



1 North San Antonio Road
Los Altos, California 94022-3087

M E M O R A N D U M

DATE: April 9, 2019
TO: City Council
FROM: Chris Jordan, City Manager
SUBJECT: CITY MANAGER – APPROVED PURCHASES BETWEEN \$50,000 AND \$75,000 FOR THE PERIOD JANUARY 1 – MARCH 31, 2019

The City Manager's signature authority for one-time purchases is up to \$75,000. Council requested quarterly updates from the City Manager regarding additional expenditures over \$50,000.

During the period January 1 to March 31, 2019, there are two new agreements to report between \$50,000 and \$75,000 approved by the City Manager:

1. R3 Consulting Group for the City's Solid Waste Collection Services at \$58,400; and
2. Municipal Resource Group for advisory services in the Engineering Department at \$67,500.