

**MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF
THE CITY OF LOS ALTOS, HELD ON TUESDAY, FEBRUARY 13, 2018,
BEGINNING AT 7:00 P.M. AT LOS ALTOS CITY HALL, 1 NORTH SAN
ANTONIO ROAD, LOS ALTOS, CALIFORNIA**

ESTABLISH QUORUM

PRESENT: Mayor Mordo, Vice Mayor Lee Eng, Councilmembers Bruins, Pepper and Prochnow

ABSENT: None

PLEDGE OF ALLEGIANCE

Mayor Mordo led the Pledge of Allegiance to the flag.

CHANGES TO THE ORDER OF THE AGENDA

There were no changes to the order of the agenda.

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

The following individuals provided comments on items not on the agenda: Los Altos residents Kurt Seifert and Scott Trappe (representing Friends of Stevens Creek).

CONSENT CALENDAR

A member of the public pulled item number 2. Councilmember Pepper pulled item number 3.

Action: Upon a motion by Councilmember Prochnow, seconded by Councilmember Bruins, the Council unanimously approved the Consent Calendar, with the exception of items number 2 and 3, as follows:

1. Council Minutes: Approved the minutes of the January 23, 2018 regular meeting.
2. Adoption of City Council 2018 Strategic Priorities: Approve the City Council's 2018 Strategic Priorities – *Pulled for discussion (see page 2)*.
3. Resolution No. 2018-02: Appeal of Design Review Application – 571 Cherry Avenue: Adopt Resolution No. 2018-02 to approve Design Review Application No. 17-SC-30 subject to the recommended findings and conditions – *Pulled for discussion (see page 2)*.
4. Resolution No. 2018-03: Partial Abandonment of Easements at 860 Renetta Court: Adopted Resolution No. 2018-03 for a partial abandonment of a public utility easement and a wire clearance easement that encumber Lot 5 of Tract No. 3096.

5. Resolution No. 2018-04: CIPP Corrosion Rehabilitation, Project WW-01005: Adopted Resolution No. 2018-04 accepting completion of the CIPP Corrosion Rehabilitation, Project WW-01005; and authorized the Public Works Director to record a Notice of Completion as required by law.
6. Construction Contract Award: South Sewer Main Replacement (Fremont Avenue), Project WW-01004: Awarded the Base Bid for the South Sewer Main Replacement (Fremont Avenue), Project WW-01004 to EPS, Inc. dba Express Plumbing (EPS, Inc.) in the amount of \$380,640 and authorized the City Manager to execute a contract on behalf of the City.

ITEMS PULLED FROM CONSENT CALENDAR

2. Adoption of City Council 2018 Strategic Priorities: Approve the City Council's 2018 Strategic Priorities

Public Comments: The following individual presented public comments: Los Altos resident Neysa Fligor.

Councilmember Bruins expressed a desire to see more refinement of the draft Strategic Priorities from the Council Retreat and offered a document with revised Priorities for the Council to consider. Vice Mayor Lee Eng expressed concerns that the draft Strategic Priorities did not reflect what was agreed to at the Council Retreat.

Motion: Motion made by Councilmember Prochnow, seconded by Mayor Mordo, to approve the City Council's 2018 Strategic Priorities. The motion failed by the following vote: AYES: Mordo and Prochnow; NOES: Bruins, Lee Eng and Pepper; ABSTAIN: None; ABSENT: None.

Councilmembers further discussed the Strategic Priorities and concluded that it was not possible to reach consensus on including more details within the priorities therefore approval should be reconsidered as presented.

Action: Upon a motion by Mayor Mordo, seconded by Councilmember Prochnow, the Council approved the City Council's 2018 Strategic Priorities, by the following vote: AYES: Mordo, Pepper and Prochnow; NOES: Bruins and Lee Eng; ABSTAIN: None; ABSENT: None.

3. Resolution No. 2018-02: Appeal of Design Review Application – 571 Cherry Avenue: Adopt Resolution No. 2018-02 to approve Design Review Application No. 17-SC-30 subject to the recommended findings and conditions

Councilmember Pepper questioned whether concerns raised by a member of the public regarding the proceedings of this item at the Historical Commission would affect the Council's ability to take action on the item. City Attorney Diaz indicated that the Council could take action on the item regardless of what may have taken place at a Commission meeting.

Action: Upon a motion by Councilmember Prochnow, seconded by Vice Mayor Lee Eng, the Council unanimously adopted Resolution No. 2018-02 to approve Design Review Application No. 2017-SC-30 subject to the recommended findings and conditions.

DISCUSSION ITEMS

7. Downtown Business Improvement District Feasibility: Authorize the City Manager to retain the services of a Business Improvement District consultant with the soled purpose of exploring the feasibility of establishing a Business Improvement District in Downtown Los Altos

City Manager Jordan presented the report.

Public Comments

The following individuals presented public comments: Kim Cranston (representing Los Altos Property Owners Downtown), Scott Hunter (representing Los Altos Village Association) and Los Altos resident Richard Clark.

Direction: Councilmembers generally supported exploring the possibility of establishing a Business Improvement District in Downtown Los Altos and encouraged the Chamber of Commerce, Los Altos Village Association and Los Altos Property Owners Downtown to take the lead in educating the Downtown community and City Council on the basics of Business Improvement Districts including the purpose and function. Councilmember Bruins volunteered to assist in the education effort.

8. Approval of City logo: Approve the new City logo for City-wide use in addition to the City Seal

Public Information Coordinator Ray presented the report.

Direction: Councilmembers were not enthusiastic about the proposed new logo, provided input on what could be included in future drafts of a logo, such as an apricot and colors used in existing signage throughout the City, and requested staff continue developing a new City Logo with further input from members of the community.

COUNCIL/STAFF REPORTS AND DIRECTIONS ON FUTURE AGENDA ITEMS

Councilmember Bruins requested that Council return to past practices of honoring Councilmember's requests to place something on the record. She reported that she would be meeting with staff from Supervisor Simitian's office regarding the County's funding of historical grants. She further reported she participated in the CHP ride along as part of her duties on the Metropolitan Transportation Commission Board and that she attended the following: the Downtown Vision pop-up workshop on January 31, 2018, the Crosswalk and Intersection Improvement Projects public meeting on February 12, 2018, the State of the County on February 6, 2018 and the State of the Valley on February 9, 2018.

Vice Mayor Lee Eng reported she attended the following: the Crosswalk and Intersection Improvement Projects public meeting on February 12, 2018, the Complete Streets Commission meetings on January 24, 2018 and February 12, 2018, a meeting at Montclair Elementary School regarding Safe Routes to School, and a meeting of the Valley Transportation Authority Policy Advisory Committee. She announced she would be attending the League of California Cities Planning Commissioners Academy April 4-6, 2018. She also indicated that the Complete Streets Commission had requested a meeting with the Council.

Mayor Mordo announced he would be touring three nearby teen centers with Recreation and Community Services Director Hernandez on February 14, 2018.

Councilmember Pepper reported she attended the Chamber of Commerce awards dinner with Mayor Mordo and Councilmember Bruins and the State of the Valley on February 9, 2018.

City Manager Jordan reported he attended the State of the Valley on February 9, 2018 and that the Council would be having a study session regarding potential revenue items. He also provided an update on the design development process for the Community Center including the involvement of members of the former Community Center Project Task Force and the Chairs of the Parks and Recreation, Senior, and Youth Commissions.

Future agenda items

The Council requested a future agenda item to consider a request for funding from the Santa Clara County Creeks Coalition.

ADJOURNMENT

Mayor Mordo adjourned the meeting at 9:00 P.M.

Jean Mordo, MAYOR

Jon Maginot, CMC, CITY CLERK

**MINUTES OF THE STUDY SESSION OF THE CITY COUNCIL OF
THE CITY OF LOS ALTOS, HELD ON TUESDAY, FEBRUARY 27, 2018,
BEGINNING AT 5:30 P.M. AT LOS ALTOS CITY HALL, 1 NORTH SAN
ANTONIO ROAD, LOS ALTOS, CALIFORNIA**

ESTABLISH QUORUM

PRESENT: Mayor Mordo, Vice Mayor Lee Eng, Councilmembers Bruins, Pepper and Prochnow

ABSENT: None

ITEM FOR CONSIDERATION

1. Five-year Facilities Maintenance/Improvement Plan: Receive a report on the Five-year Facilities Maintenance/Improvement Plan and provide direction as needed

Public Works Director Chan presented the report.

Public Comment: The following individuals provided public comments: Los Altos residents Gary Kalbach and Roberta Phillips.

Direction: Councilmembers generally supported the proposed Five-year Facilities Maintenance/Improvement Plan as outlined and requested further information regarding the use of Public, Educational and Governmental Fees and plans for current and potential programming for the Garden House.

ADJOURNMENT

Mayor Mordo adjourned the meeting at 6:50 p.m.

Jean Mordo, MAYOR

Jon Maginot, CMC, CITY CLERK

**MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF
THE CITY OF LOS ALTOS, HELD ON TUESDAY, FEBRUARY 27, 2018,
BEGINNING AT 7:00 P.M. AT LOS ALTOS CITY HALL, 1 NORTH SAN
ANTONIO ROAD, LOS ALTOS, CALIFORNIA**

ESTABLISH QUORUM

PRESENT: Mayor Mordo, Vice Mayor Lee Eng, Councilmembers Bruins, Pepper and Prochnow

ABSENT: None

PLEDGE OF ALLEGIANCE

Daisy Girl Scouts, Troop 61085 led the Pledge of Allegiance to the flag.

CHANGES TO THE ORDER OF THE AGENDA

There were no changes to the order of the agenda.

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

The following individuals provided comments on items not on the agenda: Los Altos residents Abigail Ahrens, May Cheung and Tony Del Gaudio.

CONSENT CALENDAR

The Council continued approval of the February 13, 2018 regular meeting minutes.

Action: Upon a motion by Councilmember Pepper, seconded by Vice Mayor Lee Eng, the Council unanimously approved the Consent Calendar, with the continuance of the February 13, 2018 regular meeting minutes, as follows:

1. Council Minutes: Approved the minutes of the January 16, 2018 joint study session with the Planning Commission and the February 13, 2018 joint study session with the Public Arts Commission.
2. Construction Contract Award: Sewer System Repair Program, Project WW-01001: Awarded the Base Bid for the Sewer System Repair Program, Project WW-01001 to C2R Engineering, Inc. in the amount of \$677,800 and authorized the City Manager to execute a contract on behalf of the City.
3. Quarterly Investment Portfolio Report – Quarter Ended September 2017: Received the Investment Portfolio Report through September 30, 2017.
4. Quarterly Investment Portfolio Report – Quarter Ended December 2017: Received the Investment Portfolio Report through December 31, 2017.

5. Resolution No. 2018-05: W. Edith Avenue and University Avenue Crosswalk Improvement, Project TS-01034: Adopted Resolution No. 2018-05 accepting completion of the W. Edith Avenue and University Avenue Crosswalk Improvement, Project TS-01034; and authorized the Public Works Director to record a Notice of Completion as required by law.

PUBLIC HEARING

6. Accessory Structure Zoning Code Amendments: Introduce and waive further reading of Ordinance No. 2018-438 to amend Title 14 of the Los Altos Municipal Code pertaining to accessory structures in residential districts

Planning Services Manager Dahl presented the report.

Mayor Mordo opened the public hearing.

Public Comments

The following individuals presented public comments: Los Altos residents Roberta Phillips, Mike Ellerin, Teresa Morris, Nancy Phillips and Maria Lonergan.

Mayor Mordo closed the public hearing.

Vice Mayor Lee Eng expressed concerns with allowing structures up to twelve feet high and allowing accessory structures on smaller lots.

Action: Upon a motion by Councilmember Bruins, seconded by Mayor Mordo, the Council introduce and waived further reading of Ordinance No. 2018-438 to amend Title 14 of the Los Altos Municipal Code pertaining to accessory structures in residential districts, with modifying Section 14.15.040.A to read “The daylight plane starts at a height of six feet at the property line and proceeds inward at a 5:12 slope to a distance of ten (10) feet from the side and rear property lines,” by the following vote: AYES: Bruins, Mordo, Pepper and Prochnow; NOES: Lee Eng; ABSTAIN: None; ABSENT: None.

7. Accessory Dwelling Units: Introduce and waive further reading of Ordinance No. 2018-439 amending the accessory dwelling unit regulations

Community Development Director Biggs presented the report.

Mayor Mordo opened the public hearing.

Public Comments

The following individuals presented public comments: Los Altos residents Natalie Elefant, Les Poltrack, Roberta Phillips, Donna Poulos, Nancy Phillips, Mike Ellering, Sue Russell (representing the League of Women Voters), Teresa Morris, Gary Anderson and Ashim Chhabra.

Mayor Mordo closed the public hearing.

Vice Mayor Lee Eng and Councilmember Bruins felt the ordinance should be continued to allow the City Attorney more time to review the draft ordinance.

Action: Upon a motion by Councilmember Pepper, seconded by Councilmember Prochnow, the Council introduced and waived further reading of Ordinance No. 2018-439 amending the accessory dwelling unit regulations, with the following modifications: 1) remove the minimum lot size restriction in Section 14.14.020; 2) change Section 14.14.040.A to read “the maximum size of an accessory dwelling unit, not including basements or any covered parking, shall be eight hundred (800) square feet if in a new, detached structure. The maximum size of an attached accessory dwelling shall not exceed 50 percent of the existing living area of a principal living unit, or one-thousand, two hundred (1,200) square feet maximum;” and 3) eliminate Section 14.14.040.C; by the following vote: AYES: Mordo, Pepper and Prochnow; NOES: Bruins and Lee Eng; ABSTAIN: None; ABSENT: None.

Mayor Mordo recessed the meeting at 9:21 p.m. The meeting resumed at 9:28 p.m.

DISCUSSION ITEMS

8. Resolution No. 2018-06: Fiscal Year 2017/18 Mid-year Financial Update: Adopt Resolution No. 2018-06 adopting FY 2017/18 mid-year report and adjustments including assignment of fund balance as outlined

Administrative Services Director Etman presented the report.

Action: Upon a motion by Councilmember Bruins, seconded by Vice Mayor Lee Eng, the Council unanimously adopted Resolution No. 2018-06 adopting FY 2017/18 mid-year report and adjustments including assignment of fund balances as outlined, as amended to delete the second Whereas.

COUNCIL/STAFF REPORTS AND DIRECTIONS ON FUTURE AGENDA ITEMS

Councilmember Prochnow reported she toured the Mental Health Pavilion under construction at El Camino Hospital on February 27, 2018 and a brunch put on by community members on February 25, 2018 where she discussed becoming involved in the community.

Councilmember Pepper reported she met with the consultants on the Downtown Visioning project.

Vice Mayor Lee Eng reported she attended meetings of the Commissions to which she is assigned as Council Liaison.

Councilmember Bruins reported she attended the following: meetings of various Metropolitan Transportation Commission Committees, a meeting of the Silicon Valley Clean Energy Board, a meeting of the Silicon Valley Regional Interoperability Authority on February 26, 2018, a meeting with staff from County Supervisor Simitian’s office regarding the County’s Historical Grant Program, a meeting of the Financial Commission on February 15, 2018, and a meeting with Congresswoman Anna Eshoo with Mayor Mordo at the Los Altos Police Department regarding the City’s 9-1-1 system. She further announced she would attend a meeting of the Metropolitan Transportation Commission Board on February 28, 2018 and a meeting of the CalTrain Board on March 1, 2018.

City Manager Jordan announced the deadline to apply for Commissions on February 27, 2018.

Future agenda items

The Council requested a future study session with the Complete Streets Commission.

The Council requested a future agenda item to review the cost recovery data for the Recreation and Community Services Department.

ADJOURNMENT

Mayor Mordo adjourned the meeting at 10:27 P.M.

Jean Mordo, MAYOR

Jon Maginot, CMC, CITY CLERK