

**MINUTES OF THE STUDY SESSION OF THE CITY COUNCIL OF  
THE CITY OF LOS ALTOS, HELD ON TUESDAY, JUNE 27, 2017,  
BEGINNING AT 5:00 P.M. AT LOS ALTOS CITY HALL, 1 NORTH SAN  
ANTONIO ROAD, LOS ALTOS, CALIFORNIA**

**ESTABLISH QUORUM**

PRESENT: Mayor Prochnow, Vice Mayor Mordo, Councilmembers Bruins, Lee Eng and Pepper

ABSENT: None

**DISCUSSION ITEM**

1. Exclusive Negotiating Rights Agreement with Los Altos Community Investments: Provide feedback and guidance to the applicant regarding the policy questions raised by staff

Community Development Director Biggs introduced the item and Janos Libor, Joni Janecki, Matthew Materkowski, Jessica Love and Shawn Lani, all representing Los Altos Community Investments presented the update.

Public Comments

Los Altos residents Dennis Young, Reid Wharton, David Rock, Michael Sutton, Dane Wharton, Mariette Wharton, Liz Nyberg, Anne Schmidt, Courtney Copeland, Jack Tooley, Jennifer Denebeim, Michelle Lee, Jim Davidson, Bette Walton, Rachel Nelson, Gary Hedden, Abigail Ahrens, Larry Baron, Monica De Armond, Bart Nelson, Jessica Speiser, Deb Hope, Edith Eggen, King Lear, Elizabeth Powell, Shali Sirkay, Ramya Krishna, Chris Burton, Marji Karlgaard, Daryl Shafran, Curtis Powell, Mike Abrams, ~~Fred Haubensak~~, Nancy Breneau, Marlene Belstock, Karen Janowski, Bette Houtchens, Byron Lilly, ~~Nancy Phillips~~ and Maddy McBirney, and Rebecca Menon, Pat Kapp, representing the Los Altos Chamber of Commerce, Kim Cranston, representing Los Altos Property Owners Downtown, Audrey Lund, Julia Santos, Divya Valmiki, Medha Valmiki, Nicholas French, Victoria Smith, Amanda Boschken, Upuia Ahkiohey, David Boschken and Erika Shapiro supported moving forward with development of the public plaza.

Los Altos resident Gary Kalbach expressed concerns with the height of the proposed building adjacent to the public plaza.

Steve Orton, Barry Harman and David Perez, representing Vogue Salon, and Los Altos residents Lisa Schubert, Jo Palermo, Teresa Morris and Roberta Phillips opposed moving forward with development of the public plaza.

Los Altos resident Mike McCarver, President of the Homeowners Association for 101 First Street, opposed the proposed adjacent building but stated that if the proposed adjacent building is approved it should be three stories and the plaza should be included in the project.

Los Altos resident Pat Marriott encouraged the Council to consider all costs of developing a public plaza.

Los Altos resident Fred Haubensak supported the development of the public plaza but opposed the linkage to the proposed building adjacent to the plaza.

Los Altos resident Nancy Phillips supported open space downtown but expressed concerns with the proposal from Los Altos Community Investments and encouraged the Council to be wary of LACI's proposal to privatize public land for public use and to protect land resources that belong to the citizens from overzealous developers.

Direction: Councilmembers generally supported moving forward with Phase II of the Exclusive Negotiating Agreement provided all conditions of the agreement are met.

## **ADJOURNMENT**

Mayor Prochnow adjourned the meeting at 7:19 p.m.

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Mary Prochnow, MAYOR

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Jon Maginot, CMC, CITY CLERK

**MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF  
THE CITY OF LOS ALTOS, HELD ON TUESDAY, JUNE 27, 2017,  
BEGINNING AT 7:00 P.M. AT LOS ALTOS CITY HALL, 1 NORTH SAN  
ANTONIO ROAD, LOS ALTOS, CALIFORNIA**

**ESTABLISH QUORUM**

PRESENT: Mayor Prochnow, Vice Mayor Mordo, Councilmembers Bruins, Lee Eng and Pepper

ABSENT: None

**PLEDGE OF ALLEGIANCE**

Mayor Prochnow led the Pledge of Allegiance to the flag.

**CHANGES TO THE ORDER OF THE AGENDA**

None

**SPECIAL ITEM**

- A. Commission appointments: Appoint individuals to fill vacancies on the Parks and Recreation, and Senior Commissions

Councilmembers interviewed applicants for the Parks and Recreation, and Senior Commissions.

Action: By written ballot, the Council appointed Kevin O'Reilly to an unexpired term on the Senior Commission expiring in March 2018, with the following submitting ballots in favor: Bruins, Lee Eng, Mordo, Pepper and Prochnow.

Action: By written ballot, the Council appointed Grace Lilygren to an unexpired term on the Parks and Recreation Commission expiring in March 2019, with the following submitting ballots in favor: Bruins, Mordo, Pepper and Prochnow.

Action: By written ballot, the Council appointed Katie Heley to a term on the Parks and Recreation Commission expiring in March 2021, with the following submitting ballots in favor: Bruins, Lee Eng, Mordo and Pepper.

**PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA**

Claudia Coleman, Chair of the Hillview Community Center Project Task Force, provided an update on the work of the Task Force.

Los Altos residents Kevin Curtin and Serena Salomon, and Maria Elena Valderrama expressed disappointment with remarks made by Councilmember Bruins in the *Town Crier* regarding Tom's Depot.

Los Altos resident Abigail Ahrens complimented the newly installed wayfinding signs.

Alex Pandrangi encouraged the City to engage his business Squadz.

## **CONSENT CALENDAR**

Councilmember Lee Eng pulled item number 1.

Action: Upon a motion by Councilmember Pepper, seconded by Councilmember Bruins, the Council unanimously approved the Consent Calendar, with the exception of item number 1, as follows:

1. Council Minutes: Approve the minutes of the June 13, 2017 regular meeting – *Pulled for discussion (see page 2).*
2. Resolution No. 2017-18: Memorandum of Understanding between the City of Los Altos and the Los Altos Municipal Employees' Association: Adopted Resolution No. 2017-18 approving a three-year Memorandum of Understanding between the City of Los Altos and the Los Altos Municipal Employees' Association.
3. Contract Amendment: Street Sweeping Services: Authorized the City Manager to execute an amendment to the contract with Contract Sweeping Services in the amount of \$104,941.32 on behalf of the City.
4. Contract Amendment: Custodial Services: Authorized the City Manager to execute an amendment to the contract with IMPEC Group for custodial services in the amount of \$360,624 on behalf of the City.
5. Two-Lot Subdivision at 209 Portola Court: Approved the subdivision application 17-DI-01 (209 Portola Court) subject to the recommended findings and conditions.
6. Urban County Community Development Block Grant Agreement: Adopted Resolution No. 2017-22 authorizing the City Manager to execute a Joint Exercise of Powers Agreement with the County of Santa Clara.

## **ITEM PULLED FROM CONSENT CALENDAR**

1. Council Minutes: Approve the minutes of the June 13, 2017 regular meeting

Councilmember Lee Eng requested a sentence be added to item number 9 that the Public Works Director indicated that suggested paving methods would be considered as alternates in bid packages for future street projects.

Action: Upon a motion by Vice Mayor Mordo, seconded by Councilmember Bruins, the Council unanimously approved the minutes of the June 13, 2017 regular meeting as amended to include a statement as suggested by Councilmember Lee Eng.

## **PUBLIC HEARING**

7. Fiscal Year 2017/18 Sewer Service Charges: Conduct a Hearing regarding the Report of Sewer Charges to be collected on the Fiscal Year 2017/18 Tax Roll; and adopt Resolution No. 2017-23 approving the Report of Sewer Service Charges for Fiscal Year 2017/18 and directing the Filing of Charges for Collection by the County Tax Collector

Associate Civil Engineer Fairman presented the report.

Mayor Prochnow opened the public hearing. There were no public comments. Mayor Prochnow closed the public hearing.

Action: Upon a motion by Vice Mayor Mordo, seconded by Councilmember Pepper, the Council unanimously adopted Resolution No. 2017-23 approving the Report of Sewer Service Charges for Fiscal Year 2017/18 and directing the Filing of Charges for Collection by the County Tax Collector.

## **DISCUSSION ITEM**

8. Fiscal Year 2018-19 Operating Budget and Fiscal Year 2018-22 Capital Improvement Plan: Adopt the FY 2018-19 Operating Budget and FY 2018-22 Capital Improvement Plan and accompanying Resolutions

Administrative Services Director Etman presented the report.

Action: Upon a motion by Councilmember Bruins, seconded by Vice Mayor Mordo, the Council unanimously adopted Resolution No. 2017-24, adopting Fiscal Year 18-19 Operating Budgets; adopted Resolution No. 2017-25, adopting the Fiscal Year 2018-2022 Five-Year Capital Improvement Program; adopted Resolution No. 2017-26 establishing the 2017/18 Transient Occupancy Tax; adopted Resolution No. 2017-27 establishing the 2017/18 Utility Users Tax; adopted Resolution No. 2017-28 establishing the 2017/18 Appropriations Limit; and adopted Resolution No. 2017-29 adopting the 2017/18 Full-Time Employee Salary Schedule.

*Mayor Prochnow recessed the meeting at 9:00 p.m. The meeting resumed at 9:12 p.m.*

## **STUDY SESSION**

9. Accessory structure standards: Receive the report on accessory structure standards and provide appropriate direction

Community Development Director Biggs presented the report.

### Public Comments

Los Altos residents Erika Boetius, Satish Ram and Sri Rajnam encouraged the City to clearly define the rules for accessory structures and to follow the Municipal Code.

Los Altos resident Teresa Morris encouraged the Council to consider existing accessory structures and to consider all what-if scenarios with regards to changes to the Municipal Code.

Los Altos resident Roberta Phillips encouraged the Council to increase the setback for accessory structure.

Los Altos resident Nancy Phillips encouraged the City to define the rules for non-conforming structures.

Direction: Councilmembers directed staff to prepare an ordinance amending the Municipal Code to increase setbacks for accessory structures and to clean up conflicting or confusing language in the Municipal Code.

## **COUNCIL/STAFF REPORTS AND DIRECTIONS ON FUTURE AGENDA ITEMS**

### Council reports

Councilmember Lee Eng reported that she and Councilmember Bruins attended a meeting of the City/Cupertino Union School District Schools Issues Standing Committee on May 11, 2017, that she and Vice Mayor Mordo attended a meeting sponsored by Community Center Alliance on June 14, 2017 and that she held Open Office Hours on June 21, 2017.

Councilmember Bruins encouraged people to complete the Downtown Vision Questionnaire. She further reported on two potential transportation related tax measures. She also reported she attended a meeting of the Silicon Valley Clean Energy Board.

Mayor Prochnow reported she attended the following: meetings of the Hillview Community Center Project Task Force on June 15 and 22, 2017, the BATS, Hams and CERTS celebration on June 17, 2017, the grand opening of the Terraces on June 20, 2017, the Senior Program 40<sup>th</sup> year celebration on June 22, 2017, the Public Arts Commission on June 22, 2017 and the Los Altos Community Foundation Summer Solstice event on June 23, 2017.

## **ADJOURNMENT**

Mayor Prochnow adjourned the meeting at 10:10 p.m.

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Mary Prochnow, MAYOR

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Jon Maginot, CMC, CITY CLERK