



**CONSENT CALENDAR**

**Agenda Item # 3**

**AGENDA REPORT SUMMARY**

**Meeting Date:** January 8, 2019

**Subject:** Resolution No. 2019-01: Playground Equipment Replacement, Project CF-0101718

**Prepared by:** Dave Brees, Special Projects Manager

**Reviewed by:** Chris Lamm, Interim Engineering Services Director

**Approved by:** Chris Jordan, City Manager

**Attachment(s):**

1. Resolution No. 2019-01

**Initiated by:**

CIP Project CF-0101718

**Previous Council Consideration:**

June 27, 2017; July 10, 2018

**Fiscal Impact:**

The following table summarizes the final costs of this project:

<b>Project Item</b>	<b>Project Budget</b>	<b>Final Cost</b>
Design	\$42,000.00	\$23,596.78
Construction	\$183,721.71	\$183,721.71
Printing/Environmental Doc/Misc.	\$500.00	\$1,076.49
Construction contingency (15%)	\$27,500.00	\$5,350.00
<b>Total Cost</b>	<b>\$253,721.71</b>	<b>\$213,744.98</b>
Project Budget	\$274,300.00	

**Environmental Review:**

Categorically Exempt pursuant to CEQA Section 15301 (b)

**Policy Question(s) for Council Consideration:**

None

**Summary:**

- Adopt Resolution No. 2019-01 accepting completion of the Playground Equipment Replacement, Project CF-0101718
- Authorize the Engineering Services Director to record a Notice of Completion as required by law



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**Staff Recommendation:**

Adopt Resolution No. 2019-01 accepting completion of the Playground Equipment Replacement, Project CF-0101718 and authorize the Engineering Services Director to record a Notice of Completion, as required by law



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### **Purpose**

Accepting completion of the Playground Equipment Replacement, Project CF-0101718.

### **Background**

The project consisted of the removal and replacement of the playground equipment at the Los Altos Youth Center and the San Antonio Club. Bid Alternate 1 was awarded for the installation of Poured-in-Place surfacing under one half of the playground area at the LAYC site. Bid Alternate 2 was awarded for the installation of a concrete containment curb at the SAC site.

On July 19, 2018, the City Manager executed a construction contract with Ross Recreation Equipment Inc. in the amount of \$183,721.71.

### **Discussion/Analysis**

Ross Recreation Equipment Inc. completed the construction for the Playground Equipment Replacement, Project CF-0101718 per plans and specifications. No change orders were issued in this project.

### **Options**

- 1) Adopt Resolution No. 2019-01 accepting completion of the Playground Equipment Replacement, Project CF 0101718; and authorize the Engineering Services Director to record a Notice of Completion as required by law

**Advantages:** The 5% retention to the Contractor will be released 35 days after the Notice of Completion is recorded and the savings of this annual project can be transferred to the next annual project

**Disadvantages:** None

- 2) Do not adopt Resolution No. 2019-01 accepting completion of the Playground Equipment Replacement, Project CF 0101718 and do not authorize the Engineering Services Director to record a Notice of Completion as required by law

**Advantages:** None

**Disadvantages:** The recordation of the Notice of Completion and the release of the 5% retention would be delayed



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**Recommendation**

Staff recommends Option 1.

**RESOLUTION NO. 2019-01**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALTOS  
ACCEPTING COMPLETION OF AND DIRECTING THE ENGINEERING  
SERVICES DIRECTOR TO FILE A NOTICE OF ACCEPTANCE OF  
COMPLETION OF THE PLAYGROUND EQUIPMENT RENOVATIONS,  
PROJECT CF-0101718**

**WHEREAS**, the Engineering Services Director has filed with the City Clerk of the City of Los Altos an Engineer's Certificate as to completion of all the work provided to be done under and pursuant to the contract between the City of Los Altos and Ross Recreation Equipment, Inc. on December 20, 2018; and

**WHEREAS**, it appears to the satisfaction of this City Council that said work under the contract has been fully completed and done as provided in said contract, and the plans and specifications therein referred to.

**NOW THEREFORE, BE IT RESOLVED**, that the City Council of the City of Los Altos hereby finds and authorizes the following:

1. The acceptance of completion of said work be, and it is hereby, made and ordered;, and
2. That the Engineering Services Director is directed to execute and file for record with the County Recorder of the County of Santa Clara, notice of acceptance of completion thereof, as required by law.

**I HEREBY CERTIFY** that the foregoing is a true and correct copy of a Resolution passed and adopted by the City Council of the City of Los Altos at a meeting thereof on the 8<sup>th</sup> day of January, 2019 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

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Lynette Lee Eng, MAYOR

Attest:

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Jon Maginot, CMC, CITY CLERK