1235 Mckenzie Ave	LA	Y	Y	Y
	Abigail Stueker	1370 McKenzie	LA	Y	Y	N
	Ryan Bahur		LA	Y	Y	Y
	Madison Caspell	1370 Mckenzie	LA	Y	Y	N
	Dan Stueker	1370 MCKENZIE	LA	Y	Y	N

4/31

PETITION TO THE CITY COUNCIL OF LOS ALTOS

The Los Altos City Council will vote soon on a proposed pilot program for unfenced off-leash dog hours at Heritage Oaks Park for several hours in both the morning and evening, weekdays and weekends. Off-leash dogs would use the same grassy area also used by the City's soccer program and many other recreational and sports activities. The proposal does not include a fence to enclose the off-leash dogs within a portion of the park, creating a nuisance and safety risk to children and other park users. The increased number of off-leash dogs would disturb and displace many park users and park activities on the grassy sports field, especially during the popular late afternoon and evening hours. Greater numbers of off-leash dogs would also be a nuisance and a safety risk to pedestrians, joggers, and bicyclists on park trails and adjacent streets.

We, the undersigned, are OPPOSED to the City's proposal to establish unfenced off-leash dog hours at Heritage Oaks Park.

Signature	Print Name	Street Address (optional, but at least the name of your street is appreciated)	City Los Altos = LA	Do you visit Heritage Oaks Park? Y/N	Do you ever bring children to the park? Y/N	Are you a dog owner? Yes/No
	Xiomara	969 Eichler Pl	LA	Y	Y	No
	Inna	Lisa Ln	LA	Y	Y	No
	Louise	Lisa Ln.	LA	Y	Y	No
	Nika	Dalbust Ave	LA	Y	Y	No
	Greta	Briarwood Ct	LA	Y	Y	No
	Sarah	Cesano Ct	LA	Y	Y	No
	Maddy Kinsky	Montclair Way	LA	Y	N	Yes
	Laura Jane	Altamont	LA	Y	N	Yes
	Kevin Hernandez		LA	Y	N	N
	Azhar Deen	Eureka Ave	LA	Y	N	Yes

5/31

PETITION TO THE CITY COUNCIL OF LOS ALTOS

The Los Altos City Council will vote soon on a proposed pilot program for unfenced off-leash dog hours at Heritage Oaks Park for several hours in both the morning and evening, weekdays and weekends. Off-leash dogs would use the same grassy area also used by the City's soccer program and many other recreational and sports activities. The proposal does not include a fence to enclose the off-leash dogs within a portion of the park, creating a nuisance and safety risk to children and other park users. The increased number of off-leash dogs would disturb and displace many park users and park activities on the grassy sports field, especially during the popular late afternoon and evening hours. Greater numbers of off-leash dogs would also be a nuisance and a safety risk to pedestrians, joggers, and bicyclists on park trails and adjacent streets.

We, the undersigned, are **OPPOSED** to the City's proposal to establish unfenced off-leash dog hours at Heritage Oaks Park.

Signature	Print Name	Street Address (optional, but at least the name of your street is appreciated)	City Los Altos = LA	Do you visit Heritage Oaks Park? Y/N		Do you ever bring children to the park? Y/N		Are you a dog owner? Yes/No	
	Mary Anne Williams	1511 McKenzie Ave	LA	X		Y		N	
	James Williams	McKenzie Ave	LA	Y		Y		N	
	Mirit Zandman	1963 (overlooked) Circles	MU	Y		N		X	
	Dov Zandman	- -	MU	X		N		X	
	JITKA DINGOVA	1250 HERITAGE	LA	Y		Y		N	
	Tony Karabanov	1473 Miramonte Ave	LA	Y		Y		N	
	Brian Salmeron	1417 Brookside (R)	LA	Y		Y		N	
	GIRI TATAVARTI	1285 RICHARDS AVE	LA	Y		Y		Y	
	Pranav Tatavarti	1285 Richards Ave	LA	Y	Y	Y		Y	
	SUBHA TATAVARTI	1285 Richardson Ave	LA	Y		Y		Y	

6/31

PETITION TO THE CITY COUNCIL OF LOS ALTOS

The City of Los Altos has proposed a pilot program for unfenced off-leash dogs at Heritage Oaks Park for several hours both in the morning and the evening (6+ hours daily), weekdays and weekends. Off-leash dogs would use the same grassy area also used by the City's soccer program and many other park activities. The proposal does NOT include any fence or other buffer between the unleashed dogs and the two children's playgrounds, picnic tables, adjacent streets, nearby residences, or Permanente Creek.

We, the undersigned, are **OPPOSED** to the City's proposal to establish unfenced off-leash dog hours at Heritage Oaks Park.

Signature	Print Name	Street Address	City Los Altos = LA	Do you visit Heritage Oaks Park? Y/N	Do you ever bring children to the park? Y/N	Are you a dog owner? Yes/No
	Chaya shahar	1335 Mckenzie Ave	LA	Yes	Yes	NO
	Menashe shahar	1335 MCKENZIE AVE	LA	Yes	Yes	NO
	Susan Stout	20635 ^{Creek} OR LA	San-Jose	Yes	Yes	No
	Carol Lin	226 Morse Ave	Sunnyvale	Y	N	N
	Jindrid Ding	1250 Heritage Ct	LA	Y	Y	U
	Allison J. Tipler	1300 Holly Ave	LA	Y	Y	N
	Morgan Taylor-Cohen	1300 Holly Ave	LA	Y	Y	N
	A. FISCHER	Cuesta	LA	Y	Y	Y
	D. FISCHER	618 CUESTA DR	LA	Y	Y	Y
	MANISH SARIN	1287 FREMONT	LA	Y	Y	Y
	Amy Schroeder	970 Bury Ave	LA	Y	Y	N

PETITION TO THE CITY COUNCIL OF LOS ALTOS

The City of Los Altos has proposed a pilot program for unfenced off-leash dogs at Heritage Oaks Park for several hours both in the morning and the evening (6+ hours daily), weekdays and weekends. Off-leash dogs would use the same grassy area also used by the City's soccer program and many other park activities. The proposal does NOT include any fence or other buffer between the unleashed dogs and the two children's playgrounds, picnic tables, adjacent streets, nearby residences, or Permanente Creek.

We, the undersigned, are **OPPOSED** to the City's proposal to establish unfenced off-leash dog hours at Heritage Oaks Park.

Signature	Print Name	Street Address	City Los Altos = LA	Do you visit Heritage Oaks Park? Y/N	Do you ever bring children to the park? Y/N	Are you a dog owner? Yes/No
	Anu Murthy	Mtn View		N	Y	N
	Paul Smith	Los Altos	LA	Y	N	N
	Julie B.	Los Altos	LA	Y	N	N
	Naomi Yu	1208 Green Oak Ln. Los Altos CA 94024	LA	Y	N	N
	Greg Takayama	1208 Green Oak Ln. Los Altos CA 94024	LA	Y	N	N
	Daniel Rubashinsky	1301 McKenzie Ave	LA	Y	Y	N
	Laila Rubashinsky	1301 McKenzie	LA	Y	Y	N
	Iek Teng Wu	1071 Suffolk Way	LA	Y	Y	N
	Jianchao Yang	1071 Suffolk Way	LA	Y	Y	N
	Diana So	1380 Villa St.	LA	Y	Y	N
	Krista Szyncl	325 Chamisal Ave	LA	Y	Y	Y

PETITION TO THE CITY COUNCIL OF LOS ALTOS

The City of Los Altos has proposed a pilot program for unfenced off-leash dogs at Heritage Oaks Park for several hours both in the morning and the evening (6+ hours daily), weekdays and weekends. Off-leash dogs would use the same grassy area also used by the City's soccer program and many other park activities. The proposal does NOT include any fence or other buffer between the unleashed dogs and the two children's playgrounds, picnic tables, adjacent streets, nearby residences, or Permanente Creek.

We, the undersigned, are **OPPOSED** to the City's proposal to establish unfenced off-leash dog hours at Heritage Oaks Park.

Signature	Print Name	Street Address	City Los Altos = LA	Do you visit Heritage Oaks Park? Y/N	Do you ever bring children to the park? Y/N	Are you a dog owner? Yes/No
[Redacted]	SIVA SELAKUMAR	1049 Fremont Ave	LA	Y	Y	N
[Redacted]	SENDUR SELAKUMAR	"	"	Y	Y	N
[Redacted]	MARC JANKOVICH	1070 Autumn L	LA	Y	Y N	N
[Redacted]	LISA IWAHASHI	"	"	Y	N	N
[Redacted]	Yasmin Sherkat	1340 Miravalle Ave	LA	yes	NO	NO
[Redacted]	emily karsky	1245 Montclair way	LA	yes	no	yes
[Redacted]	ANA PEREZ	535 ROSE STREET, M	MV	yes	yes	No
[Redacted]	Sander Us	551 ROBERT CT	SV	Y	Y	No
[Redacted]	Richard Feldman	1159 Lisa Lane	LA	Y	N	N
[Redacted]	MOISE NAHOURLI	969 EICHLER DR.	MV	Y	Y	NO
[Redacted]	KATRIN KHAK	969 EICHLER DR.	MV	Y	Y	No

9/31

PETITION TO THE CITY COUNCIL OF LOS ALTOS

The Los Altos City Council will vote soon on a proposed pilot program for off-leash dog hours at Heritage Oaks Park. Off-leash dogs would use the same grassy area also used by the City's soccer program and many other recreational and sports activities. The proposed off-leash hours would create a nuisance and safety risk to children and other park users. The increased number of off-leash dogs would disturb and displace many park users and park activities, especially during the popular late afternoon and evening hours. Greater numbers of off-leash dogs would also be a nuisance and a safety risk to pedestrians, joggers, and bicyclists on park trails and adjacent streets.

The Dog Park Subcommittee of the Parks and Recreation Commission is still working on details of the proposal, but all potential modifications would still include off-leash dogs in Heritage Oaks Park.

We, the undersigned, are OPPOSED to the City's proposal to establish off-leash dog hours at Heritage Oaks Park.

Signature	Print Name	Street Address (optional, but at least the name of your street is appreciated)	City Los Altos = LA	Do you visit Heritage Oaks Park? Y/N	Do you ever bring children to the park? Y/N	Are you a dog owner? Yes/No
	David Wray	Oakhurst Ave		Y	Y	N
	KEN BAER	7085 SPANGLER ROAD	LA	N	N	Yes!
	GREG BALKAN	1575 Oakhurst Ave	LA	Y	N	N
	RASHMI SINGH	1121 Russell Ave	LA	Y	Y	Y
	GAURAV LAMBA	Same "	LA	Y	Y	Y
	Dr. Lubich	1021 Suffolk Way	LA	NO	N	NO
	J. Zelenko	1896 Middleton Ave	LA	Y	N	Y
	BEATRICE ZELENSKO	1896 Middleton Ave	LA	Y	N	Y
	Idan Zelenko	1896 Middleton Ave	LA	Y	N	Y

10/31

PETITION TO THE CITY COUNCIL OF LOS ALTOS

The Los Altos City Council will vote soon on a proposed pilot program for off-leash dog hours at Heritage Oaks Park. Off-leash dogs would use the same grassy area also used by the City's soccer program and many other recreational and sports activities. The proposed off-leash hours would create a nuisance and safety risk to children and other park users. The increased number of off-leash dogs would disturb and displace many park users and park activities, especially during the popular late afternoon and evening hours. Greater numbers of off-leash dogs would also be a nuisance and a safety risk to pedestrians, joggers, and bicyclists on park trails and adjacent streets.

The Dog Park Subcommittee of the Parks and Recreation Commission is still working on details of the proposal, but all potential modifications would still include off-leash dogs in Heritage Oaks Park.

We, the undersigned, are OPPOSED to the City's proposal to establish off-leash dog hours at Heritage Oaks Park.

Signature	Print Name	Street Address (optional, but at least the name of your street is appreciated)	City Los Altos = LA	Do you visit Heritage Oaks Park? Y/N	Do you ever bring children to the park? Y/N	Are you a dog owner? Yes/No
	Lee-Jin Yang	1194 Payne Dr.	CA	Y	Y	No
	Minnie	1281 Eureka	LA	Y	Y	No
	Lokesh	6604 El Camino Dr.	CA	Y	N	No
	Pooja	6604 El Camino Dr	CA	Y	N	No
	Arusha	6604 El Camino Dr	CA	Y	N	No
	Helen	635 Maryrose Ave	CA	Y	Y	No
	Kyan	" "	CA	Y	Y	No
	MIRIAM UMEOKA	1343 MCKENZIE AVE	CA	Y	N	YES
	EMILIO UMEOKA	1343 MCKENZIE AVE	CA	Y	N	YES

11/31

PETITION TO THE CITY COUNCIL OF LOS ALTOS

The Los Altos City Council will vote soon on a proposed pilot program for off-leash dog hours at Heritage Oaks Park. Off-leash dogs would use the same grassy area also used by the City's soccer program and many other recreational and sports activities. The proposed off-leash hours would create a nuisance and safety risk to children and other park users. The increased number of off-leash dogs would disturb and displace many park users and park activities, especially during the popular late afternoon and evening hours. Greater numbers of off-leash dogs would also be a nuisance and a safety risk to pedestrians, joggers, and bicyclists on park trails and adjacent streets.

The Dog Park Subcommittee of the Parks and Recreation Commission is still working on details of the proposal, but all potential modifications would still include off-leash dogs in Heritage Oaks Park.

We, the undersigned, are OPPOSED to the City's proposal to establish off-leash dog hours at Heritage Oaks Park.

Signature	Print Name	Street Address (optional, but at least the name of your street is appreciated)	City Los Altos = LA	Do you visit Heritage Oaks Park? Y/N	Do you ever bring children to the park? Y/N	Are you a dog owner? Yes/No
	Lana Shukhman	1259 Heritage Ct	LA	Y	Y	N
	Alex Shukhman	1259 Heritage Ct	LA	Y	Y	N
	Rita Shmurakov	" - "	CA	Y	Y	N
	Priya Shmurakov	" - "	LA	Y	Y	N

12/31

PETITION TO THE CITY COUNCIL OF LOS ALTOS

The City of Los Altos has proposed a pilot program for unfenced off-leash dogs at Heritage Oaks Park for several hours both in the morning and the evening (6+ hours daily), weekdays and weekends. Off-leash dogs would use the same grassy area also used by the City's soccer program and many other park activities. The proposal does NOT include any fence or other buffer between the unleashed dogs and the two children's playgrounds, picnic tables, adjacent streets, nearby residences, or Permanente Creek.

We, the undersigned, are **OPPOSED** to the City's proposal to establish unfenced off-leash dog hours at Heritage Oaks Park.

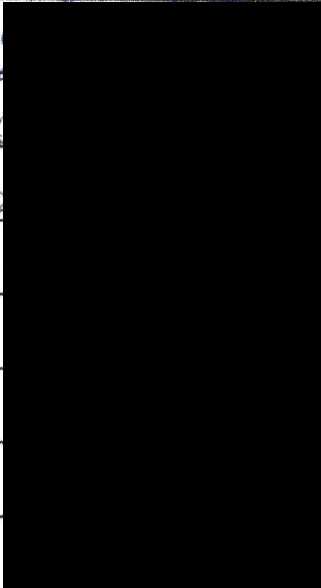
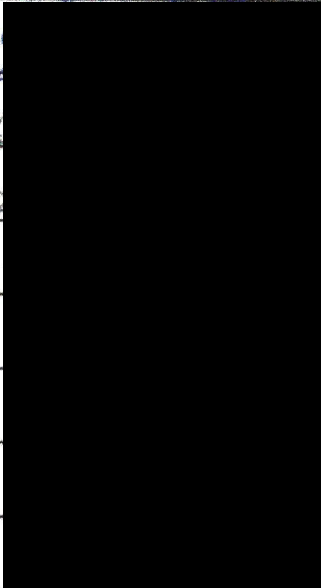
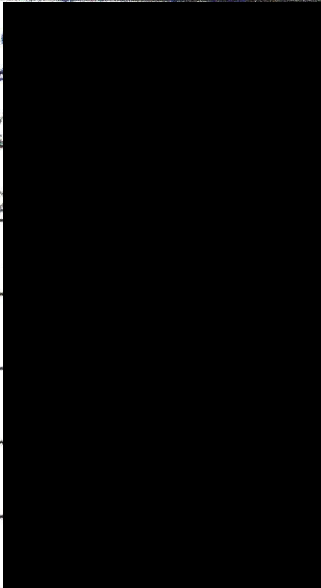
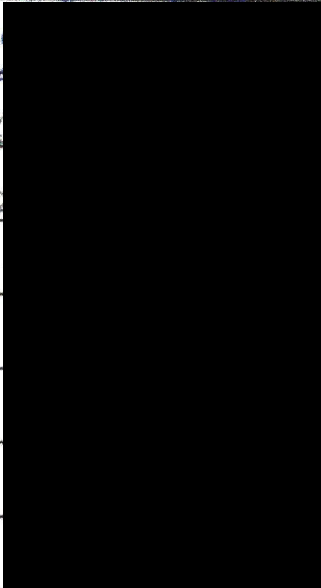
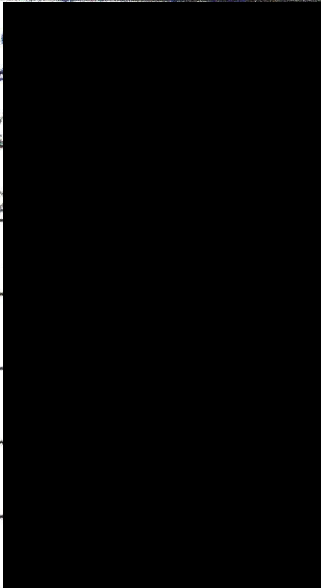
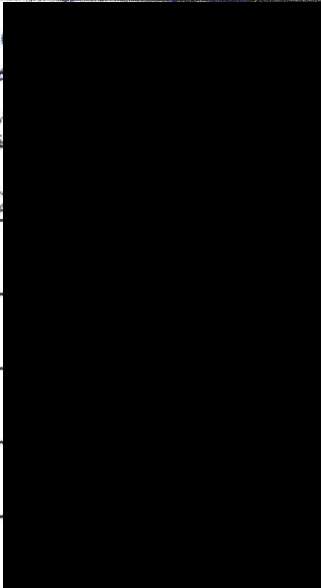
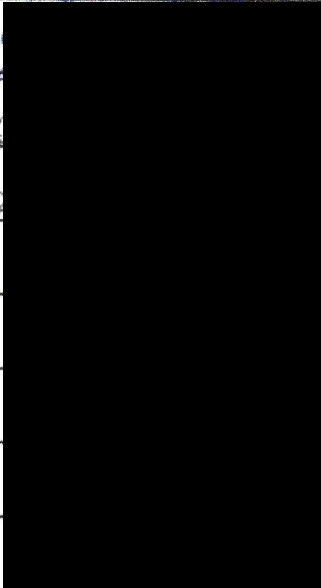
Signature	Print Name	Street Address	City	Do you visit	Do you ever	Are you a
			Los Altos = LA	Heritage Oaks Park? Y/N	bring children to the park? Y/N	dog owner? Yes/No
	Vladimir Solomonik	1905 Quail Meadow Rd	LA	Y	Y	No
	Irena Tertov	1925 Quail Meadow Rd	LA	Y	Y	No
	SERGEY KAMENISEV	545 CUESTA DR LOS ALTOS, CA 94024	LA	Y	Y	No
	ANGELICA KAMENISEVA	345 CUESTA PK LOS ALTOS, CA 94024	LA	Y	Y	NO
	ARISA REZIC	1631 Holt Ave LOS ALTOS 94024	LA	Y	Y	NO
	Lev Rezzina	1631 Holt Ave Los Altos, CA 94024	LA	Y	Y	NO
	Virginia Carter West	1055 Valley View Ct, Los Altos CA 94024	LA	Y	Y	Yes

PETITION TO THE CITY COUNCIL OF LOS ALTOS

The Los Altos City Council will vote soon on a proposed pilot program for off-leash dog hours at Heritage Oaks Park. Off-leash dogs would use the same grassy area also used by the City's soccer program and many other recreational and sports activities. The proposed off-leash hours would create a nuisance and safety risk to children and other park users. The increased number of off-leash dogs would disturb and displace many park users and park activities, especially during the popular late afternoon and evening hours. Greater numbers of off-leash dogs would also be a nuisance and a safety risk to pedestrians, joggers, and bicyclists on park trails and adjacent streets.

The Dog Park Subcommittee of the Parks and Recreation Commission is still working on details of the proposal, but all potential modifications would still include off-leash dogs in Heritage Oaks Park.

We, the undersigned, are OPPOSED to the City's proposal to establish off-leash dog hours at Heritage Oaks Park.

Signature	Print Name	Street Address (optional, but at least the name of your street is appreciated)	City Los Altos = LA	Do you visit Heritage Oaks Park? Y/N	Do you ever bring children to the park? Y/N	Are you a dog owner? Yes/No
	Pavel Rubashevsky	1301 McKenzie Ave	LA	Y	Y	N
	Anastasiya Rubashevsky	1301 McKenzie Ave	LA	Y	N	N
	Irina Rubashevsky	1301 McKenzie Ave	LA	Y	Y	N
	VLADIMIR RUBASHEVSKY	1301 McKenzie Ave	LA	Y	Y	N
	Galina Rubashevsky	1301 McKenzie Ave	LA	Y	Y	N
	Rinley Gupta	1120 Portland Ave	LA	Y	Y	N
	Abhishek Maheshwari	1120 Portland Ave	LA	Y	Y	N

14/31

PETITION TO THE CITY COUNCIL OF LOS ALTOS

The Los Altos City Council will vote soon on a proposed pilot program for off-leash dog hours at Heritage Oaks Park. Off-leash dogs would use the same grassy area also used by the City's soccer program and many other recreational and sports activities. The proposed off-leash hours would create a nuisance and safety risk to children and other park users. The increased number of off-leash dogs would disturb and displace many park users and park activities, especially during the popular late afternoon and evening hours. Greater numbers of off-leash dogs would also be a nuisance and a safety risk to pedestrians, joggers, and bicyclists on park trails and adjacent streets.

The Dog Park Subcommittee of the Parks and Recreation Commission is still working on details of the proposal, but all potential modifications would still include off-leash dogs in Heritage Oaks Park.

We, the undersigned, are OPPOSED to the City's proposal to establish off-leash dog hours at Heritage Oaks Park.

Signature	Print Name	Street Address (optional, but at least the name of your street is appreciated)	City Los Altos = LA	Do you visit Heritage Oaks Park? Y/N	Do you ever bring children to the park? Y/N	Are you a dog owner? Yes/No
	Piotr Prokop	1819 Austin Ave	LA	Yes	Yes	No
	Jennifer Prokop	1819 AUSTIN AVE	LA	YES	YES	No
	Guochun Shi	1243 Mingjingale	LA	Yes	Yes	NO
	F/MG/ZN/LI	1243 Mingjingale	LA	Yes	Yes	NO

15/31

PETITION TO THE CITY COUNCIL OF LOS ALTOS

The Los Altos City Council will vote soon on a proposed pilot program for off-leash dog hours at Heritage Oaks Park. Off-leash dogs would use the same grassy area also used by the City's soccer program and many other recreational and sports activities. The proposed off-leash hours would create a nuisance and safety risk to children and other park users. The increased number of off-leash dogs would disturb and displace many park users and park activities, especially during the popular late afternoon and evening hours. Greater numbers of off-leash dogs would also be a nuisance and a safety risk to pedestrians, joggers, and bicyclists on park trails and adjacent streets.

The Dog Park Subcommittee of the Parks and Recreation Commission is still working on details of the proposal, but all potential modifications would still include off-leash dogs in Heritage Oaks Park.

We, the undersigned, are OPPOSED to the City's proposal to establish off-leash dog hours at Heritage Oaks Park.

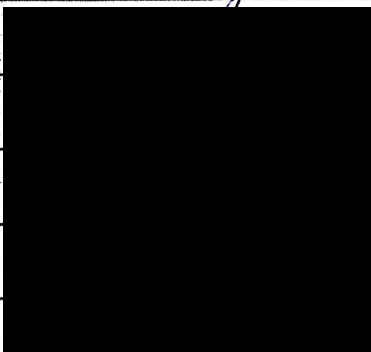
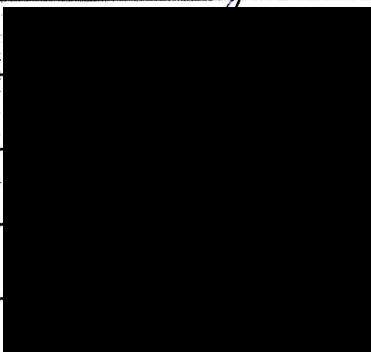
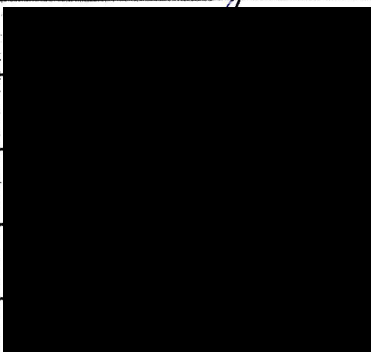
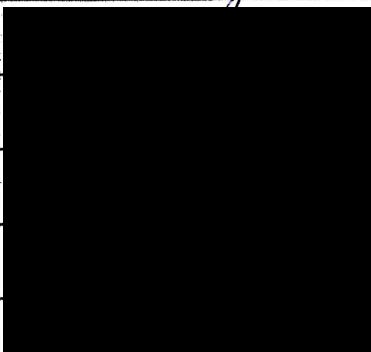
Signature	Print Name	Street Address (optional, but at least the name of your street is appreciated)	City Los Altos = LA	Do you visit Heritage Oaks Park? Y/N	Do you ever bring children to the park? Y/N	Are you a dog owner? Yes/No
	John Squire	McKenzie Ave	LA	Y	N	FORMER
	MILLIE SQUIRE	McKenzie Ave	LA	Y	N	FORMER
	SAMPY SHULT	Altamead DR	CA	Y	N	N
	GARRETT SMITH	Eastwood	LA	Y	Y	N
	HEATHER LARKIN	Oakhurst Ave	LA	Y	Y	N
	Jane Clayton	McKenzie Ave.	LA	Y	N	N
	John Petro	McKenzie Ave	LA	Y	N	N

PETITION TO THE CITY COUNCIL OF LOS ALTOS

The Los Altos City Council will vote soon on a proposed pilot program for off-leash dog hours at Heritage Oaks Park. Off-leash dogs would use the same grassy area also used by the City's soccer program and many other recreational and sports activities. The proposed off-leash hours would create a nuisance and safety risk to children and other park users. The increased number of off-leash dogs would disturb and displace many park users and park activities, especially during the popular late afternoon and evening hours. Greater numbers of off-leash dogs would also be a nuisance and a safety risk to pedestrians, joggers, and bicyclists on park trails and adjacent streets.

The Dog Park Subcommittee of the Parks and Recreation Commission is still working on details of the proposal, but all potential modifications would still include off-leash dogs in Heritage Oaks Park.

We, the undersigned, are OPPOSED to the City's proposal to establish off-leash dog hours at Heritage Oaks Park.

Signature	Print Name	Street Address (optional, but at least the name of your street is appreciated)	City	Do you visit Heritage Oaks Park? Y/N		Do you ever bring children to the park? Y/N	Are you a dog owner? Yes/No
			Los Altos = LA				
	MARTIN SAJO II	MCKENZIE AVE	LA	Y		Y	NO
	RANI ROLEY	1367 MCKENZIE AVE, LOS ALTOS	LA	Y		N	YES
	ARVIND JAINI	MCKENZIE AVE	LA	Y		N	YES
	Betty Christopher	1300 Holly Ave	LA	Y		N	NO YES

17/31

PETITION TO THE CITY COUNCIL OF LOS ALTOS

The Los Altos City Council will vote soon on a proposed pilot program for off-leash dog hours at Heritage Oaks Park. Off-leash dogs would use the same grassy area also used by the City's soccer program and many other recreational and sports activities. The proposed off-leash hours would create a nuisance and safety risk to children and other park users. The increased number of off-leash dogs would disturb and displace many park users and park activities, especially during the popular late afternoon and evening hours. Greater numbers of off-leash dogs would also be a nuisance and a safety risk to pedestrians, joggers, and bicyclists on park trails and adjacent streets.

The Dog Park Subcommittee of the Parks and Recreation Commission is still working on details of the proposal, but all potential modifications would still include off-leash dogs in Heritage Oaks Park.

We, the undersigned, are OPPOSED to the City's proposal to establish off-leash dog hours at Heritage Oaks Park.

Signature	Print Name	Street Address (optional, but at least the name of your street is appreciated)	City	Do you visit Heritage Oaks Park? Y/N	Do you ever bring children to the park? Y/N	Are you a dog owner? Yes/No
			Los Altos = LA			
	Smadar Agmon	McKenzie Ave.	LA	Y	Y	N
	Sarah Agmon	McKenzie Ave	LA	Y	Y	N
	Eran Agmon	McKenzie Ave.	LA	Y	Y	N
	Tomer Agmon	McKenzie Ave.	LA	Y	N	N
	YOAV Agmon	McKenzie Ave.	LA	Y	Y	N
	Gillie Roth	McKenzie Ave	LA	Y	N	N
	Julien Roth	McKenzie Ave	LA	Y	N	N
	NOA GRADT	McKenzie Ave	LA	Y	Y	N
	GUY BECHT	McKenzie Ave	LA	Y	Y	N



18/31

PETITION TO THE CITY COUNCIL OF LOS ALTOS

The Los Altos City Council will vote soon on a proposed pilot program for off-leash dog hours at Heritage Oaks Park. Off-leash dogs would use the same grassy area also used by the City's soccer program and many other recreational and sports activities. The proposed off-leash hours would create a nuisance and safety risk to children and other park users. The increased number of off-leash dogs would disturb and displace many park users and park activities, especially during the popular late afternoon and evening hours. Greater numbers of off-leash dogs would also be a nuisance and a safety risk to pedestrians, joggers, and bicyclists on park trails and adjacent streets.

The Dog Park Subcommittee of the Parks and Recreation Commission is still working on details of the proposal, but all potential modifications would still include off-leash dogs in Heritage Oaks Park.

We, the undersigned, are OPPOSED to the City's proposal to establish off-leash dog hours at Heritage Oaks Park.

Signature	Print Name	Street Address (optional, but at least the name of your street is appreciated)	City Los Altos = LA	Do you visit Heritage Oaks Park? Y/N	Do you ever bring children to the park? Y/N	Are you a dog owner? Yes/No
	CARL E Hess	HOLLY AVE	Los Altos	Y	N	N
	Tracy Pirnaek	1345 Holly Ave	LA	Y	N	Not currently

19/31

PETITION TO THE CITY COUNCIL OF LOS ALTOS

The Los Altos City Council will vote soon on a proposed pilot program for off-leash dog hours at Heritage Oaks Park. Off-leash dogs would use the same grassy area also used by the City's soccer program and many other recreational and sports activities. The proposed off-leash hours would create a nuisance and safety risk to children and other park users. The increased number of off-leash dogs would disturb and displace many park users and park activities, especially during the popular late afternoon and evening hours. Greater numbers of off-leash dogs would also be a nuisance and a safety risk to pedestrians, joggers, and bicyclists on park trails and adjacent streets.

The Dog Park Subcommittee of the Parks and Recreation Commission is still working on details of the proposal, but all potential modifications would still include off-leash dogs in Heritage Oaks Park.

We, the undersigned, are OPPOSED to the City's proposal to establish off-leash dog hours at Heritage Oaks Park.

Signature	Print Name	Street Address (optional, but at least the name of your street is appreciated)	City Los Altos = LA	Do you visit Heritage Oaks Park? Y/N	Do you ever bring children to the park? Y/N	Are you a dog owner? Yes/No
	Janine Aikin	1031 Suffolk Way Los Altos, CA	LA	Yes	Yes	No
	Saeb Aikin	1031 Suffolk Way Los Altos CA	LA	Y	Y	No
	MARLENE LOURON	1350 Sunrise Ct Los Altos CA	LA	Yes	Yes	No
	ROY LOUISON	1350 SUNRISE CT. LOS ALTOS CA 94024	LA	Yes	Yes	No
	Dorris Tyson	1345 Sunrise Ct Los Altos, CA 94024	LA	Yes	Yes	No
	Mebry Tyson	1345 Sunrise Ct Los Altos CA 94024	LA	Yes	Yes	No
	Betty Tsang	1550 Montebello Oaks Los Altos CA 94024	LA	Yes	Yes	No
	Deborah Kitani	1546 Kensington Cir Los Altos, CA 94024	LA	Yes	Yes	No
	Jill Swidler	1566 Siesta Drive Los Altos CA 94024	LA	Yes	Yes	Yes

20131

PETITION TO THE CITY COUNCIL OF LOS ALTOS

The Los Altos City Council will vote soon on a proposed pilot program for off-leash dog hours at Heritage Oaks Park. Off-leash dogs would use the same grassy area also used by the City's soccer program and many other recreational and sports activities. The proposed off-leash hours would create a nuisance and safety risk to children and other park users. The increased number of off-leash dogs would disturb and displace many park users and park activities, especially during the popular late afternoon and evening hours. Greater numbers of off-leash dogs would also be a nuisance and a safety risk to pedestrians, joggers, and bicyclists on park trails and adjacent streets.

The Dog Park Subcommittee of the Parks and Recreation Commission is still working on details of the proposal, but all potential modifications would still include off-leash dogs in Heritage Oaks Park.

We, the undersigned, are OPPOSED to the City's proposal to establish off-leash dog hours at Heritage Oaks Park.

Signature	Print Name	Street Address (optional, but at least the name of your street is appreciated)	City Los Altos = LA	Do you visit Heritage Oaks Park? Y/N	Do you ever bring children to the park? Y/N	Are you a dog owner? Yes/No
	Caroline Gupta	Dartmouth Ln	LA	Y	Y	Y
	Sanjeev Gupta	Dartmouth Ln	LA	Y	Y	Y
	cindy zinn	Ranchita Dr.	LA	Y	Y	Y
	mar zinn	Ranchita Dr	LA	Y	Y	Y
	Nick Chan	Dartmouth Ln	LA	Y	Y	N
	Anne Ren	Dartmouth Ln	LA	Y	Y	N
	TOBY REITMAN	Dartmouth Ln	LA	Y	Y	No
	Amy Kuan	1350 Concord Ave	LA	Y	Y	N
	ERIC Mark	1350 Concord Ave	LA	Y	Y	N

PETITION TO THE CITY COUNCIL OF LOS ALTOS

The Los Altos City Council will vote soon on a proposed pilot program for off-leash dog hours at Heritage Oaks Park. Off-leash dogs would use the same grassy area also used by the City's soccer program and many other recreational and sports activities. The proposed off-leash hours would create a nuisance and safety risk to children and other park users. The increased number of off-leash dogs would disturb and displace many park users and park activities, especially during the popular late afternoon and evening hours. Greater numbers of off-leash dogs would also be a nuisance and a safety risk to pedestrians, joggers, and bicyclists on park trails and adjacent streets.

The Dog Park Subcommittee of the Parks and Recreation Commission is still working on details of the proposal, but all potential modifications would still include off-leash dogs in Heritage Oaks Park.

We, the undersigned, are OPPOSED to the City's proposal to establish off-leash dog hours at Heritage Oaks Park.

Signature	Print Name	Street Address (optional, but at least the name of your street is appreciated)	City Los Altos = LA	Do you visit Heritage Oaks Park? Y/N		Do you ever bring children to the park? Y/N	Are you a dog owner? Yes/No
	GREG BLUMSTEIN	OAKHURST AVE	LA	X	X	N	N
	Elaine Blumstein	Oakhurst Ave	LA	Y	Y	N	N
	Elaine MCMURRAY	Dartmouth Ave	LA	Y	Y	N	N
	SAMY BEN MO	DARTMOUTH LN	LA	Y	Y	N	N
	Anne Hecht	Rosemund Ave	LA	Y	Y	Y	Y
	Lanshin Yang	Mulr Way	LA	Y	Y	N	N
	Doris Wang	Sunrise Ct	LA	Y	Y	Y	Y
	Lu Li	Sunrise Ct	LA	Y	Y	N	N

PETITION TO THE CITY COUNCIL OF LOS ALTOS

The Los Altos City Council will vote soon on a proposed pilot program for off-leash dog hours at Heritage Oaks Park. Off-leash dogs would use the same grassy area also used by the City's soccer program and many other recreational and sports activities. The proposed off-leash hours would create a nuisance and safety risk to children and other park users. The increased number of off-leash dogs would disturb and displace many park users and park activities, especially during the popular late afternoon and evening hours. Greater numbers of off-leash dogs would also be a nuisance and a safety risk to pedestrians, joggers, and bicyclists on park trails and adjacent streets.

The Dog Park Subcommittee of the Parks and Recreation Commission is still working on details of the proposal, but all potential modifications would still include off-leash dogs in Heritage Oaks Park.

We, the undersigned, are OPPOSED to the City's proposal to establish off-leash dog hours at Heritage Oaks Park.

Signature	Print Name	Street Address (optional, but at least the name of your street is appreciated)	City Los Altos = LA	Do you visit Heritage Oaks Park? Y/N		Do you ever bring children to the park? Y/N		Are you a dog owner? Yes/No	
	Tracy Bantz	986 scena Ave	LA	Y		Y		N	
	VANESSA MAUNDER	321 WHISMAN STATION	MV	Y		Y		N	
	APOORV GUPTA	563 MORELAND WAY	S.C.	Y		Y		N	
	Russell NORD	1835 Oakhurst Ave	L.A	X		Y		N	
	JOANNA BERRY	595 Almond Ave	LA	Y		Y		Y	
	Stephanie Shum	1325 Concord Ave	LA	Y		Y		N	
	Dina Thomas	1440 Brookdale	MV	Y		Y		N	
	Kamika A	Russet Dr	Sv	Y		Y		N	
	Tina Sandler	San Martin pl.	LA	Y		Y		N	

PETITION TO THE CITY COUNCIL OF LOS ALTOS

The Los Altos City Council will vote soon on a proposed pilot program for off-leash dog hours at Heritage Oaks Park. Off-leash dogs would use the same grassy area also used by the City's soccer program and many other recreational and sports activities. The proposed off-leash hours would create a nuisance and safety risk to children and other park users. The increased number of off-leash dogs would disturb and displace many park users and park activities, especially during the popular late afternoon and evening hours. Greater numbers of off-leash dogs would also be a nuisance and a safety risk to pedestrians, joggers, and bicyclists on park trails and adjacent streets.

The Dog Park Subcommittee of the Parks and Recreation Commission is still working on details of the proposal, but all potential modifications would still include off-leash dogs in Heritage Oaks Park.

We, the undersigned, are OPPOSED to the City's proposal to establish off-leash dog hours at Heritage Oaks Park.

Signature	Print Name	Street Address (optional, but at least the name of your street is appreciated)	City Los Altos = LA	Do you visit Heritage Oaks Park? Y/N		Do you ever bring children to the park? Y/N		Are you a dog owner? Yes/No	
	Yana Ivey	999 Loraine Ave	LA	Y		Y		N	
	Stuart Scott	Garrison Ave,	SJ	Y		N		Y	
	JUNFANG WANG	KNICKERBOCKER DR	ST	Y		Y		N	
	TREVOR MARSHALL	LAMMY PLACE	CA	Y		Y		N	
	MELISSA SELIGMAN	1205 PORTLAND AVE	LA.	Y		Y		N	
	STEVEN SELIGMAN	1205 PORTLAND AVE.	LA	Y		Y		N	
	Cynthia Roseby	244 Almond Ave	LA	Y		Y		N	
	Brenda		LA	Y		Y		N	
	NATHAN DAV	686 Boynton Ave	SJ	Y		Y		N	

24/31

PETITION TO THE CITY COUNCIL OF LOS ALTOS

The Los Altos City Council will vote soon on a proposed pilot program for off-leash dog hours at Heritage Oaks Park. Off-leash dogs would use the same grassy area also used by the City's soccer program and many other recreational and sports activities. The proposed off-leash hours would create a nuisance and safety risk to children and other park users. The increased number of off-leash dogs would disturb and displace many park users and park activities, especially during the popular late afternoon and evening hours. Greater numbers of off-leash dogs would also be a nuisance and a safety risk to pedestrians, joggers, and bicyclists on park trails and adjacent streets.

The Dog Park Subcommittee of the Parks and Recreation Commission is still working on details of the proposal, but all potential modifications would still include off-leash dogs in Heritage Oaks Park.

We, the undersigned, are OPPOSED to the City's proposal to establish off-leash dog hours at Heritage Oaks Park.

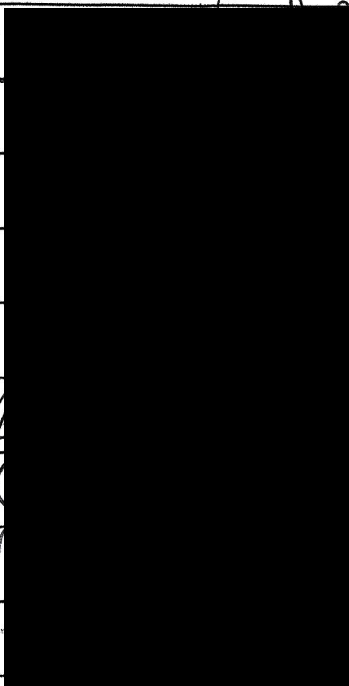
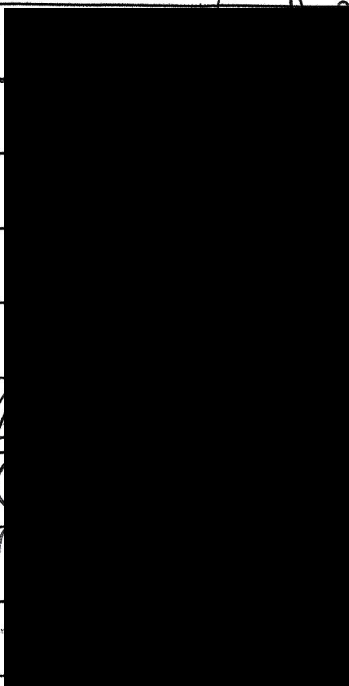
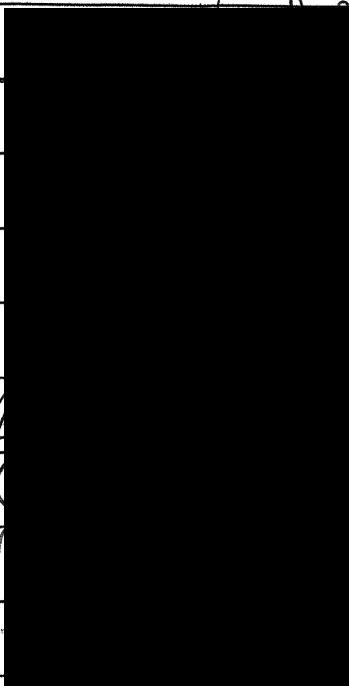
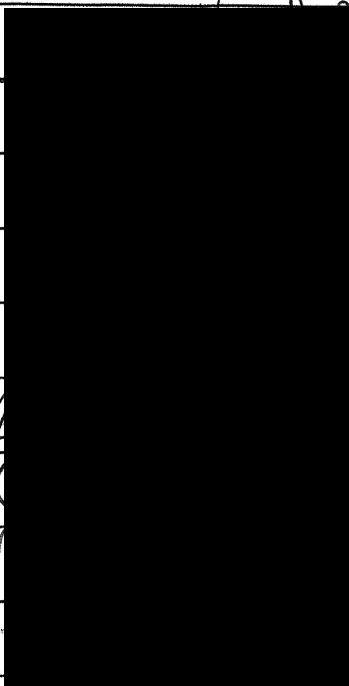
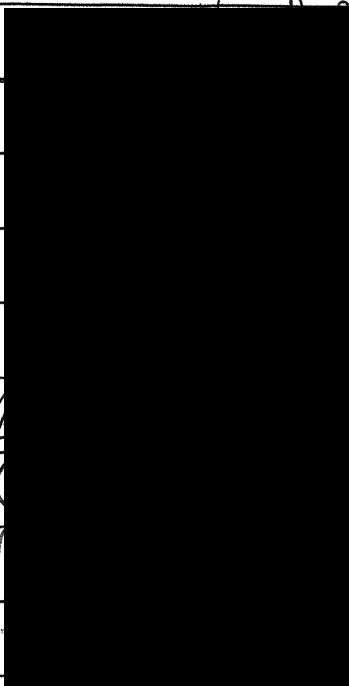
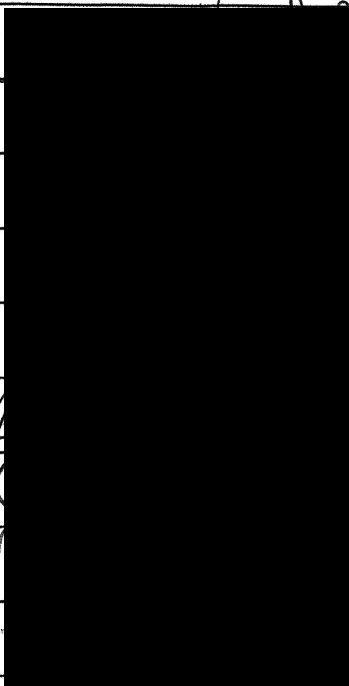
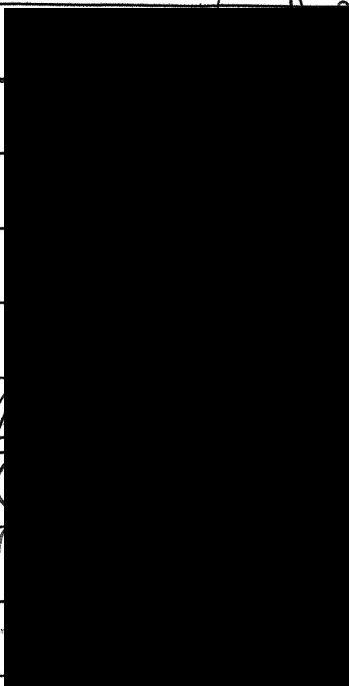
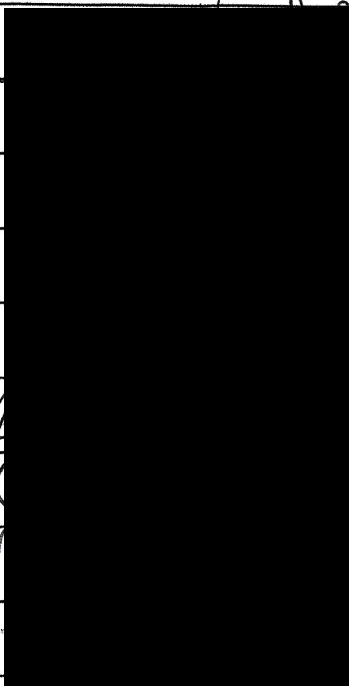
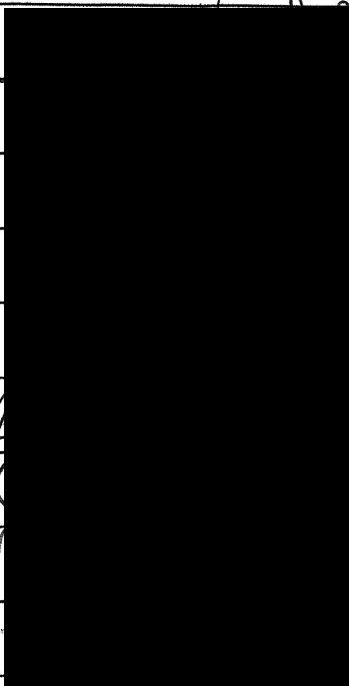
Signature	Print Name	Street Address (optional, but at least the name of your street is appreciated)	City Los Altos = LA	Do you visit Heritage Oaks Park? Y/N		Do you ever bring children to the park? Y/N		Are you a dog owner? Yes/No	
	VIKAL MISHRA	40728 Palatino St.	Fremont	Y		Y		No	
	Sydney Aurdal		Berkeley	Y		N		N	
	Rebecca Nixon	Benvenue Ave	Los Altos	Y		Y		N	
	Cathy Van	Suffolk Ct	Los Altos	Y		Y		N	
	Kenneth Mburu	326 Doyle Road	San Jose	Y		Y		N	
	Mario Castillo	301 Acahues	Sunnyvale	Y		Y		N	
	Christian Daudic	1570 Edmundo Way	Mountain View	Y		Y		N	
	Kayo Yamai	10645 Magdalen ¹⁴⁵	LAH	Y		Y		Y	
		COS ALTOS ST							

PETITION TO THE CITY COUNCIL OF LOS ALTOS

The Los Altos City Council will vote soon on a proposed pilot program for off-leash dog hours at Heritage Oaks Park. Off-leash dogs would use the same grassy area also used by the City's soccer program and many other recreational and sports activities. The proposed off-leash hours would create a nuisance and safety risk to children and other park users. The increased number of off-leash dogs would disturb and displace many park users and park activities, especially during the popular late afternoon and evening hours. Greater numbers of off-leash dogs would also be a nuisance and a safety risk to pedestrians, joggers, and bicyclists on park trails and adjacent streets.

The Dog Park Subcommittee of the Parks and Recreation Commission is still working on details of the proposal, but all potential modifications would still include off-leash dogs in Heritage Oaks Park.

We, the undersigned, are OPPOSED to the City's proposal to establish off-leash dog hours at Heritage Oaks Park.

Signature	Print Name	Street Address (optional, but at least the name of your street is appreciated)	City Los Altos = LA	Do you visit Heritage Oaks Park? Y/N		Do you ever bring children to the park? Y/N	Are you a dog owner? Yes/No
	Shellece Heath	1315 Miravalle Ave	LA	Yes	Yes	NO	
	Jessie Calvert	925 Jamison Wy	LA	Yes	Yes	NO	
	Jaclyn Owen	Conejo Court	LAH	Yes	Yes	Yes	
	Barbara M.A	Belvoir Dr.	LA	Yes	Yes	no.	
	Shadi Hawawini	5700 Jackson St	MV	Y	Y	Y	
	Ronald F. Burre	1051 Eastwood Dr	LA	Y	Y	N	
	Enrique Olavarria	1895 Granger Ave	LA	Y	Y	N	
	Ralph Orrock	1340 Sunrise Ct.	LA	Y	Y	N	
	Mark Orrock	1340 Sunrise Ct	LA	Y	Y	N	

26/31

PETITION TO THE CITY COUNCIL OF LOS ALTOS

The Los Altos City Council will vote soon on a proposed pilot program for off-leash dog hours at Heritage Oaks Park. Off-leash dogs would use the same grassy area also used by the City's soccer program and many other recreational and sports activities. The proposed off-leash hours would create a nuisance and safety risk to children and other park users. The increased number of off-leash dogs would disturb and displace many park users and park activities, especially during the popular late afternoon and evening hours. Greater numbers of off-leash dogs would also be a nuisance and a safety risk to pedestrians, joggers, and bicyclists on park trails and adjacent streets.

The Dog Park Subcommittee of the Parks and Recreation Commission is still working on details of the proposal, but all potential modifications would still include off-leash dogs in Heritage Oaks Park.

We, the undersigned, are OPPOSED to the City's proposal to establish off-leash dog hours at Heritage Oaks Park.

Signature	Print Name	Street Address (optional, but at least the name of your street is appreciated)	City Los Altos = LA	Do you visit Heritage Oaks Park? Y/N	Do you ever bring children to the park? Y/N	Are you a dog owner? Yes/No
	Leah Caldarone	Eureka Ave	LA	Y	Y	N
	Wei Chung Wym	Winstead Ct.	Sunnyvale	Y	Y	N
	Madoka Tega	W. El Camino Real	MV	Y	Y	N
	Naoko Clark	Camline Ct. MV	MV	Y	Y	N
	Bosheng Zhang	Canemara Way. S	Sunnyvale	Y	Y	N
	Jessica Hall	Causm Drive	Sunnyvale	Y	Y	N
	A. Walsh	St Giles Lane	M	Y	Y	N
	I. Soreu	104 Sondra Way	MV	Y	Y	N
	S. Ividhya Padmanaban	Holly Avenue	LA	Y	Y	N

PETITION TO THE CITY COUNCIL OF LOS ALTOS

The Los Altos City Council will vote soon on a proposed pilot program for off-leash dog hours at Heritage Oaks Park. Off-leash dogs would use the same grassy area also used by the City's soccer program and many other recreational and sports activities. The proposed off-leash hours would create a nuisance and safety risk to children and other park users. The increased number of off-leash dogs would disturb and displace many park users and park activities, especially during the popular late afternoon and evening hours. Greater numbers of off-leash dogs would also be a nuisance and a safety risk to pedestrians, joggers, and bicyclists on park trails and adjacent streets.

The Dog Park Subcommittee of the Parks and Recreation Commission is still working on details of the proposal, but all potential modifications would still include off-leash dogs in Heritage Oaks Park.

We, the undersigned, are OPPOSED to the City's proposal to establish off-leash dog hours at Heritage Oaks Park.

Signature	Print Name	Street Address (optional, but at least the name of your street is appreciated)	City Los Altos = LA	Do you visit Heritage Oaks Park? Y/N		Do you ever bring children to the park? Y/N		Are you a dog owner? Yes/No	
	Tanya Manning	410 W Walsh	Atterton	Y		Y		N	
	Jennifer Deeg	Portland	LA	Y		Y		N	
	Zhenxiang Ouyang	Glenborough	MV	Y		Y		N	
	Fengmei Liu	Connemara way	SV	Y		Y		N	
	Annit Verma	Fremont Ter	SV	Y		Y		N	
	YANGXUE GAO	Glenborough	MV	Y		Y		N	
	Edith Gutierrez	Broadway	LA	Y		Y		N	
	Keri McGhee	978 Alpine Terrace #4 Sunnyvale, CA 94086	SV	Y		Y		N	
	Amanda Carmack	442 Martins Ave	MV	Y		Y		N	

Mountain View, CA 94040

2/8/31

PETITION TO THE CITY COUNCIL OF LOS ALTOS

The Los Altos City Council will vote soon on a proposed pilot program for off-leash dog hours at Heritage Oaks Park. Off-leash dogs would use the same grassy area also used by the City's soccer program and many other recreational and sports activities. The proposed off-leash hours would create a nuisance and safety risk to children and other park users. The increased number of off-leash dogs would disturb and displace many park users and park activities, especially during the popular late afternoon and evening hours. Greater numbers of off-leash dogs would also be a nuisance and a safety risk to pedestrians, joggers, and bicyclists on park trails and adjacent streets.

The Dog Park Subcommittee of the Parks and Recreation Commission is still working on details of the proposal, but all potential modifications would still include off-leash dogs in Heritage Oaks Park.

We, the undersigned, are OPPOSED to the City's proposal to establish off-leash dog hours at Heritage Oaks Park.

Signature	Print Name	Street Address (optional, but at least the name of your street is appreciated)	City Los Altos = LA	Do you visit Heritage Oaks Park? Y/N		Do you ever bring children to the park? Y/N	Are you a dog owner? Yes/No
	Glottie Creppin	Remington Drive	LA	Y		Y	N
	Leah Stern	Highlands Cir	LA	X		X	N
	Carlos Cuevas	568 Hazeldell Way	SV	Y		Y	N
	Madeline Pickett	La Cuesta	LA	Y		Y	N
	KC Grewal	Springer Rd.	UA	Y		Y	Y
	L Benz	580 Guadalupe Dr.	LA	Y		Y	Y
	Lori Gimenez	Monte Monte Ave	LA	Y		Y	N
	MICHAEL CALDERON	EUREKA AVE	LA	Y		Y	N
	Lula Lu	Vineyard Dr.	LA	Y		Y	N

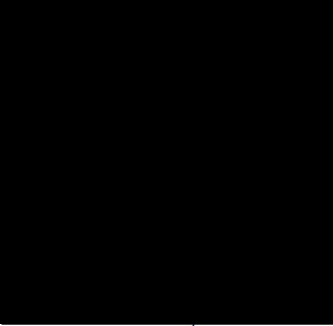
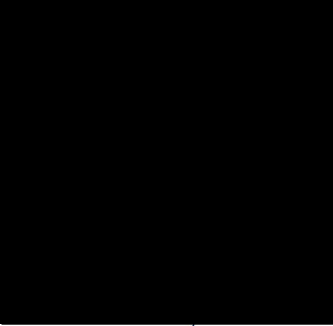
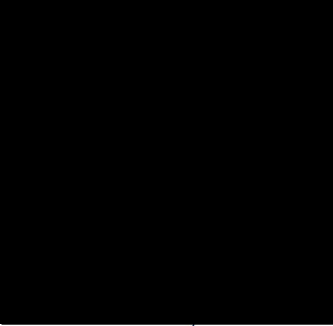
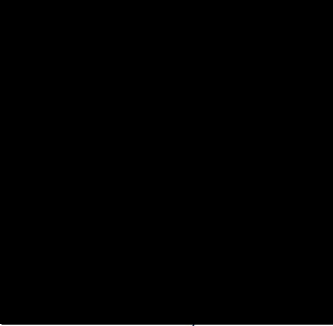
29/31

PETITION TO THE CITY COUNCIL OF LOS ALTOS

The Los Altos City Council will vote soon on a proposed pilot program for off-leash dog hours at Heritage Oaks Park. Off-leash dogs would use the same grassy area also used by the City's soccer program and many other recreational and sports activities. The proposed off-leash hours would create a nuisance and safety risk to children and other park users. The increased number of off-leash dogs would disturb and displace many park users and park activities, especially during the popular late afternoon and evening hours. Greater numbers of off-leash dogs would also be a nuisance and a safety risk to pedestrians, joggers, and bicyclists on park trails and adjacent streets.

The Dog Park Subcommittee of the Parks and Recreation Commission is still working on details of the proposal, but all potential modifications would still include off-leash dogs in Heritage Oaks Park.

We, the undersigned, are OPPOSED to the City's proposal to establish off-leash dog hours at Heritage Oaks Park.

Signature	Print Name	Street Address (optional, but at least the name of your street is appreciated)	City	Do you visit Heritage Oaks Park? Y/N	Do you ever bring children to the park? Y/N	Are you a dog owner? Yes/No
			Los Altos = LA			
	Kim Adams	1035 Golden Way	LA	Y	Y	Y
	Jonas Klittmark	1640 Villa st	MV	Y	Y	N
	Julia Caulfield	¹⁵⁴⁰ Montebello Oaks Ct	LA	Y	N	Y
	Kevin Wandryk	¹⁵⁴⁰ Montebello Oaks Ct	LA	Y	N	Y


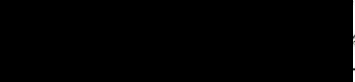
30/31

PETITION TO THE CITY COUNCIL OF LOS ALTOS

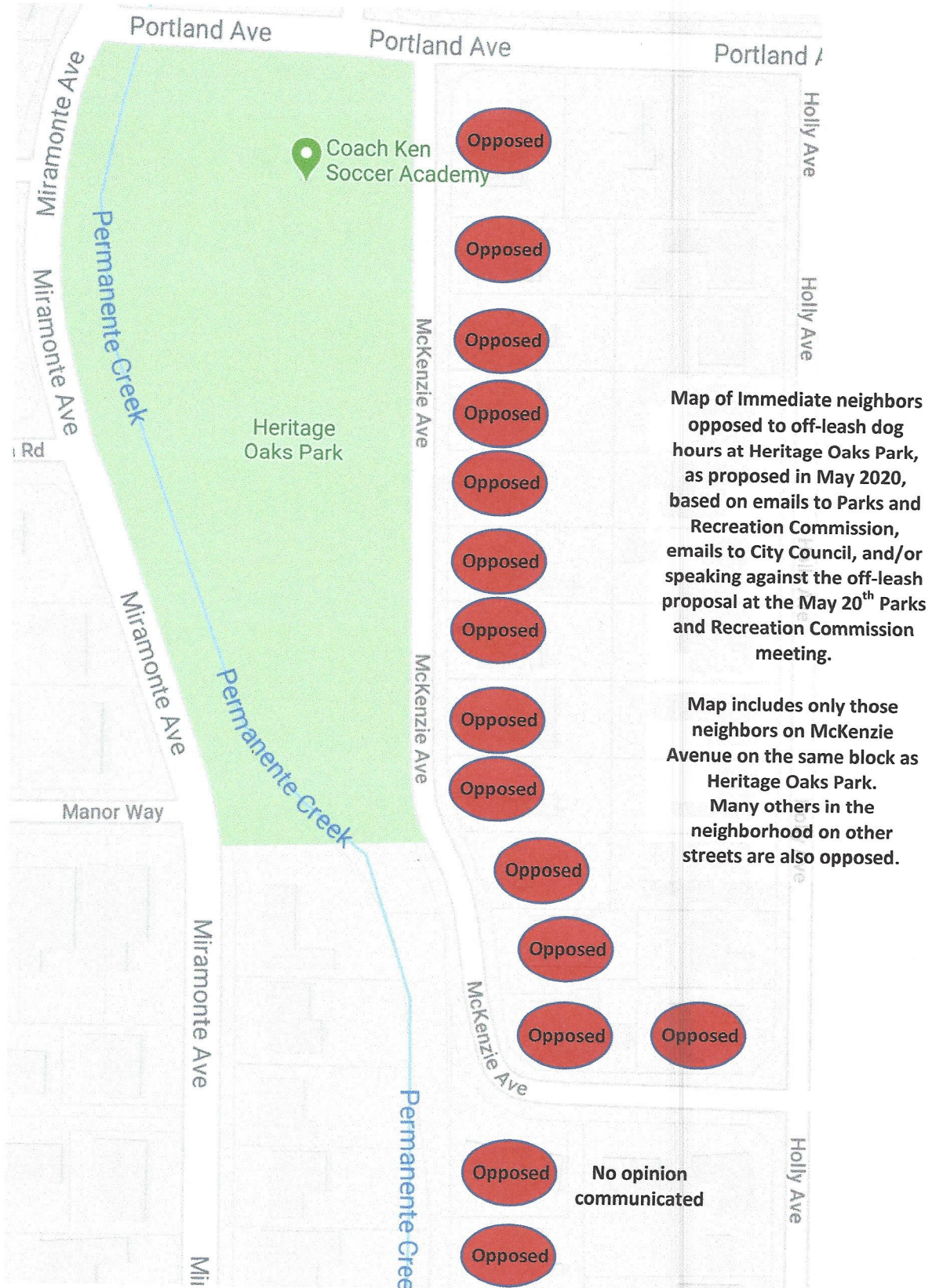
The Los Altos City Council will vote soon on a proposed pilot program for off-leash dog hours at Heritage Oaks Park. Off-leash dogs would use the same grassy area also used by the City's soccer program and many other recreational and sports activities. The proposed off-leash hours would create a nuisance and safety risk to children and other park users. The increased number of off-leash dogs would disturb and displace many park users and park activities, especially during the popular late afternoon and evening hours. Greater numbers of off-leash dogs would also be a nuisance and a safety risk to pedestrians, joggers, and bicyclists on park trails and adjacent streets.

The Dog Park Subcommittee of the Parks and Recreation Commission is still working on details of the proposal, but all potential modifications would still include off-leash dogs in Heritage Oaks Park.

We, the undersigned, are OPPOSED to the City's proposal to establish off-leash dog hours at Heritage Oaks Park.

Signature	Print Name	Street Address (optional, but at least the name of your street is appreciated)	City Los Altos = LA	Do you visit Heritage Oaks Park? Y/N	Do you ever bring children to the park? Y/N	Are you a dog owner? Yes/No
	Haluk Ozdemir	McKenzie (Owned)	✓	✓	✓	NO
	Janet M. Rempa	McKenzie Ave	✓	y	y	N

Opposition to Off-Leash Dog Hours Proposal at Heritage Oaks Park



Andrea Chelemengos

From: Dorris Tyson [REDACTED]
Sent: Wednesday, October 14, 2020 10:03 AM
To: Donna Legge
Subject: Heritage Oaks as a dog park

I am a neighbor near enough to walk to the park with my small grandkids. They are now 3 and 4 and love the adventure of walking to the park and playing. I am one of the many who feel that the whole idea of turning the park into a free zone for unleashed dogs is a problem. I was actually for the idea if it was kept under control. If there is a fenced area for dogs to run free that would be fine. I would feel much safer.

I would appreciate a dog park in Los Altos but Heritage Oaks is a small neighborhood park. It is not fenced. The area that is currently dirt and trees could be fenced off for dogs. This would keep them from running loose in the areas used by small children and old folks. This would also keep the dog messes from being where the people are walking or playing ball or having lunch. All year the park's large grassy area is used for soccer, volleyball and birthday parties. At the end of the school year there are parties for the kids from Oak School. Right now there are dogs running free, playing here every day. Their owners don't follow the leash laws now. Do you really think they will follow the rules setting times for dogs to be off leash? And, of course, there will be more coming in.

I know, ideally, this would be kept clean by dog owners but it is not kept clean now. If you add more dogs and more owners it will not improve. As I understand it, if someone's dog bothers you or leaves a mess, the plan is that we should call the police? Seriously? They will get there in time to give a good lecture? Perhaps we are expected to make a website of shame and post pictures. Would you look if we did?

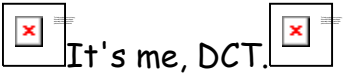
If the city finds it too expensive to fence off a section for dogs, ask the dog owners to pay for it. They are asking for things to change. They want the rules that they don't like to be changed to suit them. Will they be paying for poop bags to be in the park? Will there be covered trash sites so the smell doesn't join us for lunch?

This plan should have been publicized and explained before becoming fact. Flyers should have been placed on doors, and notices mailed out. This neighborhood is in the dark about it and when so many are staying inside, because of the Covid Virus they will not find out until it is too late to make their voices heard.

Please re-think the idea and make plans that keep people safe from loose dogs and their messes. I think a fenced off section could work and make the park safe for everyone.

Thank you,

Dorris Tyson
1345 Sunrise Ct.
Los Altos, CA 94024



From: [REDACTED]
To: [Donna Legge](#)
Cc: [City Council](#)
Subject: Heritage Oaks Park Off-Leash Dog Proposal is Dangerous
Date: Thursday, October 29, 2020 10:37:03 PM

Hello Donna and Los Altos City Council,

I am shocked that the city is considering converting Heritage Oaks Park to an off-leash dog park. The city risks exposing young children to **toxocara canis** (see description below) which can cause blindness, respiratory failure, liver disease, heart inflammation, and gastrointestinal illness. Please do not do this!

It violates basic public hygiene principles to allow dogs off-leash in the same area as children. The grassy area where off-leash dogs would run and poop is also used as a soccer field for young children and a picnic area for many families and small groups on picnic blankets. Since dog feces can contain parasites and bacteria, off-leash dogs are clearly an incompatible use of this space and represent a health and safety risk to other park users. Please do not do this!

Heritage Oaks has been my neighborhood park since 1994. During the past 25 years, I've played with my toddlers in the park, coached my kids' soccer, played with my dog (always on leash) in the park, gathered for neighborhood picnics, and now that I'm a senior I walk through the park almost daily. I would not be able to safely do these activities if there were dogs running around the park without a leash! Please don't take my neighborhood park away from me! Do not designate Heritage Oaks Park as an off-leash dog park!!!

Toxocara canis (also known as dog roundworm) is a worldwide-distributed [helminth](#) parasite of dogs and other [canids](#). Consumption of eggs from feces-contaminated items is the most common method of infection for humans especially children and young adults under the age of 20 years. When humans ingest infective eggs, diseases like [hepatomegaly](#), [myocarditis](#), respiratory failure and vision problems can result depending on where the larva are deposited in the body.^[13] In humans, this parasite usually grows in the back of the eye, which can result in blindness, or in the liver or lungs. https://en.wikipedia.org/wiki/Toxocara_canis

-
[Thank you for hearing concerns of residents in this neighborhood.](#)

[Betty Christopher](#)

[1300 Holly Ave](#)

From: [REDACTED]
To: [Donna Legge](#); [Casey Richardson](#)
Subject: Off-Leash Dog Hours at Heritage Oaks Park
Date: Friday, September 11, 2020 7:03:19 PM

Dear Ms. Legge and Ms. Richardson,
My name is Jane Clayton and I attended the PARC meeting on Wednesday, Sept. 9 via RingCentral.

When the Commission was considering a motion (for the second time) to adopt the off-leash dog hours that were included in the Implementation Plan (as presented in the agenda packet for the 9/9/20 meeting), Casey Richardson posted those hours on the screen. She also showed hours that she apparently believed were from the May report of the Dog Park Subcommittee, as voted on during the May meeting. **However, she did not show the correct version of the hours as presented on and approved at the May 20 PARC meeting.**

Casey showed on the shared screen the morning hours as beginning at 6:00 AM. Those were the hours that were proposed at the February workshops and perhaps in some of the **early** drafts of the May Dog Park Subcommittee Report.

Please refer to Page 5 of the "Dog Park Subcommittee Report and Recommendations", which is for Agenda Item 3c for the May 20, 2020 meeting of the Parks and Recreation Commission. Those are the hours that were presented to the public and were voted upon by the Commission. They clearly show that the off-leash dog hours at Heritage Oaks Park were recommended to start at 7:00 AM every single morning.

It is important that the minutes of the September 9 meeting do NOT include the hours that Casey erroneously displayed on the screen during the meeting. If the City Council (or anyone else, for that matter) wanted to compare the hours that were approved by PARC in May with the hours that were approved by PARC in September, it is essential to provide the correct hours for comparison. This is a simple matter of presenting the facts correctly.

Thank you,
Jane Clayton

Andrea Chelemengos

From: Caroline Gupta [REDACTED]
Sent: Monday, October 19, 2020 1:22 PM
To: Donna Legge; City Council
Subject: Heritage Oaks - Off Leash Dog Park - Against!

Good morning,

I feel I need to send some feedback regarding the off leash pilot program at Heritage Oaks Park. Let me start by saying that I am a dog owner and live next to the park.

We have been living in Los Altos for 11 years now and started going to the park with our dog a few years ago. We used to meet a few other dog owners from the neighborhood at HOP in the morning and after dinner. It was friendly, respectful and with no incidents. I have to say that I was looking forward to go to the park with my dog and meet the other dog owners. I am also sure that my dog was looking forward to it as she was telling me when it was time to go!! We all kind of became friends. As time passed, a lot of people saw us and joined. Unfortunately, some of them were not from the neighborhood and that's when we started having problems.

At first, it was fine but at some point, people were driving to come with their dogs and some were not too friendly. It became too crowded, a few incidents happened and that's when the police was called in a few times. Unfortunately, because of those incidents, the no off leash rules were enforced and that was the end of it for our group. None of us are going to HOP now. We all go to Cooper park or Blach.

I think Los Altos is the only city in the Bay Area that does not have dog parks, I think it is about time we have a few but not the way you are proposing to do it and here is my reasoning.

- The grass area where the pilot project is proposed is a multi use area with soccer there on a daily basis, a picnic area, a playground and the grass area for diverse activities for a diverse age group. Once the project is approved, people from all over will be coming (it has already started) and because it is not "their" neighborhood park, they do not care and do not always pick up after their dog. Last week, on one occasion I saw 3 large dog poop piles that had not been picked up. Not fun, when you know your kids play there!!

- The pilot project is suggesting a maximum of 12 dogs at a time. Well, when it does make sense, let's be realistic, no one will be enforcing that rule.

- Once the pilot project is approved, if approved, even if it doesn't work, I'm pretty sure there won't be any going back and we'll be stuck with that decision.

- There was a lack of transparency in sharing the information with the Los Altos population. When I mentioned it to residents they were not aware of it.

In summary, think that Los Altos needs a dedicated, gated and permanent dog park (or more than one if possible). I think HOP would be a great location but in the back of the park, in the area that is not in use. I also think that the residents of LA would approve that. Dog owners would be thrilled and I can see non dog owners be happy too to have the dog park in a more secluded area. I think the issue is really having an off leash area in a part of the park that is constantly in use.

McKenzie park would also be a great location, in the area next to the tennis courts. A dedicated, gated and permanent dog park would be perfect there.

Lincoln park could also be a great location for a similar initiative.

Thank you in advance for taking the time to read my email and I hope that the community can be educated and come to a sensible solution that will please most.

Best,
Caroline Gupta
1008 Dartmouth Ln
Los Altos

Andrea Chelemengos

From: [REDACTED]
Sent: Sunday, October 18, 2020 6:18 PM
To: City Council
Cc: Donna Legge
Subject: Off-leash dog hours @ Heritage Oaks Park

Dear Los Altos City Council Members,

It was just recently brought to my attention that there is to be an off-leash “pilot” for Heritage Oaks Park, and that the pilot was introduced to the city in some sort of forum during February of this year. I live in the Heritage Oaks Park neighborhood and had never heard about a community forum on this, nor were many of my neighbors. We neighbors are NOT in favor of this and if the city’s Parks Commission thinks that having a single forum in the middle of the COVID chaos - right when we were figuring out whether schools were closing - is meeting the standard we would expect of transparent governance, they are very misguided. We expect more from our local officials. Off-leash in such a small park is not advisable as we have small children there all day long, especially now that we are still all at home. Portland Avenue is already a busy street with a sidewalk on only one side, the street narrows dramatically due to a large oak tree in the middle of the street and creating a park that would attract people to come by car to let their dogs run wild is not a safe idea. Furthermore, Heritage Oaks Park is also home to small children’s soccer classes - it’s hard enough to ensure that owners pick up after their dogs today. Imagine when dogs are off leash and many more visit this park.

We hope the City Council reconsiders this plan. If Los Altos is looking for an off leash dog park, it really ought to be fenced off, large enough for the dogs to get their exercise and keep children and adults safe.

Thank you for your consideration,
Amy Kuan

From: [REDACTED]
To: [Donna Legge](#)
Cc: [City Council](#)
Subject: Heritage Oak Park -Pilot Off Leash Program
Date: Wednesday, October 14, 2020 4:58:01 PM

Dear Donna Legge, Staff Liaison for the Parks and Recreation Commission, City of Los Altos

It came as a surprise that we found that a proposal to a pilot off-leash program was to be presented and voted on by the city council without any discussion of how the pilot program will be carried out. Those of us who lives near the HOP were not informed at all.

It appears that the proposed hours and number of dogs to be allowed were put there as an attempt to control the program while in fact once the program is in place any control will be strictly voluntary and sanitation will definitely be a problem.

Please reconsider the proposal and find better ways to exercise our dogs.

Sincerely,

Roy Louison

From: [REDACTED]
To: [City Council](#)
Cc: [Donna Legge](#)
Subject: Heritage Oaks off-leash proposal (opposed)
Date: Thursday, October 29, 2020 1:45:26 PM
Attachments: [Heritage Oaks Park off leash.pdf](#)

Dear City Council members,

I'm writing in opposition to the proposed off-leash dog hours at Heritage Oak Park.

I love dogs, have owned several dogs over the years, and have taken my dogs to dog parks on multiple occasions. My objection to the off-leash dog hours has to do with the issues which should be expected if this proposal is approved for this particular location.

I have personally been aggressively 'charged' by off-leash dogs at this park while walking without my dog, and more times while walking my dog on a leash along the pathway. Without a fenced-in area to contain the dogs, this off-leash proposal is just not safe for others. In addition, declaring the grassy field area an off-leash area as well as using the same grassy field for picnicking, kids' and adults' soccer programs, recreational volleyball, frisbee, etc. is just not sanitary. Dog poop does not always get picked up now, and it's certainly more likely to be missed when dogs are off-leash. Heritage Oaks is a small, well loved, and very well-used community park. Please, let's keep it clean, safe and accessible for the children and adults who use it so regularly.

I would not oppose creating a separate, dedicated, FENCED dog park area in the currently undeveloped area at Heritage Oaks Park, on the other side of the rest rooms from the grassy field, although that's still very close to existing homes and will create a 'nuisance' factor for those homes. The Hillview Park off-leash proposal makes more sense, since Hillview's proposal involves a fenced area with adequate parking, separation from nearby homes, and I've heard the proposed field area has less use outside of organized sports league hours.

This proposed off-leash hours at Heritage Oaks Park is explicitly opposed by the neighbors on McKenzie Drive (see attached map). As sent in separately, people who regularly use the park have signed the petition asking that this park NOT be used for the proposed off-leash dog hours. Over 200 signatures were gathered; when I helped gather signatures at the park, only one person declined to sign out of the approximately 15 adults at the park. And, the person who declined said they supported the petition's position but they preferred not to sign.

During the May 20th Parks and Recreation Commission meeting, it was acknowledged that the input from the directly impacted neighbors was not captured in the dog seminars (nor in the subsequent staff report), based on a lack of awareness by the Heritage Oaks Park neighbors. I first learned that the off-leash dog hours were proposed for Heritage Oaks Park on May 17th, via other neighbors. Frankly, I'm quite unhappy that the feedback from the Heritage Oaks Park local residents to the Parks and Recreation Commission was set aside in making their recommendation to Council, with disparaging comments from one of the commissioners in particular.

This unfenced, off-leash proposal in such a well-used park (using the same fields used for children's recreational programs) just does not make sense due to safety and sanitation concerns. I ask that the City Council reject this proposal for off-leash dog hours at Heritage

Oaks Park.

Thank you for your time.

Best regards,

Tracy Pirnack
1345 Holly Ave (for 30+ years)

Andrea Chelemengos

From: Rani Roley [REDACTED]
Sent: Thursday, October 29, 2020 6:11 PM
To: City Council
Cc: rani roley; Donna Legge; arvind jaini
Subject: Off Leash Dog Pilot Program at Heritage Oaks Park

Dear Sir/Madam,

My husband, Arvind Jaini and I have a small dog but do NOT support the approval of the off leash hours at Heritage Park for the reasons stated below.

1. Heritage Park has a sign that says dogs have to be on leash at all times and so many dog owners have blatantly ignored the rule and no one has monitored to ensure that this be followed. What makes any one think that just by having off leash dog hours that this rule is going to be adhered and monitored when it's not even happening now?
2. We live at the tail end of the park right opposite the creek where the trail into the park begins. There have been so many occasions when dog owners take the leashes off and the dogs have run down the creek only to run back up and charge me and my leashed dog in our driveway. We have also been charged at on numerous occasions by dogs off leash at Heritage Park and have had to pick my small dog up immediately for fear. It's astounding when owners have just stood calmly or been belligerent when I have reacted in fright. We now tend to walk in the opposite direction for our walks just to avoid dogs off leash in the park.
3. We all love our fur family and think that they can be trusted to not chase, attack or bite but I know as much as I love my dog, he is an animal who could still act unpredictably.
4. I also go for walks to Cuesta park and have noticed on many occasions owners socializing and not paying attention to their dog's whereabouts..I've seen dogs run to other areas of the entire park outside of the unfenced dog bowl and owners not picking after them too. *Unlike* Cuesta Park, Heritage park is very small and *like* Cuesta Park, there are many families who come here with their little kids who picnic, play soccer etc.
5. On one of my recent walks at Cuesta, I had to walk diagonally across a green area off the walk way to avoid a family with the COVID situation. In doing so, I did not realize I had stepped on animal feces which had not been picked up. Also, being a dog owner myself, I know that the grass blades still have residual feces even after pick up. I cringe when I see children playing on the grass barefoot and people lying around knowing that dogs have been running freely. This is just not sanitary.
6. Heritage Park is postage sized - it's SMALL! There is no buffer between the park and the homes on our street. There is minimal parking space and has busy streets on either side and others. Safety is a MAJOR consideration that can't be ignored. We constantly have children playing soccer and in the playgrounds - how are we going to protect them with dogs off leash.. This park is a small family park for residents and others who bring their kids who will likely decide NOT to use the park for fear of these dogs and the safety of their children.

Respectfully,
Rani Roley and Arvind Jaini
1367 McKenzie Ave, Los Altos 94024
[REDACTED]

Andrea Chelemengos

From: [REDACTED]
Sent: Thursday, October 29, 2020 12:48 PM
To: City Council
Cc: Donna Legge; smadar.agmon@gmail.com; marcyhawkins14@hotmail.com; mercedeshawkins@hotmail.com; Heitz82@netzero.com; janeemilia@aol.com; gvruba@gmail.com; menasheshahar@yahoo.com; mercedeshawkins@hotmail.com; chaya@chayahomes.com; jsquire@sbcglobal.net; martin.saso@gmail.com
Subject: Opposition to Off Leash Dog Pilot Program at Heritage Oaks Park due to SAFETY ISSUES

Subject: Opposition to Off Leash Dog Pilot Program at Heritage Oaks Park due to SAFETY ISSUES

Please allow me to be respectful yet direct as possible with my comments below...

My name is Martin Saso and I am the owner for the past 30 years of a home on McKenzie Ave...

- I own one of the homes directly across from Heritage Oak Park and one of the homes that would be DIRECTLY impacted by, what I would label to be an unsafe idea to allow dogs to be (at any time) off a leash / un-leashed where the safety of children and adults is paramount...
- As I stated back at the May 20th PARC meeting and again at the September 9 meeting held via the Ring Central call) ...
 - At age 4, I was attacked by an un-leashed dog in an area that had an "assigned area" for unleashed dogs, yet the owner of said dog (similarly to what we have regularly witnessed over these recent months and reported to Donna Legge and others as we saw them take place) had his dog unleashed in an area that was not permitted...and I have the scars to show it on my right hand when I was attacked.
 - I consulted with a Personal Liability Attorney whom has plenty of cases that he prosecutes on behalf of those attacked by unleashed dogs...he was so very surprised to hear that the City of Los Altos was considering such an idea especially given the "form factor" (which I will further explain and comment on below) of Heritage Oaks Park and the related SAFETY issues that Heritage Oaks Park has for such a proposal.

Data for my Opposition to this idea includes:

- I could not find any **SAFETY** related data within the staff report to the Parks and Recreation Commission back in May nor in the September discussion as to the impact that the proposed un-leashed dog hours at Heritage Oak Park would have on the Community, nor on the McKenzie Ave residents nor anyone simply walking or jogging on the street.
- **Regarding the inappropriate "form factor" at Heritage Oaks Park and the safety issues that it has for such an idea includes...**
 1. Unleashed dogs running in the park will be a huge safety issue (unsafe and dangerous) for children and others playing and using the park as there is not a sufficient buffer zone within the park for both. Recall there are 2 easily accessed children playground areas at the park and, logically speaking, an unleashed dog will indeed penetrate that area while running freely.
 2. Unleashed dogs running in the park will also make McKenzie Avenue unsafe and dangerous as there is not a sufficient buffer zone between the park and the residents and those walking along the street.
 3. The insufficient buffer zone poses a safety risk to the residents from aggressive dogs. In addition, unlike in some of the other parks, there is no parking lot. An unleashed and aggressive dog entering the property of a Resident on McKenzie Ave. would be a danger to said Residents and children of same playing or being in their front yard area. This has happened previously and was stated at the May PARC meeting by one of the residents on McKenzie Ave.
- I also recall that back around 2007, an idea for a dog park in the Heritage Oak Park was presented and logic prevailed and the idea was fortunately scrapped.
- Respectfully...
 - **In my view, the safety of children and to all humans are far more important than a dog owner exercising their pet dog off-leash at the ongoing risk to humans when the pet owners disobey the law / continue to disobey the law which they have been doing and, logically, will continue to do at this park where the "form factor" of same is not sufficient for both.**
 - **Based on the data from which I form my conclusion, I would have these same SAFETY issues and concerns even if I did not own a home on McKenzie Ave. as the data "speaks" for itself.**

In Conclusion:

- **Heritage Oaks Park is poorly designed for unleashed dogs to be legalized even for a "Pilot Period" of time given the form factor and the related SAFETY issues the park has as a result...**

- **In the world of Silicon Valley in which we all live, a bad design does not go to market and fail...that is a "loss leader" and in this situation Heritage Oaks Park would be both a "loss leader" and a huge SAFETY issue for the children and residents.**
- **Respectfully, with this and the other data being presented in opposition to this un-leashed pet dog idea, I trust that the City of Los Altos will seriously consider these SAFETY concerns and not pursue this ill advised pilot program for Heritage Oaks Park.**
- **I ask that you please add this communication to your "packet" for the upcoming meeting to be held on November 10th.**

Please note that I have attempted in this email to summarize accurately every fact known that is relevant to making sound my opinions contained in the preceding paragraphs.

Respectfully,

Martin Saso
Home Owner
McKenzie Ave, Los Altos, CA

From: Nina Srinath [REDACTED]
Sent: Monday, October 5, 2020 9:52 AM
To: City Council <council@losaltosca.gov>
Subject: Off leash hours at Hillview Baseball field

Hello Los Altos Council Members,

I am writing to ask about the off leash hours for dogs at the Hillview Baseball field. My question is regarding why the delay in taking a decision on this?

I have attended various meetings on the subject (in person and via ring central) and it seems to me that there is no contention on this subject for the Hillview field and yet no action has been taken. I live very close to this field and see that it is empty and unused pretty much all the time. From my tax payer point of view all residents of the community should get to be able to share the open areas that are part of the city.

Thank you and looking forward to some clarity on this topic

Nina Srinath

Andrea Chelemengos

From: Haluk Ozdemir <[REDACTED]>
Sent: Monday, November 2, 2020 1:26 PM
To: Donna Legge
Subject: Off-Leash Hours at Heritage Oaks Park

This is to register my opposition to the recent proposal for off-leash hours at Heritage Oaks Park.

Haluk Ozdemir, Owner
1311 McKenzie Avenue
Los Altos, CA 94022
650.793.5272



DISCUSSION ITEM

Agenda Item # 13

AGENDA REPORT SUMMARY

Meeting Date: November 10, 2020

Subject: Commission Recommendations Regarding Bocce Ball Donation and Grant Park Master Plan

Prepared by: Donna Legge, Recreation and Community Services Director

Approved by: Chris Jordan, City Manager

Attachment(s):

1. Park and Facility Improvements Identified for Grant Park

Initiated by:

Senior Commission

Parks and Recreation Commission (PARC)

Previous Council Consideration:

None

Fiscal Impact:

The following project will cost approximately \$75,000 and is included in FY 2020-21 operational park budget for professional consultant services, funded by the General Fund. Breakdown of funds to be used:

- o \$75,000 General
- Amount already included in approved budget: Yes
- Amount above budget requested: 0

Environmental Review:

Not applicable

Policy Question(s) for Council Consideration:

- Does Council want to consider the recommendation from staff, Senior Commission and Parks and Recreation Commission to engage a landscape architect consultant to facilitate a comprehensive public outreach process, including the PARC Grant Park Master Plan Subcommittee and develop a Grant Park Master Plan?
- Does Council want to consider the recommendation from staff, Senior Commission and Parks and Recreation Commission to defer the acceptance of a donation of \$20,000 from the Rotary Endowment Fund and \$20,000 from the Los Altos Legacies for the construction of two bocce ball courts, until a Master Plan is completed and priorities are determined for Grant Park?

Reviewed By:

City Manager

CJ

City Attorney

JH

Finance Director

SE



Subject: Commission Recommendations Regarding Bocce Ball Donation and Grant Park Master Plan

- Does Council want to request the Los Altos Legacies and Rotary Endowment Fund to be flexible in the allocation of monies offered [to the City], based on the priorities of the Grant Park Master Plan?
- Does Council want to respectfully decline the donation offer from the Rotary Endowment Fund and Los Altos Legacies?

Summary:

- The Senior Commission recommends that Council support the pursuit of a Grant Park Master Plan to include bocce ball
- The PARC established a Grant Park Master Plan Subcommittee
- The PARC recommends that Council authorize [to produce] a Grant Park Master Plan
- The PARC recommends that Council request that the Legacies and Rotary are flexible in the allocation of monies offered based on the priorities of the Grant Park Master Plan

Staff Recommendation:

Staff recommends that City Council acknowledge the most recent offer of \$20,000 from the Los Altos Legacies and \$20,000 from the Rotary Endowment Fund to build two bocce ball courts in Grant Park, including the deferral of a decision to accept or not accept the donation after Grant Park priorities have been identified through a comprehensive public outreach process.

It is recommended that City Council authorize staff to proceed with engaging a landscape architect to work with staff and the PARC Grant Park Master Plan Subcommittee to coordinate the public process and a site specific master plan for Grant Park.

Purpose

Consider recommendations from the Senior Commission and the PARC to engage a landscape architect to prepare a Grant Park Master Plan including a comprehensive public process.

Background

Prior to programs being vacated from the Hillview Community Center in March 2019, there was an average of 56 participants that utilized two bocce ball courts on Monday, Wednesday, Thursday, and Friday, on an informal, drop-in basis. After Hillview closed and prior to the COVID -19 shelter-in-place orders, an average of 20 bocce ball participants, each week, utilized available courts at Cuesta Park located in the city of Mountain View – 2.4 miles or a 5-minute drive from Grant Park.

The Los Altos Legacies representative King Lear spoke during the public comment portion of the Senior Commission meeting on October 7, 2019, proposing to fund the development of two



Subject: Commission Recommendations Regarding Bocce Ball Donation and Grant Park Master Plan

permanent bocce ball courts at Grant Park with a \$20,000 contribution. In addition, King spoke during the public comment portions of the Parks and Recreation Commission meeting on October 16, 2019 and the City Council meeting on October 22, 2019.

During the public comment portion of the Senior Commission meeting on December 2, 2019, King announced that the Los Altos Rotary Club Endowment Fund (Rotary) matched the Legacies' donation of \$20,000, proposing a \$40,000 donation for new bocce ball courts at Grant Park.

Per the Donation Policy, any contribution made to the City of Los Altos valued to be greater than \$10,000, the acceptance (or not) of the contribution shall be placed upon the agenda of the City Council for its consideration. A letter to the donor(s) shall be sent following the Council's action, informing the person(s) of the Council's decision. Due to the nature of the offer, staff recommended that the Parks and Recreation Commission, as well as the Senior Commission, review the donation proposal and forward both recommendations to City Council.

At its regular meeting of December 11, 2019, the PARC recommended that the Senior Commission review the bocce ball proposal first and share their recommendation with the Parks and Recreation Commission at a future meeting.

On January 6, 2020, staff presented an analysis of the bocce ball proposal to the Senior Commission, including six optional locations for placement in Grant Park with an estimated cost of \$56,925. This includes public outreach, Commission and City Council meetings, design, construction, grading, drainage, and a contingency. The estimate was based on the cost of the two bocce ball courts being built at the new Los Altos Community Center. The estimate did not include costs associated with surveying, soil testing or shade structures.

The Senior Commission continued its discussion of bocce ball at its regular meetings on February 3 and March 2, 2020. Based on opposition and comments from the public, staff recommended that the Senior Commission consider a comprehensive public outreach process to determine the interest in bocce ball compared to other desirable amenities and priorities. Staff shared the park and facility improvements for Grant Park, that have already been identified by the City (Attachment 1). In consideration of the various improvements and the uncertainty that bocce ball was a preference, staff is recommended that the Senior Commission consider the pursuit of a site-specific master plan for Grant Park.



Subject: Commission Recommendations Regarding Bocce Ball Donation and Grant Park Master Plan

Definition of a Site Master Plan

The National Recreation and Park Association (NRPA) produces research, education and policy initiatives including Park and Recreation Standards for operations and maintenance as well as accreditation and certification. According to the NRPA publication of “Management of Park and Recreation Agencies”

A site master plan refers to a drawing that is completed or contemplated, with all the physical modifications shown or proposed. A site master plan shows all the facilities, the vegetation (existing and proposed), circulation routes (roads, paths, trails), service and maintenance areas, parking, playgrounds, and all appropriate accommodations. A preliminary cost estimate will be prepared to see how the planned park documents work within an existing or proposed budget. Community input will help ensure that the plan is comprehensive and fair. This includes an ongoing strategy or process that encourages the residents to contribute suggestions and communicate ideas and concepts. The steps in a design process may vary by designer but generally includes research, inventory, synthesis, preliminary design, final design, implementation, and evaluation.

At its regular meeting of March 2, 2020, the Senior Commission recommended that the bocce ball courts be included in a greater [Grant Park] master plan process.

Discussion/Analysis

A regular discussion by the PARC includes exploring park improvements and amenities that can be flexible, multi-use and serves the greater population in the least amount of space. Parkland is a valuable commodity given the limited acreage (45 acres) the City has available.

The Hillview Community Center included a City Senior Program and was combined with the Grant Park Senior Program (volunteer-based) when Hillview was closed in March 2019. The Grant Park Community Center is intended to be a shared attraction for the community, to include all ages, interests, and ability levels. The original Grant Park Senior Program that was initiated five years ago, will remain at Grant Park once the new Community Center opens.

At its regular meeting of July 8, 2020, the PARC appointed Commissioners Dailey, Morris and Yeh to serve on a Grant Park Master Plan Subcommittee to evaluate Grant Park and conduct a preliminary



Subject: Commission Recommendations Regarding Bocce Ball Donation and Grant Park Master Plan

needs assessment, working with staff if/when a recommendation for a consultant is deemed appropriate.

At the regular PARC meeting of August 12, 2020, staff presented a revised offer from the Legacies committing to a \$30,000 donation for two bocce ball courts at Grant Park with a condition that the donation be accepted by City Council, prior to December 31, 2020. Should the City not accept the offer by that date, the conditional offer would expire. This was not the case with the \$20,000 donation offered by the Rotary Endowment Fund. After much deliberation, the PARC tabled the discussion to the next regular meeting.

At the September 9, 2020, meeting, staff shared the following update from King Lear:

The Los Altos Legacies board has decided to go back to our original letter offer of \$20K with no expiration date. Both charitable fund offers are now back to being the same for a total of \$40K [including \$20K from the Rotary Endowment Fund].

The bocce idea was excellent, timely, and generous a year ago and may be a good idea in the future. But now we have a continuing pandemic and other issues complicating life for the City. There is a reduction in city revenues, a large hit on our city recreation programs and fees, staff has to plan on moving into the new community center, and we are electing three council members. Bocce is a low priority compared with all this.

In a year or so when it is clear if and how senior programs will be staffed at Grant Park, then the City can check in with us, if you are interested in the bocce gift idea. It is possible that the gift amount could be increased above \$40K total, depending on the estimated project cost.

King further advised staff and the PARC to table the issue until sometime later, probably in 2021 when the recreation department finds a new normal or when a Grant Park Master Plan is completed.

Due to the late hour and reports that the Grant Park neighborhood experienced a power outage, the PARC recommended tabling the agenda item to the next meeting.

On October 14, 2020, the PARC made the following recommendations to City Council:

- 1) Authorize [staff] to produce a Grant Park Master Plan.
- 2) City Council request that Legacies and Rotary are flexible in the allocation of monies offered based on the priorities of the Grant Park Master Plan.



Subject: Commission Recommendations Regarding Bocce Ball Donation and Grant Park Master Plan

Options

- 1) Direct staff to draft a letter on behalf of the City Council to acknowledge the most recent offer of \$20,000 from the Los Altos Legacies and \$20,000 from the Rotary Endowment Fund to build two bocce ball courts in Grant Park, including the deferral of a decision to accept or not accept the donation after Grant Park priorities have been identified through a comprehensive public outreach process.

It is recommended that City Council authorize staff to proceed with engaging a landscape architect to work with staff and the PARC Grant Park Master Plan Subcommittee to coordinate the public process and a site specific master plan for Grant Park.

Advantages: Grant Park priorities are determined in a fair and inclusive public process. The City will obtain a professional and carefully planned park design for Grant Park including priorities, funding options, cost estimates, proposed phases and coordinated efforts with community input.

Disadvantages: The Grant Park Master Plan process will take time and careful planning in response to the pandemic.

- 2) Direct staff draft a letter on behalf of the City Council to acknowledge the most recent donation offer and request that the Los Altos Legacies and Rotary Endowment Fund be flexible in the allocation of monies offered, based on the priorities of the Grant Park Master Plan?

Advantages: Confirm commitment from donors to consider funding a park or facility improvement based on public input and priorities. Receive an alternative funding source for a future Grant Park project. Continue to foster positive relationships with local non-profits that support the City and community programs and services. Know in advance the commitment from the Legacies and Rotary Endowment Fund.

Disadvantages: The legacies and the rotary Endowment Fund may be offended by the request or may not be able to be flexible.

- 3) Direct staff to draft a letter on behalf of the City Council to respectfully decline the donation offer from the Legacies and Rotary Endowment Fund for two bocce ball courts in Grant Park?



Subject: Commission Recommendations Regarding Bocce Ball Donation and Grant Park Master Plan

Advantages: Recognize significant opposition from concerned neighbors and residents.

Disadvantages: Legacies and Rotary Endowment Fund may be offended.

- 4) Do not authorize staff to proceed with engaging a landscape architect to work with staff and the PARC Grant Park Master Plan Subcommittee to coordinate the public process and a site-specific master plan for Grant Park.

Advantages: None

Disadvantages: Lack of a strategic plan based on public input.

Recommendation

The staff recommends Option 1.

Park and Facility Improvements Identified for Grant Park

2002 General Plan – Open Space, Conservation & Community Facilities Element

OCC 6: RECREATION PLAN

Develop and periodically update a Recreation Plan, which addresses existing and future facilities and services. In implementing and updating the plan, focus on retrofitting and improving the existing facilities and constructing new facilities in the most cost-effective manner. Improvements and new construction will implement requirements of the ADA.

- 6) Encourage use of community parks and facilities for cultural activities, special events and programs.
- 7) Adopt and maintain a capital improvement program for parkland acquisitions, improvements, existing park retrofits and recreational facilities, and a phasing schedule for commitment of resources including the design and construction of facilities.

OCC 8: RECREATION PROGRAMS AND FACILITIES

Provide a full range of recreational opportunities to serve the community.

- 6) Continuing work with the Hillview Senior Center and Garden House [Grant Park Seniors] to identify the available programs and facilities for seniors, and looking for ways to augment them where appropriate.
- 8) Developing new recreation programs to reflect the changing needs and interests of Los Altos residents.

2012 Parks Plan

Grant Park recommendations:

- Look for opportunities to provide shaded seating through planting of trees
- Complete the Grant Park Renovation CIP which includes replacing lighting, benches, and the pathway
- Complete the Grant Park Jogging Trail CIP

* The Parks Plan does not address recreation facilities, programs or events.

PARC Capital Improvement Program Recommendations

During the FY 2020-21 Budget & the Five-year (FY 2020-21 to FY 2023-24) Capital Improvement Program process, the PARC recommended the replacement of the Grant Park playground.

The playground equipment at Grant Park will be at the end of its 15-year expected life span. Pour in Place rubber should be considered as an addition to the playground to increase safety, increase inclusion for children with disabilities, and reduce maintenance costs.

The Grant Park playground renovation is scheduled for consideration in FY 2021-22. Park-in-lieu Funds in the amount of \$350,000 are allocated but require City Council approval.

City Council Capital Improvement Plan Priorities

At its regular meeting on September 24, 2019, staff facilitated the prioritization of the Capital Improvement Program with City Council. The following projects are listed as tabulated and approved by Council:

1. Police Department Renovation
2. Annual Pavement Improvement
3. ***Grant Park Community Center**
4. Los Altos Youth Center
5. Parks Renovation
6. City Hall Renovation
7. Garden House Renovation
8. Public Pool Study
9. Halsey House

*Staff has identified the following Grant Park Community Center and Park improvements that include, but are not limited to electrical upgrades, sustainable and efficient heating and cooling system, shade canopies, preschool room features, expansion of basketball courts, access to hot water (post COVID-19), storage, parking and consideration of a catering kitchen.

Parks and Recreation Commission Work Plan

At a special meeting on April 22, 2020, the PARC approved the FY 2020-21 Work Plan and shared it with City Council at their joint annual meeting on May 5, 2020. The following playground projects could be considered at Grant Park:

Goal: Aim for high quality parks and facilities:

Project: Inclusive Playground Features - Explore additional inclusive features (1 or 2) at each playground.

Project: Outdoor Adult Fitness - Determine placement for inclusive outdoor fitness components and equipment for adults.



DISCUSSION ITEM

Agenda Item # 14

AGENDA REPORT SUMMARY

Meeting Date: November 10, 2020

Subject: Community Center Art

Prepared by: Jon Maginot, Deputy City Manager

Approved by: Chris Jordan, City Manager

Attachment(s):

1. Potential Exterior Art Locations
2. Mural Artwork for the Los Altos Community Center proposal

Initiated by:

Public Arts Commission

Previous Council Consideration:

None

Fiscal Impact:

The proposed art installations will cost \$26,500; \$5,000 stipend for a loaned sculpture and \$21,500 for two proposed murals (\$13,500 for one and \$8,000 for the other)

- Breakdown of funds to be used:
 - o \$26,500 Annual Public Arts Project, Project CD-01003
- Amount already included in approved budget: \$17,000
- Amount above budget requested: \$9,500

Environmental Review:

Not applicable

Policy Question(s) for Council Consideration:

- Does the Council wish to commission two Los Altos artists to install two murals in the interior of the new community center?

Summary:

- The new community center is scheduled to open in 2021 and will serve as a recreational and cultural center for the community
- The Public Arts Commission has worked to develop a comprehensive art plan for both the exterior and interior which complement the state-of-the-art community center
- The Public Arts Commission has identified two Los Altos artists to create murals for the interior of the new community center

Reviewed By:

City Manager

CJ

City Attorney

JH

Finance Director

SE



Subject: Community Center Art

Staff Recommendation:

Approve the commission of two murals for the North Lobby and the south entrance seating area and appropriate \$9,500 from the Capital Improvement Reserve to the Annual Public Arts Project, Project CD-01003



Subject: Community Center Art

Purpose

To approve the commissioning of two murals for the interior of the new community center

Background

The purpose of the Public Arts Commission (PAC) is to take an active role in bringing about public awareness of visual arts through the installation and promotion of public art. The PAC makes recommendations to the City Council regarding the acquisition of permanent art installations.

The City is in the process of building a state-of-the-art community center. Once completed, the community center will serve as a recreational and cultural focal point of the City. Construction is anticipated to be completed in late spring 2021.

Discussion/Analysis

The architectural features and use of sustainable materials highlight the buildings support of nature, sunlight, and an attractive green space, including the courtyard. The facility rooms have been identified with tree names. The new community center has certain locations that have been identified for potential art installations, including a community art display area, interior and exterior sculpture and murals. The PAC has spent much of the past two years developing plans and recommendations which embrace the nature theme of the community center materials and green space.

Outdoor installations

The PAC has approved the installation of three sculptures as part of the outdoor art program. Two of these sculptures are currently owned by the City and the third will be on loan from the artist. The three sculptures are: *Dancing Man* and *Conversation Peace* (both owned by the City) and *Tower* (on loan from artist).

Dancing Man was previously installed in front of the old Hillview Community Center and will be placed on the eastern end of the new community center.

Conversation Peace is currently installed at the corner of First and Main Streets in Downtown. The PAC feels that the proposed location at the community center will provide a more suitable backdrop for the community to appreciate the artwork as the scale is too small for its current location. A representative of the PAC discussed the proposed move with the original donors of *Conversation Peace* and they concurred and approve of the new location.

Tower was selected as part of a recent Call for Art and will be on loan from the artist. As part of the Call for Art, a \$5,000 stipend was offered for those artworks selected. These funds will be taken from the Annual Public Arts Project CIP.



Subject: Community Center Art

Indoor installations

The PAC has explored several different options for art in the interior of the community center. The primary focus of the PAC has been to secure a permanent and prominent artwork for the North Lobby. This lobby will serve as the primary entrance to the facility and will include the reception desk for the community center. In addition, there are other locations for which public art can be incorporated in the interior of the building.

The PAC recommends that the City engage the talents of Morgan Bricca and Linda Gass to install two murals, one in the North Lobby and one in the seating area near the south entrance. Ms. Bricca and Ms. Gass are both residents of Los Altos and have had their works installed and exhibited throughout the community. Ms. Bricca's has installed works throughout the country and internationally, including locally at: Almond, Covington, Loyola, Montclair, Oak, Santa Rita and Springer Elementary Schools and Egan Junior High School. Ms. Gass has displayed her artworks throughout the Bay Area, including the "Shaped by Water" Exhibition at the Los Altos History Museum. Their initial proposal is included as Attachment 2.

Ms. Gass will create a design focused on the natural environment of Los Altos. This design will be based on Ms. Gass' artistic style. Following design, Ms. Bricca will then create and install the murals. It is anticipated that the artists will work with the PAC and City staff on the final design of the murals.

The proposal also includes an additional proposal for artistic acoustic panels for the North Lobby. The PAC is not recommending the City pursue this installation at this time, however, should additional funds become available in the future, the PAC may recommend this installation.

As this will require the acquisition of permanent artworks, the PAC recommends that the Council approve the purchase of the two murals. The combined cost for the two installations is \$21,500. There is approximately \$12,000 in the Annual Public Arts Projects CIP (not including funds used for the aforementioned *Tower*). Staff recommends that the City Council appropriate \$9,500 from the Capital Improvement Reserve to the Annual Public Arts Project, Project CD-01003.

In addition to the above-mentioned interior installations, the PAC is exploring options for a temporary display of artwork along the corridor leading from the North Lobby to the south entrance. This space was designed for temporary community art. For the first installation, the PAC is currently working with the History Museum to exhibit artworks in their collection.

Artistic Bicycle Racks

In addition to the artworks already described, the new community center site will include a number of bicycle rack locations. Many of these locations could feature artistic bicycle racks. At this time, the PAC feels it is important to focus on the other artistic elements of the community center. The PAC will keep in mind the locations for artistic bicycle racks and will explore opportunities for these



Subject: Community Center Art

installations in the future. Separately, the PAC has been approached by the Executive Director of the History Museum about the Museum potentially installing artistic bicycle racks near the community center.

Options

- 1) Approve the commission of murals for the North Lobby and the south entrance seating area and appropriate \$9,500 from the Capital Improvement Reserve to the Annual Public Arts Project, Project CD-01003

Advantages: The artworks will add to the welcoming environment of the new community center and will highlight the works of two Los Altos residents

Disadvantages: None identified

- 2) Approve the commission of the mural for the North Lobby

Advantages: The artwork will add to the welcoming environment of the new community center and will highlight the works of two Los Altos residents. Commissioning one of the murals will save funds initially.

Disadvantages: The south entrance seating area will not have an artwork. Installing this artwork in the future may cost more than installing it now.

- 3) Approve the commission of murals for the North Lobby and the south entrance seating area and the North Lobby acoustical panels and appropriate \$44,600 from the Capital Improvement Reserve to the Annual Public Arts Project, Project CD-01003

Advantages: The artworks will add to the welcoming environment of the new community center and will highlight the works of two Los Altos residents.

Disadvantages: Installing the acoustical panels will require a significant cost. At this time, funds have not been identified for the panels.

- 4) Do not approve the proposal for commissioning interior artworks

Advantages: None identified



Subject: Community Center Art

Disadvantages: This will save the City funds initially, but may require additional funds if installed in the future.

Recommendation

The Public Arts Commission and staff recommend Option 1.

The Tower



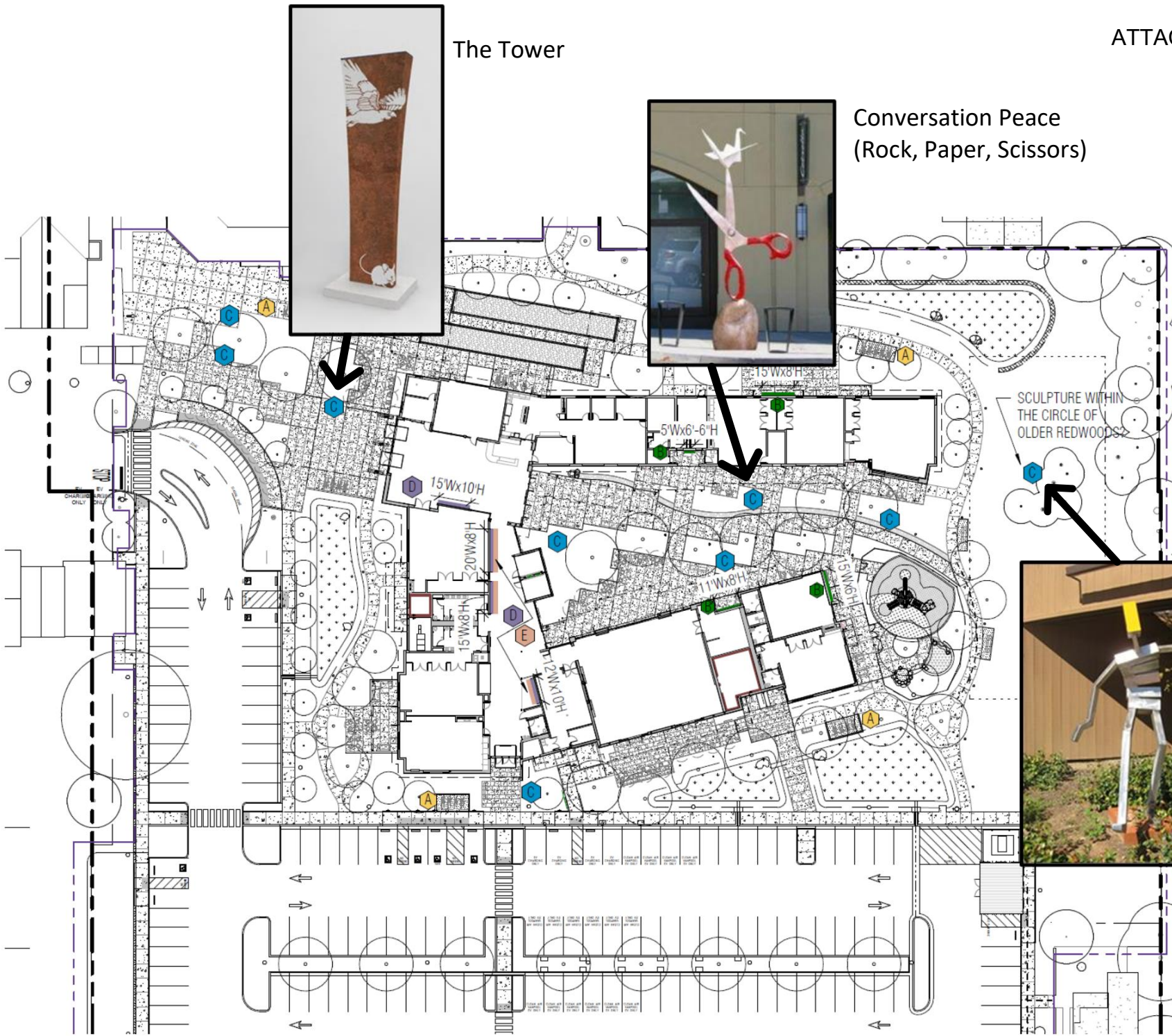
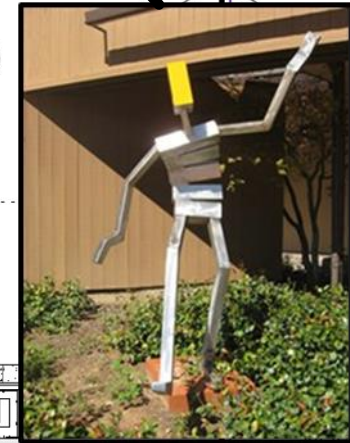
Conversation Peace
(Rock, Paper, Scissors)



- SITE FUNCTIONAL / "BIKE RACK ART"
- ACCENT WALL MURAL OPTIONS
- SCULPTURE / "3D ART" OPPORTUNITIES
- INTERIOR ART
- COMMUNITY ART DISPLAY AREA

SCULPTURE WITHIN THE CIRCLE OF OLDER REDWOODS

Dancing Man





October 8, 2020

Los Altos Arts Commission Artwork Selection Subcommittee for Los Altos Community Center
Project: Mural Artwork for the Los Altos Community Center

Dear Artwork Selection Committee Members,

Thank you for the opportunity to bid on mural art for the new community center. As artists, both of our work is interdisciplinary and place-based; we use beauty and color to tell stories about the natural world. We are Los Altos residents and have over four decades of professional artmaking experience between the two of us. Collectively our work is recognized locally, as well as nationally and internationally.

Morgan Bricca has been painting large-scale, site-specific landscape murals for the past 19 years. Clients include Stanford University, lululemon, and Google.org, as well as city-funded projects for Palo Alto, Redwood City, Morgan Hill, and Hayward. Morgan has painted several murals over 100' long, including a 180' long wall currently under commission by the City of San Jose. Her primary intention as a mural artist is to create art inspired by nature using colors and a composition that makes a space feel good to be in.

Linda Gass has been making art about the connection between humans and the water and land that sustain them for over two decades. She has exhibited her work internationally in museums, galleries and public spaces since 1998, including a recent solo show at the Museum of Craft and Design in San Francisco. Linda's work is in several museum collections and in the public art collections of the cities of San Francisco, Palo Alto, Lafayette and the county of Alameda. Linda's awards include the prestigious Fleishhacker Foundation Eureka Fellowship and her work has been written about in the San Francisco Chronicle, KQED, National Geographic's *All Over the Map: A Cartographic Odyssey*, and American Craft as well as numerous other publications. Linda was the curator of the popular traveling exhibition, *Shaped by Water*, at the Los Altos History Museum.

We are excited to work on a design for original and innovative artwork that would serve as a focal point for the Community Center lobby, integrates with the architecture of the space and expands on the "building in a park" theme. We believe the artwork can be educational as well as beautiful, informed by scientific and historical facts. Our proposal includes pricing and concept designs for several areas in the community center that are well suited for mural art. We have included preliminary concepts with this proposal, however a site-specific design for the mural would be developed during the design phase of the project.

We look forward to collaborating with the Arts Commission to identify the spaces and themes that will best serve the vision for the community center.

Sincerely,

A handwritten signature in black ink that reads "Morgan".

Morgan Bricca, Morgan Mural Studios
morgan@morganmurals.com
California State Contractors License #994746

A handwritten signature in black ink that reads "Linda Gass".

Linda Gass, Artist
linda@lindagass.com

Proposal for 10' x 15' mural wall in North Lobby

Our mural proposal focuses on the natural environment of Los Altos to complement the "building in a park" design of the Community Center. Inspired by the dry stream bed that leads from the rear doors of the North Lobby to the redwood trees in the distance, we propose to create a birds eye view of the actual course of one of the local creeks in Los Altos (Adobe, Hale, Permanente and Stevens). The design would be based on research including historical maps and aerial photography, present day satellite imagery and historical ecology of the watersheds in Los Altos.

Linda will create the design for the mural in the style of her signature stitched paintings on silk (see work samples) to harmonize with the Community Center color palette. Her process begins with research to inform and inspire the artwork. She then creates a composition and color palette. From there she makes small scale watercolor paintings on paper to finalize the design. At each step in this process, Linda will consult with Morgan to ensure the design will translate well into the final painted mural. In Linda's typical process, she would then paint the design on silk using translucent silk dyes and resist, a process very similar to watercolor painting, followed by stitching the silk painting on her sewing machine using quilting techniques. This time consuming intricate process can take up to 6 months depending on the size of the artwork. Due to the time constraints of this project, Linda's designs will consist of watercolor paintings with drawings for the stitching lines that Morgan will then use to paint the mural.

Below is an enlarged example of Linda's typical work. Morgan will paint the mural to show the intricacies and shading created by the stitching of the silk. This collaboration between us brings a level of mystery and wonder to the mural to engage visitors to the Community Center in conversation about the work.



Below are mockups showing what a creek based design could look like.

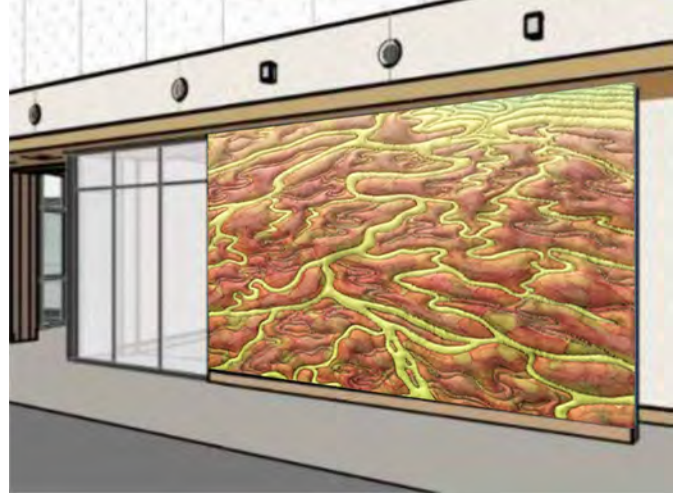


Design inspired by birds eye view of a local creek (note: this mockup is based on a creek in the East Bay)



Mockup of mural to show its scale in the space

Other possible designs could show representational or abstract birds-eye views of the wetlands in San Francisco Bay:



Additional Proposal - South Lobby Seating Area Wall

During our walk-through of the Community Center under construction, the architect pointed out the wall of the seating area in the South Lobby near the entrance to the community room as another opportunity for a mural. If there are funds to add this on, it would create a nice symmetry and connection between the lobby areas. The idea would be to stay with the same theme from the North Lobby (e.g., creek or wetlands).





Mockup in the architect rendering of the lobby.

Additional Proposal - North Lobby Acoustic Panels

The fabric acoustic panels that run just below the roofline on the northwest and southeast walls of the main entrance would be ideal locations for landscape mural art. These fabric walls are currently called out to be white, but provide a highly visible and expansive canvas to create a unique statement in the main entryway of the community center. The proposal for this area is a painted wash over the fabric that has the look of painted silk and will not diminish the sound dampening functionality of the panels. This project would be designed and painted by Morgan Bricca.



Concept: Landscape mural of the view to the east and the west along the respective walls, showcasing uninterrupted views and details of the natural habitat endemic to the area.



Mockup of the west wall with Los Altos Hills landscape and the east wall with Shoreline landscape:



Bid for Work

Item	Cost
<p>10' x 15' Mural in North Lobby</p> <p>Design and Development fee \$7500 Materials and Mural Painting \$6000</p>	\$13,500
<p>Additional Proposal: Seating Area in South Lobby</p> <p>Additional Design fee based on design related to 10'x15' mural \$2000 Materials and Mural Painting \$6000</p>	\$8000
<p>Additional Proposal: North Lobby Acoustic Panels</p> <p>Materials and execution - approx 560 SF (x2) @ \$30 PSF = \$33,600* (Includes design and development fee) Scaffolding fee -\$1500</p> <p><i>*This is a cost estimate. The final cost will be based on actual square footage included in the project, which can be decided in the design phase. The PSF cost may increase or decrease up to 20% depending on the level of complexity of the final design.</i></p>	\$35,100*

Payment schedule terms:

50% of design fee due on contract signing
 25% of design fee paid when design submitted to Public Art Selection Committee
 25% of design fee paid when final design approved

50% of mural fee due two weeks prior to onsite work
 50% of mural fee paid upon completion

Examples of Work - Morgan Bricca

Echeveria and Gnatcatcher

San Diego, CA
1500 SF on Stucco



Los Altos Hills Landscape

Private Residence
12' x 25' on Wood Panels



(650) 814-1490

876 Carmel Ave., Los Altos, CA 94022

www.morganmurals.com

(650)687-7170

221 Main Street, #1406, Los Altos, CA 94022

www.lindagass.com

Shoreline Sunset

Pittsburg, CA

15' x 120' on stucco



(650) 814-1490

876 Carmel Ave., Los Altos, CA 94022

www.morganmurals.com

(650)687-7170

221 Main Street, #1406, Los Altos, CA 94022

www.lindagass.com

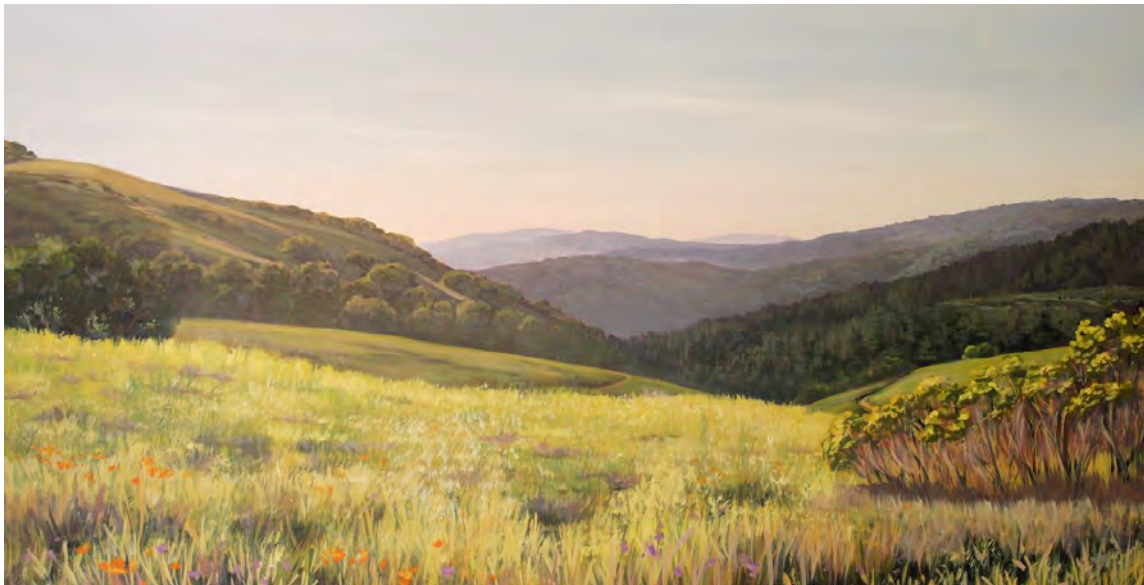
Shoreline Morning

Painting, Private residence



Monte Bello Preserve

Painting, Private residence



All murals are painted with Benjamin Moore Aura exterior low luster base coat and Golden Acrylics for topcoat and details.

Additional examples of work and detail images can be found at www.morganmurals.com

CV / Morgan Bricca

(650) 814-1490
221 Main Street, Suite 695
Los Altos, CA 94022
www.morganmurals.com
Instagram: @morgan.mural.studios

2000 – Present

Artist, Owner
Morgan Mural Studios

Morgan Bricca is passionate about the transformative power of murals in public spaces to increase community engagement and civic pride.

Morgan has worked on over 500 mural projects, with clients including Google.org, Stanford University, and the San Francisco 49ers. In the fall of 2017 Morgan was selected to represent the United States and join 100 other artists from over 60 different countries to contribute to the Miracle Mural Project at Hua Quan Village in Jiangxi province, China, the largest coordinated mural project in the world to date. Morgan is currently working on a 3500 SF mural project commissioned by the City of San Jose.

Morgan is involved in every part of the creation of the mural design, contract negotiation, project communication, and execution of the mural art.

Past public clients include the Cities of San Jose, Palo Alto, Morgan Hill, Redwood City. Commercial clients include Google.org, lululemon, Stanford University, Trader Joes, Frys, San Francisco 49ers, Michael Mina Restaurants, Etude Winery, Doubletree, and Hilton Hotels.

2009 - Present

Author of a monthly blog about mural art and reflections on life and the art-making process.

2018 - Present

The creator and host of *If These Walls Could Talk*, a podcast about mural art-making in the bay area. Through in-depth interviews with artists, public art professionals, and art advocates, the podcast aims to connect and educate artists and art advocates in the bay area about best practices for mural projects so that more impactful mural projects can get made.

Education

University of California, San Diego, San Diego, CA
Bachelor of Arts, *Economics*
Fluent in Spanish.

Contractors State License # 994746 (Licensed, bonded, insured.)

Client List for Public and Commercial Mural Projects

2019

City of San Jose (*in progress*)
City of Half Moon Bay
City of Los Altos
Beckstoffer Vineyards, Mendocino
Collins Elementary School
Noddin Elementary School
Stocklmeir Elementary School
Santa Clara County Fairgrounds
San Mateo Credit Union Half Moon Bay Branch
Live Moves Silicon Valley
Sunnyvale Historical Society

2018

Lululemon, Los Gatos, Napa
Tilton Pacific/ City of Hayward, Hayward
Prudential, Sunnyvale
Nova Fireplace, San Carlos
Siena Youth Center, Redwood City
Beckstoffer Vineyards, Napa
Stoneridge Creek Retirement Community, Pleasanton
Rugby World Cup Sevens, San Francisco
Covington Elementary School, Los Altos
Blach Middle School, Los Altos
Hand in Hand Parenting, Palo Alto

2017

California Underpass, City of Palo Alto
Minted, San Francisco
La Viga Restaurant, Redwood City
Google.org, San Francisco
Nature is Home Bird mural series, Ilha das Flores, Azores, Portugal
Hua Quan Village, Jianxi, China
Oak Elementary School (Peace in our World), Los Altos
Springer Elementary School, Los Altos

2016

Amgen, San Diego
San Mateo Credit Union, Redwood City
The Great Highway, San Mateo, CA
Adobe Partners, Napa
TRG, San Mateo
Pabu, a Michael Mina Restaurant, Boston

San Jose Juvenile Hall, San Jose
Security Public Storage, San Pablo
Courtwood Inn, Murphys

2016

Almond Elementary School, Los Altos
Springer Elementary School, Los Altos
Stocklmeir Elementary School, Sunnyvale

2015

Armstrong Brewery, S San Francisco
Four Points by Sheraton, San Rafael
Crouching Tiger/ City of Redwood City, Redwood City
World Forestry Center Discovery Center, Portland OR
Covington School, Los Altos, CA
Bubb Elementary School, Mountain View
Egan Middle School, Los Altos
Hand in Hand Parenting, Palo Alto
Jive Software, Palo Alto
Pella Retail Store, Alamo
San Francisco 49ers, Santa Clara

2014

Stanford (Yosemite Valley)
Etude Winery, Napa
Pabu, A Michael Mina Restaurant, San Francisco
Goodwill, Sunnyvale
Tarragon, Sunnyvale
Raleigh Swim Center, Raleigh, NC
Barron Elementary, Palo Alto

2013

Markham School, Oakland
Swimoutlet.com, San Jose
Evergreen Elementary, San Jose
Cortese Apartments, San Jose
Raphael House, San Francisco
Santa Rita Elementary School, Los Altos

References for Morgan Bricca

Project: *Freestyle in Raleigh*, Sonner Swim Center, Raleigh, NC



"Morgan blew it out of the water. As a general contractor, I would say my decision to hire Morgan for this mural is one of the best decisions I have made in terms of the impact of my work. Every kid will remember this mural as long as he or she shall live. Watching a child see the mural for the first time is an experience words can't describe. It's mesmerizing to them. Adults too, for that matter. It's a show stopper. So much better than I could have ever imagined."

"I would go out of my very busy way to recommend Ms. Morgan Bricca on every possible level, with no hesitation. Please feel free to call me if you are considering hiring Morgan but can't quite take the leap. I will be glad to push you in."

Chris Carver
Partner
Aquatic Management Group
Raleigh, North Carolina
Cell: (919) 600-4118 Email: ccarver@aquaticmanagementgroup.com

Project: *Dancing on the Square*, San Mateo Credit Union, Redwood City, CA

"Morgan offers a unique collaborative approach with her clients. On our project, she struck the perfect balance; she listened to our ideas and feedback but very much maintained her role as the creative expert, making us feel comfortable the entire time."

"I would absolutely recommend Morgan with no hesitation. With all that she has done, she is going to find the right approach for just about any client."



Jonathan Meyer
VP, Marketing and Community Relations
San Mateo Credit Union
Cell: 805.748.3979 Email: jmeyer@smcu.org

References for Morgan Bricca *(continued)*

Project: *Tuesday Morning, 1720*, Second Street, Napa, CA



"The mural you created for our building has been a major attraction for both locals and visitors in Downtown Napa. The transformation of an eyesore to a work of art has been nothing short of

amazing. Your attention to detail and sensitivity, and bringing the Wappo tribe into the process, unified Napa's residents with the beautiful story of our history. Every day, as I watch children and adults transported to an earlier time in the Napa Valley, I appreciate your ability to be the vehicle for their journey."

Michael L. Holcomb
Strong Hayden Partners
Napa, CA
Cell: (707) 332-5462 E-mail: MHolcomb@stronghayden.com

References for Linda Gass

Rachel Osajima, Director, Alameda County Arts Commission
401 Lakeside Drive, Suite 603, Oakland, CA 94612
rachel.osajima@acgov.org (510) 271-5162

Karen Kienzle, Director, Palo Alto Art Center, City of Palo Alto
1313 Newell Rd, Palo Alto, CA 94303
karen.kienzle@cityofpaloalto.org 650-617-3535

Barbara Goldstein, Creative Placemaking and Public Art Planning (former director of Public Art for the City of San Jose)
Barbara Goldstein & Associates
241 S. 12th St., San Jose, CA 95112-2139
pubicartplan@earthlink.net 408-582-3947

Jennifer Easton, Art Program Manager
BART Planning, Development + Construction
300 Lakeside Drive, 22nd floor, Oakland, CA 94612
JEaston@bart.gov 510-874-7328

Examples of Work - Linda Gass



Urban Power vs. San Lorenzo Creek, 1867
©2019 Linda Gass, *stitched painting on silk 12" h x 57" w*



After the Gold Rush
©1999 Linda Gass, *stitched painting on silk 21" h x 26" w*



Fields of Salt

©2007 Linda Gass, *stitched painting on silk 30" h x 30" w*



On the Edge

©2008 Linda Gass, *stitched painting on silk 12" h x 12" w*



Wetlands Dream Revisited

©2008 Linda Gass, *stitched painting on silk 30" h x 30" w*



Threading the Past

©2006 Linda Gass, *stitched painting on silk 30" h x 30" w*

Additional examples of work and detail images can be found at www.lindagass.com

SOLO & 2-ARTIST EXHIBITIONS

- 2020** *Linda Gass: and then this happened...*, (Solo), Museum of Craft and Design, San Francisco, CA
- 2018** *Reticulation*, (2-Artist), Bullseye Projects Gallery, Emeryville, CA
- 2015** *Creative Ecology: Linda Gass-What we Discovered at Cooley Landing*, (Solo), Palo Alto Art Center, Palo Alto, CA
- 2014** *Bird's Eye View: Aerial Art*, (2-Artist), Gallery at 48 Natoma, Folsom, CA
- 2010** *Worlds*, (2-Artist), Triton Museum, Santa Clara, CA
- 2004** *No Swimming*, (Solo), Mountain View Center for the Performing Arts, Mountain View, CA
- 2002** *Transparent Trespasses*, (Solo), The Main Gallery, Redwood City, CA

SELECTED INVITATIONAL EXHIBITIONS

- 2020** *FIRE*, DVC Art Gallery, Diablo Valley College, Pleasant Hill, CA
- 2019** *Fragile Blue Marble*, Artik Art & Architecture, San Jose CA
Our Community Prepares, Acts of Nature Then and Now, Los Altos History Museum, Los Altos, CA
- 2018** *Art Responds: The Wine Country Fires*, 1252 Gallery, Napa, CA
The Nature of a Stitch, Sheehan Gallery, Whitman College, Walla Walla, WA
Waterlines, New Museum Los Gatos, Los Gatos, CA
- 2017** *Detritus*, Institute of Contemporary Art, San Jose, CA
Retrofit 1.0, Telegraph Hill Gallery, San Francisco, CA
Three Left Coast Artists: Linda Gass, Gyongy Lakey, Linda MacDonald, SJ Museum of Quilts & Textiles, CA
Rise Up: Art as Action, Minnesota Street Project, San Francisco, CA
- 2016** *The California Art Quilt Revolution*, San Jose Museum of Quilts and Textiles, CA
Burning Ice, Euphrat Museum of Art, Cupertino, CA
Demarcate: Territorial shift in personal and societal mapping, Institute of Contemporary Art, San Jose, CA
- 2014** *Above & Below: Stories From our Changing Bay*, Oakland Museum, Oakland, CA
Standing with the Watershed, Sherwood Gallery, San Francisco, CA
- 2013** *By Mainly Unexpected Means*, Meridian Gallery, San Francisco, CA
Works on Water, Marin Community Foundation, Novato, CA
- 2012** *Art + Life*, Commonweal Gallery, Bolinas, CA
Delta Waters, LH Horton Jr. Gallery, San Joaquin Delta College, Stockton, CA
- 2011** *Collecting California*, San Jose Museum of Quilts & Textiles, San Jose, CA
Reflections on Water, Katherine Nash Gallery, Minneapolis, MN
Green: the Color and the Cause, The Textile Museum, Washington, DC
- 2010** *Sew New: Contemporary Art Quilts*, Osilas Gallery, Concordia College, Bronxville, NY
New Shades of Green, Hoffman Gallery of Contemporary Art, Portland, OR
- 2009** *Still Water*, Dalton Gallery, Agnes Scott College, Atlanta GA
Seeing Green: Visions of a Changing Planet, Visions Gallery, San Diego, CA
- 2007** *Mapping the Territory*, Craft Alliance, St. Louis, MO
Vanishing Borders: Contemporary Environmental Art, Herndon Gallery, Antioch College, Yellow Springs, OH
- 2006** *On Mapping: New Perspectives with a Common Thread*, Bellevue Arts Museum, Bellevue, WA.
Expo Magic Quilt, La Sucrière, Lyon, France
- 2005** *Beyond Tradition: Contemporary Art Quilts*, Carl Solway Gallery, Cincinnati, OH

PUBLIC ART & ART IN PUBLIC PLACES

- 2019** Alameda County, Alameda County Department of Environmental Health (3 artworks)
- 2017** East Palo Alto, *The Living Shoreline* Community Engaged Land Art Installation at Cooley Landing
- 2015** San Francisco General Hospital Acute Care Building Art Collection (3 artworks)
- 2013** Alameda County: one of five semi-finalists, San Lorenzo Library Renovation Project
- 2012-14** U.S. Embassy in Moscow, Art in Embassies program; 9 framed artworks loaned
- 2011** City of Palo Alto, Art in Public Places Collection, acquired *Wetlands Musings* for permanent collection
- 2009** City of Lafayette, Public Library, acquired *On the Edge I* for permanent collection

LINDA GASS

ARTIST RESUME, PAGE 2

MUSEUM & CORPORATE COLLECTIONS

International Quilt Museum, acquired *After the Gold Rush* for permanent collection, Lincoln, NE
 UCSF Precision Cancer Medicine Building, Mission Bay, acquired *In Transition* for permanent collection, San Francisco, CA
 University of Chicago Medicine, acquired 3 artworks for permanent collection, Chicago, IL
 Kapor Center for Social Impact, acquired *Land Use Series* for their collection, Oakland, CA
 San Jose Museum of Quilts and Textiles, acquired *On the Edge II* for permanent collection, San Jose, CA
 Pacific Gas and Electric, acquired 3 artworks for new LEED Certified Building, San Ramon, CA

SELECTED JURIED EXHIBITIONS

- 2016** *Emerge/Evolve 2016*, Bullseye Projects Gallery, Portland, OR
2015 *Security Question*, Hazel Wolf Gallery, Berkeley, CA

AWARDS & ARTIST RESIDENCIES

- 2015** *Creative Ecology Art + Science Residency*, Palo Alto Art Center and Junior Museum and Zoo
2013 *Silicon Valley Water Conservation Award*, Education Category, for *Shaped by Water* Exhibition
2011 *Eureka Fellowship*, Fleishhacker Foundation
2010 *Artist Fellowship Award*, Arts Council Silicon Valley (now Silicon Valley Creates)
 Finalist for Center for Cultural Innovation *Investing in Artists Grant*
2007-17 *Artist in Residence*, Cubberley Artist Studio Program, City of Palo Alto, CA
1999 *Emerging Artist Award*, Quilt National '99, Dairy Barn Cultural Arts Center, Athens, OH

CURATING

- 2011-13** *Shaped by Water: Past, Present & Future*, traveling educational and art exhibition: Los Altos History Museum, Los Gatos History Museum and History San Jose.
2007-10 *Intimate Apparel*, traveling art exhibition: Pi Gallery, Kansas City, MO; Textile Center, Minneapolis, MN & U Mass Dartmouth, MA.

SELECTED BIBLIOGRAPHY & PUBLICATIONS

- 2020** *Linda Gass + Survival Architecture @ MCD*, SquareCylinder, February 28, 2020
In Review: Linda Gass: and then this happened... Surface Design Journal, Spring 2020 (pp. 62-164)
Die Artivism Linda Gass Kunst trifft Aktivismus, Patchwork Professional 04/2020
A Stitch in Time (José Romussi, Linda Gass, Jessica Rankin, Bisa Butler), Artists Magazine September 2020
Linda Gass: and then this happened...Solo exhibition explores climate change, SAQA Journal, 2020 Volume 30, No. 1
Linda Gass: and then this happened... at the Museum of Craft and Design, Fiber Art Now, January 23, 2020
- 2019** *Climate Change Told With Needle and Thread*, Rachael Myrow, KOED Arts, December 21, 2019
Art Quilts Unfolding: 50 Years of Innovation, Schiffer Publishers
Why We Quilt: Contemporary Makers Speak Out about the Power of Art, Activism, Community and Creativity, by Thomas Knauer, Storey Publishing, LLC
Environmental Art Calendar 2020, Amber Lotus Publishers
- 2018** *All Over the Map: A Cartographic Odyssey*, pp. 294-5, National Geographic Publishers
Color, texture, nature on gallery's exhibit schedule, Walla Walla Union Bulletin, August 23, 2018
Waterlines, Los Gatos Magazine, January 2018 issue
- 2017** *Living Art Growing in East Palo Alto*, Palo Alto Weekly, February 22, 2017
An Artist's Sense of Place, FiberArtNow, Fall 2017
 Cover art for *Flightpaths: The Lost Journals of Amelia Earhart* book of poetry by Heidi Greco
Eureka at Thirty Years: Fleishhacker Foundation Artist Fellowships, forward by Christian L. Frock
- 2016** *Quilts Help Stitch Together New Perception of East Palo Alto's Cooley Landing*, Rachael Myrow, KOED, April 14, 2016
Beauty in Truth, Earth Island Journal, Spring 2016
Cooley Landing Life Inspires Artist, San Jose Mercury News, January 18, 2016
- 2015** *Earthy Artist*, ABC News Bay Area March 23, 2015
East Palo Alto: Artist Residency at Cooley Landing, Kevin Kelly, Palo Alto Daily News, June 3, 2015
Blending Art and the Environment, Sal Pizarro, San Jose Mercury News, June 3, 2015

LINDA GASS

ARTIST RESUME, PAGE 3

SELECTED BIBLIOGRAPHY & PUBLICATIONS - CONTINUED

- 2014** *Sufi Journal Environment Issue*, Khaniqah Nimatullahi Publications
Bird's Eye View, SacTown Magazine, August September 2014 issue
- 2013** *Environmental Art Calendar 2014*, Amber Lotus Publishers
Art in Defense of Nature by Carol Doup Miller, Stanford Magazine, Jan/Feb 2013
- 2012** *Artist Linda Gass immersed in love of water* by Sam Whiting, San Francisco Chronicle, January 8, 2012
The Sky's the Limit at "Delta Waters" Art Show Stockton Record, March 1, 2012
- 2011** *Review of Green: A color and a Cause*, Voice of America News June 14, 2011
Contemporary Color: Theory & Use, 2nd Edition, by Steven Bleicher, Delmar Cengage Learning
- 2010** *Creative Flow: Three Activist Artists* by Sally Hansell, Fiberarts Summer 2010
500 Art Quilts, by Ray Hemachandra and Karey Bresenham, Lark Books
- 2009** *The Map As Art*, by Katharine Harmon, Princeton Architectural Press
Innovative Quilts: Painting with Thread, AmericanStyle, February 2009
- 2008** Author of *Radical Self-Expression: The Costumes of Burning Man*, Fiberarts Jan/Feb 2008
- 2006** *The Silk Road* OnEarth Magazine, Natural Resource Defense Council, Fall 2006
- 2005** *Art Notes* by Kenneth Baker, San Francisco Chronicle. January 11, 2005

SELECTED PUBLIC SPEAKING & TEACHING

- 2019** Invited Speaker for The Foster, Palo Alto, CA
Invited Speaker for the San Jose Museum of Quilts and Textiles, San Jose, CA
- 2018** Invited Speaker for the Kingsley Art Club, Crocker Museum, Sacramento, CA
- 2017** Invited Speaker for California Map Society Conference, Stanford, CA
Panelist for Society of Women Geographers, Triennial Conference, Asilomar, CA
- 2013** Panelist for *Arts In Silicon Valley*, moderator: Barbara Goldstein, Alliance of Artist Communities Conference, San Jose
- 2010** Plenary Speaker, *Can Art Change our Water Consciousness*, Bay-Delta Science Conference, Sacramento, CA
- 2009** Invited Speaker, *The Costumes of Burning Man*, deYoung Museum, San Francisco, CA
- 2007-08** Workshop Instructor for *Quilted Paintings on Silk*, Mendocino Art Center, Mendocino, CA
- 2005** Invited Speaker, *Turning Activism Into Art*, Textile Arts Council of the deYoung Museum, San Francisco, CA
Workshop Instructor for *Painting on Silk*, Arrowmont School of Arts & Crafts, Gatlinburg, TN
- 2004** Invited guest in two Episodes of *Simply Quilts*, Home and Garden Television Network

PROFESSIONAL AFFILIATIONS

Black Rock Arts Foundation, Advisory Board Member 2005 - 2015
Baulines Craft Guild, Master Member, 2008 - 2016
San Jose Museum of Quilts and Textiles, member of Board of Directors 2001 - 2003
Society of Women Geographers, member since 2020
Surface Design Association, Member since 1997, Southwest Regional Representative 2001 - 2009
Textile Arts Council, deYoung Museum of San Francisco, Member since 1999, Board Member 2003 - 2007
Women Environmental Artists Directory, Member since 2008

EDUCATION

Bay Area Public Art Academy, Certificate of Completion received January 2010
Sponsored by the Northern California Public Art Administrators Network

MS Computer Engineering, Stanford University, Stanford, CA
Art Course work: Digital Typography with Chuck Bigelow, Calligraphy with Kris Holmes, Advanced Black and White Photography with Joel Leivick

BS Mathematical Sciences, Stanford University, Stanford, CA
Art Course work: Life Drawing, Basic Design with Matt Kahn, Black and White Photography with Mariam Ring, History of Modern Art, History of Renaissance Art



Liability Insurance



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
5/24/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER		CONTACT NAME: Rachel Olsen	
Citadel Insurance Services, LC		PHONE:	FAX:
826 E State Rd, Suite 100		EMAIL ADDR: rolsen@citadelus.com	
American Fork, UT 84003			
		INSURER(S) AFFORDING COVERAGE	NAIC
		INSURER A : Crum and Forster Insurance Company	44520
INSURED		INSURER B :	
Morgan Bricca		INSURER C :	
Morgan Mural Studios		INSURER D :	
876 Carmel Ave		INSURER E :	
Los Altos Hills, CA 94022		INSURER F :	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	GENERAL LIABILITY			BAK-21462-20185	5/27/2018	5/27/2019	EACH OCCURRENCE \$1,000,000
X	COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (EA OCCURRENCE) \$100,000
A	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						MED EXP (ANY ONE PERSON) \$5,000
							PERSONAL & ADV INJURY \$1,000,000
							GENERAL AGGREGATE \$2,000,000
							PRODUCTS-COMP/OP AGG \$2,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						
X	POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC						
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)
	ANY AUTO						BODILY INJURY (Per Person)
	ALL OWNED AUTOS	<input type="checkbox"/>	SCHEDULED AUTOS				BODILY INJURY (Per accident)
	HIRED AUTOS	<input type="checkbox"/>	NON-OWNED AUTOS				PROPERTY DAMAGE (Per accident)
	UMBRELLA LIAB						EACH OCCURRENCE
	EXCESS LIAB						AGGREGATE
	DED <input type="checkbox"/> RETENTION \$						
	WORKERS COMPENSATION AND EMPLOYER'S LIABILITY						WC Statutory LIMITS <input type="checkbox"/> OTHER <input type="checkbox"/>
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/>						E.L. EACH ACCIDENT
	(Mandatory in NH)						E.L. DISEASE - EA EMPLOYEE
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - POLICY LIMIT

DESCRIPTION OF OPERATION / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
Operations necessary and incidental to decorative painting, decorative plastering, and wall stenciling.

CERTIFICATE HOLDER	CANCELLATION
Proof of Insurance	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE Anthony Eardley



DISCUSSION ITEM

Agenda Item # 15

AGENDA REPORT SUMMARY

Meeting Date: November 10, 2020

Subject: Association of Bay Area Governments (ABAG) Regional Housing Needs Allocation (RHNA) Update

Prepared by: Chris Jordan, City Manager

Attachment(s):

- ABAG RHNA Information

Requested By:

Mayor Pepper/Vice Mayor Fligor

Previous Council Consideration:

Fiscal Impact:

N/A

Environmental Review:

Not applicable

Policy Question(s) for Council Consideration:

- Does the City Council wish to send a letter to ABAG providing the Council's views on the RHNA allocation process?

Summary:

- This item has been placed on the agenda at the request of Vice Mayor Fligor with concurrence from Mayor Pepper.

Recommended Motion:

The Council should determine if it wants to submit a letter to ABAG.

City Manager

CJ

Reviewed By:

City Attorney

JH

Finance Director

SE



Proposed RHNA Methodology Recommended by HMC and RPC

ABAG Executive Board
October 15, 2020

RHNA methodology development process

- RHNA methodology must meet five statutory objectives and be consistent with the development pattern from Plan Bay Area 2050
- Housing Methodology Committee has been meeting since October 2019 to work collaboratively to recommend a proposed methodology for allocating units throughout the Bay Area in an equitable manner
- Guided by performance evaluation metrics based on how HCD has evaluated other regions' methodologies

HMC guiding principles

1. More housing should go to jurisdictions with more jobs than housing and to communities exhibiting racial and economic exclusion
2. The methodology should focus on:
 - Equity, as represented by High Opportunity Areas
 - Relationship between housing and jobs; however, no consensus on specific factor
3. Equity factors need to be part of total allocation, not just income allocation
4. Do not limit allocations based on past RHNA
5. Housing in high hazard areas is a concern, but RHNA may not be the best tool to address it

Proposed RHNA methodology recommended by HMC and RPC

1. Baseline allocation: 2050 Households (Blueprint)

- Captures benefits of using Plan Bay Area 2050 Blueprint
- Middle ground between using Households 2019 and Housing Growth (Blueprint)

2. Income allocation approach: Bottom-Up

- Allows more control over allocations for a particular income category
- Can direct more lower-income units toward areas of opportunity while reducing market-rate units in jurisdictions with a higher percentage of lower-income households to reduce displacement pressures

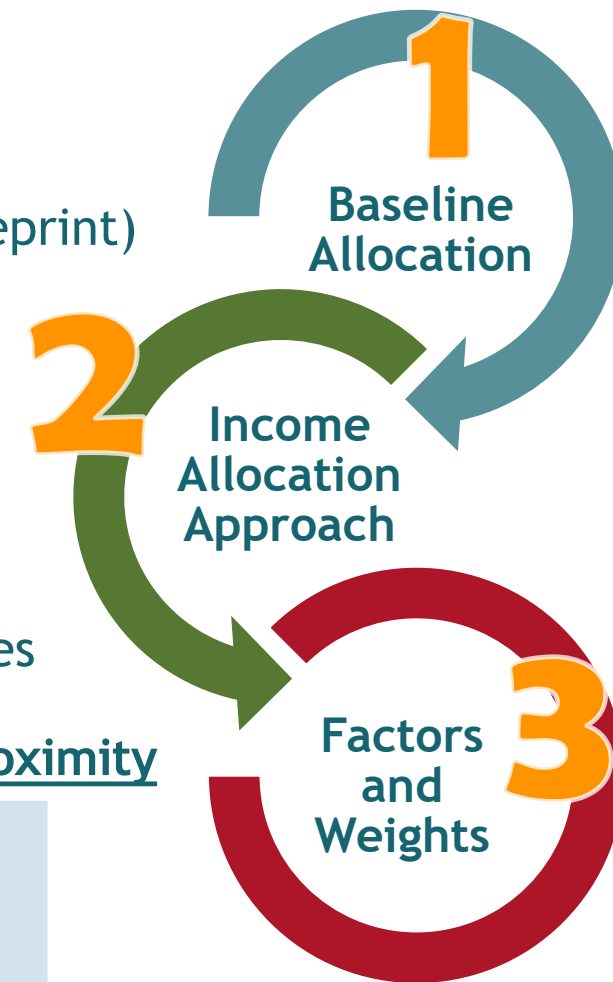
3. Factors and weights: Option 8A: High Opportunity Areas Emphasis & Job Proximity

Very Low and Low

- 70% Access to High Opportunity Areas
- 15% Job Proximity - Auto
- 15% Job Proximity - Transit

Moderate and Above Moderate

- 40% Access to High Opportunity Areas
- 60% Job Proximity - Auto



Plan Bay Area 2050 and RHNA



Final Blueprint

Envisioned growth pattern at the county and sub-county levels over the next 30 years



RHNA

Housing allocations at the jurisdiction level over the next eight years; nexus with Housing Elements on local level



- Proposed RHNA methodology uses **Year 2050 Households from Blueprint** as baseline allocation
 - **Advances equity and sustainability outcomes** from Bay Area's long-range planning efforts
 - Directs growth to job centers, near transit; excludes areas with high fire risk, outside Urban Growth Boundaries
 - Considers both **current households and forecasted growth** from Plan Bay Area 2050
- **Methodology supports Blueprint focused growth pattern, adjusted to meet RHNA fair housing/equity goals**
 - Blueprint one component of proposed methodology: baseline adjusted based on RHNA factors/weights
 - Blueprint focuses growth in some high-resource areas near transit; RHNA considers all high-resource areas
- Final Blueprint growth pattern - slated for release in December 2020 - will affect RHNA allocations; key inputs (Strategies & Growth Geographies) were approved by ABAG Board and Commission in September 2020

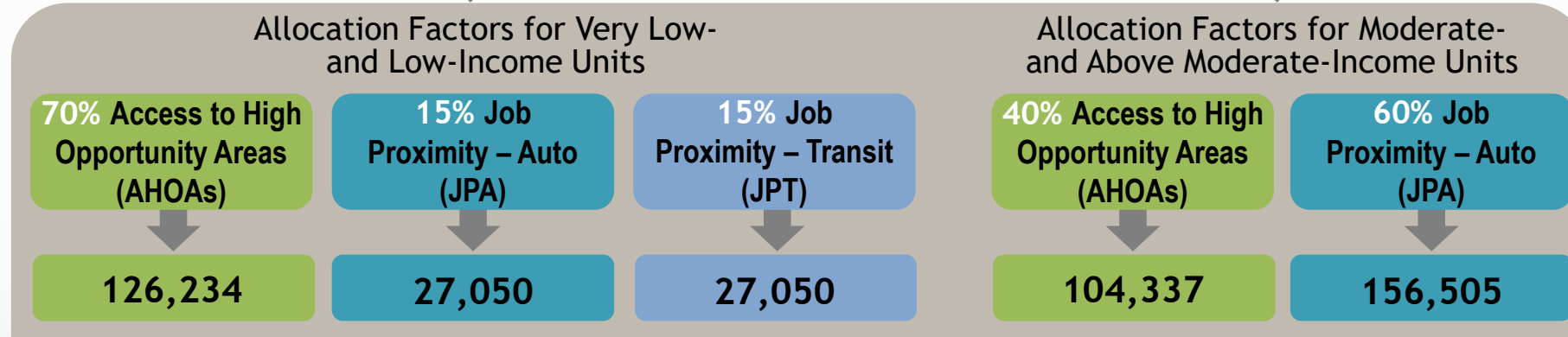
Total Regional Housing Need Determination (RHND) from HCD

441,176

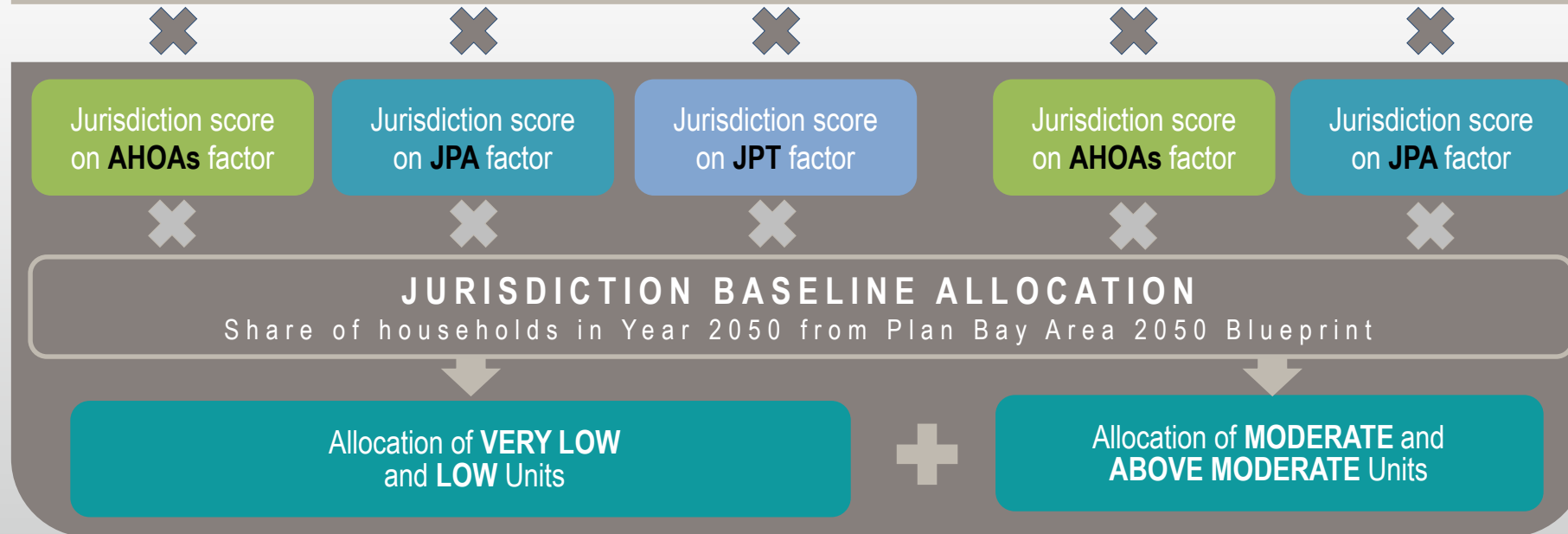
STEP 1:
Group RHND by income



STEP 2:
Factor weight = units allocated by factor

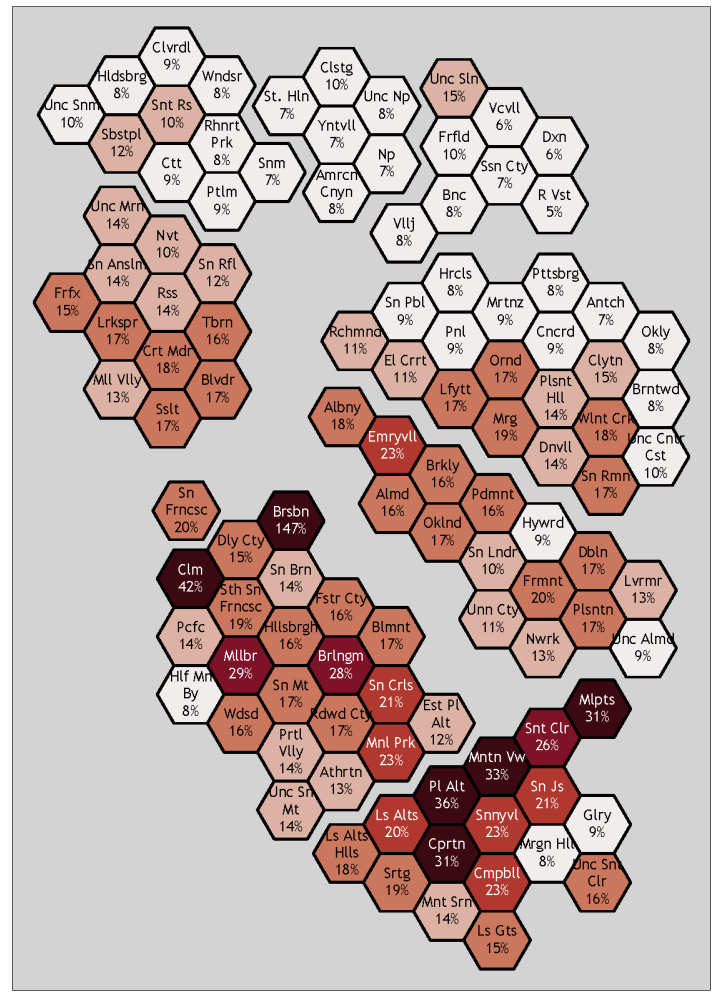


STEP 3:
Calculate jurisdiction's units from each factor

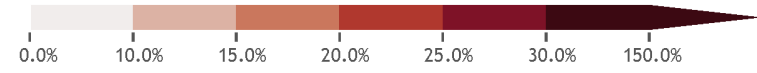


Illustrative allocations from proposed methodology

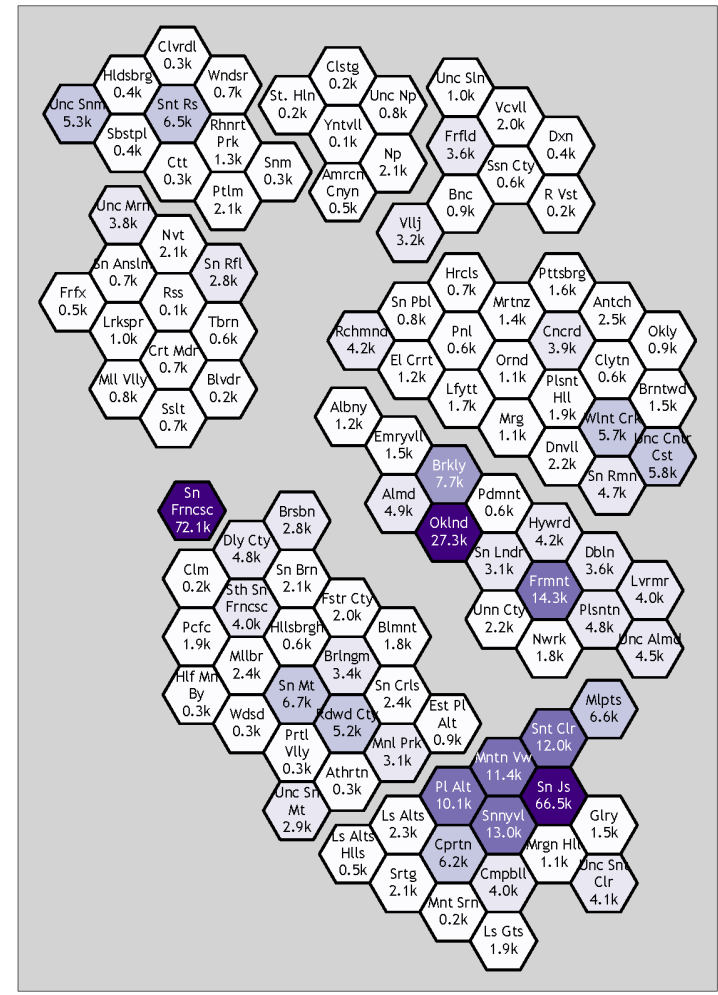
Jurisdiction Growth Rate from 2019 households as a result of 2023-2031 RHNA



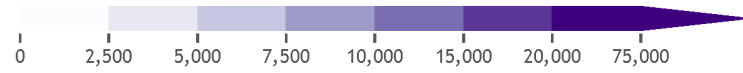
Jurisdiction Growth Rate



Jurisdiction Total Allocation of 2023-2031 RHNA units



Growth (Units)



See Appendix 1 for larger maps for proposed methodology

Illustrative allocations by county

	2023-2031 RHNA units (Cycle 6)	Share of 2023-2031 RHNA (Cycle 6)	Share of 2015-2023 RHNA (Cycle 5)	Share of Bay Area households (2019)	Share of Bay Area jobs (2017)
Alameda	85,689	19%	23%	21%	20%
Contra Costa	43,942	10%	11%	14%	10%
Marin	14,160	3%	1%	4%	3%
Napa	3,816	1%	1%	2%	2%
San Francisco	72,080	16%	15%	13%	19%
San Mateo	48,490	11%	9%	10%	10%
Santa Clara	143,550	33%	31%	24%	27%
Solano	11,906	3%	4%	5%	4%
Sonoma	17,543	4%	4%	7%	5%
BAY AREA	441,176	100%	100%	100%	100%

HMC discussion at final meeting

- Opted not to include equity adjustment for lower-income allocations
- Reiterated its commitment to using the 2050 Households (Blueprint) baseline
- Confirmed that incorporating the Blueprint in the RHNA methodology is the best strategy for addressing natural hazards, rather than including as a methodology factor
- Moved forward with Option 8A because of its balance between factors related to High Opportunity Areas and Job Proximity
- Did not change methodology for unincorporated areas, pending agreements among local governments

Consistency between RHNA and Plan Bay Area

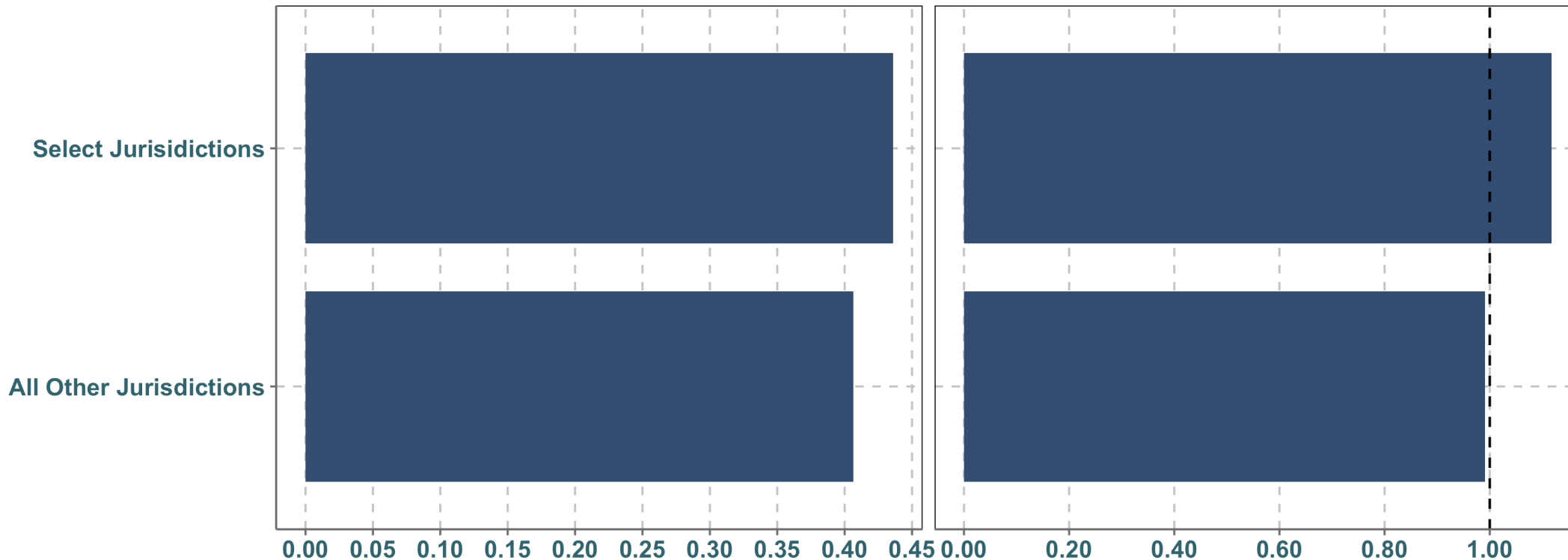
- Staff compared the RHNA allocation results from the proposed methodology to 30-year housing growth forecasts from the Plan Bay Area 2050 Draft Blueprint at the county and subcounty levels
- There were no consistency issues



Objective 1: increase the housing supply and the mix of housing types in an equitable manner

Metric 1a.1: Do the **least affordable jurisdictions** receive a large percent of their RHNA as lower-income units?

Metric 1a.2: Do the **least affordable jurisdictions** receive allocations proportional to share of households?



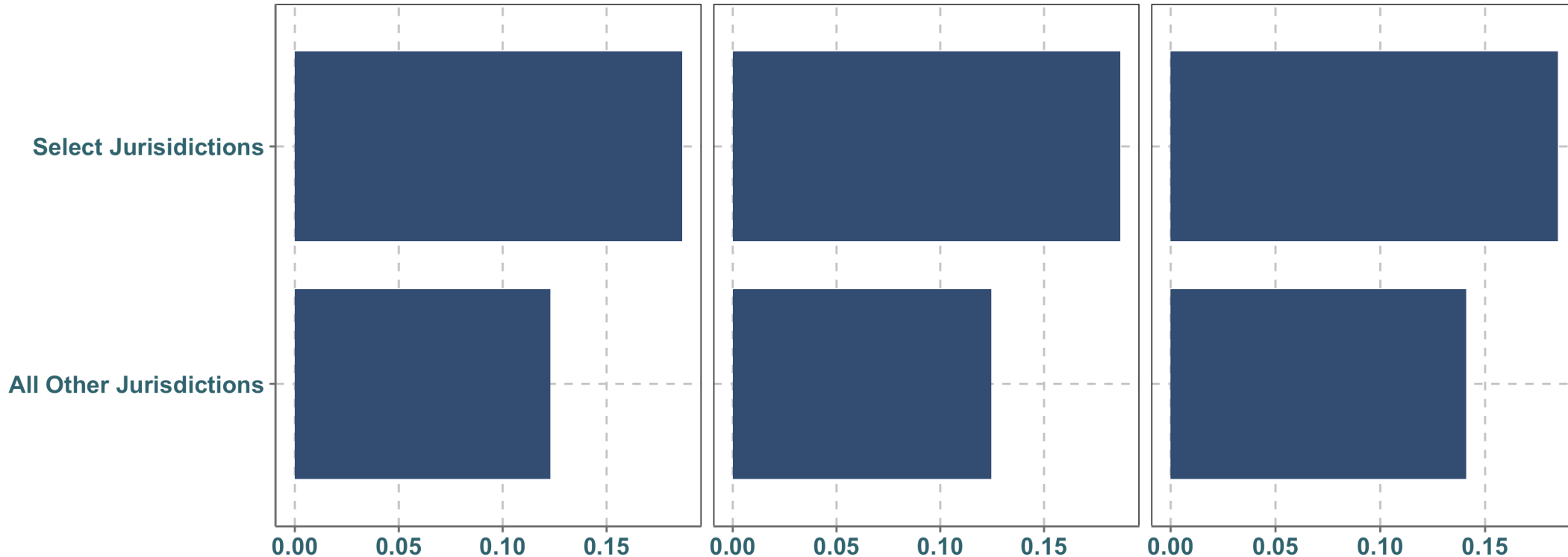
Option 8A: HMC/RPC Recommendation

Objective 2: promote infill development, efficient development, and GHG reduction

Metric 2a: Do the jurisdictions with the most jobs have the highest growth rates?

Metric 2b: Do the jurisdictions with the most transit access have the highest growth rates?

Metric 2c: Do the jurisdictions with the lowest VMT per resident have the highest growth rates?

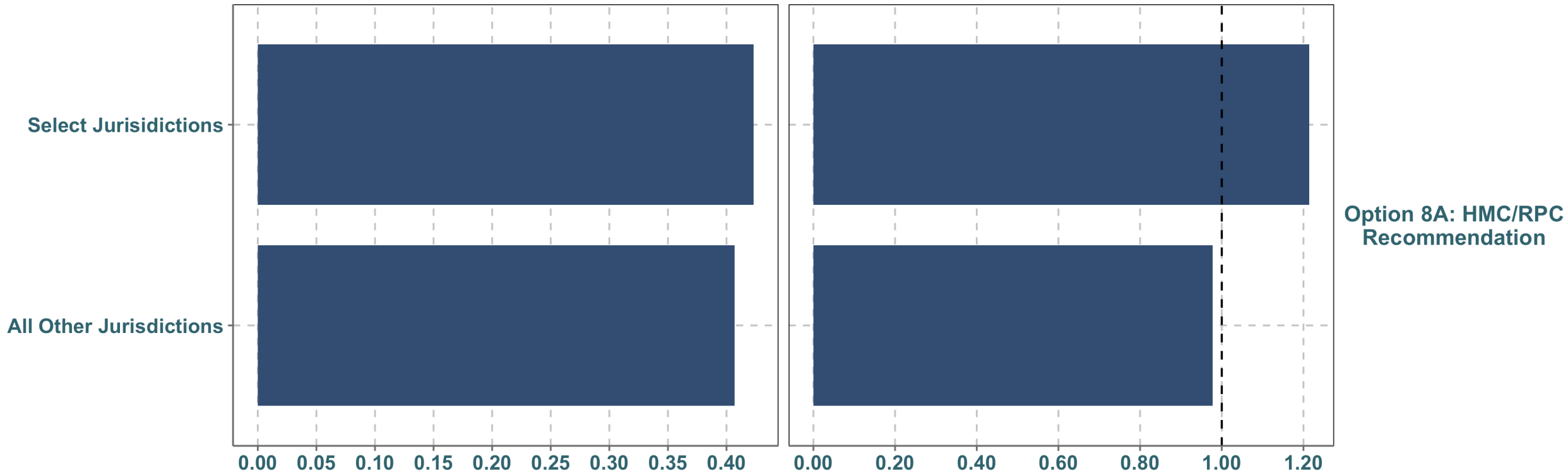


Option 8A: HMC/RPC Recommendation

Objective 3: promote better relationship between jobs and housing, particularly jobs-housing fit

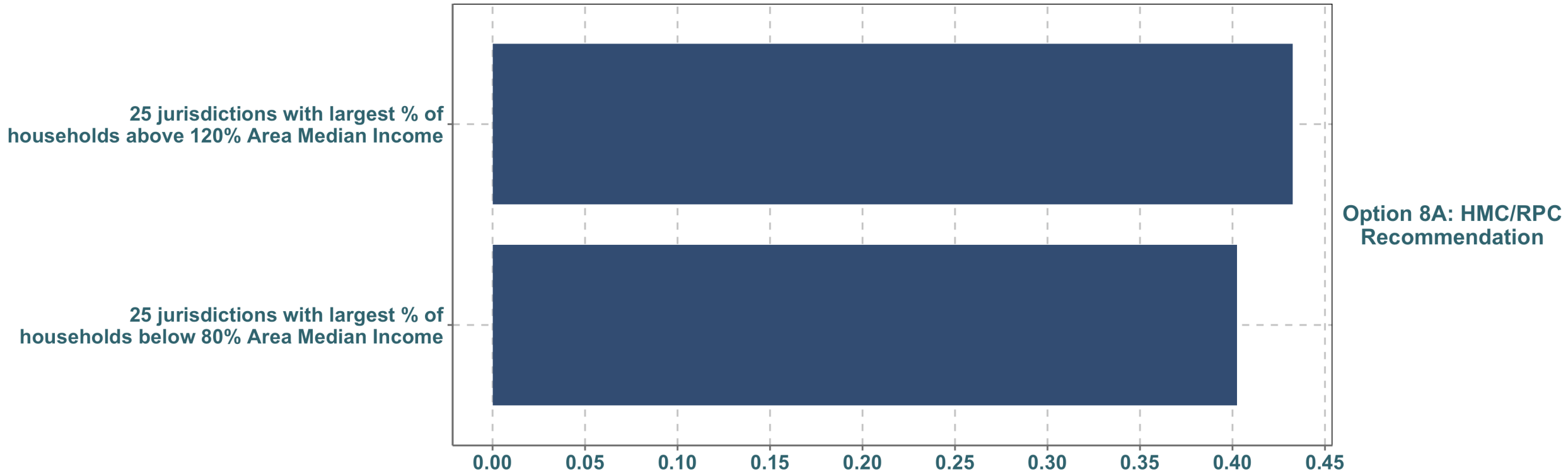
Metric 3a.1: Do the jurisdictions with the least balanced jobs-housing fit receive a large percent of their RHNA as lower-income units?

Metric 3a.2: Do the jurisdictions with the least balanced jobs-housing fit receive allocations proportional to share of households?



Objective 4: balance existing disproportionate concentrations of income categories

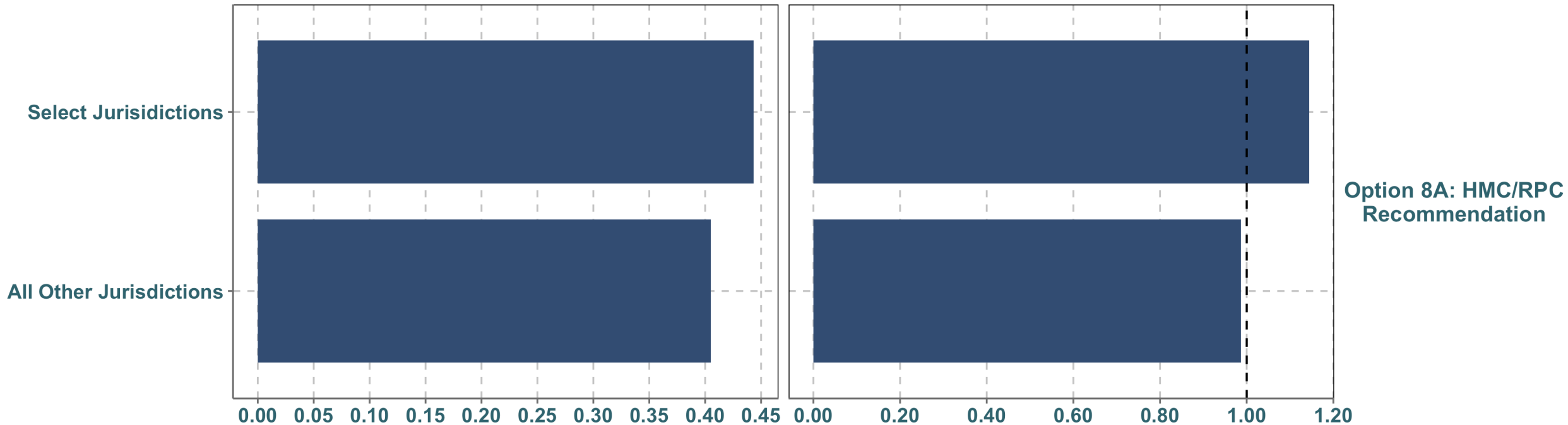
Metric 4: Do the most disproportionately high-income jurisdictions receive a greater share of affordable housing than the most disproportionately low-income jurisdictions?



Objective 5: affirmatively further fair housing

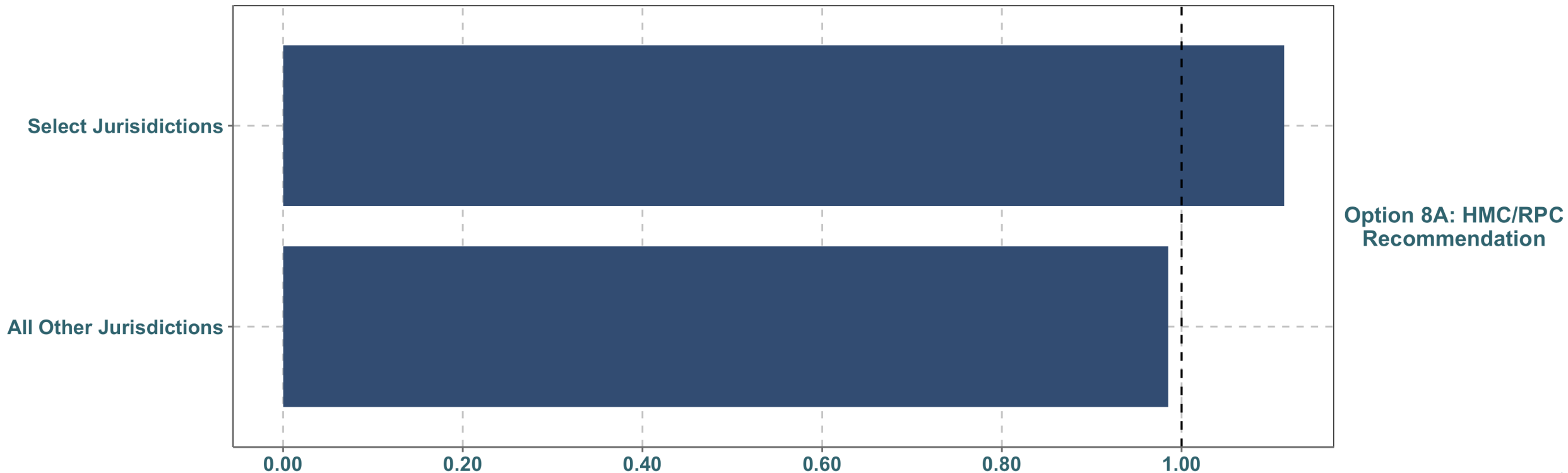
Metric 5a.1: Do the jurisdictions with the most access to resources receive a large percent of their RHNA as lower-income units?

Metric 5a.2: Do the jurisdictions with the most access to resources receive allocations proportional to share of households?



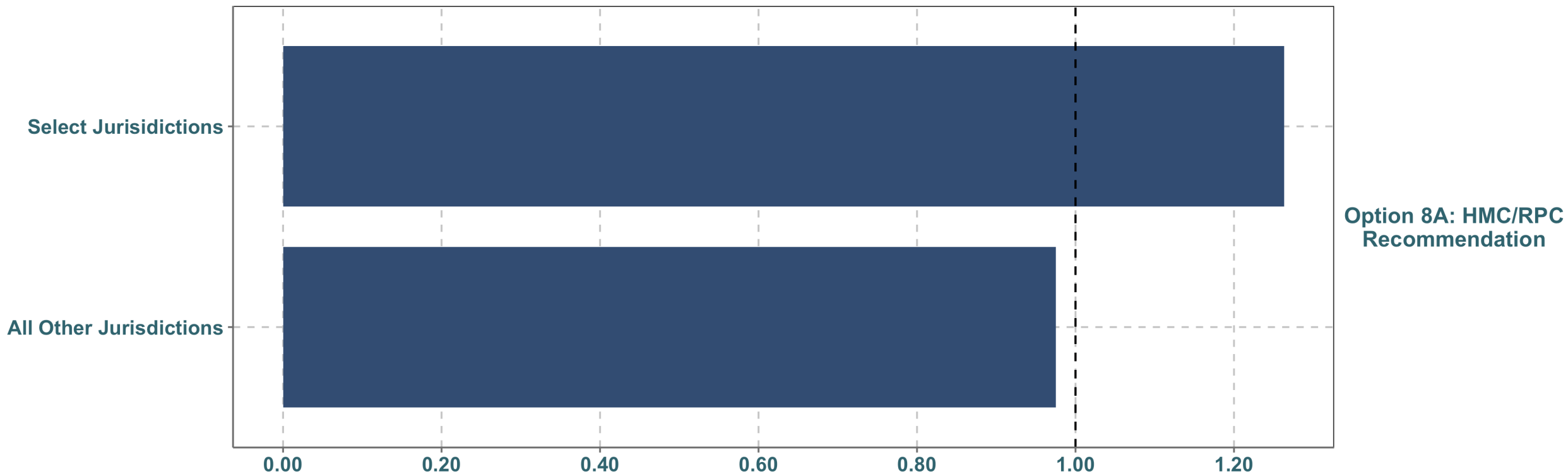
Objective 5: affirmatively further fair housing

Metric 5b: Do the jurisdictions exhibiting racial and economic exclusion receive allocations proportional to share of households?



Objective 5: affirmatively further fair housing

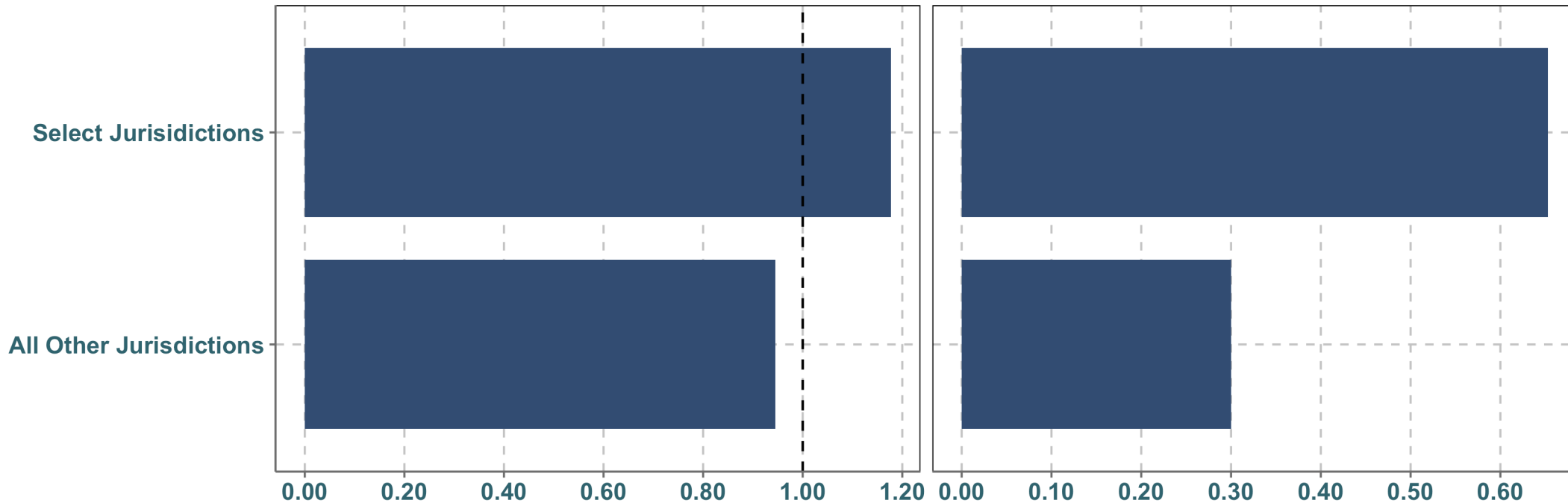
Metric 5c: Do the most disproportionately high-income jurisdictions receive allocations proportional to share of households?



Objective 5: affirmatively further fair housing

Metric 5d.1: Do jurisdictions with above-average racial and economic exclusion receive a *total* share of lower-income units at least proportional to their *total* share of households?

Metric 5d.2: Does *each* jurisdiction with above average racial and economic exclusion receive a share of lower-income units at least proportional to its share of households?



Option 8A: HMC/RPC Recommendation

Summary of performance evaluation

Statutory RHNA Objectives

Objective 1: increase the housing supply and the mix of housing types in an equitable manner	
Objective 2: promote infill development, efficient development, and GHG reduction	
Objective 3: promote better relationship between jobs and housing, particularly jobs-housing fit	
Objective 4: balance existing disproportionate concentrations of income categories	
Objective 5: affirmatively further fair housing	

- The proposed RHNA methodology results in illustrative allocations that advance the statutory RHNA objectives
- More housing, especially affordable units, goes to jurisdictions with the:
 - Most expensive housing costs
 - Largest shares of the region’s jobs
 - Largest shares of land near transit
 - Lowest Vehicle Miles Traveled
 - Most imbalanced jobs-housing fit
 - Largest percentage of high-income residents
 - Most access to opportunity
 - Highest levels of racial and economic exclusion



Alternate Proposals from Some RPC and HMC Members

ABAG Executive Board
October 15, 2020

Alternate proposals for RHNA methodology

- Some RPC and HMC members expressed interest in considering the following proposals:
 - 2015-2050 Household Growth (Blueprint) Baseline with Option 8A Factors/Weights
 - *Option 6A: Modified High Opportunity Areas Emphasis* with equity adjustment (uses 2050 Households (Blueprint) baseline)

Factors and Weights for Option 6A

Very Low and Low

- 70% Access to High Opportunity Areas
- 30% Jobs-Housing Fit

Moderate and Above Moderate

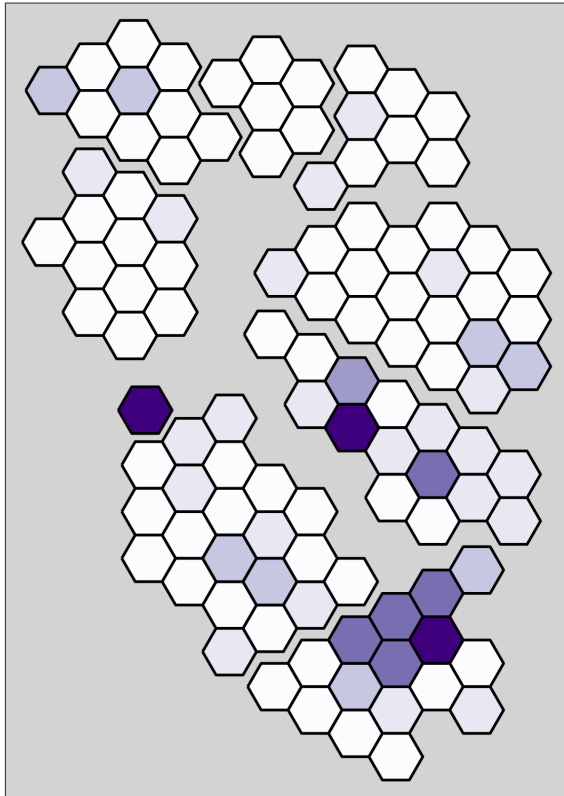
- 40% Access to High Opportunity Areas
- 60% Job Proximity - Auto

Illustrative allocations for methodology options

HMC/RPC Recommendation

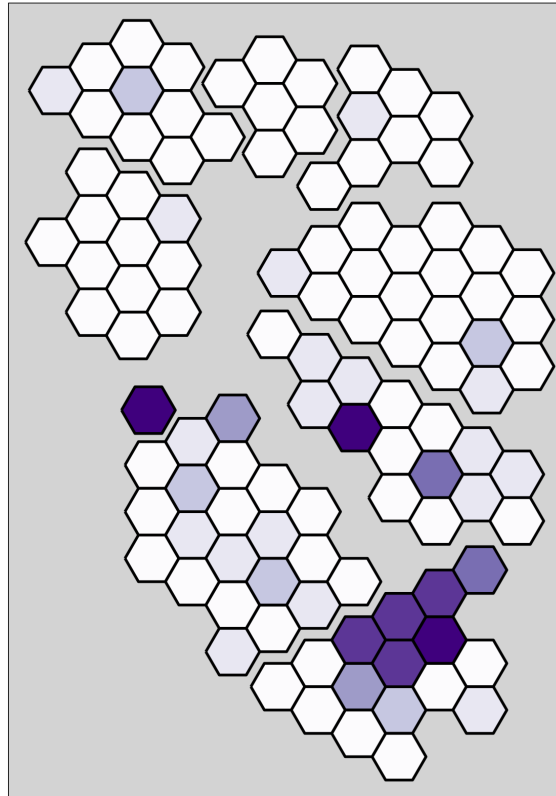
Option 8A: High Opportunity Areas
Emphasis & Job Proximity

Baseline: 2050 Households (Blueprint)



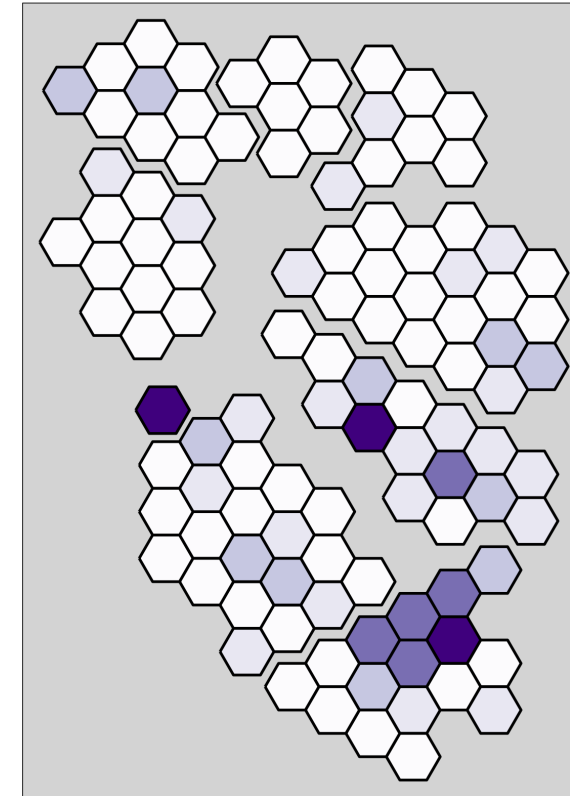
Blueprint Growth Baseline with 8A
Factors/Weights

Baseline: Housing Growth (Blueprint)



Option 6A: Modified High Opportunity Areas
Emphasis With Equity Adjustment

Baseline: 2050 Households (Blueprint)



Growth (Units)



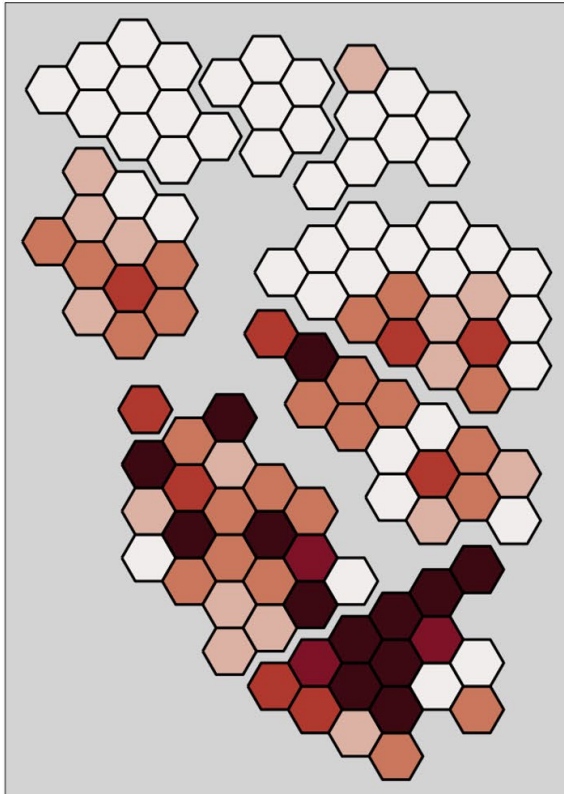
See Appendix 5 for larger maps and illustrative allocations for alternate proposals

Illustrative allocations for methodology options

HMC/RPC Recommendation

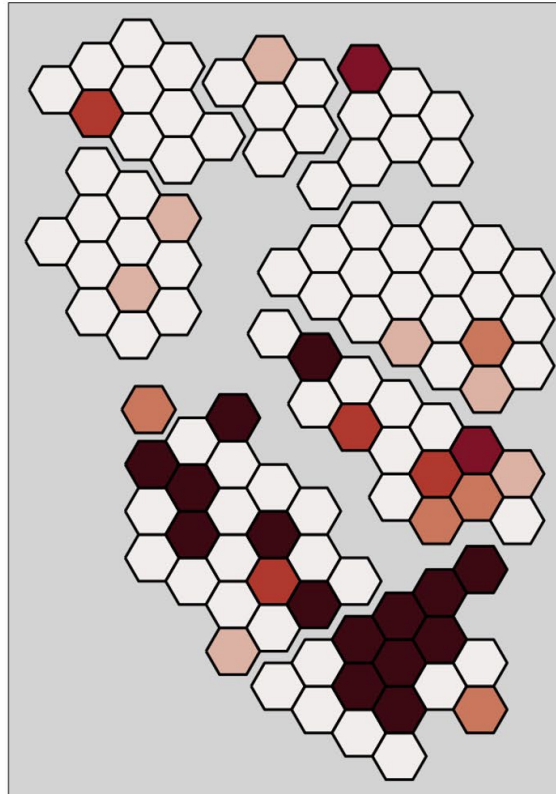
Option 8A: High Opportunity Areas
Emphasis & Job Proximity

Baseline: 2050 Households (Blueprint)



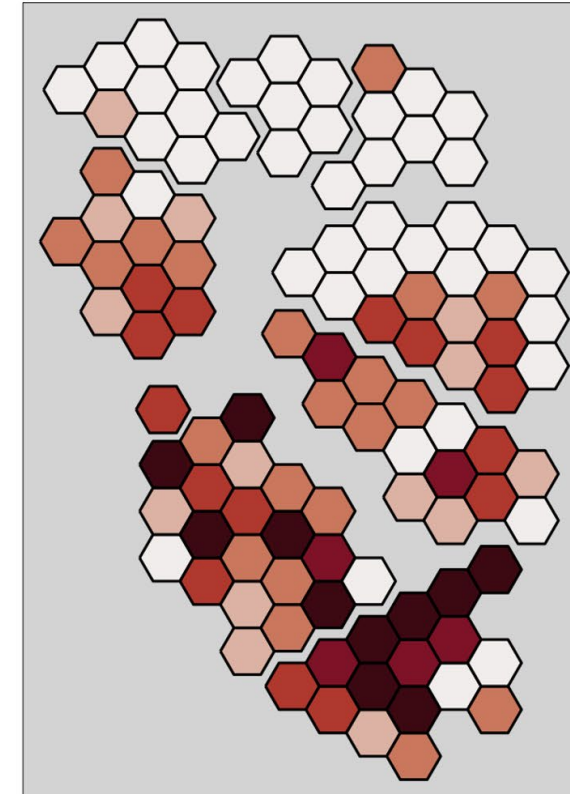
Blueprint Growth Baseline with 8A
Factors/Weights

Baseline: Housing Growth (Blueprint)

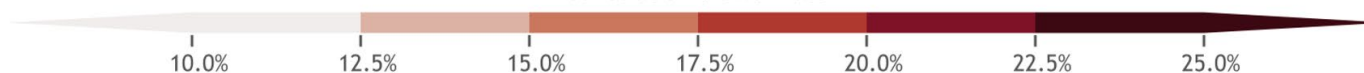


Option 6A: Modified High Opportunity
Areas Emphasis With Equity Adjustment

Baseline: 2050 Households (Blueprint)



Jurisdiction Growth Rate

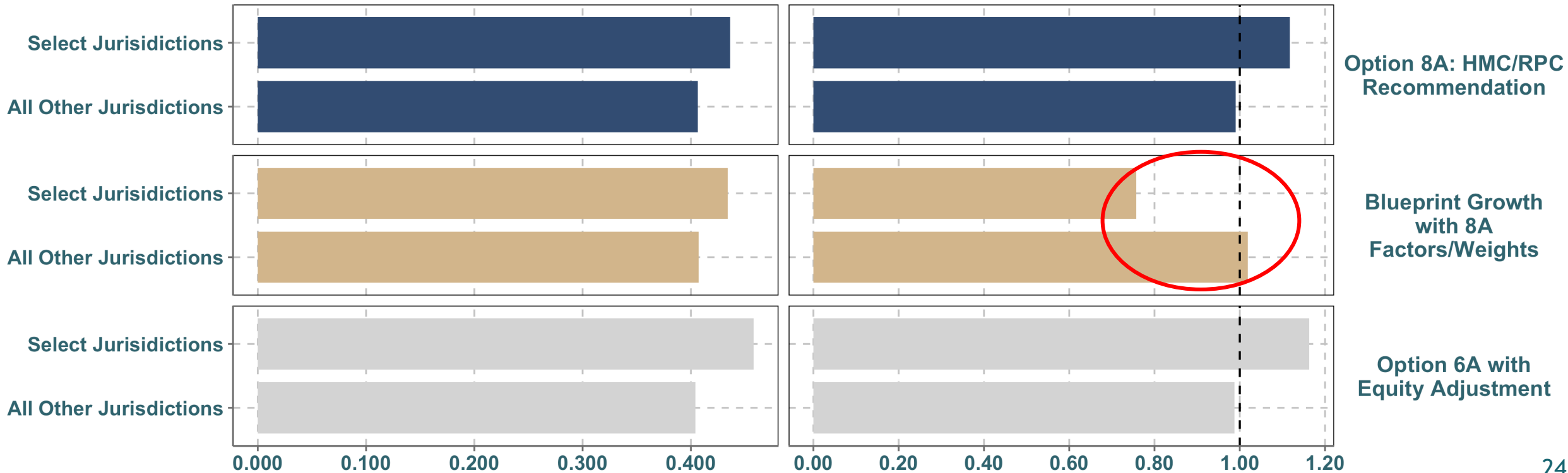


See Appendix 5 for larger maps and illustrative allocations for alternate proposals

Objective 1: increase the housing supply and the mix of housing types in an equitable manner

Metric 1a.1: Do the least affordable jurisdictions receive a large percent of their RHNA as lower-income units?

Metric 1a.2: Do the least affordable jurisdictions receive allocations proportional to share of households?

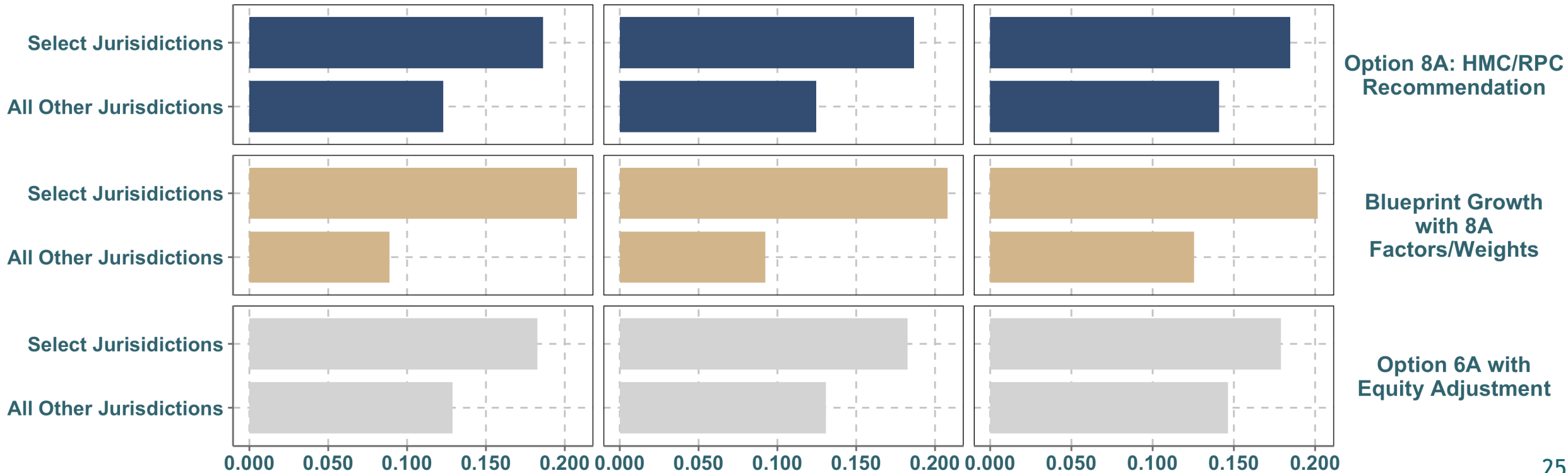


Objective 2: promote infill development, efficient development, and GHG reduction

Metric 2a: Do the jurisdictions with the most jobs have the highest growth rates?

Metric 2b: Do the jurisdictions with the most transit access have the highest growth rates?

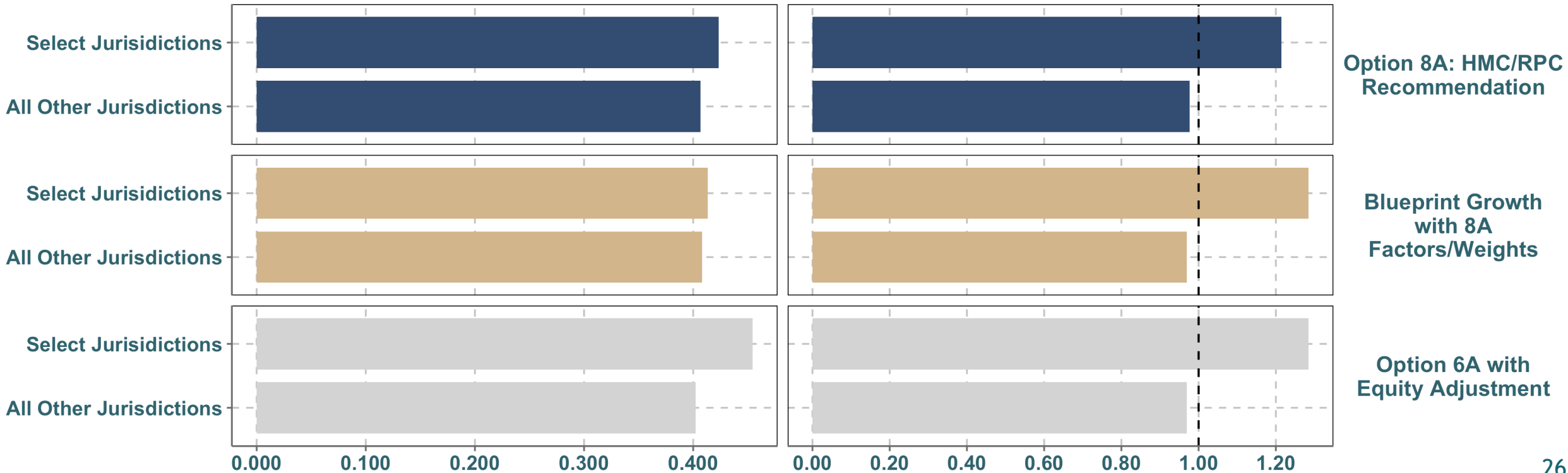
Metric 2c: Do the jurisdictions with the lowest VMT per resident have the highest growth rates?



Objective 3: promote better relationship between jobs and housing, particularly jobs-housing fit

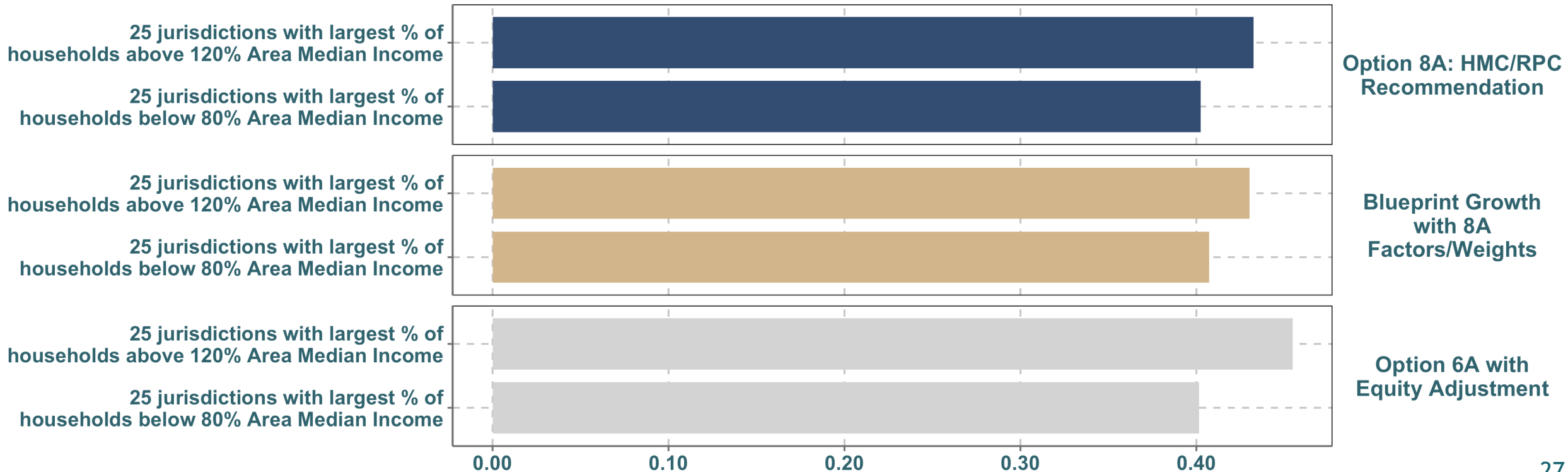
Metric 3a.1: Do the jurisdictions with the least balanced jobs-housing fit receive a large percent of their RHNA as lower-income units?

Metric 3a.2: Do the jurisdictions with the least balanced jobs-housing fit receive allocations proportional to share of households?



Objective 4: balance existing disproportionate concentrations of income categories

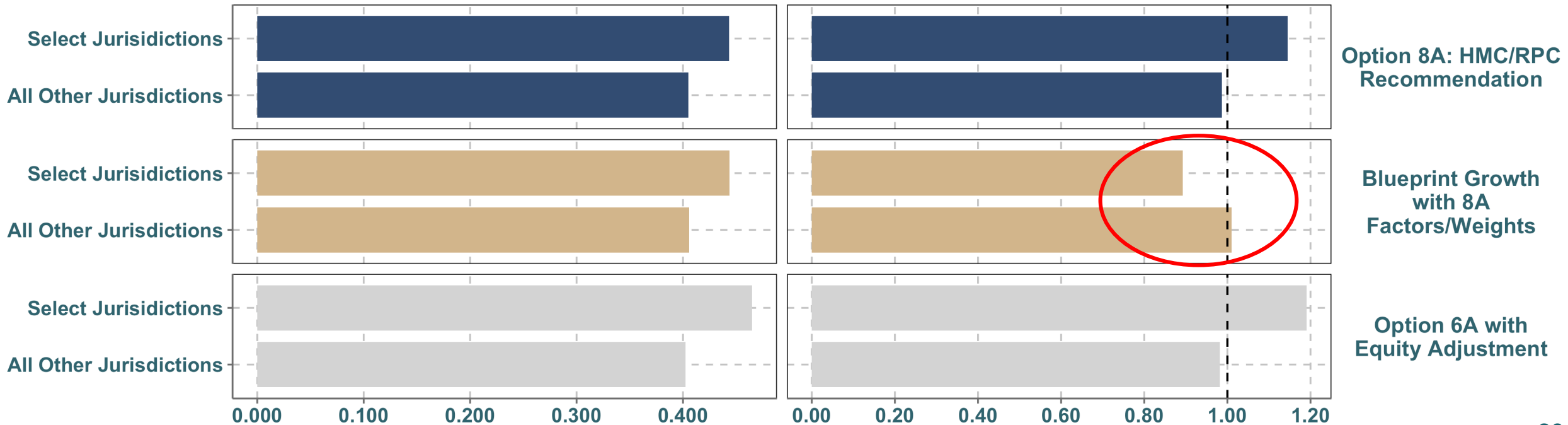
Metric 4: Do the most disproportionately high-income jurisdictions receive a greater share of affordable housing than the most disproportionately low-income jurisdictions?



Objective 5: affirmatively further fair housing

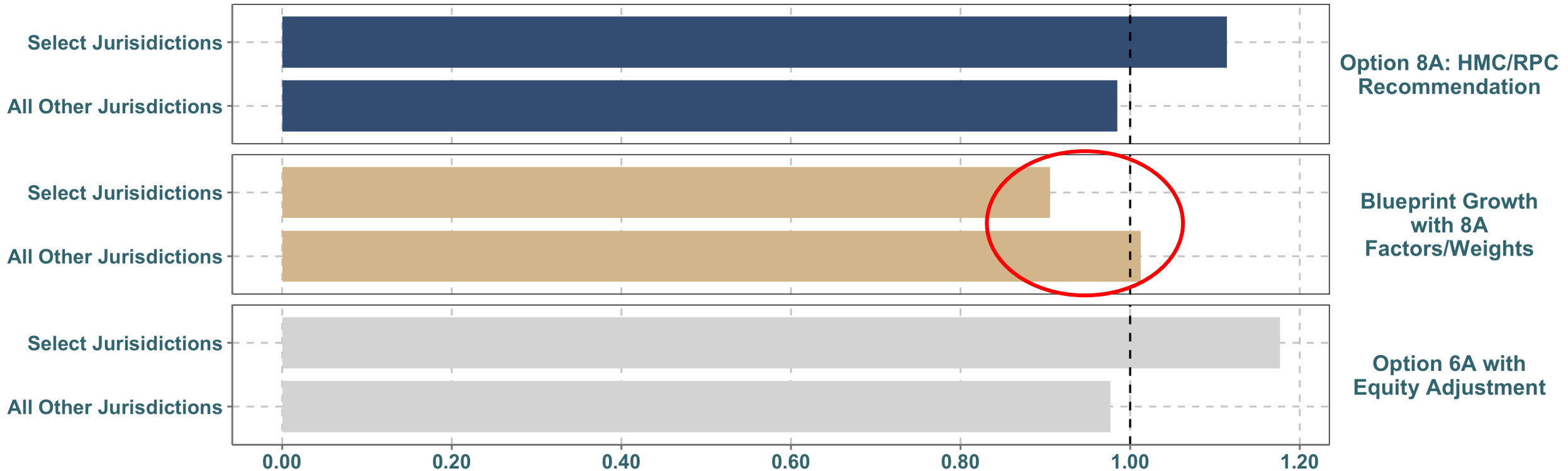
Metric 5a.1: Do the jurisdictions with the most access to resources receive a large percent of their RHNA as lower-income units?

Metric 5a.2: Do the jurisdictions with the most access to resources receive allocations proportional to share of households?



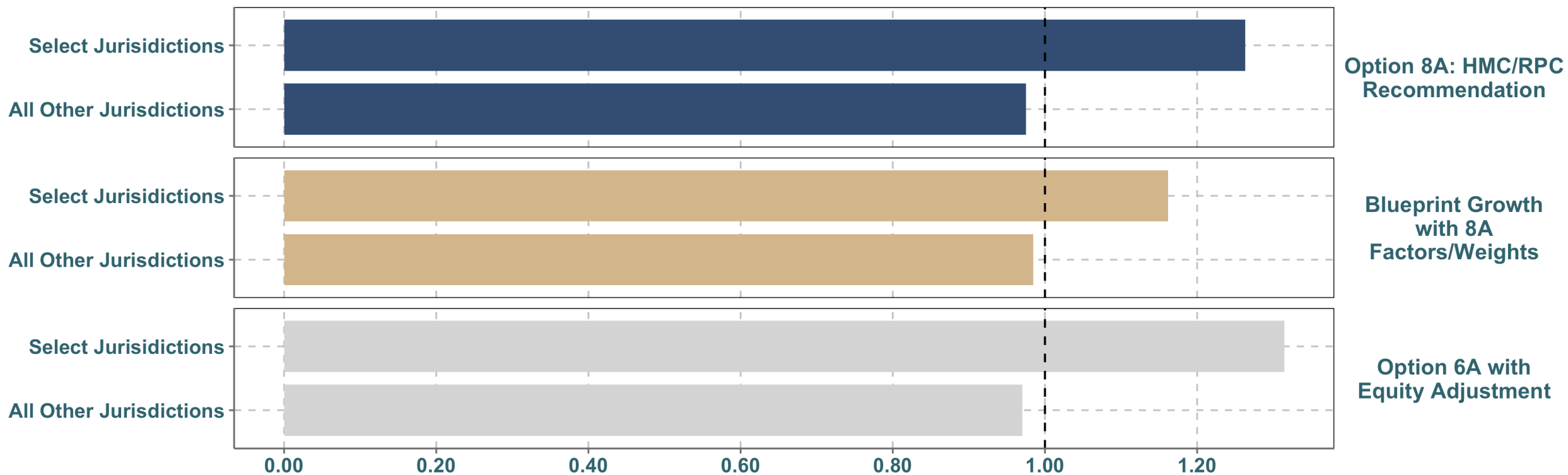
Objective 5: affirmatively further fair housing

Metric 5b: Do the jurisdictions exhibiting racial and economic exclusion receive allocations proportional to share of households?



Objective 5: affirmatively further fair housing

Metric 5c: Do the most disproportionately high-income jurisdictions receive allocations proportional to share of households?



Objective 5: affirmatively further fair housing

Metric 5d.1: Do jurisdictions with above-average racial and economic exclusion receive a *total* share of lower-income units at least proportional to their *total* share of households?

Metric 5d.2: Does *each* jurisdiction with above average racial and economic exclusion receive a share of lower-income units at least proportional to its share of households?



Next steps

Task	Date
RPC recommends proposed methodology to Executive Board	October 1, 2020
Executive Board approves release of proposed methodology and draft subregion shares for 30-day public comment period	October 15, 2020
Public hearing on proposed methodology and draft subregion shares	November 2020
RPC recommends draft methodology to Executive Board	December 2020
Executive Board approves draft allocation methodology to submit to HCD	December 2020
Executive Board approves subregion shares	December 2020

- *Following in 2021: final methodology, draft allocations, appeals process*

For more information: please contact Gillian Adams, RHNA Manager, at gadams@bayareametro.gov

Association of Bay Area Governments

Executive Board

October 15, 2020

Agenda Item 7.a.

Regional Housing Needs Allocation (RHNA) Update

Subject: Recommendation for Regional Housing Needs Allocation (RHNA) Proposed Methodology

Background: RHNA is the state-mandated¹ process to identify the number of housing units (by affordability level) that each jurisdiction must accommodate in the Housing Element of its General Plan. The RHNA allocation must meet the five statutory objectives of RHNA² and be consistent with the forecasted development pattern from Plan Bay Area 2050.³

ABAG convened an ad hoc [Housing Methodology Committee](#) (HMC) that has been meeting since October 2019 to advise staff on the methodology for allocating a share of the region's total housing need to every local government in the Bay Area. The HMC includes local elected officials and staff as well as regional stakeholders to facilitate sharing of diverse viewpoints across multiple sectors. Agenda packets for the HMC meetings are available at <https://mtc.legistar.com/Calendar.aspx>.

Issues: **Proposed RHNA Methodology**

At its final meeting on September 18th, the HMC voted 27 to 4 to recommend **Option 8A: High Opportunity Areas Emphasis & Job Proximity** as the proposed methodology to the ABAG Regional Planning Committee and Executive Board. This option includes the HMC's previously identified preferences for using Year 2050 households from the Plan Bay Area 2050 Blueprint as the baseline allocation and the Bottom-Up income allocation approach. **Attachment A** provides information about the proposed RHNA methodology.

Note: The ABAG Executive Board and MTC Commission adopted changes to the strategies and Growth Geographies for the Plan Bay Area 2050 Final Blueprint in September 2020. These changes will affect information about total households in Year 2050 from the Final Blueprint, which will be available in December 2020. As this information from the Blueprint is used as the baseline allocation for the proposed RHNA methodology, changes to the

¹ See California [Government Code §65584](#).

² [Government Code Section 65584\(d\)](#).

³ [Government Code Section 65584.04\(m\)\(1\)](#).

Association of Bay Area Governments

Executive Board

October 15, 2020

Agenda Item 7.a.

Regional Housing Needs Allocation (RHNA) Update

Blueprint will lead to changes in the allocations that result from the RHNA methodology, and thus the subregion shares.

Next Steps:

The proposed RHNA methodology approved by the ABAG Executive Board will be released for public comment, including a public hearing.

Recommended Action:

The ABAG Executive Board is requested to approve Option 8A: High Opportunity Areas Emphasis & Job Proximity with the 2050 Households (Blueprint) baseline allocation as the proposed RHNA methodology, as recommended by the Housing Methodology Committee and Regional Planning Committee.

Attachments:

A. Memo – Proposed RHNA Methodology

Appendix 1 – Allocation Maps

Appendix 2 – Illustrative Allocations

Appendix 3 – Methodology Factors Overview

Appendix 4 – Evaluation Metrics

Appendix 5 – Alternate Proposals

B. Presentation

Reviewed:



Therese W. McMillan

**Metropolitan Transportation Commission and Association of Bay Area Governments
Joint MTC ABAG Legislation Committee**

November 6, 2020

Agenda Item 3b

Draft 2021 Joint Advocacy Program

Subject: Draft 2021 Joint Advocacy Program for MTC and ABAG, expressing the agencies' state and federal legislative priorities.

Overview: Attachment A is the first draft of the Joint Advocacy Program for 2021, the first year of a two-year state legislative session, a new Congress and, potentially, a new Presidential Administration. Since this memo was finalized prior to the election, components of the document may need to be revised pending that outcome. Broadly speaking, the 2021 Joint Advocacy Program includes many of the priorities from the current and prior years, with the main addition being the need for additional transit operating funding to assist the region's operators who are facing the threat of staff layoffs and further service reductions if additional financial assistance doesn't materialize in the next few months.

Staff has begun the early engagement phase of this process. In October, we convened MTC's Partnership Legislative Committee—comprised of legislative staff from cities, transit agencies and Bay Area county transportation agencies and other interested parties—and held a meeting with staff from regional agencies across the state to help inform our own priorities and identify opportunities for collaboration. We are also sharing this draft 2021 Joint Advocacy Program with MTC's Policy Advisory Council and the ABAG Regional Planning Committee for input.

Based on discussion at your meeting and additional feedback received over the next month, staff will prepare a final 2021 Joint Advocacy Program for your consideration in December, prior to forwarding the document for final approval by the Commission and Executive Board. We look forward to your feedback.

Recommendation: None

Attachments: Attachment A: Draft 2021 Joint Advocacy Program


Therese W. McMillan



State Advocacy Goals and Objectives

Note: While the wording has been updated on most items from our 2020 Advocacy Program, the most substantive changes are shaded.

1. Transportation Funding: Defend existing transportation revenue sources and secure new revenue to assist in the implementation of Plan Bay Area 2050 priorities. In the absence of sufficient federal support, secure new funding and increased flexibility to expend existing funds to aid the region’s public transit operators struggling with the loss of transit ridership and revenue due to COVID-19.

A. Transit operating funding	In partnership with the region’s transit operators and the California Transit Association, seek state assistance to provide emergency transit operating funding to prevent mass layoffs and major reductions in transit service if Congress fails to provide sufficient funding in a timely manner.
B. Regional transportation revenue ballot measure	Engage in any renewed efforts that emerge to authorize a regional transportation revenue measure, including exploring opportunities for such a measure to be placed on through voter initiative within the nine-counties. Advocate for provisions that are consistent with Plan Bay Area 2050 and recommendations emerging from the Blue Ribbon Transit Recovery Task Force, including advancing a more seamless regional transit system and a more resilient transportation system overall. Ensure the expenditure plan is developed in an inclusive manner that provides for meaningful input by a broad array of stakeholders and helps advance social equity across the Bay Area.
C. Reduce Caltrans Administrative Overhead Charges to MTC and the BATA	Expand to MTC and the Bay Area Toll Authority (BATA) cost-savings provisions that were incorporated into the FY 2020-21 State Budget with respect to local agencies in order to reduce BATA administrative costs and free up funding for key bridge maintenance and other priorities.

D. Zero-emission bus mandate	Building on Executive Order N-79-20 , seek additional dedicated funding to help transit operators convert their bus fleets to zero-emission in order to meet the state’s Innovative Clean Transit rule and accelerate the decarbonization of the transportation system.
E. Equitable access to transportation and supporting infrastructure	Support broadening eligibility requirements in existing and/or new transportation funding streams to enable their use as a subsidy for low-income transportation system users (e.g. discounted fares for public transportation or shared mobility services), consistent with performance measure updates outlined in 2A. Support efforts to expand access to broadband for low-income households who might not otherwise have the option to work remotely. Ensure that legislation aimed at benefiting disadvantaged communities use a definition that includes low-income communities and does not rely exclusively on communities defined by the state’s CalEnviroScreen method which disproportionately excludes the Bay Area low-income communities relative to other parts of the state.
F. Active Transportation: Regional trails and bicycle/pedestrian infrastructure improvements	Monitor and support opportunities for additional funding for active transportation, including enhanced active transportation access and safety improvements on existing roadways (i.e. “complete streets”) as well as funding for regional trails, such as the San Francisco Bay Trail, the Bay Area Ridge Trail, and the Great California Delta Trail.
2. Public Transit: Support policies aimed at ensuring public transit is an affordable, reliable and convenient transportation option.	
A. Transportation Development Act (TDA) performance standards update	Continue to participate in the TDA Reform Task Force convened by the California Transit Association to explore updates to the TDA’s (Transportation Development Act) eligibility requirements. In an era of emergent on-demand transportation options and dwindling transit ridership, alternative performance measures that are focused on incentivizing actions that improve transit service and increase ridership are appropriate and would be more consistent with state and regional climate and equity goals than efficiency-based measures. Ensure discount fares aimed at boosting ridership and improving social equity do not result in reduced state funding. Pursue relief from TDA audits during the current economic downturn.

<p>B. Blue Ribbon Transit Recovery Task Force Recommendations</p>	<p>Support legislation emerging from the recommendations of the Blue-Ribbon Transit Recovery Task Force. Seek to ensure the implementation of initiatives aimed at: 1) getting transit out of traffic; 2) making the transit rider experience more seamless and convenient; and 3) where appropriate, governance changes expected to improve transit service by eliminating the friction and/or redundancy caused by existing transit agency service area boundaries.</p>
<p>3. Housing: Improve access to opportunity by supporting policies aimed at increasing production of housing and increasing funding to produce and preserve affordable housing and associated infrastructure to help build complete communities. Protect tenants and low-income communities from unjust evictions and displacement.</p>	
<p>A. Increase funding available for affordable housing and other supportive infrastructure while also reducing the cost of housing production.</p>	<p>Monitor and support efforts to provide additional state resources for housing and housing-supportive infrastructure, planning and services to ensure housing investments can be made in conjunction with improvements to parks/open space, and other resources to improve Bay Area resident’s quality of life.</p>
<p>B. Pursue a range of strategies to help local jurisdictions accommodate additional housing units assigned as part of the Regional Housing Needs Allocation process</p>	<p>Continue to support legislation to boost housing density near jobs-rich and high-quality transit areas with reasonable local flexibility provided and support proposals to authorize housing to be developed in commercial zones, such as shopping malls and commercial corridors. Continue to support legislation to accelerate zoning changes as well as the production of new housing.</p>
<p>C. Bay Area Housing Finance Authority Pilot Project Funding</p>	<p>Seek one-time funding of \$5 million from the FY 2021-22 State Budget to support Bay Area Housing Finance Authority pilot projects as a match to contributions sought from philanthropic and private-sector sources.</p>
<p>D. Homelessness Prevention</p>	<p>Support policies and funding proposals aimed at reducing and preventing homelessness in the Bay Area.</p>
<p>4. Project Delivery: Support strategies to speed up the delivery of transportation and housing projects with the goal of delivering improvements faster and at a lower cost.</p>	
<p>A. Flexibility in Contracting & Public-Private Partnerships</p>	<p>Increase flexibility in contracting and public private partnerships. Support reforms to expedite project delivery. Increase flexibility in the Caltrans design review process and provide broad authority for the use of design-build and public-private partnerships by Caltrans and regional transportation agencies.</p>

	Support policies that would authorize public agencies to partner with the private sector on public right of way to accelerate deployment of technology, such as fiber optic cable, necessary for connected vehicle deployment.
B. California Environmental Quality Act (CEQA)	Building on the success of SB 288 (Wiener), monitor and engage on legislation related to CEQA with the goal of accelerating transportation and housing development projects that are consistent with local and regional plans without diminishing environmental safeguards.
5. Congestion Relief: Support policies aimed at reducing vehicle miles traveled and associated traffic congestion, including, but not limited to, pricing strategies and employer-based programs to help reduce the share of commuting by single-occupant vehicles. Keep equity impacts in mind when evaluating any such pricing strategies.	
6. System Effectiveness: Advocate for policies that improve the Bay Area’s transportation system’s effectiveness and service delivery, including improved enforcement, minimization of fraud and litigation, and protection of user’s privacy. Ensure agencies can communicate with their customers to provide relevant transportation-related information and quality service while following industry best practices with regard to enabling customers to opt-in to receive non-essential communications.	
A. Improve toll collection & enforcement	Support legislation affirming toll agencies’ ability to share information about toll transactions necessary for the seamless collection of tolls and toll penalties. Ensure the legislation retains existing privacy protections for customers, clarifies current law with respect to handling of personally identifiable information by toll agencies and their subcontractors, and more clearly defines toll agencies obligations with respect to delivery of toll violation notices.
B. Improve HOV and Express Lanes Performance	Support efforts to improve the performance of high-occupancy vehicle (HOV) and express lanes through enhanced enforcement of vehicle passenger occupancy requirements. Oppose legislation authorizing expanded access to HOV lanes by non-HOVs or further reduced toll rates for clean air vehicles or other vehicles to access express lanes.
7. Mobility on Demand: Engage in regulatory and legislative efforts to facilitate the deployment of new mobility technologies with the goal of accelerating their safety, accessibility, mobility, environmental, equity, economic and workforce benefits, including opportunities to increase access to transit and reduce the share of single-occupancy vehicle trips. Advocate for increased access to critical travel pattern data by local, regional and state agencies for transportation and land use planning and operational purposes while ensuring privacy is protected.	

8. Climate Change, Energy Efficiency & Resilience: Support funding and policy strategies to help achieve and better coordinate state and regional climate goals, advance energy efficiency and improve the Bay Area’s resilience to natural hazards and the impacts of climate change, including earthquakes, sea level rise and fire.

<p>A. SB 375 implementation and reform</p>	<p>In partnership with other metropolitan planning organizations and other stakeholders, explore potential updates to SB 375 (Steinberg, 2008) with the goal of focusing less on emission models and more on near term, ambitious but achievable actions that will reduce GHGs in partnership, rather than in competition, with the state.</p> <p>Explore an expansion in the scope of the Sustainable Communities Strategy (SCS) to incorporate climate adaptation, as well as other important regional and statewide objectives, such as affirmatively furthering fair housing, social equity, public health and economic development.</p> <p>Support legislation to increase the availability of funding at the regional level to help <i>implement</i> the SCS, as well as policy tools, such as roadway pricing, to reduce single-occupancy vehicle travel in a manner that ensures equitable policy outcomes.</p> <p>As part of SB 375 reform proposals, seek alignment of the timelines for the development of the SCS in the Bay Area-Sacramento-San Joaquin Valley megaregion to ensure coordination on forecasting assumptions, strategies, and investments to improve the movement of people and goods.</p>
<p>B. Electrifying the passenger vehicle fleet</p>	<p>Consistent with the Plan Bay Area 2050 Blueprint and the state’s transportation electrification goals, support proposals to enact a feebate program that establishes higher registration fees on higher emission vehicles to help fund rebates for cleaner vehicles. Support provisions to mitigate the regressive impact of such fees on lower-income households.</p>
<p>C. State Route 37 improvements</p>	<p>Support legislation in collaboration with Caltrans and the four north bay counties of Marin, Napa, Solano and Sonoma to authorize tolls on State Route 37 to help fund interim congestion relief and the long-term multi-modal reconstruction and resilience of the roadway.</p>
<p>D. Increase the Bay Area’s preparedness for a major earthquake</p>	<p>Monitor and support legislation aimed at improving the region’s seismic preparedness.</p>

E. Wildfire mitigation	Monitor and support legislation aimed at protecting current and future Bay Area residents from wildfire risk.
G. Climate adaptation	<p>Seek state funding for regions and localities to invest in projects and programs that will improve the Bay Area’s resilience to the impacts of climate change, including fire and sea level rise.</p> <p>Ensure that statewide climate adaptation legislation:</p> <p>1) complements and builds upon existing local and regional agency capacity and local and regional planning processes and 2) uses the nine-county Bay Area as the geography for <i>regional</i> climate adaptation planning. As in Item 2C, advocate that any funding geared towards disadvantaged communities use a definition that includes low-income communities and households rather than relying exclusively on the state’s CalEnviroScreen method.</p>
9. Safety: Improve transportation system safety for all users	
A. Zero traffic fatalities goal (Vision Zero)	Building on the recommendations of the Zero Traffic Fatalities Task Force , support legislation aimed at achieving the Vision Zero goals of no roadway-related deaths or serious injuries by improving safety for all road users, including non-motorists. In particular, support modifying the state’s 85 th percentile methodology for determining speed limits to provide greater flexibility to local agencies and continue to support authorization of automated speed enforcement technology to enforce speed limits.
B. Passenger rail safety	Support efforts to increase passenger rail safety through increased funding for positive train control and other strategies to reduce risk.
10. Governance: Brown Act Reforms	Monitor and engage in legislation, in coordination with other local agency associations and regional agencies, related to updating the Ralph M. Brown Act (Brown Act) to incorporate some of the increased flexibility provided for during COVID-19 into the long-term provisions of the Brown Act, particularly in relation to remote participation in meetings.

Federal Advocacy Goals and Objectives

1. **Surface Transportation Reauthorization:** Engage in national deliberations prioritizing the funding and policy framework for the next surface transportation bill

Work with our regional and national partners to support a long-term, fully funded transportation authorization that supports states and regions in achieving national goals related to infrastructure condition, safety, mobility, and air quality. Ensure that the next authorization bill retains discretion for MTC to invest funds in ways that further our region’s goals to improve equity, respond to a changing climate, and increase access to affordable, transit- and jobs-oriented housing. Also seek new resources to support climate adaptation and the deployment of new transportation technology to address the Bay Area’s mobility challenges.

MTC’s federal transportation advocacy efforts center around building on the progress made in the Fixing America’s Surface Transportation (FAST) Act, as follows:

1. **Raise New Revenues & Grow Existing Programs:** Raise revenues to restore Highway Trust Fund solvency and increase federal transportation investment. Grow core FAST Act-authorized surface transportation programs, which have proven effective in delivering essential funds to California and the Bay Area.
2. **FAST Act Updates:** Within the FAST Act framework, grow federal support for transit and regional mobility solutions, update transit programs to reward Bay Area best practices, and expedite project delivery without harming the environment.
3. **21st Century Challenges and Opportunities:** Establish the federal government as a strong partner in state and regional efforts to make transportation networks responsive to the changing climate and transformative transportation technologies. The next transportation bill should include significant new resources for metropolitan areas to invest in solutions to the myriad mobility and related challenges facing the Bay Area and metros nationwide.

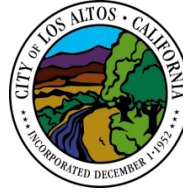
2. **Transportation and Housing Funding:** Support robust federal investment in Bay Area transportation and housing infrastructure

A. Fiscal Year 2022 transportation and housing programmatic appropriations

Partner with local, regional and statewide transportation agencies as well as national stakeholders to ensure that Congress funds highway, transit and rail programs at no less than FAST Act-authorized levels. If Congress proposes to increase appropriations above FAST Act-authorized levels, seek to maximize Bay Area funding in revenue allocations. Additionally, work to defend federal affordable

	housing funds and programs, such as Section 8 housing vouchers, the HOME Investment Partnership Program and the Community Development Block Grant Program.
B. Advocate for discretionary transportation grant awards, including Capital Investment Grant funding for Resolution 3434/ Plan Bay Area Projects	Work with regional, state and national partners to advocate for implementation of the Capital Investment Grant (CIG) Program as authorized by the FAST Act. Support federal appropriations consistent with the full funding grant agreements approved for the Caltrain Peninsula Corridor Electrification and BART Transbay Core Capacity projects. Seek to advance through the CIG process the Bay Area’s next generation of transit expansion projects, namely: BART to Silicon Valley Phase 2 and San Francisco Transbay Transit Center (Phase 2)/Downtown Extension (DTX). Support additional Bay Area transportation agency and transit operator efforts to secure discretionary funding for projects consistent with <i>Plan Bay Area 2050</i> .
C. Housing production	Support efforts to expand federal housing production tools, including the Low-Income Housing Tax Credit Program, California’s largest source of federal funding for new affordable housing.
D. COVID-19 Emergency Aid and Economic Recovery	Continue partnering with local, state, and national partners to advocate for federal aid to support state and local responses to the COVID-19 public health emergency, including advocating for state and local government funding, resources to backfill for lost transportation revenues, and emergency assistance to keep renters and homeowners housed. Support an economic recovery package that invests in sustainable transportation infrastructure and affordable housing.
4. Climate Protection, Adaptation, Environmental Justice: Advocate for a strong federal partner in the Bay Area’s efforts to improve air quality, reduce greenhouse gas (GHG) emissions, and make our communities and transportation networks resilient to a changing climate, especially in communities of concern that are most vulnerable to the impacts of climate change.	
A. Climate change mitigation	Advocate for the federal government to take bold action to reduce GHG emissions and limit the magnitude of the climate crisis. Join with our statewide partners to support restoring California’s authority to enforce an aggressive clean vehicle mandate and preserving the air quality and climate change laws and regulations—including California’s successful Cap and Trade program—needed to meet the state’s ambitious target of reducing GHG emissions to 40 percent below 1990 levels by 2030.
B. Disaster mitigation and resilience	Seek to secure resources for the Bay Area to invest in disaster mitigation and resilience, including investing in strategically placed green and grey infrastructure to protect our communities and residents that are most vulnerable to the adverse effects of climate change. Support a strong regional role in disaster mitigation and resilience planning.
C. San Francisco Bay	Advocate for passage of legislation aimed at improving the health and resiliency of the San Francisco Bay.

<p>4. Transportation Innovation and Shared Mobility: Support policies that enable technological innovations to improve mobility, including mobility on demand, while protecting the public’s interest.</p>	
<p>A. Automated and Connected Vehicles</p>	<p>In partnership with Bay Area cities and counties, the business community, and state and national transportation organizations, engage in regulatory and legislative efforts related to facilitating the deployment of transformative transportation technologies with the goal of accelerating safety, mobility, environmental, equity and economic benefits associated with new mobility technologies, including application in the transit sector. With respect to connected vehicles and autonomous vehicles (CV/AV), continue to support policies that facilitate joint CV/AV deployment, including preservation of capacity in the 5.9 GHz spectrum band. Additionally, ensure strong federal vehicle safety standards while also preserving the ability of state and local agencies to continue to set policies governing the operation of vehicles on highways and local roads, regardless of whether they are driven autonomously or manually.</p>
<p>B. Shared Mobility</p>	<p>Advocate for federal legislative and regulatory updates that support shared mobility options such as bike-share, shared rides, carpooling, and shared scooters. Support expanding pre-tax transportation fringe benefit eligibility to include shared mobility options. This change would support the now-permanent Bay Area Commuter Benefits program by expanding federal tax incentives utilize alternatives to single occupancy travel to commute to work.</p>



City of Los Altos Tentative Council Agenda Calendar
 As of November 2, 2020

All items and dates are tentative and subject to change unless a specific date has been noticed for a legally required Public Hearing. Items may be added or removed from the shown date at any time and for any reason prior to the publication of the agenda eight days prior to the next Council meeting.

Date	A	R	Agenda Item (Date identified by Council)	Agenda Section (Consent, Discussion/Action - note in red if Public Hearing)	Department
November 24, 2020			REGULAR MEETING		
			Prohibition on Single-use Plastics (ordinance). 2 nd reading		
			Policing Task Force Report		
December 8, 2020			SPECIAL MEETING - REORGANIZATION		
			REGULAR COUNCIL MEETING		
			Special Presentation Community Center Update		
			Prohibition on Single-use Plastics (ordinance). 2 nd reading (If no Nov. 24 meeting)		

2021 Upcoming Regular Meetings

January 12, 2021		REGULAR COUNCIL MEETING		
January 26, 2021		REGULAR COUNCIL MEETING		
		461 Orange Ave (CUP for school)	Public Hearing	
February 9, 2021		REGULAR COUNCIL MEETING		
February 23, 2021		REGULAR COUNCIL MEETING		
March 9, 2021		REGULAR COUNCIL MEETING		
March 23, 2021		REGULAR COUNCIL MEETING		
April 13, 2021		REGULAR COUNCIL MEETING		
April 27, 2021		REGULAR COUNCIL MEETING		
May 11, 2021		REGULAR COUNCIL MEETING		
May 25, 2021		REGULAR COUNCIL MEETING		
June 8, 2021		REGULAR COUNCIL MEETING		
		Adopt Resolution No. 2021-XX approving the Report of Sewer Service Charges and directing the Filing of Charges for Collection by the Tax Collector	Public Hearing 5/12/2021 & 5/19/2021- not less than 10 days - published once a week for two consecutive weeks	
June 22, 2021		REGULAR COUNCIL MEETING		
July 13, 2021		REGULAR COUNCIL MEETING		
July 27, 2021		REGULAR COUNCIL MEETING		
August 10, 2021		REGULAR COUNCIL MEETING		
August 24, 2021		REGULAR COUNCIL MEETING		
September 14, 2021		REGULAR COUNCIL MEETING		
September 28, 2021		REGULAR COUNCIL MEETING		
October 12, 2021		REGULAR COUNCIL MEETING		
October 26, 2021		REGULAR COUNCIL MEETING		
November 9, 2021		REGULAR COUNCIL MEETING		
November 23, 2021		REGULAR COUNCIL MEETING		
December 14, 2021		REGULAR COUNCIL MEETING		
December 28, 2021		REGULAR COUNCIL MEETING		

Future Agenda Topics

To be scheduled	Agenda Item (Date identified by Council)	Agenda Section (Consent, Discussion/Action - note in red if Public Hearing)	Department
	5150 El Camino Road - Modification	Public Hearing ?	
	425 First Street final maps (Tentative)	Consent item	
	831 Arroyo Road final map (Tentative)	Consent item	
	Contract Award Adobe Creek Sewer Replacement (design)		Engineering Services
	See Me Flags		Engineering
	Pavement Management Program Update – 2019 Pavement Condition Index - The staff recommends Scenario 5 – Increase Current PCI to 75 by 2026	Discussion Item	James Sandoval, Engineering Services Director
	440 First Street Design Review		Community Development
	4350 El Camino Real Design Review		Community Development
	Climate Action Plan update		Community Development
	Healthy Cities Initiative		Recreation & Community Services
	Housing Impact vs. Housing in-Lieu Discussion		Community Development
	BAT/Neighborhood Watch program expansion		PD/CMO
	Complete Streets Master Plan		Engineering Services
	Community Engagement program		CMO
	Comprehensive multi-modal traffic study (analysis of recent projects projected parking, trip generation, & traffic impacts to actuals; ECR impacts should include adjacent streets)		Engr. Svcs/Planning
	Off-street EV charging stations in front of homes – include in Reach Codes; refer to Environmental Commission?		Planning
	Schedule City/LASD meeting		
	Reschedule City/CUSD meeting (April/May)		
	Schedule Joint Los Altos/Los Altos Hills Council meeting (6-9 months: August – October)		
	Housing Element Update		Community Development
	San Francisco PUC permit		Engineering Services

