



1 North San Antonio Road
Los Altos, California 94022-3087

M E M O R A N D U M

DATE: July 9, 2019
TO: City Council
FROM: Chris Jordan, City Manager
SUBJECT: STATUS REPORT ON CITY COUNCIL 2019 STRATEGIC PRIORITIES

At its April 23 meeting, the Council identified its list of 2019 Strategic Priorities. It has been customary for the City Manager to provide an update quarterly on the status of the Strategic Priorities. Because the list was identified in April, this report is the first quarterly update.

Attachment: 2019 City Council Strategic Priorities update

2019 City Council Strategic Priorities

Priority	Objective	Tasks	Schedule/Status	Department Lead	Comments
Traffic Safety	Improve traffic/pedestrian/bicycle safety throughout the City with a specific focus on safe routes to schools	Prioritize Safe Routes to Schools Projects		Engineering	
		Increase attention on community outreach by designating a Safe Routes to Schools Coordinator	Included in the Proposed Budget		Funds included for Safe Routes to Schools Coordinator in the adopted Budget
		Increase community outreach for traffic projects			May 28 CC/CSC study session held to discuss Cuesta/Arboleda
		Review Blach Neighborhood Traffic Plan and determine next steps for traffic management around that school			May 28 Council/CSC study session held
Community Center	By December 2020, have a new Los Altos community center	Retain the services of both a Projekt Manager and Construction Manager	PM under contract/CM under review	Engineering/Recreation/CM O	Nova Partners hired as interim PM. New PM (Peter Maslo) began on June 5. CM proposals received and under review
		Complete the permitting process			
		Pre-qualify potential bidders	complete		Project specifications to pre-qualified bidders on June 13. Bids due July 18.
		Award a contract	July 2019		Scheduled for Special City Council meeting, July 30
		Break ground			
Housing/Land Use	Amend the zoning code as necessary to provide for objective standards	Hold an educational study session on the Housing Accountability Act and Density Bonus Law	Complete	Community Development	Study session held April 9
		Consider amendments to the density bonus ordinance	July 9 to CC	Community Development	Planning Commission Reviewed May 16
		Review RHNA allocations and timelines to meet requirements	Underway	Community Development	Review conducted in completion of annual report to State
		Study session to discuss the CT Zone standards and options	Complete	Community Development	Study session held April 9
		Provide land use 101 training for commissions involved in land use decisions	Summer 2019	Community Development	
		Amend the zoning code as necessary to provide for more objective criteria	Fall 2019	Community Development	Cities with adopted objective criteria being evaluated
Community Engagement	The City Council and staff will utilize various tools (social media, print media, personal interactions, etc.) to continue to improve outreach efforts to ensure a robust community engagement program	Consider recommendations from Open Government Committee	June 25 to CC	City Council/CMO	Discussion delayed to July 9
		Explore potential City/MVLA committee			CM discussed with MVLA superintendent
		Enhance staff support for community engagement efforts			Managemetn fellow beginning July 1
City Assets	Continue to fund and priorities improvements to the City's facilities and infrastructure to improve pride in the City's assets and reflect the community's values	Prioritize Funding within the Capital Improvement Plan to address facility and infrastructure needs	Adoption set for June 11	Engineering/Admin services	Study session set for March 26; postponed to May 14
		Determine the City commitment to the library redevelopment project	complete		Council discused/voted February 26

		Consider creating Stormwater utility requiring community-wide vote	voting		Council approved ballot -- April 23; ballots due June 18. Measure failed
		Invest adequately to improve the City's PCI rating to 75 by 2026	Underway		Adequate annual funding included in Adopted Budget
Downtown	The Council will take steps to initiate specific projects from the Downtown Vision Report, specifically amending the allowed uses on the ground floor in the CRS zone, and other concepts designed to enhance the downtown experience	Consider amendments to the CRS zone concerning allowed uses on the ground floor	Summer 2019	Community Development	A draft ordinance has been crafted - review with City Attorney's office is slated to take place. Tentatively scheduled for Council review August 27
		Work with LAVA, the Chamber of Commerce, and restaurants to explore the expansion of outdoor dining opportunities	Summer/Fall 2019	Community Development	Economic Development Coordinator is developing a draft program
Public Safety	Continue to proactively create and expand Block Action Teams and other initiatives to enhance the City's, and the community's, ability to respond to emergencies	<ol style="list-style-type: none"> 1. Work with community E-prep representatives through the Los Altos Prepares Steering Committee to fund community-related E-prep needs 2. Promote Block Action Teams (BATs) and Neighborhood Watch through public events such as the Emergency Preparedness Exhibit @ the History Museum (Sept '19-Jan '20) 3. Encourage BAT enrollment through public education efforts (e.g. CADRE E-prep course for the Faith Based Community, PEP and CERT courses) 4. Build interest & awareness for BATs and NW via the Community E-prep Grant Program. 5. Work with the business community (LAVA, Chamber and individuals) to enhance the Business Watch Program. 	Ongoing	Police	<u>Accomplished via:</u> <ol style="list-style-type: none"> 1. Los Altos Prepares Steering Committee (annual E-prep funds) 2. Public Events (e.g. E-Prep Exhibit) 3. Public Education (PEP, CERT, CADRE) 4. Community Emergency Preparedness grants program