



**CONSENT CALENDAR**

**Agenda Item # 2**

**AGENDA REPORT SUMMARY**

**Meeting Date:** September 25, 2018

**Subject:** Resolution No. 2018-37: Police Department Building Roof Replacement, Project CF-01003

**Prepared by:** Victor Chen, Senior Civil Engineer

**Reviewed by:** Susanna Chan, Public Works Director

**Approved by:** Chris Jordan, City Manager

**Attachment:**

1. Resolution No. 2018-37

**Initiated by:**

City Council, CIP CF-01003

**Previous Council Consideration:**

April 10, 2018

**Fiscal Impact:**

The following table summarizes the final costs of this project:

	<b>Project Budget for CF-01003</b>	<b>Final Cost for CF-01003</b>
<b>Construction</b>	\$191,900	\$194,144
<b>Printing/Misc</b>	\$6,000	\$740
<b>5% Inspection</b>	\$9,550	\$0
<b>Construction Contingency</b>	\$29,000	\$0
<b>Total Cost</b>	<b>\$236,450</b>	<b>\$194,884</b>
<b>Project Budget</b>	<b>\$250,000</b>	

The total project savings of **\$55,116** will be returned to the CIP Fund.

**Environmental Review:**

Categorically Exempt pursuant to CEQA Section 15301 (c).

**Policy Question(s) for Council Consideration:**

Not applicable

**Summary:**

- Construction contract was awarded to Stronger Building Services on April 10, 2018
- City Council to accept the completion of the Police Department Building Roof Replacement, Project CF-01003



**Subject:** Resolution No. 2018-37: Police Department Building Roof Replacement, Project CF-01003

---

**Staff Recommendation:**

Adopt Resolution No. 2018-37 accepting completion of Police Department Building Roof Replacement, Project CF-01003 and authorize the Public Works Director to record a Notice of Completion as required by law



**Subject:** Resolution No. 2018-37: Police Department Building Roof Replacement, Project CF-01003

---

**Purpose**

Accept the completion of the Police Department Building Roof Replacement, Project CF-01003.

**Background**

The Capital Improvement Program (CIP) includes a budget to replace the damaged Police Department Building roof to fix the severe water leakage. On April 10, 2018, City Council awarded the Police Department Building Roof Replacement, Project CF-01003, to Stronger Building Services for a contract amount of \$191,900 with a contingency amount of \$29,000. Project CF-01003 removed existing wood shakes and installed new Presidential asphalt shingles.

**Discussion/Analysis**

Project CF-01003 was completed in accordance with the contract plan and specifications. The final cost of the construction contract with Stronger Building Services is \$194,144 with one change order to repair existing redwood siding on three (3) dormers. All work is complete and acceptable.

Recording of the Notice of Completion begins the 35-day lien-filing period for subcontractors and suppliers. At the end of the 35-days period, the City releases the 5% retention amount to the contractor if no liens are filed.

**Options**

- 1) Adopt Resolution No. 2018-37

**Advantages:** City can close Project CF-01003 as required by law

**Disadvantages:** None

- 2) Do not adopt Resolution No. 2018-37

**Advantages:** None

**Disadvantages:** City will not be able to release the 5% retention back to the contractor as required by law

**Recommendation**

The staff recommends Option 1.

**RESOLUTION NO. 2018-37**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALTOS  
ACCEPTING COMPLETION AND DIRECTING THE PUBLIC WORKS  
DIRECTOR TO FILE A NOTICE OF COMPLETION OF THE POLICE  
DEPARTMENT BUILDING ROOF REPLACEMENT PROJECT CF-01003**

**WHEREAS**, the Los Altos Public Works Director has filed with the City Clerk of Los Altos an Engineer's Certificate as to the completion of all work provided to be done under and pursuant to the contract between City and Stronger Building Services, dated May 8, 2018; and

**WHEREAS**, it appears to the satisfaction of this City Council that work under said contract has been fully complete and done as provided in said contract and the plans and specifications therein referred to.

**NOW THEREFORE, BE IT RESOLVED**, that the City Council of the City of Los Altos hereby authorizes the following:

1. That acceptance of completion of said work be, and it is hereby, made and ordered.
2. That the Public Works Director is directed to execute and file for record with the County Recorder of the County of Santa Clara, notice of acceptance of completion thereof, as required by law.

**I HEREBY CERTIFY** that the foregoing is a true and correct copy of a Resolution passed and adopted by the City Council of the City of Los Altos at a meeting thereof on the 25<sup>th</sup> day of September 2018 by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

---

Jean Mordo, MAYOR

Attest:

---

Jon Maginot, CMC, CITY CLERK