



CONSENT CALENDAR

Agenda Item # 3

AGENDA REPORT SUMMARY

Meeting Date: November 13, 2018

Subject: Professional Services Agreement: San Antonio Road and West Portola Avenue Improvements, Project TS-01037

Prepared by: Aruna Bodduna, Transportation Services Manager

Reviewed by: Susanna Chan, Public Works Director

Approved by: Chris Jordan, City Manager

Attachment(s):

None

Initiated by:

CIP Project TS-01037

Previous Council Consideration:

None

Fiscal Impact:

\$157,144 – already approved and included in the 5-year Capital Improvement Program budget.

Environmental Review:

Not applicable – Project Environmental Review will be conducted in Design Development phase of the project.

Policy Question(s) for Council Consideration:

None

Summary:

- On September 6, 2018, the City released a request for proposals for engineering design services
- Upon staff review and evaluation of the proposals, Kimley-Horn and Associates, Inc. was recommended for awarding the project

Staff Recommendation:

Authorize the City Manager to execute a professional services agreement between the City of Los Altos and Kimley-Horn and Associates, Inc. in an amount not to exceed \$157,144 for design services for the CIP Project TS-01037, San Antonio Road and West Portola Avenue Improvements



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Purpose

Authorize the City Manager to execute a professional services agreement between the City of Los Altos and Kimley-Horn and Associates, Inc. in an amount not to exceed \$157,144 for design services for CIP Project TS-01037 San Antonio Road and West Portola Avenue Improvements.

Background

The San Antonio Road and West Portola Avenue Improvements, Project TS-01037, was included in the Fiscal Year 2016/17 Capital Improvement Program (CIP). The San Antonio Road and West Portola Avenue intersection serves as the gateway entry to both Egan Junior High School and Bullis Charter K - 8 School, North Campus. This intersection sees more active travel modes than any other intersection in the City of Los Altos. The sheer volume of bicycle/pedestrian traffic in the morning overwhelms the intersection, stopping all travel modes. Portola Avenue is identified as a suggested school route for Egan Junior High School. Need for improvements at this intersection have been identified in the Pedestrian Master Plan and Bicycle Transportation Plan. The key elements of the project include sidewalk widening from the intersection to the first school exit driveway, bulb-outs at northwest, northeast and southeast corners, adding a crosswalk on the north approach, traffic signal improvements and drainage improvements.

Discussion/Analysis

On September 6, 2018, City released a request for proposals for engineering design services for CIP Project TS-01037. The scope of work includes field investigation, preparation of design plans, traffic analysis, public outreach, bid support and construction support. The City received two proposals. Upon review and evaluation of the proposals, staff recommends awarding the project to Kimley-Horn and Associates, Inc. in the amount of \$157,144 based on the firm's project understanding, thoroughness of the proposal and experience with similar projects.

Options

- 1) Authorize the City Manager to execute a professional services agreement between the City of Los Altos and Kimley-Horn and Associates, Inc. in an amount not to exceed \$157,144 for design services for the CIP Project TS-01037 San Antonio Road and West Portola Avenue Improvements

Advantages: Project design and development will proceed in accordance with the schedule presented in the CIP to be ready for summer 2019 construction

Disadvantages: None



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2) Do not authorize the execution of a professional services agreement for the design

Advantages: None

Disadvantages: Not authorizing the execution of the contract will result in delays to the project

Recommendation

The staff recommends Option 1.