



CONSENT CALENDAR

Agenda Item # 5

AGENDA REPORT SUMMARY

Meeting Date: February 26, 2019

Subject: Revision to Council Norms and Procedures

Prepared by: Jon Maginot, Deputy City Manager

Approved by: Chris Jordan, City Manager

Attachment(s):

None

Initiated by:

City Council

Previous Council Consideration:

February 14, 2017 (Most recent update to Council Norms and Procedures)

Fiscal Impact:

None

Environmental Review:

Not applicable

Policy Question(s) for Council Consideration:

- Does the Council wish to adopt revisions to the Council Norms and Procedures, which address how the Council adds the discipline or removal of a Commissioner from a Commission to a City Council agenda?

Summary:

- The City Council appoints residents to the various City Commissions and Committees
- The current Council Norms and Procedures do not contain a process for how the discipline or removal of a Commissioner gets placed on a City Council agenda
- The proposed revision would formalize the process for the City Council as to how the discipline or removal of a Commissioner gets placed on a City Council agenda

Staff Recommendation:

Adopt the revision to the City Council Norms and Procedures regarding how the discipline or removal of a Commissioner from a Commission gets placed on a City Council agenda



Subject: Revision to Council Norms and Procedures

Purpose

To consider a revision to the Council Norms and Procedures regarding how the discipline or removal of a Commissioner from a Commission gets placed on a City Council agenda.

Background

The City Council Norms and Procedures (Norms) guide the City Council in promoting communication, understanding, fairness and trust amongst members of the Council, staff and the public. The Norms outline that the Council will appoint residents of the community to the various City Commissions and Committees. Currently, the Norms do not outline procedures regarding how the discipline or removal of a Commissioner from a Commission gets placed on a City Council agenda.

Discussion/Analysis

At its February 12, 2019 meeting, the City Council requested an agenda item to establish procedures as to how the discipline or removal of a Commissioner gets placed on a City Council agenda, should the need arise. It is proposed that a new section 4.4 be added to read:

“Discipline or Removal of a Commissioner. Members of Commissions serve at the pleasure of the City Council. The City Council may discipline or remove a Commissioner at any time solely at the discretion of the Council. Any proposed removal can be with or without cause. A Councilmember who wishes to discipline or remove a Commissioner shall indicate their desire to place the discipline or removal on a future agenda at the end of a regular Council meeting. If three or more Councilmembers wish to agendize the discipline or removal of a certain Commissioner, the item will be placed on a Council agenda.”

Options

- 1) Adopt the proposed revision to the City Council Norms and Procedures

Advantages: Establishes a protocol as to how the discipline or removal of a Commissioner from a Commission gets placed on a City Council agenda

Disadvantages: None identified

- 2) Do not adopt the proposed revision

Advantages: None identified

Disadvantages: No formal protocol will exist as to how the discipline or removal of a Commissioner from a Commission gets placed on a City Council agenda



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Recommendation

The staff recommends Option 1.