



DISCUSSION ITEMS

Agenda Item # 8

AGENDA REPORT SUMMARY

Meeting Date: February 27, 2018

Subject: Resolution No. 2018-06: Fiscal Year 2017/18 Mid-year Financial Update

Prepared by: Sharif Etman, Administrative Services Director

Approved by: Chris Jordan, City Manager

Attachment(s):

1. Resolution
2. Capital Improvement Program Summary as of December 2017

Initiated by:

Staff

Fiscal Impact:

The proposed budget amendments for the Operating Budget total \$240,000 and \$155,000 for CIP projects using existing revenues.

Environmental Review:

Not applicable

Policy Question(s) for Council Consideration:

- Does the Council concur with the Mid-year Financial Update and budget adjustments?

Summary:

- Revenue in all areas is trending as expected. The current economy continues to provide stable revenues. Expenses City-wide are under budget at the mid-year point
- Only minor adjustments are recommended to the operating budget at this time. These adjustments total \$240,000 and discussed later in this report
- \$6.1M in fund balance from FY 2016/17 is being added to our reserves. The recommended appropriation to our 20% Contingency reserve, PERS reserve and CIP reserves are also highlighted
- Minor adjustments to the CIP Budget are recommended with two new projects and an increased appropriation of \$155,000. A detailed CIP status report is attached for review

Staff Recommendation:

Move to adopt Resolution No. 2018-06 adopting FY 2017/18 mid-year report and adjustments including assignment of fund balance as outlined



Subject: Resolution No. 2018-06: Fiscal Year 2017/18 Mid-year Financial Update

Purpose

To review revenues and expenses for the first half of FY 2017/18 in comparison to the Adopted FY 2017/18 Budget and make adjustments if necessary. The mid-year is also when the Council assigns fund balance when applicable, and reviews its reserves.

Background

The City Council approved Operating Budget serves as the annual plan and resource allocation that guides and ensures implementation of City Council policies and priorities. The budget implements the vision and direction for the range of services that meet the needs of the community.

The financial review as of December 31, 2017 provides the mid-year budget update to the City Council for the current fiscal year. Analysis of the revenues collected and all expenditures through December 31, 2017 measures the budget's adherence to the established resource allocation plan. Proposed budget amendments make the necessary adjustments identified during the mid-year financial review.

Discussion/Analysis

City finances are trending positively at the mid-year point. Overall, City revenues continue to show solid growth in many areas, with others trending as expected. City expenditures demonstrate prudent fiscal management as departments are operating within their allocated budget amounts when adjusting for anomalies. The mid-year financial report as of December 31, 2017 provides the revenue and expenditure summary for the City's major operating funds which include the General Fund, Sewer Fund and Self Insurance Funds (Workers Compensation and Liability).

General Fund

The 2017/18 General Fund revenue budget was increased \$1.9 million over the prior year to \$37.6 million. As a result of this increase to the General Fund revenue budget, total General Fund revenues are at 40% of budget as of December 31, 2017, compared to the same 40% the prior year. It should be noted that revenues are expected to trend below the 50% mark at mid-year due to timing delays in the receipt of major revenues, such as property tax. As of December 31, 2017, revenues were up 2% or \$302,709 over the same time last year and are expected to achieve the General Fund budget at year-end.

The 2017/18 General Fund expenditure budget was increased \$1.2 million over the prior year to \$36.5 million (not including inter-fund transfers). As of December 31, 2017, expenditures were at 45% of budget (the same as last year), below the expected 50% level. Overall, expenditures are up \$308,979 over the prior year. A more detailed breakdown of revenues and expenses are outlined below:



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General Fund Revenue

GENERAL FUND REVENUES	FY17/18 ADOPTED BUDGET	FY17/18 YTD ACTUAL	FY16/17 ADOPTED BUDGET	FY16/17 YTD ACTUAL	FY17-18 YTD BUDGET TO ACTUAL %	FY16-17 YTD BUDGET TO ACTUAL %
PROPERTY TAX	20,132,700	7,355,534	19,176,182	6,919,708	37%	36%
SALES TAX	3,268,700	1,307,242	3,236,301	1,401,446	40%	43%
UTILITY USERS TAX	2,630,000	1,154,166	2,580,000	1,078,179	44%	42%
TRANSIENT OCCUPANCY TAX	2,626,500	1,212,959	2,550,000	1,221,920	46%	48%
COMMUNITY DEVELOPMENT	2,880,800	1,533,050	2,988,700	1,594,325	53%	53%
RECREATION FEES	2,176,000	867,985	2,167,000	870,515	40%	40%
REAL ESTATE TRANSFER TAX	535,000	323,784	535,000	207,913	61%	39%
BUSINESS LICENSE TAX	500,000	260,137	490,000	268,428	52%	55%
FRANCGISE FEES	2,006,400	625,811	1,948,000	595,465	31%	31%
INTEREST INCOME	195,000	321,452	185,000	(4,501)	165%	-2%
POLICE FEES	99,000	23,577	165,000	67,826	24%	41%
INTERNAL ADMIN FEES	918,500	-	918,500	459,250	0%	50%
ONE TIME REVENUE	-	-	125,000	-	0%	0%
ALL OTHER REVENUES	582,400	242,183	563,060	244,696	42%	43%
TOTAL GENERAL FUND REVENUES	\$ 38,551,000	\$ 15,227,879	\$ 37,627,743	\$ 14,925,170	40%	40%

Revenue items of note are:

- The 2017/18 budget for property tax is \$956,518 higher than the prior year to reflect increases in property values experienced by the City. In line with this anticipated growth, actual property tax revenues are up \$435,826 over the prior year as of the mid-year point.
- Sales tax revenues remain flat but are expected to achieve the current year budget levels. UUT revenues are expected to be close to budget at year-end; however, staff continues to monitor this category closely.
- Transient Occupancy Tax revenues continue to stay consistent based on the robust business climate in the region. TOT revenues as of the mid-year mark represent only four months of receipts due to the timing delays in the receipt of revenues.
- Interest income far exceeded projected estimates at mid-year based on the timing of actual booking and following any adjustments made. Interest income is expected to exceed its budget target at the end of the year.



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General Fund Expenditures

DEPT	FY17/18 ADOPTED BUDGET	FY17/18 YTD ACTUAL	FY16/17 ADOPTED BUDGET	FY16/17 YTD ACTUAL	FY17/18 AVAILABLE BALANCE	FY17/18 % SPENT	FY16/17 % SPENT
LEGISLATIVE & ADMINISTRATION	2,120,286	888,701	1,977,021	856,011	1,231,585	42%	43%
ADMINISTRATION	3,227,097	1,941,622	3,158,692	1,877,068	1,285,475	60%	59%
PUBLIC SAFETY	17,427,998	7,282,012	17,433,841	7,510,221	10,145,986	42%	43%
COMMUNITY DEVELOPMENT	3,215,899	1,449,510	2,915,046	1,319,390	1,766,389	45%	45%
PUBLIC WORK	8,201,712	3,629,271	7,689,495	3,322,937	4,572,441	44%	43%
RECREATION	2,275,472	1,169,049	2,572,680	1,165,560	1,106,423	51%	45%
TOTAL EXPENDITURES	\$ 36,468,464	\$ 16,360,166	\$ 35,746,775	\$ 16,051,187	\$ 20,108,298	45%	45%

- All Departments are currently spending within their approved budgets and trending as expected at the mid-year point. Total General Fund Expenditures are at 45% of the annual budget for FY 2017/18.
- The Administrative Services Department is at 60% of budget for the year due to the upfront payment of \$1.5 M of the PERS Unfunded Liability for the 2017/18 fiscal year in July 2017.

Other Funds

The Sewer Fund revenues typically lag at mid-year and are at 4% of budget due to timing while expenditures are at 26% of budget.

DEPT	FY17/18 REVENUE BUDGET	FY17/18 REVENUE YTD ACTUAL	FY16/17 REVENUE BUDGET	FY16/17 REVENUE YTD ACTUAL	FY17/18 BALANCE	FY17-18 YTD REV BUDGET TO ACTUAL %	FY16-17 YTD REV BUDGET TO ACTUAL %
SEWER SYSTEM ADMINISTRATION	6,482,100	255,166	6,977,430	309,514	6,226,934	4%	4%
SEWER SYSTEM MAINTENANCE	0	0	0	0	0	0%	0%
TOTAL SEWER REVENUES	\$ 6,482,100	\$ 255,166	\$ 6,977,430	\$ 309,514	\$ 6,226,934	4%	4%

DEPT	FY17/18 EXP BUDGET	FY17/18 EXP YTD ACTUAL	FY16/17 EXP BUDGET	FY16/17 EXP YTD ACTUAL	FY17/18 AVAILABLE BALANCE	FY17-18 YTD EXP BUDGET TO ACTUAL %	FY16-17 YTD EXP BUDGET TO ACTUAL %
SEWER MAINTENANCE	5,026,812	1,888,047	5,130,509	2,151,461	3,138,765	38%	42%
SEWER CAPITAL PROGRAM	2,114,000	34	2,542,000	980,911	2,113,966	0%	39%
SEWER EQUIPMENT PURCHASE	76,000	0	0	0	76,000	0%	0%
TOTAL SEWER EXPENDITURES	\$ 7,216,812	\$ 1,888,081	\$ 7,672,509	\$ 3,132,373	\$ 5,328,731	26%	41%



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- Solid Waste revenue is at 47% of budget and expenses are at 33% of budget for the year.

DEPT	FY17/18 REVENUE BUDGET	FY17/18 REVENUE YTD ACTUAL	FY16/17 REVENUE BUDGET	FY16/17 REVENUE YTD ACTUAL	FY17/18 BALANCE	FY17-18 YTD REV BUDGET TO ACTUAL %	FY16-17 YTD REV BUDGET TO ACTUAL %
SOLID WASTE	781,000	368,086	760,300	323,700	412,914	47%	43%
TOTAL SOLID WASTE REVENUES	\$ 781,000	\$ 368,086	\$ 760,300	\$ 323,700	\$ 412,914	47%	43%
DEPT	FY17/18 EXP BUDGET	FY17/18 EXP YTD ACTUAL	FY16/17 EXP BUDGET	FY16/17 EXP YTD ACTUAL	FY17/18 AVAILABLE BALANCE	FY17-18 YTD EXP BUDGET TO ACTUAL %	FY16-17 YTD EXP BUDGET TO ACTUAL %
SOLID WASTE	505,777	176,861	555,585	182,910	328,916	35%	33%
TOTAL SOLID WASTE EXPENDITURES	\$ 505,777	\$ 176,861	\$ 555,585	\$ 182,910	\$ 328,916	33%	33%

The Self Insurance Funds (Worker’s Comp and Liability) are all trending as expected.

Proposed Mid-year Budget Adjustments

Operating Budget: The proposed budget adjustments are recommended to be funded by existing budgeted revenues. The recommended adjustments total \$240,000.

- **Police Department**
 - **Support Services (\$50,000)** - Due to a change of staffing levels, including one full-time vacancy, additional funds are needed towards the overtime budget to continue 24x7 coverage in our 9-1-1 Communications Center. There are three per-diem dispatchers undergoing training. In addition, training of at least two sworn personnel will also begin shortly. We expect some salary savings from the vacant position but will not be immediately realized.
- **Assistant City Manager**
 - **Part Time Emergency Preparedness Coordinator (\$40,000)** - This position will ensure compliance of City ordinances for disaster emergency workers and Disaster Council Provide outreach to the business community, downtown and shopping districts to start emergency preparedness procedures and activities. It will also provide outreach with identified community stakeholders and steering committee for annual meetings and to review budget and identify budget projects; work with volunteers on budget expenditures. The position will also enhance the emergency preparedness information on the City website and support efforts and community recruitment for



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BATs, CERTs and HAMs. Support to City staff, Police Department and County Fire for internal and community emergency preparedness matters will be provided.

- **Recreation Department**

- **Junior High Sports (\$150,000)** - This amount is to correct for an (error) omission in the original FY 2017-18 Budget for Junior High Sports. This will bring the Recreation Department back to being under the 50% expenditure level for mid-year.

CIP Budget: The following adjustments are being recommended to the CIP Budget from existing fund totaling \$155,000. Other funds such as PEG fees and the Downtown Parking Fund are also being utilized.

- **Community Development**

- **Downtown Vision (\$30,000)** – The requested additional funds for the Downtown Vision are needed for the additional workshops, meetings, and community outreach efforts that have been and will be held, including those that that have been held on the future vision scenarios.

- **City Clerk / City Manager’s Office**

- **Council Chambers (\$50,000 CIP, \$623,000 PEG funds)** - The Council Chambers AV equipment is outdated and rapidly failing. Originally installed in 2007, the technology within the Chambers is no longer manufactured nor supported. An upgrade to the AV equipment will allow the City to continue to provide high quality video and audio of City Council and Planning Commission meetings and to prevent the current equipment from continuing to fail. This new project totaling \$673,000 will be funded by \$623,000 in PEG funds currently available and \$50,000 in CIP funds.

- **Public Works**

- **In-road Light System Maintenance (\$75,000)** – This new project will repair the existing malfunctioning in-road light system parts at various pedestrian crosswalk locations along San Antonio Road.
- **Electric Vehicle Stations Replacement (\$12,680 Downtown Parking Fund)** - Originally installed in 2013, the three-dual head electric vehicle (EV) charging station units located in Parking Plaza 3 and adjacent to the Bus Barn Theater are now out-of-date and no longer supported by the equipment manufacturer. ChargePoint has proposed the replacement of the three existing units with the latest charging station version at a significant discount (approximately 60%) to the City. Additionally, ChargePoint will provide one year of maintenance service (approximate \$1,400 value) at no cost and offered a \$2,250 installation rebate.



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Purchase and installation cost of the three units is \$12,680. After the \$2,250 rebate is applied, the total net cost to the City is \$10,430. The EV charging station program is operated through the Downtown Parking Fund with user fees charged to recover all program costs. Sufficient funds have been collected through the program for the purchase and installation of the new EV charging station units.

- **Allocation of Unassigned Fund Balance (\$6,148,357)**

Currently the City has \$6.1M in unassigned fund balance from the budget surplus achieved in FY 2016/17. Our recommendation is to assign this amount to our reserves as follows:

- \$345,645 to maintain our Emergency and Operating Reserve at 20% level – per policy
- \$1.0M to further enhance our PERS Reserve – from \$3M to \$4M to address upcoming PERS rate increases and unfunded liability payments. This will allow us the proper funds and flexibility to assess the best options available regarding paying down or significantly reducing our long-time liability as the discount rate is lowered over time and other uncertainty arises.
- \$4.8M to our CIP reserve – to fund CIP costs for this year and future projects such as the newly approved Community Center.

Assigned Fund Balance	As of June 30, 2017	FY17/18	
		Mid Year Proposed	Reserves after Mid Year
Emergency and Operating	\$ 6,905,000	\$ 345,645	\$ 7,250,645
OPEB	1,500,000	0	1,500,000
PERS Reserve	3,000,000	1,000,000	4,000,000
Technology Reserve	2,403,554	0	2,403,554
Capital and Equipment	25,814,240	4,802,712	30,616,952
Total Unassigned Fund Balance	\$ 39,622,794	\$ 6,148,357	\$ 45,771,151

Capital Improvement Program at Mid-year

The City’s Capital Improvement Program consists of a multitude of projects at varying phases of the project cycle. Attachment 2 to this report includes a progress summary by project as of December 31, 2017. Several projects were completed in the first six months of the fiscal year and include the following:

- City Hall Roof Replacement (CF-01004)
- Covington Road Bicycle and Pedestrian Improvements (CF-01005)
- Annual Pathway Rehabilitation (CF-01009)
- Annual Street Resurfacing (IS-01001)



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- University Ave Crosswalk Improvements (TS-01035)

Options

- 1) Approve the mid-year report and proposed budget adjustments

Advantages: Adjustments made will ensure proper funding and spending within budgeted amounts. The additional positions will ensure projects and deadlines are completed for Council and Staff. Reserves will be properly assigned

Disadvantages: None identified

- 2) Do not approve the mid-year report and proposed budget adjustments

Advantages: None identified

Disadvantages: Expenditures may not be properly aligned with current budget. Projects and deadlines may not be met without further staff support. Fund balances will remain unassigned

Recommendation

The staff recommends Option 1.

RESOLUTION NO. 2018-06

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALTOS
ADOPTING THE FY 2017/18 MID-YEAR FINANCIAL UPDATE WITH
BUDGET ADJUSTMENTS**

WHEREAS, the Council has reviewed the Fiscal Year 2017/18 Mid-Year Financial Update and FY 2017/18 CIP Summary as of December 31, 2017 at the City Council meeting held on February 27, 2018; and

WHEREAS, the Council directed staff to add proper support to both the Community Development and Public Works Departments, based on previous discussions.

NOW THEREFORE, BE IT RESOLVED, that the City Council of the City of Los Altos hereby :

- Adopt the FY 2017/18 Mid-year Financial Update with the following budget adjustments:
 1. Police Department Support Services (\$50,000) for additional funds for 9-1-1 Communications Center
 2. Part time Emergency Preparedness Coordinator (\$40,000)
 3. Junior High Sports (\$150,000) adjustment
 4. Increase in funding for Downtown Visioning (\$30,000) in CIP funds
 5. Council Chambers AV equipment project of \$623,000 in PEG Fee revenue and \$50,000 CIP funds
 6. In-road Light System Maintenance (\$75,000)
 7. Electric Vehicle Stations Replacement (\$12,680) from the Downtown Parking Fund
 8. Allocation of Unassigned Fund Balance (\$6,148,357)
 - a. \$345,645 to Emergency and Operating Reserve
 - b. \$1,000,00 to PERS Reserve
 - c. \$4,802,712 to Capital and Equipment Reserve

I HEREBY CERTIFY that the foregoing is a true and correct copy of a Resolution passed and adopted by the City Council of the City of Los Altos at a meeting thereof on the 27th day of February, 2018 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Jean Mordo, MAYOR

Attest:

Jon Maginot, CMC, CITY CLERK

Resolution No. 2018-06

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ATTACHMENT 1

Fiscal Year 2018-22 Proposed Capital Improvement Program Summary

Project #	Project Name	Funding Sources	Prior Appropriations	2017/18 Budget	2018/19 Budget	2019/20 Budget	2020/21 Budget	2021/22 Budget	Total	Expended as of 12/31/17
Civic Facilities										
Parks and Trails										
CF-01005	Covington Bicycle and Pedestrian Improvements	CIP	\$ 421,762						\$ 421,762	\$ 398,584
CF-01009	Annual Pathway Rehabilitation	In-lieu Park Fund	\$ 50,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 175,000	\$ 53,665
CF-01015	Park Hydration Station Installation	In-lieu Park Fund	\$ 40,000						\$ 40,000	\$ 29,160
CF-01017	Annual Park Improvement Project	In-lieu Park Fund		\$ 400,000	\$ 100,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 1,250,000	
Buildings										
CF-01002	Hillview Community Center Redevelopment	CIP	\$ 273,500	\$ 3,000,000	\$ 10,000,000	\$ 12,000,000			\$ 25,273,500	\$ 659,619
		General Fund	\$ 400,000						\$ 400,000	
CF-01003	Annual Civic Facilities Improvement Project	CIP	\$ 425,000	\$ 1,200,000	\$ 1,200,000	\$ 1,200,000	\$ 1,200,000	\$ 1,200,000	\$ 6,425,000	\$ 411,158
CF-01007	City Hall HVAC System Upgrades	Equipment Replacement Fund	\$ 500,000						\$ 500,000	\$ 710,586
		CIP	\$ 446,158						\$ 446,158	
CF-01008	Grant Park Community Center Improvement Project	In-lieu Park Fund	\$ 257,944	\$ 416,400					\$ 674,344	\$ 158,590
CF-01010	Annual ADA Improvements (Facilities)	CIP	\$ 150,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 525,000	\$ 58,117
CF-01011	City Hall Emergency Backup Power Generator	CIP			\$ 55,000				\$ 55,000	
CF-01013	MSC Fuel Dispensing Station Overhead Canopy	CIP		\$ 25,000					\$ 25,000	
CF-01014	City Hall Roof Replacement	CIP	\$ 330,000						\$ 330,000	\$ 160,616
CF-01016	Waterline Backflow Preventers	CIP	\$ 220,000						\$ 220,000	\$ 46,279
CF-01018	MSC Parking Lot Resurfacing	CIP			\$ 300,000				\$ 300,000	
Community Development										
Infrastructure										
CD-01007	First Street Utility Undergrounding Phase II	CIP	\$ 240,000						\$ 240,000	\$ 78,251
CD-01015	Lincoln Park Utility Undergrounding	CIP	\$ 25,000				\$ 200,000		\$ 225,000	\$ -
CD-01017	First Street Streetscape Design -- Phase II	CIP	\$ 268,000						\$ 268,000	\$ 6,758
CF-01018	Downtown Lighting Cabinet Replacement	CIP		\$ 20,000					\$ 20,000	
General										
CD-01002	Commercial Wayfinding Sign Program	CIP	\$ 165,000						\$ 165,000	\$ 136,230

Fiscal Year 2018-22 Proposed Capital Improvement Program Summary

Project #	Project Name	Funding Sources	Prior Appropriations	2017/18 Budget	2018/19 Budget	2019/20 Budget	2020/21 Budget	2021/22 Budget	Total	Expended as of 12/31/17
CD-01003	Public Arts Projects	CIP	\$ 30,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 80,000	\$ 42,768
CD-01009	Walter Singer Bust Relocation	CIP	\$ 10,000						\$ 10,000	\$ -
CD-01010	Foothill Expressway Median Trees	CIP	\$ 49,500						\$ 49,500	\$ -
CD-01013	Downtown Vision	CIP	\$ 125,057						\$ 125,057	\$ 174,224
		General Fund	\$ 174,943						\$ 174,943	
CD-01014	Downtown Parking	Downtown Parking Fund	\$ 100,000						\$ 100,000	\$ -
CD-01016	Public Arts Master Plan	CIP	\$ 50,000						\$ 50,000	\$ 50,000
CD-01020	Climate Action Plan Implementation Program	CIP		\$ 25,000					\$ 25,000	\$ -
Technology										
CD-01005	Silicon Valley Regional Interoperability Authority Project	CIP	\$ 375,000						\$ 375,000	\$ 246,690
CD-01006	Police Records Management & Dispatch System	Equipment Replacement Fund	\$ 1,064,000						\$ 1,064,000	\$ 835,669
CD-01008	IT Initiatives	Equipment Replacement Fund	\$ 100,000						\$ 100,000	\$ 773,731
		Technology Fund	\$ 2,347,557	\$ 250,000					\$ 2,597,557	
CD-01019	Public Works Electronic Document Management	CIP	\$ 35,949	\$ 35,000	\$ 35,000				\$ 105,949	\$ -
Storm Drain System										
CD-01012	Annual Storm Drain Improvements	CIP	\$ 400,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 1,900,000	\$ 105,594
Transportation										
Streets and Roads										
TS-01001	Street Resurfacing	CIP	\$ 1,806,530	\$ 600,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 3,406,530	\$ 2,520,889
		Gas Tax	\$ 725,000	\$ 350,000	\$ 350,000	\$ 350,000	\$ 350,000	\$ 350,000	\$ 2,475,000	
		Road Maint. & Acct Act		\$ 150,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 2,150,000	
		Measure B		\$ 550,000	\$ 550,000	\$ 550,000	\$ 550,000	\$ 550,000	\$ 2,750,000	
TS-01002	First Street Resurfacing	CIP	\$ 300,000						\$ 300,000	\$ 19,970
TS-01003	Street Striping	Gas Tax	\$ 291,544	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 791,544	\$ 213,826
		CIP	\$ 8,456						\$ 8,456	\$ -
TS-01004	Street Slurry Seal	Gas Tax	\$ 500,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 1,750,000	\$ 554,050
		CIP	\$ 151,670						\$ 151,670	\$ -
TS-01008	Annual ADA Improvements (Streets and Roadways)	CDBG	\$ -	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 375,000	\$ -
TS-01009	City Alley Resurfacing	Gas Tax	\$ 295,000		\$ 100,000		\$ 100,000		\$ 495,000	\$ 74,491

Fiscal Year 2018-22 Proposed Capital Improvement Program Summary

Project #	Project Name	Funding Sources	Prior Appropriations	2017/18 Budget	2018/19 Budget	2019/20 Budget	2020/21 Budget	2021/22 Budget	Total	Expended as of 12/31/17
TS-01056	Fremont Asphalt Concrete Overlay	CIP	\$ -	\$ 455,000					\$ 455,000	\$ -
<i>Pedestrian and Bicycle Safety</i>										
TS-01005	Concrete Repair	CIP	\$ -	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 1,000,000	\$ -
TS-01006	Traffic Sign Replacement	CIP	\$ 125,000	\$ 25,000					\$ 150,000	\$ 11,786
TS-01007	Neighborhood Traffic Management Plan	CIP	\$ 75,000						\$ 75,000	\$ 22,362
		Traffic Impact Fees		\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 375,000	
		Donations	\$ 7,000						\$ 7,000	
TS-01013	Transportation Enhancements	CIP	\$ 25,000	\$ 25,000		\$ 25,000			\$ 75,000	\$ 35
TS-01018	Foothill Expressway Improvement between El Monte Ave & San Antonio Rd	Traffic Impact Fees	\$ 440,000						\$ 440,000	\$ -
		VRF	\$ 52,000						\$ 52,000	
		CIP	\$ 270,000						\$ 270,000	
TS-01022	Collector Street Traffic Calming	Traffic Impact Fees	\$ 222,900						\$ 222,900	\$ 92,944
TS-01030	El Monte/Springer Intersection Improvements	Traffic Impact Fees	\$ 100,000	\$ 211,000					\$ 311,000	\$ -
TS-01031	Illuminated Crosswalk Replacement	Traffic Impact Fees	\$ 320,000	\$ 173,620					\$ 493,620	\$ 345,189
TS-01032	Speed Feedback Sign at Fremont	Traffic Impact Fees	\$ 20,000						\$ 20,000	\$ -
TS-01033	Miramonte Ave Path	CIP	\$ 331,200		\$ 250,000				\$ 581,200	\$ 114,550
		VERBS Grant Funds			\$ 1,000,000				\$ 1,000,000	
		Other future grants				\$ 2,500,000			\$ 2,500,000	
TS-01034	W. Edith Avenue/University Avenue Crosswalk Improvements (School Route Project)	TDA Article III Grant	\$ 45,429						\$ 45,429	\$ 170,680
		CIP	\$ 153,446						\$ 153,446	
TS-01035	University Ave/Lincoln Crosswalk Improvements (School Route Project)	CIP	\$ 154,000						\$ 154,000	\$ 261,767
		CDBG	\$ 170,000						\$ 170,000	

Fiscal Year 2018-22 Proposed Capital Improvement Program Summary

Project #	Project Name	Funding Sources	Prior Appropriations	2017/18 Budget	2018/19 Budget	2019/20 Budget	2020/21 Budget	2021/22 Budget	Total	Expended as of 12/31/17
TS-01036	Miramonte Ave/Berry Ave Intersection Improvements (School Route Project)	CIP	\$ 120,000	\$ 130,000					\$ 250,000	\$ -
TS-01037	San Antonio Road/West Portola Avenue Improvements (School Route Project)	Traffic Impact Fees	\$ 167,125		\$ 670,000				\$ 837,125	\$ -
TS-01038	El Monte Ave Sidewalk Gap Closure - Edith Ave to Almond Ave (School Route Project)	CIP	\$ 191,000						\$ 191,000	\$ 24,871
TS-01039	Arboretum Drive Speed Feedback Sign (School Route Project)	CIP		\$ 30,000					\$ 30,000	
TS-01040	Fremont Ave/Truman Ave Intersection Improvements (School Route Project)	Traffic Impact Fees		\$ 40,000					\$ 40,000	
TS-01041	Los Altos Ave/Santa Rita School Crossing Improvements (School Route Project)	CIP		\$ 40,000					\$ 40,000	
TS-01042	Los Altos Ave/W. Portola Ave Crosswalk Improvements (School Route Project)	CIP		\$ 77,000					\$ 77,000	
TS-01043	Santa Rita Avenue Bike Boulevard (School Route Project)	CIP		\$ 65,000					\$ 65,000	
TS-01044	El Monte Walkway Improvement (School Route Project)	CIP		\$ 200,500					\$ 200,500	
TS-01045	Covington Rd at Riverside Ave Pedestrian Improvements (School Route Project)	CIP		\$ 45,000					\$ 45,000	
TS-01046	Springer Road/Fremont Ave Pedestrian Improvements (School Route Project)	CIP		\$ 112,500					\$ 112,500	
TS-01047	Grant Rd/Morton Ave Pedestrian Improvements (School Route Project)	CIP		\$ 80,000					\$ 80,000	
TS-01048	Bicycle Count Stations (School Route Project)	CIP			\$ 143,000				\$ 143,000	
TS-01049	Traffic Signal Control Upgrades	VRF-ITS	\$ 363,000						\$ 363,000	
TS-01050	Carmel Terrace Sidewalk Gap Closure Project	CIP			\$ 350,000				\$ 350,000	

Fiscal Year 2018-22 Proposed Capital Improvement Program Summary

Project #	Project Name	Funding Sources	Prior Appropriations	2017/18 Budget	2018/19 Budget	2019/20 Budget	2020/21 Budget	2021/22 Budget	Total	Expended as of 12/31/17
TS-01051	University Ave/Milverton Rd Sidewalk Gap Closure Project	CIP			\$ 55,000				\$ 55,000	
TS-01052	Annual Bicycle/Pedestrian Access Improvements	CIP				\$ 350,000	\$ 350,000	\$ 350,000	\$ 1,050,000	
		TDA Article III Grant				\$ 50,000	\$ 50,000	\$ 50,000	\$ 150,000	
		Traffic Impact Fees				\$ 100,000	\$ 100,000	\$ 100,000	\$ 300,000	
TS-01053	Traffic Sign Battery Backup Systems	CIP		\$ 250,000				\$ 250,000		
TS-01054	Crosswalk Improvements at St. Joseph Ave. and Deodora Dr.	CIP		\$ 150,000				\$ 150,000		
TS-01055	Fremont Ave Pedestrian Bridge Rehabilitation	CIP	\$ -	\$ 250,000				\$ 250,000	\$ -	
Wastewater										
<i>Sewer</i>										
WW-01001	Sewer System Repair Program	Sewer	\$ 1,925,717	\$ 600,000	\$ 610,000	\$ 620,000	\$ 630,000	\$ 640,000	\$ 5,025,717	\$ 897,638
WW-01002	Structural Reach Replacement	Sewer	\$ 2,388,974	\$ 800,000	\$ 800,000	\$ 800,000	\$ 800,000	\$ 800,000	\$ 6,388,974	\$ 824,690
WW-01003	Root Foaming	Sewer	\$ 1,334,339	\$ 274,000	\$ 281,000	\$ 288,000	\$ 295,000	\$ 305,000	\$ 2,777,339	\$ 157,465
WW-01004	South Sewer Replacement	Sewer	\$ 1,136,890						\$ 1,136,890	\$ 22,672
WW-01005	CIPP Corrosion Replacement	Sewer	\$ 983,568	\$ 320,000	\$ 333,000	\$ 340,000	\$ 350,000	\$ 360,000	\$ 2,686,568	\$ 440,781
WW-01006	Fats, Oils, Grease Program (FOG)	Sewer	\$ 172,464	\$ 60,000	\$ 62,000	\$ 64,000	\$ 66,000	\$ 68,000	\$ 492,464	\$ 111,374
WW-01008	GIS Updates	Sewer	\$ 215,681	\$ 60,000	\$ 62,000	\$ 64,000	\$ 66,000	\$ 68,000	\$ 535,681	\$ 105,317
WW-01009	Sewer System Management Plan Update	Sewer	\$ 24,000		\$ 26,000		\$ 28,000		\$ 78,000	\$ 17,217
WW-01010	SCVWD Sewer Main	Sewer	\$ 65,000						\$ 65,000	\$ 2,660
WW-01011	Sanitary Sewer Video Inspection	Sewer			\$ 380,000	\$ 400,000			\$ 780,000	
Equipment Replacement										
	Replacement Radios for Police Cars	Equipment Replacement Fund		\$ 21,000					\$ 21,000	
	Replacement Radios for Motorcycles (4)	Equipment Replacement Fund		\$ 40,500					\$ 40,500	

Fiscal Year 2018-22 Proposed Capital Improvement Program Summary

Project #	Project Name	Funding Sources	Prior Appropriations	2017/18 Budget	2018/19 Budget	2019/20 Budget	2020/21 Budget	2021/22 Budget	Total	Expended as of 12/31/17	
	Marked Patrol Vehicles (3)	Equipment Replacement Fund		\$ 135,000	\$ 145,000				\$ 280,000		
	Hillview Minivan for Programs and Facilities	Equipment Replacement Fund		\$ 30,000					\$ 30,000	\$ 26,617	
	Flat Saw for Streets	Equipment Replacement Fund		\$ 40,000					\$ 40,000		
	Replace Forklift	Equipment Replacement Fund		\$ 33,000					\$ 33,000	\$ 21,863	
	Heavy duty work truck for Parks	Equipment Replacement Fund		\$ 57,000					\$ 57,000	\$ 50,187	
	Camera for Lateral Sewer Pipe	Sewer Fund		\$ 14,000					\$ 14,000		
	Portable Trash Pumps	Sewer Fund		\$ 12,000					\$ 12,000		
	24-Hour Standby Vehicle	Sewer Fund		\$ 50,000					\$ 50,000		
TOTAL				\$ 24,751,303	\$ 13,037,520	\$ 19,717,000	\$ 21,811,000	\$ 7,245,000	\$ 6,951,000	\$ 93,512,823	\$ 12,242,180