

BICYCLE/PEDESTRIAN ADVISORY COMMISSION
2015/16 Work Plan - Accomplishments

Goal	Projects	Assignments	Status
Pedestrian Master Plan	Pedestrian Master Plan	<ul style="list-style-type: none"> • Approve PMP by April 2015 	Completed
	Suggested Routes to Schools Map	<ul style="list-style-type: none"> • Approve Suggested Routes to School Maps by April 2015 	Completed – Maps have been given to LASD and Montclair
Bicycle Transportation Plan Update	Identify Scope of plan update	<ul style="list-style-type: none"> • Determine if consultant needed • Review and update recommendations to reflect current status and vision going forward • Include League of American Cyclists recommendations • Add new recommendations as needed 	Decided to complete PMP prior to evaluating BTP. Will Carry Over to 2016-17 workplan
	Identify funding to update the Bicycle Transportation Plan	<ul style="list-style-type: none"> • Make request for CIP funding for update 	Will Carry over to 2016-17 workplan
	Bike Plan update development	<ul style="list-style-type: none"> • Begin update in the third or fourth quarter of 2015 	Will carry over to 2016-17 workplan
Bike and Pedestrian Map	Cross-town routes	<ul style="list-style-type: none"> • Determine if a need exists for establishing a combined bike and pedestrian route map 	Chair and staff liaison decided to hold-off;

		<ul style="list-style-type: none"> • If a need exists, identify map scope • Identify funding • Begin identifying potential cross-town routes in the third or fourth quarter of 2015 	will pursue later if project is desirable.
Community Center	Bicycle and Pedestrian Routes	<ul style="list-style-type: none"> • Help identify potential bicycle and pedestrian routes in the development of the Community Center 	On-hold pending new direction of Community Center
Signage	Class I Pathway Signage	<ul style="list-style-type: none"> • Explore standardizing Class I Pathway signage 	Not started yet
Community Outreach	Bike to Work Day	<ul style="list-style-type: none"> • Set up energizer station • Provide cyclists food and information • Conduct cyclist count 	Completed in May 2015; will repeat for 2016-17 workplan
	City Events	<ul style="list-style-type: none"> • On an as-needed basis BPAC may participate at City events (non-quorum), as requested by Council and/or discussed at BPAC meetings 	On-going
	Community and public meetings	<ul style="list-style-type: none"> • On an as-needed basis and as requested by Council, BPAC may attend community meetings or public meetings (non-quorum) 	-Participated in a joint City Council/BPAC Stevens Creek Trail review in October 2015
	Education	<ul style="list-style-type: none"> • Pursue partnerships with LASD/ Montclair Elementary School and GreenTown Los Altos to collaborate on establishing a Safe Routes to School Program • Measure success of SR2S maps and communicate with PTA's 	-Formed subcommittee. Subcommittee provided 5 oral reports regarding their research. -Attended Senior

			Commission and Youth Commission meetings in the summer of 2015 to inquire about their ped and bike needs.
	BPAC Website FAQ	<ul style="list-style-type: none"> Review FAQ's quarterly, revise as needed 	Initial set of FAQs posted on website; will carry over to 2016-17 workplan
Municipal Code	Sidewalk Bicycle Riding	<ul style="list-style-type: none"> Explore addressing bicycle riding on sidewalks Explore restricting construction vehicle movements during school commute hours 	-Formed subcommittee. Subcommittee provided 4 oral reports regarding their research
Bike Parking	Downtown Bike Parking	<ul style="list-style-type: none"> Analyze bike parking identified in the Downtown Parking Management Plan Develop a public outreach strategy to obtain feedback regarding bike parking in the downtown 	Not started. Carry over to 2016-17 work plan
Safety	Vision 0 Initiative	<ul style="list-style-type: none"> Review letter from SVBC dated 2/11/15 regarding Vision Zero Initiative Review Secretary Foxx's challenge in achieving Vision Zero Report to Council on how the City can plan to address these challenges and achieve Vision Zero 	-Silicon Valley Bicycle Coalition gave a presentation to the BPAC on 2/3/16

Ongoing Activities	VTA BPAC	<ul style="list-style-type: none"> Attend Monthly VTA BPAC meetings (assigned representation) 	On-going
	Planning and Transportation Commission coordination	<ul style="list-style-type: none"> Conduct special meetings with PTC as needed Continue review of BPAC and PTC process and communication between the two Commissions 	None this year
	Commission/City Council Attendance and	<ul style="list-style-type: none"> Attend and provide BPAC input to other City Commission and/or Council as requested 	On-going, as needed
	Other projects as requested by Staff/Council	<ul style="list-style-type: none"> On an as-needed basis BPAC will provide staff assistance on bicycle/pedestrian related projects Support staff in identifying sources for and developing grant applications 	-Reviewed Bird Sculpture placement at 160 First Street -Review of Covington Class I Pathway -Staff request to form subcommittee to identify potential bike and ped grant sources. 2/24/16 -League of American Cyclists Application Feedback -Walk Friendly Application Feedback
	CIP/Commercial Review	<ul style="list-style-type: none"> On an as-needed basis BPAC will review commercial and design projects and provide comments related to bicycle/pedestrian issues 	-342 First Street -1540 Miramonte Avenue

BICYCLE/PEDESTRIAN ADVISORY COMMISSION
2016/17 Work Plan - Final

Goal	Projects	Assignments	Status
Pedestrian Master Plan	Implementation Plan	<ul style="list-style-type: none"> Assist with preparation of plan for implementing projects in PMP (e.g., create draft schedule) 	
Bicycle Transportation Plan Update	Identify Scope of plan update	<ul style="list-style-type: none"> Determine if consultant needed Review and update recommendations to reflect current status and vision going forward Include League of American Cyclists recommendations Add new recommendations as needed 	
	Identify funding to update the Bicycle Transportation Plan	<ul style="list-style-type: none"> Make request for CIP funding for update 	
	Bike Plan update development	<ul style="list-style-type: none"> Begin update in the second or third quarter of 2016 	
Identify Possible Project Funding Sources	Establish Funding Sub-Committee	Assist City Staff with identification of possible “non-standard” funding sources for pedestrian and bicycle projects	

Bike and Pedestrian Map	Cross-town routes	<ul style="list-style-type: none"> • Determine if a need exists for establishing a combined bike and pedestrian route map • If a need exists, identify map scope • Identify funding • Begin identifying potential cross-town routes in the third or fourth quarter of 2015 	
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Signage	Class I Pathway Signage	<ul style="list-style-type: none"> • Explore standardizing Class I Pathway signage 	
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Community Outreach	Bike to Work Day	<ul style="list-style-type: none"> • Set up energizer station • Provide cyclists food and information • Conduct cyclist count 	
	City Events	<ul style="list-style-type: none"> • On an as-needed basis BPAC may participate at City events (non-quorum), as requested by Council and/or discussed at BPAC meetings 	
	Community and public meetings	<ul style="list-style-type: none"> • On an as-needed basis and as requested by Council, BPAC may attend community meetings or public meetings (non-quorum) 	
	Education	<ul style="list-style-type: none"> • Explore and implement suggestions from BPAC's Education Sub-Committee • Develop "library" of education-focused articles for publishing on BPAC web page (see below), Town Crier, Los Altos Recreation Guide, school newsletters, etc. • Measure success of SR2S maps and communicate with PTA's 	

	BPAC Website FAQ	<ul style="list-style-type: none"> • Review FAQ's quarterly, revise as needed • Create and publish series of rotating education-focused articles 	
Municipal Code	Recommendations for Modifications	<ul style="list-style-type: none"> • Explore restricting construction vehicle movements during school commute hours • Finalize recommendations for possible modifications to Municipal Code (if any); transmit to appropriate City parties 	
Bike Parking	Downtown Bike Parking	<ul style="list-style-type: none"> • Analyze bike parking identified in the Downtown Parking Management Plan • Develop a public outreach strategy to obtain feedback regarding bike parking in the downtown 	
Safety	Vision Zero Initiative	<ul style="list-style-type: none"> • Continue to support concepts of Vision Zero, e.g., <ul style="list-style-type: none"> ○ Recommendations from SVBC "tool kit" ○ Review Secretary Foxx's challenge in achieving Vision Zero ○ Report to Council on how the City can plan to address these challenges and achieve Vision Zero 	
Ongoing Activities	VTB BPAC	<ul style="list-style-type: none"> • Attend Monthly VTB BPAC meetings (assigned representation) 	
	Planning and	<ul style="list-style-type: none"> • Conduct special meetings with PTC as 	

	Transportation Commission coordination	<p>needed</p> <ul style="list-style-type: none"> Continue review of BPAC and PTC process and communication between the two Commissions 	
	Commission/City Council Attendance and	<ul style="list-style-type: none"> Attend and provide BPAC input to other City Commission and/or Council as requested 	
	Other projects as requested by Staff/Council	<ul style="list-style-type: none"> On an as-needed basis BPAC will provide staff assistance on bicycle/pedestrian related projects Support staff in identifying sources for and developing grant applications 	
	CIP/Commercial Review	<ul style="list-style-type: none"> On an as-needed basis BPAC will review commercial and design projects and provide comments related to bicycle/pedestrian issues <ul style="list-style-type: none"> Review and update “Project Review Checklist”; implement on a regular and consistent basis when projects come before BPAC for review 	