



## REGULAR CITY COUNCIL MEETING

**TUESDAY, JUNE 13, 2017 – 7:00 P.M.**

Community Meeting Chambers

Los Altos City Hall

1 North San Antonio Road, Los Altos, California

### ESTABLISH QUORUM

### PLEDGE OF ALLEGIANCE

### CLOSED SESSION ANNOUNCEMENT

### CHANGES TO THE ORDER OF THE AGENDA

### SPECIAL PRESENTATION

1. Los Altos Prepare
2. Budget Message for FY 2017/19 Biennial Operating Budget

### PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

Members of the audience may bring to the Council's attention any item that is not on the agenda. Please complete a "Request to Speak" form and submit it to the City Clerk. Speakers are generally given two or three minutes, at the discretion of the Mayor. Please be advised that, by law, the City Council is unable to discuss or take action on issues presented during the Public Comment Period. According to State Law (also known as "the Brown Act") items must first be noticed on the agenda before any discussion or action.

### CONSENT CALENDAR

These items will be considered by one motion unless any member of the Council or audience wishes to remove an item for discussion. Any item removed from the Consent Calendar for discussion will be handled at the discretion of the Mayor.

1. Council Minutes: Approve the minutes of the May 9, 2017 regular meeting and the May 23, 2017 regular meeting (J. Maginot)
2. Commission Handbook: Adopt the Commission Handbook (J. Maginot)
3. Resolution No. 2017-17: Memorandum of Understanding between the City of Los Altos and the Los Altos Peace Officers' Association: Adopt Resolution No. 2017-17 approving a three-year Memorandum of Understanding between the City of Los Altos and the Los Altos Peace Officers' Association (J. Logan)
4. Resolution No. 2017-18: Memorandum of Understanding between the City of Los Altos and the Los Altos Municipal Employees' Association: Adopt Resolution No. 2017-18 approving a three-year Memorandum of Understanding between the City of Los Altos and the Los Altos Municipal Employees' Association (S. Etman)

Jeannie Bruins  
Councilmember

Jean Mordo  
Vice Mayor

Mary Prochnow  
Mayor

Jan Pepper  
Councilmember

Lynette Lee Eng  
Councilmember

5. Resolution No. 2017-19: Cost of living adjustment for all non-represented staff positions: Adopt Resolution No. 2017-19 approving a cost of living adjustment for all non-represented positions (C. Jordan)
6. Professional Services Agreement Amendment: HR and Admin Services: Authorize the City Manager to execute Amendment No. 2 to the agreement between the City of Los Altos and Robert Half for HR and Administrative Services for a total contract not to exceed \$150,000 (S. Revillar)
7. Resolution No. 2017-20: Plaza 3 Driveway and Drive Aisle Re-paving, Project TS-01015: Adopt Resolution No. 2017-20 accepting completion of Plaza 3 Driveway and Drive Aisle Re-paving, Project TS-01015; and authorize the Public Works Director to record a Notice of Completion as required by law (V. Chen)
8. Construction Contract Award: University Avenue Crosswalk Improvements, Project TS-01035: Appropriate \$96,618 from the Capital Improvement Program Fund to Project TS-01035; award the Base Bid for the University Avenue Crosswalk Improvements, Project TS-01035 to Wattis Construction in the amount of \$234,216; and authorize the City Manager to execute a contract on behalf of the City (K. Small)
9. Construction Contract Award: Annual Street Resurfacing, Project TS-01001: Award the Base Bid and Add Alternate No. 1 for the Annual Street Resurfacing, Project TS-01001 to G. Bortolotto & Co. in the amount of \$1,294,089.39 and authorize the City Manager to execute a contract on behalf of the City (K. Small)
10. Resolution No. 2017-21: Santa Clara County Historical Heritage Grant: Adopt Resolution No. 2017-21 supporting the Association of the Los Altos History Museum to apply for a Santa Clara County Historical Heritage Grant in the amount of \$95,000 (D. Brees)
11. Professional Services Agreement: Sewer Rate Structure Analysis: Authorize the City Manager to execute an agreement with NBS for a Sewer Rate Structure Analysis, Administration of Proposition 218 Process and Annual Administration of the City of Los Altos' Sewer Service Charge for FY 2018/19 (A. Fairman)

## **DISCUSSION ITEMS**

## **COUNCIL/STAFF REPORTS AND DIRECTIONS ON FUTURE AGENDA ITEMS**

## **ADJOURNMENT**

### SPECIAL NOTICES TO THE PUBLIC

In compliance with the Americans with Disabilities Act, the City of Los Altos will make reasonable arrangements to ensure accessibility to this meeting. If you need special assistance to participate in this meeting, please contact the City Clerk 72 hours prior to the meeting at (650) 947-2720.

Agendas, Staff Reports and some associated documents for City Council items may be viewed on the Internet at <http://www.losaltosca.gov/citycouncil/meetings>. Council Meetings are televised live and rebroadcast on Cable Channel 26. On occasion the City Council may consider agenda items out of order. If you wish to provide written materials, please provide the City Clerk with **10 copies** of any document that you would like to submit to the City Council for the public record.

Written comments may be submitted to the City Council at [council@losaltosca.gov](mailto:council@losaltosca.gov). To ensure that all members of the Council have a chance to consider all viewpoints, you are encouraged to submit written comments no later than 24 hours prior to the meeting.

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, and that are distributed to a majority of the legislative body, will be available for public inspection at the Office of the City Clerk's Office, City of Los Altos, located at One North San Antonio Road, Los Altos, California at the same time that the public records are distributed or made available to the legislative body. Any draft contracts, ordinances and resolutions posted on the Internet site or distributed in advance of the Council meeting may not be the final documents approved by the City Council. Contact the City Clerk at (650) 947-2720 for the final document.

If you challenge any planning or land use decision made at this meeting in court, you may be limited to raising only those issues you or someone else raised at the public hearing held at this meeting, or in written correspondence delivered to the City Council at, or prior to, the public hearing. Please take notice that the time within which to seek judicial review of any final administrative determination reached at this meeting is governed by Section 1094.6 of the California Code of Civil Procedure.