

**MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF
THE CITY OF LOS ALTOS, HELD ON TUESDAY, JUNE 12, 2018,
BEGINNING AT 7:00 P.M. AT LOS ALTOS CITY HALL, 1 NORTH SAN
ANTONIO ROAD, LOS ALTOS, CALIFORNIA**

ESTABLISH QUORUM

PRESENT: Mayor Mordo, Vice Mayor Lee Eng, Councilmembers Bruins, Pepper and Prochnow

ABSENT: None

PLEDGE OF ALLEGIANCE

Mayor Mordo led the Pledge of Allegiance to the flag.

CHANGES TO THE ORDER OF THE AGENDA

The Council moved Directions on Future Agenda Items to immediately before item number 16.

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

The following individuals provided comments on items not on the agenda: Los Altos residents Michele Coldiron and Linda Hsi.

CONSENT CALENDAR

Vice Mayor Lee Eng pulled item number 3, Councilmember Bruins pulled item number 4 and Councilmember Pepper pulled item number 9. Vice Mayor Lee Eng and Councilmember Bruins indicated they would be voting no on item number 5

Action: Upon a motion by Councilmember Pepper, seconded by Vice Mayor Lee Eng, the Council unanimously approved the Consent Calendar, with the exception of items number 3, 4, 5 and 9, as follows:

1. Council Minutes: Approved the minutes of the May 22, 2018 study session and regular meeting.
2. Resolution No. 2018-16: 2018 City Council Election: Adopted Resolution No. 2018-16 calling for a General Municipal Election to be held on November 6, 2018 for two City Council seats and consolidating said election with Santa Clara County.
3. Youth Commission appointments: Reappoint Drishaan Jain to a one-year term on the Youth Commission expiring June 2019; reappoint Krish Gujral, Mahi Kolla and Medha Rajagopalan to two-year terms on the Youth Commission expiring June 2020; and appoint Boladale Erogbogbo, Connie Hong, Anisha Reddy and Serra Tulu to two-year terms on the Youth Commission expiring June 2020 – *pulled for discussion (see page 5).*

4. Resolution No. 2018-17: Cost of living adjustment for all non-represented staff positions: Adopt Resolution No. 2018-17 approving a cost of living adjustment for all non-represented positions and a special adjustment for three Police Department classifications – *pulled for discussion (see page 4)*.
5. Ordinance No. 2018-444: Affordable Housing Impact Fees: Adopted Ordinance No. 2018-444 establishing Affordable Housing Impact Fees for residential and non-residential development, by the following vote: AYES: Mordo, Pepper and Prochnow; NOES: Bruins and Lee Eng; ABSTAIN: None; ABSENT: None.
6. Professional Services Agreement: Document Scanning and Software Maintenance Services: Authorized the City Manager to execute a new agreement with BMI Imaging Systems Inc. for document scanning and software maintenance services.
7. Unclaimed Funds Policy and Procedure: Adopted the Unclaimed Funds Policy and Procedure.
8. Resolution No. 2018-23: Solid Waste Rate Adjustment: Adopted Resolution No. 2018-23 authorizing the increase of Solid Waste Collection Rates by 3.2427% effective July 1, 2018.
9. Consultant Contract Amendment: Miramonte Path, Project CF-01006: Authorize the City Manager to execute Amendment #2 on behalf of the City with Bellecci & Associates in the amount of \$52,490 for the Miramonte Path, Project CF-01006 – *pulled for discussion (see page 4)*.
10. Clean Water and Storm Drainage Funding Initiative – Contract Amendment: Authorized the City Manager to execute an amendment on behalf of the City with SCI Consulting Group in the amount of \$98,122.60 to provide additional consulting services for the Clean Water and Storm Drainage Funding Initiative.
11. Inspection Services for Various Sanitary Sewer CIP Projects: Authorized the City Manager to execute a contract on behalf of the City with Bellecci and Associates for inspections of the three Los Altos sanitary sewer Capital Improvement Program projects in the amount of \$149,184.
- 11a. Letter of support for Santa Clara County’s “Homestead Corridor Safe Routes to School” planning study: Authorized the Mayor to sign a letter in support of Santa Clara County’s “Homestead Corridor Safe Routes to School” planning study.

DISCUSSION ITEMS

12. Fiscal Year 2018-19 Operating Budget and Fiscal Year 2019-23 Capital Improvement Plan: Adopt Resolution No. 2018-18, adopting FY 2018/19 Operating Budget; adopt Resolution No. 2018-19, adopting the 5-year FY 2019-23 Five-Year Capital Improvement Program; adopt Resolution No. 2018-20 establishing the FY 2018/19 Transient Occupancy Tax; adopt

Resolution No. 2018-21 establishing the FY 2018/19 Utility Users Tax; and adopt Resolution No. 2018-22 establishing the FY 2018/19 Appropriations Limit

Administrative Services Director Etman presented the report.

Action: Upon a motion by Councilmember Bruins, seconded by Vice Mayor Lee Eng, the Council unanimously adopted Resolution No. 2018-18 adopting FY 2018/19 Operating Budget.

Action: Upon a motion by Councilmember Bruins, seconded by Councilmember Pepper, the Council unanimously adopted Resolution No. 2018-19 adopting the 5-year FY 2019-23 Five-Year Capital Improvement Program.

Action: Upon a motion by Councilmember Bruins, seconded by Vice Mayor Lee Eng, the Council unanimously adopted Resolution No. 2018-20 establishing the FY 2018/19 Transient Occupancy Tax.

Action: Upon a motion by Councilmember Bruins, seconded by Councilmember Pepper, the Council unanimously adopted Resolution No. 2018-21 establishing the FY 2018/19 Utility Users Tax.

Action: Upon a motion by Councilmember Bruins, seconded by Councilmember Pepper, the Council unanimously adopted Resolution No. 2018-22 establishing the FY 2018/19 Appropriations Limit.

13. Initiative Petition Report: Receive the report of effect of proposed initiative pursuant to Elections Code Section 9212 and take action as permitted by State Law

Public Comments: The following individuals provided public comments: Los Altos residents Rishi Nakra, Robin Abrams, Paul Boetius, Michael Ellerin, Scott Spielman, Frank Martin, Jim Jolly, Kate Disney and Mike Abrams.

Action: Upon a motion by Councilmember Bruins, seconded by Vice Mayor Lee Eng, the Council unanimously adopted Resolution No. 2018-24 placing the proposed measure on the November 6, 2018 ballot and consolidating the election with Santa Clara County.

14. Ordinance to be submitted to voters: Sale or transfer of any property designated as a Park: Discuss a potential ordinance to be submitted to voters regarding the sale or transfer of any property designated as a Park and provide direction to staff as needed

Public Comments: The following individuals provided public comments: Los Altos residents Frank Martin, Michael Ellerin, Margo Horn, David Rock and Scott Spielman, and Kim Cranston.

Direction: The Council directed staff to prepare an ordinance to be submitted to the voters with the following elements for Council consideration: 1) inclusion of all City-owned land; 2) the sale or transfer of City-owned land must be approved by voters; 3) new long-term leases for new uses must be approved by voters; and 4) any change in use from park to any other use must be approved by voters.

Mayor Mordo recessed the meeting at 9:09 p.m. The meeting resumed at 9:18 p.m.

15. Potential Revenue Measures: Adopt Resolution No. 2018-26 placing an increase in Transient Occupancy Tax on the November ballot; and provide direction to staff regarding a cannabis tax

City Manager Jordan presented the report.

Action: Upon a motion by Vice Mayor Lee Eng, seconded by Councilmember Pepper, the Council unanimously adopted Resolution No. 2018-26 placing an increase in Transient Occupancy Tax on the November ballot.

Action: Council took no further action regarding a cannabis tax.

ITEMS PULLED FROM CONSENT CALENDAR

4. Resolution No. 2018-17: Cost of living adjustment for all non-represented staff positions: Adopt Resolution No. 2018-17 approving a cost of living adjustment for all non-represented positions and a special adjustment for three Police Department classifications

Councilmember Bruins commented she would have preferred to have conducted the salary study prior to approving the special adjustments for the Police Department classifications.

Action: Upon a motion by Vice Mayor Lee Eng, seconded by Councilmember Prochnow, the Council unanimously adopted Resolution No. 2018-17 approving a cost of living adjustment for all non-represented positions and a special adjustment for three Police Department classifications.

9. Consultant Contract Amendment: Miramonte Path, Project CF-01006: Authorize the City Manager to execute Amendment #2 on behalf of the City with Bellecci & Associates in the amount of \$52,490 for the Miramonte Path, Project CF-01006

Councilmember Pepper requested that a meeting be held regarding the design of the project to allow for additional input from residents along Miramonte Avenue.

Motion: Motion made by Councilmember Prochnow, seconded by Councilmember Bruins, to authorize the City Manager to execute Amendment #2 on behalf of the City with Bellecci & Associates in the amount of \$52,490 for the Miramonte Path, Project CF-01006.

Councilmember Bruins offered an amendment, which was accepted, to include a Whereas in the amendment reference the execution of Amendment #1. The motion, as amended, failed by the following vote: AYES: Bruins and Prochnow; NOES: Lee Eng, Mordo and Pepper; ABSTAIN: None; ABSENT: None.

Action: Upon a motion by Councilmember Pepper, seconded by Vice Mayor Lee Eng, the Council authorized the City Manager to execute Amendment #2 on behalf of the City with Bellecci & Associates in the amount of \$52,490 for the Miramonte Path, Project CF-01006 and directed staff to

bring the design to Council for review, by the following vote: AYES: Lee Eng, Mordo, Pepper and Prochnow; NOES: None; ABSTAIN: Bruins; ABSENT: None.

3. Youth Commission appointments: Reappoint Drishaan Jain to a one-year term on the Youth Commission expiring June 2019; reappoint Krish Gujral, Mahi Kolla and Medha Rajagopalan to two-year terms on the Youth Commission expiring June 2020; and appoint Boladale Erogbogbo, Connie Hong, Anisha Reddy and Serra Tulu to two-year terms on the Youth Commission expiring June 2020

Vice Mayor Lee Eng expressed the opinion that students from other public school districts that serve Los Altos should be on the Commission and not just biased toward certain school districts.

Action: Upon a motion by Councilmember Bruins, seconded by Councilmember Prochnow, the Council reappointed Drishaan Jain to a one-year term on the Youth Commission expiring June 2019; reappointed Krish Gujral, Mahi Kolla and Medha Rajagopalan to two-year terms on the Youth Commission expiring June 2020; and appointed Boladale Erogbogbo, Connie Hong, Anisha Reddy and Serra Tulu to two-year terms on the Youth Commission expiring June 2020, by the following vote: AYES: Bruins, Mordo, Pepper and Prochnow; NOES: Lee Eng; ABSTAIN: None; ABSENT: None.

DIRECTIONS ON FUTURE AGENDA ITEMS

Future agenda items

The Council requested an agenda item to discuss the review process for residential rooftop mechanical installations.

Mayor Mordo recessed the meeting at 10:05 p.m. The meeting resumed at 10:10 p.m.

JOINT STUDY SESSION WITH PLANNING COMMISSION

PRESENT: (Council): Mayor Mordo, Vice Mayor Lee Eng, Councilmembers Bruins, Pepper and Prochnow; and (Planning Commission): Chair Bressack, Vice Chair Samek and Commissioners Bodner, Lee and Meadows

ABSENT: Commissioners Enander and McTighe

16. Draft Ordinances amending Chapter 14.74, Off-Street Parking and Loading: Discuss and direct staff to return to the City Council with draft ordinances that introduce the proposed amendments to Chapter 14.74, Off-Street Parking and Loading, of Title 14, Zoning of the Los Altos Municipal Code

Community Development Director Biggs presented the report.

Public Comments: The following individuals presented public comments: Bill Maston and Kim Cranston, and Los Altos residents David Rock, Roberta Phillips and Michael Hudnall.

Direction: Councilmembers provided feedback and directed staff to prepare ordinances for Council to review and consider for how square footage is calculated for parking requirements, parking stall standards and parking ratios.

Councilmember Prochnow recused herself due to a financial conflict of interest (owns property within the Downtown), stepped down from the dais and left the room.

Direction: Councilmembers provided feedback and directed staff to conduct a financial analysis of a Downtown Parking in-Lieu program.

Direction: Council further directed staff to return with the various ordinances as they are ready for Council consideration.

ADJOURNMENT

Mayor Mordo adjourned the meeting at 11:42 P.M.

Jean Mordo, MAYOR

Jon Maginot, CMC, CITY CLERK