

**MINUTES OF THE SPECIAL MEETING OF THE CITY COUNCIL
AND PLANNING AND TRANSPORTATION COMMISSION OF THE
CITY OF LOS ALTOS, HELD ON THURSDAY, APRIL 20, 2017,
BEGINNING AT 6:00 P.M. AT LOS ALTOS CITY HALL, 1 NORTH SAN
ANTONIO ROAD, LOS ALTOS, CALIFORNIA**

ESTABLISH QUORUM

PRESENT: (Council): Mayor Prochnow, Vice Mayor Mordo, Councilmembers Bruins, Lee Eng and Pepper; and (Planning and Transportation Commission): Vice Chair Meadows, Commissioners Bressack, Enander, McTighe, Oreizy and Samek

ABSENT: Commissioner Bodner

ITEM FOR CONSIDERATION

1. Loyola Corners Specific Plan Update: Review and discuss the draft Plan, provide input and suggest modifications, and direct staff to move forward with the environmental analysis and scheduling of the public hearings

Public Comments

Los Altos resident Dr. Stuart encouraged improvements to traffic circulation within Loyola Corners.

Los Altos residents Teresa Morris, representing Los Altans for Neighborly Development, and Roberta Phillips opposed buildings higher than two stories within Loyola Corners.

Los Altos residents Debbie Skelton and Pat Marriott stated that the proposed changes did not reflect residents' input.

Gregg Bunker requested that his property, 999 Fremont Avenue, be zoned for three stories.

Action: Councilmembers provided feedback to staff which included the following: 1) do not explore methods to incentivize revitalization; 2) strengthen and follow design standards as currently stated in Specific Plan; 3) do not increase height or reduce parking requirements; 4) expand the amount of residential development allowed, but at a lower rate than the proposed 8 dwelling units per acre; 5) take no action on vacating B Street until after the circulation study is completed; and 6) allow retail (goods and services) on the ground floor throughout Loyola Corners, allow office on the ground floor except fronting Fremont Avenue, and allow all uses above the ground floor.

Action: Councilmembers directed staff to draft changes to the Specific Plan based on the feedback provided at this meeting and incorporating the circulation study, and to publish the draft changes at least two weeks prior to the Planning and Transportation Commission hearing.

ADJOURNMENT

Mayor Prochnow adjourned the meeting at 7:53 p.m.

Mary Prochnow, MAYOR

Jon Maginot, CMC, CITY CLERK

**MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF
THE CITY OF LOS ALTOS, HELD ON TUESDAY, APRIL 25, 2017,
BEGINNING AT 7:00 P.M. AT LOS ALTOS CITY HALL, 1 NORTH SAN
ANTONIO ROAD, LOS ALTOS, CALIFORNIA**

ESTABLISH QUORUM

PRESENT: Mayor Prochnow, Vice Mayor Mordo, Councilmembers Bruins, Lee Eng and Pepper

ABSENT: None

PLEDGE OF ALLEGIANCE

Daisy Girl Scouts Troop 62886 led the Pledge of Allegiance to the flag.

CLOSED SESSION ANNOUNCEMENT

1. Conference with Labor Negotiators

Pursuant to Government Code Section 54957.6(a)

Employee organization: Los Altos Peace Officers' Association

Agency designated representatives: J. Logan, Assistant City Manager

Rick Bolanos, Outside Legal Counsel

Chris Jordan, City Manager

Andy Galea, Police Chief

Jon Maginot, City Clerk/Asst. to the City Manager

2. Conference with Labor Negotiators

Pursuant to Government Code Section 54957.6(a)

Employee organization: Los Altos Municipal Employees Association

Agency designated representatives: Sharif Etman, Administrative Services Director

Rick Bolanos, Outside Legal Counsel

Chris Jordan, City Manager

Mayor Prochnow reported that no action was taken during the Closed Session meeting.

CHANGES TO THE ORDER OF THE AGENDA

Action: Upon a motion by Mayor Prochnow, seconded by Vice Mayor Mordo, the Council unanimously continued item number 8 to May 9, 2017.

SPECIAL PRESENTATION

Ruth Patrick, Director of Women of Means Escape Network, Silicon Valley (WOMEN-SV), presented an update on the activities of WOMEN-SV.

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

Los Altos resident Lily Najimi expressed concerns with proposed changes to the CT Zone.

CONSENT CALENDAR

Councilmember Lee Eng pulled item number 2.

Action: Upon a motion by Vice Mayor Mordo, seconded by Councilmember Pepper, the Council unanimously approved the Consent Calendar, with the exception of item number 2, as follows:

1. Council Minutes: Approved the minutes of the March 14, 2017 regular meeting and joint study session with the Planning and Transportation Commission and the March 28, 2017 joint study session with the Planning and Transportation Commission and regular meeting.
2. Approval of Contract for City Attorney Services: Approve the agreement for City Attorney Legal Services with Best Best & Krieger LLP – *Pulled for discussion (see page 4)*.
3. Construction Contract Award: City Hall Roof Replacement, Project CF-01014: Awarded the Base Bid for the City Hall Roof Replacement, Project CF-01014 to Alcal Roofing and authorized the City Manager to execute a contract on behalf of the City.
4. Resolution No. 2017-12: Structural Reach Replacement, Project WW-01002 acceptance: Adopted Resolution No. 2017-12 accepting completion of the Structural Reach Replacement, Project WW-01002 and authorized the Public Works Director to record a Notice of Completion as required by law.
5. Resolution No. 2017-13: Annual Street Striping, Project TS-01003 acceptance: Adopted Resolution No. 2017-13 accepting completion of the Annual Street Striping, Project TS-01003 and authorized the Public Works Director to record a Notice of Completion as required by law.
6. Construction Contract Award: Covington Road Bicycle and Pedestrian Improvements, Project CF-01005: Appropriated an additional \$150,000 of Capital Improvement Program funds to Covington Road Bicycle and Pedestrian Improvements, Project CF-01005; awarded the base bid to Wattis Construction in the amount of \$387,632; and authorized the City Manager to execute a contract on behalf of the City.
7. Contract Amendment: Sanitary System Repair Program, Project WW-01001: Authorized the City Manager to execute Amendments No. 1 to the agreement between the City of Los Altos and Wilsey Ham for professional design services for the Sanitary System Repair Program, Project WW-01001.

DISCUSSION ITEMS

8. 4880 El Camino Real – Elevator Tower Height Waiver: Adopt Resolution No. 2017-14 allowing a development waiver for 4880 El Camino Real to allow the elevator height to 15.5 feet above the roof, but subject to keeping the overall height of the building at 69 feet

Item 8 was continued to the May 9, 2017 Council meeting.

9. Community Center Feasibility Assessment:
 - A. Direct staff to create a Capital Improvement Project for the design and construction of a new Community Center with a project budget of \$25 million and direct staff to begin selection of a qualified architect to begin design
 - B. Adopt Resolution No. 2017-15 establishing the Hillview Community Center Exterior Design Task Force

City Manager Jordan introduced the item and Engineering Services Manager Lamm presented the report.

Public Comments

Los Altos resident Darwin Poulos expressed concerns that a \$25 million budget could constrain what the community center could be and encouraged the inclusion of space for the Friends of the Library.

Los Altos residents Birgitte Goossen and Nancy Phillips, both representing the Community Center Alliance (CCA) expressed a desire for the City to obtain new data regarding the community's preferences for amenities within the community center.

Los Altos resident Bette Houtchens, representing Community Insights Group, LLC., encouraged the Council to use the services of Community Insights Group and Ethelo to gather community input.

Los Altos resident Maria Lonergan, representing the CCA, supported the formation of a task force and expressed a desire for the City to obtain qualitative and quantitative data related to the community center.

Los Altos resident Roberta Phillips opposed the inclusion of a gymnasium and theater and stated the City could afford a project budget of around \$25 million.

Los Altos resident Gary Hedden, representing the CCA, supported the formation of a task force and encouraged the expansion of its mission to include a review of programming needs.

Los Altos resident David Smith encouraged the Council to consider moving the Library to Downtown Los Altos.

Lori Stoia and Los Altos residents Tony Plutynski and Bert Vincent encouraged the Council to not reduce the amount of space for seniors in a new community center.

Los Altos resident Laura Vais, representing the CCA, encouraged the Council to take a holistic approach and to engage an urban planner to look at Downtown Los Altos and the Civic Center.

Action: Upon a motion by Councilmember Bruins, seconded by Vice Mayor Mordo, the Council unanimously directed staff to create a Capital Improvement Project for the design and construction of a new Community Center with a project budget of \$25 million and directed staff to begin selection of a qualified architect to begin design, with direction that the architect and task force can consider a second-story, that the design of the space is not tied to any program list and that the Council will request funds from Los Altos Hills.

Action: Upon a motion by Councilmember Pepper, seconded by Councilmember Bruins, the Council unanimously adopted Resolution No. 2017-15 establishing the Hillview Community Center Project Task Force, with the following modifications: 1) the mission of the task force will include providing a recommendation on the interior space allocation and exterior design and layout of the Hillview Community Center; and 2) the membership is to be 11 members appointed by the City Council and that the Council will appoint the Chair.

10. Tentative Council Calendar: Review the Tentative Council Calendar and provide direction on placement of items on the Calendar

Action: Councilmembers discussed the Tentative Council Calendar and came to the following general consensus: add City Attorney Performance Review to October 24, 2017, remove El Camino Real Bus Rapid Transit, add the Fall Commission Training, add dates for items related to the Downtown Vision, place changes to the CT Zone earlier in the calendar, add a joint meeting with the Los Altos Hills Town Council, schedule traffic calming near the Junior High Schools during a joint meeting with Los Altos School District, and add a discussion on the Commission recruitment process on May 9, 2017.

ITEM PULLED FROM CONSENT CALENDAR

2. Approval of Contract for City Attorney Services: Approve the agreement for City Attorney Legal Services with Best Best & Krieger LLP

Councilmember Lee Eng expressed concerns with the number of other municipalities City Attorney Diaz has as clients and stated that modifications are needed in the contract including stating how much of the work is to be completed by City Attorney Diaz.

Action: Upon a motion by Vice Mayor Mordo, seconded by Councilmember Bruins, the Council approved the agreement for City Attorney Legal Services with Best Best & Krieger LLP, by the following vote: AYES: Bruins, Mordo, Pepper and Prochnow; NOES: Lee Eng; ABSTAIN: None; ABSENT: None.

INFORMATION ONLY ITEM

- A. City Manager-approved purchases between \$50,000 and \$75,000 for the period January 1 – March 31, 2017

COUNCIL/STAFF REPORTS AND DIRECTIONS ON FUTURE AGENDA ITEMS

Staff reports

City Manager Jordan reported that the Downtown Vision website is now active and that the next community meeting will be a workshop at the Farmers' Market on May 4, 2017.

Council reports

Councilmember Pepper reported she attended the unveiling of *Shlama* on April 1, 2017, a meeting of the Cities Association of Santa Clara County Board on April 13, 2017, a fireside chat with Senator Feinstein on April 21, 2017 and the April 24, 2017 Historical Commission meeting. She also reported she held open office hours on April 8, 2017 and announced the Cities Association of Santa Clara County dinner on May 11, 2017.

Councilmember Lee Eng reported she held open office hours on April 20, 2017.

Councilmember Bruins reported she attended a meeting of residents on Cuesta Drive in which they discussed potential traffic calming strategies. She announced that both the Planning and Transportation Commission (PTC) and Bicycle and Pedestrian Advisory Commission (BPAC) are in the process of discussing moving jurisdiction of transportation from PTC to BPAC. She further reported that the Valley Transportation Authority had released funds for the El Camino Real Bus Rapid Transit project back to the federal government.

Mayor Prochnow reported she attended the Recreation and Community Services Department Egg Hunt on April 8, 2017 and announced the City's Volunteer Appreciation Event on April 26, 2017.

ADJOURNMENT

Mayor Prochnow adjourned the meeting at 9:53 p.m.

Mary Prochnow, MAYOR

Jon Maginot, CMC, CITY CLERK