



**CONSENT CALENDAR**

**Agenda Item # 10**

**AGENDA REPORT SUMMARY**

**Meeting Date:** July 10, 2018

**Subject:** Construction Contract Award: Playground Equipment Renovations, Project CF-01017

**Prepared by:** Dave Brees, Special Projects Manager

**Reviewed by:** Susanna Chan, Public Works Director

**Approved by:** Chris Jordan, City Manager

**Attachment:**

1. Bid Summary for Playground Equipment Renovations, Project CF-01017

**Initiated by:** City Council, CIP Project CF-01017

**Previous Council Consideration:** June 27, 2017

**Fiscal Impact:**

Based on the low responsive and responsible bid, the estimated project costs are:

<b>Project Item</b>	<b>Project Budget</b>
Design	\$42,000.00
Construction	\$183,721.71
Printing/Environmental Doc/Misc.	\$500.00
Construction contingency (15%)	\$27,500.00
<b>Estimated Total Cost</b>	<b>\$253,721.71</b>
Project Budget	\$274,300.00

**Environmental Review:** Categorically Exempt pursuant to CEQA Section 15301 (b)

**Policy Question or Council Consideration:** Does City Council desire to proceed with the playground equipment replacement at the Los Altos Youth Center and the San Antonio Club?

**Summary:**

- The Playground Equipment Renovations, Project CF-01017 consists of the removal and replacement of the playground equipment and surfacing materials at the Los Altos Youth Center and the San Antonio Club.

**Staff Recommendation:**

Award the Base Bid and Add Alternate Nos. 1 and 2 for the Playground Equipment Renovations, Project CF-01017 to Ross Recreation Equipment Inc. in the amount of \$183,721.71 and authorize the City Manager to execute a contract on behalf of the City



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### **Purpose**

Authorize the City Manager to execute a contract on behalf of the City with Ross Recreation Equipment Inc. in the amount of \$183,721.71 to provide construction services for the Playground Equipment Renovations, Project CF-01017 including the Base Bid, and Add Alternates 1 and 2.

### **Background**

As part of the FY 2017/18 budget process, the Parks and Recreation Commission (PARC) presented City Council with its recommendations for future capital park improvements. The PARC recommended funding the resurfacing of the tennis courts at Montclair and McKenzie Parks, resurfacing of the basketball court at Grant Park, and the renovation of the preschool playgrounds at the Los Altos Youth Center and the San Antonio Club. At its June 27, 2017 Regular Meeting, City Council approved the creation of an Annual Park Improvements Capital Improvement Project (CIP) CF-010107 and appropriated \$400,000 to fund the first year of the annual project.

Proposed playground equipment designs for the two locations were presented to the PARC at its February 14, 2018 meeting. The Commission was generally supportive of the designs and encouraged staff to proceed with the project. The tennis court resurfacing was recently completed under separate contract. The Grant Park basketball court resurfacing is scheduled for September 2018.

### **Discussion/Analysis**

On June 18, 2018, one bid was opened for the Playground Equipment Renovations, Project CF-01017. The bid results are included as Attachment 1.

The base bid includes removal and replacement of the playground equipment at the Los Altos Youth Center (LAYC) and the San Antonio Club (SAC). Bid Alternate 1 is for the installation of Poured-in-Place surfacing under one half of the playground area at the LAYC site. Bid Alternate 2 is for the installation of a concrete containment curb at the SAC site.

It is recommended that the award of the Base Bid and Add Alternates 1 and 2 be made to Ross Recreation Equipment Inc., which was determined to be the lowest responsive bid in the amount of \$183,721.71. A 15 percent construction contingency has been added to the overall contract award to address any unforeseen changes throughout the construction process.

Ross Recreation Equipment Inc. has no deficiencies against its Contractor's license. There are no violations for EPS, Inc., listed in the Federal Government's Occupational Safety and Health Administration (OSHA) database. The Company has been in business for over 40 years and has satisfactorily completed similar projects for the Los Altos School District, City of Mountain View, and the City of Menlo Park.



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## Options

- 1) Award the Base Bid and Add Alternates 1 and 2 for Playground Equipment Renovations, Project CF-01017 to Ross Recreation Equipment Inc. in the amount of \$183,721.71 and authorize the City Manager to execute a contract on behalf of the City.

**Advantages:** Ross Recreation Equipment Inc. is the low responsive bid and can complete the work for the Playground Equipment Renovations, Project CF-01017 within the approved project budget.

**Disadvantages:** None

- 2) Re-advertise the Playground Equipment Renovations, Project CF-01017.

**Advantages:** None

**Disadvantages:** Additional funds may need to be appropriated if the bid results are higher than the project budget.

## Recommendation

The staff recommends Option 1.

**Bid Summary**  
**Tuesday at 2:00 pm, June 28, 2018**  
**Playground Equipment Renovations Project CF0101718**

**Engineer's Estimate:**  
**Base Bid = \$179,486.00**  
**Add Alt. No. 1 = \$ 17,927.00**  
**Add Alt. No. 2 = \$ 4,148.00**  
**Total Bids = \$201,561.00**

<b>CONTRACTOR</b>	<b>Base Bid</b>	<b>Add Alt. No. 1</b>	<b>Add Alt. No. 2</b>	<b>TOTAL BID</b>
<b>Ross Recreation Equipment Inc.</b>	<b>\$154865.58</b>	<b>\$ 24,458.03</b>	<b>\$ 4,398.10</b>	<b>\$183,721.71</b>