

**MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF  
THE CITY OF LOS ALTOS, HELD ON TUESDAY, FEBRUARY 26, 2019,  
BEGINNING AT 7:00 P.M. AT LOS ALTOS CITY HALL, 1 NORTH SAN  
ANTONIO ROAD, LOS ALTOS, CALIFORNIA**

**ESTABLISH QUORUM**

PRESENT: Mayor Lee Eng, Vice Mayor Pepper, Councilmembers Bruins, Enander and Fligor

ABSENT: None

**PLEDGE OF ALLEGIANCE**

Brownie Girl Scouts, Troop 60762 led the Pledge of Allegiance to the flag.

**SPECIAL PRESENTATION**

1. Mayor Lee Eng presented a proclamation to Coupa Café and T4, celebrating the new business' openings in Los Altos.

**CLOSED SESSION ANNOUNCEMENT**

1. Threat to Public Services of Facilities – Community Meeting Chambers  
Pursuant to Government Code Section 54957(a)  
Security consultation with Los Altos Police Department Representatives Captain Scott McCrossin and Captain Katie Krauss
2. Public Employment: City Attorney Performance Review – Redwood Conference Room  
Pursuant to Government Code Section 54957

Mayor Lee Eng announced that no action was taken during the closed session.

**CHANGES TO THE ORDER OF THE AGENDA**

There were no changes to the order of the agenda.

**PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA**

The following Los Altos residents provided public comment: Marianne Hawkes, Myra Orta, Howard Loo, Fred Haubensak, Nelvin Gee, Caroline Bedard, Pierre Bedard and Kelly Hawkes.

**CONSENT CALENDAR**

Councilmember Enander pulled items 2 and 5.

Councilmember Bruins pulled item 4.

Councilmember Fligor pulled item 3.

Upon a motion by Councilmember Enander, seconded by Vice Mayor Pepper, the Council unanimously approved the remaining items of the Consent Calendar, as follows:

1. Council Minutes: Approved the minutes of the February 12, 2019 regular meeting.
2. Contract Amendment: Windimer Drive Storm Drain Ditch, Project CD-01012: Approve additional contingency funds not to exceed \$33,000 and authorize the City Manager to execute an amendment in the amount of \$6,000 to the contract with Cal Engineering & Geology, Inc. for design services (A. Trese) – *pulled for discussion (see below)*
3. Quarterly Investment Portfolio Report – Quarter Ended December 31, 2018: Receive the Investment Portfolio Report through December 31, 2018 (S. Etman) – *pulled for discussion (see below)*
4. Letter to VTA requesting consideration of enhanced services for Los Altos school-aged children: Authorize the Mayor to send a letter to the Santa Clara Valley Transportation Authority requesting consideration of enhanced services for Los Altos school-aged children (A. Fairman) – *pulled for discussion (see below)*
5. Revision to Council Norms and Procedures: Adopt the revision to the City Council Norms and Procedures regarding how the discipline or removal of a Commissioner from a Commission gets placed on a City Council agenda (J. Maginot) – *pulled for discussion (see page 3)*

#### **ITEMS PULLED FOR DISCUSSION**

2. Contract Amendment: Windimer Drive Storm Drain Ditch, Project CD-01012: Approve additional contingency funds not to exceed \$33,000 and authorize the City Manager to execute an amendment in the amount of \$6,000 to the contract with Cal Engineering & Geology, Inc. for design services (A. Trese)

Action: Upon a motion by Councilmember Enander, seconded by Councilmember Bruins, the Council unanimously approved additional contingency funds not to exceed \$33,000 and authorized the City Manager to execute an amendment in the amount of \$6,000 to the contract with Cal Engineering & Geology, Inc. for design services.

3. Quarterly Investment Portfolio Report – Quarter Ended December 31, 2018: Receive the Investment Portfolio Report through December 31, 2018 (S. Etman)

Action: Upon a motion by Councilmember Fligor, seconded by Councilmember Enander, the Council unanimously received the Investment Portfolio Report through December 31, 2018.

Direction: For future reports, when Commissions receive an item and provide a recommendation or direction on that item, the Council would like the staff report to specifically describe the recommendation or direction provided by the Commission in the staff report.

4. Letter to VTA requesting consideration of enhanced services for Los Altos school-aged children: Authorize the Mayor to send a letter to the Santa Clara Valley Transportation Authority requesting consideration of enhanced services for Los Altos school-aged children (A. Fairman)

Public Comment: Los Altos residents Nanette Jackson and Stacy Banerjee provided public comment.

Action: Upon a motion by Councilmember Enander, seconded by Councilmember Fligor, the Council unanimously authorized the Mayor to send a letter, as amended, to the Santa Clara Valley Transportation Authority requesting consideration of enhanced services for Los Altos school-aged children.

5. Revision to Council Norms and Procedures: Adopt the revision to the City Council Norms and Procedures regarding how the discipline or removal of a Commissioner from a Commission gets placed on a City Council agenda (J. Maginot)

Councilmember Enander provided a statement to clarify how this item was placed on the agenda and added that the subsequent conversation should be incorporated into a comprehensive update to the Council Norms and Procedures.

Public Comment: Los Altos resident Howard Loo provided public comment.

Councilmember Enander and Mayor Lee Eng expressed concerns about requiring three Councilmembers to add the discussion of discipline or removal of a Commissioner to a City Council agenda.

Action: Upon a motion by Councilmember Bruins, seconded by Councilmember Fligor, the Council adopted the revision to the City Council Norms and Procedures, as amended, regarding how the discipline or removal of a Commissioner from a Commission gets placed on a City Council agenda by the following vote: AYES: Pepper, Bruins, Fligor; NOES: Enander, Lee Eng; ABSTAIN: None; ABSENT: None.

Direction: The Council directed the Open Government Committee to examine how the Council may dismiss or discipline a Commissioner, including the criteria for such an action.

## **DISCUSSION ITEM**

6. Resolution No. 2019-05: Approving Fiscal-year 2018/19 Mid-year Financial Update, budget adjustments, and updated Salary Schedule: Adopt Resolution No. 2019-05, approving the Fiscal-year 2018/19 Mid-year Financial Update, budget adjustments, and updated Salary Schedule, including assignment of fund balance as outlined (S. Etman)

Administrative Services Director Etman presented the report.

Public Comment: Los Altos resident Roberta Phillips provided public comment.

Action: Upon a motion by Vice Mayor Pepper, seconded by Councilmember Bruins, the Council unanimously adopted Resolution No. 2019-05, approving the Fiscal year 2018/19 Mid-year Financial Update, budget adjustments, and updated Salary Schedule, including assignment of fund balance as outlined.

Direction: The Council directed staff to include a redline copy of updated Salary Schedules moving forward to help highlight the fiscal impact.

*Mayor Lee Eng recessed the meeting. Mayor Lee Eng resumed the meeting at 9:13 p.m.*

7. North County Library Authority Library Redevelopment Task Force update: Receive an update from the North County Library Authority Library Redevelopment Task Force and provide direction as needed (J. Maginot)

NCLA Task Force Chair Cindy Hill and Santa Clara County Community Librarian Marlene Iwamoto presented the report.

Public Comment: Los Altos residents Eric Steinle, Darwin Poulos, Steve Katz, Nancy Tucker, and Roberta Phillips, and Los Altos Hills residents Courtenay Corrigan and David Struthers provided public comment.

Action: Upon a motion by Vice Mayor Pepper, seconded by Councilmember Bruins, the Council unanimously supported the NCLA continuing to explore the potential redevelopment of the library and provided direction on certain elements they would like to see included in that exploration.

8. Story Pole Exception Request for new development at 385-389 First Street: Per the findings specified in Resolution No. 2019-06, staff recommends approval of this request (Z. Dahl)

Planning Services Manager Dahl introduced the item. Applicant Jeff Potts presented the report.

Public Comment: Los Altos resident Teresa Morris provided public comment.

Action: Upon a motion by Councilmember Enander, seconded by Vice Mayor Pepper, the Council unanimously approved the Story Pole Exception request per the findings specified in Resolution No. 2019-06, with additional requirements with respect to the building corners, which include clear markers designating the locations of the corners of the proposed building.

Direction: The Council directed staff to explore whether a parking mitigation plan is necessary and to work with the applicant if needed.

9. City Council 2019 Strategic Priorities: The City Council should review the attached draft document, amend it as necessary, and either adopt the list of Strategic Priorities or request additional changes (C. Jordan)

Action: Upon a motion by Councilmember Enander, seconded by Councilmember Bruins, the Council unanimously determined to accept public comment on item 9, but to continue the item to the March 12, 2019 meeting.

Public Comment: Los Altos residents Teresa Morris, Huascar Castro, Sue Russell, Al Rooney, Kate Disney, Mike Ellerin, Lili Nagini, Phan Truong, Freddie Wheeler, Fred Haubensak, Pierre Bedard, Roberta Phillips, Eric Steinle, Michele Coldiron, and Jim Jolly.

## **COUNCIL/STAFF REPORT AND DIRECTIONS ON FUTURE AGENDA ITEMS**

City Manager Jordan informed the Council that the Community Center 100% design drawings are due to the City this week, which are the drawings that will be used for building permits; a status report will be delivered to the Council at the March 12, 2019 meeting, which will include a timeline, mapping the current programming to the new Community Center, and list of bid alternates.

Councilmember Enander reported that she attended the Legislative Affairs Committee meeting for the Santa Clara County Cities Association, and she reminded the group that February 27, 2019 is the first meeting of the Santa Clara / Santa Cruz Counties Airport Roundtable.

Vice Mayor Pepper reported that she attended the NCLA meeting on February 25, 2019.

Councilmember Fligor reported that she attended the Grand Boulevard Initiative Task Force, State of the County Address by Supervisor Simitian, NCLA, and Silicon Valley Leadership Group Housing 101 meetings.

Councilmember Bruins reported that she attended MTC and SVCE meetings, an SVCE Clean Energy Workshop, the Cities Association Legislative Action Committee, Cities Association and SR85 Policy Advisory Board meetings and the 2019 State of the Valley Conference.

Mayor Lee Eng reported that she attended State of the Valley Conference, Homestead Safe Routes to Schools, VTA PAC, and Cities Association meetings.

## **ADJOURNMENT**

Mayor Lee Eng adjourned the meeting at 11:54 p.m.

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Lynette Lee Eng, MAYOR

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Jon Maginot, CMC, CITY CLERK