



1 North San Antonio Road
Los Altos, California 94022-3087

M E M O R A N D U M

DATE: January 8, 2019
TO: City Council
FROM: Chris Jordan, City Manager
SUBJECT: CITY MANAGER – APPROVED PURCHASES BETWEEN \$50,000 AND \$75,000 FOR THE PERIOD OCTOBER 1 – DECEMBER 31, 2018

The City Manager's signature authority for one-time purchases is up to \$75,000. Council requested quarterly updates from the City Manager regarding additional expenditures over \$50,000.

During the period October 1 to December 31, 2018, there was only one new agreement to report between \$50,000 and \$75,000 approved by the City Manager:

1. Safe Moves for pedestrian and bicycle safety rodeos for Los Altos schools, at \$30,000/yr for two years, not to exceed \$60,000.