

**MINUTES OF THE STUDY SESSION OF THE CITY COUNCIL OF  
THE CITY OF LOS ALTOS, HELD ON TUESDAY, NOVEMBER 13, 2018,  
BEGINNING AT 6:00 P.M. AT LOS ALTOS CITY HALL, 1 NORTH SAN  
ANTONIO ROAD, LOS ALTOS, CALIFORNIA**

**ESTABLISH QUORUM**

PRESENT: Mayor Mordo, Vice Mayor Lee Eng, Councilmembers Bruins, Pepper and Prochnow

ABSENT: None

**ITEM FOR CONSIDERATION**

1. Urban Forestry – Tree Preservation and Maintenance: Receive the report on the Urban Forestry Plan and provide guidance and feedback

Public Works Director Chan and Community Development Director Biggs presented the report.

Public Comment: Los Altos resident Anita Enander provided public comment.

Direction: Council directed staff to include a variety of strategies to improve the Urban Forestry Plan, including:

- Adding a procedure to the Tree Policy that enables the City to compel a homeowner to remove dead or dying trees that are fire hazards from private property;
- Improving photographic documentation of trees;
- Creating clear and visible signage when trees are scheduled to be removed;
- Including language in arborist reports detailing how to protect trees during construction projects;
- Encouraging developers to include similar protection measures in project plans;
- Having a representative on site to monitor excavation projects that occur near protected trees to proper protection;
- Communicating with schools to inform them of the process to remove trees;
- Providing education to the community on the permit requirement (e.g., City Manager Weekly Update);
- Identifying and prioritizing designated locations for improved tree canopy maintenance, including removal and replacement;
- Ensuring PG&E tree replacement project is complete and that the City is using that dedicated project funding to pay for replacement trees;
- Investigating use of Tree Plotter software;
- Using volunteer or school organizations to conduct tree inventory and reports; and
- Investigating Our City Forest nursery in San Jose or a similar program for free trees to replace City trees and to incentivize residents to replace dead trees.

**ADJOURNMENT**

Mayor Mordo adjourned the meeting at 6:46 p.m.

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Jean Mordo, MAYOR

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Jon Maginot, CMC, CITY CLERK