



CONSENT CALENDAR

Agenda Item # 1

AGENDA REPORT SUMMARY

Meeting Date: March 26, 2019

Subject: Design Contract Amendment: Annual Storm Drain Improvements, Milverton Road, Project CD-01012

Prepared by: Andrea Trese, Assistant Civil Engineer

Reviewed by: Aida Fairman, Interim Engineering Services Director

Approved by: Chris Jordan, City Manager

Attachment(s):

None

Initiated by:

City Council CIP Project

Previous Council Consideration:

None

Fiscal Impact:

\$16,870. Sufficient funds are available in the approved CIP Project CD-01012.

Environmental Review:

Categorically Exempt pursuant to CEQA Section 15301 (b).

Policy Question(s) for Council Consideration:

Not applicable

Summary:

- A proposal was submitted by Schaaf & Wheeler Consulting Civil Engineers to provide consulting services for additional topographic survey, potholing, and design services to develop plans for this project
- The proposed amendment will cause the total contract value to exceed the \$75,000 limit, which requires authorization by Council

Staff Recommendation:

Authorize the City Manager to execute an amendment on behalf of the City with Schaaf & Wheeler Consulting Civil Engineers in the amount of \$16,870 to provide additional consulting services for survey, potholing, and design for the Annual Storm Drain Improvements, Milverton Road Drywells Project

Reviewed By:

City Manager

City Attorney

Finance Director

CJ

CD

SE



Subject: Design Contract Amendment: Annual Storm Drain Improvements, Milverton Road, Project CD-01012

Purpose

Authorize the City Manager to execute an amendment on behalf of the City with Schaaf & Wheeler Consulting Civil Engineers in the amount of \$16,870 to provide additional consulting services for survey, potholing, and design for the Annual Storm Drain Improvements, Milverton Road Project.

Background

The 2016 Stormwater Master Plan identified and prioritized areas for storm drainage infrastructure improvements. The Milverton Road Drywells Project was prioritized in the plan due to historic risk of flooding in the street. Drywells are able to improve drainage infrastructure without requiring piped connections to the storm drain system. Drywells also benefit local creeks by reducing urban stormwater runoff pollution.

The original design services agreement with Schaaf & Wheeler was executed on March 8, 2018 in the amount of \$54,913. The first amendment to the agreement was executed on August 16, 2018 in the amount of \$17,000 for additional services including potholing locations in the field to collect data on potential utility conflicts.

Discussion/Analysis

City staff have communicated with residents regarding the status of design work for this project and upcoming work near their properties. Additional survey, potholing, and design services are needed in order to address additional design considerations for this project. The proposed second amendment in the amount of \$16,780 will cause the total contract value to exceed the \$75,000 limit, which requires authorization by Council.

Options

- 1) Authorize the City Manager to execute an amendment to the agreement with Schaaf & Wheeler for the additional services

Advantages: These tasks are needed to complete the final bid documents

Disadvantages: None

- 2) Do not execute the amendment to the agreement with Schaaf & Wheeler

Advantages: None

Disadvantages: The bid documents cannot be completed and the bid advertisement will be delayed



Subject: Design Contract Amendment: Annual Storm Drain Improvements, Milverton Road,
Project CD-01012

Recommendation

The staff recommends Option 1.