

**MINUTES OF THE STUDY SESSION OF THE CITY COUNCIL OF  
THE CITY OF LOS ALTOS, HELD ON TUESDAY, JUNE 9, 2020,  
BEGINNING AT 5:30 P.M.**

**MEETING CALLED TO ORDER**

At 5:32 p.m., Mayor Pepper called the meeting to order.

**ESTABLISH QUORUM**

PRESENT: Mayor Pepper, Vice Mayor Fligor, Councilmembers Bruins, Enander, and Lee Eng

ABSENT: None

**DISCUSSION ITEM**

- FY 2020-2021 Budget Study Session: FY 2020-2021 Budget Study Session: Discuss the Proposed FY 2020-21 Operating Budget and Proposed Five-year FY 2020-24 Capital Improvement Plan and make modifications as desired by City Council

City Manager Jordan introduced Shariff Etman Administrative Services Director who provided a staff report and presentation on the proposed budget for fiscal year 2020/2021 and answered questions from the Council.

City Manager Jordan, City Attorney Houston and Deputy City Manager Maginot also answered questions from the Council.

The Council received comments from the following members of the public:

Maya, Chario, Jen Cansu, Victoria L, Ashley Cai, Jon Baer, Ishaan Parmer, Moira Huang, Rene, Aditimadhok, Ethan, Ian Mackey, Yiran Liu and Kuljeet Kalkat

Deputy City Manager Maginot read a letter from Kyle Rucker.

Council Members provided feedback with regard to the proposed budget and the proposed modifications, requested additional information and directed staff to bring the budget back for additional review. There was also discussion regarding the need to review the City's current financial policies.

**ADJOURNMENT**

Mayor Pepper adjourned the meeting at 7:19 p.m.

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Janis C. Pepper, MAYOR

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Andrea M. Chelemengos, CITY CLERK

**MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF  
THE CITY OF LOS ALTOS, HELD ON TUESDAY, JUNE 9, 2020,  
BEGINNING AT 7:00 P.M. HELD VIA VIDEO/TELECONFERENCE**

**MEETING CALLED TO ORDER**

At 7:33 p.m., Mayor Pepper called the meeting to order.

**ESTABLISH QUORUM**

PRESENT: Mayor Pepper, Vice Mayor Fligor, Councilmembers Bruins, Enander and Lee Eng

ABSENT: None

**SPECIAL PRESENTATION**

- Presentation of Proclamation of the City Council honoring Nico Brémeau for his appointment to the FEMA Youth Preparedness Council

Mayor Pepper presented a Proclamation to Los Atos resident Nico Bremeau and commended him on his appointment.

**CHANGES TO THE ORDER OF THE AGENDA**

Council Member Bruins moved to reorder the agenda to consider Council/Staff Reports and Directions on Future Agenda Items prior to the Consent Calendar and to take public comment immediately following. The motion was seconded by Council Member Enander. The motion passed (5-0) with the following roll call vote:

AYES: Council Members Bruins, Enander, Lee Eng, Vice Mayor Fligor and Mayor Pepper

NOES: None

ABSENT: None

ABSTAIN: None

**COUNCIL/STAFF REPORTS AND DIRECTIONS ON FUTURE AGENDA ITEMS**

Mayor Pepper commented on recent national events relative to racism and police use of force. She spoke regarding a comment made at a previous meeting and denounced all forms racism. She announced the formation of a Council subcommittee consisting of herself and Vice Mayor Fligor and requested placement of an item on the next Council agenda for the Council to consider the formation of a Citizens Task Force to review and make recommendations concerning the Los Altos Police Department's policies and procedures.

Council Member Bruins referred her use of a term at the previous Council meeting and apologized. She also denounced all forms of racism and reported on actions she intends to take toward addressing and eliminating racism. She again apologized for her comment.

Council Members Enander, Lee Eng and Vice Mayor Fligor also commented on recent events, denounced racism, and expressed commitment to address the problem with such tools as diversity training and reviewing of police policies.

## **PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA**

The following individuals provided public comment: Ishaan Parmar, Ashley Cai, Moira Huang, Rene R, Sean Adibi, Nedas, and Allison Hendrix

## **CONSENT CALENDAR**

Council Member Lee Eng pulled Item # 5. Contract Amendment to Agreement with IMPEC Group from the Consent Calendar.

1. Council Minutes: Approve the minutes of the December 10, 2019, May 12, 2020 Regular Meeting, May 20, 2020 Special Meeting, May 26, 2020 Study Session and May 26, 2020 Regular Meeting
2. Resolution No. 2020-20: 2020 City Council Election: Adopt Resolution No. 2020-20 calling for a General Municipal Election to be held on November 3, 2020 for three City Council seats and consolidating said election with Santa Clara County
3. Request for Submittal of a Design Review Application - Los Altos History Museum  
Authorize the submittal of an administrative design review application for a new windmill and pump motor exhibit at Los Altos History Museum\_51 South San Antonio Road
4. Contract Amendment to Agreement with Grassroots Ecology: Authorize the City Manager to execute an amendment to the agreement with Grassroots Ecology in the total amount of \$233,130 for a three-year term (\$77,710 per year) to manage and restore Redwood Grove Nature Preserve
6. Resolution No. 2020-21 Local Early Action Planning Grant: Adopt Resolution No. 2020-21 authorizing City Manager to apply for, and receive Local Government Planning Support Grant Program Funds - Local Early Action Planning Grant

Council Member Lee Eng moved to approve Consent Calendar Items 1-4 and 6. The motion was seconded by Council Member Lee Eng and the motion passed (5-0) with the following roll call vote:

AYES: Council Members Bruins, Enander, Lee Eng, Vice Mayor Fligor and Mayor Pepper  
NOES: None  
ABSENT: None  
ABSTAIN: None

## **PUBLIC HEARING**

7. Sewer Service Charges for Fiscal Year 2020-2021: Hold Public Hearing and adopt Resolution No. 2020-22 approving the Report of Sewer Service Charges for Fiscal Year 2020-2021 and directing the Filing of Charges for Collection by the County Tax Collector (A. Fairman)

Aida Fairman, Engineering Services Manager, provided a staff report and answered questions from the Council.

At 8:23 p.m., Mayor Pepper opened the Public Hearing. Since there was no one wishing to speak the Public Hearing was closed.

Council Member Bruins moved to adopt Resolution No. 2020-22 approving the Report of Sewer Service Charges for Fiscal Year 2020-2021 and directing the filing of charges for collection by the County Tax Collector. The motion was seconded by Vice Mayor Fligor and the motion passed (5-0) with the following vote:

AYES: Council Members Bruins, Enander, Lee Eng, Vice Mayor Fligor and Mayor Pepper  
NOES: None  
ABSENT: None  
ABSTAIN: None

## **DISCUSSION ITEMS**

8. Open Streets/Placemaking Project Update: Receive an update on the Open Streets/Placemaking Project and authorize the City Manager to proceed with temporary closure of Main and State Streets

Jim Sandoval, Engineering Services Director, provided a staff report and answered questions from the Council as did City Manager Jordan.

The following members of the public provided comments: Julie Brown, Mr Khatchig, Victoria Breslin, Curtis Cole, Steven Aldrich, Roberta Phillips, Joe Beninato, Suzanne Ambiels, Gary Hedder, Seth Moos, Bill Shephard, Richard Mandeburg, Katherine, Lars Smith, Robert Hinman, Shannon Fallick, Molly, Lars Smith and Scot Hunter.

At 9:03 p.m., Mayor Pepper called for a brief recess. At 9:10 p.m., the meeting was reconvened.

City Attorney Houston spoke regarding the proposed street closure and advised the Council of action needed including adoption of a resolution including certain findings.

Council discussion commenced. There was consensus to eliminate from the plan the use of the proposed barricades, at least for the first weekend, delay the proposed closure of the streets until Thursday, June 11 to allow for public outreach and notice, and to bring the matter back, along with the requested information, to the next Council meeting for final consideration and approval.

9. Small Business Relief Fund Program Update: Receive an update on the Small Business Relief Fund Program and direct staff accordingly

Anthony Carnesecca, Economic Development Coordinator, provided a staff report and answered questions from the Council

Kim Mosley, Los Altos Chamber of Commerce, was called upon to answer questions from the Council

Following discussion, Council Member Enander moved to direct staff to conduct the public lottery online on June 15, 2020 as outlined in the staff report. The motion was seconded by Mayor Pepper and the motion passed (5-0) with the following roll call vote:

AYES: Council Members Bruins, Enander, Lee Eng, Vice Mayor Fligor and Mayor Pepper  
NOES: None  
ABSENT: None  
ABSTAIN: None

5. Contract Amendment to Agreement with IMPEC Group: Authorize the City Manager to execute an amendment to the agreement with IMPEC Group for janitorial services in the amount of \$422,522 on behalf of the City

Manuel Hernandez, Maintenance Services Director, provided a staff report and answered questions from the Council.

Council Member Lee Eng expressed concern over the contract amount, stated that she would like additional information on the basis of the contract amount noting that many City facilities have been, and continue to be, closed, thus are not being serviced fully. She felt that a reduced rate should be negotiated. Council Member Lee Eng also requested, in the future, copies of contracts be provided to the Council for review.

Vice Mayor Fligor moved to authorize the City Manager to execute an amendment to the agreement with IMPEC Group for janitorial services in the amount not to exceed \$422,522 on behalf of the City. The motion was seconded by Council Member Bruins and the motion passed (4-1) with the following vote:

AYES: Council Members Bruins, Enander, Vice Mayor Fligor and Mayor Pepper  
NOES: Council Member Lee Eng  
ABSENT: None  
ABSTAIN: None

11. Legislative Update: Discuss pending legislation and direct staff accordingly

Council Member Enander stated the matter was for informational purposes only. No action was taken.

### **COUNCIL/STAFF REPORTS AND DIRECTIONS ON FUTURE AGENDA ITEMS**

Mayor Pepper requested the matter of a Council subcommittee and a Citizens Task Force to review and make recommendations concerning the Los Altos Police Department's Policies and Procedures be placed on the next agenda as well as revisiting the matter of a local face covering requirements.

Council Member Enander requested the Council be provided the presentation slides provided at the earlier budget study session to the Council Member along with additional information on the City's Capital Improvement Plan, staff's proposed modifications and the fiscal impact of those proposed modifications.

Council Member Lee Eng suggested that staff investigate diversity and sensitivity training for employees and officials. She also requested that six City staff members be made available to assist with a local mobile COVID-19 testing site.

Council Member Bruins requested information and identification of the proposed budget modifications and their fiscal impacts. She also commented on the need for weed abatement along Fremont Avenue.

City Manager Jordan responded to the Council and reported on various administrative matters.

### **ADJOURNMENT**

Mayor Pepper adjourned the meeting at 12:20 a.m.

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Janis C. Pepper, MAYOR

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Andrea M. Chelemengos MMC, CITY CLERK

**MINUTES OF THE STUDY SESSION OF THE CITY COUNCIL OF  
THE CITY OF LOS ALTOS, HELD ON TUESDAY, JUNE 16, 2020,  
BEGINNING AT 6:00 P.M.**

**MEETING CALLED TO ORDER**

At 6:04 p.m., Mayor Pepper called the meeting to order.

**ESTABLISH QUORUM**

PRESENT: Mayor Pepper, Vice Mayor Fligor, Councilmembers Bruins, Enander, and Lee Eng

ABSENT: None

**DISCUSSION ITEM**

- FY 2020-2021 Budget Study Session: FY 2020-2021 Budget Study Session: Discuss the Proposed FY 2020-21 Operating Budget and Proposed Five-year FY 2020-24 Capital Improvement Plan and make modifications as desired by City Council

City Manager Jordan, provided a staff report. Engineering Services Director Jim Sandoval reviewed the Capital Improvement Plan and answered questions from the Council. Thuyet Dang Financial Services Manager, Jaime Chew, Recreation Manager and Donna Legge Recreation and Community Services Director also provided information to and answered questions from the Council.

The Council received comments from the following members of the public:

Maya Acharya, Damerdjic, Ishaan Parmar, Emma Souders, Nadim Maluf, Art Whipple, Harry Guy, Cindy, Cody, Natalie Wei, Roberta Phillips, and Scott Spielman

At 9:06 p.m., Mayor Pepper called for a brief recess. The meeting resumed at 9:12 p.m.

Council discussion commenced. Council Members provided feedback with regard to the Capital Improvement Plan, the proposed budget and discussed various modifications and provided direction to staff for 2020-20201 budget adjustments to be made and brought to the June 23, 2020 Council meeting for final review and action.

**ADJOURNMENT**

Mayor Pepper adjourned the meeting at 10:27 p.m.

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Janis C. Pepper, MAYOR

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Andrea M. Chelemengos, CITY CLERK