



1 North San Antonio Road
Los Altos, California 94022-3087

MEMORANDUM

DATE: November 22, 2019

TO: Friends of the Library Ad Hoc Committee

FROM: Manny A. Hernandez, Maintenance Services Director

SUBJECT: FRIENDS OF THE LIBRARY AD HOC COMMITTEE – LOCATION SUMMARY

All locations currently being considered for recommendation by the ad hoc committee are City-owned properties. Any and all cost estimates are just “ballpark” estimates as of the date of this memo. Actual pricing cannot be determined until scope of work is finalized and estimates are accepted.

ON-SITE LOCATIONS

Current Temporary Location (Adjacent to soccer field)

The location of the current workspace portable is adjacent to the Hillview soccer field. The portable is outside of the dripline of the large oak tree and close to the library parking lot. The Friends feel the location is ideal but would want a portable that is 8’ wider in order to get their operations out of the library. There is a possibility that expanding on that site could endanger the existing oak tree further than it already is. The expectation of the Friends is that the two storage containers behind the museum would also remain.

Pros:

- Current operations are already in place, possibly minimizing the cost for placement
- Meets proximity needs for current Friends operations
- Restroom access
- Parking access

Cons:

- Electrical service would need to be worked out with PG&E (No estimate)
- Storage units and workspace portable in unpaved locations
- Trees near storage units may need additional evaluation
- City Council has approved the current site usage as temporary

LAYC Patio

The fenced patio space connected to LAYC is another desirable location for the Friends. Their connection to the main library is maintained in that location and they would also want the temporary storage sheds to remain in their current place. There is an unknown cost to removing the fencing around the patio as well as unknown cost for work to remove or modify the ramp leading into the building.

Pros:

- Meets proximity needs for current Friends operations
- Restroom access
- Parking access
- Close to storage sheds if they were able to stay in place
- May be able to utilize the existing concrete as a pad for the portable

Cons:

- Electrical service would need to be worked out with PG&E (No estimate). Not enough load space from building.
- Storage units and workspace portable in unpaved locations
- Trees near storage units may need additional evaluation
- Loss of patio for LAYC users (currently the only indoor facility with included outdoor grill attached)
- Portable would block light into LAYC windows

OFF-SITE LOCATIONS

Woodland Library

The Woodland Library has City-owned space on the site, just to the east of the library building. This space is undeveloped at the current time. A concrete pad would have to be installed for the portable and storage units. Power may be able to be pulled from the building, reducing the cost for electrical hook-up (TBD). Lack of parking is a concern, but the City could look into the cost of adding parking although setting up a plan for the additional parking will take significant staff time to find out how many spaces could be added. Until that is determined, there is no estimate for the additional parking. Although the Friends would be adjacent to a Library, in order for the Friends to keep the same operational structure, they would need to figure out a way to transport books to and from the main library.

Pros:

- Close proximity to the Woodland Library
- Undeveloped space to place portable and storage
- Access to restrooms in library
- Good possibility for electrical hook-up to building
- Close proximity to Grant Park for possible book events

Cons:

- Paving costs for foundation

- Friends work flow would have to be altered or solution for book transport would need to be found
- Limited parking
- Berm/wall work might need to be done due to setback requirements

Rosita Park

Rosita Park has open green space on the south east end of the park. This space has a berm that would need to be leveled to put the foundation on. There is plenty of space to meet the public facility setbacks. This location has access to restrooms and has ample parking. It has the same issues that Woodland Library does for the Friends existing work flow since it is away from the main library. Staff has verified that the electrical required by the Friends can be pulled from the nearby box for an estimated \$8-\$12k of contractor work.

Pros:

- Ample parking
- Proposed location not active park space
- Access to park restrooms
- Electrical connection from park (Less costly than new PG&E connection)
- Closer to main library than Woodland
- Excess surrounding space

Cons:

- Paving costs for foundation
- Friends work flow would have to be altered or solution for book transport would need to be found
- Loss of open green space in the park
- Ground prep work on the berm